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United States Department of State

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Key Officers of Foreign Service Posts

Guide for Business Representatives

May 1989

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It is most important that correspondence to a Foreign Service post be addressed to a section or position rather than to an officer by name. This will eliminate delays resulting from the forwarding of official mail to officers who have transferred. Normally, correspondence concerning commercial matters should be addressed simply "Commercial Section" followed by the name and correct mailing address of the post. (Samples of correct mailing addresses appear on page vii.)

DEPARTMENT OF STATE

Publication 7877

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FOREIGN AFFAIRS INFORMATION MANAGEMENT CENTER

Publishing Services Division

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KEY OFFICERS OF FOREIGN SERVICE POSTS

Guide for Business Representatives

The Key Officers Guide lists key officers at Foreign Service posts with whom American business representatives would most likely have contact. All embassies, missions, consulates general, and consulates are listed.

At the head of each U.S. diplomatic mission are the **Chief of Mission** (with the title of *Ambassador, Minister or Charge d'Affaires)* and the *Deputy Chief of Mission.* These officers are responsible for all components of the U.S. Mission within a country, including consular posts.

At larger posts, *Commercial Officers* represent U.S. commercial interests within their country of assignment. Specializing in U.S. export promotion, Commercial Officers assist American business through: arranging appointments with local business and government officials, providing counsel on local trade regulations, laws, and customs; identifying importers, buyers, agents, distributors, and joint venture partners for U.S. firms; and other business assistance.

At smaller posts, U.S. commercial interests are represented by **Economic/Commercial Officers** who also have economic responsibilities.

Financial Attaches analyze and report on major financial developments and their implications for U.S. policies and programs.

Political Officers analyze and report on political developments and their potential impact on U.S. interests.

Labor Officers follow the activities of labor organizations and can supply information on wages, nonwage costs, social security regulations, labor attitudes toward American investments, etc.

Consular Officers extend to U.S. citizens and their property abroad the protection of the U.S. Government. They maintain lists of local attorneys, act as liaison with police and other officials and have the authority to notarize documents. The Department recommends that business representatives residing overseas register with the consular officer; in troubled areas, even travelers are advised to register.

The *Administrative Officer* is responsible for the normal business operations of the post, including purchasing for the post and its commissary.

Regional Security Officers are responsible for providing physical, procedural, and personnel security services to U.S. diplomatic facilities and personnel; their responsibilities extend to providing in-country security briefings and threat assessments to business executives.

Scientific Attaches follow scientific and technological developments in the country.

Agricultural Officers promote the export of U.S. agricultural products and report on agricultural production and market developments in their area.

The *AID Mission Director* is responsible for AID programs, including dollar and local currency loans, grants, and technical assistance.

The *Public Affairs Officer* is the post's press and cultural affairs specialist and maintains close contact with the local press.

Business representatives planning a trip overseas should include in their preparations a visit or telephone call to the nearest U.S. Department of Commerce District Office. The District Office can provide extensive information and assistance as well as a current list of legal holidays in the countries to be visited. If desired, the District Officer can also provide advance notice to posts abroad of the representative's visit.

The Department of State, Bureau of Diplomatic Security, can also provide current data on the security situation to interested persons planning trips abroad. American business representatives desiring this information should contact the Diplomatic Security Service, Overseas Support Programs Division (202) 647-3122.

Some of the services jointly provided by the Departments of State and Commerce to U.S. business firms interested in establishing a market for their products, or expanding sales abroad, include;

—The Trade Opportunities Program (TOP) that provides specific export sales leads of U.S. products and services;

—World Traders Data Report (WTDR) that provides detailed financial and commercial information on individual firms abroad upon request from U.S. companies;

—Agent Distributor Service (ADS) that helps U.S. firms find agents or distributors to represent their firms and market their products abroad; and

—Information about foreign markets for U.S. products and services and U.S.-sponsored exhibitions abroad in which American firms can participate and demonstrate their products to key foreign buyers.

In all matters pertaining to foreign trade, the nearest U.S. Department of Commerce District Office should be your first point of contact. Foreign trade specialists at these facilities render valuable assistance to U.S. business representatives engaged in international commerce.

For additional information about Foreign Service assistance to American business overseas, or for specialized assistance with unusual commercial problems, you are invited to visit, telephone, or write the Office of Commercial, Legislative, and Public Affairs, Bureau of Economic and Business Affairs, U.S. Department of State, Washington, D.C. 20520. Telephone (202) 647-1942.

DEPARTMENT OF COMMERCE
DISTRICT OFFICES

ALABAMA

Birmingham—Suite 302–Berry Bldg., 2015 2d Ave., North, 35203; Tel (205) 731-1331

ALASKA

Anchorage—701 C St., P.O. Box 32, 99513; Tel (907) 271-5041

ARIZONA

Phoenix—Federal Bldg., U.S. Courthouse, Room 3412, 230 N. First Ave., 85025; Tel (602) 261-3285

ARKANSAS

Little Rock—Suite 635, Savers Fed. Bldg., 320 W. Capitol Ave., 72201; Tel (501) 378-5794

CALIFORNIA

San Francisco—Fed. Bldg., Box 36013, 450 Golden Gate Ave., 94102; Tel (415) 556-5860

