

Mary Ellen Richmond papers, 1861-1955, undated

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MARY E. RICHMOND ARCHIVE

Chronology of Mary E. Richmond

- 1861 Born in Belleville, Illinois
- 1878 Graduated from Eastern Female High School, Baltimore, Maryland
- 1878 Went to New York and Brooklyn to live and work
- 1880 Returned to Baltimore to work for W.L. Stork & Company, fine stationers and engravers
- 1888 Became bookkeeper and general office assistant for the Altamont Hotel
- 1889 Became assistant treasurer of the Baltimore Charity Organization Society
- 1891 Promoted to general secretary of the Baltimore COS
- 1899 Publication of Friendly Visiting Among the Poor
- 1900 Became general Secretary of the Philadelphia Society for Organizing Charity
- 1905 Became editor of the Field Department of Charities and the Commons
- 1907 Publication of The Good Neighbor in the Modern City
- 1909 Became director of the Charity Organization Department, Russell Sage Foundation, New York
- 1917 Publication of Social Diagnosis
- 1922 Publication of What is Social Case Work?
- 1925 Publication of Child Marriages
- 1925 Although still director of COD, becomes inactive at office and works at home
- 1928 Died in New York City; buried in Baltimore
- 1929 Marriage and the State published posthumously

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Suppl for COD materials

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Pre-professional, Baltimore, and Philadelphia Periods,

1861 - 1909

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 Oct 22, 1908: I,8,144
 Nov 14, 1908: I,5,80
 Jun 5, 1909: I,6,100
 Musser, J.H., May 31, 1909: I,6,100
 Neal, Nellie A., Dec 9, 1919: I,1,5
 *Neuman, John S.; see non-MER letters
 Newbold, John, ~~XXXXXXXXXXXXXXX~~
 Jan 17, 1906: I,5,78
 Jun 4, 1909: I,6,100
 Oct 19, 1909: I,5,81
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 Nicolas, Helen, Apr 28, 1907: I,6,94
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 Nov 14, 1900: I,5,72
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 Jan 19, 1899: I,3,30
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 *Pendleton, Helen:
 Mar 13 and Mar 14, 1900: I,3,49
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 Persons, W. Frank,
 May 1, 1907: I,8,141
 May 20, 1908: I,8,144
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- Tatnall, Henry, Feb 8, 1908: I,5,80
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- Ufford, Walter S.,
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- Wilson, George S., Apr 10, 1901: I,5,73
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 Apr 23, 1907: I,6,94
 Oct 4, 1907: I,6,96
 Nov 29, 1907: I,8,142

Handwritten notes:
 + Miss Fiedler's letter
 + copy of ... of the FDCC
 + copy of ... of the FDCC
 + copy of ... of the FDCC
 + copy of ... of the FDCC

NON-MER LETTERS

Frank J. Bruno to Edward T. Devine, Feb 6, 1907: I,8,142
 James Buchanan to Arthur Kellogg, Jan 5, 1907: I,8,139
 G. B. Buzelle to Zilpha D. Smith, Jul 6, 1892: I,3,40
 James Campbell to Margaret Horn, Jul 7, 1903: I,5,88
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 Paul U. Kellogg to Field Department of Charities and the Commons, Aug 1, 1907:
 I,8,141
 Hugh B. MacCauley to Miss Farr, Mar 11, 1909: I,5,81
 W. H. McClain to Editor of Charities, Jan 18, 1906: I,8,138
 Francis H. McLean to Field Department of Charities and the Commons Committee,
 May 17, 1909: I,8,145
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 J. F. Martenet to Charles J. Bonaparte, Feb 24, 1888: I,2,23
 Alice Miller to Zilpha D. Smith, Feb 8, 1900: I,3,40
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 Helen Pendleton to Muriel Pumphrey, Sep 27, 1954: I,3,45
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 Zilpha D. Smith to Helen Foss, Jun 30, 1906: I,5,78
 Zilpha D. Smith to Helen Parrish, Mar 24, 1908: I,5,80
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 Zilpha D. Smith to Charles Weller, Aug 27, 1909

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Charles F. Weller to Zilpha D. Smith, Nov 1, 1909: I,8,146
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Reel 1

MARY E. RICHMOND ARCHIVE
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Part II, Box 4, Folder 76

