REPORT OF PERSONNEL COMMITTEE

In 1948, the Finance Committee, at the request of the co-chairmen, had the administrative setup of the National Conference studied by a professional person outside of the staff. One of the recommendations of this study was the creation of a Personnel Committee of the Board. This committee was created about two years ago and began study of the personnel practices of the Conference. After considerable staff work and careful consideration by the committee, a personnel policy for the National Conference of Christians and Jews was presented at the meeting of the Executive Committee last March and, after being mailed to each member of the Board, was adopted. Report of the Personnel Committee is to be mainly a progress report.
SCHEDULE OF PROCEEDINGS
NATIONAL CONFERENCE OF CHRISTIANS AND JEWS
BOARD OF DIRECTORS
ANNUAL MEETING

Mayflower Hotel
Washington, D. C.

November 9, 10, 11 and 12, 1951

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BOARD SESSION I
11/10/51
2 to 6 p.m.

1. Resolution for adding Divisional Vice-Chairmen to the NCCJ Board.

2. Resolution for enlarging the NCCJ Finance Committee.

3. Election


5. Budget presentation, followed by full discussion.

6. NCCJ Report, "This Year."


8. Action on resolution to this effect: That the name, purpose, financial autonomy and corporate structure of NCCJ shall be maintained.

9. 25th Anniversary of NCCJ.

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BOARD SESSION II
11/11/51
2 to 6 p.m.

1. Consideration of creation of Program Committee of the Board.

2. Consideration of new divisional set-up.


4. Organization of volunteers in communities throughout the country.

5. Vote of thanks to Eric Johnston for service as Brotherhood Week Chairman.
PROPOSAL FOR THE NAMING OF A PROGRAM COMMITTEE OF THE NATIONAL BOARD

At present, the Board of the National Conference of Christians and Jews has a Finance Committee, a Pension Committee and a Personnel Committee. Over a period of ten or twelve years, five national commissions have been authorized and developed. Each commission is composed of a group of distinguished leaders, who help and guide the work. The chairman of each commission is a member of the National Board of Directors. A year ago, the Board authorized the creation of an inter-commission council in an attempt to coordinate commission work. In the meantime, it has become clear to the President and the General Director that the operation of the Conference has now reached a point where the national Board should have a Program Committee. Purpose of the committee would be to:

(a) Set general over-all program policy
(b) Coordinate the program policy of the commissions
(c) Assist the President, General Director and Program Director in projecting program strategy for the programmatic work of the National Conference on both a national and a local level.

Such a committee would replace the inter-commission council and would have as members the chairman of each commission plus other selected Board members.
PROPOSAL FOR ALTERING THE DIVISIONAL STRUCTURE OF NCCJ

For staff administrative purposes, the National Conference of Christians and Jews is now divided into the following divisions:

Northeastern
Southeastern
East Central
Central
Southwestern
Western

It is proposed by the president and general director that Kansas and the Kansas City, Missouri, Region, at present in the Southwestern division, but geographically and culturally more midwestern than southwestern, be joined to the Central Division; that the Western division be divided into Northwestern division and Western division; that Colorado, which is geographically and culturally western rather than midwestern, be detached from the Central division and joined to the Western division, which would also include Southern California, Utah, Arizona, and the El Paso region of Texas, under the directorship of Vice President Dr. Wm. L. Young, presently in charge of the Western Division; that Karl Justus, presently director of the San Francisco Region and assistant to Dr. Young, be made director of the Northwestern Division, which would include Northern California, Nevada, Wyoming, Montana, Idaho, Washington, and Oregon.