Los Angeles—Rm. 800, 11777 San Vicente Blvd., 90049; Tel (213) 209-6707

San Diego—P.O. Box 81404, 92138; Tel (619) 293-5395

Santa Ana—116-A W. 4th St., 92701; Tel (714) 836-2461

San Jose—111 W. St. John St, Rm. 424, 95113; Tel (408) 291-7648

COLORADO

Denver—Rm. 119, U.S. Customhouse, 721 - 19th St., 80202; Tel (303) 844-3246

CONNECTICUT

Hartford—Rm. 610-B, Fed.Off. Bldg., 450 Main St., 06103; Tel (203) 722-3530

FLORIDA

Miami—Suite 224, Fed. Bldg, 51 S.W. First Ave., 33130; Tel (305) 536-5267

Clearwater—128 N. Osceola Ave., 33515; Tel (813) 461-0011

Jacksonville—3 Independent Dr., 32202; Tel (904) 791-2796

Orlando—75 E. Ivanhoe Blvd.,32804; Tel (305) 425-1234

Tallahassee—Collins Bldg., Rm 401, 32304; Tel (904) 488-6469

GEORGIA

Atlanta—Suite 504, 1365 Peachtree St. NE., 30309; Tel (404) 881-7000

Savannah—27 East Bay St., P.O. Box 9746, 31412; Tel (912) 944-4204 ext. 204

HAWAII

Honolulu—4106 Fed. Bldg., P.O. Box 50026, 300 Ala Moana Blvd., 96850; Tel (808) 451-1782

IDAHO

Boise (Denver Dist.)—Statehouse, Rm. 113, 83720; Tel (208) 334-2470

ILLINOIS

Chicago—1406 Mid Continental Plaza Bldg., 55 E. Monroe St., 60603; Tel (312) 353-4450

Palatine—Algonquin & Roselle Rd., 60067; Tel (312) 397-3000, ext 532

Rockford—515 N. Court St., P.O. Box 1747, 61110-0247; Tel (815) 987-8100

INDIANA

Indianapolis—357 U.S.Courthouse & Fed. Off. Bldg., 46 E. Ohio St., 46204; Tel (317) 269-6214

IOWA

Des Moines—817 Fed. Bldg., 210 Walnut St., 50309; Tel (515) 284-4222

KANSAS

Wichita (Kansas City Dist.)—River Park Pl., Suite 565, 727 N. Waco, 67203; Tel (316) 269-6160

KENTUCKY

Louisville—601 W. Broadway, Rm. 636, U.S. Post Office and Court House Bldg., 40202; Tel (502) 582-5066

LOUISIANA

New Orleans—432 International Trade Mart, No. 2 Canal St., 70130; Tel (504) 589-6546

MAINE

Augusta (Boston Dist.)—1 Memorial Circle, Casco Bank Bldg., 04330; Tel (207) 622-8249

MARYLAND

Baltimore—415 U.S. Customhouse, Gay & Lombard Sts., 21202; Tel (301) 962-3560

Rockville—101 Monroe St., 15th Fl., 20850; Tel (301) 251-2345

MASSACHUSETTS

Boston—10th Fl., 441 Stuart St., 02116; Tel (617) 223-2312

MICHIGAN

Detroit—1140 McNamara Bldg., 477 Michigan Ave., 48226; Tel (313) 226-3650

Grand Rapids—300 Monroe NW., Rm. 409, 49503; Tel (616) 456-2411

MINNESOTA

Minneapolis—108 Fed. Bldg., 110 S. 4th St., 55401; Tel (612) 349-3338

MISSISSIPPI

Jackson—Jackson Mall Office Ctr., Suite 328, 300 Woodrow Wilson Blvd., 39213; Tel (601) 965-4388

MISSOURI

St. Louis—120 S. Central Ave., 63105; Tel (314) 425-3302/4

Kansas City—Rm. 635, 601 E. 12th St., 64106; Tel (816) 374-3142

NEBRASKA

Omaha—Empire State Bldg.,1st Fl., 300 S. 19th St., 68102; Tel (402) 221-3664

NEVADA

Reno—1755 E. Plumb Lane, Suite 152, 89502; Tel (702) 784-5203

NEW JERSEY

Trenton—3131 Princeton Pike, Bldg. 4D, Suite 211, 08648; Tel (609) 989-2100

NEW MEXICO

Albuquerque—517 Gold S.W., Suite 4303, 87102; Tel (505) 766-2386

NEW YORK

Buffalo—1312 Fed. Bldg.,111 W. Huron St., 14202; Tel (716) 846-4191

Rochester—121 East Ave., 14604; Tel (716) 263-6480

New York—Rm. 3718, Fed. Off. Bldg., 26 Fed. Plaza, Foley Sq., 10278; Tel (212) 264-0634

NORTH CAROLINA

Greensboro—203 Fed.Bldg., 324 W. Market St., P.O. Box 1950, 27402; Tel (919) 378-5345

Raleigh—Dobbs Bldg., Rm. 294, 430 N. Salisbury St., 27611; Tel (919) 755-4687

OHIO

Cincinnati—9504 Fed. Off. Bldg., 550 Main St., 45202; Tel (513) 684-2944

Cleveland—Rm. 600, 666 Euclid Ave., 44114; Tel (216) 522-4750

OKLAHOMA

Oklahoma City—6601 Broadway Extension, 73116; Tel (405) 231-5302

Tulsa—Rm. 505, 440 S. Houston St., 74127; Tel (918) 581-7650

OREGON

Portland—Rm. 618, 1220 SW. 3rd Ave., 97204; Tel (503) 221-3001

PENNSYLVANIA

Philadelphia—9448 Fed. Bldg., 600 Arch St., 19106; Tel (215) 597-2866

Pittsburgh—2002 Fed. Bldg., 1000 Liberty Ave., 15222; Tel (412) 644-2850

PUERTO RICO

San Juan (Hato Rey)—Rm. G-55, Fed. Bldg., 00918; Tel (809) 766-5555

RHODE ISLAND

Providence (Boston Dist.)— 7 Jackson Walkway, 02903; Tel (401) 277-2605, ext. 22

SOUTH CAROLINA

Columbia—Strom Thurmond Fed. Bldg., Suite 172, 1835 Assembly St., 29201; Tel (803) 765-5345

