

Central Files: Personal Name Subseries with Notes

- Aalto, Alvar, file, 1964. (1 folder)
673/26 10/1964-11/1964
Records regarding an honorary degree from Columbia University that was awarded to Alvar Aalto, a Finnish architect and designer. Records include correspondence and a newspaper clipping.
- Abel, Elie, file, 1969-1971. (1 folder)
509/19 12/1969-6/1971
Correspondence between Elie Abel, Jeffery Loubat Professor and dean of the Graduate School of Journalism at Columbia University, and high level University administrators. Correspondence relates to the school. Topics include: faculty appointments, funding for the school, and budgeting.
- Abel, Theodore Fred, file, 1947-1948. (1 folder)
668/39 8/1947-5/1948
Correspondence between Theodore Fred Abel, professor of sociology and executive officer of the Department of Sociology at Columbia University, and the provost and secretary of the University. Correspondence relates to the department. Topics include faculty appointments, and budgeting.
- Abrams, Charles, file, 1966-1967. (1 folder)
36 /21 12/1966-8/1967
Correspondence between Charles Abrams and Columbia University administrators. Abrams was a professor of urban planning and director of the Institute of Urban Environment in the School of Architecture. Records relate to the institute, the school, and urban planning. Records include: correspondence regarding efforts to acquire grant funding for a study of urban minority problems to be conducted by the institute and the Division of Urban Planning; a copy of "The City," Abrams' address at the University of Chicago; a report by Abrams for the Community Renewal Program; and reports regarding urban renewal in Philadelphia and the use of computers by the urban planning division.
- Ackerman, Carl W., files, 1931-1956. (46 folders)
360/4-18 1/1931-12/1947
361/1-19 1/1948-6/1953
362/1-12 7/1953-9/1956
Correspondence between Carl W. Ackerman, dean of the Graduate School of Journalism at Columbia University, and the president and other high level administrators of the University. Also includes correspondence between Ackerman and publishers and journalists from the United States and South America. Records relate to four main subjects: the Graduate School of Journalism, the Pulitzer Prizes, the Maria Moors Cabot Prizes, and journalism and journalists in the United States and South America.
- Topics related to the Graduate School of Journalism include: budgeting, faculty affairs, faculty appointments, teaching loads, gifts to the school, events, and the management of special funds. Includes: school budgets; correspondence and a proposal (ca. 1934-1935) regarding the establishment of graduate programs in the school; and reports and correspondence (ca. 1943-1946) regarding a school of journalism in China, which was sponsored by the University. Also includes a report, dating from 1937, which discusses the journalism school's relationship with the Columbia Daily Spectator. The records also include correspondence, proposals, and reports (ca. 1946-1951) regarding the establishment, funding, and administration of the American Press Institute, a professional development and education program for journalists. Also, correspondence and reports regarding the effect of radio on journalism education (ca. 1937) and the work of the

University's Radio Committee (ca. 1938).

Also, reports and correspondence regarding the Pulitzer Prizes. Related topics include: the nomination and selection of Pulitzer Prize recipients, the work of the Advisory Board of the Pulitzer Prizes, and administrative and financial issues regarding the prizes. Includes jury reports and correspondence regarding the "Pulitzer Prize Playhouse." Also, correspondence and reports regarding the Maria Moors Cabot Prizes. Related topics include: the establishment of the prizes, the nomination and selection of recipients, and administrative issues relating to the prizes. Includes correspondence with the Cabot family. In addition, Ackerman made a number of trips to South America to meet with journalists and promote journalism. The records include correspondence regarding South American newspapers and journalists as well as correspondence and reports regarding Ackerman's tours of South America during the 1930s and 1940s.

Adams, Charles M., file, 1943-1945. (1 folder)
387/20 7/1943-6/1945

Correspondence between Charles M. Adams, assistant to the director of the libraries at Columbia University, and the provost of the University. Correspondence and reports relate to the appraisal and acquisition of library collections. Includes volume one, number 1 of Library Columns (November, 1943). Also, reports and minutes (ca. March, 1944) regarding the use of Low Memorial Library as an administration building. These reports relate to recommendations regarding the library that had been made in the "Coykendal" report of 1935.

Adams, Edward D., file, 1899-1918. (1 folder)
317/1 3/1899-6/1918

Correspondence between Edward D. Adams, president of the Germanistic Society of America, and the president and secretary of Columbia University regarding Deutsches Haus, Columbia's German cultural and educational center. Topics include: the purchase of Deutsches Haus and the effect of World War I on the center and on education in German culture.

Also, correspondence and deeds of gift documenting the establishment of the Ernest Kempton Adams Fund for Physical Research, the management of special funds, and a gift to the University of scientific instruments.

Adams, Henry A., file, 1954-1955. (1 folder)
671/14 12/1954-2/1955

Correspondence regarding a formal complaint that was brought against Columbia University by Henry A. Adams, a student who did not receive credit for a course. Includes a copy of the petition which was filed with the New York State Department of Education.

Adams, John C., file, 1947-1948. (1 folder)
668/40 9/1947-3/1948

Correspondence between John C. Adams and high level administrators at Columbia University. Adams was president of Hofstra University and the secretary and treasurer of the Association of Colleges and Universities of the State of New York. Correspondence relates to the association's involvement in issues affecting higher education. Topics include discrimination in higher education and proposals for a state University. Includes a transcript of a hearing before the State of New York Temporary Commission on the Need for a State University (October, 1947) and a copy of the Austin Mahoney anti-discrimination bill.

Adams, L. Carroll (Louis Carroll), file, 1953-1954. (1 folder)
670/22 7/1953-5/1954

Correspondence between Louis Carroll Adams of the Department of Physical Education at Columbia University, and University administrators. Correspondence relates to the use of the University gymnasium by students from the Julliard School. Includes a booklet on requirements and procedures for the physical education program.

Adenauer, Konrad, file, 1954. (1 folder)
671/15 7/1954-10/1954

Records regarding the honorary degree from Columbia University that was awarded to Konrad Adenauer, the Chancellor of the West German Republic. The degree was awarded as part of the University's 1954 bicentennial celebration.

Adler, Felix, file, 1902-1910. (1 folder)
659/1 4/1902-5/1910

Correspondence between Felix Adler, professor of social and political ethics in the Faculty of Philosophy at Columbia University, and University president Nicholas Murray Butler. Correspondence relates to the establishment of a professorship of social and political ethics and Adler's appointment to the post in 1902. Correspondence also relates to Adler's term as Roosevelt Professor during 1908 and 1909. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural emissary.

Agger, Eugene Ewald, file, 1911-1918. (1 folder)
664/30 5/1911-6/1918

Correspondence between Eugene Ewald Agger, associate professor of economics at Columbia University, and the president and secretary of the University. Most of the correspondence relates to Agger's work as executive secretary of the Intercollegiate War Loan and Savings Committee of the Federal Reserve and his efforts to raise funds for the government during World War I.

Agron, Norma, file, 1965. (1 folder)
54 /31 1/1965-9/1965

Correspondence regarding the mental and physical health of a student in the School of General Studies.

Aguirre y Lecube, Jose Antonio de, file, 1942-1946. (1 folder)
668/22 8/1942-12/1946

Correspondence between Jose Antonio de Aguirre y Lecube, a lecturer in history at Columbia University, and University administrators. Correspondence relates to his five-year stay at Columbia and his return to Spain in order to support the Basque separatist movement.

Albertson, Fred W., files, 1945. (2 folders)
389/17-18 7/1945-8/1945

Records sent to the Columbia University administration by Fred W. Albertson. Records relate to Columbia's application for an FM radio license. Includes a proposal for operating a radio station as well as University by-laws and other records which were assembled in support of Columbia's application.

Alderman, Edwin Anderson, file, 1904-1909. (1 folder)
659/2 2/1902-3/1909

Correspondence between Edwin Anderson Alderman and the president and secretary of Columbia University. Alderman was president of Tulane University and later became president of the University of Virginia. Correspondence relates to a range of subjects. Topics include: Butler's invitation for Alderman to attend his installation in 1902, Columbia's merger with the College of Physicians and Surgeons, entrance examinations and the College Entrance Examination Board, the selection

of candidates for chairs in economics and physics at the University of Virginia, the selection of a southern candidate for the Roosevelt Professorship, and honorary degrees. Includes correspondence regarding Butler's inaugural and Alderman's plans to model his own installation at the University of Virginia on it.

Aldridge, Walter H., file, 1952-1953. (1 folder)
669/43 11/1952-6/1953

Correspondence between Walter H. Aldridge and high level administrators at Columbia University. Aldridge was chairman of the board of Texas Gulf Sulpher Company and a University benefactor. Correspondence relates to Aldridge's gifts in support of a proposed University engineering center. Also, correspondence regarding the awarding of the Class of 1889 Prize Medal to Aldridge.

Alexander, John W., files, 1958-1965. (5 folders)
497/8-12 9/1958-6/1965

Correspondence between John W. Alexander, associate dean of Columbia College, and high level Columbia University administrators. Includes correspondence with the dean of Columbia College as well as individual students and their families. Correspondence relates to Columbia College, the University's undergraduate college. Much of the correspondence consists of letters regarding student affairs, academic standing, discipline, academic probation, and expulsion. Other topics include: events, prizes, the preparation and distribution of the student handbook, student groups, dormitory facilities, residence hall visitation policies, and space issues.

Records include: minutes of a meeting regarding conditions in residence halls and the administrative organization of the halls (July, 1962); a statement on policies regarding female visitors in residence halls (October, 1962) and other records regarding visitation policies; correspondence regarding the University's policy against the discriminatory fraternity membership requirements (ca. December, 1964), and correspondence regarding proposed community programs to be offered during the 1964 Summer Session.

Alexander, Ralph S., file, 1952-1954. (1 folder)
447/24 12/1952-5/1954

Correspondence between Ralph S. Alexander, professor of marketing at Columbia University, and University administrators. Alexander chaired the University's Committee on the Bookstore, which studied the operation of the Columbia University Bookstore. Correspondence relates to the business of the committee and committee membership.

Ali, Mohammed, file, 1954. (1 folder)
671/16 10/1954

Records regarding the honorary degree from Columbia University that was granted to Mohammed Ali, the prime minister of Pakistan, during Columbia's 1954 bicentennial celebration.

Allen, Carolyn E., file, 1928-1930. (1 folder)
667/21 7/1928-4/1930

Correspondence between Carolyn E. Allen, controller of the Council for Research in the Social Sciences at Columbia University, and the assistant secretary of the University. Correspondence relates to disbursements to council-funded projects.

Allen, George M., files, 1945-1950. (3 folders)
391/18-20 7/1945-5/1950

Correspondence between George M. Allen, chairman of the Committee on Public Ceremonies and executive officer of the Department of Drafting at

Columbia University, and high level University administrators. The Committee on Public Ceremonies oversaw the University's academic exercises, visits from dignitaries, and other official events. Most of the records consist of correspondence, schedules, and seating charts relating to opening exercises, commencement, and convocations. Includes a file, dating from 1950, which contains designs for academic robes. Also, correspondence and budgets relating to the Department of Drafting. Topics include faculty appointments, faculty affairs, and equipment.

Allen, Jane McMurtry, files, 1956-1960. (2 folders)
495/23-24 9/1956-3/1960

Correspondence between Jane McMurtry Allen, administrative assistant to the secretary of the University at Columbia University, and University administrators. The records consist of correspondence and routine cover letters relating to: prizes and awards, personnel, scheduling, appointments, and supplies.

Alley, Rayford W., file, 1952-1953. (1 folder)
669/44 12/1952-6/1953

Correspondence between Rayford W. Alley and the president of Columbia University. Alley was a University benefactor and chairman of special gifts for the Law School Sustaining Fund. Correspondence relates to Alley's gifts to Columbia and the possibility of his nomination as a University trustee. Includes correspondence with the president's staff.

Alt, Rita, file, 1961-1965. (1 folder)
504/13 9/1961-2/1965

Correspondence between Rita Alt and administrative offices at Columbia University. Alt appears to have overseen arrangements for events in the rotunda of Columbia's Low Memorial Library. The correspondence is routine.

Althoff, Friedrich, file, 1904-1908. (1 folder)
659/3 12/1904-5/1908

Correspondence between Friedrich Althoff, the Prussian minister of education, and Columbia University president Nicholas Murray Butler. Correspondence relates to the Roosevelt Professorship, which sent American faculty to Germany to lecture and act as educational and cultural emissarys. Correspondence also relates to the Germanistic Society of America.

Amick, Erwin H., file, 1955-1959. (1 folder)
495/3 7/1955-2/1959

Correspondence between Erwin H. Amick and Columbia University administrators. Amick's appointments included associate dean of the School of Engineering and chairman of the Department of Chemical Engineering. Correspondence relates to the school. Topics include: budgeting, scheduling, facilities, personnel, sponsored projects and grants, and gifts to the school. Includes a proposal to establish a research division in the school (1958). The proposal discusses planning for the division and the organization and purpose of the division. Also, correspondence regarding the routine business of the Department of Chemical Engineering.

Anderson, T. W. (Theodore Wilbur), file, 1956-1960. (1 folder)
492/22 8/1956-6/1960

Correspondence between Theodore W. Anderson of the Department of Mathematical Statistics at Columbia University, and University administrators. Correspondence relates to the department. Topics include faculty appointments and departmental personnel. Also, correspondence relating to Anderson's personnel issues.

Angell, James W., files, 1947-1955. (3 folders)
409/7-9 7/1947-6/1955

Correspondence between James W. Angell, acting executive officer of the Department of Economics at Columbia University, and high level University administrators. Angell also served as chairman of the Informal Committee on University Salaries and the Committee on Instruction of the Faculty of Political Science. Correspondence relates to the department, the Faculty of Political Science (ca. 1952-1953), and a variety of other University-related subjects.

Topics related to the Department of Economics include: enrollment, budgeting, lectures, faculty appointments, faculty affairs, funding for the department, and facilities. Includes departmental budgets. Topics related to the Faculty of Political Science include: the evaluation of departments, faculty appointments, faculty affairs, departmental budgeting, relations between the Faculty and the University administration, and faculty personnel policies. Includes a statement regarding academic freedom that was submitted to the administration by the faculty in May, 1953.

Also: correspondence (ca. 1949 to the 1950s) regarding faculty salary policies; correspondence and proposals regarding the Schuyler Fiske Seager Endowment and the Schuyler Fiske Seager Fellowship; a report regarding a proposed institute for research in industrial management at the University; and correspondence and a telegram regarding post-World War II aid to Europe.

Anger, Charles A., files, 1950-1956. (39 folders)
431/1-20 10/1950-1/1953
432/1-19 1/1953-6/1956

Correspondence between Charles A. Anger, director of the Office of Development at Columbia University, and high level University administrators. The records consist of correspondence, reports, and proposals relating to the establishment of a development program at Columbia. Topics include: the creation of development policies and procedures, donor relations, funding proposals, and the status of development campaigns. Includes reports and proposals regarding: building projects, schools, events, research projects, and institutes. Also includes charts, reports, and other records relating to the organization and strategies of the University's development program.

Records related to development include a public relations study (September, 1951) and an in-depth evaluation of Columbia's development strategy, income, and activities (1953). Other related records include: charts of the University's development organization in 1954; correspondence relating to the business of the trustees' committee on development; minutes of the University Development Committee; records regarding budgeting and operations in the Development Office; and development pamphlets.

Records regarding other University-related topics include: a 1951 proposal to establish the Citizenship Center, which became the Ferris Booth Hall student center; a report on the University's Health Sciences division dating from 1952; and a survey and analysis of the School of General Studies, the School of Pharmacy, and the School of Social Work dating from 1951. Other related records include: correspondence, proposals, statements, and reports (ca. 1952-1955) relating to the University's attempts to fund an arts center; correspondence and reports (ca. 1953-1954) regarding Columbia's bicentennial fundraising campaign; and a press packet that was produced in 1954 for Columbia's bicentennial celebration.

- Anthony, Donald C., files, 1967-1971. (3 folders)
508/11-13 8/1967-5/1971
Correspondence between Donald C. Anthony, assistant director of the libraries at Columbia University, and University administrators. Most of the records consist of routine cover letters and acquisition records. The materials were forwarded to the Office of the Secretary, which issued acknowledgement letters for donations to the libraries.
- Arbolino, Jack N., file, 1954-1958. (1 folder)
480/19 7/1954-6/1958
Correspondence between Jack N. Arbolino, assistant dean in the School of General Studies at Columbia University, and high level University administrators. Most of the correspondence relates to the School of General Studies, Columbia's continuing education division. Topics include: personnel, faculty appointments, prizes, and facilities. Records include letters regarding the relationship between the School of General Studies and the University and public relations for the school, records regarding the revision of the General Studies curriculum (March, 1958), and records regarding procedures for the screening of non-matriculated students. Also includes cover letters and invitations.
- Arensberg, Conrad M., files, 1954-1959. (2 folders)
459/19-20 7/1954-6/1959
Correspondence between Conrad M. Arensberg, professor of anthropology at Columbia University, and high level University administrators. Arensberg held appointments as executive officer of the Department of Anthropology and head of the Interdisciplinary Project in Economic Aspects of Institutional Growth. Most of the records relate to the project. Topics include: personnel, salaries, staffing needs, expenditures, and finances. Includes reports on the project. Also, correspondence regarding the Department of Anthropology. Topics include: events, expenditures, funding for the department, facilities, and routine business.
- Armstrong, Robert H., file, 1947-1951. (1 folder)
669/25 5/1947-6/1951
Correspondence between Robert H. Armstrong, William J. Donovan, and E. R. Liebert. Armstrong was a trustee of The Town Hall, an educational institution for the advancement of social and political science, ethics, and the arts. Armstrong chaired the special committee that had been appointed to examine the institution's program of activities. Donovan served as an alumni trustee of Columbia University and also headed Columbia Associates, a group of benefactors who contributed to the University's general fund. Liebert appears to have been The Town Hall's public relations and development director. Correspondence relates to the operation and reorganization of The Town Hall. Includes several reports on the institution's development and revenues.
- Arnaud, Leopold, files, 1935-1959. (18 folders)
377/1-18 4/1935-5/1959
Correspondence between Leopold Arnaud and the faculty and high level administrators of Columbia University. Arnaud held numerous appointments at the University including dean of the School of Architecture; director of the School of Painting and Sculpture, which was the predecessor of the University's School of the Arts; and director of the School of Dramatic Arts. Arnaud also served on many committees, including the Committee on Art Properties, and advised the University administration on a variety of design projects. Most of the correspondence, budgets, and reports relate to the School of Architecture (ca. 1935 to 1955), the School of Painting and Sculpture (ca. 1948 to the 1950s), and the School of Dramatic Arts (ca. 1948 to the 1950s).

Topics related to the School of Architecture include: faculty appointments, student exchanges, faculty affairs, budgeting, appropriations, fellowships, scholarships, lectures, gifts to the school, facilities, requirements, teaching loads, arrangements for courses, prizes, and awards. Includes correspondence regarding the McKim Travelling Fellowships and the William Kinne Fellowships as well as correspondence, reports, and a newsletter relating to the Housing and Town Planning Program (ca. 1935-1955). Topics related to the School of Painting and Sculpture include: budgeting, appropriations, facilities, and gifts to the school. Includes the director's first annual report. Although this document dates from 1949, it is filed with the records dating from July, 1957. Topics relating to the School of Dramatic Arts include budgeting and administrative issues involving dramatic productions and theater facilities. Includes correspondence regarding the relationship between the school and the Columbia University Players.

Also, correspondence, budgets, and reports regarding Casa Italiana, Columbia's Italian culture and educational center. Topics include gifts, lectures, budgeting, and administrative issues from the late 1940s to the 1950s. The records also include a small amount of correspondence documenting the work of the Committee on Art Properties, which selected and administered the University's art properties. Most of the correspondence relates to the care and sale of works of art during the 1950s. Also, correspondence regarding the administration of a number of special design projects including plaques, medals, exhibitions, and buildings. Arnaud also served on a committee which was created to evaluate and suggest uses for the Nevis Estate. The estate, which is in Irvington-on-Hudson New York, was donated to the University in 1935. Includes some correspondence regarding the estate and committee business. Most of the correspondence dating from 1959 relates to Arnaud's retirement. Includes a report dating from January, 1959, which summarizes his education, professional life, and Columbia Career.

Arrowsmith, Robert, file, 1890-1914. (1 folder)
317/2 7/1890-5/1914

Correspondence between Robert Arrowsmith, editor of Columbia Alumni News and secretary of the Columbia University Alumni Council, and Columbia University administrators. Topics include: alumni affairs, the administration of the Alumni Council office, the purpose and content of Columbia Alumni News, and public relations involving academic freedom and the dismissal of faculty members.

Avery, Samuel P., file, 1890-1918. (1 folder)
317/3 7/1890-5/1918

Correspondence between Samuel P. Avery, a benefactor of Columbia University, and Seth Low, president of the University. Also, correspondence between Seth Low, University administrators, and others regarding Avery's gifts to Columbia. Topics include: Avery's gifts to establish the Avery building, Avery Architectural Library, Avery Architectural Fund, and a fine arts endowment fund.

Ayer, Franklin A., file, 1956-1957. (1 folder)
672/5 7/1956-5/1957

Correspondence between Franklin A. Ayer, president of the Columbia Engineering School Alumni Association, and the president of Columbia University. Correspondence relates to events and Ayer's involvement in the appointment of a new University trustee.

Ayres, Harry Morgan, files, 1939-1949. (8 folders)
380/1-8 7/1939-5/1949

Correspondence between Harry Morgan Ayres and the high level

administrators of Columbia University. Ayres held a number of appointments including professor of English; director of the Summer Session; director of Casa Italiana, Columbia's Italian culture and educational center; director of the University Extension, the University's continuing education division; and chairman of the Committee on Extension Teaching. Ayers was also the first director of the School of General Studies, the successor to the University Extension. Most of the records consist of correspondence, budgets, and reports regarding the Summer Session and correspondence, budgets, reports, and minutes regarding the University Extension and its reorganization as the School of General Studies. Also includes correspondence and reports regarding Casa Italiana.

Topics related to the Summer Session include: financial planning, budgeting, finances, enrollment, registration procedures, the preparation of the Summer Session announcement, faculty affairs, faculty salaries, personnel, and the school calendar. Includes correspondence regarding accelerated courses and the expansion of summer programs during World War II. Also includes Ayres' regular reports to the Administrative Board of Summer Session.

Topics related to University Extension include: the organization and administration of the extension program, faculty appointments, financial administration, budgeting, and the status of extension faculty in the University. Includes a proposal and correspondence (ca.1944) regarding courses on radio. Also, reports and correspondence regarding the reorganization of University Extension as the School of General Studies. Includes summary histories, extracts of the annual reports of the Summer Session and University Extension (ca. 1943), and a report on the study of faculty and administrative responses to the proposed creation of the School of General Studies which took place during the fall of 1944. Also includes the first annual report of the School of General Studies, which was released in June, 1948. The report discusses a range of topics including: the origin and mission of the school, the relationship of the faculty to the school, the student body, and the future needs of the school.

Topics related to Casa Italiana include: the management of special funds, the effects of World War II on the center, and center finances. Includes reports regarding: events at Casa Italiana, its use by outside groups, the Friends of Casa Italiana, activities and programs at the center, the center's calendar, the use of the libraries, faculty activities, and center finances. These reports also document the activities of the Columbia University Committee for War Relief, which used the center's facilities. Includes a report of the Committee on the Future Plans of the Italian Department dating from April, 1948. Also, correspondence regarding Ayres' annuity plan, death, and funeral.

Babbage, Richard Gordon, file, 1936-1938. (1 folder)
378/20 1/1936-6/1938

Correspondence between Richard Gordon Babbage, a trustee of Columbia University and chairman of the trustee's committee on finance, and high level University administrators. Babbage was also chairman of the University Sub Committee on a Retirement Program for Non-Teaching Employees. Most of the correspondence relates to the development of a retirement program for University staff. Includes a report from the committee. Also, correspondence regarding the University's accounting procedures and procedures for amending the University statutes. Also includes correspondence regarding the Nevis Estate in Irvington-on-Hudson, New York. The estate was given to the University in 1935. Also, correspondence and a report regarding the financial administration of athletics programs.

Bach, Richard F., file, 1911-1918. (1 folder)
664/31 2/1911-6/1918

Correspondence between Richard F. Bach and the president of Columbia University. Bach was a lecturer in the School of Architecture and also served as curator for the University. Most of the correspondence relates to the care and preservation of Columbia's art properties. Also, correspondence regarding budgeting for furniture and supplies in the School of Architecture and the Avery Library and reports on the use of funds in the school. Also includes correspondence regarding the proposed establishment of a "life class" in the school.

Bachman, George W., files, 1931-1941. (2 folders)
376/16-17 9/1931-6/1941

Correspondence between George W. Bachman, professor of parasitology and director of the School of Tropical Medicine in Puerto Rico, and the president and secretary of Columbia University. Correspondence relates to the school, which was established and operated with support from the University.

Topics include: faculty appointments, preparation of the school's announcement, fund raising, research funding, finances, federal support for the school, lectures, and clinics. Includes correspondence and reports evaluating the school and its future needs in terms of staff, research, finances, departmental administration, and library collections. Also includes correspondence (ca. 1938) regarding the relationship between the school, the University, and the Puerto Rican government; correspondence (ca. 1939-1940) regarding a primate research colony; correspondence (ca. February, 1937) regarding President Butler's trip to the school. Other records include a long-range planning report (1937) and a faculty bibliography that includes works published from 1926 to 1937. Also, correspondence and a report regarding the Rockefeller Foundation Nutrition Gift Fund in support of nutrition research at the school (ca. 1932).

Bacon, Rogers H., files, 1926-1937. (3 folders)
350/17-19 8/1926-5/1937

Correspondence between Rogers H. Bacon and Nicholas Murray Butler, president of Columbia University. Includes correspondence with the University treasurer and secretary. Bacon was an alumni trustee and trustee of the University. He served as chairman of the University Committee on Athletics, president of the Alumni Federation of Columbia University, comptroller of athletics, and comptroller of Kings Crown.

Most of the correspondence dating from 1926 and 1927 relates to University policies governing athletics and the funding of athletic programs. Includes correspondence regarding the University's boat house. Correspondence dating from 1934 to 1937 documents Bacon's activities as comptroller of athletics and comptroller of King's Crown. King's Crown was the alumni body which oversaw the budgets of certain student organizations. Topics include: athletic facilities, financial and accounting policies for athletics programs, student activity fees, and the financial management the student organizations which were administered by King's Crown. Includes budgets for Kings Crown activities and the Department of Physical Education and Intercollegiate Athletics. There is a gap in the records between 1929 and 1934.

Baer, Albert M., file, 1958-1959. (1 folder)
672/37 8/1958-6/1959

Correspondence between Albert M. Baer and Columbia University president Grayson Kirk. Baer was chairman of the Council of the School of General Studies. Correspondence relates to Baer's trip to Japan and the School

of General Studies, Columbia's continuing education division. Includes the text of a presentation on Columbia's role in the New York City area that was given to the council by the dean of the School of General Studies.

Baker, Elizabeth Feaster, file, 1947-1948. (1 folder)
668/41 7/1947-6/1948

Correspondence between Elizabeth Feaster Baker and the acting president and provost of Columbia University. Baker was a professor of sociology and executive officer of the Department of Sociology. Correspondence relates to the department. Topics include appropriations and faculty appointments.

Baker, Geo. H. (George Holbrook), files, 1890-1903. (3 folders)
659/4-6 4/1890-10/1903

Correspondence between George H. Baker, the librarian of Columbia University, and University presidents Seth Low and Nicholas Murray Butler. The records consist of long letters on a variety of subjects. Topics include: gifts of money and books, the acquisition of books, collection development, the construction of Low Memorial Library, and library appropriations and expenditures. Includes information regarding a gift to establish the Avery Library. Also includes detailed information regarding the design and construction of Low Memorial Library.

Baker, George F., file, 1915-1924. (1 folder)
343/1 8/1915-5/1924

Correspondence between George F. Baker, a benefactor of Columbia University, and University president Nicholas Murray Butler. Correspondence relates to the establishment of Baker Field, Columbia's stadium in northern Manhattan. Correspondence documents Baker's gifts to the University for the purchase of the Dykman Property, now called Baker Field, and the construction of a stadium on the site. Also includes correspondence regarding University finances.

Baker, George F., file, 1930-1932. (1 folder)
667/37 2/1930-5/1932

Correspondence between George F. Baker, Jr. and the president of Columbia University. Baker was the son of University benefactor George F. Baker. Correspondence relates to Columbia's Baker Field athletic facility and to the University's unsuccessful attempts to solicit funds from Baker for the construction of a new library.

Baker, Richard, file, 1951-1969. (1 folder)
436/14 7/1951-5/1969

Correspondence between Professor Richard Baker and high level administrators at Columbia University. Baker held a number of appointments including secretary of the Faculty of Journalism, professor of journalism, and acting dean of the Graduate School of Journalism. The records consist of correspondence and minutes relating to the journalism school. Topics include: fees, policies, admissions, the administration of programs in the school, scholarships, financial aid, and student affairs. Correspondence dating from 1968 relates to the Maria Moors Cabot Prize and to Dean Emeritus Edward Barrett. Includes Baker's speech at the 30th presentation of the Cabot Prize.

Baker, Stephen, file, 1910-1918. (1 folder)
664/32 9/1910-6/1918

Correspondence between Stephen Baker and the president and secretary of Columbia University. Baker was a trustee of the University and chaired the University's finance committee. He was also a member of the committees on the library and honors. Correspondence relates to a

variety of subjects. Topics include: the preparation of the 1918-1919 budget, interest owed on bonds issued by the University, funding for the construction of a building to house the business school, Baker's gifts to the University, plans to erect a football field on South Field, the selection of trustees, and the appointment of Frederick A. Goetze as treasurer of the University. Includes copies of budgets.

Bakhmetev, B. A. (Boris Aleksandrovich), fi 1931. (1 folder)
667/33 5/1931

Correspondence between Boris A. Bakhmetev, professor of engineering at Columbia University, and the president and secretary of the University. Includes correspondence with Professor Charles Lucke. Correspondence relates to Bakhmetev's appointment and a proposed course in mechanics.

Baldwin, Charles Sears, file, 1892-1910. (1 folder)
659/7 12/1892-2/1910

Correspondence between Charles Sears Baldwin and the president and secretary of Columbia University. Baldwin held appointments as a tutor and instructor in Rhetoric in the Summer Session and the Department of Rhetoric and English Composition. Topics include: Baldwin's personnel issues, the nomination of the president-elect of Yale University for an honorary degree, and invitations. Includes detailed correspondence and a syllabus relating to proposed courses in rhetoric. Most of the correspondence dating from 1895 to 1910 is routine.

Ballard, Charles W., file, 1939-1949. (1 folder)
380/17 7/1939-6/1949

Correspondence between Charles W. Ballard, dean of the College of Pharmacy at Columbia University, and the provost and secretary of the University. Records dating from 1939 to 1940 consist of correspondence and a proposal regarding the establishment of a course in clinical laboratory technology. Correspondence dating from 1945 to 1949 relates to the routine academic, faculty, and student affairs of the pharmacy school. Includes a long-range plan for the school. Among other topics, the plan discusses the pharmacy profession, the history of the school, pharmacy research and education, and the public service role of the pharmacy profession.

Balme, D. M. (David M.), file, 1954-1955. (1 folder)
671/17 3/1954-6/1955

Correspondence between David M. Balme and the president of Columbia University. Balme was principal of University College of the Gold Coast in west Africa and chairman of the editorial board of Universitas, the college's publication. Correspondence relates to routine issues. Includes four issues of Universitas dating from 1953 to 1954.

Balter, Bluford H. J., file, 1954-1955. (1 folder)
671/18 9/1954-5/1955

Correspondence and records that were sent to the president of Columbia University by New Orleans businessman H. J. Bluford Balter. Records relate to Bluford's proposals to repeal the 16th amendment and place a 25 percent ceiling on federal taxes.

Bancroft, Frederick, file, 1895-1899. (1 folder)
659/8 5/1895-1/1899

Correspondence between Frederick Bancroft, a lecturer in American history at Columbia University, and the president of the University. Correspondence relates to Bancroft's personnel issues and teaching.

