Chinese Students Club

Columbia University and Barnard College

Interview and Election Guidelines for Board Members

Organizational Committee Member Interviews

CSC recruits 12 fine young men and women within the first month of every school year to join the board as Organizational Committee Members (OCMs).

Duties of an OCM involve attending all CSC meetings and related functions, planning and executing events, and participating in board activities. Becoming an OCM is a commitment and a challenge, but the experience is more than rewarding. Gain experience in event planning (publicity, promotions, public relations, logistics, design and more). Immediately plug into the Columbia community. Meet new people outside CSC. Develop new friendships. And make an impact.

Interviews for OCMs for the 2013-2014 school year will be held on September 13th and 14th. Sign-ups for interviews will open after the First General Body Meeting, held on Tuesday, September 10th at 8PM.

Spring Elections

Any full-time undergraduate student of Columbia College, SEAS, and Barnard College are invited to run in and vote in the Spring Elections for the officers of the upcoming year.

Executive Board Positions

President: The President shall preside over all meetings of the CSC, shall be an ex officio member of all committees established by the Board, and shall have the power to appoint members to such committees as the Board shall establish. The President shall be responsible for the overall activities of the CSC and shall represent the CSC in all official
matters. Further, in all meetings of the Board and of all other committees created by the Board, the President, in addition to the vote to which he is entitled by virtue of being a member of such committee(s), shall have the power to decide the issue on any matter on which the members of the committee(s) may be evenly divided.

**Vice Presidents:** There shall be one Barnard Vice-President who is a full-time undergraduate student of Barnard College, and one Columbia Vice-President who is a full-time undergraduate student of either Columbia College or the School of Engineering and Applied Science. The Vice-President shall assume such duties delegated to them by the President. In the event of the President’s absence, disability, or resignation, the Vice-President shall assume the duties of the President.

**Treasurer:** The Treasurer shall have charge of the financial affairs and records of the CSC, and shall make such records available for inspection to any member of the Board or general membership when requested.

**Secretary:** The Secretary shall have charge of the general records and correspondence of the CSC, shall take attendance, and shall prepare written minutes of all meetings of the Board and of all meetings of the general membership.

**Executive Committee Member Positions**

The Executive Committee (no more than 9 members) shall be the governing body of the CSC and shall have responsibility for the management of its affairs. Decisions of the Executive Committee shall be made by a majority vote of the members attending a validly convened meeting. All members of the Executive Committee shall be members of the CSC General Body. All Officers under Article IV, section 2 shall also be members of the Executive Committee. The Executive Committee shall have the power to appoint the Organizational Committee Members (OCM’s). Any member of the Executive Committee may call a meeting of the Board.
Any full-time undergraduate student of Columbia College, SEAS, or Barnard College may vote in the ECM elections. Outgoing Board members receive three (3) votes; other voters receive one (1). Only the outgoing Board may vote for Executive Board Members.

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