Charleston—17 Lockwood Dr., 29401; Tel (803) 724-4361

Greenville—P.O. Box 5823, Station B, 29606; Tel (803) 235-5919

TENNESSEE

Nashville—Suite 1427, One Commerce Pl., 37239; Tel (615) 251-5161

Memphis—3876 Central Ave., 38111; Tel (901) 521-4826

TEXAS

Dallas—Rm. 7A5, 1100 Commerce St., 75242; Tel (214) 767-0542

Austin—P.O. Box 12728, Capitol Station, 78711; Tel (512) 472-5059

Houston—2625 Fed. Courthouse Bldg., 515 Rusk St. 77002; Tel (713) 229-2578

UTAH

Salt Lake City—U.S. Courthouse, 350 S. Main St. 84101; Tel (801) 524-5116

VIRGINIA

Richmond—8010 Fed. Bldg., 400 N. 8th St. 23240; Tel (804) 771-2246

WASHINGTON

Seattle—Rm. 706, Lake Union Bldg., 1700 Westlake Ave. N. 98109; Tel (206) 442-5615

Spokane—P.O. Box 2170, 99210; Tel (509) 838-8202

WEST VIRGINIA

Charleston—3000 New Fed. Bldg., 500 Quarrier St. 25301; Tel (304) 347-5123

WISCONSIN

Milwaukee—Fed. Bldg., U.S. Courthouse, 517 E. Wisconsin Ave. 53202; Tel (414) 291-3473

POST INFORMATION AND SPECIAL NOTICES

POSTS OPENED – U.S. Liaison Office, Windhoek, Namibia

POSTS CLOSED – Embassy, Kabul, Afghanistan

POSTS CHANGED IN RANK, STATUS, ETC. – None.

BREAKDOWN OF POSTS AS OF May 19, 1989

Embassies (E) *	142
Branch Offices of Embassy (BO)	1
Missions (M); USUN (New York), USOAS (Washington), Berlin, USEC (Brussels), ICAO (Montreal), USNATO (Brussels), FODAG (Rome), USOECD (Paris), UNESCO (observer Mission-Paris), UNVIE (Vienna), and European Office of UN and Other IO (Geneva)	11
U.S. Interests Sections (USINT)	1
U.S. Offices (USREP)	3
Consulates General (CG)	71
Consulates (C)	26
U.S. Liaison Office (USLO)	1
Total **	256
Consular Agencies (CA)	45

*This count reflects only those countries where the United States has an established physical Mission. An additional 12 countries have U.S. Ambassadors accredited to them but no physical Mission exists.
**Total post count does not include Consular Agencies (CA).

ACCEPTED FORMS FOR ADDRESSING MAIL

Posts with APO/FPO Numbers:

APO/FPO Address*

Commercial Section
American Embassy
FPO New York 09526

International Address**

Commercial Section
American Embassy
P.O. Box 26431***
Manama, Bahrain

Posts without APO/FPO Numbers:

Diplomatic Pouch Address*

Commercial Section
Bern
Department of State
Washington, D.C. 20521-5110

(See page 60 for 9-digit ZIP Code explanation and listing)

International Address**

Commercial Section
American Embassy
Jubilaeumstrasse 93***
3005 Bern, Switzerland

NOTE: **Do not combine** any of the above forms (e.g.,international plus APO/FPO addresses). This will only result in confusion and possible delays in delivery. Mail sent to the Department for delivery through its pouch system for posts with APO/FPO addresses **cannot be accepted** and will be returned to the sender.

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*Use domestic postage.
**Use international postage.
***Use Street Address only when P.O. Box is not supplied.

ALGERIA

ALGIERS (E), 4 Chemin Cheikh Bachir Ibrahimi; B.P. Box 549 1(Alger-Gare) 6000; Tel [213] (2) 601-425/255/186; Telex 66047; Foreign Commercial Service FAX [213](2)601863; Workweek: Saturday–Wednesday

AMB: Christopher W. S. Ross
DCM: Charles H. Brayshaw
POL: Joseph D. Stafford, III
ECO: David R. Burnett
COM: Terence Flannery
CON: Linda C. Turner
ADM: Walter Greenfield
RSO: Robert J. Recca
ATO: Besa Kotati
PAO: C. Edward Bernier
ODA: Col Allan Ingalls USA

ORAN (C), 14 Square de Bamako; Tel [213] (6) 334509 and 335499; Telex 22310 ACORN; Workweek: Saturday–Wednesday

PO: George S. Dragnich
CON: Diane W. Shelby

ANTIGUA AND BARBUDA

ST. JOHNS (E), FPO Miami 34054; Tel [809] 462-3505/06; Telex 2140 USEMB; FAX (809)461-4771

AMB: (Vacant)
CHG: R. James McHugh
ECO: Eric Sandberg
CON: Ann Syrette
COM: Stephen Helgesen (resident in Port-of-Spain)
LAB: Charles R. Hare (resident in Bridgetown)
ADM: Annette J. Moore
RSO: George W. Goodrich III (resident in Bridgetown)
PAO: Frank Chiancone (resident in Bridgetown)
IRS: Tom R. Edward (resident in Caracas)
AID: James S. Holtaway (resident in Bridgetown)

ARGENTINA

BUENOS AIRES (E), 4300 Colombia, 1425; APO Miami 34034; Tel [54] (1) 774-7611/8811/9911; Telex 18156 AMEMBAR

AMB: Terence A. Todman
DCM: Robert E. Service
POL: Robert C. Felder
ECO: Emil Castro
COM: David S. Yonker
LAB: Donald R. Knight
CON: Thomas L. Holladay
ADM: Sandor Johnson
RSO: Edward F. Gaffney
SCI: Robert G. Morris
AGR: Marvin Lehrer
PAO: Frederic A. Coffey
ODA: Col Charles N. Nielsen USAF
MILGP: Col John F. Murray USA
IRS: Vincent Gambino (resident in Sao Paulo)

IMPORTANT: See page vii for Accepted Forms for Addressing Mail. Also see inside back cover for Telephoning a Foreign Service Post.

