

**Columbia University**  
**Graduate School of Arts and Sciences**  
107 Low Memorial Library  
Mail Code 4304

535 West 116th Street  
New York, NY 10027  
(212) 854-3808

## **Application Guidelines for Whiting Foundation Fellowships**

Note: THIS IS A FINAL YEAR DISSERTATION WRITE-UP FELLOWSHIP.  
Applicants should expect to defend by the end of the award period, or shortly thereafter.

Whiting Fellowships are open to registered GSAS students in the Humanities, including History and PhD students in Architecture with a humanities-focused dissertation, who will not be beyond their seventh year of study at the time of the award. The purpose of the Whiting Fellowship is to enable exceptionally well-qualified candidates for the Ph.D. to complete the writing of their dissertations during the period of the award. Thus, a Whiting Fellowship will not be awarded for the purpose of conducting research, either at home or abroad. To be eligible, a student must have been awarded the M.Phil degree prior to the application deadline of the first Monday in February, and must have completed all research for the dissertation before September 1<sup>st</sup> of the award year. Preference will be given to candidates who, in the judgment of the selection committee, can realistically expect to defend the dissertation before the end of their tenure as Fellows.

If there is any uncertainty about a student's year of study, either the student or the department should contact Associate Dean Jan Allen, 109 Low Library, [ja2310@columbia.edu](mailto:ja2310@columbia.edu), in advance of submitting an application and not later than January 21<sup>st</sup>.

The terms of the Whiting Fellowship prohibit grantees from holding teaching assignments or any other position concurrently. Whiting recipients are not eligible for other GSAS fellowships, including Core Preceptorships, after holding a Whiting Fellowship.

Applications must be submitted **by the first Monday in February**, to 107 Low Memorial Library, Attn: Whiting Fellowship. Late applications will not be accepted; incomplete applications will not be considered.

**Please note:** In order to fund the maximum number of GSAS students possible, GSAS requires that Whiting award recipients who are offered a full outside dissertation fellowship for the academic year accept the other award. However, if the other award is not as generous in stipend as the Whiting, GSAS will supplement the stipend up to the Whiting level.

**Deadline: First Monday in February**

**The following information must be submitted by the deadline for consideration:**

- 1) **A cover page-** including name, mailing address, phone, e-mail, academic department, working title of dissertation, first date of registration, and names of two recommenders.
- 2) **A GSAS transcript-** Transcripts can be ordered on-line at <http://www.columbia.edu/cu/registrar/docs/students/transcripts.html> (undergraduate transcripts are not necessary).
- 3) **A project proposal.** A description of the dissertation project, with a working title, not to exceed three double-spaced typed pages. Margins should not be smaller than one inch and the font should not be smaller than 10 points. When writing the description, bear in mind that committee members will be from various disciplines. Without sacrificing substance, please insure that presentation of your project is accessible to readers who may not be experts in your subject.
- 4) **A detailed timetable for completion of the dissertation.**
- 5) **Two letters of reference.** Recommendations should be written on letterhead. Your sponsor must describe in what way s/he considers your proposal to be of exceptional merit and endorse, with a fair degree of specificity, the timetable for completion. In addition, a second faculty member should submit a similar letter of evaluation. It would be most helpful if each referee could comment on drafts of chapters already written. It is the student's responsibility to insure that recommendations are received by 107 Low. They may either be included with the application (in signed and sealed envelopes) or they may be submitted directly the Graduate School of Arts and Sciences, Attn: Whiting Fellowship.
- 6) **A curriculum vitae** – two pages maximum.

**Deadline: First Monday in February**