Bangs, Francis S., files, 1897-1918. (5 folders)
317/4-8 3/1897-10/1918

Correspondence between Francis S. Bangs, Columbia University presidents

Seth Low and Nicholas Murray Butler, and other University administrators. Bangs was a trustee and alumnus of the University. Correspondence relates to Columbia's financial management, educational policy, student affairs, and government.

Bangs was a member of the committees on finance and education of Columbia University's board of trustees and also served as secretary of the Columbia University Alumni Association. Topics include: the financial management of University athletics; Columbia's financial administration, policy, and reporting; and financial matters related to University real estate holdings. Also, student affairs in general, especially the affairs of athletic clubs; University government and the powers of the Trustees; and Columbia's educational role and educational policies. Includes correspondence regarding the dismissal of Professor James McKean Cattell in 1917.

Barber, May M., files, 1953-1961. (2 folders)
450/19-20 7/1953-6/1961

Correspondence between May Moore Barber, acting director of the personnel office at Columbia University, and University administrators. Records relate to personnel policies and personnel administration. Topics include: salaries, benefits, insurance, and tuition exemption. Many of the materials relate to individual University employees.

Barger, Harold, files, 1958-1971. (2 folders)
497/20-21 9/1958-6/1971

Correspondence between Professor Harold Barger and high level administrators at Columbia University. Barger was a professor of economics and chairman of the Columbia University Chapter of the American Association of University Professors (AAUP). Beginning in 1970, he also chaired the University Senate Committee on Faculty Affairs. Most of the correspondence relates to faculty affairs at the University. Correspondence also relates to the Department of Economics (ca. 1961-1964) and to Barger's personnel issues. Includes routine invitations, acceptances, and regrets.

Topics related to faculty affairs include: salaries, benefits, the retention of faculty members, and appointments. Related records include: a resolution against the National Defense Education Act by the Columbia chapter of the AAUP (January, 1960) and a statement regarding faculty salaries that was issued by the AAUP. Records dating from 1970 to 1971 include substantive letters regarding faculty housing, appointment policies, salaries, work loads, and benefits. Records from this period also include a University Senate resolution regarding the disruption of classes by demonstrations.

Topics related to the economics department include: fellowships, faculty appointments, staffing needs, the economics library, and the retention of departmental faculty. Related records include: a report on conditions in the department and the needs of the department (May, 1964), a letter regarding the proposed merger of the business and economics libraries (February, 1962), and correspondence and working papers regarding the Ford Foundation Research Professorship in Economics (May, 1964).

Barker, Joseph W., files, 1930-1946. (16 folders)
359/1-16 8/1930-6/1946

Correspondence between Joseph W. Barker and the high level administrators of Columbia University. Barker held a number of appointments including dean of the School of Engineering, chairman of the Advisory Committee on Educational Policy, and chairman of the Committee on Men's Residence Halls. Most of the records consist of correspondence, budgets, and reports relating to the School of

Engineering, residence halls, and the University's buildings and grounds.

Topics related to the School of Engineering include: degrees, the curriculum, programs, faculty appointments, staffing needs, teaching loads, scholarships, fellowships, appropriations, expenditures, the management of special funds, research funding, gifts to the school, budgeting, facilities, and equipment. Includes a report on instruction in physics (1934) and a report regarding the faculty and staffing needs of the school (1935). Also, correspondence documenting the school's activities during World War II. During the war, Barker served as special assistant to the under secretary of the Navy. Correspondence dating from 1941 to 1945 includes letters to and from Barker and his staff regarding the administration of the school in his absence. Topics include: the administration of government contracts; the University's V-12 naval training program; and administrative issues involving the education of veterans.

Topics related to University residence halls include: the management of dormitory staff, student services, the residence halls budget, the daily operation of residence halls, and policies regarding residence halls. Includes a proposal from the Furnald Hall House Committee, dating from 1934, which requests permission to have female visitors in the dormitory. Barker also advised the University administration on facilities-related issues. Includes correspondence regarding the design and construction of campus buildings; correspondence and reports (ca. 1934-1935) regarding daily operations, the physical plant, equipment, and safety; and correspondence and reports (ca. 1937) regarding labor relations with employees in the Buildings and Grounds Department.

Barnet, Edward M., file, 1953-1954. (1 folder)
670/23 7/1953-4/1954

Correspondence between Edward M. Barnet, acting assistant dean of the business school at Columbia University, and University administrators. Correspondence relates to the selection of a new dean for the business school, routine administrative issues involving the school, and events at the school.

Barnouw, Adriaan Jacob, file, 1947-1949. (1 folder)
409/20 10/1947-2/1949

Correspondence between Adriaan Jacob Barnouw, Queen Wilhelmina Professor of History at Columbia University, and University administrators. Correspondence relates to Barnouw's personnel issues and retirement. Includes correspondence regarding his gift to the University of Dutch books.

Barnouw, Erik, file, 1951-1954. (1 folder)
433/14 2/1951-5/1954

Correspondence between Associate Professor Erik Barnouw, editor of the Communications Materials Center at Columbia University, and the president of the University and the director of public relations. Records relate to a variety of topics. Includes a proposal for a television series entitled "You and the Future"; correspondence regarding broadcasting courses which were offered by the School of General Studies, Columbia's continuing education division; and correspondence dating from 1953 regarding filming aboard the University's research vessel, the Vema. Includes many routine cover letters.

Baron, Salo Wittmayer, files, 1940-1965. (2 folders)
407/20-21 10/1940-5/1965

Correspondence between Salo Wittmayer Baron of Columbia University and

the secretary, provost, and vice president of the University. Baron held and appointment as professor of Jewish history, literature and institutions and was later appointed director of the Center for Israeli Studies. Correspondence relates to a variety of topics including: fellowships and scholarships for the Center for Israeli Studies (ca. 1951), the establishment of an archive of Russian and Eastern European history and literature (the Bakhmeteff Archive), the Committee on Retirement Insurance (ca. 1962), the Publications Committee of the Faculty of Political Science (ca. 1962), and funding for Baron's research and clerical assistants. Also, correspondence, minutes, and agenda (ca. 1962-1963) relating to the Advisory Committee of the Faculties and a proposed trimester system. There are gaps in the records from: 1941 to 1947, 1948 to 1950, 1954 to 1959, 1960 to 1962, and 1963 to 1964.

Barr, Donald, file, 1959-1960. (1 folder)
672/50 9/1959-6/1960

Correspondence between Donald Barr and Columbia University administrators. Barr served as assistant to the dean of the School of Engineering at Columbia University and executive director of the Joint Program for Technical Education. Most of the correspondence relates to the Science Honors program for high school students. Also, Barr's proposal for the University to establish a boarding house for unmarried graduate students.

Barrett, Edward W., files, 1954-1969. (25 folders)
458/1-20 7/1954-6/1964
459/1-5 7/1964-6/1969

Correspondence between Edward W. Barrett, dean of the Graduate School of Journalism at Columbia University, and high level University administrators. Most of the records consist of correspondence, proposals, course descriptions and outlines, budgets, reports, copies of newspaper clippings, and invitations relating to the journalism school. Also: correspondence, programs, and speeches relating to the Pulitzer Prizes and other journalism awards; correspondence and reports regarding public relations for the University and the United Nations; and correspondence regarding Barrett's personnel issues and professional activities.

Topics relating to the Graduate School of Journalism include: curriculum planning, the development of courses, gifts to the school, fees, the administration of programs in the school, prizes and awards, development, faculty appointments, faculty affairs, appropriations, facilities, scholarships, fellowships, and public relations. Includes the 50th anniversary annual report of the dean (1963); correspondence regarding the school's Half Century Fund (ca. 1963); correspondence regarding the Advanced International Reporting Program; correspondence regarding the Pulitzer scholarships; and a small amount of correspondence documenting the school's science writing certification program during the 1960s.

Topics relating to journalism awards include the: Pulitzer Prizes, Pulitzer Prize Fund, Maria Moors Cabot Prize, and Catherwood awards. Includes Barrett's speeches at Cabot Prize award ceremonies. Records regarding public relations consist of correspondence and reports (ca. 1958) regarding the development of a public relations program for Columbia. Also includes reports and other records (ca. 1954) regarding public relations strategy for the United Nations and the evaluation of public opinion regarding the United Nations.

Records relating to Barrett's personnel issues, professional activities, and appearances include correspondence, invitations, and acknowledgement

letters. Includes a number of speeches by Barrett. Also includes: correspondence regarding his resignation in 1968; his remarks regarding student protests, which were made to journalism school alumni in 1968; and a letter regarding the University's budget crisis, which was sent by Barrett and other prominent Columbians to University president Grayson Kirk in 1960.

Barrett, John, file, 1901-1909. (1 folder)
659/9 9/1901-5/1909

Correspondence between John Barrett and the president of Columbia University. Barrett served as United States minister to Panama. Most of the records date from his term as director of the International Bureau of American Republics. Correspondence relates to the establishment and administration of the John Barrett Prizes for papers on Latin American republics. Correspondence also relates to a proposed school of archeology in Mexico.

Barrows, David P., file, 1933-1934. (1 folder)
667/39 7/1933-2/1934

Correspondence between Professor David P. Barrows and the president of Columbia University. Barrows was a professor of political science at the University of California, Berkeley. He served as Roosevelt Professor during the 1933-1934 academic year. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. Correspondence includes discussion of life at German universities under the Nazi government and the future of the Roosevelt Professorship. In particular, the correspondence relates to life in East Prussia and the treatment of Jews. Includes a handbill announcing one of Barrow's lectures.

Barth, Lester G., file, 1948-1960. (1 folder)
425/13 8/1948-5/1960

Correspondence between Lester G. Barth, chairman of the Department of Zoology at Columbia University. Correspondence relates to faculty appointments, equipment, and personnel in the department. Includes correspondence regarding plans for a new biology course.

Bartok, Bela, file, 1940-1941. (1 folder)
668/7 10/1940-6/1941

Correspondence between Bela Bartok, the Hungarian pianist and composer, and the provost of Columbia University. Correspondence relates to Bartok's honorary degree from Columbia. Also, correspondence regarding Bartok's appointment as a visiting associate in music for 1941 and 1942. Includes a letter in which Bartok discusses his work with the Parry collection of Yugoslav folk music recordings.

Baruch, Bernard M., file, 1960-1961. (1 folder)
672/70 7/1960-6/1961

Correspondence between Bernard M. Baruch and the president of Columbia University. Baruch was a benefactor of the University. Correspondence relates to his gifts to Columbia, including the funding of the Simon Baruch Chair of Physical Medicine and Rehabilitation.

Barzun, Jacques, files, 1946-1969. (16 folders)
401/1-16 7/1946-6/1969

Correspondence between Jacques Barzun and high level administrators at Columbia University. Barzun held numerous appointments at the University including professor of history, Seth Low Professor of History, dean of the Graduate Faculties, dean of the faculties and provost, university professor, and special assistant to the president on the arts. The records document a wide range of topics. In particular, they relate to the academic affairs of the Graduate Faculties and the University during

the 1950s and 1960s. Also, correspondence regarding Barzun's personnel issues and professional activities. Includes his address before a symposium on the role of the University that was held in February, 1968.

Many of the records dating from 1946 to 1954 consist of correspondence, reports, and proposals relating to the committee on the University's bicentennial celebration. Barzun was chairman of the committee. Records from this period also relate to payroll and personnel in the Department of History, the management of Barzun's clerical assistance account, and payments to his assistants. Includes correspondence (ca. 1952) regarding the Woodrow Wilson Fellowship Program. Also includes correspondence regarding relations between the University and the surrounding community and relations between Columbia's administration and its students.

Records dating from 1955 to 1958 consist of correspondence, budgets, reports, and lists relating to the Graduate Faculties. As dean of the Graduate Faculties, Barzun oversaw the Faculty of Political Science, the Faculty of Philosophy, and the Faculty of Pure Science. Topics include: fellowships, scholarships, faculty affairs, development policies and strategies, the administration of Ph.D. examinations, departmental affairs, policies regarding graduate students, research funding, the management of special funds, faculty salaries, publications, financial administration, and the management of the dean's office. Includes Barzun's announcements to faculty and staff. Also includes correspondence and a pamphlet regarding a proposed University arts center .

Beginning ca. 1958, Barzun served as dean of the faculties and provost. Records dating from the late 1950s through the 1960s relate to the academic affairs of the University. In particular, the records relate to faculty appointments and faculty affairs. Topics include: faculty leave policies, sabbatical leaves, faculty salaries, the ranking and classification of faculty positions, faculty personnel policies, and relations between the administration and the faculty. Other topics include: issues involving graduate students, the organization of departments and schools, academic policies and procedures, tuition and fees policies, instructional budgeting, the preparation of guides and handbooks, and the business of the University Council. Includes Barzun's announcements to deans and department heads, an organizational chart for Columbia's schools (1965), and drafts of a University administrative guide (ca. 1963-1965).

Bastable, C. W. (Charles William), files 1952-1963. (2 folders)
448/20-21 9/1952-6/1963

Correspondence between Charles W. Bastable, assistant professor of accounting at Columbia University, and University administrators. Records relate to the automation of the University accounting and budgetary system (ca. 1962). Includes procedures, policies, and suggested budget formats which were presented to the administration in preparation for the automation of the University's budget system. Includes a proposal, dating from 1952, which discusses plans to establish a school of accounting at the University.

Baumeister, Theodore, file, 1946-1948. (1 folder)
400/19 7/1946-6/1948

Correspondence between Theodore Baumeister, executive officer of the Department of Mechanical Engineering at Columbia University, and the acting president and secretary of the University. The records consist of correspondence and budgets relating to the department and correspondence regarding Baumeister's personnel issues. Department-related topics include: faculty appointments, budgeting, salaries, the use of

government surplus equipment in the department, and appropriations.

- Baumgarten, Nancy Ann, file, 1966-1969. (1 folder)
54 /32 3/1966-3/1969
Correspondence and other records regarding a scholarship for Nancy Ann Baumgarten, who received financial aid to attend the University of Miami as part of a scholarship program for faculty children.
- Bayerschmidt, Carl Frank, files, 1946-1954. (2 folders)
401/17-18 7/1946-5/1954
Correspondence between Carl Frank Bayerschmidt, acting executive officer of the Department of Germanic Languages at Columbia University, and the University's president, secretary, and dean of the Graduate Faculties. The records consist of correspondence and budgets relating to the department. Topics include: staffing needs, faculty appointments, enrollment, budgeting, professorships, graduate and undergraduate instruction, faculty affairs, and visiting professors. Includes correspondence and budgets regarding Deutches Haus, Columbia's German culture and educational center. Also includes correspondence regarding the Queen Wilhelmina Professorship. Correspondence also relates to Bayerschmidt's personnel issues. Includes letters in German which Bayerschmidt translated for the University administration.
- Bayless, William A., file, 1958-1959. (1 folder)
672/38 7/1958-4/1959
Correspondence between William A. Bayless of the Columbia University Press and the secretary of the University. Correspondence relates to the cost of producing University bulletins.
- Bayne, Stephen F., files, 1942-1948. (2 folders)
389/1-2 7/1942-4/1948
Correspondence between Stephen F. Bayne, chaplain of Columbia University, and the acting president, provost, and secretary of the University. Most of the records consist of correspondence and reports relating to St. Paul's Chapel and Earl Hall, Columbia's nondenominational religious and social center. Includes correspondence between the University and the YMCA of Greater New York regarding the government and mission of Earl Hall. Also, correspondence regarding special religious services, the oversight of religious activities at the University, and the administration of the Bampton Lectures in America. Also includes correspondence relating to the selection of Bayne's successor.
- Beach, Samuel H., files, 1950-1958. (3 folders)
433/15-17 10/1950-10/1958
Correspondence between Samuel H. Beach, director of placement at Columbia University, and high level University administrators. The records consist of correspondence, budgets, and reports relating to job placement and the Placement Bureau. Topics include: armed forces recruiting, tuition exemption, draft deferment, and personnel administration. Includes correspondence regarding the National Service Information Center that was located at the University's Alumni House. Includes memoranda dating from July, 1957, which evaluate the University's placement services and organization. Also, correspondence regarding Beach's appointment and personnel issues.
- Beadle, George Wells, file, 1965. (1 folder)
679/28 7/1965-10/1965
Correspondence between George Wells Beadle, president of the University of Chicago, and Grayson Kirk, president of Columbia University. Correspondence relates to Beadle's presentation of the inaugural lecture for a lecture series entitled "The Relationship between the Biological

and Physical Sciences." Correspondence also relates to a dinner that was given in Beadle's honor. Includes a guest list.

Beard, Charles Austin, file, 1904-1917. (1 folder)
317/9 5/1904-12/1917

Correspondence between Charles Austin Beard, professor of history in the Department of History at Columbia University, and University administrators regarding a wide range of subjects. Topics include: the curriculum, teaching, student and faculty relations to the administration, and academic freedom. Also, correspondence between Beard and Nicholas Murray Butler, president of Columbia, discussing the teaching of politics and government, the University's political science curriculum, and suggestions for a public service curriculum.

Correspondence also relates to faculty appointments in the Department of History as well as Beard's appointment, personnel issues, and teaching responsibilities. Includes a memorandum dated October 8, 1917, in which Beard announces his resignation and discusses his views on the relationship between the faculty and the trustees, World War I, academic freedom, and the status of a Columbia professor. Also includes a petition in support of Beard.

Beckhart, Benjamin Haggott, file, 1950-1960. (1 folder)
433/18 11/1950-6/1960

Correspondence between Benjamin Haggott Beckhart, professor of banking in the Graduate School of Business at Columbia University, and high level University administrators. Records relate to a variety of topics. Includes Beckhart's addresses to the Sixty-Fourth Annual Convention of the Iowa Bankers Association in October, 1950, and the Conference of Business Economists in March, 1951. Also includes correspondence regarding a commercial bank management program that was sponsored by the Graduate School of Business in November, 1959. Also, correspondence regarding Beckhart's personnel issues and professional activities. Includes his 1960 memorandum on relations between the faculty and administration of the business school and the administration of Dean Courtney Brown.

Beckman, Charles O., file, 1960-1961. (1 folder)
672/71 7/1960-5/1961

Correspondence between Charles O. Beckman, chairman of the Department of Chemistry at Columbia University, and University administrators. Correspondence relates to the Department. Topics include: faculty appointments, budgeting, appropriations, grants, prizes, and the establishment of the Society of Columbia Chemists.

Beckmann, Charles O., file, 1959-1960. (1 folder)
672/51 7/1959-6/1960

Correspondence between Charles O. Beckmann, chairman of the Department of Chemistry at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: faculty appointments, budgeting, and the management of special funds.

Beebe, W. H. H. (William Henry Harrison), f 1897-1906. (1 folder)
659/10 7/1897-1/1906

William H. H. Beebe served as both a private secretary to Columbia University president Seth Low and as Columbia's first secretary of the University. During Beebe's term as Low's secretary, Low established the secretary's post to assist the president in the administration of the University. Following Low's resignation in 1901, Beebe continued to act as his personal secretary. The records consist of: correspondence between Beebe and Low while Low was vacationing in Maine; correspondence

between Beebe and his staff while Beebe was vacationing in Maine; and correspondence (ca. 1902-1906) between Beebe, University secretary Frederick Paul Keppel, and University president Nicholas Murray Butler. Correspondence relates to construction on Columbia's new Morningside Heights campus, daily appointments, budgeting, Low's mayoral campaign (ca. 1900), and the compilation of information and statistics requested by President Low.

Beekman, Gerard, file, 1890-1918. (1 folder)
317/10 2/1890-4/1918

Correspondence between Gerard Beekman, a trustee of Columbia University and clerk of the board of trustees, and the president and secretary of the University. Topics include: trustee and University business, social engagements, gifts to the University, and the management of special funds. Includes correspondence regarding the Queen Wilhelmina Lectureship. Contains many routine cover letters.

Beeson, Jack, file, 1961-1967. (1 folder)
504/14 7/1961-6/1967

Correspondence between Jack Beeson, acting secretary of the Alice M. Ditson Fund in the Department of Music at Columbia University, and University administrators. Records relate to: the organization and administration of the fund, allocations to composers and performers from the fund, fund finances, and information on award recipients. Includes minutes of the Advisory Committee on the Alice M. Ditson Fund dating from 1962, 1963, 1964, and 1967. In addition to other topics, the minutes relate to fund finances and projects that were sponsored by the fund.

Behre, Chas. H. (Charles H.), files, 1940-1963. (5 folders)
381/1-5 12/1940-6/1963

Correspondence between Charles H. Behre, professor of economic geology and executive officer of the Department of Geology at Columbia University, and University faculty and administrators. Records dating from 1940 to 1950 relate to routine administrative issues and to Behre's personnel matters and professional activities. Includes Behre's proposal for a grant to study mineral deposits in Mexico. Records dating from 1950 to 1963 relate to the Department of Geology, the University's Lamont Geological Observatory, and the University's Ore Genesis Laboratory.

Topics related to the department of Geology include: faculty affairs, the administration of research projects, facilities, personnel, expenditures, equipment, appropriations, graduate students, teaching loads, fellowships, and scholarships. Includes correspondence regarding University relations with the Lamont family, the donors of the estate in Palisades New York which houses the Lamont Observatory. Also includes correspondence regarding the management of the Kemp Memorial Fund, the James Furman Kemp Fellowship Fund, the Nathaniel Lord Britton Scholarship fund, and other special funds. Records relating to the Ore Genesis Laboratory include a proposal to establish the laboratory (1950) and a report on laboratory activities for the academic year 1954-1955. Also, correspondence regarding Behre's appointment and personnel issues.

Bell, Bernard Iddings, file, 1933-1934. (1 folder)
667/40 8/1933-5/1934

Correspondence between Bernard Iddings Bell and the president and secretary of Columbia University. Bell was an administrator at St. Stephen's College. Correspondence relates to unresolved financial and faculty issues following the consolidation of St. Stephen's College with Columbia. The two institutions were affiliated from 1928 to 1944. During that time St. Stephen's, which offered a progressive education to its

students, served as an additional undergraduate college of the University. In 1941, St. Stephen's was renamed Bard College in honor of its founder, John Bard. Correspondence also relates to Bell's search for employment and arrangements for Columbia to present an honorary degree to Will Spens, vice-chancellor of Cambridge University.

Bell, Lillian, file, 1952-1953. (1 folder)
669/45 12/1952-4/1953

Correspondence between Lillian Bell and the president of Columbia University. Bell was a former cosmetics industry sales representative who wrote to the president of the University regarding her medical and business troubles.

Bemis, Samuel Flagg, file, 1953-1954. (1 folder)
670/24 9/1953-5/1954

Correspondence between Professor Samuel Flagg Bemis of Yale University and administrators at Columbia University. Correspondence relates to the Bancroft Prize and to the Latin-American Assembly Conference that was held during Columbia's bicentennial celebration in 1954.

Benedict, Ruth, file, 1936-1941. (1 folder)
379/6 7/1936-5/1941

Correspondence between Ruth Benedict and the secretary of Columbia University. Benedict was an associate professor of anthropology and the executive officer of the Department of Anthropology. Most of the records consist of correspondence and financial records relating to the business of the department. Topics include: funding for research projects and field training, gifts to the department, and the management of special funds. Includes correspondence regarding funding from the Rockefeller Foundation and correspondence relating to the Boas Gift Fund. Also includes a report to the Rockefeller Foundation which briefly outlines the work of graduate students in the department.

Benjamin, Marcus, file, 1904-1917. (1 folder)
317/11 2/1904-7/1917

Correspondence between Marcus Benjamin, president of the Columbia University Alumni Club of the District of Columbia, and Columbia University administrators. Topics include: preparations for social events, University public relations, faculty appointments, and the business of the club. Also, many cover letters and invitations.

Benjamin, William Evarts, file, 1938-1939. (1 folder)
668/3 9/1938-6/1939

Correspondence between William Evarts Benjamin and Columbia University president Nicholas Murray Butler. Correspondence relates to Evarts' interest in becoming a University donor for tax purposes and Butler's efforts to encourage Evarts to establish an endowment.

Bentley, Eric, file, 1958-1960. (1 folder)
500/14 7/1958-6/1960

Correspondence between Professor Eric Bentley and the high level administrators of Columbia University. Bentley was Brander Matthews Professor of Dramatic Literature and chairman of the Advisory Committee on the Program in the Arts. Correspondence relates to committee business as well as administrative issues and procedures involving the program. Topics include: budgeting, faculty appointments, and the preparation of a directory. Includes records regarding the establishment of a program in film and broadcasting leading to the MFA degree.

Berg, Aaron W., file, 1950-1958. (1 folder)
433/19 7/1950-5/1958

Correspondence between Aaron W. Berg, chairman of the standing committee

of the Columbia College alumni association, and high level administrators at Columbia University. The records consist of correspondence, reports, and minutes relating to the Columbia College Fund campaign, events, alumni relations, and development.

Berg, Ivar E., file, 1970-1971. (1 folder)
108/20 7/1970-7/1971

Correspondence between Ivar E. Berg, associate dean of the Graduate Faculties at Columbia University, and high level University administrators. Correspondence relates to the Graduate Faculties. Topics include: assembling materials for the president's annual report, routine administrative issues, faculty appointments, special funds, and financial troubles in the School of the Arts. Also: correspondence and a report regarding the Council on Environmental Studies; correspondence and a press release regarding Berg's book, Education and Jobs: The Great Training Robbery; and correspondence and a press release regarding Berg's personnel issues and professional activities. Includes correspondence regarding Berg's resignation to return to teaching.

Bergson, Henri, file, 1911-1915. (1 folder)
664/33 9/1911-10/1915

Correspondence between Henri Bergson of the University of Paris and the president of Columbia University during Bergson's term as a visiting professor at Columbia. Most of the correspondence relates to Bergson's appointment, travel arrangements, and accommodations. Includes correspondence regarding the topics for his lectures.

Berkey, Charles Peter, files, 1911-1941. (4 folders)
343/2-5 11/1911-5/1941

Correspondence between Charles Peter Berkey, Newberry Professor of Geology and executive officer of the Department of Geology and Minerology at Columbia University, and the president and secretary of the University. Most of the correspondence relates to the department of Geology, which became the Department of Geology and Minerology. Topics include: facilities, equipment, laboratories, the management of departmental collections, gifts to the department, budgeting, fellowships, scholarships, prizes, and awards. Includes correspondence regarding the department's relations with the American Museum of Natural History. Also includes correspondence relating to the creation of the James Furman Kemp Memorial Fund which was established to promote research and publication in geology. Also, correspondence regarding Berkey's personnel issues, professional activities, and retirement.

Berle, Adolf Augustus, file, 1928-1929. (1 folder)
667/22 11/1928-4/1929

Correspondence between Adolf Augustus Berle, professor of law at Columbia University, and the president of the University. Correspondence relates to Berle's appointment. Includes his report on new courses at the law school.

Bermingham, Edward J., file, 1947-1956. (1 folder)
672/6 12/1947-11/1956

Correspondence between Edward J. Bermingham, a Columbia University trustee, and high level University administrators. Correspondence relates to Bermingham's gifts to the University.

Bernays, Edward L., file, 1953-1956. (1 folder)
449/22 11/1953-5/1956

Correspondence between Edward L. Bernays, chairman of the Committee of the Educational Institute of the Air, and Columbia University president Grayson Kirk. Bernays seems to have been soliciting President Kirk's involvement in a number of projects. Includes: correspondence and a

press release regarding a survey of public attitudes towards television commercials, correspondence regarding conferences on educational television, a proposal for an educational radio program, and a report of a conference on Americans abroad.

Bethe, Hans Albrecht, file, 1970. (1 folder)
72 /25 2/1970

Correspondence regarding the nomination of Hans Albrecht Bethe to receive an honorary degree from Columbia University. Bethe, a nuclear physicist at the Weizmann Institute of Science in Israel, declined the degree on the grounds that he did not accept honorary degrees from American universities.

Beveridge, Lowell P., file, 1947-1948. (1 folder)
668/42 7/1947-6/1948

Correspondence between Lowell P. Beveridge, director of chapel music at Columbia University, and high level University administrators. Correspondence relates to the music program in St. Paul's Chapel. Topics include the chapel organ and choir. Also, correspondence regarding Beveridge's personnel issues.

Beyer, Albin H., file, 1917-1918. (1 folder)
664/34 4/1917-1/1918

Records regarding Albin Beyer, lecturer in civil engineering at Columbia University. The records relate to an investigation by the government to determine Beyer's loyalty during World War I.

Bieler, Henry G., file, 1968. (1 folder)
36 /22 2/1968-3/1968

Correspondence regarding Henry G. Bieler's false claims to be associated with Columbia University in advertisements for a book entitled Food is Your Best Medicine.

Bigongiari, Dino, files, 1931-1950. (2 folders)
375/18-19 7/1931-7/1950

Correspondence between Dino Bigongiari and the faculty and high level administrators of Columbia University. Much of the correspondence is with Frank Fackenthal, who served as secretary, provost, and acting president of the University. Bigongiari was DuPont Professor of Italian; executive officer of the Italian section of the Department of Romance Languages; and a member of the Administrative Board of Casa Italiana, Columbia's Italian culture and educational center. Most of the correspondence and reports relate to the Italian Department. Includes correspondence (ca. 1934) regarding the controversy involving the relationship between Casa Italiana and the Italian government.

Topics related to the Italian Department include: scholarships, fellowships, faculty appointments, visiting professors, graduate instruction, the curriculum, staffing needs, faculty recruiting, and faculty affairs. Includes several reports and letters (ca. 1937-1938) which evaluate: the curriculum, requirements, and teaching methods of the department; the state of education in the classics; and departmental staffing needs. Also includes a report regarding the teaching method and requirements of the Department of Modern Languages and Literatures and the state of language instruction at the University. Also, correspondence regarding Bigongiari's personal affairs, including travel clearances for his trip to Italy following World War II. Includes correspondence regarding his retirement and the selection of his successor.

Binion, Rudolph, file, 1963-1967. (1 folder)
18 /29 1/1963-6/1967

Correspondence between Rudolph Binion, an associate professor in the Department of History at Columbia University, and the provost and provost's office staff. Correspondence relates to Binion's personnel issues.

Bishop, William Warner, file, 1909. (1 folder)
659/11 5/1909

William Warner Bishop, the superintendent of the Reading Room in the Library of Congress, corresponded with Columbia University president Nicholas Murray Butler regarding the position of University librarian. The records consist of a letter and reprints of Bishop's articles on librarianship and Roman church mosaics and symbolism.

Bitner, Harry, file, 1951-1952. (1 folder)
669/32 12/1951-9/1952

Correspondence between Harry Bitner, associate librarian in the Law Library at Columbia University, and the secretary of the University. Correspondence relates to Bitner's professional activities. Includes supplements to the Index of Legal Periodicals (1952).

Black, Douglas M., files, 1945-1960. (2 folders)
393/13-14 7/1945-3/1960

Correspondence between Douglas M. Black, a trustee of Columbia University, and the president and acting president of the University. Black chaired the trustee committees on buildings and grounds and honors and served on the trustee committees on development and alumni affairs. He also chaired the Trustee Committee on the Reorganization. The committee was involved in a major administrative reorganization of the University in 1949. Records relate to a wide range of subjects.

Correspondence dating from 1945 to 1949 relates to construction projects, the management of Columbia's buildings and grounds, public relations, the University's development program, benefits for non-academic employees, relations between the University and Columbia College, and trustee affairs. Much of the correspondence dating from this period relates to the reorganization of the University's administrative structure in 1949. Includes an organizational chart of the University. Records dating from 1954 to 1955 document the establishment of the Earle Fund and record gifts to the fund. Correspondence dating from 1957 to 1958 relates to honorary degrees, emeritus designations for university faculty members, and the funding of the Citizenship Center (Ferris Booth Hall).

Black, William, file, 1959-1960. (1 folder)
672/52 12/1959-6/1960

Correspondence between William Black and high level administrators at Columbia University. Correspondence relates to Black's gift to the University for the construction of the William Black Medical Research Center.

Blake, Joseph A., file, 1892-1913. (1 folder)
317/12 6/1892-10/1913

Correspondence between Joseph A. Blake, professor of surgery and chair of the Department of Surgery at Columbia University, and University administrators. Topics include: equipment, facilities, personnel, faculty appointments, and fund raising in the Department of Surgery. Also, correspondence relating to special funds for medical research. Topics include the establishment of the Mackay Fund, which was used for research on surgical procedures, and the Crocker Fund for Cancer Research. Also includes correspondence regarding Blake's appointment and personnel issues.