AUSTRALIA

CANBERRA (E), Moonah Pl., Canberra, A.C.T. 2600; APO San Fran 96404; Tel [61] (62) 705000; Telex 62104 USAEMB

AMB: Laurence W. Lane, Jr.
DCM: Richard W. Teare
POL: John E. Kelley
ECO: Tain P. Tompkins
LAB: Louis F. Licht III
CON: James M. Roth
ADM: Donald F. Ramage
MNL: James M. McGlinchey
RSO: David R. Haag
SCI: Donald R. Cleveland
AGR: James V. Parker
PAO: Lewis R. Luchs
ODA: Col R. Dean Stickell USAF

MELBOURNE (CG), 24 Albert Rd., South Melbourne, Victoria 3205; APO San Fran 96405; Tel [61] (3) 697-7900; Telex 30982 AMERCON

CG: Peter T. Higgins
COM: Daniel D. Devito
CON: Carman C. Williams
ADM: (Vacant)
BPAO: John M. Keller

SYDNEY (CG), 36th Fl., Electricity House Cnr. Park and Elizabeth Sts., Sydney N.S.W. 2000; APO San Fran 96209; Tel [61] (2) 261-9200; Telex 74223 FCSSYD

CG: Philip T. Lincoln, Jr.
COM: Robert Taft
CON: Robert J. Chevez
ADM: Franklin D. English
BPAO: Margaret Eubank
IRS: William Voyzey

PERTH (CG), 13th Fl., 16 St. Georges Terr.; Mail: P.O. Box 6044, East Perth, WA 6004; APO San Fran 96211; Tel [61] (9) 221-1177

CG: William H. Itoh
COM: Charles M. Reese
CON: Louis A. McCall
BPAO: John F. Cannon

BRISBANE (C), 383 Wickham Ter., Brisbane, Queensland 4000; APO San Fran 96211; Tel [61] (7) 839-8955; Telex 145695 AMCON B

PO: Frontis B. Wiggins

AUSTRIA

VIENNA (E), Boltzmanngasse 16, A-1091, Vienna; APO NY 09108; Tel [43] (222) 31-55-11; Telex 114634; FAX [43](222)330-8486/7; Consular Section: Gartenbaupromenade 2, 4th Floor, 1010 Vienna; Tel [43] (222) 51451

AMB: Henry A. Grunwald
DCM: Michael J. Habib
POL: Joseph C. Snyder III
ECO: Charles G. Billo
COM: Arthur J. Reichenbach
LAB: John J. Feeney
CON: Thomas J. Rice
ADM: Harold E. Vickers
RSO: Timothy W. Fountain
AGR: Robert J. Svec
PAO: Thomas E. O'Connor
ODA: Col James L. Ford USA
CUS: Roger M. Urbanski

US MISSION TO INTERNATIONAL ORGANIZATIONS IN VIENNA (UNVIE), Obersteinergasse 11, A-1190 Vienna; Tel [43] (222) 36-31-52

US REP: Michael H. Newlin
DCM: Norman H. Frisbie
IAEA: Frederick F. McGoldrick
UNIDO: Lucy Tamlyn
IAEA: Maurice J. Katz
SR SCI ADV: Theodore S. Sherr
POL ADV: Garett G. Sweany
NARC ADV: Gregory B. Sprow
CFE REP: Stephen J. Ledogar
CSBM REP: John J. Maresca
ADM: Roderick C. Mackler

SALZBURG (CG), Giselakai 51, A-5020 Salzburg; Tel [43] (662) 28-6-01; Telex 63-31-64

CG: Herbert S. Malin

BAHAMAS

NASSAU (E), Mosmar Bldg., Queen St.; P.O. Box N-8197; Tel [809] 322-1181 and 328-2206; Telex 20-138 AMEMB NS138; FAX (809)328-7838

AMB: Carol Boyd Hallett
DCM: Martin L. Cheshes
POL: George M. Staples
ECO/COM: Daniel Clune
CON: James H. Lassiter
LAB: Charles R. Hare (resident in Bridgetown)
ADM: Clarke W. Allard
RSO: Darwin Cadogan
PAO: Mary K. Reeber
IRS: Louis Hobbie
NAU: James Picard
MLO: Cdr Glen Eckley USN

BAHRAIN

MANAMA (E), Shaikh Isa Rd.; P.O. Box 26431; FPO NY 09526; Tel [973] 714151; Telex 9398 USATO BN; Workweek: Saturday–Wednesday

AMB: Dr. Sam H. Zakhem
DCM: Leonard J. Lange
POL: Tatiana Gfoeller-Volkoff
POL/MIL: Ronald L. Faucher
ECO: Michael Gfoeller
COM: Richard Para
CON: Catherine Drucker
ADM: Bernardo Segura-Giron
RSO: David R. Bettis
ATO: Pitamber Devgon
PAO: John F. Burgess
FIN: Kevin Taecker (resident in Riyadh)
SAO: Col Larry R. Crumrine USAF
IRS: W. Denis Melton (resident in Riyadh)
FBO: Peter H. Dettmer

