

GRADUATE SCHOOL OF ARTS & SCIENCES

Office of Admissions
107 Low Memorial Library

APPLICATION FOR RETURN TO PHD STUDY

This application is only for students who have previously enrolled in a Graduate School of Arts & Sciences PhD program and did not register or hold an official Leave of Absence in the preceding semester. A decision to permit to register is based on answers to the following questions, departmental recommendation to the dean, and dean's final decision. This application must be submitted at least six weeks prior to the beginning of the registration period for the term in which you plan to resume study.

Mr/Ms: _____ CUID: _____
Last First Middle

Please print any variation(s) of your name which you have used on official records (e.g. maiden name):

Current Address: _____ Telephone No.: _____

Permanent Address: _____ Telephone No.: _____

Department: _____ Email: _____

First date of GSAS registration: _____ Last date of GSAS registration: _____

A. On a separate sheet of paper, please answer the all of following questions:

1. Why and when did you stop registering in GSAS?
2. Have you previously applied to return to PhD study? If so, when? Did you register at that time?
3. What have you done since you last registered in GSAS? Please describe all professional/academic activities since last registration in GSAS. Have you attended any other academic institution since you last registered in GSAS? If so, note this below and have an official transcript and at least one letter of recommendation attesting to the quality of work sent to this office.
4. What work have you done towards your degree since you were last registered in GSAS?
5. Who is your PhD Faculty sponsor?

B. Please complete the checklist below:

<i>Requirements for PhD</i>	<i>Completed?</i>	<i>Date completed or proposed completion date</i>
Receipt of MA Degree		
Receipt of MPhil Degree		
<i>If no MPhil, please answer questions a-c</i>		
<i>a. Course requirements for MPhil</i>		
<i>b. Required language exams(s)</i>		
<i>c. MPhil exam(s)</i>		
Departmental approval of dissertation prospectus		
Departmental approval for dissertation defense		
Anticipated date of dissertation defense		

If you are within 10 years of the MPhil, your MPhil application indicates that the department approved you for continuation in the PhD program, and you have published a substantial body of independent and original published research you may have the option of following the PhD Extra Muros policy. In that case you are required to register and pay fees only for the semester of dissertation distribution. Please see the following web site to determine eligibility: <http://www.columbia.edu/cu/gsas/pages/cstudents/diss-office/rules/extra-muros.html>

I CERTIFY THE INFORMATION ON THIS APPLICATION TO BE COMPLETE AND ACCURATE.

Signature: _____ Date: _____

DEPARTMENTAL AND DEAN'S OFFICE APPROVAL PAGE

I. Recommendation of Chair of Department/Director of Graduate Studies:

Approve student's application

The following faculty member agrees to sponsor the dissertation _____

Proposed time limit for completion of all PhD requirements _____

Please comment on your decision to approve or deny this student's application. Specifically address the continuing scholarly relevance of the student's dissertation research. Is the work still considered to make a significant, original contribution to the literature? (attach additional pages if necessary) _____

Deny student's application

Please note reasons for denying student's application: (attach additional pages if necessary) _____

Name of Chair/DGS (Printed): _____

Signature of Chair/DGS: _____ Date: _____

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II. Dean's Office Decision:

Approve student's application Final time limit to complete the degree _____

Deny student's application

Comments: _____

Signature: _____ Date: _____

Title: _____