- Blanchard, Arthur H., file, 1911-1918. (1 folder)
665/1 5/1911-1/1918
Correspondence between Arthur H. Blanchard, professor of highway engineering in the Department of Civil Engineering at Columbia University, and high level University administrators. Includes correspondence with the dean of the Faculty of Applied Science and Professor William Burr. Correspondence relates to: the establishment of graduate courses in highway engineering, Blanchard's appointment at Columbia, administrative issues involving the highway engineering courses, fundraising for the courses, and the elimination of the highway engineering graduate program due to lack of funds. Includes a program announcement. Blanchard also served as librarian of the University's Davis Library of Highway Engineering. Correspondence relates to the establishment and administration of the library and the donation of books for the library. Also, an offprint of a publication on the relationship between universities and municipal engineering offices. Includes announcements advertising the publication.
- Blanchard, Ralph H. files, 1947-1957. (2 folders)
409/10-11 7/1947-6/1957
Correspondence between Ralph H. Blanchard, chairman of Columbia University's Committee on Retirement Insurance, and high level University administrators. Correspondence dating from the 1940s relates to the establishment of a retirement plan for the University's non-academic employees, the administration of the University pension plan, and policies regarding retirement. Includes reports and pamphlets regarding retirement plans and policies. Also includes a table showing the age, gender, and years of service of the University's non-academic employees. Also, an address on disability insurance that was delivered by Blanchard in March, 1959, and correspondence regarding Blanchard's retirement.
- Blashfield, Edwin Howland, file, 1898-1918. (1 folder)
317/13 1/1898-5/1918
Correspondence between Edwin Howland Blashfield, chairman of the Advisory Committee on Art, and the president of Columbia University. Correspondence relates to the University's buildings and art properties. The Advisory Committee on Art was established to oversee the selection of art works for Columbia and the administration of the University's art properties. Blashfield also advised University administrators regarding projects such as the design of Low Memorial Library, Kent Hall, and the Pulitzer Prize Medal.
- Bleich, Hans H., file, 1953-1954. (1 folder)
670/25 12/1953-3/1954
Correspondence between Hans H. Bleich and Columbia University administrators. Bleich was director of the Institute of Air Flight Structures that was held at the University. Correspondence relates to the institute.
- Blodgett, William T., file, 1910-1914. (1 folder)
665/2 11/1910-10/1914
Correspondence between William T. Blodgett and the president and secretary of Columbia University. Blodgett was a benefactor of the University. Correspondence relates to the bequest and reconveyance of the Blodgett farm to Columbia, the establishment of courses in agriculture and forestry, and the purchase and sale of the Van Wyck farm.
- Bloetjes, Louis E., file, 1948-1949. (1 folder)
669/8 7/1948-4/1949
Correspondence between Louis E. Bloetjes, counsellor to veterans at

Columbia University, and the president and provost of the University. Correspondence relates to the Office of the Counsellor to Veterans and federal regulations governing veterans' education. In particular, the records discuss the GI Bill's provisions for doctoral candidates.

Bloor, William, files, 1948-1971. (87 folders)
415/1-19 7/1948-5/1957
416/1-20 6/1957-4/1960
417/1-18 5/1960-4/1964
418/1-18 5/1964-12/1967
419/1-12 12/1967-6/1971

Correspondence between William Bloor, treasurer of Columbia University, and the real estate manager, assistant treasurer, and other University administrators. The records consist of correspondence and financial records. Topics include: the rental of space for use by the University, real estate-related income and expenditures, University properties, the Kings Crown Hotel, gifts to the University, endowment funds, the management of special funds, the management of income from investments, financial analysis, and the financial administration of sponsored projects. The records often document gift receipts and track non-routine appropriations. Includes some minutes of the trustee finance committee.

Blumenthal, George, file, 1905-1919. (1 folder)
317/14 12/1905-4/1919

Correspondence between George Blumenthal and the president and secretary of Columbia University regarding Blumenthal's gifts to Columbia and the Blumenthal Lectures. Topics include: the organization and administration of the Blumenthal Lectures, the establishment of a fund to endow a chair in politics, and the selection of an appointee to hold the chair. Also, correspondence discussing Blumenthal's thoughts on the teaching of politics.

Boag, E. T. (Edward T.), files, 1890-1909. (2 folders)
659/12-13 12/1890-6/1909

Correspondence between Edward T. Boag, registrar of the College of Physicians and Surgeons at Columbia University, and the offices of Columbia's president and secretary. Correspondence relates to: the registration of Columbia College seniors who were matriculating as first year medical students, issues involving student fees, arrangements for President Butler to sign the college's diplomas, and budgeting for the college. Also includes correspondence regarding Butler's plans to distribute college announcements to seniors at "good" colleges, physicians in the eastern and middle states, and the secretaries of other medical schools. Includes a newspaper clipping regarding Boag's death in a drowning accident in 1909.

Boardman, Harry, file, 1962-1963. (1 folder)
673/13 7/1962-5/1963

Correspondence between Harry Boardman, assistant provost of Columbia University, and University administrators. Most of the correspondence relates to his management of the University's furniture gift program.

Boas, Franz, files, 1895-1942. (7 folders)
318/1-7 10/1895-5/1942

Correspondence between Franz Boas, professor of anthropology at Columbia University, and University administrators and faculty regarding the Department of Anthropology, projects, and expeditions. Topics relating to the department include: gifts to the department, faculty appointments, budgeting, finances, and staffing needs.

Correspondence also relates to anthropological research and expeditions, funding and appropriations for a variety of projects, the development of

work in anthropology and ethnography at Columbia and elsewhere, and the state of anthropological education in the early twentieth century. Specific topics include: instruction in East Asian cultures at Columbia, an expedition to China in the early 1900's, and the establishment and work of the International School of Archeology and Ethnography in Mexico (ca. 1910 to 1911). Includes research proposals. Correspondence from the 1940's deals mainly with research appropriations.

Also, brief exchanges of correspondence between Boas and Nicholas Murray Butler, president of Columbia University, regarding politics and academic freedom during World War I and World War II, respectively. Boas was also secretary of the Germanistic Society of America. Some correspondence discusses the society's gifts to Columbia. Also includes correspondence relating to Boas' appointment and personnel issues.

Bogert, Marston Taylor, files, 1896-1939. (4 folders)
317/15-18 5/1896-6/1939

Correspondence between Marston Taylor Bogert, professor of organic chemistry and chair of the Department of Chemistry at Columbia University, and the president and secretary of the University. Topics include: the finances, facilities, library acquisitions and holdings, personnel, staffing needs, faculty appointments, and budgeting of the department. Also, correspondence discussing the state of chemistry as a profession and education in chemistry. Includes correspondence regarding Bogert's personnel issues, professional activities, and committee memberships.

Bogue, Morton G., file, 1940-1944. (1 folder)
381/21 8/1940-3/1944

Correspondence between Morton T. Bogue and the president, provost, and secretary of Columbia University. Bogue was an alumni trustee, a member of the trustee's committee on education and the University Committee on Athletics, and comptroller of athletics. Correspondence relates to items sent to the committee on education for approval as well as routine committee business and trustee affairs. Includes correspondence and budgets regarding financial administration and budgeting for athletics programs.

Bonbright, James Cummings, file, 1928-1935. (1 folder)
354/16 8/1928-6/1935

Correspondence between James Cummings Bonbright, secretary of the Council for Research in the Social Sciences at Columbia University, and the secretary of the University. Correspondence dating from 1929 to 1930 relates to research appropriations which were made by the council. Correspondence dating from 1934 to 1935 relates to council appropriations for Bonbright's Judicial Valuation research project.

Booth, E. T. (Eugene Theodore), files, 1955-1957. (2 folders)
495/4-5 7/1955-11/1957

Correspondence between Eugene T. Booth, executive officer of the Department of Physics at Columbia University, and University administrators. Correspondence relates to the department. Topics include: facilities, personnel, the administration of research projects, staffing needs, equipment, and research funding. Includes a report regarding research and discoveries in the department (1957). Also includes a proposal to expand the particle physics research program at the University's Nevis Laboratories, the site of the Nevis Cyclotron. The proposal discusses the expansion of research facilities, the possible research uses of the site, and the expansion project's proposed budget.

Booth, Willis H., file, 1955-1956. (1 folder)

671/55

8/1955-5/1956

Correspondence between Willis H. Booth and Grayson Kirk, president of Columbia University. Booth provided funding for the completion of the University's Citizenship Center. The building, which was to be used as a student center, was renamed Ferris Booth Hall as a memorial to Booth's son. Records include newspaper clippings and a list of donors. Also, correspondence between President Kirk and William Taylor regarding the Citizenship Center Finance Committee.

Borchard, Stuart, file, 1963-1964. (1 folder)
673/15 1/1963-12/1964

Correspondence between Stuart Borchard and Columbia University administrators. Correspondence and brochures relating to properties that the University hoped to purchase from Borchard.

Borges, Jorge Luis, file, 1970-1971. (1 folder)
108/21 11/1970-4/1971

Correspondence regarding the honorary degree from Columbia University that was awarded to Jorge Luis Borges, an Argentinian writer. Correspondence relates to preparations for the honorary degree ceremony. Records include: the invitation and program for the ceremony, the text of the citation that was read during the ceremony, a press release regarding Borges, and a guest list.

Borglum, Gutzon, file, 1913-1914. (1 folder)
665/3 12/1913-6/1914

Correspondence between Gutzon Borglum and the president and secretary of Columbia University. Borglum was curator of an exhibition of the works of Constantin Meunier that was held at Columbia's Avery Library. Topics include arrangements for the exhibition and exhibition-related expenditures.

Boring, William A., files, 1912-1933. (2 folders)
342/13-14 8/1912-6/1933

Correspondence between William A. Boring, dean of the School of Architecture at Columbia University, and the University's president, secretary, and clerk of the board of trustees. Topics include: faculty appointments, fellowships, equipment, professorships, prizes, personnel, and facilities. Includes correspondence and a proposal (ca. 1927-1929) relating to plans for the establishment of a chair and a school of city planning. Also includes a memorandum, dated 1917, proposing the establishment of a camouflage training camp for the Army and letters regarding the design and planning of Columbia's Morningside Heights campus.

Borneman, John A., files, 1950-1964. (7 folders)
433/6-12 7/1950-6/1964

Correspondence between John A. Borneman and other Columbia University administrators and staff. Borneman held numerous appointments including assistant to the secretary of the university, assistant to the chairman of the Committee on Public Ceremonies, acting secretary of the university, and director of space allocation. The records consist of correspondence, schedules, reports, and lists. Most of the records relate to the routine business of the Office of the Secretary or to preparations for University ceremonies. Beginning ca. 1961, correspondence also relates to procedures for University space planning and allocation. Includes minutes of the Space Committee dating from 1962. Includes a Placement Office bulletin dating from 1958.

Borton, Hugh, files, 1948-1957. (2 folders)
419/16-17 7/1948-4/1957

Correspondence between Hugh Borton, professor of Japanese and director

of the East Asian Institute at Columbia University, and high level University administrators. The records consist of correspondence, budgets, and reports relating to the institute. Topics include: the establishment of the institute, faculty appointments, funding for the institute and its faculty, faculty exchanges, faculty affairs, lectures, programs, research, and publications. Includes correspondence regarding an academic freedom case involving Professor Shigeto Tsuru and correspondence with Sir George Sansom (ca. 1953) regarding a history of Japan that was sponsored by the institute. Also, correspondence regarding Borton's personnel issues and resignation. Includes information regarding Borton's project to write a history of Japan.

Bowles, Frank Hamilton, files, 1934-1949. (8 folders)
378/2-9 3/1934-6/1949

Correspondence between Frank Hamilton Bowles and the provost, secretary, and other high level administrators of Columbia University. Also includes correspondence with University faculty members. Bowles held a number of appointments including director of University admissions and secretary of the Pulitzer Scholarship Committee. He also served on the Administrative Board of University Extension, Columbia's continuing education division. Most of the records consist of correspondence, reports, and pamphlets regarding admissions. Records also relate to the Pulitzer Free Scholarships, University Extension, and international students.

Topics related to admissions include: admissions policies and procedures, admissions requirements, scholarships, recruiting candidates for admission, public relations, the management of special funds, placement services, and veterans affairs. Includes annual and special reports documenting admissions and enrollment trends and statistics, application statistics, and the geographic distribution of admissions candidates. Includes reports documenting the schools of business (1938), architecture (1939), optometry (1939), and journalism (1949).

Also, correspondence and a report regarding the Pulitzer Free Scholarships, which were granted to needy New York City high school graduates. The report relates to a study of Pulitzer Scholars and consists of a narrative section and statistics on the earnings, occupations, and publications of scholarship recipients. The records also include a small amount of materials relating to the University Extension. Includes a proposal to establish an evening college (November, 1943). Correspondence dating from 1948 relates to Bowles' resignation to become the director of the College Entrance Examination Board and to issues involving international students.

Bowman, John G., file, 1905-1910. (1 folder)
659/14 5/1905-6/1910

Correspondence between John G. Bowman and the president and secretary of Columbia University. Bowman was an assistant and tutor in English and served as secretary of the Carnegie Foundation for the Advancement of Teaching. Most of the correspondence relates to the Carnegie Foundation (ca. 1907-1910). Includes correspondence regarding faculty retirement plans.

Braun, Wilhelm A., file, 1900-1943. (1 folder)
317/19 5/1900-5/1943

Correspondence between Professor Wilhelm A. Braun of the Department of Germanic Languages and Literatures at Columbia University, and high level University administrators. Braun was secretary of the Board of Religious and Social Work which oversaw Columbia's religious activities and helped to administer student social life and extracurricular activities. He also served as secretary of the Germanistic Society of

America and director of Deutches Haus, Columbia's German cultural and educational center. Most of the correspondence relates to the administration of Deutches Haus during World War I and the re-examination of its purpose in response to anti-German sentiment.

Brebner, John Bartlet, file, 1942-1943. (1 folder)
668/15 11/1942-7/1943

Correspondence between John Bartlet Brebner, professor of history at Columbia University, and University administrators. Correspondence relates to a variety of subjects. Records include: a draft memorandum regarding the University's educational program for navy personnel, correspondence regarding relations between Columbia and Bard College, and correspondence regarding recruiting and appointments.

Brewer, George Evans, file, 1910-1918. (1 folder)
665/4 9/1910-6/1918

Correspondence between George Evans Brewer, professor of surgery in the College of Physicians and Surgeons at Columbia University, and the president and secretary of the University. Includes correspondence with Samuel Lambert, dean of the College of Physicians and Surgeons. Correspondence relates to the college. Topics include: faculty appointments, funding, salaries, and proposed mergers with area hospitals. Also, detailed letters regarding army hospitals in France during World War I. The letters describe casualties, hospital affairs, bomb damage, and forays to the front lines.

Brewer, L. A. (Lawrence Alfred), files, 1947-1956. (5 folders)
409/12-16 9/1947-5/1956

Correspondence between Lawrence A. Brewer of the Purchasing Department at Columbia University and University administrators. Topics include: the purchase and sale of equipment and supplies, the authorization of purchases, and Brewer's personnel issues. Includes many cover letters.

Brewster, W. T. (William Tenney), files, 1894-1930. (4 folders)
317/20-23 5/1894-5/1930

Correspondence between W. T. Brewster, professor of english and acting dean of Barnard College, and the president and secretary of Columbia University. Correspondence relates to the administration of Barnard College, a women's college affiliated with Columbia. Brewster served as acting dean and, later, as provost and acting dean of Barnard.

Topics include: faculty appointments, personnel issues, scheduling, budgeting, tuition and fees, student affairs and discipline, gifts to the college, public relations, staffing needs, financial aid, the curriculum, and college government. Also, correspondence discussing Barnard's mission, its relationship to New York City and to other institutions, and graduate education for women. Also includes correspondence on the administration of Barnard, the role of the dean, and the revision of the college statutes.

Includes the report of the Committee on the Conduct of Ph.D. Examinations. The report discusses Columbia's Ph.D. examination policies, criteria for granting the Ph.D., and procedures for the administration of examinations. Also, correspondence regarding Brewster's appointment and personnel issues. Records dating from 1929 to 1930 discuss Brewster's retirement.

Brierly, Justin W., file, 1953-1954. (1 folder)
670/26 10/1953-6/1954

Correspondence between Justin W. Brierly and Columbia University administrators. Brierly was regional chairman of the Colorado chapter of the University's Bicentennial Committee. Correspondence relates to

University president Grayson Kirk's trip to Colorado in 1954 in order to take part in an alumni celebration of Columbia's bicentennial. Includes membership lists for the committee.

Brinton, Christian, file, 1914. (1 folder)
665/5 2/1914-6/1914

Correspondence between Christian Brinton and the secretary of Columbia University. Brinton was a representative of The Players Club who worked with the University to administer an exhibition of the works of Constantin Meunier at Columbia's Avery Library. Correspondence relates to the exhibition catalog and exhibition-related expenditures.

Britton, Nathaniel Lord, file, 1890-1916. (1 folder)
318/8 11/1890-12/1916

Correspondence between Professor Nathaniel Lord Britton of the Department of Botany at Columbia University and high level University administrators regarding the department and the New York Botanical Garden. Topics relating to the Department of Botany include: appointments, facilities, funding, equipment, research and educational collections, and staffing needs. Topics relating to the New York Botanical Garden include: the establishment of the garden's site in the Bronx, relations between the garden and Columbia University, and the use of the garden's facilities for research.

Also, minutes of the Board of Managers of the New York Botanical Garden dating from 1913 to 1914, the By Laws of the New York Botanical Garden, and volume I, number I of the Bulletin of the New York Botanical Garden, dated 1896. Also, proposals for a program in forestry dating from 1896 to the early 1900's and correspondence relating to Britton's personnel issues.

Brookhart, Robert R., file, 1963-1964. (1 folder)
673/19 7/1963-5/1964

Correspondence between Robert R. Brookhart, assistant to the secretary of Columbia University, and University administrators. Correspondence relates to routine administrative tasks. Topics include: requisitions, pay orders, cash grants to individuals, and the updating of personnel records.

Brooks, Robert Romano Ravi, file, 1954-1955. (1 folder)
671/19 7/1954-6/1955

Correspondence between Robert Romano Ravi Brooks and the secretary of Columbia University. Brooks was dean of Williams College in Williamstown, Massachusetts, and executive director of the Tuition Exchange Program. Correspondence relates to tuition remission and tuition exchanges between Columbia, Barnard College, and other colleges and universities. Includes forms, announcements, and estimates. Also includes correspondence from Brooks' staff and memoranda from Brooks to tuition exchange liaison officers.

Brown, Arthur, file, 1958-1962. (1 folder)
500/15 5/1958-6/1962

Correspondence between Arthur Brown, assistant dean of the School of General Studies at Columbia University, and high level University administrators. Records relate to: the discipline, academic standing, and expulsion of students. Other topics include: prizes, scholarships, and honors. Records include correspondence with individual students and their families. Includes student records.

Brown, Charles, file, 1957-1959. (1 folder)
493/21 12/1957-5/1959

Complaint letters regarding Columbia University and the New York School of Social Work which were sent to the University administration by

Charles Brown.

- Brown, Clifford K., file, 1913-1916. (1 folder)
665/6 12/1913-10/1916
Correspondence between Clifford K. Brown and the secretary and chief clerk of Columbia University. Brown was general secretary of the University's Committee on Religious Work and a member of the Columbia University Christian Association and the University's chapter of the Young Men's Christian Association (YMCA). Correspondence relates to the mission of the Committee on Religious Work, which helped to oversee campus religious groups and programs, and the roles of campus Christian organizations. Includes routine correspondence regarding office space, the scheduling of events, and arrangements for meetings. Also includes minutes of the Committee on Religious Work dating from 1914.
- Brown, Courtney C., files, 1953-1971. (28 folders)
453/1-20 10/1953-6/1963
454/1-8 2/1963-6/1971
Correspondence between Courtney C. Brown, dean of the Graduate School of Business at Columbia University, and University administrators and donors. The records consist of correspondence and press releases relating to the school. Topics include: faculty appointments, research projects, funding for the school, and the business administration of the school. Includes a small amount of correspondence regarding the curriculum. Also includes an announcement from the Executive Program in Business Administration (1955) and a newsletter of the Executive Association of the Graduate School of Business dating from December, 1954. Brown was also deputy chairman of the National Manpower Council. The council, which was established under the auspices of Columbia's Graduate School of Business, was composed of representatives from business, labor, medicine, public service and academia. The council studied manpower problems and worked towards a national manpower policy. Includes correspondence relating to the work of the council. Also, correspondence regarding Brown's appointment.
- Brown, Elmer Ellsworth, file, 1903-1910. (1 folder)
659/15 1/1903-5/1910
Correspondence between Elmer Ellsworth Brown, United States commissioner of education, and the president and secretary of Columbia University. Most of the correspondence relates to national and international conferences on education. Also, correspondence regarding efforts to bring Chinese students to the United States (1908) and copies of regulations for the 10th International Art Exhibition, which was held at the Royal Crystal Palace of Munich in 1909.
- Brown, Sevellon, file, 1953-1954. (1 folder)
670/27 7/1953-5/1954
Correspondence between Sevellon L. Brown, publisher of the Providence Journal and the Evening Bulletin, and Columbia University administrators. Correspondence relates to: Columbia's 1954 bicentennial celebration; the American Press Institute, Columbia's program of professional education for journalists; and Brown's candidacy for a honorary degree from Columbia.
- Brown, T. E. (Thomas Edward), file, 1935. (1 folder)
667/43 4/1935
A proposal by Thomas E. Brown entitled "Proposed New Small Bore Range for Columbia University." The proposal, which appears to be for a firing range, includes blueprints and a construction budget.
- Brownell, S. B. (Silas B.), files, 1896-1910. (2 folders)
659/16-17 5/1896-12/1910

Correspondence between Silas B. Brownell and the president of Columbia University. Brownell was a trustee of Barnard College, the women's college affiliated with Columbia. Correspondence relates to the college. Topics include: the Barnard/Columbia Agreement (January 19, 1900), revisions to the by-laws of the Barnard board of trustees, plans for the construction of Milbank Quadrangle, and the search for a new dean of Barnard (ca. 1908-1910). Records relating to the Barnard/Columbia Agreement include correspondence discussing the need for a resolution to stipulate that the dean of the college always be a woman.

Bruce, Smith, file, 1942. (1 folder)
668/14 4/1942-6/1942

Correspondence between Bruce Smith, secretary of the Institute for Public Administration at Columbia University, and the provost of the University. Correspondence relates to the budget of the institute for the 1942-1943 fiscal year.

Brucker, Herbert, file, 1939. (1 folder)
668/4 7/1939-10/1939

A report entitled "A Report for the Radio Committee of Columbia University on Radio and Mass Communications" (October, 1939). The report discusses the relationship between radio and education, examines a proposal for the creation of a school of communications, and makes several recommendations regarding how Columbia should respond to developments in communications and broadcasting.

Bruner, Herbert Bascom, file, 1943-1944. (1 folder)
386/10 2/1943-5/1944

Correspondence between Herbert Bascom Bruner, professor of education in Teachers College at Columbia University, and the provost and secretary of the University. Records consist of correspondence and proposals relating to the planning and establishment of a program in rehabilitation training at Teachers College. The program was created in response to legislation proposing government-sponsored rehabilitation services for disabled veterans. Topics include the mission, requirements, and curriculum of the program.

Brunner, Edmund de Schweinitz, file, 1947-1959. (1 folder)
409/17 9/1947-6/1959

Correspondence between Edmund de Schweinitz Brunner, chairman of the Board of Governors of the Bureau of Applied Social Research, and the vice president and other high level administrators of Columbia University. The records relate to research funding, the financial administration of the Bureau and of Bureau-sponsored projects, faculty appointments, personnel, and the administration of the Bureau.

Bruno, Harry A., file, 1954. (1 folder)
670/28 6/1954

A brochure celebrating the 30th anniversary of the public relations firm H. A. Bruno and Associates. The brochure was forwarded to Columbia University administrators by Harry A. Bruno.

Bryant, William Cullen, files, 1952-1958. (3 folders)
448/6-8 7/1952-6/1958

Correspondence between William Cullen Bryant, chairman of the American Language Center in the School of General Studies at Columbia University, and University administrators. Includes correspondence with officials from aid organizations for international students. The records consist of correspondence and reports relating to the center. Topics include: enrollment, orientation for international students, student affairs, financial aid, and student exchanges. The reports discuss the mission, staff, and educational and extracurricular programs of the center.

Includes lists of international students. Also, a detailed report regarding a survey on teaching English in Japan that was prepared by Bryant for the Japan Society in 1955.

Bryce, James Bryce, file, 1900-1909. (1 folder)
659/18 4/1900-12/1909

Correspondence between James Bryce, and the president of Columbia University. Bryce was a member of Parliament. Correspondence relates to Bryce's lecture series, "The Relation of Law to History," which was given in 1904.

Bucher, Walter H., files, 1942-1956. (5 folders)
386/11-15 12/1942-5/1956

Correspondence between Walter H. Bucher and the vice president and provost, dean of the graduate faculties, and other high level administrators of Columbia University. Bucher held a number of appointments including professor of Geology, Newberry Professor of Geology, and executive officer of the Department of Geology. The records consist of correspondence and budgets relating to the Department of Geology. Also, correspondence regarding: Columbia's Lamont Geological Observatory, appropriations for Bucher's research and field work expenditures, and the management of a special fund that was established to support his research. Also includes correspondence relating to his personnel issues and professional activities.

Topics related to the Department of Geology include: faculty appointments, faculty affairs, equipment, laboratories, staffing needs, budgeting, appropriations, the management of special funds, field work, and visiting professors. Includes correspondence regarding the Woodbridge Prize and a letter, dating from 1950, which relates to research involving the carbon 14 dating process.

Buchler, Justus, file, 1952-1953. (1 folder)
669/46 7/1952-6/1953

Correspondence between Justice Buchler, professor of philosophy at Columbia University, and University administrators. Correspondence relates to expenditures for Buchler's research project.

Bucky, Philip, file, 1947-1952. (1 folder)
409/18 7/1947-6/1952

Correspondence between Philip Bucky, acting executive officer of the Department of Mining and Metallurgy at Columbia University, and the provost of the University. The records consist of correspondence and budgets relating to the department and the School of Mines. Topics include: personnel, appropriations, faculty appointments, budgeting, and staffing needs. Includes correspondence regarding school finances and budgetary problems.

Bulger, Paul C., file, 1955-1959. (1 folder)
489/22 7/1955-6/1959

Correspondence between Paul C. Bulger and Columbia University administrators. Bulger was provost of Teachers College and secretary of the college faculty. The records relate to Teachers College, an affiliate of Columbia University. Topics include: admissions, personnel, and faculty affairs. Includes minutes of the Executive Committee of the Faculty of Teachers College dating from November, 1955. Also includes cover letters and acknowledgement letters. Also, correspondence regarding Bulger's personnel issues.

Bumpus, H. C. (Hermon C.), file, 1903-1908. (1 folder)
659/19 2/1903-4/1908

Correspondence between Hermon C. Bumpus, director of the American Museum

of Natural History, and the president of Columbia University. Correspondence relates to cooperation between the University and the museum. Topics include: University and museum faculty, plans to appoint the director of the museum as an ex officio member of the University's Faculty of Pure Science, and fund raising for a bust of Charles Darwin that was to be presented to Christ's College at Cambridge University.

Burchell, Henry J., file, 1929-1930. (1 folder)
667/23 9/1929-4/1930

Correspondence between Henry J. Burchell, director of Casa Italiana at Columbia University, and the secretary and assistant secretary of the University. Correspondence relates to Casa Italiana, Columbia's Italian culture and educational center. Topics include maintenance and funding for the center.

Burden, William A. M., files, 1956-1969. (2 folders)
492/20-21 1/1956-4/1969

Correspondence between William A. M. Burden, a trustee of Columbia University, and high level University administrators. Most of the correspondence relates to routine trustee business and personal favors. Includes correspondence regarding the gift of the Twombly-Burden Room in Columbia's Low Memorial Library and correspondence (ca. 1966) regarding the controversy over the University's involvement with the Institute of Defense Analysis. Also, biographical information regarding Burden and correspondence regarding his appointment as a trustee. Includes routine cover letters, acknowledgement letters, acceptances and regrets, and invitations.

Burdick, Francis M., file, 1891-1909. (1 folder)
659/20 5/1891-5/1909

Correspondence between Francis M. Burdick, professor of law in the School of Law at Columbia University, and the president and secretary of the University. Most of the correspondence is routine. Includes Burdick's congratulations to University president Seth Low on the reform of the New York City charter in 1897 and correspondence regarding the administration of the Law Library (1901). Also includes minutes and correspondence regarding efforts by residents of Riverside Drive and Morningside Heights to close down illegal businesses at the corner of 110 Street and Broadway. The records, which date from 1899, refer to: "the suppression of the nuisance at the south-west corner of Broadway and 110th Street," "illegal resorts" in the neighborhood, and "the Little Coney Island nuisance."

Burgess, John William, files, 1890-1930. (8 folders)
318/9-16 1/1890-6/1930

Correspondence between John William Burgess, Columbia University presidents Seth Low and Nicholas Murray Butler, and other University administrators regarding a wide range of topics. Burgess held appointments as Ruggles Professor of Constitutional Law, dean of the Faculty of Political Science and dean of the Faculties of Political Science, Philosophy and Pure Science. At times, he also seems to have acted in President Butler's stead during the president's absences from campus. Correspondence includes substantive discussion of issues surrounding Columbia's growth as a university, graduate education, and exchanges between German and American universities.

Topics include: relationships between the various schools of the University, new degree requirements, and the organization and growth of graduate instruction at the University. Includes correspondence on publicizing Columbia's new status as a university and explaining the university system to the public. Also, correspondence relating to the curriculum of Columbia College, then known as the School of the Arts,

and the relationship between the College and the University.

Correspondence dating from Burgess' time as dean also deals with the business of the Faculty of Political Science and the Faculties of Political Science, Philosophy and Pure Science. Topics include: faculty appointments, student affairs, faculty affairs, and the curriculum. Includes correspondence regarding Burgess' personnel issues and gifts to the University. Also, Burgess' reminiscences of his time at Columbia which were prepared for the 50th anniversary of the Faculty of Political Science.

Includes correspondence between Burgess and President Butler regarding a variety of issues including: happenings at the University during Butler's absences, University scandals, and public relations.

Also, substantive correspondence regarding the Roosevelt Professorship. The Roosevelt Professor lectured at German universities and acted as a cultural emissary to German politicians and educators. Correspondence discusses the establishment and administration of the exchange professorship as well as the role and activities of the Roosevelt Professor. Includes correspondence and reports regarding German politics, society, higher education, and court life as well as the Roosevelt Professor's relations with German educators and officials. Includes correspondence on similar issues relating to the Kaiser Wilhelm Professorship, which brought German educators to the United States. Also, correspondence discussing the effect of World War I on Columbia's relations with German universities and American public opinion of Germany.

Burke, Robert, file, 1936-1937. (1 folder)
668/1 9/1936-9/1937

Correspondence between attorneys for Robert Burke and Columbia University. Burke was a Columbia student who was dismissed for participating in a demonstration. Correspondence relates to the case and Burke's political activities.

Burlingame, Anson, file, 1966-1967. (1 folder)
18 /30 1/1966-6/1967

Correspondence between Anson Burlingame, director of the Office of Projects and Grants at Columbia University, and the vice president of the University. Correspondence relates to the administration of sponsored projects, grants, and government contracts at Columbia. Also, correspondence regarding University policies governing the payment of employee moving expenses.

Burlingame, C. Charles, file, 1925-1929. (1 folder)
667/14 2/1925-4/1929

Correspondence between C. Charles Burlingame and the president and secretary of Columbia University. Burlingame was executive officer of the joint administrative board of Columbia's medical school. Correspondence relates to the development of medical facilities in Manhattan. Topics include: the transfer of land at 168th Street and Broadway from the Babies Hospital to the Neurological Institute of New York for the construction of medical facilities; the construction of the Neurological Institute's facilities at 168th Street; and the transfer of land at Riverside Drive to New York State for the construction of a state psychiatric institute and hospital. Includes project budgets and deeds.

Burmister, Donald M., file, 1969-1970. (1 folder)
72 /26 10/1969-6/1970

Records regarding Donald M. Burmister, professor of civil engineering in

the School of Engineering and Applied Science at Columbia University. Burmister created the world's first soil mechanics laboratory at the University in 1933. Topics include Burmister's achievements and his award from the American Society for Testing and Materials for his work in soil mechanics. Includes a copy of Burmister's report entitled "Hindsight Perspective and Foresight Forecasts" as well as a brief summary of the report. Also includes a photograph of Burmister and a letter in which he discusses his views on the world wide "ferment" of underprivileged and oppressed peoples.