BANGLADESH

DHAKA (E), Diplomatic Enclave, Madani Ave., Baridhara Model Town, G.P.O. Box 323 Dhaka 1212; Tel. (88)(2) 608170-79, 610090-99; Telex 642319 AEDKA BJ; FAX [800](2)411648 Workweek: Sunday–Thursday

AMB: Willard A. De Pree
DCM: Charles A. Mast
POL: Stephen R. Snow
ECO/COM: William R. Falkner
CON: Betsy J. Malpass
ADM: H.R. Malpass
AGR: Lyle Sebranek (resident in New Delhi)
AID: Priscilla M. Boughton
PAO: Ray Peppers
ODA: Ltc Russell V. Olson, Jr. USA
RSO: Robert M. Braittian

BARBADOS

BRIDGETOWN (E), P.O. Box 302; Box B, FPO Miami 34054; Tel [809] 436-4950 thru 7; Telex 2259 USEMB BG1 WB; FAX (809)429-5246; Canadian Imperial Bank of Commerce Bldg., Broad Street, Bridgetown, Barbados

AMB: (Vacant)
CHG: John E. Clark
POL/ECO: Robert W. Beckham
ECO: Anthony C. Newton
CON: Luciano Mangiafico
COM: Stephen Helgesen (resident in Port-of-Spain)
LAB: Charles R. Hare
ADM: Ross Cook
RSO: George W. Goodrich III
AGR: Lloyd Fleck (resident in Caracas)
AID: James S. Holtaway
PAO: Katherine Lee
ODA: Ltc Armand P. Haynes USA
MLO: Cdr Dean W. Schopp USN

BELGIUM

BRUSSELS (E), 27 Boulevard du Regent; B-1000 Brussels; APO NY 09667; Tel [32] (2) 513-3830; Telex 846-21336

AMB: Maynard W. Glitman
DCM: Ronald E. Woods
POL: Thomas H. Gewecke
ECO: Arnold J. Croddy, Jr.
COM: James Winkelman
LAB: Raymond J. Gonzales
CON: John M. Jones
ADM: Nicholas S. Baskey, Jr.
RSO: Richard M. Gannon
AGR: John M. Beshoar
PAO: John P. Harrod
DAO: Col Alan B. Phillips USA
ODC: Col Alfred K. Muelhoefer USAF
FAA: Benjamin Demps, Jr.

US MISSION TO THE NORTH ATLANTIC TREATY ORGANIZATION (USNATO), Autoroute de Zaventem; B-1110 Brussels; APO NY 09667-5028; Tel [32] (2) 242-5280; FAX (2)242-0696

US PERM REP: Amb. Alton G. Keel, Jr.
DEP PERM REP/DCM: John C. Kornblum
DEF ADV: Laurence J. Legere
POL ADV: Robert T. Grey, Jr.
ECO ADV: E. Mark Linton
PUB AFF ADV: Barry Fulton
ADM ADV: Col Henry M. Reed II

US MISSION TO THE EUROPEAN COMMUNITIES (USEC), 40 Blvd. du Regent; B-1000 Brussels; APO NY 09667-1030; Tel [32] (2) 513-4450; Telex 21336; FAX (2)511-2092

AMB: Alfred H. Kingon
DCM: Michael E.C. Ely
POL COUNS: Joanna W. Martin
ECO COUNS: Joel S. Spiro
PUB AFF COUNS: David M. Wilson
AGR MIN COUNS: Frank A. Padovano
CUSTOMS ATT: Alice M. Rigdon
TRADE POL OFF: Christopher Marcich
INDUST OFF: Alan R. Tousignant
LAB: Dan E. Turnquist
SCI/TECH AFF: Patricia A. Haigh

ANTWERP (CG), Rubens Center, Nationalestraat 5, B-2000 Antwerp; APO NY 09667-1040; Tel [32] (03) 225-0071; Telex 31966

CG: Thomas G. Martin
POL: Alison Pentz
ECO/COM: (Vacant)
CON: Daniel F. Christiansen
BPAO: (Vacant)

EUROPEAN LOGISTICAL SUPPORT OFFICE (ELSO - Antwerp), Noorderlaan 147, Bus 12A, B-2030 Antwerp; APO New York 09667; Tel [32] (3) 542-4775; Telex 34964; FAX [501](2)30802

DIR: Clifford W. Mecklenburg
DEP DIR: James O. Mazingo

SHAPE (POLAD) B-7010; SHAPE, Belgium; APO NY 09088; Tel [32](65) 44-445-000

POLAD: Herbert D. Gelber

BELIZE

BELIZE CITY (E), Gabourel Lane and Hutson St.; P.O. Box 286; Tel [501] (2) 77161; Telex 213 AMEMBASY BZ; FAX [501](2)30802

AMB: Robert G. Rich, Jr.
DCM: Thomas M. Coony
POL: Robert E. Whitehead
ECO/COM: Katherine Christensen
CON: Gerald R. Toney
ADM: Jacquelyn O. Briggs
AID: Mosina Jordan
ODA: Maj Randall R. Parish USA
MLO: Maj William C. David USA
VOA: Michael Nardi
AGR: John Jacobs (resident in Guatemala City)
RSO: Jerry Wilson (resident in Guatemala City)