Mary E. Richmond Archive: New York Period, 1909-1928

Personal and professional letters from Gertrude Vaile to MER, arranged
chronologically from Sep 25, 1912 to Dec 26, 1915

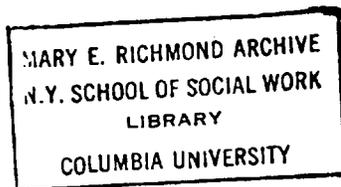
92-2022
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Part II, Box 4, Folder 88

Mary E. Richmond Archive: New York Period, 1909-1928

Correspondence between MER and others concerning a memorial issue of The Family
dedicated to Alice Higgins Lothrop, 1920-1921



92-2023
Reel 2

Part II, Box 4, Folder 89

Mary E. Richmond Archive: New York Period, 1909-1928

Personal and professional letters from MER to Joanna C. Colcord, arranged chronologically from Christmas 1915 to Aug 14, 1921

92-2023
Reel 2

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Part II, Box 5, Folder 107

Mary E. Richmond Archive: New York Period, 1909-1928

Correspondence between MER and Ada E. Sheffield concerning research & preparation of Social Diagnosis, arranged chronologically from Dec 12, 1914 to Dec 21, 1915

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Reel 3

MARY E. RICHMOND ARCHIVE
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Part II, Box 5, Folder 108

Mary E. Richmond Archive: New York Period, 1909-1928

Correspondence between MER and Ada E. Sheffield concerning research and preparation of Social Diagnosis, arranged chronologically from Jan 10, 1916 to Feb 16, 1917

92-2024
Reel 3

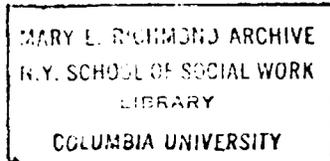
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Part II, Box 5, Folder 122

Mary E. Richmond Archive: New York Period, 1909-1928

Publicity, mailing lists, and sales figures of Social Diagnosis

92-2025
Reel 4



Part 11, box 9, Folder 174

Mary E. Richmond Archive: New York Period, 1909-1928

Working File for Social Diagnosis containing class exercise on What is True of Everybody, New York School of Philanthropy, 1909

92-2025
Reel 4

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Part II, Box 9, Folder 192

Mary E. Richmond Archive: New York Period, 1909-1928

Working File for Social Diagnosis containing questionnaires on the
Feeble-Minded Child

92-2026
Reel 5

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Part II, Box 11, Folder 193

Mary E. Richmond Archive: New York Period, 1909-1928

Correspondence between MER and various persons concerning plans for the Social Work Series, arranged chronologically from Apr 28 to Sep 30, 1917

92-2026

Reel 5

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Part II, Box 11, Folder 207

Mary E. Richmond Archive: New York Period, 1909-1928

Manuscript and critiques of "The Rationale of Case Records" by Ada E. Sheffield, published as The Social Case History (Social Work Series publication, Russell Sage Foundation, 1920) (Folder 2 of three)

92-2027

Reel 6

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Part 11, box 11, Folder 208

Mary E. Richmond Archive: New York Period, 1909-1928

Manuscript and critiques of "The Rationale of Case Records" by Ada E. Sheffield, published as The Social Case History (Social Work Series publication, Russell Sage Foundation, 1920) (Folder 3 of three)

92-2027

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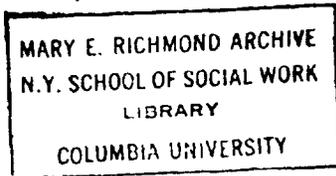
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Part 11, Box 12, Folder 224

Mary E. Richmond Archive: New York Period, 1909-1928

Letters to MER from Instituteters, arranged chronologically from
May 7, 1919 to May 8, 1928; also undated letters

92-2028
Reel 7



Part II, Box 12, Folder 225

Mary E. Richmond Archive: New York Period, 1909-1928

Letters from MER to various persons containing recommendations and evaluations of Institute students, arranged chronologically from Feb 20, 1914 to Mar 8, 1927

92-2028
Reel 7

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Part II, Box 13, Folder 240

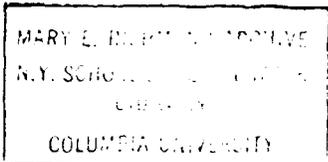
Mary E. Richmond Archive: New York Period, 1909-1928

Social Outlines written by members of the 1913 Charity Organization I

(Folder 1 of two)

92-2029

Reel 8



Part 11, Box 13, Folder 281.