Burns, Arthur F., files, 1947-1970. (7 folders)
676/4-10 1/1947-6/1970

Correspondence between Arthur F. Burns and high level administrators at Columbia University. Burns held a number of appointments at the University including professor of economics, executive officer of the Department of Economics, chairman of the Committee on Instruction, and chairman of the Advisory Committee of the Faculties. Burns also served as director of research for the National Bureau of Economic Research and was a member of the Advisory Board of the Institute for Urban Land Use and Housing. After leaving the University, Burns became chairman of the Federal Reserve Board during the Nixon administration. Records relate to a wide range of topics. Much of the material relates to: the Department of Economics, the responsibilities of the Advisory Committee of the Faculties, national economics and employment issues, and Burns' personnel issues and professional activities. Following his appointment to the Federal Reserve Board, Burns corresponded with University president Andrew Cordier regarding the funding of higher education.

Topics related to the Department of Economics include: faculty affairs, visiting professors, arrangements for courses, teaching loads, the departmental curriculum, the management of special funds, budgeting and appropriations, and faculty recruiting and appointments. Most of the records dating from 1965 to 1967 consist of reports from the National Bureau of Economic Research. As Director of Research for the bureau, Burns forwarded numerous bureau reports on economics and related topics to the University administration. A number of these reports also date from 1962 to 1963. The records also include the annual report of the bureau dating from May, 1952.

Most of the records relating to Burn's professional activities consist of vouchers requesting payment for research and clerical assistance for his project on international economic organization and social policies. Other records include his remarks regarding employment legislation that were delivered before a meeting of the American Statistical Association (September, 1962) and a reprint of his article, "Hicks and the Real Cycle," from the Journal of Economic Philosophy.

The records also relate to Burns' committee work. Most of the materials dating from 1961 to 1962 consists of records from the Advisory Committee of the Faculties. The records relate to: faculty affairs, faculty personnel policies, faculty salaries and benefits, and the business and mission of the committee. Materials relating to the Advisory Board of the Institute for Urban Land Use and Housing include a report on the development of the Morningside Heights neighborhood adjoining Columbia. In 1959, Burns also chaired a sub committee of the University Council that was charged with studying the functions and structure of the council. The records include the committee's findings and recommendations, which were called the "Burns Report." Records relating to the Committee on Instruction include a report, statistics, and ballots regarding policies governing the composition of doctoral examination committees and the participation of extra-departmental faculty members on examination committees (December, 1958). Other

records include correspondence documenting efforts to nominate David Truman for the presidency of the Academy of Political Science in 1962 and a report regarding business education at Columbia (November, 1952).

Burr, William H., files, 1892-1916. (3 folders)
319/1-3 10/1892-6/1916

Correspondence between William H. Burr, professor of civil engineering in the School of Mines at Columbia University, and University presidents Seth Low and Nicholas Murray Butler. Much of the correspondence relates to the Summer School of Surveying which was held at the University's Camp Columbia property in Lakeside, Connecticut. Topics include the: facilities, equipment, finances, mission, and curriculum of the summer school.

Also, correspondence regarding the Department of Civil Engineering. Topics include: laboratories, research projects, teaching methods, the curriculum, faculty appointments, and departmental finances. Also includes correspondence on the construction of Low Memorial Library and other University buildings. Burr was also a member of the Isthmian Canal Commission. Some correspondence discusses his activities as a member of the commission while visiting the Panama Canal site.

Burrell, John Angus, file, 1951-1952. (1 folder)
669/33 9/1951-6/1952

Correspondence between Professor John Angus Burrell of the School of General Studies at Columbia University and the secretary and vice president of the University. Burrell chaired the University's Committee on Public Ceremonies, which oversaw academic ceremonies and other official functions. Correspondence relates to preparations for the 1952 commencement ceremonies and appointments in the School of General Studies, Columbia's continuing education division.

Burton-Opitz, Russell, file, 1903-1910. (1 folder)
659/21 5/1903-5/1910

Correspondence between Russell Burton-Opitz of the Department of Physiology at Columbia University and the president and secretary of the University. Burton-Opitz held appointments as instructor, adjunct professor, and associate professor and was also the administrative head of the department. Most of the correspondence relates to faculty appointments and other routine matters. Includes letters (ca. September, 1909) regarding the admission of women to courses offered by the department.

Bush, Robert R., file, 1970-1971. (1 folder)
108/22 9/1970-2/1971

Correspondence between Robert R. Bush, chairman of the Department of Social Psychology at Columbia University, and University administrators. Much of the correspondence relates to departmental concerns regarding funding, space needs, and other issues. Includes correspondence with departmental faculty and students regarding a variety of topics. Also includes Bush's letter of resignation as chairman.

Bush, Wendell T., file, 1911-1918. (1 folder)
665/7 5/1911-6/1918

Correspondence between Wendell T. Bush, associate professor of philosophy at Columbia University, and Nicholas Murray Butler, president of the University. Correspondence relates to: Bush's appointment, a lecture series on Greek religion that was given by Gilbert Murray, and the organization and housing of Butler's personal philosophy library for use by the University and the philosophy department. Includes copies of correspondence between Butler and Gilbert Murray.

Butler, Eliza R., file, 1934-1935. (1 folder)
667/44 9/1934-5/1935

Correspondence between Eliza Butler and the secretary of Columbia University. Butler was the sister of University president Nicholas Murray Butler and the executive secretary of the Women's Committee on College Contacts. Includes correspondence with Virginia C. Gildersleeve, dean of Barnard College and chairman of the Women's Committee on College Contacts. Correspondence relates to the work of the committee. Includes reports rating the quality of female graduate students at Columbia, based on academic and extracurricular factors, in order to award graduate residence scholarships. Also includes minutes from the committee's organizational meeting.

Butler, Nicholas Murray, files, 1890-1948. (38 folders)
486/1-21 3/1890-4/1934
487/1-17 5/1934-12/1948

Correspondence between Nicholas Murray Butler, president of Columbia University from 1902 to 1945, and high level University administrators. Butler was one of the most influential figures at the University from the 1890s throughout the first half of the 20th century -- a critical period of development for the University. Prior to his appointment as president, Butler served as dean of the Faculty of Philosophy. Following his retirement in 1945, he continued to serve as president emeritus and a trustee of the University. As dean of the Faculty of Philosophy during the administration of President Seth Low (1890-1901), Butler was a major force behind the transformation of Columbia College into a University. As president, Butler led the University during one of its greatest periods of growth and change. Butler was intimately involved in numerous details of developing and administering the institution. The correspondence relates to a wide range of subjects involving the development, mission, organization, administration, facilities, finances, faculty, and student body of the University. However, the materials are not a comprehensive record of Butler's presidency. His administration can be understood more fully by also reading the correspondence of the trustees, deans, and other top administrators who held office during Butler's presidency.

The records include: copies of a few of Butler's speeches, pages from his appointment books (1940-1944), and a copy of "Academic Freedom and Allied Subjects: Being Excerpts from the Annual Reports of President Nicholas Murray Butler, 1905-1935" (filed with records dating from 1948). Also, a file on the furnishings of the President's House (1936-1947), including itemized billing information and correspondence regarding the special fund for the Furnishing and Equipment of the President's house, which was established in 1922. Includes an inventory of furniture dated December 1, 1936.

Correspondence dating from Butler's term as dean of the Faculty of Philosophy (1890-1902) consists mostly of Butler's letters to Seth Low and copies of Low's replies. Includes numerous, detailed letters regarding the Faculty of Philosophy as well as other schools and departments at the University. Specific topics of interest include: the proposed integration of the School of Mines with Columbia College (November 3, 1893); Butler's objections to the creation of a trade school at Columbia (January 6, 1891); the University's affiliation with Teachers College, which Butler helped to establish in 1897 and which aligned with Columbia through agreements in 1893 and 1898; the establishment of a summer session in 1900; and Butler's involvement with organizations and committees outside of the University that dealt with college entrance requirements, secondary school curricula, and other educational issues.

The files dating from Butler's presidency served several purposes and the nature of the files changes over time. Much of the correspondence dating from approximately 1901 to 1918 was sent to University administrators by Butler while he was traveling overseas. Correspondents include Trustee John B. Pine and University secretaries Frederick P. Keppel and Frank D. Fackenthal. Correspondence dating from 1919 to 1930 consists of letters from Butler to Fackenthal and copies of Fackenthal's replies. Records from this period also include substantive correspondence (ca. 1919-1928) with Frederick J. E. Woodbridge, dean of the Graduate Faculties, and correspondence (ca. 1928-1930) with James C. Egbert, director of the University Extension, Columbia's continuing education division. Correspondence dating from 1930 to 1945 consists mostly of directives from Butler to Fackenthal, who served as secretary of the University until 1937 and provost from 1937 to 1945, and University secretary Philip M. Hayden.

Butler, Nicholas Murray, Mrs., file, 1947-1948. (1 folder)
 487/18 9/1947-5/1948

Buttenwieser, Benjamin J., file, 1969-1971. (1 folder)
 509/20 7/1969-5/1971

Correspondence between Benjamin J. Buttenwieser and high level administrators at Columbia University. Includes correspondence between Buttenwieser and Columbia presidents Andrew Cordier and William J. McGill. Buttenwieser was a trustee of the University. He also served on a number of committees, including the Committee on Development and the Joint Administrative Board of the Medical Center. Correspondence relates to a variety of subjects. Topics include: gifts to Columbia, trustee business, events, donor relations, honorary degrees, and the management of special funds. Includes correspondence discussing procedural problems with the system for acknowledging gifts to the University. Also includes routine invitations and acknowledgement letters.

Butterfield, Kenyon L., file, 1926-1928. (1 folder)
 667/17 9/1926-5/1928

Correspondence between Kenyon L. Butterfield, president of the Michigan State College of Agriculture and Applied Science, and the president and secretary of Columbia University. Correspondence relates to efforts to establish an institute of rural affairs at Columbia. Topics include sources of funding for the institute and plans for conferences to be held at the institute.

Cadorin, Ettore, file, 1917-1918. (1 folder)
 665/8 6/1917-6/1918

Correspondence between Ettore Cadorin, professor of Italian at Columbia University, and the president of the University. Correspondence relates to Cadorin's draft status in the Italian army during World War I, his petition for a waiver of the requirement to serve in the military, and his eventual return to Italy to serve in the army. Includes copies of correspondence with the Italian minister of foreign affairs, Italian ambassador, Italian counsel, and deputy of Venice.

Calkins, Gary N., file, 1928-1930. (1 folder)
 667/24 7/1928-1/1930

Correspondence between Gary N. Calkins, professor of zoology at Columbia University, and the president and assistant secretary of the University. Correspondence relates to the Department of Zoology. Topics include: faculty appointments, equipment, and departmental facilities in Schermerhorn Hall. Includes a budget for scientific apparatus and a summary of space allocations in the department.

Calkins, Robert D., files, 1941-1947. (8 folders)
385/8-16 7/1941-6/1947

Correspondence between Robert D. Calkins, dean of Columbia University's School of Business, and high level University administrators. The records consist of correspondence, budgets, and reports relating to the School of Business. Records also relate to veterans' affairs.

Topics related to the School of Business include: faculty affairs, budgeting, fellowships, research funding, the financial administration of research projects, personnel, faculty appointments, facilities, gifts to the school, student affairs, faculty salaries, tuition and fees, and veterans' affairs. Includes correspondence regarding the establishment of the MBA and BS degrees (ca. 1944) and correspondence documenting the influence of World War II on the school. Also includes correspondence and proposals regarding research programs including: consumer economics research (ca. 1945) and the establishment of a research program in real estate, urban land use, and housing (ca. 1945). Also includes long-range planning reports for the school (ca. 1943 and 1945) and correspondence and reports regarding certification programs in business and secretarial studies (ca. 1944).

Also, correspondence and reports relating to veterans' affairs. Topics include the Veterans Advisory Service and a University study of the need for government-sponsored educational programs for veterans. Also, the report of the Advisory Committee on Post-War Problems and Policies. The committee was established to consider Columbia's role in post-war education, public service, and public policy. Correspondence ca. 1946 relates to Calkins' resignation to become vice president and chairman of the General Education Board and the selection of his successor.

Cammann, H. H. (Hermann H.), file, 1894-1908. (1 folder)
659/22 1/1894-12/1908

Correspondence between Hermann H. Cammann of the real estate office of H. H. Cammann & Co. and the president of Columbia University. Cammann was a trustee of Columbia and chairman of the Real Estate Committee of the Society of the New York Hospital. Correspondence relates to a variety of subjects involving Columbia's Morningside Heights campus. Topics include: the purchase of the campus property from New York Hospital, the development of the campus, the purchase of the South Field addition to the campus, and the development of roads and subways in the neighborhood. Includes a detailed letter regarding the disturbance that resulted from the disruption of a freshman dinner at the Carnegie Restaurant by sophomores from the University's School of Applied Science (December, 1897).

Campbell, Joseph, files, 1946-1955. (48 folders)
402/10-18 7/1946-6/1950
403/1-19 7/1950-1/1953
404/1-20 2/1953-6/1955

Correspondence between Joseph Campbell and the high level administrators of Columbia University, the assistant treasurer, and donors. Much of the correspondence dating from 1955 is between the assistant treasurer and other University administrators. Campbell served as treasurer and was later appointed to serve as the University's first vice president for business affairs. The records consist of correspondence, financial records, and legal documents relating to University finances and financial administration. Also, agenda, correspondence, and financial records of the Advisory Committee on Investments and resolutions of the trustee committee on finance.

Most of the records relate to appointments, appropriations, and income from endowments. Other topics include: University budget policies and

procedures, accounting and financial analysis, investments and investment policy, the management of special funds, gifts to the University, real estate, insurance, and research and development contracts. Includes: a table showing gifts and bequests to the University from 1918 to 1948, a copy of the affiliation agreement between Columbia and the New York School of Social Work (1951), and an amendment to the Rockefeller Center lease (1953).

Campbell, Oscar James, files, 1944-1958. (8 folders)
391/10-17 7/1944-6/1958

Correspondence between Oscar James Campbell, executive officer of the Department of English and Comparative Literature at Columbia University, and high level University administrators. Correspondence relates to the department and to attempts to establish an arts center at the University. Correspondence also relates to Campbell's personnel issues and committee memberships. Includes a lengthy memorandum (1948) regarding the mission and needs of the Faculty of Philosophy and a copy of Campbell's address before the University's opening exercises in September, 1951.

Most of the records dating from the 1940s to the mid 1950s consist of correspondence, budgets, and reports relating to the Department of English and Comparative Literature. Topics include: faculty appointments, faculty affairs, budgeting, appropriations, enrollment, visiting professors, prizes, graduate instruction, and staffing needs. Includes correspondence regarding the Brander Matthews Dramatic Museum, which was operated by the department. Also includes a number of letters regarding post-World War II overcrowding, enrollment, and staffing needs in the department and a copy of the departmental constitution dating from 1948.

Campbell also chaired the Advisory Committee on the Arts Center. The committee worked to develop a University center for the fine and performing arts. Some of the records dating from the mid 1940s to the 1950s and most of the records dating from 1955 to 1958 consist of correspondence, reports, proposals, and minutes relating to attempts to establish the arts center. Topics include: departments and schools to be included in the center, the proposed curriculum and programs of the center, space planning, and fund raising.

Canfield, James Hulme, files, 1890-1910. (4 folders)
659/23-26 2/1890-6/1910

Correspondence between James Hulme Canfield and the president of Columbia University. Includes correspondence with Nicholas Murray Butler, who became president of Columbia in 1902, during his term as dean of the Faculty of Philosophy. Prior to Canfield's appointment at Columbia, he served as chancellor of the University of Nebraska and president of Ohio University. Canfield served as librarian of Columbia University from 1899 to 1909. Correspondence relates to a variety of subjects involving education, Canfield's career, and the Columbia University Libraries.

Correspondence dating from 1895 to 1899 dates from Canfield's terms as chancellor of the University of Nebraska and president of Ohio State University. During this time, Canfield and Butler corresponded regarding recommendations for faculty appointments and the selection of a superintendent of schools for New York. Records from 1899 also include correspondence regarding Canfield's candidacy to become librarian of Congress and Butler's strong support for his appointment.

Correspondence dating from 1899 to 1909 dates from Canfield's term as librarian of Columbia University. Most of the records from this period

consist of detailed correspondence regarding the operations and administration of the libraries. Topics include: acquisitions, gifts to the library, budgeting, and facilities. Includes: correspondence regarding preparations for Canfield's installation (1899), correspondence regarding the replacement of copyists with a printing press for the production of catalog cards (1899), and plans to extend reading privileges beyond the University (1899). Other records include a lengthy letter from Vladimir Simkhovitch in which he discusses anarchism and proposes a study of the subject (September, 1901) and correspondence regarding the national financial crisis of 1907. Also includes correspondence regarding Canfield's trip to England, France and Germany in the fall of 1907. During the trip, Canfield acted as Columbia's representative and investigated educational practices in each country. Correspondence dating from 1909 to 1910 relates to Canfield's death and his memorial tablet, which is located the University's St. Paul's Chapel.

Cannon, John D., file, 1965-1967. (1 folder)
507/20 9/1965-5/1967

Correspondence between John D. Cannon, chaplain of Columbia University, and high level University administrators. Correspondence relates to a variety of subjects including religious events and issues involving the University's religious counsellors. Includes a letter regarding the University choir (September, 1965) and notes on meetings regarding a proposal to allow the Earl Hall religious center to be used as classroom space for elementary school students during a boycott of Public School 125 (April, 1967). Includes correspondence regarding Cannon's personnel issues and committee work.

Carey, Jane Perry Clark, file, 1948-1949. (1 folder)
669/9 7/1948-5/1949

Correspondence between Jane Perry Clark Carey, assistant professor of government in Barnard College at Columbia University, and the secretary of the University. Correspondence relates to a travel grant in support of Carey's research trip to Germany and the administration of her research project.

Carey, Robert L., file, 1959. (1 folder)
672/39 1/1959-3/1959

Correspondence between Robert L. Carey, faculty chairman of the Columbia College alumni association, and the president of the University. Correspondence relates to the annual Dean's Day celebration. Carey was in charge of Dean's Day events in 1959.

Carlton, Newcomb, file, 1916-1918. (1 folder)
665/9 1/1916-4/1918

Correspondence between Newcomb Carlton, a Columbia University trustee, and the president and clerk of the University. Correspondence relates to Carlton's nomination to the board, the development of the University's medical school, the school's relations with Presbyterian hospital in New York City, and University public relations strategies. Includes a map of London's Mayfair District.

Carlton, Robert A. W., file, 1953-1954. (1 folder)
670/29 8/1953-6/1954

Correspondence between Robert A. W. Carlton and Columbia University administrators. Carlton was chairman of the Egleston Medal Award Committee and a member of Columbia Associates, a group of University benefactors who made regular contributions to Columbia's general fund. Most of the correspondence relates to gifts to Columbia.

Carman, Harry J., files, 1943-1959. (11 folders)

389/1-13

7/1943-3/1959

Correspondence between Harry J. Carman, Moore Professor of History and dean of Columbia College, and the high level administrators of Columbia University. Most of the records dating from 1943 to 1951 consist of correspondence, budgets, reports, and newsletters relating to Columbia College and undergraduate instruction at the University. Also, records documenting numerous educational organizations and committees on which Carman served. Also includes Carman's reminiscences of his time at Columbia.

Topics related to Columbia College include: budgeting, the curriculum, faculty appointments, faculty affairs, financial administration, prizes and awards, gifts to the college, scholarships, enrollment, staffing needs, fund raising, long-range planning, and requirements. Reports relating to the college include: a report on the revision of the major system (1947), reports of the Special Committee on the State of Columbia College dating from the 1940s, and a report on the development of an undergraduate science curriculum (1949). Includes reports and correspondence dating from the early to mid 1940s which relate to the proposed establishment of a third undergraduate college at the University.

Records relating to the educational committees and organizations on which Carman served include: a report of the Committee on Post-War Adult Education of the Adult Education Council of New York (1943); agenda and correspondence (ca. 1945-1949) relating to the Dean's Group, an organization of Ivy League deans that met to discuss a range of educational topics; correspondence and minutes (ca. 1957) of the Japan America Intellectual Exchange Program; and correspondence and reports (ca. 1950-1953) on the National Scholarship Service and Fund for Negro Students, which was chaired by Carman. Following his resignation in 1952, Carman continued to correspond with University administrators regarding a range of subjects. Topics include invitations and administrative appointments as well as Carman's retirement and honors. Records from this period include his "Reminiscences of Thirty Years."

Carmichael, Oliver C., file, 1947-1948. (1 folder)
668/43 7/1947-1/1948

Correspondence between Oliver C. Carmichael and the acting president and provost of Columbia University. Carmichael was vice chairman of the State of New York Temporary Commission on the Need for a State University. Correspondence relates to the commission, which studied proposals for a state University and anti-discrimination legislation involving colleges and universities. Correspondence also relates to a report on the cost of programs in higher education.

Carnegie, Andrew, file, 1896-1908. (1 folder)
659/27 11/1896-6/1908

Correspondence between Andrew Carnegie and Nicholas Murray Butler, president of Columbia University. Only a few items, most of which are invitations, are dated prior to Butler's installation as president of the University in 1902. Most of the correspondence dating from 1902 to 1908 relates to Butler's attempts to solicit donations for various projects. Topics include funding for: the purchase of the South Field extension to Columbia's Morningside Heights campus, the construction of an athletic field near the Hudson River between 116th and 120th streets, and the establishment of a foundation for the promotion of surgical science. Correspondence regarding funding for an athletic field also includes information regarding Columbia's ban on football in 1905.

Carpenter, George Rice, files, 1893-1909. (3 folders)
320/1-3 1/1893-10/1909

Correspondence between George Rice Carpenter, professor of rhetoric and english composition at Columbia University, and high level University administrators. Carpenter was also chairman of the Committee on Instruction and a member of the University Committee on Entrance Examinations. Topics include: the Department of Rhetoric and English Composition, the Department of English and Comparative Literature, and entrance examinations and requirements.

Topics relating to the Department of Rhetoric and English Composition include: faculty appointments, course scheduling, staffing needs, facilities, prizes, fellowships, and the organization of the department. Also, correspondence regarding the establishment of the Department of English and Comparative Literature (ca. 1900) and the administration of the department. Topics include: departmental relations with Barnard College, the women's college affiliated with Columbia; english instruction for Barnard students; departmental relations with Extension Teaching, the University's adult education division; the curriculum of the department; and graduate instruction in the department.

Also, correspondence relating to the University Committee on Entrance Examinations. Topics include: the business of the committee, admissions criteria, and the administration of entrance examinations. Also, correspondence regarding the routine business of the Committee on Instruction. Includes a study of teaching loads and faculty efficiency (ca. 1908) Also includes correspondence regarding registration procedures and the organization of the registrar's office as well as correspondence on the establishment of the George Rice Carpenter Memorial Library.

Carpenter, William H., files, 1890-1926. (11 folders)
319/4-14 5/1890-3/1926

Correspondence between William H. Carpenter, professor of Germanic philosophy in the Department of Germanic Languages and Literatures at Columbia University, and the president and secretary of the University. Carpenter also held numerous important administrative posts and committee appointments including: dean of the Graduate Faculties, secretary of the Committee on Higher Degrees, secretary of the University Council, secretary of the Columbia University Press, provost, and acting librarian. The primary focus of the correspondence is administrative, procedural and financial issues surrounding the University's academic affairs and faculty affairs.

Topics include: funding, awarding and administering scholarships and fellowships; setting and monitoring degree requirements; interpreting course and degree requirements and policies to students; and addressing issues regarding the recognition of requirements and privileges between the various schools of the University. Other topics include: faculty appointments and benefits, the establishment and administration of named professorships, gifts to the University, and equipment for laboratories and departments.

Also, correspondence regarding the financial relationship between Columbia University Press and the University. Includes correspondence on faculty manuscripts which were submitted to the press. Also, correspondence relating to the administration of Columbia's libraries. Topics include: budgeting, facilities, collections, staff, finances, and policies.

Carpentier, Horace W., files, 1900-1918. (3 folders)
320/4-6 3/1900-5/1918

Correspondence between Horace W. Carpentier, a trustee and benefactor of Columbia University, and University presidents Seth Low and Nicholas

Murray Butler. Correspondence relates to: Carpentier's gifts to support study and instruction in Asian culture, his other gifts to Columbia, and University finances and government.

Much of the correspondence relates to Carpentier's support for the establishment of the Department of Chinese Languages and Literatures. Topics related to the department include: its mission, funding, faculty appointments, and the curriculum. Also, correspondence regarding Carpentier's gift to establish the Dean Lung Professorship and his support for education and research in Asian cultures. Also includes correspondence discussing Carpentier's thoughts on education in Asian cultures and languages, American public opinion of China, and American political relations with China.

Also, correspondence regarding Carpentier's numerous other gifts to Columbia. Topics include: the establishment of the James S. Carpentier Fund in support of a lectureship in law, funding for Kent Hall, and the establishment of the Henry Berg Fund to promote what Carpentier described as "humane education" and the prevention of cruelty.

Also, correspondence with President Butler regarding a range of subjects. Topics include: Columbia's government and mission, alumni representation, the powers of the board of trustees, and the University's financial problems and financial strategy. Includes a brief exchange of letters regarding the admission of women to the School of Law. Also includes a copy of Carpentier's will.

Casals, Pablo, file, 1970. (1 folder)
72 /27 2/1970-5/1970

Correspondence regarding the honorary degree that was awarded to cellist Pablo Casals by Columbia University. Correspondence relates to preparations for the special convocation in honor of Casals. Records include: several copies of the program from the convocation, information regarding Casals' life and works, and the text of the president's introductory address at the degree presentation ceremony.

Case, Everett Needham, file, 1947-1949. (1 folder)
409/19 7/1947-6/1949

Correspondence between Everett Needham Case, president of Colgate University, and Frank D. Fackenthal, the acting president of Columbia University. Includes correspondence with Columbia's provost. Case and Fackenthal represented the Association of Colleges and Universities of the State of New York at hearings regarding legislation to ban discrimination in college admissions that were held before the New York State Legislature and the Board of Trustees of the State University of New York. Most of the records consist of correspondence, reports, and statements regarding the anti-discrimination legislation and charges of discrimination which were brought against Columbia.

Castro, Fidel, file, 1959. (1 folder)
679/25 4/1959

Correspondence regarding a visit to Columbia University by Fidel Castro in April of 1959. Most of the records consist of intra-university memoranda regarding arrangements for the visit. Also includes a guest list and procedures to be followed during the visit.

Caswell, Hollis L., files, 1948-1960. (3 folders)
419/18-20 7/1948-6/1960

Correspondence between Hollis L. Caswell and high level administrators at Columbia University. Caswell served as associate dean, dean, and president of Teachers College, an affiliate of Columbia. The records consist of correspondence and budgets regarding Teachers College. Also,

correspondence and invitations (ca. 1955) relating to Caswell's inaugural as President of Teachers College and a number of letters regarding issues involving education and the education of teachers. Also, correspondence (ca. 1955) regarding negotiations between the Transport Workers Union of American (TWU) and the college.

Topics related to Teachers College include: faculty appointments, admissions and admission policies, relations between Teachers College and Columbia, the preparation of College announcements, and policies regarding cross-registration between Teachers College and the University's School of General Studies and College of Physicians and Surgeons. Includes correspondence regarding the Horace Mann and Lincoln schools, a proposal for a school on Morningside Heights (1957), and a proposal for a research and training program in comparative education (1959).

Cattell, James McKeen, files, 1890-1923. (5 folders)
320/7-11 6/1890-2/1923

Correspondence between James McKeen Cattell, professor of psychology at Columbia University, University presidents Seth Low and Nicholas Murray Butler, and other University administrators. Topics include the business and organization of Department of Psychology and Cattell's dismissal from the University.

Correspondence dating from 1890 to approximately 1917 relates to the Department of Psychology. In particular, the correspondence documents the frequent reorganizations and mergers in the department. During the period covered by these records, the department became the Department of Psychology and Anthropology, the Department of Philosophy and Psychology, and, eventually, the Division of Philosophy, Psychology and Anthropology. Topics related to the business of the department include: faculty appointments, laboratories, finances, personnel, course and degree requirements, and staffing needs. Include substantive correspondence on the curriculum in both psychology and anthropology. Also includes a proposal for the physical and psychological testing of students and related correspondence as well as correspondence regarding the application of psychology to teaching.

Also, correspondence between Cattell and President Butler regarding the role of the faculty of Columbia College, the relationship between the faculty and the trustees, faculty relations with the administration, and the powers of the faculty. Also, correspondence between Cattell, Butler, and University trustees regarding Cattell's dismissal in 1917. Also includes correspondence between Butler, trustees, faculty, alumni, and the public regarding Cattell's dismissal. Includes reports, legal documents, and clippings regarding the case.

Chalmers, Margaret, file, 1956-1957. (1 folder)
672/7 7/1956-5/1957

Records submitted to the Columbia University administration by Margaret Chalmers, administrative assistant to the Director of the University's School of International Affairs. Among other topics, the records relate to the evaluation of candidates for Ford Foundation fellowships and efforts to conduct a census of School of International Affairs students.

Chaloner, John Armstrong, file, 1929-1930. (1 folder)
667/25 5/1929-6/1930

Correspondence between John Armstrong Chaloner and the secretary and trustees of Columbia University. Chaloner was a benefactor of the University. Correspondence relates to the Chaloner Historical Prize.

Chamberlain, Joseph Perkins, file, 1911-1948. (1 folder)

342/15

4/1911-6/1948

Correspondence between Joseph Perkins Chamberlain, a benefactor of Columbia University and secretary of the advisory board of the University's Legislative Drafting Research Fund, and high level University administrators. Correspondence dating from 1911 to 1918 relates to Chamberlain's gift to establish the Legislative Drafting Research Fund, the endowment of a professorship of legislative drafting, the work of the Advisory Board of the Legislative Drafting Research Fund, and the administration of the Fund office.

Also, correspondence dating from 1947 to 1948 documenting the work of the Committee on Student Organizations to study issues surrounding the approval of speakers sponsored by student groups and to write regulations governing the selection of speakers by student organizations. There is a gap in the records between 1918 and 1947.

Chamberlain, Lawrence H., files, 1947-1967. (20 folders)
410/1-19 10/1947-6/1965
411/1 7/1965-6/1967

Correspondence between Joseph A. Chamberlain and the high level administrators of Columbia University. Chamberlain held numerous appointments including executive officer of the Department of Public Law, dean of Columbia College, and vice president of the University. Correspondence dating from the 1940s relates to the Department of Public Law. Records dating from the 1950s consist of correspondence, reports, proposals, budgets, and discussion papers relating to the academic affairs of Columbia College. Much of the correspondence dating from the 1960s relates to Chamberlain's responsibilities as vice president. Also, correspondence (ca. 1950-1955) relating to the Columbia Forum on Democracy, a leadership conference for students from area high schools. Includes the proceedings of the forum.

Topics related to the Department of Public Law include: staffing needs, the curriculum, prizes, teaching loads, and undergraduate instruction. Includes correspondence regarding the Bennett Prize. Topics related to Columbia College include: faculty appointments, prizes, student organizations and activities, scholarships, faculty affairs, the curriculum, and requirements. Includes records regarding the relationship between Columbia College and the University and correspondence regarding University long-range planning. Also includes a proposal, dating from 1950, which argues for a national examination for the purpose of indentifying candidates for military service. As vice president, Chamberlain appears to have assumed University-wide academic and administrative responsibilities that were similar to his activities as dean of Columbia College. Additional topics related to the University include: development, building programs, student affairs, and policies regarding students.

Chamberlain, Lydia C., files, 1919-1924. (2 folders)
667/5-6 1/1919-6/1924

Correspondence between Lydia C. Chamberlain, a benefactor of Columbia University, and the University's president, secretary and clerk of the board of trustees. Correspondence relates to the Lydia C. Roberts Graduate Fellowships and the Lydia C. Roberts Travelling Fellowships. The fellowships were established to fund the graduate education of caucasian college graduates from Iowa. Includes a copy of Chamberlain's will and the agreement between Chamberlain and the New York Trust Company to establish the fellowship funds.