BENIN

COTONOU (E), Rue Caporal Anani Bernard; B.P. 2012; Tel [229] 30-06-50

AMB: Walter E. Stadtler
ECO/COM: Michele J. Sison
CON: Michael I. Dane
ADM: James H. Webb
RSO: Kevin O'Neil (resident in Lome)
PAO: Thomas D. Gradisher
AID: Mark Wentling (resident in Lome)
ATO: Alan Hemphill (resident in Lagos)
ODA: Col Roby M. Mauk USA (resident in Abidjan)

BERMUDA

HAMILTON (CG), Vallis Bldg., Front St.; P.O. Box 325, Hamilton HMBX; AMCON FPO NY 09560; Tel [809] 295-1342

CG: James M. Medas
CON: Lili Ming
LAB: Charles R. Hare (resident in Bridgetown)
POL/ECO: David A. Denny
ADM: Herbert T. Mitchell, Jr.
IRS: James Rideoutte (resident in Nassau)
RSO: Steven Cox (resident in Ottawa)

BOLIVIA

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PAO: James T.L. Dandridge
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IAGS: Charles Klimicek
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BRAZIL

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U.S. TRADE CENTER, Edificio Eloy Chaves Avenida Paulista, 2439, Sao Paulo; APO Miami 34030; Tel (11) 853-2011/2411/2778; Telex 011-25274

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BANDAR SERI BEGAWAN (E), P.O. Box 2991; Tel [673] (2) 29670; Telex BU 2609 AMEMB

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ADM: John Olson
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LAB: Anthony M. Kern (resident in Washington)
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CENTRAL AFRICAN REPUBLIC

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POL: Eileen G. Swicker
ECO/COM/CON: Willem H. Brakel
GSO: Sarah F. Drew
ADM: Christopher E. Wittmann
RSO: Mark Kellinger
PAO: Victoria A. Rose
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RSO: Mark Caldwell
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ODA: Capt Robert W. Peterson USN
IRS: Vincent Gambino (resident in Sao Paulo)
AID: Paul W. Fritz

CHINA*

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ECO: Kent Wiedemann
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CON: Elizabeth Raspolic
ADM: Dorothy M. Sampas
RSO: Fred Brandt
SCI: Pierre M. Perrolle
AGR: David M. Schoonover
ATO: Jonathan P. Gressel
PAO: McKinney H. Russell
ODA: Bg John A. Leide USA

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COM: Nora Sun
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BPAO: Ted Liu
ATO: Philip A. Shull

SHANGHAI (CG), 1469 Huai Hai Middle Rd.; Box 200, FPO San Fran 96655; Tel [86] (21) 336-880; Telex 33383 USCG CN

CG: Charles T. Sylvester
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COM: Barbara A. Slawecki
CON: Daniel F. Keller
ADM: John B. Hitchcock
BPAO: William R. Palmer III

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*See Taiwan, page 53.

SHENYANG (CG), 40 Lane 4, Section 5, Sanjing St., Heping District; Box 45, FPO San Fran 96655-0002; Tel [86] (24) 290000; Telex 80011 AMCS CN

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COM: William N. Center, Jr.
CON: Melvin T. Ang
ADM: Wade P. Leahy
BPAO: Norma Harris

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DEF ATT: Cdr William Feallock (resident in Antananarivo)
RSO: Phil A. Whitney (resident in Antananarivo)
PAO: Marilyn Hulbert (resident in Antananarivo)

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PEOPLE'S REPUBLIC OF THE CONGO

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COTE D'IVOIRE
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RSO: William Gaskill
PAO: Lane T. Cubstead
AGR: Robert E. Haresnape (resident in Athens)
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CZECHOSLOVAKIA

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DENMARK

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CON: Robert L. Fretz
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RSO: Tony R. Bell
AGR: Anthony Cruit
PAO: Mary Ellen Connell
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ODC: Col Carl Lyday USAF
IRS: Robert Tobin (resident in London)

REPUBLIC OF DJIBOUTI

DJIBOUTI (E), Plateau du Serpent, Blvd. Marechal Joffre; B.P. 185; Tel [253] 35-38-49, 35-39-95, 35-29-16/17; Workweek: Sunday–Thursday

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ECO/COM: Thomas J. Innamorato
LAB: Harry J. O'Hara (resident in Nairobi)
ADM/CON: Sharon A. Lavorel
RSO: Steven Iverson
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ODA: Col Alfred F. Girardi (resident in Mogadishu)

DOMINICAN REPUBLIC

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ADM: A. Lucille Thomas
RSO: George Mitchell
AGR: Lloyd S. Harbert
AID: Thomas W. Stukel
PAO: Ernesto Uribe
ODA: Ltc Lynn J. Kimball USN
MAAG: Col Ramon Quijano, Jr. USA

ECUADOR

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RSO: Linda K. Fleetwood-Kincer
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CON: Nick Hahn
ADM: Bernard E. Gross II

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CAIRO (E), 5 Sharia Latin America; FPO NY 09527; Tel [20] [2] 355-7371; Telex 93773 AMEMB; Workweek: Sunday–Thursday

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PAO: Kenton Keith
SCI: Francis X. Cunningham
ODA: Col David L. Lemon USA
OMC: Mg Andrew L. Cooley USA
IRS: W. Dennis Melton (resident in Riyadh)
FBO: Thomas M. Farley

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BPAO: Nabeel Khoury
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CON: Nicholas J. Ricciuti
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RSO: Anthony Walters
AGR: John Jacobs (resident in Guatemala)
AID: Henry H. Bassford
PAO: Jacob P. Gillespie
ODA: Col Wayne R. Wheeler USA
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AID: Jay P. Johnson (resident in Yaounde)
ODA: Ltc Scott L. Hayes (resident in Yaounde)

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POL: Ken Foster
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PAO: John T. Burns
AID: Willard J. Pearson
RSO/GSO: Timothy O'Brien
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FIJI

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IMPORTANT: See page vii for Accepted Forms for Addressing Mail. Also see inside back cover for Telephoning a Foreign Service Post.

