

REQUEST FOR SUSPENSION OF RESPONSIBILITIES FOR CHILDBIRTH

A student who requests a six-week period for suspension of responsibilities for childbirth will be granted this suspension of responsibilities that can include class attendance, course assignments, exams, and other academic requirements; teaching and TA assignments; and research and other work in the lab.

The period of an approved request extends the original time limit to MPhil and PhD degree and eligibility for teaching and other fellowships by one semester. During this period of suspension of responsibilities, full-time student status will be preserved, so the stipend for a Columbia fellowship, student health insurance, and housing eligibility are retained. As this policy differs from a Leave of Absence (LOA), students may continue to use University facilities, including libraries, and receive financial aid.

Please submit this form at least four months before the start of the six-week suspension of responsibilities period to Jan Allen, Associate Dean for PhD Programs, GSAS, 109 Low Memorial Library. (Please estimate the start of your requested suspension period and then adjust/confirm after the actual birth.) Direct questions to ja2310@columbia.edu, 212.854.8428

Last Name _____ First Name _____ UNI _____

Phone: _____ CUID _____ Due date _____
Department _____ First date of PhD registration _____

I am requesting a Suspension of Responsibilities for the six-week period beginning _____ (month/day/year)

Please list your academic, teaching, and research responsibilities during this 6-week period:

Advisor (indicating that the student has discussed completion schedule/revised time-to-degree with advisor)
_____ Date _____

Chair or Director of Graduate Studies (department approval indicating that the student is current with degree requirements and is in good academic standing)
_____ Date _____

GSAS Office of the Dean Approval
_____ Date _____