

Tuition Exemption Benefit for Officers and Family Members

Appendix I: Courses

Covered Courses

The amount of tuition covered by the program depends on the officer's rank. A reference chart that addresses officer's rank, what coursework is covered, what schools are eligible and how many credits/terms are covered under rank is located in the section titled "At a Glance: Eligibility Tables", which can be found in the Tuition Exemption Benefit for Officers and Family website: <http://www.hr.columbia.edu/hr/benefits/fo-tuition/ataglance/index.html>

If an employee is not sure which category he or she falls into, the employee should consult the department's human resources representative to confirm his or her status.

Courses Not Covered

The following courses are not covered for anyone by the tuition exemption benefit:

- Any short-term, intensive and fee-based courses in which the instructor is paid on the basis of the number of students registered in the course
- Certificate programs at Teachers College or Barnard College
- Courses with no point value
- Applied music courses (i.e., musical instrument instruction)
- Continuing education courses (i.e., those whose course number begins with the letter "N" unless such a course is taken to fulfill a degree requirement)
- Any courses you audit
- Any courses from the School of Law

For complete details on what is covered and what is not covered for officers, please refer to the section titled "Officers: The Benefit" in the Tuition Exemption Program for Faculty and other Officers website: <http://www.hr.columbia.edu/hr/benefits/fo-tuition/fo-tuition-benefit/fo-eligibility.html>

For complete details on what is covered and what is not covered for spouses and same-sex domestic partners, please refer to the section titled "Spouses

and Same-Sex Domestic Partners: The Benefit” in the Tuition Exemption Program for Faculty and other Officers website:

<http://www.hr.columbia.edu/hr/benefits/fo-tuition/fo-tuition-benefit/fo-spousepartner-bene.html>

For complete details on what is covered and what is not covered for children and dependants, please refer to the section titled “Children: The Benefit” in the Tuition Exemption Program for Faculty and other Officers website:

<http://www.hr.columbia.edu/hr/benefits/fo-tuition/fo-tuition-benefit/fo-spousepartner-bene.html>

Summer Courses

The Columbia University summer term comprises several overlapping sessions. Individual summer sessions do not count as “terms.” For degree students, tuition exemption pays for the available number of credits spread over the entire summer term, not for the available per-term credits each session.

Please note: For all eligible officers who are non-degree students, the tuition exemption benefit pays for one course, at Columbia only, in one summer session, and not for one course in each session; that is, tuition exemption covers one course for the entire summer term.

For complete details on summer courses, please refer to “Officers: The Benefit” in the Tuition Exemption Program for Faculty and other Officers website: <http://www.hr.columbia.edu/hr/benefits/fo-tuition/fo-tuition-benefit/fo-eligibility.html>