ARCHIVISTS TOOLKIT	Recording Repository Information	Tracking Sources & Donors	Authority Control for Names & Subjects	Describing Archival Resources	Managing Location Information	Ingest Legacy EAD 2002	Information input	Report Generation	Export Print Finding Aid
Survey/Accession Info	Survey/Accession Information								
Herbert Gans Papers									
Otto Harbach Papers		The language could be clearer on this, and there should be a place for additions without having to 'create' another record and link it it the original.							
Andrew Heiskell Papers									
John H. Mundy Papers	Standard on the form	is given for notes regarding donors.	a box to tell where you found the names/subjects, and do the search yourself.	no way of making separate box listings without	only lets you give the collection a location, unlike the resource page, where you can give an individual	n/a			
Peter Prescott									
Papers Jean Nathan Papers						n/a	Awkward, not sure what goes where, and it doesn't give you the space to do a good box inventory. It all has to be put in one space unfortuantely.		
Bill of Rights Fund Records									

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National Urban League Records							brief) information could be put in the	that AT can produce for Accessions. You can also do	
Womens Suffrage Assoc. of NYS							In entering in the date of accession, which was listed as 1955, it wouldn't take it, and repeatedly changed it to 1954 11-30. Very annoying when one has legacy data and not an exact date to work from!		
New Finding Aid Crea	tion								
									Could be stronger. It is so simple in Archon, and if they made it a bit clearer/better in AT it would be much appreciated.
L.S. Alexander Gumby Collection									
Pavel N. Shatilov Papers					Fine, since this was the last collection input; I was getting much more adept and fast at working in AT.				

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George Sokolsky Papers			Must use the drop- down to provide the source of the s.h.			n/a			
Alvin & Heidi Toffler Papers				Good; ability to add a wide variety of descriptive content easily. gives you quick and easy flexibility to build a finding aid as you work on, lock, stock and barrel. No skipping back and forth between container list and descriptive pages. As it should be, it blends into one cohesive whole nicely.	Fine, but since this was one of the earlier collections I put in (as well as very large), I didn't have the location database linking issue straightened out yet.	n/a	Good, although I tried the rapid entry page, and gave up. It seemed more trouble than it was worth, quite frankly.		
Greenberg Publishers Records							This is a bit of a challenge as it has a great deal of catalogued correspondence, and also it has lettered and numbered boxes.		

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Letchworth Village Papers			There seems to be a few additional steps in here, in that two boxes pop up, and then you still have to double- click to get the term linked to the record.						
NYS Crime Prevention Records							One thing I've noticed is that when inputting folder/box titles, I'm never sure where to put the box number. Does it go in the 'Component Unique Identifier' or in the Container Summary box? I've tried both, and am looking into how to link locations to information after the fact (a more typical way of creating a finding aid).		
Whitney Young Jr. Memorial Foundation Records									
Input Legacy EAD Merkt Abbott Papers									

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Serge I. Chermayeff Architectural Records and Papers		n/a							
B. G. Goodhue Architectural Drawings and Papers		n/a							
Mark Lyons Peisch Papers…		n/a				This ingestion failed. What is interesting is that this and the Abe collection both came from the same template for a grant project, which is curious.			
Warren & Westmore Architectural Photographs and Records		n/a							
Abe Collection		n/a				This ingestion failed. Like most of AT, it gives you a vague message and asks if you'd like to report the 'bug'.			
Donald Keene Letters Collection		n/a							
Stein and Day Records		n/a				This ingestion failed.			
William S. Vickrey Papers R.J. Kitz Papers		n/a n/a				This ingestion failed as well. Loaded easily.			