

Job List-March 2011

Job	Person in Charge	Previous Person in Charge
Really Big Jobs		
Dry Boxes	John/Deven/Gang	(Tony/James)
Computers and Networking	Jim/Michael	(John)
Lab Manager	John	(Mary)
Safety Czar/Hazardous Waste	Jason	(Ling)
Big Jobs		
IR	Yue	(Deven)
GC	Deven	(James)
GPC	Yue	(James)
Electrochemistry	Jim/Michael	(Tony/Jongwook)
Solvent System	Jim	(John)
Stopped Flow	Michael	(James/Leo)
Stills	Gang	(Jason)
Social Coordinator	Jack	(Mary)
HPLC	John/Deven	(John)
Medium Jobs		
Aspirators/Rotovaps	Jason	(Mary)
Web Page	Jim	(James)
Chemical Manager/Isotopes	Jim	(Tony)
HiVac Line	Jim	(Mary)
Small Jobs		
Pumps/Oil/Oil Baths	John	(Tony)
Balances	Yue	(Jim)
Closet in Lab + Ordering Supplies	Jason	(Matteo/Mary)
Coffee	Michael	(James)
Photolysis	John/Deven/Gang	(Jongwook/Mary)
Constant Temperature Baths	Jason	(Matteo/Kathleen)
Vacuum Oven	Gang	(Jim)
Recirculating Cold Bath	Deven	(James)
UV	Michael	(James/Leo)
Cryocool	Yue	(Kathleen)
Toepler Pump	Jack	(Mary)
Mini Jobs		
Chromatatron	Jason	(Kathleen)
Glassblower Liaison	Jason	(Mary/John)
Tools	Deven	(Tony)
Pressure Controller	Jim	(Jim)
Regulators/Pipe fittings	Deven	(Tony)

It is expected that everyone will take an ACTIVE role in performing their assigned duties. Please direct any questions to the lab manager.