Mary E. Richmond Archive: New York Period, 1909-1928

Social Outlines written by members of the 1913 Charity Organization Insti

(Folder 2 of two)

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92-2029
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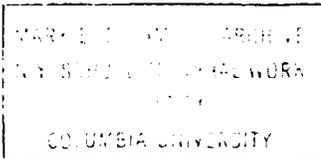
Part II, Box 14, Folder 246

Mary E. Richmond Archive: New York Period, 1909-1928

Applications accepted for the 1916 Charity Organization Institute

92-2030

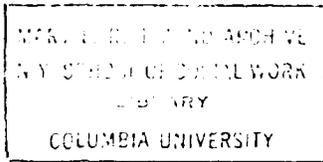
Reel 9



Part II, Box II, Folder 199

Mary E. Richmond Archive: New York Period, 1909-1928

Applications rejected for the 1916 Charity Organization Institute



92-2030
Reel 9

Part II, Box 21, Folder 339

Mary E. Richmond Archive: New York Period, 1909-1928

Materials relating to the American Association's Institute of Family
Social Work for 1928

92-2031
Reel 10

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Part II, Box 21, Folder 340

Mary E. Richmond Archive: New York Period, 1909-1928

Reports of morning and afternoon sessions of the Supervisors' Conference,
Oct 30 and 31, 1914

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Part II, Box 21, Folder 355

Mary E. Richmond Archive: New York Period, 1909-1928

Miscellaneous materials relating to topics for the 1922 Supervisors
Conference

92-20
Re:EI II

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Part II, Box 21, Folder 356

Mary E. Richmond Archive: New York Period, 1909-1928

Notes and outlines for the 1923 Supervisors' Conference

Reel 11

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Part II, Box 22, Folder 369

Mary E. Richmond Archive: New York Period, 1909-1928

Class discussions and exercises based on case records: Boston School for Social Workers, May 1912, and New York School of Philanthropy, Nov-Dec, 1914

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MARY E. RICHMOND ARCHIVE
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Part II, Box 22, Folder 370 - 374

Mary E. Richmond Archive: New York Period, 1909-1928

Class discussions and exercises based on case records: Harvard University,
Department of Social Ethics, conducted by Dr. Richard Cabot, Apr-May 1921; also
New York Charity Organization Society study class conducted by Joanna C. Colcord,
Dec 1922

Reel 12

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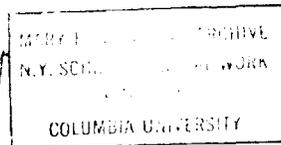
405-

Part II, Box 25, Folder 411

Mary E. Richmond Archive: New York Period, 1909-1928

Holograph and typescript drafts of MER's article on "Motherhood and Pensions" for The Survey, Mar 1, 1913

92-2034
Reel 13

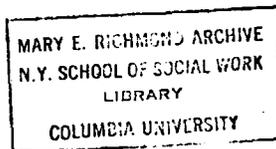


Part 11, box 25, Folder 412

Mary E. Richmond Archive: New York Period, 1909-1928

Copies of The Survey for Feb 15 and Mar 1, 1913 containing MER's articles on "'Pensions' and the Social Worker" and "Motherhood and Pensions"; also separate reprint of "Motherhood and Pensions"

Reel 13



Part II, Box 25, Folder 419

Mary E. Richmond Archive: New York Period, 1909-1928

Other materials used in preparation of Richmond and Hall's A Study of
Nine Hundred and Eighty-five Widows Known to Certain Charity Organization
Societies in 1910 (Russell Sage Foundation, 1913) (Folder 2 of two)

92-2035

Reel 14

MARY E. RICHMOND ARCHIVE
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Part II, Box 26, Folder 420

Mary E. Richmond Archive: New York Period, 1909-1928

Supplementary materials relating to Widows Pensions: General
(Folder 1 of six)

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Reel
14

Part II, Box 26, Folder 428

Mary E. Richmond Archive: New York Period, 1909-1928

Supplementary materials relating to Widows Pensions: Administration

(Folder 3 of three)