Chamberlain, Mervin A., file, 1956-1957. (1 folder)
672/8 10/1956-6/1957

Correspondence between Mervin A. Chamberlain, professor of air science

at Columbia University, and University administrators. Correspondence consists of personal messages.

Chamberlin, Jo Hubbard, file, 1954-1955. (1 folder)
671/20 12/1954-3/1955

Correspondence between Jo Hubbard Chamberlain, associate director of the American Assembly, and the president's office at Columbia University. Includes correspondence with businessmen and faculty members. Correspondence relates to the American Assembly, a national conference and discussion program that was based in the Graduate School of Business at Columbia University. Topics include: gifts to the assembly and events.

Chambers, Frank W., file, 1946-1947. (1 folder)
668/27 9/1946-5/1947

Correspondence between Frank W. Chambers, president of the Alumni Federation of Columbia University, and the acting president of the University. Correspondence relates to: the administration of the federation, the financial relationship between the federation and the University, and the care of alumni records.

Chandler, Charles Frederick, files, 1890-1917 (4 folders)
319/15-18 1/1890-10/1917

Correspondence between Charles Frederick Chandler, professor of chemistry and dean of the School of Mines at Columbia University, and University presidents and other administrators regarding the School of Mines, the Department of Chemistry, and the role of the dean.

Much of the correspondence deals with the Department of Chemistry. Topics include: laboratories, equipment and supplies, appointments, staffing needs, facilities, personnel, tuition and fees, instruction in the department, and departmental privileges. Also, correspondence regarding the laboratories and facilities of the School of Mines, the design of Havermeyer Hall, and the chemistry curriculum of the School of Mines and the University's medical school. Also includes correspondence between Chandler and President Seth Low regarding the role of the dean and relations between Chandler and Low. Also includes correspondence relating to Chandler's personnel issues.

Chandler, Norman, file, 1960-1961. (1 folder)
672/72 9/1960-3/1961

Correspondence between Norman Chandler and high level administrators at Columbia University. Chandler was an alumnus of the University and president of the Time-Mirror Company. Correspondence relates to a luncheon meeting regarding admissions and Chandler's suggestions for appointments to the Pulitzer Prize Committee.

Chapman, John Martin, file, 1953-1954. (1 folder)
670/30 7/1953-5/1954

Correspondence between John Martin Chapman of the Graduate School of Business at Columbia University and University administrators. Correspondence relates to the Consumer Management Program that was held at Columbia's Arden House conference center.

Chase, Daniel, file, 1956-1957. (1 folder)
672/9 7/1956-5/1957

Correspondence between Daniel Chase, executive director of the Sportsmanship Brotherhood, and the president and trustees of Columbia University. Correspondence relates to various events sponsored by the Sportsmanship Brotherhood.

Chase, William J., file, 1948-1949. (1 folder)

669/10

7/1948-6/1949

Correspondence between William J. Chase, assistant chaplain of Columbia University, and University administrators. Correspondence relates to the Chaplain's Office and religious activities at the University. Topics include: religious services, organ concerts in Columbia's St. Paul's Chapel, and budgeting for religious activities. Includes Christmas cards and condolence letters.

Chauvet, Marie-Claude, file, 1966. (1 folder)
18 /20 3/1966

Correspondence between Marie-Claude Chauvet, a visiting professor at Columbia University, and the secretary of the University. Correspondence relates to Chauvet's visa.

Cheatham, Elliott Evans, files, 1945-1956. (2 folders)
405/15-16 4/1945-6/1956

Records sent to Columbia University administrators from Elliot Evans Cheatham, professor of law at the University. The records document four projects in which Cheatham was involved on behalf of the administration. The records relate to the Bureau of Applied Social Research (ca. 1945-1946), admissions policies and the admissions office (1948), the Committee on University Education for the Professions (1955), and the School of Painting and Sculpture (1956).

Records dating from 1945 to 1946 consist of 3 reports from the Committee on Social Science Agencies to the Council for Research in the Social Sciences. The reports discuss the organization, policies, and research goals of the Bureau of Applied Social Research and relations between the bureau and the Council for Research in the Social Sciences. Records dating from 1948 consist of correspondence and a report regarding the revision of admissions policies and procedures, the administration of the admissions office, and the establishment of the Office of the Director of University Admissions. Records dating from 1955 consist of multiple copies of a report from the Committee on University Education for the Professions to the University Council. The report discusses the University's role in providing professional education, the relationship between undergraduate instruction and professional education, and the University's educational objectives and methods. Records dating from 1956 consist of correspondence and a report regarding the administration of Columbia's School of Painting and Sculpture and its relationship to the University.

Cheeseman, T. M. (Timothy Matlock), file, 1893-1916. (1 folder)
318/17 6/1893-10/1916

Correspondence between Timothy M. Cheeseman and Nicholas Murray Butler, president of Columbia University. Topics include: the administration of Columbia's medical school and the Vanderbilt Clinic, the selection of a director for the University's cancer research center, and University relations with Presbyterian Hospital.

Childs, Richard S., file, 1940. (1 folder)
668/5 5/1940-6/1940

Correspondence between Richard S. Childs, chairman of the Institute for Public Administration at Columbia University, and the provost of the University. Correspondence relates to the institute. Topics include: relations between the institute and Columbia, budgeting, University concerns regarding the staff of the institute, and proposals for the institute's reorganization. Includes an audit of the institute for the 1938-1939 fiscal year.

Chittenden, R. H. (Russell H.), file, 1898-1909. (1 folder)
659/28 1/1898-5/1909

Correspondence between Russell H. Chittenden and the president of Columbia University. Chittenden was director of the Department of Physiological Chemistry in Columbia's College of Physicians and Surgeons. Correspondence dating from 1898 to 1901 relates to the creation of the department, Chittenden's appointment, and faculty appointments in the department. Records dating from 1909 consist of one letter regarding Chittenden's son. There is a gap in the records between 1901 and 1909.

Chrystie, Thomas Wittier, file, 1948-1955. (1 folder)
425/14 7/1948-6/1955

Correspondence between Thomas Wittier Chrystie and the president and secretary of Columbia University. Chrystie was an alumni trustee. Correspondence relates to: arrangements to care for the graves of Columbia University president Nicholas Murray Butler and his wife, the inscriptions on the gravestones, and the disposition of certain of President Butler's personal items. Correspondence also relates to personal favors, events, and Chrystie's committee memberships. Includes a newspaper clipping regarding the death of Chrystie's father and prominent Columbia alumnus, T. L. Chrystie (1954). Also includes routine invitations.

Churchill, Winston, file, 1945-1946. (1 folder)
668/21 12/1945-5/1946

Records relating to the honorary degree that was conferred on Winston Churchill by Columbia University. Includes the text of Churchill's speech at the degree ceremony. Includes newspaper clippings and announcements relating to the Committee on Permanent Peace, a newly-established campus organization that opposed Churchill's foreign policy.

Clark, Alexander, file, 1965-1966. (1 folder)
18 /21 10/1965-4/1966

Correspondence between Alexander Clark, director of the Office of University Placement and Career Planning at Columbia University, and University administrators. Correspondence relates to the 1965 Columbia Conference on Careers and the dissolution of the Advisory Committee on Student Agencies. Includes two copies of the placement office's annual report for the 1964-1965 academic year.

Clark, Donald L., file, 1946-1947. (1 folder)
668/28 12/1946-4/1947

Records relating to the proposed establishment of a new school of the arts at Columbia University. The records appear to have been forwarded to the University administration by Donald L. Clark, a professor of rhetoric at Columbia and chairman of the committee that was appointed to determine the organization and administration of the new school. Includes budgets for the project and committee reports.

Clark, John Bates, file, 1895-1910. (1 folder)
659/29 2/1895-5/1910

Correspondence between John Bates Clark, professor of political economy in the Department of Economics and Social Sciences at Columbia University, and the president and secretary of the University. Most of the correspondence relates to Clark's personnel matters. Much of the correspondence also relates to Barnard College, the women's college affiliated with Columbia. In particular, the correspondence discusses: the division of Clark's teaching responsibilities between the University and Barnard College; his concerns over being perceived as a Barnard faculty member; and disputes between University president Seth Low, the dean of the School of Political Science, and the University Council regarding the use of Columbia faculty to teach Barnard courses and the

admission of Barnard students to University courses. Also, routine correspondence regarding faculty appointments and faculty affairs in the Department of Economics and Social Sciences.

Clark, John Maurice, file, 1954-1955. (1 folder)
671/21 10/1954-3/1955

Correspondence between John Maurice Clark, professor of political economy at Columbia University, and the secretary of the University. Correspondence relates to the honorary degree that was awarded to Clark during Columbia's 1954 bicentennial celebration. Correspondence also relates to Clark's service as an escort to Elizabeth II, Queen of England, during her visit to Columbia in 1954. Includes biographical information on Clark. Also, records relating to Clark's personnel issues and appointment.

Clark, Kenneth, file, 1954. (1 folder)
671/22 9/1954-10/1954

Correspondence between Kenneth Clark, chairman of the Arts Council of Great Britain, and the secretary of Columbia University. Correspondence relates to the honorary degree that was awarded to Clark at Columbia's 3rd Bicentennial Convocation in 1954. Includes biographical information on Clark.

Clarke, Hans Thacher, file, 1928-1933. (1 folder)
667/26 8/1928-6/1933

Correspondence between Hans Thacher Clarke, professor of biological chemistry at Columbia University, and the secretary of the University. Correspondence relates to the Gies Fellowship in Biological Chemistry and Clarke's work on the University's Committee on Patent Procedure.

Clay, Lucius D., file, 1960. (1 folder)
672/53 1/1960-6/1960

Correspondence from Lucius D. Clay, chairman of the Columbia-Presbyterian Medical Center Development Committee. Most of the correspondence consists of acknowledgement letters to donors. Also, a letter regarding docking for the "Vema," the research vessel that belonged to the University's Lamont Geological Observatory.

Clough, Shepard Bancroft, file, 1948-1954. (1 folder)
425/15 11/1948-6/1954

Correspondence between Shepard B. Clough, professor of history in the Department of History at Columbia University, and high level University administrators. Most of the records dating from the 1940s relate to a student exchange program and the preparation of doctoral dissertations in the history department. Clough also served on the administrative committee for Casa Italiana, Columbia's Italian culture and educational center. Many of the records dating from the 1950s relate to Casa Italiana. Topics include: personnel, events, and Clough's relations with other faculty members. Clough also chaired the University's placement committee. Records include correspondence and statistics regarding job placement for University graduates.

Coe, Edward B., files, 1896-1914. (2 folders)
320/12-13 4/1896-10/1914

Correspondence between Edward B. Coe, a trustee of Columbia University and chairman of the trustee committees on honors and education, and the president and secretary of the University. Topics include: the business of the trustees, arrangements for trustee meetings, and setting the agenda items for trustee meetings.

Also, correspondence relating to the work of the committees on education and honors as well as the academic affairs of the University. Topics

include: faculty appointments; the reorganization of departments, in particular the Department of Economics; and honorary degree nominations. Also, a brief exchange of letters (ca. 1910) with Nicholas Murray Butler, president of Columbia, regarding the rights and responsibilities of the faculty and trustees and a conflict between instruction in the Department of History and the religious beliefs of students.

Coffee, Joseph D., files, 1953-1966. (14 folders)
455/1-14 7/1953-1/1966

Correspondence between Joseph D. Coffee and other Columbia University administrators. Coffee held appointments as development director for Columbia College and assistant to the president for alumni affairs. Correspondence relates to: University development activities and strategies in general; specific gifts, funds, or development projects; public relations; alumni relations; and events. Also, correspondence relating to Coffee's resignation to become vice president of Eisenhower College. Includes many congratulatory letters dating from 1966.

Records relating to development projects include: reports (ca. 1953-1954) on the planning and use of buildings; a development brochure promoting the University's plan to erect a gymnasium in Morningside Park; correspondence regarding the Columbia Gymnasium Building Fund; correspondence regarding the organization and membership of the Gymnasium Committee; and correspondence regarding the administration of the Development Office. Also includes records relating to the planning and funding of the University's Citizenship Center, which became the Ferris Booth Hall student center, and programs from the center's ground-breaking ceremony in 1957.

Cohen, Audrey C., file, 1969. (1 folder)
90 /20 9/1969

Correspondence between Audrey C. Cohen, executive director of the Women's Talent Corps and founder of the College for Human Services (Audrey Cohen College), and Columbia University administrators. Correspondence relates to the establishment of the College for Human Services. Records include reports regarding the college and the Women's Talent Corps (1967-1968). Also includes articles and other information regarding Cohen, The College for Human Services, and the Women's Talent Corps.

Cohn, Adolphe, files, 1890-1917. (4 folders)
320/14-17 11/1890-8/1917

Correspondence between Adolphe Cohn, chairman of the Department of Romance Languages at Columbia University, and the president and secretary of the University. Correspondence relates to the department, language requirements, and issues surrounding Columbia's transformation into a University.

Topics related to the Department of Romance Languages include: faculty recruiting and appointments, faculty affairs, the evaluation of junior faculty, personnel, budgeting, course scheduling, the curriculum, prizes, facilities, and finances. Also, correspondence with University presidents Seth Low and Nicholas Murray Butler regarding language requirements for admission to the University and the administration of entrance examinations in the romance languages. Also, correspondence regarding the establishment of Columbia as a university, the effect of the University's growth on Columbia College, and the College's relationship to the University's graduate and professional schools. Also includes correspondence relating to Cohn's professional activities and relations with French academics.

Colahan, Thomas S., file, 1961-1964. (1 folder)

504/15 9/1961-4/1964

Correspondence between Thomas S. Colahan, associate director of admissions for Columbia College, and Columbia University administrators. Most of the records consist of itineraries for recruiting trips to high schools. Includes correspondence regarding tuition levels and the recruiting of candidates for admission to Columbia.

Colbert, Charles, files, 1959-1963. (3 folders)
501/12-14 5/1959-6/1963

Correspondence between Charles Colbert and high level administrators at Columbia University. Much of the correspondence dating from 1959 relates to Colbert's appointment as dean of Columbia's School of Architecture and his plans for the organization of the school and the dean's office. Records dating from 1960 to 1963 relate to the school. Topics include: facilities, equipment, events, prizes and awards, the management of special funds, gifts to the school, and fellowships. Includes the curriculum for a new BA degree in planning (February, 1961) and a lengthy memorandum regarding Colbert's administrative and personnel policies for the school (September, 1961). Records dating from 1963 consist of minutes and correspondence regarding Colbert's dismissal. Also, records regarding campus planning at Columbia. Includes minutes of the Advisory Committee on Architecture and Planning (June, 1961). The minutes discuss the role of the committee and of architects in designing and planning the Columbia campus.

Cole, Charles Chester, files, 1951-1953. (5 folders)
436/15-19 10/1951-6/1953

Correspondence between Charles Chester Cole, associate dean of Columbia College at Columbia University, and high level University administrators. Correspondence relates to the routine administration of the college. Includes correspondence regarding faculty appointments and prizes in the college. Also, reports (ca. 1951-1957) that record income from fees and a detailed report (1951) regarding college aptitude tests and the recruiting of prospective science majors. Also, a small amount of correspondence regarding the Bancroft Prize.

Cole, F. N. (Frank Nelson), file, 1895-1917. (1 folder)
320/18 3/1895-11/1917

Correspondence between Frank Nelson Cole, professor of mathematics at Columbia University, and the president of the University. Cole held several committee appointments at the University and at Barnard College, the women's college affiliated with Columbia. He was chairman of the Barnard Committee on Curriculum and Scheme of Attendance, chairman of the Committee on Admissions of Barnard College, and secretary of the University's Faculty of Pure Science.

Topics related to Barnard College include the college's admissions requirements and policies as well as individual candidates for admission to the college. Topics related to the Faculty of Pure Science include: the creation of the Committee on Instruction of the Faculty of Pure Science, degree requirements, the establishment graduate degrees in engineering, faculty affairs, and faculty appointments. Includes minutes of the Committee on Instruction dated February, 1915. Also, correspondence relating to Cole's appointment and personnel issues. Many letters are brief and routine in nature. Contains little correspondence regarding the Department of Mathematics.

Cole, William Graham, file, 1947-1948. (1 folder)
668/44 7/1947-2/1948

Correspondence between William Graham Cole, counsellor to Protestant students at Columbia University, and the acting president of the University. Correspondence relates to contributions to the Religious

Counsellors' Inter-Faith Fund. Also, correspondence regarding Cole's appointment.

Coleman, Arthur Prudden, file, 1946-1949. (1 folder)
405/17 7/1946-1/1949

Correspondence between Arthur Prudden Coleman, assistant professor of Polish languages and literatures in the Department of East European Languages at Columbia University, and high level University administrators. Correspondence, bulletins, and other records dating from 1946 to 1947 relate to the American Association of Teachers of Slavonic and East European Languages. Correspondence dating from 1948 to 1949 relates to Coleman's resignation in protest over the funding of the Adam Mickiewicz Chair by the Polish government. Includes a biographical pamphlet on Adam Mickiewicz which was published in 1940.

Coleman, Henry S., files, 1954-1967. (2 folders)
470/18-19 7/1954-2/1967

Correspondence between Henry S. Coleman and high level administrators at Columbia University. Coleman was assistant to the dean of Columbia College and was later appointed director of admissions for the college. Topics include: admissions, scholarships, and the recruiting of candidates for admission. Includes correspondence regarding individual candidates for admission.

Coles, J. Ackerman (Jonathan Ackerman), fil 1896-1909. (1 folder)
659/30 12/1896-10/1909

Correspondence between Jonathen Ackerman Coles, an alumnus and benefactor of Columbia University, and the president of the University. Coles was a graduate of the School of the Arts (Columbia College) in 1864 and the College of Physicians and Surgeons in 1868. Correspondence relates to Coles' gifts to the University for the acquisition of statuary. Topics include busts of Homer, Minerva, and Benjamin Franklin. Includes correspondence regarding proposed gifts which were refused by the University.

Collins, George Roseborough, file, 1959-1960. (1 folder)
672/54 8/1959-5/1960

Correspondence between George Roseborough Collins and high level administrators at Columbia University. Collins was an associate professor of fine arts and executive secretary of the University's Committee on the Program in the Arts. Correspondence relates to: faculty affairs, appropriations, and other routine issues involving the administration of the arts program. Includes correspondence regarding Collins' personnel issues.

Collins, Walter, file, 1957-1958. (1 folder)
672/22 9/1957-5/1958

Correspondence between Walter Collins and the associate provost of Columbia University. Correspondence relates to routine requests for permission for student groups to erect tables in front of Low Memorial Library.

Colony, R. J. (Roy Jed), file, 1925-1936. (1 folder)
667/45 9/1925-4/1936

Correspondence between Roy J. Colony, assistant professor of geology at Columbia University, and the secretary of the University. Correspondence relates to Colony's retirement.

Commager, Henry Steele, file, 1955-1956. (1 folder)
671/56 8/1955-5/1956

Correspondence between Henry Steele Commager, professor of American history at Columbia University, and University administrators.

Correspondence relates to Commager's personnel issues.

Commoner, Barry, file, 1970-1971. (1 folder)
108/23 10/1970-3/1971

Correspondence regarding the proposed appointment of biologist Barry Commoner to a post at Columbia University. Includes letters for and against Commoner's appointment and correspondence regarding issues surrounding his appointment. Also includes a memorandum regarding the decision not to extend an offer to Commoner.

Compton, George Brokaw, file, 1911-1914. (1 folder)
659/31 7/1911-5/1914

Correspondence between George Brokaw Compton, an alumnus of Columbia University, and the president and secretary of the University. Compton was secretary of the Columbia Alumni Council and editor of the Columbia Alumni News. Most of the records consist of correspondence regarding scholarships. Includes reports on scholarships.

Conant, James Bryant, file, 1939-1952. (1 folder)
385/1 1/1939-6/1952

Correspondence between James Bryant Conant, president of Harvard University, and the president and secretary of Columbia University. Correspondence dating from 1939 relates to attempts by the American Association of Universities to develop a plan for providing asylum to displaced scholars. Includes the program's statement of principles. Topics include: the status of displaced scholars, the selection of aid recipients, and funding for the program. Correspondence dating from 1951 to 1952 relates to arrangements for Conant to give the 1952 Bampton Lectures in America. Includes a program of the lecture series.

Condon, Lawrence R., file, 1941. (1 folder)
668/8 1/1941-6/1941

Correspondence between Lawrence R. Condon and high level administrators at Columbia University. Condon served as chairman of the Committee of the Class of 1921. Includes the committee's report entitled "Survey of the Relationship of Columbia College to Columbia University."

Cooper, Carl R., file, 1954. (1 folder)
670/31 1/1954-5/1954

Correspondence between Carl R. Cooper, an alumnus of Columbia University, and University administrators. Correspondence relates to Cooper's attendance, as a representative of Columbia, at the inauguration of the president of Kalamazoo College.

Cooper, George V., file, 1950-1954. (1 folder)
433/20 7/1950-5/1954

Correspondence between George V. Cooper of the Affiliated Alumni Clubs of Columbia University and high level University administrators. Most of the correspondence relates to alumni clubs, development, alumni relations, and alumni affairs. Includes a draft alumni club handbook and volume 1, number 1 of The Affiliate, the newsletter of Columbia's alumni clubs. Also, correspondence regarding nominations for honorary degrees and scholarships.

Cooper, John Sherman, file, 1958-1959. (1 folder)
672/40 8/1958-1/1959

Correspondence between Senator John Sherman Cooper of Kentucky and the secretary of Columbia University. Sherman was appointed to give the Mary Keating Das Memorial Lectures for 1959. Correspondence relates to preparations for the lectures.

Cooper, Kent, file, 1952-1953. (1 folder)

669/47

7/1952-2/1953

Correspondence between Kent Cooper, executive director of The Associated Press, and the vice president and provost of Columbia University. Correspondence relates to plans to commission a portrait of Carl Ackerman, former dean of Columbia's Graduate School of Journalism. Includes a list of donors who supported the project.

Cordier, Andrew W., files, 1961-1971. (16 folders)
505/1-16 11/1961-6/1971

Correspondence between Andrew W. Cordier, president of Columbia University, and high level University administrators, University donors and alumni, and funding agencies. From 1962 until his appointment as acting president in 1968, Cordier served as dean of the Faculty of International Affairs, director of the European Institute, and professor of international relations. He also chaired the Coordinating Committee on International Affairs. Records dating from 1962 to 1968 consist of correspondence, reports, and funding proposals relating to the School of International Affairs and Columbia's international studies programs. In 1968, following the resignation of President Grayson Kirk, Cordier agreed to serve as acting president of the University for one year. In 1969, he accepted a one-year appointment as president of the University. Records dating from 1968 to 1971 consist of correspondence, statements, press releases, notes, and clippings regarding Cordier's presidency, campus unrest, relations between Columbia and the community, and relations between students, faculty and the administration. Topics include: demonstrations, discipline, public relations, and Cordier's efforts to improve communication with students. Beginning in 1970, the records also include correspondence regarding University finances, income, and development.

Prior to Cordier's appointment as dean of the Faculty of International Affairs, he served as under-secretary of the United Nations. He was also a member of the United States Committee of the Dag Hammarskjold Foundation. Records dating from 1961 until approximately 1965 include correspondence between Cordier and Columbia University president Grayson Kirk regarding the work of the committee and the foundation. The records include a certificate of incorporation for the committee (February, 1962) and copies of a brochure regarding the foundation.

Topics related to the School of International Affairs include: appropriations, the management of special funds, faculty affairs, administrative issues involving programs and institutes in the school, the business of the Advisory Board of the School of International Affairs, funding for the school, faculty appointments, facilities, events, and gifts to the school. Related records include: a report (April 1963), brochure (October, 1963), and correspondence and floor plans (1967-1968) regarding plans for Columbia's new international affairs building; reprints of two articles by Cordier (1963); his speech on the professionalization of international studies (filed December, 1966); correspondence and a report regarding professorships funded by the Ford Foundation (ca. May-June, 1965); a report on the Research Project on National Income in East Central Europe (November, 1967); and Cordier's eulogy for Adlai Stevenson, which was delivered at a memorial service in Columbia's St. Paul's Chapel. The records also include a small amount of correspondence, press releases, and newspaper clippings dating from 1971, when Cordier returned to the school after his term as president. Topics include events and donor relations. Most of the records from 1971 consist of calendar pages. The records also include a report on gifts and grants that were received by the school between 1962 and 1971.

Topics related to the campus disturbances of 1968, 1969, and 1970

include: demonstrations, discipline, public relations, Black studies programs, the Naval Reserve Officer's Training Corps (NROTC) and campus recruiting by the military, Columbia's plans to erect a gymnasium in Morningside Park, and Cordier's efforts to improve communication between students, faculty and administrators. Many of the records consist of press releases and Cordier's statements on a variety of subjects related to demonstrations. Among other topics, Cordier issued statements regarding: the Cox Commission's report on the investigation of the 1968 campus disturbances; relations between students and the administration, the role of the University, and disciplinary policies (August 23, 1968); the reorganization of the University's Earl Hall religious center as the Center for Religion and Life (January, 1970); and military action in Vietnam. Other related records include: substantive letters regarding the handling of demonstrations and issues involving campus unrest; a press release regarding Cordier's appointment; his open letter to students regarding the situation on campus (September 10, 1968); a transcript of his appearance on "Face the Nation" (August 24, 1969); telegrams regarding the Vietnam War and Kent State riots that were sent to President Richard Nixon by Cordier and the presidents of other universities; Cordier's 1970 commencement address; and his calendar pages. Also, two files of records regarding Cordier's investiture as president and two files of congratulatory letters from alumni, donors, and the public. Some of these letters also discuss campus demonstrations.

Corey, Walter R., files, 1953-1965. (2 folders)
451/9-10 7/1953-4/1965

Correspondence between Walter R. Corey, assistant dean of the School of Engineering at Columbia University, and University administrators. Correspondence relates to the School of Engineering. Topics include: personnel, faculty appointments, finances, financial aid, and prizes. Also, correspondence relating to Corey's personnel issues.

Cornell, Milton L., files, 1926-1949. (2 folders)
351/12-13 8/1926-5/1949

Correspondence between Milton L. Cornell, president of the Alumni Association of the School of Mines, Engineering, and Chemistry at Columbia University, and the president of the University. Correspondence dating from 1926 to 1928 relates to the work of the Alumni Committee on the Engineering Schools which was appointed by President Nicholas Murray Butler to study School of Mines, Engineering, and Chemistry and to report on its enrollment, faculty, facilities, requirements, and standing. Correspondence dating from 1946 to 1949 relates to the work of the University Development Plan Committee which was appointed by Acting President Frank D. Fackenthal to study the University and develop a report on its future goals and needs. Includes the committee's report. Also, routine correspondence regarding the Society of Older Graduates.

Coss, John J., files, 1911-1939. (7 folders)
343/6-12 8/1911-6/1939

Correspondence between Professor John J. Coss of Columbia University and the president and secretary of the University. Coss held a number of appointments including, professor of philosophy, director of the Summer Session, executive officer of the Department of Philosophy, and chairman of the Advisory Board of the Columbia University Statistical Bureau. Correspondence relates to the department, the Summer Session, and the bureau.

Topics related to the Department of Philosophy include: faculty appointments, faculty affairs, departmental finances and budgeting, scholarships, personnel, and special events. Includes departmental budgets. Also, correspondence (ca. 1924-1926) documenting the work of

the Executive Committee of the 6th International Congress of Philosophy and the agenda of the Congress. Also, correspondence and budgets (ca. 1911) regarding plans for a celebration commemorating Roger Bacon as well as a script outline for a pageant in honor of Bacon.

Topics related to the Summer Session include: finances, the curriculum, scholarships, faculty appointments, student affairs, registration, and budgeting. Includes Summer Session budgets and financial statements. Also includes correspondence and a report regarding a "workers' class" which was offered during 1929 and 1930. The report documents teaching methods, curriculum, enrollment, and other topics related to the course. As director of the Summer Session, Coss seems to have been active in a number of studies and proposals involving student programs. These include a study of the University's extra-curricular programs and services for students (ca. 1927) and a report from the University Committee on Graduate Training in Collegiate Teaching, dated 1931.

Records related to the Statistical Bureau include a report and map (ca. 1926) entitled "The Distribution of the Negro in Harlem" as well as a small amount of other correspondence and reports. Also, correspondence regarding the closing of Seth Low Junior College, a two-year junior college in Brooklyn which was affiliated with the University's continuing education division. Also includes correspondence relating to Coss' personnel issues and professional activities.

Coster, Douglas W., file, 1947-1948. (1 folder)
668/45 9/1947-6/1948

Correspondence between Douglas W. Coster, Columbia University's liaison to the United Nations, and the secretary of the University. Correspondence relates to the Office of the University Committee on the United Nations. Topics include: the establishment of the office and its programs, the maintenance of office facilities, student internships, and budgeting. Includes reports for the Summer Session of 1947 and the 1947-1948 academic year.

Coudert, Frederic R., file, 1893-1901. (1 folder)
321/23 1/1893-10/1901

Correspondence between Frederic R. Coudert, a trustee of Columbia University and a member of the Committee on Education of the board of trustees, and Seth Low, president of the University. Topics include: faculty appointments, Coudert's nomination to the board of trustees, and his resignation. Contains mostly routine correspondence.

Coudert, Frederic R., files, 1893-1954. (3 folders)
321/1-3 1/1893-5/1954

Correspondence between Frederic R. Coudert, a trustee of Columbia University and a member of the trustee committees on education and honors, and the president, acting president, faculty, and trustees of Columbia University. Correspondence relates to trustee business and the academic affairs of the University. Topics include: the membership of the board of trustees, arrangements for meetings, faculty appointments, student affairs, special lectures, and the relationship between the University and Teacher's College. Also, correspondence regarding nominations for honorary degrees. Contains many routine cover letters, invitations, and acknowledgement letters. There is a gap in the records between 1919 and 1944.

Courtney, Philip, file, 1956-1960. (1 folder)
495/25 9/1956-6/1960

Correspondence between Philip Courtney and high level administrators at Columbia University. Courtney was president of Coty, Inc. and chairman of the United States Council of the International Chamber of Commerce.

The records consist of correspondence, cover letters, clippings, and invitations relating to a variety of subjects. Topics include the routine business of the American Society of the French Legion of Honor, membership in the legion, and legion events. Other records include: several letters regarding the quiz show scandal involving Columbia professor Charles Van Doren's appearance on "21" and the role and dangers of television; a speech and statement on the problems of television (1959); and a speech and memorandum on international monetary problems and American monetary policies (1958).

Cowan, L. Gray (Laing Gray), file, 1953. (1 folder)
669/48 2/1953-5/1953

Correspondence between Laing Gray Cowan, assistant professor of government and assistant director of the School of International Affairs at Columbia University, and the secretary of the University. Correspondence relates to Cowan's leave of absence and the awarding of the Einstein Prize in 1953.

Coykendall, Frederick, files, 1911-1954. (10 folders)
345/1-10 9/1911-3-1954

Correspondence between Frederick Coykendall, a trustee of Columbia University, the president and other high level University administrators, trustees, and donors. Coykendall served as an alumni trustee and trustee from 1916 to 1954. He was a member of the committees on finance and education and served as chairman of the board from 1933 until his death in 1954. Correspondence relates to a wide range of topics including: the merger of Columbia University's medical school with Presbyterian Hospital; University finances and debt service; and the transition period between the administration of long-time University president, Nicholas Murray Butler, to the administrations of University presidents Dwight D. Eisenhower and Grayson Kirk.

Correspondence dating from 1911 to 1924 relates to the merger between Columbia's College of Physicians and Surgeons and Presbyterian Hospital in New York. Topics include: the organization of the medical school, the funding and purchase of a location for the new medical school and hospital, proposed facilities and curricula, and other issues related to the establishment, funding, and administration of the new organization. Much of the correspondence consists of copies of letters from trustees, University administrators, the dean of the medical school, and the General Education Board which were forwarded to Coykendall for his comments.

Records dating from the 1920s to the 1940s deal with a range of University-related issues. These include: correspondence and reports (ca. 1924-1940) regarding the publications, administration, income, and publication costs of the Columbia University Press; correspondence regarding University finances and debt service, gifts to the University, and the management of special funds; and correspondence and reports (ca. 1930 to the early 1940s) documenting the work of University Patent, Inc. which was run by Columbia in order to secure patents for work done by University faculty members. Also includes correspondence and reports from the 1930s which document the work of the Committee on Residence Halls and Dining Halls and correspondence (ca. 1942-1943) relating to the creation of a comptroller's office, which was established to oversee certain administrative tasks and the manage University's buildings and grounds.

