

Bylaws of the Columbia University Student Chapter of the Association for Computing Machinery

Article I. Name

1. This organization shall be called the Columbia University Student Chapter of the Association for Computing Machinery.

Article II. Purpose

1. The chapter is organized and will be operated exclusively for educational and scientific purposes and in furtherance thereof.
 - A. To promote an increased knowledge of the science, design, development, construction, languages and applications of modern computing machinery.
 - B. To promote a greater interest in computing machinery and its applications.
 - C. To provide a means of communication between persons having interest in computing machinery.

Article III. Membership

1. Membership in this chapter shall be open to all Student Members of the ACM who are members of the Columbia University community.

Article IV. Officers

1. The officers of this Chapter shall be Chairman, Vice-Chairman, and Secretary-Treasurer. They must all be student members of the ACM and of this Chapter.
2. The officers shall be elected at the annual Election Meeting. They shall take office immediately after the Election Meeting and serve until the end of the next Election Meeting.
3. Any one member may not serve in the offices of Chairman and Vice-Chairman for more than two consecutive years.

Article V. Duties of Officers

1. The Chairman shall preside at all meetings of this Chapter and of its Executive Council. He shall represent this Chapter at all meetings with the ACM Regional Representative. He shall also appoint all Committees of this Chapter and Committee Chairmen, except the Chairman of the Program Committee.

2. The Vice-Chairman shall assume the duties of the Chairman in the event of the Chairman's absence. He shall assume those duties of the Chairman that are delegated to him by the Chairman. The Vice-Chairman shall also act as Chairman of the Program Committee.
3. The Secretary-Treasurer shall keep minutes of all Chapter meetings and Executive Council Meetings. He shall prepare the Annual Chapter Report for Presentation to the Chapter at the Election Meeting and prepare the report to the Chairman of the ACM Committee on Student Membership and Student Chapters after each meeting. He shall send official notification (2 copies) to the Chairman of the ACM Committee on Student Membership and Student Chapters of changes in the elected officers of the chapter. He shall send official notification (2 copies) to the Chairman of the ACM Committee on Student Membership and Student Chapters of any changes in the chapters bylaws. He shall collect dues and maintain financial and membership records. He shall make the annual report of the Chapter's finances required by the Treasurer of the ACM.

Article VI. Executive Council

1. The Executive Council shall consist of the present officers and the immediate past chairman and the sponsor. The new Executive Council shall take effect immediately following the Election Meeting.
2. The Executive Council shall act for the Chapter in all matters except election of officers. Minutes of all Executive Council meetings shall be available for inspection by any member of this Chapter and shall be filed with the Chapter records.
3. The sponsor shall be chosen by the incoming Executive Council subject to the approval of the President of ACM.
4. A meeting of the Executive Council shall be called by the Chairman upon request of any member of the Executive Council.

Article VII. Standing Committees

1. The Standing Committees shall be Program, Publicity, and Membership Committees.
2. The Program Committee shall plan and arrange meetings of the Chapter in accordance with apparent membership interests and the aims of the Chapter as set forth in Article II.
3. The Publicity Committee shall maintain a mailing list and publish and distribute all notices and publicity of this Chapter.
4. The Membership Committee shall promote membership of students in this Chapter.

Article VIII. Temporary Committees

1. The Chairman may appoint such Temporary Committees as he deems appropriate.
2. A Nominating Committee, consisting of three members of this Chapter, at least two of whom shall not be members of the Executive Council, shall be appointed by the

Chapter Chairman at least one month prior to the Election Meeting. At the Election Meeting, the Nominating Committee shall present at least one nomination for each office, and other nominations shall be honored from the floor.

Article IX. Meetings

1. Meetings shall be held as planned by the Program Committee.
 - A. The Chapter may hold meetings only in places that are open to all members of the Association.
2. The Election Meeting shall be held during the spring term of every year. The election of officers will be held, and the Secretary-Treasurer shall give the Annual Chapter Report.
3. Written notices shall be distributed to all members at least one week prior to any meeting.
4. There shall be at least six meetings each year.

Article X. Disbursements and Dues

1. Disbursements from the Treasury for Chapter expenditures shall be made under the authorization of the Executive Council and be included in the minutes of that meeting.
2. Dues shall be fixed annually by the Executive Council and shall not exceed two dollars (\$2.00).

Article XI. Amendments and Procedure

Amendments to these bylaws shall be made in the following manner:

1. The proposed amendment shall be read at a regularly announced meeting.
2. The proposed amendment shall be distributed to the membership with notice of a meeting.
 - A. At the time of distribution to the membership, two copies of the proposed amendment shall be sent to the Chairman of the Committee on Student Membership and Student Chapters.
3. At the meeting, the amendment shall be read again and voted upon. Two-thirds of the members present and voting shall be required to carry out the amendment.
4. A quorum necessary for the conduct of chapter business is defined as five members.
5. Rulings on any point of procedure not included in these Bylaws shall be made by the Chairman with approval of the sponsor.

Article XII. Approval of Bylaws

1. These bylaws must be originally approved by two-thirds of those present at a meeting called for that purpose.

Article XIII. Dissolution

1. In the event of dissolution of the chapter, all the assets of the chapter will be transferred to the Association unless Columbia University requires that such assets be transferred to it for a purpose within the contemplation of section 501(c)(3) of the Internal Revenue Code of 1954.

Ammendment I - Multiple Officers

1. Multiple officers may be elected to each office described in Article IV, above. In the event that any office has more than one elected officer, the multiple officers as a group are responsible for the duties of that office described in Article V above, and may divide the duties amongst themselves at their discretion.