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ABBREVIATIONS AND SYMBOLS

ACM	Assistant Chief of Mission
ADM	Administrative Section
ADV	Adviser
AGR	Agricultural Section (USDA/FAS)
AID	Aency for International Development
ALT	Alternate
AMB	Ambassador
APO	Army Post Office
ATO	Agricultural Trade Office (USDA/FAS)
BCAO	Branch Cultural Affairs Officer (USIS)
Bg	Brigadier General
BO	Branch Office (of Embassy)
BPAO	Branch Public Affairs Officer (USIS)
B.P.	Boite Postale
C	Consulate
CAO	Cultural Affairs Officer (USIS)
Capt	Captain (USN)
Cdr	Commander
CEO	Cultural Exchange Officer (USIS)
CG	Consul General, Consulate General
CHG	Charge d'Affaires
CINCAFSOUTH	Commander-in-Chief Allied Forces Southern Europe
CINCEUR	Commander-in-Chief U.S. European Command
CINCUSAFE	Commander-in-Chief U.S. Air ForcesEurope
CINCUSAREUR	Commander-in-Chief U.S. Army Europe
Col	Colonel
COM	Commercial Section (FCS)
CON	Consul, Consular Section
COUNS	Counselor
C.P.	Caixa Postal
CUS	Customs Service (Treasury)
DAC	Development Assistance Committee
DCM	Deputy Chief of Mission
DEP	Deputy
DEP DIR	Deputy Director
DIR	Director
DOE	Department of Energy
DPAO	Deputy Public Affairs Officer (USIS)
DPO	Deputy Principal Officer
E	Embassy
ECO	Economic Section

ECO/COM	Economic/Commercial Section
EDO	Export Development Officer
ERDA	Energy Research and Development Administration
EX-IM	Export-Import
FAA	Federal Aviation Administration
FIC/JSC	Finance Committee and Joint Support Committee
FIN	Financial Attache (Treasury)
FODAG	Food and Agriculture Organizations
FPO	Fleet Post Office
IAEA	International Atomic Energy Agency
IAGS	Inter-American Geodetic Survey
ICAO	International Civil Aviation Organization
IO	Information Officer (USIS)
IRM	International Resources Management
IRS	Internal Revenue Service
JUSMAG	Joint US Military Advisory Group
LAB	Labor Officer
LO	Liaison Officer
Ltc	Lieutenant Colonel
M	Mission
Mg	Major General
MAAG	Military Assistance Advisory Group
MILGP	Military Group
MIN	Minister
MLO	Military Liaison Office
MNL	Minerals Officer
NARC	Narcotics
NATO	North Atlantic Treaty Organization
NAU	Narcotics Assistance Unit
OAS	Organization of American States
ODA	Office of the Defense Attache
ODC	Office of Defense Cooperation
OIC	Officer in Charge
OMC	Office of Military Cooperation
PAO	Public Affairs Officer (USIS)
PO	Principal Officer
POL	Political Section
POL/LAB	Political and Labor Section
POLAD	Political Adviser
POL/ECO	Political/Economic Section
PRESS/CULT	Press/Cultural Officer (USIS)
Radm	Rear Admiral
REDSO	Regional Economic Development Services Office
REF	Refugee Coordinator
REP	Representative

RES	Resources
RHUDO	Regional Housing and Urban Development Office
ROCAP	Regional Officer for Central American Programs
RSO	Regional Security Officer
SAO	Security Assistance Office
SCI	Scientific Attache
SHAPE	Supreme Headquarters Allied Powers Europe
SLG	State and Local Government
SR	Senior
STC	Security Trade Control
UNEP	United Nations Environment Program
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNIDO	United Nations Industrial Development Organization
USA	United States Army
USAF	United States Air Force
USEC	US Mission to European Communities
USGS	US Geological Survey
USINT	United States Interests Section
USIS	United States Information Service
USLO	United States Liaison Office
USMC	United States Marine Corps
USMTM	US Military Training Mission
USN	United States Navy
USNATO	US Mission to the North Atlantic Treaty Organization
USOAS	US Mission to the Organization of American States
USOECD	US Mission to the Organization for Economic Cooperation and Development
USUN	US Mission to the United Nations
VC	Vice Consul
VOA	Voice of America

ZIP Codes

In conjunction with the U.S. Postal Service's new system of 9-digit ZIP Codes, the Department of State has assigned a unique 4-digit number to each Foreign Service post. All mail sent through the Department's pouch system (for posts without APO/FPO addresses) should add the 4-digit number to the current ZIP Code 20520. For example, the new ZIP Code for Abidjan would be 20520-2010; for Abu Dhabi, 20520-6010. Refer to the following list for each Foreign Service post's unique number.