Much of the correspondence dating from the mid 1940s to 1954 deals with routine trustee business. However, records from this period also include some correspondence regarding the retirement of President Butler, the selection of Dwight D. Eisenhower as president of the University,

Eisenhower's resignation, and the inaugural of Grayson Kirk as president. Includes a letter dating from February 3, 1949, in which Eisenhower discusses the role of higher education in combatting communism.

Cragin, Edwin B., file, 1894-1909. (1 folder)
659/32 4/1894-2/1909

Correspondence between Professor Edwin B. Cragin of Columbia University and the president and secretary of the University. Cragin's appointments included secretary of the Faculty of Medicine, professor of obstetrics, and professor of gynecology. Most of the correspondence relates to faculty and student affairs. Topics include: candidates for degrees, attendance figures, and students who were caught cheating.

Craigmyle, Ronald M., file, 1959. (1 folder)
672/55 10/1959-12/1959

Correspondence between Ronald M. Craigmyle and Columbia University president Grayson Kirk. Craigmyle was a University trustee and chairman of the trustees' committee on development and alumni affairs. Correspondence relates to: Craigmyle's gift to Columbia, the 40th anniversary of the Class of 1920, and a gift from Percy Uris for the construction of a building for the Graduate School of Business. Also includes minutes of the Trustee Committee on Development and Alumni Affairs.

Crampton, Henry E., file, 1899-1909. (1 folder)
659/33 1/1899-12/1909

Correspondence between Henry E. Crampton, professor of Zoology in Barnard College at Columbia University, and the president and secretary of the University. Crampton also chaired the committee in charge of commencement. Most of the correspondence relates to preparations for commencement ceremonies. Also, correspondence regarding Crampton's personnel matters and appointment as Hewitt Lecturer for the 1906-1907 academic year.

Crawford, Rebekeh, file, 1924-1925. (1 folder)
667/15 1/1924-2/1925

Correspondence between Rebekeh Crawford, a benefactor of Columbia University, and the secretary of the University. Correspondence relates to Crawford's donation of books for use by undergraduate students and the agreement between Crawford and Columbia that the collection be named the "Misses Crawford School Library."

Cristo-Loveanu, Olga, files, 1964-1969. (2 folders)
90 /21-22 2/1964-8/1969

Correspondence between Olga Cristo-Loveanu and Columbia University administrators. Mrs. Cristo-Loveanu was the widow of Elie Cristo-Louveanu, a painter and professor of Romanian languages at Columbia. Correspondence relates to: Mrs. Cristo-Louveanu's personal finances and requests for financial assistance from the University; disputes between the University and Mrs. Cristo-Louveanu regarding missing and damaged paintings and reimbursement for the artworks; proposals for the completion of Elie Cristo-Louveanu's manuscript of a Romanian etymological dictionary; and numerous requests for various types of assistance and favors from the University.

Crocker, Francis B., file, 1890-1910. (1 folder)
659/34 11/1890-3/1910

Correspondence between Francis B. Crocker, professor of electrical engineering and head of the Department of Electrical Engineering at Columbia University, and the president and secretary of the University. Correspondence relates to the department. Topics include: equipment,

faculty appointments, and faculty affairs. Includes detailed correspondence regarding the departmental curriculum (ca. 1905-1908) and correspondence regarding the establishment of a four-year course in electrical engineering (1891).

Cromwell, Lincoln, file, 1946-1947. (1 folder)
668/29 10/1946-4/1947

Correspondence between Lincoln Cromwell, president of St. Luke's Hospital in New York City, and the president of Columbia University. Most of the correspondence relates to cooperation between colleges, hospitals, and churches in the Morningside Heights area in order to address community problems.

Cross, Harold L., file, 1948-1949. (1 folder)
669/11 12/1948-5/1949

Correspondence between Harold L. Cross, associate dean of the Graduate School of Journalism at Columbia University, and the provost and secretary of the University. Correspondence relates to scholarships, student affairs, and alumni affairs.

Cross, Robert D., file, 1965-1967. (1 folder)
18 /31 3/1965-4/1967

Correspondence between Robert D. Cross, chairman of the Department of History at Columbia University, and high level University administrators. Includes correspondence with William T. R. Fox, professor of international relations and director of the Institute of War and Peace Studies. Correspondence relates to the Department of History. Topics include: staffing needs and funding for graduate students. In particular, the correspondence relates to a departmental search for someone to teach Latin American topics and attempts to hire E. Bradford Burns over the objections of a University ad hoc committee. Includes the committee report on the search. Also, correspondence regarding Cross' personnel issues and resignation to become the president of Hunter College.

Crow, Allen B., files, 1955-1956. (2 folders)
495/6-7 8/1955-10/1956

Most of the records consist of correspondence between Allen B. Crow, president of the Economic Club of Detroit, and Frank Abrams of the Council for Financial Aid to Higher Education. The correspondence was forwarded to Columbia University administrators by Crow. Also, correspondence between Crow and high level Columbia administrators regarding an address on the financing of higher education and the relationship between business and education that was given at the Economic Club by Columbia University president Grayson Kirk.

Croxton, Frederick Emory, files, 1945-1961. (6 folders)
393/15-20 9/1945-4/1961

Correspondence between professor Frederick Emory Croxton of Columbia University and high level University administrators. Croxton held a number of appointments including professor of statistics, director of the Statistical Laboratories, secretary of the Faculty of Columbia College, and interim director of admissions. He also served on numerous committees including the Committee on School Problems of Faculty Families, the Committee on Government Surplus Equipment, and the Committee on Space Analysis. Most of the records relate to admissions, the Registrar's Office, and issues involving schooling for faculty children. Includes records regarding a wide range of additional topics.

Records related to the Committee on School Problems of Faculty Families consist of correspondence and reports (ca. 1946-1959). Topics include: public schooling in the University neighborhood, attempts to establish a

school at the University, and scholarships for faculty children to attend private schools. Records related to admissions and the Registrar's Office include correspondence, reports, and budgets (ca. 1951-1960). Topics include: application and admissions statistics, class numbering and scheduling, individual candidates for admission, financial aid, and the management of the Foreign Student Advisor's Office.

Other records include: correspondence and lists regarding membership in the Faculty of Columbia College (ca. 1945-1960), correspondence and lists regarding the acquisition of surplus government equipment (ca. 1945-1947), correspondence regarding the equipment and administration of the University's statistics laboratory, and correspondence and reports (ca. 1956-1961) regarding campus space assignments and long-range space planning.

Cumming, Robert Denoon, file, 1959-1960. (1 folder)
672/56 10/1959-6/1960

Correspondence between Robert Denoon Cumming and Columbia University administrators. Cumming was an associate professor of philosophy and acting chairman of the Department of Philosophy. Correspondence relates to faculty affairs in the department. Also, correspondence regarding Cumming's personnel issues.

Cunliffe, John William, file, 1919-1930. (1 folder)
349/1 9/1919-6/1930

Correspondence between John William Cunliffe, professor of English and director of the School of Journalism at Columbia University, and the president and secretary of the University. Much of the correspondence relates to Cunliffe's appointment and the routine administration of the School of Journalism. Includes some correspondence regarding the selection of Pulitzer Prize recipients.

Curry, W. A. (Walter Andrew), files, 1946-1952. (3 folders)
405/18-20 7/1946-5/1952

Correspondence between Walter A. Curry, executive officer of the Department of Electrical Engineering and secretary of the Faculty of Engineering at Columbia University, and the acting president, university secretary, and dean of the School of Engineering. Most of the records consist of correspondence and budgets relating to the Department of Electrical Engineering. Topics include: faculty appointments, budgeting, equipment, and faculty affairs. Includes correspondence regarding membership in the Faculty of Engineering.

Curti, Merle Eugene, file, 1952-1953. (1 folder)
669/49 10/1952-3/1953

Correspondence between Merle E. Curti, professor of history at the University of Wisconsin, and high level administrators at Columbia University. Correspondence relates to Curti's appointment to give the Gino Speranza Lectures on American Traditions and Ideals.

Curtis, Carlton C., file, 1898-1910. (1 folder)
659/35 7/1898-5/1910

Correspondence between Professor Carlton C. Curtis and the president and secretary of Columbia University. Curtis held a number of appointments including assistant professor and professor of botany and acting head of the Department of Botany. Correspondence relates to the department. Topics include staffing needs, faculty appointments, and student affairs. Includes correspondence regarding the reorganization of the department in 1907. Also, correspondence regarding Carlton's personnel issues. Much of the correspondence is routine.

Curtis, J. Montgomery, files, 1951-1961. (8 folders)

437/1-8

9/1951-4/1961

Correspondence between J. Montgomery Curtis, professor of journalism at Columbia University, and University administrators. Curtis was also director of the American Press Institute, a professional development and education program for journalists which was run by the journalism school. The records consist of correspondence, reports, articles, and newspaper clippings regarding the institute. Topics include: institute finances, attendance, programs, the management of special funds in support of the institute, and institute sponsors. Includes membership lists, annual reports to the institute's board, and routine gift acknowledgement letters. Also includes reports documenting a seminar for journalists in South East Asia

Curtis, John G., files, 1890-1909. (4 folders)
321/4-7 3/1890-6/1909

Correspondence between Professor John G. Curtis of the Department of Physiology in the College of Physicians and Surgeons at Columbia University and the president and secretary of the University. Correspondence relates to the curriculum of the college and the business of the department. Topics related to the College of Physicians and Surgeons include the development of a four-year undergraduate program in medicine and the organization of departments in the college. Topics related to the Department of Physiology include: faculty appointments, facilities, laboratories, and equipment. Includes, a report on the history and condition of the department written by Curtis before his retirement in 1909. Also includes correspondence (ca. 1907-1908) regarding anti-vivisection legislation and the purpose and proper conduct of animal research.

Cushing, Harry Alonzo, file, 1898-1909. (1 folder)
660/1 3/1898-12/1909

Correspondence between Professor Harry Alonzo Cushing and the president and secretary of Columbia University. Cushing held appointments as a tutor and lecturer in history, professor of law, and acting dean of the School of Law. Most of the correspondence relates to routine matters involving Cushing's personnel issues and the administration of the School of Law. Includes correspondence and newspaper clippings regarding Cushing's resignation in protest over the appointment of Harlan Fiske Stone as dean of the law school. The records also include a detailed report of the Special Committee on Library Policies. The report discusses staffing, the improvement of library facilities, and the organization of the University libraries.

Custer, Ben Scott, file, 1958-1959. (1 folder)
672/41 7/1958-6/1959

Correspondence between Ben Scott Custer, director of the Columbia College Citizenship Program, and the president of Columbia University. Correspondence relates to his appointment and personnel issues. Includes a press release.

Cutright, Harold G., file, 1953. (1 folder)
669/50 3/1953-4/1953

Correspondence between Harold G. Cutright and the president and special advisor to the president at Columbia University. Correspondence relates to Cutright's newspaper columns and issues regarding political activity and academic freedom. Includes newspaper clippings and Methodist pamphlets. Records make note of Lou Little, the University football coach.

Cutting, Olivia M., file, 1913-1918. (1 folder)
665/10 8/1913-9/1918

Correspondence between Olivia M. Cutting, the widow of Columbia

University trustee William Bayard Cutting, and the president of the University. Correspondence relates to the establishment of the William Bayard Cutting fellowships and proposed alternate uses of the fellowship funds during World War I. Includes letters regarding the negative impact of World War I on University finances.

Cutting, R. Fulton (Robert Fulton), file, 1894-1909. (1 folder)
660/2 1/1894-10/1909

Correspondence between Robert Fulton Cutting and the president of Columbia University. Correspondence relates to a variety of subjects regarding the University and social issues. Among other topics, the records document: Cutting's gifts to Columbia in support of prizes for student essays, his appointment as a Curtis Medal judge for 1903, funding for the New York Association for Improving the Condition of the Poor, starvation in Russia, and the Fulton Memorial Association.

Cutting, William Bayard, file, 1890-1910. (1 folder)
660/3 1/1890-3/1910

Correspondence between William Bayard Cutting and the president and secretary of Columbia University. Cutting was chairman of the University's finance committee and a member of the Citizen's Relief Committee. Correspondence relates to the University and social problems. Topics include: Cutting's gifts to the Columbia, fund raising for the University, University finances, Cutting's opposition to the creation of a business school at the University, and relief work on Manhattan's Lower East Side. Includes a number of detailed letters from Columbia president Seth Low regarding salaries, Low's opinions on departments and faculty members, and other topics.

Dahlke, June H., file, 1965-1967. (1 folder)
507/16 7/1965-6/1967

Routine correspondence regarding expenditures and reimbursements.

Dale, Samuel S., file, 1933-1934. (1 folder)
667/41 8/1933-5/1934

Correspondence between Samuel S. Dale, a benefactor of Columbia University, and the University's president, secretary and clerk of the board of trustees. Correspondence relates to arrangements for Columbia to maintain the Thomas and Fanny Dale Memorial Library, which Dale had donated to the University.

Dalton, Jack, file, 1959-1961. (1 folder)
501/21 10/1959-6/1961

Correspondence between Jack Dalton and high level administrators at Columbia University. Dalton served as dean of the University's School of Library Service. Correspondence relates to the school. Topics include: appropriations, faculty affairs, faculty appointments, and membership on the advisory council of the school.

Dana, H. W. L. (Henry Wadsworth Longfellow) 1917. (1 folder)
321/9 3/1917-12/1917

Correspondence between Professor Henry W. L. Dana of the Department of English and Comparative Literature at Columbia University, and Nicholas Murray Butler, president of Columbia. Correspondence relates to Dana's dismissal from the University in 1917. Also, correspondence between Butler and University administrators and trustees as well as letters to Butler from alumni regarding Dana's case. Topics include: the controversy over Dana's memberships in The People's Council and the Collegiate Anti-Militaristic League, his dismissal from the University, and academic freedom. Also, correspondence regarding the activities of the Committee of Nine, the Committee on Education, and the Special Committee of Inquiry into the State of Teaching in the University in

relation to Dana's dismissal and issues of academic freedom.

- Danielson, Charles S., files, 1905-1935. (16 folders)
322/1-16 9/1905-11/1935
Correspondence between Charles S. Danielson, the bursar of Columbia University, and University administrators. Routine correspondence regarding the processing of salary, loan, gift, and other financial transactions.
- Darling, Edward A., files, 1890-1905. (3 folders)
660/4-6 10/1890-1/1905
Correspondence between Edward A. Darling, superintendent of buildings and grounds at Columbia University, and the president of the University. Most of the records consist of correspondence, bids, proposals, and budgets regarding the purchase and development of Columbia's Morningside Heights campus. Topics include: the removal of existing buildings, construction, meetings with Charles Follen McKim of the architectural firm of McKim, Meade & White, funding for the new site, and furnishing and equipping the new campus. Also, correspondence regarding the investigation of a theft of microscopes (1899) and correspondence regarding Darling's death and his bequest to the University (ca. 1903-1905).
- Darrach, William, files, 1903-1931. (8 folders)
349/2-9 5/1903-4/1931
Correspondence between William Darrach, dean of the College of Physicians and Surgeons at Columbia University, and the president and secretary of the University. Much of the correspondence relates to the medical school. Topics include: activities and programs, faculty affairs, management of the school's libraries, faculty appointments and recruiting, prizes, fellowships, and research funding. Includes correspondence regarding the administration of Columbia-Presbyterian Medical Center and the Vanderbilt Clinic. Also, correspondence and other records regarding the School of Tropical Medicine in Puerto Rico.
- Das, Nilima, file, 1959-1960. (1 folder)
672/57 8/1959-4/1960
Correspondence between Nilima Das of the Taraknath Das Foundation and high level administrators at Columbia University. Correspondence relates to the awarding of the Taraknath Das Foundation Prize to Leon Finder, a professor at Queens College. Includes a list of prize recipients. Also, correspondence regarding memorial lectures in honor of Taraknath Das and the routine business of the Das foundation.
- Das, Taraknath, files, 1949-1957. (2 folders)
428/21-22 12/1949-6/1957
Correspondence between Taraknath Das, a lecturer in history and benefactor of Columbia University, and high level University administrators. Das was also chairman of the Taraknath Das Foundation and the Mary Keating Das Committee. Correspondence relates to the Mary Keating Das Memorial Lectures, Das' relations with Indian officials, and his work to promote Indian studies and the understanding of India in the United States. Includes a number of addresses and lectures regarding India. Also includes correspondence regarding the selection of Mary Keating Das lecturers and the management of the Mary Keating Das Fund. Includes invitations and routine correspondence.
- David, Henry, files, 1955-1960. (3 folders)
488/16-18 7/1955-5/1960
Correspondence between Henry David, executive director of the National Manpower Council, and high level administrators at Columbia University. The National Manpower Council, which was established under the auspices

of Columbia's Graduate School of Business, consisted of representatives from business, labor, medicine, public service, and academia. The council studied human resources issues and worked to stimulate the use of human resources and the development of a national human resources policy. The records consist of correspondence, reports and statements regarding council research and correspondence relating to membership in the council.

Records include: the council's statement in response to federal equal pay legislation; an evaluation of the council's report on vocational education, "A Policy for Skilled Manpower;" correspondence regarding the council's "Womanpower" report (ca. June, 1957); correspondence relating to a study of the governmental labor force (ca. July, 1959); a printed compilation of reviews of council reports dating from 1951 to 1956; and council minutes dating from February 18, 1956, and November 17, 1956.

Davidson, Arthur T., file, 1968-1969. (1 folder)
90 /23 6/1968-7/1969

Correspondence and other records regarding the dismissal of Arthur T. Davidson, head of surgery at Harlem Hospital, and Davidson's subsequent discrimination lawsuit against Columbia University. Includes reports regarding the case and correspondence between attorney's regarding settlements.

Davies, Julien T., file, 1900-1909. (1 folder)
660/7 11/1900-10/1909

Correspondence between Julian T. Davies, president of the Columbia College alumni association, and the president of Columbia University. Correspondence relates to alumni representation on the University's board of trustees, which was first approved in 1909. Correspondence also relates to fund raising.

Davies, Milton J., file, 1912-1916. (1 folder)
665/11 12/1912-4/1916

Correspondence between Milton J. Davies, assistant to the director of Columbia University's Extension Teaching division, and the secretary of the University. Includes correspondence with James C. Egbert, director of Extension Teaching. Correspondence relates to the Institute of Arts and Sciences, a program of public lectures and short courses which were offered through Columbia's continuing education division.

Davis, Charles, file, 1928-1930. (1 folder)
667/27 12/1928-6/1930

Correspondence between Charles Davis and the president and secretary of Columbia University. Includes correspondence with the director of University Extension, Columbia's continuing education division. Davis was a benefactor of the University. Correspondence relates to a lecture series by psychologist Alfred Adler and the possibility of establishing an academy of "human science."

Davis, Kingsley, files, 1950-1954. (2 folders)
433/21-22 7/1950-5/1954

Correspondence between Kingsley Davis, head of the Bureau of Applied Social Research at Columbia University, and the president and vice president of the University. Correspondence relates to research projects and publications sponsored by the Bureau of Applied Social Research. Includes draft proposals (ca. 1953) to establish an international population research center. Also, routine correspondence regarding funding for Davis' own research projects from the Council for Research in the Social Sciences.

Davis, Paul H., files, 1945-1951. (11 folders)

396/1-11 12/1945-2/1951

Correspondence between Paul H. Davis and the high level administrators of Columbia University, University alumni, trustees, and donors. Davis was recruited in 1945 to head a ten-year development program for the University. He served as general secretary and, later, as the vice president in charge of development. Most of the records consist of correspondence, reports, minutes, agenda, and notes relating to the University's development, alumni relations, and public relations activities. Other related records include: clippings, pamphlets, lists, press releases and budgets. Also, correspondence relating to prizes, funds, gifts, and awards. Topics include the Ambrose Monell Medal, Columbia American Scholars, the Harriman Estate (Arden House), and the Pupin Medal. Also includes records documenting preparations for the inauguration of University president Dwight D. Eisenhower and correspondence regarding Davis' appointment and resignation.

Davison, William H., file, 1959-1961. (1 folder)
501/22 5/1959-6/1961

Correspondence between William H. Davison and high level administrators at Columbia University. Davison was a professor of naval science and commanding officer of the University's Naval Reserve Officers Training Corps (NROTC) program. Correspondence relates to the NROTC program. Topics include: faculty affairs, faculty appointments, and administrative issues. Includes a pamphlet regarding the NROTC program at Columbia (November, 1960).

Dawson, Charles R., file, 1958-1959. (1 folder)
18 /35 9/1958-3/1959

Correspondence between Professor Charles R. Dawson and the president and vice president of Columbia University. Dawson was president of the Men's Faculty Club at the University and chairman of the University Committee on Athletic Eligibility. Correspondence relates to his appointment as chairman of the committee and a "stag party" that was held at the Men's Faculty Club in April of 1959.

Dawson, Ray F., file, 1957-1958. (1 folder)
672/23 8/1957-12/1958

Correspondence between Ray F. Dawson, professor of botany at Columbia University, and high level University administrators. Correspondence relates to routine requests for permission to use University property for a series of auctions. Also, correspondence regarding the use of the mansion at the University's Nevis Estate in Irvington-on-Hudson, New York.

Dayton, Robert W., Mrs., file, 1950-1951. (1 folder)
669/26 10/1950-4/1951

Correspondence between Mrs. Robert W. Dayton, associate director of admissions at Barnard College, and the secretary of Columbia University. Correspondence relates to tuition exemption for the daughters of University faculty who were applying to Barnard.

De Bary, William Theodore, files, 1958-1971. (6 folders)
497/13-18 8/1958-6/1971

Correspondence between William Theodore De Bary and high level administrators at Columbia University. De Bary held a number of appointments at Columbia including professor of Chinese and Japanese, Horace Walpole Carpentier Professor of Oriental Studies, director of the Columbia College Oriental Studies Program, chairman of the Department of Chinese and Japanese, chairman of the Committee on Oriental Studies, director of the East Asian Language and Area Center, chairman of the Executive Committee of the University Senate, and vice president for academic affairs. Correspondence dating from 1958 to 1969 relates to

Asian studies at Columbia. Correspondence dating from 1969 to 1971 relates to Columbia during the campus disturbances of the late 1960s and early 1970s. Also, a report from the Dean's Committee on the Humanities Courses in Columbia College to the dean of Columbia College (March, 1963). The report discusses the humanities portion of Columbia's Core Curriculum and includes the results of a survey of students in humanities courses.

Topics related to the Department of Chinese and Japanese include: appropriations, faculty appointments, the East Asian library, funding for programs and research, faculty affairs and immigration issues, budgeting, and the financial administration of departmental research projects. Topics related to Asian studies include: the Columbia College Oriental Studies Program (ca. 1960-1964); the Committee on Oriental Studies, which was established in 1961 to oversee undergraduate Asian studies; and the East Asian Language and Area Center, which was established to conduct research and education in the languages, cultures, and history of China, Japan, and Korea (ca. 1963-1965). Related records include: an annual report of the college oriental studies program for the 1960-1961 academic year; annual reports of the Committee on Oriental Studies for the 1962-1963, 1963-1964, and 1964-1965 academic years; comprehensive reports on the East Asian center for the 1962-1963 and 1964-1965 academic years as well as the Summer Sessions of 1964 and 1965; a report on the Ming Biographical History Project, a study of the 14th through the 17th centuries in China that was conducted by the Association for Asian Studies (October, 1964); and a press release regarding a high school Asian studies program (July, 1965). Includes three articles regarding Asian studies: "Asian Studies for Undergraduates" from the Journal of Higher Education (vol. xxx, no. 1); "East Asian Studies: A Comprehensive Program" from Annals of the American Academy of Political and Social Science (vol. 356 November, 1964); and "Education for a World Community" from the Bulletin of the Association of American Colleges (vol. L, no. 4). Also, one file of substantive reports on the East Asian center dating from 1963 to 1964. Some of the reports are duplicates.

Records dating from 1969 to 1971 relate to campus unrest and the business of the University Senate. The records include a number of letters discussing policies regarding demonstrations and discipline. Includes a statement on campus unrest by University president Andrew Cordier (August, 1969) and a press release that quotes a letter from President William J. McGill regarding the disruption of a Puerto Rican history class by a demonstration. Also, substantive memoranda regarding University organization, policies, finances, and other University Senate agenda items. Records dating from 1971 consist of press releases regarding De Bary's appointment as vice president for academic affairs.

de Brito, Mario P., file, 1942. (1 folder)
668/12 1/1942-6/1942

Correspondence between Mario P. de Brito of the Administrative Department of Public Service in Brazil and the secretary of Columbia University. Correspondence relates to the translation of Columbia's bulletin into Portuguese for distribution in Brazil.

De Forest, Robert W., file, 1896-1916. (1 folder)
321/11 10/1896-1/1916

Correspondence between Robert W. De Forest, President of the Charity Organization Society of the City of New York and Secretary of the Metropolitan Museum of Art, and Nicholas Murray Butler, president of Columbia University. Also, correspondence between De Forest and Presbyterian Hospital administrators. Correspondence relates to the establishment of an affiliation agreement between Columbia and

Presbyterian Hospital (ca. 1910-1911), relations between the University and the hospital, and relations between Columbia and the Metropolitan Museum of Art.

de Ynchausti, Manuel Ma., file, 1942-1944. (1 folder)
668/16 7/1942-6/1944

Correspondence between Manuel Ma. de Ynchausti and the provost and secretary of Columbia University. Correspondence relates to Ynchausti's anonymous gift in support of a lecturing position at the University for Dr. Jose Antonio de Aguirre.

Dean, Bashford, file, 1890-1917. (1 folder)
321/10 11/1890-11/1917

Correspondence between Bashford Dean, adjunct professor of zoology at Columbia University, and the president and secretary of the University. Also includes Dean's letters to Henry Fairfield Osborn, Da Costa Professor of Biology at Columbia University. Topics include: field work, research trips, the acquisition of specimens. Includes correspondence describing specimens viewed in the field or at other institutions. Also, correspondence regarding fellowships and facilities in the departments of biology and zoology.

Dean was also director of the College of the City of New York Summer School of Biology which was held at Cold Spring Harbor, New York (ca. 1890). Includes a detailed report discussing the: student body, lectures, curriculum, organization, equipment, and expenses of the school.

Deane, Herbert A., file, 1966-1969. (1 folder)
508/6 11/1966-5/1969

Correspondence between Herbert A. Deane and high level administrators at Columbia University. Deane's appointments included dean of the Graduate Faculties and vice provost of academic planning. Most of the correspondence related to the Graduate Faculties is routine. However, some correspondence relates to: student affairs and discipline, faculty affairs, demonstrations, and relations between students and the administration. Includes Deane's speech on student attitudes towards institutions (1968). In particular, the speech addresses anarchist and nihilist opposition to institutions. As vice provost, Deane was charged with evaluating and revising the University's structure and mission. Includes a proposal for changes to the organization and government of the University (1968). Among other topics, the proposal discusses discipline, the role of the faculty, and the relationship of students to the administration. Also, correspondence regarding Deane's personnel issues.

DeKoff, Irving, file, 1968-1969. (1 folder)
54 /33 7/1968-6/1969

Records regarding the appointment of Irving DeKoff as director of student interests at Columbia University. Most of the records relate to personnel issues and other routine topics.

Del Manzo, Milton C., file, 1941-1951. (1 folder)
386/1 7/1941-10/1954

Correspondence between Milton C. Del Manzo, provost of Teachers College at Columbia University, and the provost and secretary of the University. Topics include membership in the Faculty of Teachers College, student affairs, and enrollment privileges for Teachers College and University courses. Includes a copy of the revised by-laws of Teachers College dated September, 1941.

Delacorte, George T., files, 1962-1970. (2 folders)

508/14-15 9/1962-8/1970

Correspondence between George T. Delacorte, president of Dell Publishing Company, and the president and vice president of Columbia University. Correspondence relates to Delacorte's gifts to Columbia. Includes correspondence regarding funding for the College Walk landscaping project and the erection of gates on College Walk at the Broadway and Amsterdam Avenue entrances to Columbia's Morningside Heights campus. Also includes numerous routine acknowledgement letters.

Delafield, E. C. (Edward C.), file, 1967-1968. (1 folder)
36 /23 7/1967-6/1968

Correspondence between Edward C. Delafield and administrators at Columbia University. Correspondence relates to Delafield's gift to Columbia of his estate, Fieldston Hall, for use as a botanical garden. Topics include: the renaming of the estate as the Edward C. Delafield Botanical Garden, issues regarding taxes and the rebuilding of city streets through and around the estate, possible uses for the house and land, and the question of who would live in the main house at the estate. Includes a report regarding the estate and Delafield as well as a newspaper clipping regarding the gift of the estate. Also includes correspondence regarding Delafield's complaints that the property was not being used as he intended.

DelliQuadri, Fred, files, 1959-1967. (6 folders)
501/15-20 9/1959-6/1967

Correspondence between Fred DelliQuadri, dean of the New York School of Social Work, and high level administrators at Columbia University. The records consist of correspondence and reports relating to the school. Topics include: faculty appointments, events, funding for the school, alumni relations, development, cooperation between the school and social service agencies, gifts to the school, the management of loan funds, and faculty affairs. Also, many of the records dating from 1964 to 1965 consist of correspondence and reports regarding the Mobilization for Youth program, which was established to control and prevent juvenile delinquency on Manhattan's Lower East Side. Also includes a file of records regarding a reception for Dean DelliQuadri and his wife.

Records related to the school of social work include: records regarding the school's change of name to the "Columbia University School of Social Work" (1962); by-laws of the school's advisory council and a summary report regarding the council (January, 1963); annual reports of the school from the 1961-1962, 1963-1964 and 1965-1966 academic years; and a proposal to establish a center for training and research in intergroup relations to be named for Eleanor Roosevelt (July, 1966).

DeNisco, Adam A., file, 1961-1965. (1 folder)
504/16 7/1961-6/1965

Correspondence between Adam DeNisco, Columbia University's security officer, and University administrators. The correspondence is routine.

Devine, Edward T., file, 1900-1918. (1 folder)
321/12 1/1900-5/1918

Correspondence between Edward T. Devine, director of the School of Philanthropy and general secretary of the Charity Organization Society of the City of New York, and high level administrators at Columbia University. Correspondence documents Columbia's activities in relation to social work, social services, charities, and hospitals.

Also, correspondence regarding the School of Philanthropy. Topics include: Columbia's financial support for the school, relations between the school and the University, and faculty appointments in the school. Devine also served as a special representative of the American Red

Cross. Includes correspondence discussing his work as a representative of the Red Cross after the San Fransisco earthquake of 1906, as an observer of the condition of German prisoners in Russian camps during World War I, and as a relief worker in Paris between 1916 and 1918. Much of this correspondence is administrative. However, there is some discussion of Devine's activities and of conditions in the field.

Dewey, John, file, 1898-1939. (1 folder)
321/13 7/1898-10/1939

Correspondence between John Dewey, professor of philosophy in the Department of Philosophy and Psychology at Columbia University, and the president and secretary of the University. Correspondence relates to the department. Topics include: special lectures, facilities, faculty appointments, budgeting, fellowships, and course scheduling. Also, correspondence regarding Dewey's personnel issues and memberships on University committees.

Dewey, Thomas E., file, 1953-1954. (1 folder)
670/32 7/1953-4/1954

Correspondence between Thomas E. Dewey, governor of New York, and Columbia University administrators. Correspondence relates to invitations for Dewey to speak at University events. Includes invitations for Dewey to speak at the 25th anniversary of the Columbia-Presbyterian Medical Center.

Dibrell, A. G. (Aquilla Gibbs), file, 1956-1959. (1 folder)
493/22 9/1956-6/1959

Correspondence between Aquilla G. Dibrell, professor of naval science in the Naval Reserve Officers Training Corps (NROTC) at Columbia University, and University administrators. Correspondence relates to the NROTC program. Topics include: facilities, prizes and awards, personnel, and NROTC policies and programs. Includes invitations.

Dickey, Frank A., files, 1911-1919. (2 folders)
665/13-14 3/1911-3/1919

Correspondence between Frank A. Dickey and the president, secretary, and consulting engineer of Columbia University. Dickey served as assistant registrar and registrar of the University. Correspondence relates to the numerous responsibilities of the Registrar's Office. Topics include: fees, classroom size, examination procedures, student records, and diplomas. Includes a report on examination procedures in the law school and a report on the operation of the student mail system.

