

General Research Skills

Getting the Most Out of the Libraries' Website

Learn to use Library Web, the gateway to Columbia's digital library and services, and to search CLIO and the Internet to identify and locate books, online articles, and websites. Evaluation and citation techniques will also be covered.

Jan. 26, 2009 from 5:00-7:00, Room 306

Jan. 29, 2009 from 1:00-3:00, Room 306

Advanced Internet

This two hour workshop will briefly examine the history of the Internet and the World Wide Web. Discussion will examine best practices for advanced search techniques with a special focus on Google.

Mar. 11, 2009 from 2:00-4:00, Room 306

Humanities and History

Key Online Humanities & History Resources

Part I: Bibliographic Tools

Hands-on training in the critically important WorldCat bibliographic database, and a survey of some of the most important bibliographic tools for finding citations to articles and essays in the humanities and history.

Jan. 28, 2009 from 3:00- 5:00, Room 306

Feb. 26, 2009 from 3:00-5:00, Room 306

Part II: Full-Text Tools

A hands-on survey of the most important online full text journal and monograph collections, primary source collections, and reference books, and the best techniques for finding and using them.

Feb. 04, 2009 from 3:00-5:00, Room 306

Mar. 05, 2009 from 3:00- 5:00, Room 306

Tools and Techniques

Basic Scanning Techniques

Creating and manipulating electronic texts and images from printed, slide, and microfilm sources.

Mar 04, 2009 from 11:00-12:00, Room 306

April 3, 2009 from 11:00-12:00, Room 306

Adobe Photoshop I

A brief tutorial on this basic image manipulation tool, covering workspace, tools, and some basic functions.

April 10, 2009 from 11:00-1:00, Room 306

Adobe Photoshop II

More advanced features, including working with layers and color management.

April 17, 2009 from 11:00-1:00, Room 306

EndNote Bibliographic Software

A hands-on introduction to EndNote, a program for importing, managing, and using bibliographic citations.

Jan. 27, 2009 from 1:00-3:00, Room 306

Feb. 11, 2009 from 10:00-12:00, Room 306

Feb. 19, 2009 from 1:00-3:00, Room 306

Mar. 12, 2009 from 3:00- 5:00, Room 306

Mar. 23, 2009 from 3:00-5:00, Room 306

RefWorks Bibliographic Software

An easy-to-learn web-based bibliographic software program that can be used anywhere and on any platform. Can also serve as a supplementary citation-gathering tool for EndNote.

Feb. 02, 2009 from 1:00-3:00, Room 306

Feb. 18, 2009 from 10:00-12:00, Room 306

Zotero

Learn the features of this free Firefox extension that can collect, manage, and cite your research sources -- especially useful for capturing information from the open web.

Mar. 25, 2009 from 5:00-7:00, Room 306

April 3, 2009 from 10:00-12:00, Room 306

Microsoft PowerPoint

Learn the basics and some advanced features of this widely used presentation software.

Feb. 05, 2009 from 1:00-3:00, Room 306

Filemaker Pro

Introduction to this database program, focusing on its use in maintaining files of research notes.

Feb. 27, 2009 from 10:00-12:00, Room 305

Mar. 26, 2009 from 10:00-12:00, Room 305

Adobe InDesign

A basic introduction to Adobe's popular and powerful desktop publishing program

March 24, 2009 from 1:00-3:00, Room 306

NVivo (Qualitative Analysis Software)

Frequently used by social scientists to analyze textual research data, tracking themes, searching for patterns, and identifying significant relationships, these tools are of potential interest to researchers in any field focusing on the study of textual data. Sign up for one session of each of the two parts.

Part 1: Importing Data and Setting Up Codes

Feb. 10, 2009 from 3:00-5:00, Room 306

Mar. 10, 2009 from 3:00-5:00, Room 306

