

## **Alumni Access to Columbia Libraries**

### **ID cards:**

Alumni can obtain an Alumni Reading Card in person from the Library Information Office in Butler Library, Room 201. There is a \$5 fee for an Alumni Reading Card. If the alum does not have a UNI, one is generated with a temporary password with the purchase of the Reading Card.

<http://www.columbia.edu/cu/id/docs/How to Obtain a Card/index.html>

### **Borrowing and Access to E-resources:**

Alumni of Columbia University, Barnard College, Teachers College and Union Theological Seminary are invited to apply for borrowing privileges at Columbia's libraries at a charge of \$30 per month.

Alumni with borrowing privileges may borrow up to 20 items at a time. Borrowing privileges are not valid at the Health Sciences, Law, or Teachers College Libraries. Loan period: 4 weeks; or expiration date of library borrowing privileges.

<http://www.columbia.edu/cu/lweb/services/lio/borrowing/alumni.html>

### **On-campus access to e-resources:**

If you are using one of the networked computer workstations in the Columbia University Libraries you have full access\* to the [e-resources available to Columbia students and faculty](#), including databases, e-journals, online reference works, online music and image collections.

### **Off-campus access to e-resources:**

If you are using a computer from your home or office to access e-resources, you have free access to a limited number of resources through the [Alumni and Friends Gateway](http://www.alumni.libraries.columbia.edu/eresources.html) ([www.alumni.libraries.columbia.edu/eresources.html](http://www.alumni.libraries.columbia.edu/eresources.html)). You must use your University Network ID (UNI) and password to log in. If you do not know your UNI, you can request and activate one by visiting the [UNI request page](#). After you have provided a few pieces of identifying information, your UNI and PIN ([for activation](#)) will be mailed to you. For security reasons, University Network Identification information will not be sent by e-mail.

Thomas J. Watson Library of Business and Economics  
<http://www.columbia.edu/library/business>  
Columbia University Libraries

### **Printing in the Libraries:**

Users with a valid UNI may purchase printer Printing Dollars. Printing Dollars are automatically added to your account and may be used at any [NINJa print station](#). To see how many pages you can print, you can check [here](#) or log onto CUNIX and type **pages** at the \$ prompt.

#### **Account Requirements for Printing:**

- You must have a valid UNI and password to purchase Printing Dollars.
- Students, Faculty and Staff may use their existing UNI to purchase Printing Dollars.
- Library Guests - Go to the Library Information Office in 201 Butler to obtain your UNI.

<http://www.columbia.edu/acis/facilities/printers/purchase.html>

### **Photocopying in the Libraries:**

The cost for a regular photocopy is 10 cents per page. You can use cash, coins and one dollar bills to pay for photocopies at most libraries on campus or purchase a Flex Card at the VTS vending machine in Butler Library when you obtain your reading card or from any of the libraries below:

- Avery Library
- Barnard College Library
- Business Library
- Butler Library (Room 2L1, across from the Lounge)
- Lehman Library
- Teachers College Library

There is a \$1.00, one-time purchase fee for Flex Cards. You may deposit funds in increments of \$5. Note: The Libraries do not make change. Please bring the appropriate change with you to the library.

**\* Exceptions apply to resources provided by the Watson Library. For more information see:**  
<http://www.columbia.edu/cu/lweb/indiv/business/elect-serv.html>