Dickson, Lois, file, 1956-1958. (1 folder)
495/26 11/1956-6/1958

Correspondence between Lois Dickson, acting foreign student advisor at Columbia University, and University administrators. Correspondence relates to issues involving international students. Topics include: admissions, orientation, financial aid, immigration and visas, and events. Includes: correspondence regarding admissions and financial aid for Hungarian students during the 1950s; directories of international students dating from 1957; and a copy of Columbia Worldwide, the international student newsletter. According to a note in the file, correspondence dated prior to 1956 is filed under Lois D. Stitch.

Dielman, Frederick, file, 1905-1907. (1 folder)
660/8 2/1905-12/1907

Correspondence between Frederick Dielman of the National Academy of Design and the president of Columbia University. Correspondence relates to an agreement between the University and the academy and the formation of a faculty of fine arts at Columbia.

Dillenberger, John, file, 1952-1953. (1 folder)
669/51 7/1952-5/1953

Correspondence between John Dillenberger, associate professor of religion and acting executive officer of the Department of Religion at Columbia University, and high level University administrators. Correspondence relates to administrative issues involving the department. Includes supporting documents for a report on the relationship between Columbia and Union Theological Seminary.

Dilworth, Carolyn C., file, 1953-1954. (1 folder)
670/33 7/1953-6/1954

Correspondence between Carolyn C. Dilworth, administrative assistant to the dean of the School of Law at Columbia University, and University administrators. Correspondence relates to various issues. Topics include: the school's Hardship Fund, a gift to the school from Mrs. Harlan Fiske Stone, prizes, and student affairs.

Dinsmoor, William Bell, files, 1934-1954. (2 folders)
375/14-15 7/1934-6/1954

Correspondence between Professor William Bell Dinsmoor and the high level administrators of Columbia University. Dinsmoor held appointments as professor of architecture and, later, professor of archeology. He served as executive officer of the Department of Fine Arts, which was reorganized as the Department of Fine Arts and Archeology. Records relate to the department and to attempts to establish a University arts center.

Most of the records dating from the 1930s consist of correspondence, reports and proposals which evaluate the faculty, organization, curriculum, and future needs of the Department of Fine Arts. Correspondence and budgets also document the routine business of the department during this period. Topics include: budgeting, finances, faculty affairs, and relations with the Metropolitan Museum of Art. In particular, the correspondence discusses the appointment of Professor Margaret Beiber, who was a displaced German scholar, and her status in the department.

Most of the records dating from the 1940s to the 1950s consist of correspondence and budgets relating to the department. Topics include: faculty affairs, faculty appointments, budgeting, and finances. Includes proposals to establish a fine arts center and a University art museum (ca. 1947). Also includes correspondence regarding a proposed "Apollinic Festival" of fine arts, letters, and sciences (ca. 1936). Also, correspondence regarding Dinsmoor's personnel issues and research.

Dirlick, Richard, files, 1958-1960. (2 folders)
500/16-17 8/1958-9/1960

Correspondence between Richard Dirlick, an employee in the Alumni Records Center at Columbia University, and University administrators. Most of the records consist of routine forms relating to alumni mailings and address updates.

Dittmar, Moritz A., files, 1948-1954. (2 folders)
425/16-17 11/1948-5/1954

Records forwarded from Moritz A. Dittmar to Columbia University president Grayson Kirk. Dittmar was secretary of Columbia University's College of Pharmacy. Records include: minutes of the Board of Trustees of the College of Pharmacy; the by-laws of the college; and reports from the dean, treasurer, and other administrators of the college.

Dix, Morgan, files, 1890-1908. (2 folders)
660/9-10 2/1890-5/1908

Correspondence between Morgan Dix and the president of Columbia University. Dix was rector of the Parish of Trinity Church in New York City, a Columbia trustee, and a member of the trustees' committee on honors. Much of the correspondence relates to honorary degrees, University ceremonies, and faculty appointments. Dix also served on the Committee on the Course and the Committee on Education. Correspondence dating from 1890 to 1895 relates to the curriculum in a number of Columbia's schools. Also includes: correspondence regarding religious issues involving the teaching of Hebrew scriptures (April, 1904); Dix's recommendation letters for candidates for admission to the University; and newspaper clippings regarding his death in 1909.

Dobbie, Elliott V. K., file, 1946-1947. (1 folder)
668/30 8/1946-6/1947

Correspondence between Professor Elliot V. K. Dobbie and Columbia University administrators. Correspondence relates to the Faculty of Philosophy. Topics include faculty appointments and salaries.

Dodd, David L., file, 1948-1952. (1 folder)
427/16 7/1948-5/1952

Correspondence between David L. Dodd, associate dean of the Graduate School of Business at Columbia University, and University administrators and faculty. Most of the records relate to the school. Topics include: course scheduling, facilities, personnel, and financial aid. Includes a 1952 proposal regarding the revision of accounting courses for the business major. Also, correspondence regarding the reorganization of the University's administration that took place in 1949 and the establishment of the Office of the Vice President for Business Affairs.

Dodds, Harold W., file, 1953-1954. (1 folder)
448/9 2/1953-4/1954

Correspondence between Harold W. Dodds, president of Princeton University, and high level administrators at Columbia University. The records consist of correspondence and press releases relating to Dodds' address before the Columbia University Bicentennial opening dinner. Includes the text of his address. Also, correspondence between Dodds and University president Grayson Kirk regarding the Association of American Universities. Includes memoranda from Dodds regarding the response to a statement on academic freedom that was released by the association in March, 1953.

Dodge, Grace H., files, 1893-1914. (3 folders)
321/14-16 2/1893-12/1914

Correspondence between Grace H. Dodge, a founder and benefactor of Teachers College at Columbia University, and University presidents Seth Low and Nicholas Murray Butler. Most of the correspondence is between Dodge and President Low. Topics include: the representation of Teachers College on University governing bodies, financial relations between the College and the University, the extension of University privileges to Teachers College students, faculty appointments, issues regarding women students, and the administration of Teachers College and Columbia University. Includes correspondence regarding religious quotas for admission to the Horace Mann School at Teachers College (ca. 1908). Correspondence between Dodge and President Butler deals primarily with Teachers College finances and the membership of the college's board of trustees. Includes correspondence regarding Butler's plan to absorb the Teachers College board into the University's board of trustees and the affiliation of the two institutions in 1914.

Dodge, M. Hartley, files, 1901-1964. (17 folders)
323/1-17 5/1901-4/1964

Correspondence between Marcellus Hartley Dodge and the trustees and high

level administrators of Columbia University. Dodge was an alumnus, benefactor, and trustee of the University and also served as clerk of the University's board of trustees. Contains mostly routine business or courtesy correspondence on a variety of topics as well as invitations, cover letters, and acknowledgement letters. Also, correspondence relating to fund raising, campus development, the acquisition of real estate, gifts to the University, donor relations, and trustee relations.

Dodge, William E., file, 1890-1903. (1 folder)
660/12 4/1890-6/1903

Correspondence between William E. Dodge, a benefactor of Columbia University, and University president Seth Low. Most of the correspondence relates to Earl Hall, Columbia's nondenominational religious and social center. Dodge funded Earl Hall as a memorial to his son.

Dohr, James L., files, 1951-1960. (7 folders)
437/9-15 7/1951-4/1960

Correspondence between James L. Dohr, professor of accounting in the Graduate School of Business at Columbia University, and University president Grayson Kirk. Dohr also held appointments as a special assistant to the president and the director of the Institute of Accounting. The records relate to a survey and evaluation of Columbia's financial and accounting procedures (ca. 1957-1958) and the reorganization of the University's budget, accounting, and financial reporting operations (ca. 1959-1960). Also, routine gift acknowledgement letters. Dohr was also a special assistant to President Kirk. Includes correspondence with the president on a variety of topics.

Dombroff, Seymour, file, 1955-1956. (1 folder)
671/57 8/1955-6/1956

Correspondence between Seymour Dombroff, associate professor of naval science at Columbia University, and high level University administrators. Correspondence relates to the Naval Reserve Officers Training Corps (NROTC). Topics include: facilities, expenditures, prizes and awards, and faculty appointments. Includes copies of a Navy directive regarding the transfer of Air Force Reserve Officers Training Corps (AFROTC) students to the NROTC program.

Donald, David Herbert, file, 1952-1953. (1 folder)
669/52 10/1952-4/1953

Correspondence between David Herbert Donald, associate professor of history, and the secretary of Columbia University. Correspondence relates to funding for Donald's research project and his retirement plan.

Donovan, William J., file, 1946-1947. (1 folder)
668/31 7/1946-6/1947

Correspondence between Major General William J. Donovan and Columbia University administrators. Among other topics, the correspondence relates to Donovan's honorary degree from Columbia.

Donzelot, Pierre, file, 1953-1955. (1 folder)
451/11 11/1953-6/1955

Correspondence between Pierre Donzelot and high level administrators at Columbia University. Donzelot was director general of the French Ministry of National Education and permanent representative of French universities in the United States. Correspondence relates to Donzelot's honorary degree from Columbia as well as arrangements for events and visits to the University. Includes a catalog from an exhibition entitled "French Universities and their Pursuit of Freedom." Includes invitations and routine correspondence. Some of the correspondence is in French.

- Dougherty, Richard A., file, 1954-1955. (1 folder)
671/23 9/1954-6/1955
Correspondence between Richard A. Dougherty, deputy commissioner of community relations in the New York City police department, and Robert Harron, assistant to the president of Columbia University. Correspondence relates to publicity for the police department's community projects, including Little League teams in Harlem. Other topics include: Morningside Heights, Inc., a community development and urban renewal program that included Columbia and other area institutions; security at public events during Columbia's 1954 bicentennial celebration; and arrangements to provide Dougherty with tickets to Columbia athletic events.
- Dougherty, Richard Erwin, file, 1953-1955. (1 folder)
451/12 7/1953-3/1955
Correspondence between Richard Erwin Dougherty and Columbia University president Grayson Kirk. The records consist of correspondence and reports regarding the University's project to fund an engineering center. Dougherty chaired the committee in charge of planning the center. Topics include the: funding, long-range planning, mission, and design of the center. Includes a memorandum (February, 1954) from James K. Finch, dean emeritus of the School of Engineering. The memorandum recounts the history of the school's space problems.
- Douglas, Archibald, files, 1919-1941. (3 folders)
348/19-21 3/1919-5/1941
Correspondence between Archibald Douglas, a trustee of Columbia University, and the president and secretary of the University. Correspondence relates to a variety of issues. Topics include: the work of the stadium committee and planning for the University's stadium, planning for a school of international affairs, scholarships in the Faculty of Applied Science, gifts to Columbia, and University finances. Includes a report on the gift to Columbia of the Nevis Estate in Irvington-on-Hudson, New York. Also includes a report on the University's ambulance corps during World War I.
- Dowling, Noel Thomas, files, 1947-1955. (2 folders)
411/2-3 9/1947-5/1955
Correspondence between Noel Thomas Dowling, Nash Professor of Law at Columbia University, and high level University administrators. Dowling advised the University administration on a variety of policy decisions and administrative issues. Records relate to the reorganization of the University's administrative structure in 1949, retirement policies (ca. 1947-1953), and the rights of student groups to bring speakers to campus (ca. 1950-1951).
- The records include correspondence and drafts (ca. 1947-1949) regarding the restructuring of the University's administration and the establishment of the Development Committee, Development Office, and Office of the Vice President for Business Affairs. Also, correspondence, proposals, and reports (ca. 1947-1953) documenting retirement policies and the Committee on Retirement Plans. Also includes correspondence and a file of working papers (ca. 1950-1951) documenting the work of the Committee on Student Organizations and Speakers to establish policies governing student groups. Also, correspondence (ca. 1954-1955) regarding Dowling's honorary degree from Columbia.
- Dowling, Robert W., file, 1954-1955. (1 folder)
451/13 1/1954-5/1955
Correspondence between Robert W. Dowling and Columbia University administrators. Dowling was president of the City Investing Company and

chairman of the Policy Committee of the New York City Department of Commerce and Public Events. The records consist of correspondence and invitations relating to arrangements for events and committee meetings. Includes committee minutes dating from January and April, 1955.

Downing, Augustus S., files, 1904-1926. (3 folders)
323/18-20 2/1904-4/1926

Correspondence between Augustus S. Downing, first assistant commissioner of education in the New York State Education Department, and the president and secretary of Columbia University. Topics include: Columbia's authority to grant degrees and the recognition of new degrees offered by the University, legislation affecting educational institutions, and state scholarships. Includes a detailed letter dated April, 1910, in which Downing responds to Columbia's proposal for the establishment of a department of agriculture at the University.

Draper, A. S. (Andrew Sloan), file, 1898-1910. (1 folder)
660/12 3/1898-1/1910

Correspondence between Andrew S. Draper and the president of Columbia University. Draper served as president of the University of Illinois and, beginning in 1904, as commissioner of education in the New York State Education Department. Correspondence dating from 1898 to 1904 relates to attempts to get Draper to accept an appointment as superintendent of schools for New York City. Also includes correspondence regarding Draper's honorary degree from Columbia. Correspondence dating from 1904 to 1909 relates to a variety of issues involving higher education. Topics include: Draper's plan for the organization of the New York State Education Department; a failed attempt to promote cooperation between the education department and the College Entrance Examination Board and the creation of the New York State Examinations Board (1905); and Columbia's "combined course" of overlapping college and professional education. Includes invitations and routine correspondence.

Dresser, Daniel LeRoy, file, 1899-1907. (1 folder)
660/13 4/1899-4/1907

Correspondence between Daniel LeRoy Dresser, an alumnus of Columbia University, and the president of the University. Dresser appears to have been a benefactor of the University. Correspondence relates to: fund raising and planning for the purchase of the South Field extension to Columbia's Morningside Heights campus; Columbia's 1905 ban on football; and plans to locate a University athletic field at 220th Street (the Dyckman property) and along the Hudson between 116th and 120th streets. Includes blueprints for an athletic field. Also includes a newspaper clipping, which dates from 1907, regarding Dresser's bankruptcy in 1903.

Drew, Thomas Bradford, files, 1948-1957. (2 folders)
425/18-20 7/1948-6/1957

Correspondence between Thomas Bradford Drew, executive officer of the Department of Chemical Engineering at Columbia University, and high level University administrators. The records consist of correspondence, budgets, and policies relating to the department. Topics include: arrangements for courses, equipment, faculty affairs, student affairs, personnel, the retention of faculty members, and the administration of the department's Chandler Chemical Museum. Also, correspondence and working papers of the Committee on Industrial Research dating from the 1950s. Topics include: the funding, personnel, and administration of sponsored research projects; policies regarding research and development contracts; and the administration of research and development contracts.

Dubinsky, David, file, 1943-1951. (1 folder)

669/34 3/1943-8/1951

Correspondence between David Dubinsky, president of the International Ladies Garment Workers' Union, and the associate provost of Columbia University. Correspondence relates to proposals to endow a chair at Columbia as a memorial to Victor Alter and Henry K. Erlich, Jewish labor leaders in Poland who had been executed for political and labor activities. Includes biographical information on Alter and Erlich.

Dudley, David A., file, 1959-1960. (1 folder)
672/58 10/1959-6/1960

Correspondence between David A. Dudley, director of undergraduate admissions at Columbia University, and high level University administrators. Correspondence relates to a variety of topics involving admissions. Records include a paper regarding the introduction of a writing sample as a requirement for college admission; the results of admissions questionnaires that were completed by School of Engineering freshmen; and routine correspondence regarding admissions. Also, correspondence regarding a dispute between Dudley and the University president as well as Dudley's resignation.

Dunn, Charles Wesley, file, 1948-1949. (1 folder)
669/12 7/1948-4/1949

Correspondence between Charles Wesley Dunn and the provost of Columbia University. Correspondence relates to plans to endow a chair and an institute in food law at the University's School of Law.

Dunn, Gano, file, 1928-1933. (1 folder)
354/17 8/1928-6/1933

Correspondence between Gano Dunn, a trustee of Columbia University, and the president and other trustees of the University. Dunn was chairman of the trustee's committee on buildings and grounds. Most of the correspondence relates to the renovation, maintenance, and funding of University buildings. Includes correspondence regarding research facilities and residence halls. Also includes correspondence and reports regarding corruption in the management of the University's power plant (ca. 1933). Also, correspondence regarding the selection of a dean for the School of Engineering (ca. 1929-1930).

Dunn, L. C. (Leslie Clarence), files, 1940-1959. (6 folders)
382/1-6 7/1940-6/1959

Correspondence between Leslie C. Dunn and high level administrators at Columbia University. Dunn held a number of appointments including executive officer of the Department of Zoology, secretary of the University's Faculty Fellowship Fund, director of the Institute for the Study of Human Variation. He was also a member of the Nevis Committee, which oversaw the University's Nevis Estate research facility, and the Committee on the Program, which was established ca. 1941 in order to propose changes to the University curriculum in light of the changing needs of society. Most of the records dating from 1940 to 1945 relate to the zoology department and the Faculty Fellowship Fund, a fund which was established to aid displaced European scholars. Records dating from the 1940s and 1950s also document a variety of subjects related to sponsored research at the University. In particular, the records relate to administrative issues involving research in genetics. Most of the records dating from 1951 to 1959 relate to the Nevis Biological Field Station, the Nevis Committee, or the Institute for the Study of Human Variation. Also, correspondence regarding Dunn's personnel issues and a memorandum (May, 1943) regarding his research on genetics. Includes his 1937 Armistice Day radio address on science and democracy and science and the arts. There is a gap in the records between 1949 and 1951.

Records related to the Department of Zoology consist of correspondence

and budgets. Topics include: faculty appointments, equipment, facilities, appropriations, expenditures, faculty affairs, budgeting, the administration of grants and sponsored projects, and the administration of research projects. Includes correspondence regarding the celebration of the department's 50th anniversary in 1942, joint programs with the American Musuem of Natural History, and the Jessup Lectures. Also includes a proposal for a Navy training program (November, 1942). The proposal discusses the purpose, instructional method, curriculum, and staffing of the program. Records related to the Faculty Fellowship Fund include correspondence and reports documenting assistance to scholars who fled Europe between 1935 and 1945. Topics include: faculty appointments; financial, salary, and immigration issues involving displaced scholars; and fund finances. Includes a 10-year summary report which discusses the fund's mission and the effects of World War II on scholars. Also includes a list of aid recipients from 1935 to 1941.

Records relating to research include correspondence, reports, questionnaires, and papers. The materials were compiled in 1945 in response to a survey by the government's Office of Scientific Research and Development (OSRD) that studied scientific research in American universities. Topics include: research expenditures, research policies, and general issues involving research funding. Records related to the Nevis Biological Field Station and the Nevis Committee include correspondence and reports. Also, correspondence, reports, announcements, proposals, and bibliographies relating to the Institute for the Study of Human Variation. Topics include: the administration of genetics and biology research projects, facilities, research funding, budgeting, and faculty affairs. In particular, the records deal with the establishment and eventual closing of the institute. Includes a report regarding the institute's research activities (July, 1956). Also includes a proposal to establish a genetics department (April, 1948).

Dunning, John R., files, 1949-1969. (28 folders)
429/1-22 7/1949-6/1959
430/1-6 7/1959-3/1969

Correspondence between John R. Dunning and faculty and high level administrators at Columbia University. Dunning held a number of appointments including: professor of physics, director of scientific research, chairman of the Committee on Government Aided Research, chairman of the Development Committee on Science and Research, and dean of the School of Engineering. Records relate to: the Department of Physics; the Division of Scientific Research; the School of Engineering, which became the School of Engineering and Applied Science; the establishment of the University's engineering center; and Dunning's personnel issues and career. Also, correspondence and minutes (ca. 1950) regarding the Eugene Higgins Trust and a 1949 proposal regarding the gift to the University of Arden House and the use of the property.

Records regarding the Department of Physics consist of routine correspondence. Topics relating to the department include the Pupin Medal and departmental personnel. Records regarding research consist of correspondence, lists, financial records, and proposals. Related topics include: financial administration, indirect costs, expenditures, appropriations, research and development contracts, government contracts, the management of special funds, facilities, faculty appointments, payments to research associates, and the administration of faculty and research personnel. Includes records regarding the electron microscope, aeronautics, and atomic energy.

Records relating to the School of Engineering consist of correspondence, budgets, clippings, proposals, reports, and pamphlets. Topics include:

scholarships, professorships, faculty appointments, personnel, departmental business, enrollment, the administration of the Dean's Office, the curriculum, research contracts awarded to the school, degrees, faculty affairs, budgeting, the establishment of programs, and student affairs. Includes minutes of faculty meetings (ca. 1956-1957) as well as minutes of the Electronics Research Laboratories Administrative Board and related records (ca. 1958-1959). Also includes: correspondence (ca. 1961) regarding the establishment of the School of Engineering and Applied Science, Dunning's 1962 report on the school and the relationship between science and engineering, and correspondence (ca. 1964) regarding the school's centennial anniversary. Records relating to the Engineering Center consist of correspondence, reports, proposals, and acknowledgement letters (ca. 1950-1956). Topics include fund raising for the center and the design of the center.

Records relating to Dunning's personnel issues and career include correspondence, press releases, and a 1968 biographical statement. Topics include his involvement in atom splitting research at the University in 1939 and his resignation as dean of the School of Engineering and Applied Science in 1969. Includes the proceedings of a press conference on engineering manpower and scientific training in the United States and the Soviet Union that was held in July, 1955. Also includes correspondence, by-laws, and a certificate of incorporation relating to the establishment of the Basic Science Foundation (ca. 1959). The foundation supported research in science and engineering.

Dunning, William Archibald, file, 1891-1918. (1 folder)
321/17 2/1891-6/1918

Correspondence between William Archibald Dunning, professor of history in the Department of History at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of History. Topics include: course scheduling, staffing needs, budgeting, faculty appointments, the curriculum, teaching assignments, and personnel. Also, a report regarding the establishment and organization of a faculty advisor program and correspondence regarding Dunning's personnel issues.

Dwight, Arthur S., file, 1919-1923. (1 folder)
667/7 9/1919-2/1923

Correspondence between Arthur S. Dwight and Columbia University's president, secretary and clerk of the board of trustees. Dwight was a trustee of the University and chairman of the trustees' committee on buildings and grounds. Correspondence relates to the business of the committee on buildings and grounds and plans for the erection of a war memorial. Includes minutes and a blueprint from a joint meeting of University trustees and faculty members from the Schools of Mines, Engineering, and Chemistry (November, 1920). The records relate to the organization of the schools, the recruiting of faculty members, and publicity for the schools.

Dyke, Dorothy Louise, file, 1962-1965. (1 folder)
18 /22 5/1962-7/1965

Correspondence relates to the closing of University records on Dorothy Louise Dyke and her husband, Dunward H. Dyke.

Earle, Ethel Deodata, file, 1905-1909. (1 folder)
660/14 12/1905-11/1909

Correspondence between Ethel Deodata Earle and the president and trustees of Columbia University. Ethel Earle was the widow of Mortimer L. Earle, a professor of classical philology at Columbia's Barnard College. Correspondence relates to Professor Earle's death and Mrs. Earle's efforts to secure a pension from the University.

East, Bion R., file, 1947-1948. (1 folder)
668/46 7/1947-6/1948
Correspondence between Bion R. East, dean of the School of Dental and Oral Surgery at Columbia University, and University administrators. Correspondence relates to the school. Topics include: appropriations and expenditures, the opening of the school's Kamen Seminar Room, and prizes awarded by the school.

Eastwood, R. Parker (Robert Parker), files, 1952. (2 folders)
670/1-2 7/1952-8/1952
Correspondence between Robert Parker Eastwood, assistant dean of the Graduate School of Business at Columbia University, and University administrators. Correspondence relates to the school. Topics include routine personnel administration and faculty affairs. Includes materials that were submitted to the committee in charge of deciding whether to continue undergraduate instruction at the business school.

Eden, Anthony, file, 1951-1952. (1 folder)
669/35 7/1951-1/1952
Correspondence between Anthony Eden, British secretary of state for foreign affairs, and Grayson Kirk, the vice president and provost of Columbia University. Includes correspondence with Arthur Hays Sulzberger, publisher of the New York Times. Correspondence relates to Eden's honorary degree from Columbia and his appointment to deliver the Gabriel Silver Lectures. Includes copies of Eden's speech at the honorary degree ceremony and programs from the ceremony.

Edman, Irwin, files, 1946-1954. (2 folders)
411/19-20 7/1946-9/1954
Correspondence between Irwin Edman, executive officer of the Department of Philosophy at Columbia University, and the acting president and secretary of the University. The records consist of correspondence and budgets relating to the department. Topics include: prizes, special lectures, budgeting, staffing needs, faculty appointments, faculty affairs, and budgeting. Includes correspondence regarding the awarding of the Butler Medal and the Woodbridge Prize. Also, correspondence regarding Edman's personnel issues, committee memberships, and professional activities. Includes a memorial biographical pamphlet regarding Edman.

Egbert, J. C. (James Chidester), files, 1894-1942. (14 folders)
324/1-14 6/1894-6/1942
Correspondence between James Chidester Egbert, and high level administrators at Columbia University. Egbert held numerous posts at the University including director of the Summer Session; director of the School of Business; and director of Extension Teaching, Columbia's continuing education division. Correspondence dating from the 1890s relates to the funding of the American School of Classical Studies in Rome.

Topics related to the Summer Session include: faculty appointments, publicity and advertising, budgeting, expenditures, finances, events, tuition and fees, and the organization and operation of the summer program. The correspondence also documents the role of the school in the University system and its administrative and financial relationship to the University. Topics related to Extension Teaching include: expenditures, tuition and fees, faculty appointments, instructional costs, course scheduling, teaching assignments, finances, budgeting, the curriculum, and personnel. Includes correspondence regarding Home Study, the University's correspondence course. Also includes correspondence regarding the use of radio as an educational resource. Also, routine

correspondence relating to the School of Business. Includes correspondence proposing the addition of the subject of economic geography to the curriculum of the school. Also, correspondence regarding Egbert's work on numerous committees including a committee to study the relationship between Columbia University and Teachers College, the Committee on Religious Work, and the University Commons Committee.

Egbert, Lester D., files, 1948-1959. (2 folders)
425/21-22 8/1948-1/1959

Correspondence between Lester D. Egbert and high level administrators at Columbia University. Egbert was president of Brown, Crosby & Co., Inc. and a trustee of Columbia University. He chaired the trustees' development committee and served on numerous other trustee committees. Correspondence dating from 1948 to 1949 relates to the establishment of a retirement plan for the University's non-academic employees. Records dating from the 1950s consist of correspondence and minutes relating to development and alumni relations. Includes a 1954 report regarding the University's development program. Also, routine correspondence regarding trustee business and Egbert's gifts to the University.

Egleston, Thomas, file, 1890-1899. (1 folder)
660/15 1/1890-10/1899

Correspondence between Professor Thomas Egleston and the president of Columbia University. Egleston held appointments as professor of metallurgy and professor emeritus of metallurgy in the School of Mines. Correspondence relates to the school. Topics include: the school's facilities at Columbia's 49th Street campus; the reorganization of departments in the school (ca. 1892-1893); Egleston's efforts to create a metallurgical laboratory and to increase funding for metallurgical collections and supplies (1896); and the donation of Egleston's collection of specimens, books, and periodicals (1897). Includes correspondence regarding the history of the School of Mines and the evaluation of other mining schools (July, 1894).

Eilenberg, Samuel, file, 1957-1960. (1 folder)
495/27 7/1957-5/1960

Correspondence between Samuel Eilenberg, executive officer of the Department of Mathematics at Columbia University, and University administrators. Correspondence relates to the department. Topics include: personnel, faculty appointments, finances, and facilities.

Eisenhower, Dwight D., files, 1947-1961. (10 folders)
411/4-13 7/1947-5/1961

Correspondence between Dwight D. Eisenhower and the trustees and high level administrators of Columbia University. Also includes: correspondence between University administrators regarding Eisenhower, correspondence between Eisenhower's staff and the University, and letters that were received by Eisenhower and then forwarded to the University for handling. Eisenhower was president of the University from 1948 to 1953. (He took leave without pay in 1951 in order to campaign for president.) Most of the records relate to the period prior to his arrival and the period immediately following his resignation. Although the records do include some materials dating from his term as president of the University, they are not a comprehensive record of his administration.

Includes correspondence and minutes regarding preparations for Eisenhower's inaugural as president of the University as well as invitations, programs, and printed copies of his inaugural address. Also includes correspondence regarding Eisenhower's move to Columbia and his plans for the operation of the President's Office. Also: letters from Eisenhower regarding his views on his role as president of Columbia and

the University's mission; correspondence regarding the reorganization of the University's administrative structure that took place in 1949; statements regarding a controversy involving funding from Eastern European governments; and a small number of Eisenhower's speeches. Includes his farewell addresses to Columbia's faculty and student body. Also, correspondence and proposals documenting studies by the Conservation for Human Resources Project and the American Assembly, an organization that Eisenhower helped to establish. Other topics include: events, convocations, visits from dignitaries, University development activities, and Columbia's 1954 bicentennial. Includes newspaper clippings regarding Eisenhower's presidential campaign.

Eliot, Charles William, files, 1897-1908. (2 folders)
660/16-17 12/1897-10/1908

Correspondence between Charles William Eliot, president of Harvard University, and Columbia University presidents Seth Low and Nicholas Murray Butler. Correspondence relates to a range of subjects involving Columbia and higher education in general. Topics include: admissions criteria for graduate schools, efforts to develop standardized entrance examinations for admission to college, the establishment of Barnard College, the reform of collegiate athletics, Columbia's athletic facilities, and efforts to establish a school of archeology and ethnography in Mexico City. Includes: detailed letters from President Low regarding the development of Columbia's Collegiate Course for Women, which allowed female students to audit courses at the University; correspondence regarding President Butler's interest in making knowledge of the Bible as literature a prerequisite for college admission; and correspondence regarding the decision to change Columbia's name from "Columbia College" to "Columbia University."

Elizabeth II, Queen, file, 1957. (1 folder)
679/26 7/1957-10/1957

Correspondence between Hugh Bullock, president of the Pilgrims of the United States and the English Speaking Union, and Bernard M. Shanley, secretary to President Dwight D. Eisenhower. Correspondence relates to a invitation to attend a dinner in honor of Elizabeth II, Queen of England.

Elliott, Edward S., file, 1940-1943. (1 folder)
380/18 7/1940-5/1943

Correspondence between Edward S. Elliott, director of athletics at Columbia University, and University provost Frank D. Fackenthal. The records consist of correspondence and budgets relating to the Department of Physical Education and the Division of Intercollegiate Athletics. Topics include budgeting and gifts to the department. Includes a report on the University's intramural sports program for 1941.

Ely, Richard Theodore, file, 1928-1929. (1 folder)
667/28 10/1928-2/1929

Correspondence between Richard Theodore Ely, director of the Institute for Research in Land Economics and Public Utilities, and the president of Columbia University. Correspondence relates to the proposed relocation of the institute from Northwestern University to Columbia. The proposed move was not completed due to a lack of funding and office space.

Emerson, Harold E., files, 1965-1971. (2 folders)
507/21-22 7/1965-6/1971

Correspondence between Harold E. Emerson and high level administrators at Columbia University. Emerson held appointments as executive director of Columbia's National Alumni Program and vice president of development and alumni relations. Correspondence relates to alumni events and

programs, development, gifts to Columbia, and routine administrative issues regarding alumni and the Office of Development and Alumni Relations. Includes routine invitations.