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92-2036
Reel 15

Part II, Box 26, Folder 429 -

Mary E. Richmond Archive: New York Period, 1909-1928

Supplementary materials relating to Widows Pensions: State and Federal
Legislation

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Part II, Box 27, Folder 440

Mary E. Richmond Archive: New York Period, 1909-1928

Questionnaires, letters, and other materials relating to the Emergency
Winter of 1914-1915, arranged alphabetically by city, Indianapolis--the
Oranges

92-2037
Reel 16

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part II, Box 27, Folder 441 - 445

Mary E. Richmond Archive: New York Period, 1909-1928

Questionnaires, letters, and other materials relating to the Emergency
Winter of 1914-1915, arranged alphabetically by city, Philadelphia--Toledo

Reel 16

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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462

Part II, Box 29, Folder 469

Mary E. Richmond Archive: New York Period, 1909-1928

Correspondence between MER and various persons relating to the
National Conference Change of Name Committee, arranged chronologically
from Dec 6, 1916 to Jun 1, 1917

92-2038 92-

Recd 17

MARY E. RICHMOND ARCHIVE
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Part II, Box 29, Folder 470

Mary E. Richmond Archive: New York Period, 1909-1928

Other materials relating to the National Conference Change of Name
Committee

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Part II, Box 30, Folder 487

Mary E. Richmond Archive: New York Period, 1909-1928

Miscellaneous materials relating to the American Association, 1920-1924

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92-2039
92-2039
Reel 14

Part II, Box 30, Folder 488

Mary E. Richmond Archive: New York Period, 1909-1928

Miscellaneous materials relating to the American Association, 1925-1928

MARY E. RICHMOND ARCHIVE
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Part II, Box 30, Folder 500

Typescript of Miss Colcord's A Decade of Service . . ., 1927

92-2040
Reel 19

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
LIBRARY
COLUMBIA UNIVERSITY

Part II, Box 31, Folder 501

Mary E. Richmond Archive: New York Period, 1909-1928

Correspondence between MER and various persons relating to the Committee
on Professional Organization, arranged chronologically from Jul 1 to Dec 30,
1918

Reel 19

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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COLUMBIA UNIVERSITY

Part II, Box 31, Folder 512

Mary E. Richmond Archive: New York Period, 1909-1928

Supplementary materials relating to ethics in law, medicine, and other professions, collected by the Ethics Sub-committee of the Committee on Professional Organization

92-2041

Reel 20

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part II, Box 31, Folder 513

Mary E. Richmond Archive: New York Period, 1909-1928

Miscellaneous materials relating to professional organization, collected by
the Committee on Professional Organization

Reel 20

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part II, Box 32, Folder 527

Mary E. Richmond Archive: New York Period, 1909-1928

Memoranda and reports of the Mailing List Committee of the Russell Sage
Foundation, 1924

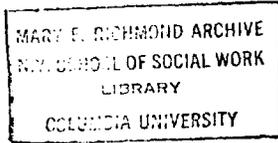
92-2042
Reel 21

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part II, Box 32, Folder 528

Mary E. Richmond Archive: New York Period, 1909-1928

Minutes and other materials relating to Russell Sage Foundation staff and
directors' meetings, 1919-1924

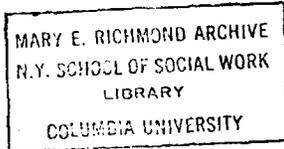


Part II, Box 33, Folder 541

Mary E. Richmond Archive: New York Period, 1909-1928

Two form letters sent out by MER Apr 19 and May 8, 1917, on the subject of establishing a War Problems Exchange, and the responses to her request for information, arranged chronologically from Apr 23 to Sep 4, 1917

92-2043
Reel 22



Part II, Box 33, Folder 542

Mary E. Richmond Archive: New York Period, 1909-1928

Form letter sent out by MER Nov 15, 1917, on the subject of the War Risk Insurance Act, and the responses to her request for information, arranged chronologically from Nov 17 to Nov 28, 1917

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part II, Box 34, Folder 564

Mary E. Richmond Archive: New York Period, 1909-1928

Typescript draft of "The Charity Organization Department," a lecture
at the New York School of Philanthropy, Feb 10, 1914

