IT Committee

Present:
  Dan Shin
  Helen Ogbara
  Andrew Cohen
  Whitney Dougherty
  Arjun Garg
  Lyndsay Cholak

Not Present:
  Valentine Khan

Next meeting: Nov. 6th at 4:10pm, location TBD

Summary of last meeting and follow up:

Action items:
  • meeting with library staff to evaluate our concerns
    o Arjun will email McKeever to determine who we should be talking to, and set up a meeting with him.

  Dean G-K
  • use of library cellar – assigned to visiting faculty offices

Website concerns
  • determine who we need to talk to in IT department
  • different aspects of website are controlled by different people (lawnet, CLS website, courseweb)
  • setting up a working group to develop a proposal for a portal for the law school (blackboard, or Northwestern University’s portal)
  • streamline passwords and logons
    o too many passwords (uni, lawnet, career services, library off-site access)
  • action item:
    o set up initial information meeting, determine who we need to talk to about website

Recycling group:
  • doublesided printing, not printing quota sheets

Library:
  • Pegasus and Clio non-integration
    o does Clio search law library when “seach all CU catalogues”?
    o can Pegasus be incorporated into Clio
  • library training
    o better tours and orientation
• better off-site access
  o again, passwords?
• action item: (Andrew will do it)
  o ask the library (Diamond and Butler) about training and whether we should use
  o what are their plans for catalogues?
  o general research on how Butler works
  o general research on how Clio works

Circulation desk:
• critique: usefulness for students
• train circulation desk to perform triage function – maybe they can direct students to people who could answer question
• things to have circulation desk have
  o maps of the library
    • laminate them, antitheft devices, give them out to students
  o FAQ sheet of questions that circulation gets asked but cannot answer
• action item:
  o compile list of concerns-questions to send to (McKeever) before meeting

IT:
• informational meeting

Faculty IT committee is meeting tomorrow (Andrew is on that committee)
• we can present concerns, but we should hold off until December meeting to present our proposals
• Andrew will find out who in IT we should talk to

Follow up:
• Arjun will send email to Dan and Dan will send to McKeever
• Andrew will report back on Faculty IT Committee
• student survey on library use, website accessibility, etc.

5:19 – adjourned.