

# Music & Arts Library - Quick Reference Guide

## Hours and Contact Information

Location:	Music & Arts Library, 701 Dodge Hall
Phone:	212-854-4711
Email:	music@libraries.cul.columbia.edu
Web:	<a href="http://www.columbia.edu/cu/lweb/indiv/music/index.html">http://www.columbia.edu/cu/lweb/indiv/music/index.html</a>
Library news:	<a href="http://lito.lamp.columbia.edu/musiclib">http://lito.lamp.columbia.edu/musiclib</a> (news, resources, new acquisitions, RSS feed available)
Facebook:	<a href="http://tinyurl.com/dhj3ny">http://tinyurl.com/dhj3ny</a> (same content as blog, for Facebook users)
Hours:	See our <a href="#">web site</a> for current library hours, or call 212-854-4711.

## Circulation Essentials

For students, faculty, and staff, loan periods are:

Books and Scores	Semester Loan
Recordings*	2 weeks
Reserves	2 hours†

\* See below for additional online audio resources. † Some Reserve items are restricted to in-library use. Selected Reserve materials are eligible for overnight loan, starting 2 hours before closing, and due back 1 hour after opening the following day.

Non-reserve items may be renewed online (up to 10 times) via “My Library Account” on CLIO. Recalls/Holds may be placed on materials which are checked out, via the “Place Requests” tab in CLIO.

## Offsite materials

Materials identified as “Offsite” in CLIO may be requested by clicking on the “Offsite” request button at the bottom of the CLIO record for the item. Items will be delivered within 2 business days.

## Finding materials in the Library

- Search [CLIO](#) to find materials in the Music & Arts Library’s collections (**for pre-1982 titles**, also check the card catalog if you find nothing in CLIO). Our staff are available to assist you with any searches; music searching can sometimes be tricky!
- “[Quick Limits](#)” can limit your search to audio or video recordings, etc.
- “[Set Limits](#)” can limit your search to music scores, and many other options.
- [Item not on the shelf?](#) Ask for help at the circulation desk, and we’ll search for it.
- [Item checked out, or, not owned by Columbia?](#) Try **Borrow Direct** (see link at the top of the main CLIO screen) – items can often be delivered in 4 business days. If not available via Borrow Direct, try **Inter-Library Loan** (via the “Recall/Place Requests” tab in CLIO).

## Reference Help

Reference help is available by asking at the circulation desk, by calling 212-854-4711, or by emailing us at music@libraries.cul.columbia.edu. Schedule a **one-on-one reference consultation**, (in-person or email) using the contact methods above. We’re here to help!

## Basic Research Resources

- *Finding Resources for Concert Reports*  
<http://www.columbia.edu/cu/lweb/indiv/music/humguide.html>
- *Grove Music Online*  
<http://www.columbia.edu/cgi-bin/cul/resolve?ARZ5060>
- *Music & Arts Library Subject Guide*  
<http://www.columbia.edu/cu/lweb/indiv/music/offsite.html>

## Finding articles, essays, and dissertations

Here are some key online databases which can help you search for articles in music periodicals (journals, magazines, etc.), collections of essays, and dissertations (many dissertations are downloadable from 1997 forward). For a complete listing, search in “Databases” on Library Web, choosing “Music, Dance, Drama, & Film” from the drop-down “Subject” menu.

- *International Index to Music Periodicals*  
<http://www.columbia.edu/cgi-bin/cul/resolve?ATS0079>
- *The Music Index*  
<http://www.columbia.edu/cgi-bin/cul/resolve?AQN8047>
- *RILM abstracts of music literature*  
<http://www.columbia.edu/cgi-bin/cul/resolve?ARG3245>
- *ProQuest Digital Dissertations*  
<http://www.columbia.edu/cgi-bin/cul/resolve?AQP0595>

## Online Audio

- Databases providing **streaming audio content** are available on Library Web, under the “E-Resources” tab (choose “More...” to see the full display). Or, follow this link:  
<http://www.columbia.edu/cgi-bin/cul/resolve?lweb0083>  
Access is available from off campus via UNI login. Individual databases may also be found by title under “Databases” on Library Web.
- *Naxos Music Library* and *Naxos Jazz* audio content can also be found in CLIO. So, for example, if you search Charlie Parker sound recordings in CLIO you’ll also see available streaming content from Naxos Jazz. The CLIO records contain clickable links, which will launch audio playback.
- You can also browse all of the Naxos streaming audio in CLIO, by doing a keyword search and using the keyword **965naxos** for Naxos Music Library, or keyword **965naxosjazz** for Naxos Jazz content.
- *Columbia University Libraries - Online Music Reserves* is a collection of digitized audio selections, designed as a resource for Music Humanities, covering mostly standard repertoire. It is available via UNI login, at <http://www.columbia.edu/itc/music>

## Online Scores

- *Classical Scores Library*  
<http://www.columbia.edu/cgi-bin/cul/resolve?clio6218185>