92-2044
Reel 23

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part II, Box 34, Folder 565

Mary E. Richmond Archive: New York Period, 1909-1928

Incomplete holograph notes for the Kennedy lectures on First Steps in
Social Case Work, 1914; also announcement

Folders 580-583 is on reel # 24

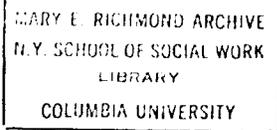
MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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COLUMBIA UNIVERSITY

Part 11, Box 35, Folder 593

Mary E. Richmond Archive: New York Period, 1909-1928

Several typescript copies of "Memorandum on The Need of a National
Training Board for Social Work," undated but later than 1922

92-2045
Reel 24



Part 11, Box 35, Folder 580

Mary E. Richmond Archive: New York Period, 1909-1928

Ten sets of holograph notes for speeches, addresses, and lectures,
1917-1919, marked as follows:

Child Helping Institute of the New York School of Philanthropy, Jun 1917
Address on Volunteers to Home Service Workers of Pennsylvania, Nov 1917
The Growth of the Charity Organization Movement in its Case Work Program,
[AASOC, 1917?]
Address to New York Episcopal Seminary on The Work of the New York Charity
Organization Society, Feb 1918
Home Service lecture on Relatives, Apr 1918
Home Service lecture on Comparison of Material, Oct 1918
Need of Professional Standards, Fordham University, Dec 1918
Home Service section course lecture on Evidence, Jan 1919; also at Univer-
sity of Colorado, Feb 1919
Lecture to staff of the New York Charity Organization Society on A Profession
in the Making, Feb 1919
Lecture to University of Colorado class on Outside Sources, Jul 1919

Folders 580-583, 594-609

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Part II, Box 36, Folder 609

Mary E. Richmond Archive: New York Period, 1909-1928

Two copies of the Decennial Report of the Charity Organization Department
of the Russell Sage Foundation, 1907-1917; accompanied by critique of the Report
[by Miss Moore?], Feb 26, 1918

1

92-2046

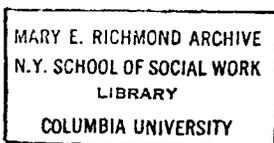
Reel 25

MARY E. RICHMOND ARCHIVE
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Part II, Box 36, Folder 610

Mary E. Richmond Archive: New York Period, 1909-1928

Memorandum from the Charity Organization Department, for the year ending
Sep 30, 1918 [Ninth Annual Report missing]



Part II, Box 37, Folder 641

Mary E. Richmond Archive: New York Period, 1909-1928

Other materials from the Colcord and Mann biographical files, as follows:

- Report of the Charity Organization Department of the Russell Sage Foundation, for the year ending Sep 30, 1931, Joanna C. Colcord, Director, mentioning Miss Mann's editorial work on the MER papers
- 1943 correspondence relating to a proposed psychobiography of MER
- 1947 correspondence relating to a biographical article on MER prepared by Miss Mann for the Encyclopedia Brittanica

92-2018
Reel 26

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part III, Box 8, Folder 119

Charity Organization Department Archive: 1909-post 1928

Monthly, quarterly, and annual reports from Fred S. Hall, Associate Director, and other Charity Organization Department staff members for the year ending Sep 30, 1912

Reel 26

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
LIBRARY
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Part III, Box 8, Folder 135

Charity Organization Department Archive: 1909-post 1928

Field Reports from Francis H. McLean, Field Secretary of the Charity
Organization Department, arranged chronologically from Oct 10 to Nov 28,
1909

92-2047

Rec. 27

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part III, Box 8, Folder 136 - 142

Charity Organization Department Archive: 1909-post 1928

Field Reports from Francis H. McLean, Field Secretary of the Charity
Organization Department, arranged chronologically from Dec 5, 1909 to
Feb 27, 1910

Reel 27

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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196-

Part III, Box 12, Folder 191

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "American Association of Social Workers"

92-2049
Reel 28

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part III, Box 12, Folder 192

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Bibliographies" (Folder 1 of two)

Folders 204-205 is on Reel 29

Reel 29

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Part III, Box 12, Folder 206

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Church Cooperation"

92-2058
Recd 30 29

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Part III, Box 12, Folder 204-205

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Christmas and Thanksgiving". (Folder 1 of two)

