



VOLUNTEER APPLICATION

Alfred Lerner Hall, Room W306
2920 Broadway, Mail Code: 2604
New York, NY 10027

(212) 854-3897/ FAX (212) 854-7457
www.columbia.edu/cu/college/ddc

Date: _____

IMPORTANT: Non-columbia/barnard volunteers must attach a resume and contact information for 2 professional references.

PART I: PERSONAL INFORMATION

Name: _____ Gender: () Male () Female

Local Address: _____ Telephone: _____

(College Students)

Permanent Address: _____ City: _____ State: _____ Zip: _____

Permanent Telephone: _____ E-mail: _____

College: _____ Major: _____

Career: _____ Year of Graduation: _____

(1) Have you previously attended, worked, or volunteered for DDC? If yes, when and which program? If no, how did you learn about DDC? (Please specify below.)

(2) Have you previously worked or volunteered at another community-based or school-related service for middle or senior high school students? (Please specify below.)

(3) Why would you like to volunteer at the DDC? (Please specify below.)

PART II: MATCHING INFORMATION

(1) Prioritize by numbering with 1, 2, etc., the volunteer service(s) in which you are interested.

October through April

- One-one Tutoring of high school students at least once a week for 2 hours.
- Team Tutoring elementary through high school students at least once a week for 2 hours at one of the following locations:
 - Riverside Church on 120th St & Riverside Dr. (High School students – Tues, Wed, or Thurs, 4-5:45pm)
 - School at Columbia on 110th St & Broadway (Middle School students – Tues or Wed, 4-6pm)
 - A.P. Randolph HS on 135th St & Convent Ave. (High School students – Wed or Thurs, 2:30-5pm)
 - Figure Skating in Harlem on 145th St & Riverside Dr. (Elementary-High School students – Wed, 4-5:45pm)
- Teaching Math or Verbal P/SAT Prep Courses to 10-15 students (Saturdays).
- Teaching Math, Science, and Technology Courses to 10-15 students (Saturdays).
- Mentoring 2-5 high school juniors/seniors through the college application process (i.e. editing essays, scholarships, etc.)
- Tutoring a student(s) that needs emergency homework/test help. (Will be contacted within 48 hours of session)
- Key Day: I am interested in Key Day and taking a student(s) to my classes for a day during the spring term.

May through Mid-June

- Team Tutoring high school students for Regents tests. (Regents are state exams that test students in academic subjects.)

July through August

- Team Tutoring high school students during the following time frames: 10am-12pm 7-9:45pm

(2) Indicate the days for which you are available to volunteer.

(October through June) Volunteering is M-F, 4-5:45pm, and Sat., 2 hrs between 10am-4:45pm.

(July through August) Volunteering is M-F, 10am-12pm and 7-9:45pm.

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY time frame: _____

MATHEMATICS:

- _____ Algebra
- _____ Geometry
- _____ Trigonometry
- _____ Pre-Calculus
- _____ Calculus () AP
- _____ SAT Math

ENGLISH:

- _____ Grammar
- _____ Reading
- _____ Writing
- _____ College Essay
- _____ English () AP
- _____ SAT Verbal

LANGUAGES (Indicate Level):

- _____ Spanish () AP
- _____ French () AP
- _____ Latin () AP
- Other: _____

SCIENCES:

- _____ Earth Science
- _____ Physical Science
- _____ Biology () AP
- _____ Chemistry () AP
- _____ Physics () AP

SOCIAL STUDIES:

- _____ World History () AP
- _____ European History () AP
- _____ US History () AP
- _____ US Government () AP
- _____ Economics

OTHER:

(3) Please check the additional skills and resources that you are able to provide.

_____ Website Design _____ Administrative Support _____

PART III: CONTRACT COMMITMENT

By signing this document, I commit to meeting with my student on time, on my assigned days. I also will mentor and guide him or her to strive for academic and personal success.

Name

Date