Abidjan	2010	Brasilia	7500
Abu Dhabi	6010	Brazzaville	2090
Accra	2020	Bridgetown	3120
Adana	5020	Brisbane	4130
Addis Ababa	2030	Brussels	
Alexandria	6090	(USNATO - M)	5230
Algiers	6030	Brussels (E)	7600
Amman	6050	Bucharest	5260
Amsterdam	5780	Budapest	5270
Ankara	7000	Buenos Aires	3130
Antananarivo	2040	Bujumbura	2100
Antwerp	5240	Cairo	7700
Asuncion	3020	Calcutta	6250
Athens	7100	Calgary	5490
Auckland	4370	Canberra	7800
Baghdad	6060	Cape Town	2480
Bamako	2050	Caracas	3140
Bandar Seri Begawan	4020	Casablanca	6280
Bangkok	7200	Cebu	4230
Bangui	2060	Chengdu	4080
Banjul	2070	Chiang Mai	4040
Barcelona	5400	Ciudad Juarez	3270
Barranquilla	3040	Colombo	6100
Beijing	7300	Conakry	2110
Beirut	6070	Copenhagen	5280
Belfast	5360	Cotonou	2120
Belgrade	5070	Curacao	3160
Belize	3050	Dakar	2130
Berlin, (East) (E)	5090	Damascus	6110
Berlin, (West) (M)	5100	Dar es Salaam	2140
Bern	5110	Dhahran	6310
Bilbao	5410	Dhaka	6120
Bissau	2080	Djibouti	2150
Bogota	3030	Doha	6130
Bombay	6240	Douala	2530
Bonn	7400	Dubai	6020
Bordeaux	5580	Dublin	5290

Durban	2490	Lilongwe	2280
Edinburgh	5370	Lima	3230
Florence	5670	Lisbon	5320
Frankfurt	7900	Lome	2300
Freetown	2160	London	8400
Fukuoka	4310	Lubumbashi	2230
Gaborone	2170	Lusaka	2310
Geneva (BO and M)	5120	Luxembourg	5380
Genoa	5680	Lyon	5590
Georgetown	3170	Madras	6260
Goteborg	5760	Madrid	8500
Guadalajara	3280	Malabo	2320
Guangzhou	4090	Managua	3240
Guatemala City	3190	Manama	6210
Guayaquil	3430	Manila	8600
The Hague	5770	Maputo	2330
Halifax	5500	Maracaibo	3150
Hamburg	5180	Marseille	5600
Hamilton	5300	Martinique	3250
Harare	2180	Maseru	2340
Havana	3200	Matamoros	3300
Helsinki	5310	Mazatlan	3310
Hermosillo	3290	Mbabane	2350
Hong Kong	8000	Medan	4190
Islamabad	8100	Melbourne	4140
Istanbul	5030	Merida	3320
Izmir	5040	Mexico City	8700
Jakarta	8200	Milan	5690
Jeddah	6320	Mogadishu	2360
Jerusalem	6350	Mombasa	2400
Johannesburg	2500	Monrovia	8800
Kaduna	2260	Monterrey	3330
Kampala	2190	Montevideo	3360
Karachi	6150	Montreal	5510
Kathmandu	6190	Moroni	2380
Khartoum	2200	Moscow	5430
Kigali	2210	Munich	5190
Kingston	3210	Muscat	6220
Kinshasa	2220	Naha	4320
Krakow	5140	Nairobi	8900
Kuala Lumpur	4210	Naples	5700
Kuwait	6200	Nassau	3370
Lagos	8300	N'Djamena	2410
Lahore	6160	New Delhi	9000
La Paz	3220	Niamey	2420
Leningrad	5440	Nicosia	5450
Libreville	2270	Nouakchott	2430

Nuevo Laredo	3340
Oporto	5330
Oran	6040
Osaka-Kobe	4330
Oslo	5460
Ottawa	5480
Ouagadougou	2440
Palermo	5710
Panama City	9100
Paramaribo	3390
Paris	9200
Perth	4160
Peshawar	6170
Ponta Delgada	5340
Port-au-Prince	3400
Port Louis	2450
Port Moresby	4240
Porto Alegre	3070
Port-of-Spain	3410
Poznan	5050
Prague	5630
Praia	2460
Pretoria	9300
Pusan	4270
Quebec	5520
Quito	3420
Rabat	9400
Rangoon	4250
Recife	3080
Reykjavik	5640
Rio de Janeiro	3090
Riyadh	6300
Rome	9500
St. George	3180
St. John's	3010
Salzburg	5830
San Jose	3440
San Salvador	3450
Sanaa	6330
Santiago	3460
Santo Domingo	3470
Sao Paulo	3110
Sapporo	4340
Seoul	9600
Shanghai	4100
Shenyang	4110
Singapore	4280
Sofia	5740
Songkhla	4050
Stockholm	5750
Strasbourg	5620
Stuttgart	5200
Surabaya	4200
Suva	4290
Sydney	4150
Tangier	6290
Tegucigalpa	3480
Tel Aviv	9700
Thessaloniki	5060
Tijuana	3350
Tokyo	9800
Toronto	5530
Tunis	6360
Udorn	4060
Valletta	5800
Vancouver	5540
Vatican City	5660
Victoria	2510
Vienna	9900
Vientiane	4350
Warsaw	5010
Wellington	4360
Yaounde	2520
Zagreb	5080
Zurich	5130

NOTES

NOTES

TELEPHONING A FOREIGN SERVICE POST

Below is a procedure for telephoning a Foreign Service post. American Embassy Canberra is used as an example.

Calling From a U.S. Government Agency:

Dial 9 + international access code + country code + city code
+ local number

Ex: 9 + 011 + [61] + (62) + 705000

Others:

Dial international access code + country code + city code
+ local number

Ex: 011 + [61] + (62) + 705000

NOTE: Some international calls will require operator assistance because the country is not an international dial country. The telephone listing for these countries will **not** be preceded by a country code and city code (always shown in brackets and parenthesis).

Calls to certain points outside the continental U.S. can be dialed in the same manner as long distance. Simply dial the area code or country code and the local number. For these locations no city code will appear with the telephone number.