Reel 30

MARY E. RICHMOND ARCHIVE
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Part III, Box 13, Folder 217

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Day Nurseries"

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COLUMBIA UNIVERSITY

92-2051
Reel 30

Part III, Box 13, Folder 218

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Desertion and Non-Support"

Reel 30

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Part III, Box 13, Folder 229

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "First Interview, Outline of"

92-2052

Reel 31

MARY E. RICHMOND ARCHIVE
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Part III, Box 13, Folder 230

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Friendly Visiting" (Folder 1 of two)

Reel 31

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
LIBRARY
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Part III, Box 14, Folder 239

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Illegitimacy"

92-2053

Reel 32

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
LIBRARY
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Part III, Box 14, Folder 240

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Immigration"

Reel 32

MARY E. RICHMOND ARCHIVE
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COLUMBIA UNIVERSITY

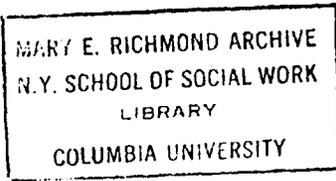
Part III, Box 15, Folder 256

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Motion Pictures" (Folder 1 of four)

92-2054

Reel 33



Part III, Box 15, Folder 257 -261

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Motion Pictures" (Folder 2 of four)

Reel 33

MARY E. RICHMOND ARCHIVE
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Part III, Box 17, Folder ²⁸⁶⁻ 293

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Relief" (Folder 4 of seven)

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~~20-9~~
92-2055
Reel 34

Part III, Box 17, Folder 294

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Relief" (Folder 5 of seven)

Reel 34

MARY E. RICHMOND ARCHIVE
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Part III, Box 17, Folder 305

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Schools of Philanthropy"

92-2056
Reel 35

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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COLUMBIA UNIVERSITY

Part III, Box 10, Folder 306

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Social Insurance"

Reel 35

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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COLUMBIA UNIVERSITY

Part III, Box 18, Folder 319

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Time Studies"

92-2057
Reel 36

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part III, Box 18, Folder 320

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "Tuberculosis"

Red 36

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Part III, Box 19, Folder 332

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "War Chests" (Folder 1 of two)

RICHMOND

92-2058
Reel 37

SMITH, ZILPHA - MANUSCRIPTS

Reel 57

RICHMOND

SMITH, ZILPHTA - MANUSCRIPTS

92-2059

Reel 38

MARY E. RICHMOND ARCHIVE
N.Y. SCHOOL OF SOCIAL WORK
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Part III, Box 19, Folder 333

Charity Organization Department Archive: 1909-post 1928

COD Subject File headed "War Chests" (Folder 2 of two)

Rec 38

RICHMOND

SMITH, ZILPHA - MANUSCRIPTS

92-2060

Rec 139

MANUSCRIPTS 8

SMITH, ZILPHA -

RICHMOND

bed 39

RICHMOND

SMITH, ZILPHA

- PRINTED

Reel 39

RICHMOND Part IV Box 2 Esther Warner Correspondence, 1885-1900 (Chi
(Originals in possession of Mrs. Kellenbarger, Broken Bow, Neb., her daughter) Amos G. W

Reel 39

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Manuscript Collections

Mary E. RICHMOND _____ Collection

PART IV, BOX 3

Scrapbook of Clippings
Volume I (1888-Nov. 1896)

D31

Charity Organization of the Russell Sage Foundation

Mary Richmond, Director

Letters x Memoranda, 1912-1915 [mimeograph of
Carbon Copies]

This Patent Book **K&T 2572**
IN FILLING this Scrap Book **NEVER** gum in papers,
etc., close to binding. Leave at **LEAST ONE-HALF**
INCH from back of leaf.

To get a better result after gumming the paper or picture on
the leaves, **STAND** the book up on **END**, the leaves spread apart
so that the air can flow through and dry. This will prevent
MOULD, and the leaves will be less liable to wrinkle.

PAT. No. 471,278.

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Manuscript Collections

Reel 40

Mary RICHMOND Collection

Part IV
Oversize Material

Scrapbook of clippings, pamphlets,
programs, booklets, brochures, memorabilia
and other printed ephemera relating to
Mary Richmond, 1900-1908. (PHILADELPHIA
PERIOD)

Flat Box 386

92-2061