- Englund, John E., file, 1955-1958. (1 folder)
434/8 7/1955-6/1958
Correspondence between John E. Englund, executive officer of the Department of Mechanical Engineering at Columbia University, and University administrators. Correspondence relates to the department. Topics include: personnel, faculty appointments, finances, expenditures, and equipment.
- Ennis, Anne B., files, 1950-1958. (7 folders)
434/1-7 8/1950-1/1958
Correspondence between Anne B. Ennis and Columbia University administrators. Ennis was the University paymaster. Records relate to the routine processing of salary and benefits payments.
- Erfp, Armand G., file, 1959-1961. (1 folder)
501/23 9/1959-5/1961
Correspondence between Armand G. Erfp and high level administrators at Columbia University. Erfp was chairman of Columbia Associates, a group of benefactors who agreed to make regular contributions to Columbia's general fund. Topics include gifts to the University and University finances.
- Erskine, John, file, 1911-1918. (1 folder)
665/15 3/1911-6/1918
Correspondence between Professor John Erskine and the president of Columbia University. Erskine was a professor of English at Columbia University and acting director of the Education Department of the YMCA of Greater New York. Correspondence dating from 1911 to 1917 relates to Columbia's english department. Topics include delinquent students and the use of profanity during English courses. Records dating from 1918 document Erskine's work for the YMCA in France during World War I. Includes YMCA Educational Department reports and pamphlets.
- Ettinger, Karl E., file, 1954. (1 folder)
670/34 1/1954-2/1954
Correspondence between Columbia University administrators and Karl E. Ettinger, a research consultant for the congressional Special Committee to Investigate Tax Exempt Foundations. Records relate to foundation support for colleges and universities. Includes a questionnaire and supporting documents regarding funding from foundations. Also includes a chronological list of contributions to the University from foundations between 1920 and 1953.
- Evans, Austin P., files, 1934-1952. (2 folders)
375/16-17 7/1934-6/1952
Correspondence between Austin P. Evans and the high level administrators of Columbia University. Evans was a professor of history, executive officer of the Department of History, and chairman of the Committee on Instruction of the Faculty of Political Science. Most of the correspondence relates to the Department of History. Correspondence also relates to the Program in International Administration and the University Seminars. The University Seminars promote interdisciplinary, inter-institutional study and discussion of a variety of topics and problems.
- Topics related to the department of History include: staffing needs, teaching loads, faculty affairs, professorships, faculty recruiting, appropriations, budgeting, the curriculum, the Bennett Prize, and

fellowships. Topics related to the Program in International Administration include: faculty appointments, degrees, scholarships, the curriculum, and enrollment between 1940 and 1943. Includes reports on the program.

Also, correspondence and reports documenting the work of the Committee on Instruction. The committee approved courses and academic programs and also oversaw other issues involving the academic affairs of the University. Also, a proposal and correspondence regarding the University Seminars, which were established to promote interdisciplinary, inter-institutional discussion of a range of topics and issues. Topics include: the establishment, budgets, format, purpose, and content of the Seminars (ca. 1944-1945). Also includes a 1947 report on the reorganization of the Graduate Faculties.

Evans, Luther Harris, files, 1961-1967. (4 folders)
504/1-4 6/1961-4/1967

Most of the records dating from 1961 to 1962 consist of materials that were forwarded to the Columbia University administration by Luther Harris Evans of the National Education Association. Records from this period relate to two National Education Association projects. Evans chaired a working group that was involved in: providing published materials to developing countries, assisting countries with the establishment of publishing and printing programs, and helping to create government book programs. Includes two files containing the group's report. Also includes correspondence and reports regarding the Educational Implications of Automation Project, which addressed the impact of computers on education. Correspondence dating from 1966 to 1967 relates to Evans' appointment at Columbia as director of international and legal collections. Records from 1967 include materials relating to the work of the National Ellis Island Association, Inc. to develop the Ellis Island site as an historic monument. Also, a report on UNESCO programs that was authored by Evans and a report from the American Conference on Universities and the Quest for Peace, which was held in Lima, Peru, in November of 1964. There is a gap in the records between 1962 and 1966.

Everett, Walter, file, 1953-1957. (1 folder)
451/14 7/1953-3/1957

Correspondence between Walter Everett, associate director of the American Press Institute at Columbia University, and University administrators. The American Press Institute, which was operated by Columbia's Graduate School of Journalism, provided professional development and education programs for journalists. Records relate to the institute's finances and arrangements for events. Includes lists relating to seminars for city editors and lists and biographical information relating to seminars for Latin American journalists. Also includes the minutes of the annual meeting of the American Press Institute which was held in April, 1955. Also, correspondence relating to Everett's personnel issues.

Ewing, W. Maurice (William Maurice), files, 1944-1971. (14 folders)
394/1-14 7/1944-6/1971

Correspondence between Professor Maurice Ewing and the high level administrators of Columbia University, donors, and funding agencies. Ewing held appointments as professor of geology and, later, director of the University's Lamont Geological Observatory. Includes correspondence with University presidents Grayson Kirk, Andrew Cordier, and William McGill. Most of the records consist of correspondence, reports, proposals, clippings, press releases, and photographs. These records relate to the administration, funding, and faculty of the Lamont Geological Observatory, Columbia's facility for research and instruction

in the earth sciences. Also, some items of correspondence relating to the Vetelsen Prize and Vetelsen Visiting Professorship. Includes remarks made at the presentation of the first Vetelsen Prize to Ewing. Also, correspondence regarding Ewing's personnel issues, awards, honors, and professional activities. Includes a photograph of Ewing and copies of some of his published papers.

Topics related to the Lamont Geological Observatory include: staffing needs, faculty recruiting and appointments, faculty standing and accomplishments, the administration of government- and corporate-sponsored research projects, public relations, fund raising, relations between the observatory and the University, facilities, space needs, and the oversight of the observatory's research vessels. Includes correspondence regarding the establishment of the Observatory through a gift from the Lamont Family and subsequent relations between the University, Ewing, and the Lamonts. Also includes correspondence (ca. 1968-1971) regarding a grant in support of the observatory from the Doherty Foundation. Most of the correspondence dating from 1970 to 1971 consists of letters regarding relations between the faculty at Lamont and the University administration. Includes correspondence regarding disciplinary action taken against Professor Bruce C. Heezen. Also includes photographs of the observatory's research vessels.

Also, correspondence, reports, and proposals documenting proposed and actual research projects and instructional programs at the Lamont Observatory. Topics include: cooperation between the observatory and the Bermudan government to establish a seismological research station (ca. 1951-1952), a proposed study of ocean floor movement (ca. 1959), a research cruise to Trinidad in 1952, and the Ocean Sediment Drilling Project (1966). Other projects include: a proposed graduate program in meteorology (ca. 1960), the establishment of the American Association of Universities for Polar Research (ca. 1960), and the Lamont Observatory's involvement in the Apollo 11 mission. Includes a letter dating from January, 1954, which describes an accident on board the observatory's research vessel and the death of one of the crew members.

Facciolo, Francis, file, 1970. (1 folder)
90 /24 2/1970-4/1970

Correspondence regarding Francis Facciolo, a Columbia University student who took part in demonstrations at the University's Kent Hall in November of 1969. Records include: the report of Facciolo's disciplinary hearing (February, 1970), a report on Facciolo's appeal of the judgement that resulted from the hearing (February, 1970), transcripts of the disciplinary hearing, and a letter to the Joint Committee on Disciplinary Affairs regarding Facciolo's appeal.

Fackenthal, Frank Diehl, files, 1905-1969. (59 folders)
481/1-20 7/1905-4/1937
482/1-19 5/1937-4/1944
483/1-20 5/1944-2/1969

Correspondence between Frank Diehl Fackenthal and other high level administrators at Columbia University. Fackenthal held important appointments during his more than 50 years at Columbia. He served as secretary, provost, and acting president of the University. He also chaired a number of committees, was a member of numerous others, and served as a trustee of the University. The records relate to a wide range of subjects. The records consist of: correspondence relating to Fackenthal's time as chief clerk in the Office of the Secretary under Secretary Frederick P. Keppel (1909-1910); correspondence, reports, proposals, and other records relating to Fackenthal's term as secretary of the University (1910-1937); correspondence, reports, and other records relating to his administration as provost (1937-1945) and

Columbia's activities during World War II; correspondence, press releases, and proposals regarding the retirement of long-time University president Nicholas Murray Butler and Fackenthal's term as acting president (1945-1948); correspondence, invitations, cover letters, and other records relating to his term as a trustee and president emeritus (1949-1963); and correspondence regarding his death and memorial (1968-1969). Also, a small amount of correspondence dating from 1905, when Fackenthal was a Columbia College student and manager of the Columbia University Musical Clubs. Includes a list of club alumni.

While serving as secretary of the University under President Butler, Fackenthal handled increasing numbers of tasks and assumed new responsibilities as the University's administration changed and grew. During Fackenthal's administration, the Office of the Secretary became an increasingly important administrative unit. In 1937, Fackenthal was appointed provost, a position which was re-instated in order to give him a post more suited to his responsibilities. Throughout his terms as secretary and provost, Fackenthal worked closely with Butler, responded to his inquiries and suggestions on a wide range of subjects, and undertook a huge number of projects at his request. He also informed Butler of decisions by University committees and answered inquiries from other administrators and faculty. In the correspondence, Fackenthal often provides information or advice on: how to accomplish a task or solve a problem; the use of funds and gifts; the application and interpretation of policies, agreements, statutes, and by-laws; the origin of decisions and policies; and the administration and organization of schools, offices, and departments. Butler and Fackenthal also corresponded regarding how to bring issues to the University's board of trustees and the meaning or result of a trustee resolution. On occasion, they corresponded about the promotion of individual faculty members and officers -- discussing their qualifications, predicting how they might react if not promoted, and determining how to address problems involving the promotion. While Butler was abroad, Fackenthal corresponded with him regarding University news and administrative issues.

Topics related to Fackenthal's term as secretary include: scheduling and keeping the calendar, the administration of University printing services, the preparation and distribution of University publications, the compilation of statistics and information for the president's annual reports, student affairs, scholarship recipients, University mailings, faculty affairs, faculty appointments and recruiting, appropriations, the establishment and membership of committees, financial policies, the management of special funds, administrative issues involving prizes and awards, gifts to the University, fees, faculty standing and performance, faculty personnel administration and benefits, donor relations, University budgetary and financial troubles, honorary degrees, medals, space allocation, and the selection of deans and administrators.

Records of interest dating from Fackenthal's term as secretary include: a report regarding the reinstatement of football, which had been banned at Columbia since 1905 (February, 1915); correspondence relating to Fackenthal's term as secretary of the Kahn Foundation for the Foreign Travel of American Teachers (begins ca. 1927); a statement regarding the leasing of the Rockefeller Center site (December 28, 1928); correspondence regarding the University's new pension plan agreement with the Carnegie Foundation (ca. 1925-1929); correspondence regarding the University's 175 anniversary (ca. 1927-1929); a proposal for the creation of an institute of human behavior (August, 1929); correspondence regarding efforts to establish a Japanese culture center (ca. 1929); and several letters regarding the protests by alumni, donors, and students that ensued when the University agreed to send a

representative to the 500th anniversary of the University of Heidelberg (March, 1936).

As provost, Fackenthal undertook many of the same responsibilities that he had assumed as secretary. However, he did not administer as many routine tasks or respond to as many routine requests for the president. During his term as provost, Fackenthal was involved in: policy issues, University finances and budgeting, the selection of deans and administrators, donor relations, trustee affairs, and honorary degrees. He was also an important figure in the oversight of Columbia's war-time programs during World War II and, as a member of the University Committee on War Research, was involved in the development of Columbia's sponsored research program. Related topics include: the negotiation and administration of government contracts and sponsored research agreements, research policies, security, faculty leaves for national service and research appointments, space allocation, special programs which were established by Columbia during the war, the education of veterans, and veterans' affairs. Includes correspondence regarding the establishment of a training program for the Navy and correspondence regarding the post-war need for an engineering research center and the development of work in engineering and science. Beginning during the 1940s, the records also include reports from the Committee on Honors regarding honorary degree candidates.

Records of interest dating from Fackenthal's term as provost include: a lengthy memorandum evaluating budget resolutions from 1930 to 1940 (January 2, 1940); a report (May 4, 1937) on proposed uses for the Nevis Estate, which was given to the University in 1935, and correspondence regarding the estate (ca. May, 1937); correspondence regarding the creation of a committee to study radio as an educational tool and the formation of a radio department at the University (ca. 1938-1939); correspondence regarding the financial relationship between Columbia and the Institute for Public Administration (ca. 1940); correspondence regarding the establishment of the Office of the Comptroller to oversee certain financial and facilities functions (1942); and a report on a University Council resolution to establish of a school of international affairs (February, 1945).

Records dating from 1945 to 1948 relate to Nicholas Murray Bulter's retirement and Fackenthal's administration as acting president of the University. Beginning in 1946, the records include Fackenthal's statements and speeches on a variety of topics. Other records include: a press release regarding Fackenthal's appointment (October, 1945); a proposal for a campus medical service (November, 1947); statements regarding plans for Columbia's bicentennial celebration in 1954 and a report of the bicentennial committee (ca. April, 1947); records regarding tuition and the composition of the student body (ca. 1948); and the handbook of the Advisory Board of the Graduate School of Journalism (1948).

Following his retirement in 1948, Fackenthal continued to serve as acting president emeritus and a trustee of the University until 1965. Administrators continued to correspond with Fackenthal regarding the origin of policies, decisions, and procedures. Other topics include: Columbia's 1954 bicentennial (ca. 1949-1954), trustee business, and honorary degrees. The records also include: correspondence regarding the major reorganization of the University's administrative structure that took place in 1949; a plan by the Manhattanville Neighborhood Center for community programs and urban renewal (March, 1949); and a memorandum regarding the Columbia University Press that was written in response to the report of the President's Committee on the Educational Future of the University (November, 1957). Fackenthal also served as chairman of the

trustees' committee on education. The records include correspondence regarding committee business and a long-range plan and report (ca. March, 1960) from the committee on the Lamont Geological Observatory, Columbia's center for research and education in the earth sciences. Correspondence dating from 1962 to 1963 relates to Fackenthal's health and his gifts to the University. Records dating from 1968 to 1969 relate to his death from injuries which were received in a car accident that took place in 1965. Topics include his death and memorial service and the Fackenthal Fund. Includes a copy of the Jacques Barzun's address at Fackenthal's memorial service. Also Includes many invitations and cover letters.

Faggi, John A. B., files, 1962-1971. (3 folders)
504/20-22 8/1962-6/1971

Correspondence between John A. B. Faggi, director of the Foreign Student Center at Columbia University, and University administrators. Records dating from 1962 to 1967 consist of correspondence, reports, budgets, and pamphlets relating to international student programs in the Foreign Student Center and the American Language Program. Topics include: events, expenditures, student affairs, services for international students, personnel, faculty affairs, and finances. Includes a number of annual reports. Among other topics, the reports discuss orientation programs, events, facilities, enrollment, requirements, and educational programs. Includes the first issue of Visa, the monthly international student newsletter (March, 1963), and correspondence regarding the World Dance Festival, which was held at Columbia in 1965. Most of the records dating from 1970 to 1971 relate to Faggi's term as director of Casa Italiana, Columbia's Italian culture and educational center. Includes his letter of resignation as director of the center. Also, correspondence regarding Faggi's personnel issues and his letter regarding the robbery of some of his family members. There is a gap in the records between 1967 and 1969.

Falise, Alphonse, file, 1955-1959. (1 folder)
495/9 9/1955-3/1959

Correspondence between Alphonse Falise, Columbia University security officer, and University administrators. Correspondence relates to parking and security incidents.

Farinholt, L. H. (Larkin Hundley), file, 1957-1958. (1 folder)
672/24 7/1957-5/1958

Correspondence between Larkin H. Farinholt and Columbia University administrators. Farinholt held appointments as director of Columbia University's chemical laboratories and assistant to the dean of Columbia College. Correspondence relates to space needs in the chemistry department and Farinholt's personnel issues.

Farnam, Henry W., file, 1913-1915. (1 folder)
665/16 2/1913-5/1915

Correspondence between Henry W. Farnam, professor of economics at Yale University, and the president and secretary of Columbia University. Correspondence relates to Farnam's nomination as Roosevelt Professor for the 1914-1915 academic year. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. Farnam's term as Roosevelt Professor was postponed due to the outbreak of World War I.

Farrar, L. Leighton, file, 1964-1967. (1 folder)
503/24 7/1964-1/1967

Correspondence between L. Leighton Farrar, director of the budget at Columbia University, and University administrators. Correspondence relates to appropriations, the management of accounts, and the

allocation of expenditures. Includes instructions for formulating the University budget. Most of the records are routine.

Feis, Herbert, file, 1955-1956. (1 folder)
671/58 8/1955-6/1956

Correspondence between Herbert Feis and Columbia University administrators. Feis participated in the University Seminar on Peace and held an appointment as an associate in the seminar. The University Seminars promote interdisciplinary, inter-institutional discussion of a variety of problems and issues. For the most part, the records do not relate to the seminars. Correspondence relates to funding for Feis' research project from the Council for Research in the Social Sciences and the administration of the project. Also, correspondence regarding Feis' personnel issues.

Feiss, Carl, file, 1957-1958. (1 folder)
672/25 7/1957-3/1958

Correspondence between Carl Feiss, a city planning and urban renewal consultant, and administrators at Columbia University. Includes a report on the Morningside Heights neighborhood adjoining Columbia. Also includes correspondence regarding Morningside Heights, Inc., a community development and urban renewal organization that included Columbia and other area institutions.

Fellini, Federico, file, 1970. (1 folder)
90 /25 3/1970-5/1970

Records regarding the nomination of Federico Fellini to receive an honorary degree from Columbia University. Fellini declined the invitation.

Fels, William C., files, 1956-1958. (5 folders)
488/11-15 9/1956-4/1958

Correspondence between William C. Fels, associate provost and director for student interests at Columbia University, and University administrators. The records consist of correspondence, statements, and speeches on a wide range of subjects related to the academic and student affairs of the University. Also, Fels was often asked to evaluate plans or reports written by University offices and committees or outside organizations and agencies. Some of his comments are interesting and substantive. Also includes: correspondence and speeches regarding standardized testing; correspondence regarding Fels' appointment; Fels' speech regarding admissions policy and mandatory college education, which was delivered at the Conference on Rising Enrollment on March 30, 1957; and a small amount of correspondence with Fels after he became president of Bennington College.

Topics related to academic and student affairs include: the management of student organizations, policies regarding student organizations, lobbying for educational funding and other issues related to higher education, admissions, housing, fees, financial aid, and financial aid policies. Includes: correspondence regarding the definition of research associates (ca. 1957) correspondence regarding the University's radiation safety protocols (ca. May, 1957), and a study of the roles and organization of University committees (ca. June, 1957).

Fermi, Enrico, file, 1937-1948. (1 folder)
668/47 3/1937-3/1948

Correspondence between Enrico Fermi, professor of physics at Columbia University, and the president and secretary of the University. Correspondence relates to: Fermi's emigration to the United States and appointment at Columbia, staffing needs for his research project on atomic energy, and his departure following World War II in order to

conduct research in New Mexico and the University of Chicago. Also, correspondence regarding Fermi's honorary degree from Columbia.

Ferrero, Guglielmo, file, 1908-1909. (1 folder)
660/18 3/1908-12/1909

Correspondence between Guglielmo Ferrero and the president of Columbia University. Correspondence relates to a lecture series that was given by Ferrero at the University and Ferrero's honorary degree from Columbia.

Fife, Robert Herndon, files, 1920-1948. (6 folders)
349/10-15 3/1920-2/1948

Correspondence between Robert Herndon Fife, Gebhart Professor of Germanic Languages at Columbia University, and high level University administrators. Fife held a number of appointments including executive officer of the Department of Germanic Languages and chairman of the Council for Research in the Humanities. Correspondence relates to the Department of Germanic Languages and the Department of Eastern European Languages.

Topics related to the Department of Germanic Languages include: faculty affairs, arrangements for courses, publication of the Germanic Review, faculty appointments and recruiting, personnel, budgeting, enrollment, staffing needs, and special lectures. Includes correspondence regarding special lectures in Swedish during the 1940s; the Queen Wilhelmina Lectureship; and the administration of Deutches Haus, Columbia's German culture and educational center. Also includes departmental budgets.

Fife was chairman of the Advisory Committee to the Dean on the Department of Eastern European Languages. Correspondence, budgets, and reports document the organization and administration of the department during the 1930s and 1940s. Also, correspondence regarding funding for the Council for Research in the Humanities from the General Education Board and annual reports of the Council from the 1930s. Also, correspondence and reports on the establishment of an oriental institute during the 1940s, and a 1944 proposal for the revision of the foreign language curriculum. Includes correspondence relating to Fife's personnel issues and retirement.

Finch, James Kip, files, 1910-1952. (21 folders)
343/13-18 8/1910-12/1942
344/1-15 1/1943-5/1952

Correspondence between Professor James Kip Finch and high level administrators at Columbia University. Finch was Renwick Professor of Civil Engineering and, later, associate dean of the School of Engineering. Records relate to the Department of Civil Engineering; Camp Columbia, the University's facility in Lakeside, Connecticut; and the School of Engineering. Records also document the administration of research projects, including corporate- and government-sponsored research, and the School of Engineering's response to World War I and World War II through research, special programs, and curriculum revisions. Includes correspondence with President Nicholas Murray Butler, Provost Frank D. Fackenthal, and Joseph Barker, the dean of the School of Engineering.

Topics related to Camp Columbia include the administration and facilities of the camp during the 1910s. Records consist of correspondence reports and statistics. Includes a report of the Officer Training Course which was held at the camp during 1917. Topics related to the Department of Civil Engineering include: research, laboratory facilities and equipment, financial administration, and staffing needs. Includes annual reports of the department's research laboratories.

Also, correspondence and reports documenting the School of Engineering from 1941 to the 1950s. Topics related to the school include: nominations for honorary degrees, laboratories, faculty appointments, gifts to the school, admissions, fellowships, salaries, and budgeting. Includes Finch's 1942 address, "Science, Engineering and the Modern World," which outlines the school's response to World War II; correspondence (ca. 1942) relating to the work of the Committee on the Admission of Women to the Engineering School; and the school's long range planning report, dated 1943. Also includes correspondence regarding a Navy officers' training program which was held at Columbia during World War II. Also, correspondence regarding the administration of sponsored research projects and research facilities as well as correspondence documenting the work of the University's Committee on Patent Policy and Committee on Industrial Research.

Findlay, Hugh, file, 1940-1941. (1 folder)
668/9 7/1940-6/1941

Correspondence between Professor Hugh Findlay and the provost of Columbia University. Correspondence relates to the University's Institute of Horticulture, which was located at Columbia's Nevis Estate in Irvington-on-Hudson, New York. Topics include: audits, maintenance, the allotment of land to faculty in the botany department, payments to lecturers at the institute, and the institute's summer session classes.

Finley, John H., file, 1903-1918. (1 folder)
321/18 4/1903-6/1918

Correspondence between John H. Finley, president of the College of the City of New York and, later, commissioner of education for New York State, and the president and secretary of Columbia University. Mostly routine correspondence and invitations. Topics include: prizes, committee memberships, and legislation affecting higher education. Includes correspondence in which Finley and Nicholas Murray Butler, president of Columbia University, exchange opinions on a variety of topics. Also includes correspondence regarding Finley's nomination for an honorary degree from the University.

First, Wesley, files, 1965-1968. (3 folders)
506/16-18 1/1965-6/1968

Correspondence between Wesley First, director of University relations at Columbia University, and high level University administrators. Correspondence relates to: relations between Columbia and the surrounding community, University public relations and press relations strategy, and publicity for University events. Records include: statements regarding student demonstrations at Columbia; statements regarding plans to erect a University gymnasium in Morningside Park; policies regarding speakers engaged by student groups (October, 1965); minutes of the University Relations Committee from January, April and November of 1966 and January of 1967; a proposal for a University public relations program (January, 1966); a letter regarding relations with the African American community (July, 1966); and addresses by University president Grayson Kirk on a variety of subjects. Also, correspondence regarding First's appointment and personnel issues as well as routine acknowledgement letters.

Fischelis, Robert L., file, 1957-1965. (1 folder)
18 /13 9/1957-8/1965

Correspondence between Robert L. Fischelis, executive officer of the Columbia University Research Project on Hungary, and high level University administrators. Includes correspondence with Professor Henry L. Roberts. Correspondence relates to a 1957 court case involving a dispute regarding a lease between the Columbia University Research Project on Hungary and Dr. Wilhelm Korff. Fischelis provided testimony

in the case and requested statements from the University absolving him of any responsibility in the case beyond his testimony.

- Fish, Hamilton, file, 1889-1893. (1 folder)
660/19 12/1889-10/1893
Correspondence between Hamilton Fish, chairman of Columbia University's board of trustees, and the president of the University. Correspondence relates to a variety of subjects. Topics include: the use of the Wheelock property in Manhattan for athletic facilities, Columbia's merger with the College of Physicians and Surgeons, faculty appointments in the School of Law, and Columbia's Morningside Heights campus.
- Fish, Stuyvesant, file, 1893-1907. (1 folder)
660/20 2/1893-12/1907
Correspondence between Stuyvesant Fish, president of the Illinois Central Railroad Company, and the president of Columbia University. Correspondence relates to a variety of subjects. Topics include Fish's gifts to the University and nominations for honorary degrees. Includes correspondence regarding memorials to Stuyvesant's father, Hamilton Fish, and his grandfather, Nicholas Fish. Both men had served as chairmen of Columbia's board of trustees. Also includes correspondence and clippings regarding railroad regulation and correspondence regarding the selection of suitable candidates from the School of Mines to run a mine in Mexico.
- Fisher, Ernest M., files, 1946-1959. (3 folders)
406/1-3 9/1946-3/1959
Correspondence between Ernest M. Fisher, professor of land economics and director of the Institute for Urban Land Use and Housing at Columbia University, and the acting president of the University, Columbia administrators, and the Rockefeller Foundation. Correspondence relates to the establishment and administration of the Institute for Urban Land Use and Housing. Includes budgets, reports, proposals, and publications. Topics include: funding for the institute, faculty appointments, research methods, grants administration, staffing needs, faculty affairs, and financial administration. Also, addresses entitled "How Columbia University Serves Business and Industry" and "Basic Research in Urban Land Use" which were given by Fisher in 1952. Also, reports dating from January, 1951, regarding the proposed affiliation between Columbia and the School of Insurance.
- Fisher, George F., files, 1892-1920. (5 folders)
325/1-5 12/1892-3/1920
Correspondence between George F. Fisher, bursar of Columbia University, and the president and secretary of the University. Topics include: purchasing, admissions, registration, tuition and fees, and the payment of bills. Includes correspondence documenting the reorganization of these functions to suit the changing needs of the growing University. Contains many routine authorizations for payments. Also, correspondence regarding Fisher's personnel issues and the probate of his estate.
- Fishman, Aaron, file, 1956-1957. (1 folder)
672/10 10/1956-5/1957
Correspondence between Aaron Fishman, an alumnus of Columbia College, and Grayson Kirk, the president of Columbia University. Fishman published an alumni newsletter for the Class of 1923. Correspondence relates to the newsletter. Also, personal correspondence regarding the death of a classmate and Fishman and Kirk's shared interest in photography.
- Fiske, Thomas S., files, 1891-1928. (5 folders)
325/6-10 1/1891-6/1928

Correspondence between Thomas S. Fiske, secretary of the College Entrance Examination Board and professor in the Department of Mathematics at Columbia University, and the president and other high level administrators of the University. Topics include: admissions policies and requirements, the content of entrance examinations, scholarships and awards, and the business of the Committee on Entrance Examinations. Also, correspondence regarding the Department of Mathematics. Topics include: budgeting, the routine business of the department, and the evaluation of the department's standing.

FitzGibbon, Thomas O'Gorman, file, 1953-1958. (1 folder)
451/15 12/1953-5/1958

Correspondence between Thomas O'Gorman FitzGibbon, a Columbia University alumnus and trustee, and University president Grayson Kirk. FitzGibbon chaired the Columbia Law School Sustaining Fund and served as president of the Columbia Law School Alumni Association. Correspondence relates to gifts to the University. Includes a 1956 report regarding the Columbia University Club and the transcript of a meeting of the Columbia University Law School Alumni Association which was held in London in July of 1957. Also includes routine correspondence and invitations.

Fleming, Frederic S., file, 1946-1949. (1 folder)
406/10 7/1946-5/1949

Correspondence between Frederic S. Fleming and the acting president and provost of Columbia University. Fleming was rector of Trinity Church in New York City and a trustee of Columbia University. He served on a number of trustee committees and chaired the trustees' committee on honors. Correspondence relates to the committee on honors, the nomination and selection of honorary degree recipients, convocations and other events, and development. Includes correspondence regarding the appointment of a University chaplain.

Fleming, Matthew C., file, 1911-1918. (1 folder)
665/17 8/1911-5/1918

Correspondence between Matthew C. Fleming, counsel for the Presbyterian Hospital in New York City, and the secretary of Columbia University. Correspondence relates to academic appointments for visiting doctors at the hospital.

Fletcher, Jefferson Butler, file, 1904-1910. (1 folder)
660/21 5/1904-4/1910

Correspondence between Jefferson Bulter Fletcher, professor of comparative literature at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of Comparative Literature. Topics include staffing needs, recruiting, and student affairs. Includes correspondence regarding the merger of the Department of English and the Department of Comparative Literature.

Fletcher, Walter D., file, 1953-1960. (1 folder)
451/16 10/1953-5/1960

Correspondence between Walter D. Fletcher, a Columbia University trustee and chairman of the Nomination Committee of the Trustees, and high level University administrators. Correspondence relates to trustee business and to relations between the University and Presbyterian Hospital in New York City. Topics include: development, honors, and arrangements for events. Includes minutes of the hospital's administrative board dating from 1953 to 1955. Also includes routine invitations and personal messages. Also, correspondence (ca. 1958) regarding the nomination of candidates for the post of president of the State University of New York.

Flexner, Abraham, file, 1910-1918. (1 folder)

665/18

3/1910-1/1918

Correspondence between Abraham Flexner, chairman of the General Education Board, and the president of Columbia University. Includes correspondence with the deans of Teachers College and the College of Physicians and Surgeons. Records relate: to the reorganization of Columbia's medical school, the proposed consolidation of the medical schools at Columbia and Cornell University, and dealings with New York State officials regarding cooperation between Columbia and hospitals in New York City. Includes a pamphlet and report on medical education at the University of Chicago and three copies of a memorandum on medical education at Columbia.

Flood, Merrill M., files, 1953-1956. (2 folders)
451/17-18 12/1953-6/1956

Correspondence between Merrill M. Flood, director of the Columbia Institute for Research in the Management of Industrial Production, and University administrators. Records relate to the planning, establishment, funding, and eventual closing of the institute. Topics include: research projects, finances, the curriculum, procedures and regulations, and administrative issues. Includes proposals regarding the institute's organization, government, staffing, and research. Also includes research project reports.

Foley, Henry M., file, 1957-1960. (1 folder)
495/28 10/1957-6/1960

Correspondence between Henry M. Foley, chairman of the Department of Physics at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: staffing needs, expenditures, faculty appointments, committee memberships, personnel, facilities, the administration of research projects, and salaries. Includes a report and a proposal regarding particle physics research at the University's Nevis Laboratories, the site of the Nevis Cyclotron. Also includes letters on the relationship between science and liberal arts education, the proposed creation of a separate school for undergraduate science majors, and undergraduate engineering education.

Forbesner, Ruth, file, 1961-1962. (1 folder)
673/6 9/1961-5/1962

Correspondence between Ruth Forbesner and other administrative assistants in the Office of the Secretary at Columbia University. Topics include: requisitions, the management of funds, office equipment, and other routine matters.

Foster, John, file, 1953-1954. (1 folder)
670/35 12/1953-3/1954

Correspondence between Professor John Foster of the Graduate School of Journalism at Columbia University, and University administrators. Records include correspondence regarding the television news program "News-O-Rama" and clippings regarding the stained glass window of the Statue of Liberty that was given to the journalism school.

Foucher, A. (Alfred), file, 1915-1916. (1 folder)
665/19 8/1915-9/1916

Correspondence between Alfred Foucher, professor of Indian languages and literatures at the University of Paris, and the president and secretary of Columbia University. Correspondence relates to Foucher's appointment as a visiting professor for the 1915-1916 academic year and his return to France in 1916. Includes a document entitled "L'Enseignement de L'Indianisme a Columbia University."

Fox, Dixon Ryan, file, 1921-1934. (1 folder)

347/18

4/1921-3/1934

Correspondence between Dixon Ryan Fox, professor of history at Columbia University, and the president and secretary of the University. Correspondence relates to events and publications commemorating Columbia's history. Includes correspondence and a report documenting the work of the committee in charge of planning Columbia's 175th anniversary. Also includes correspondence regarding gifts of portraits, including the gift of a portrait of King George II of England. Also, correspondence regarding Fox' personnel issues and professional activities.

Fox, Edward B., files, 1940-1958. (15 folders)
381/6-20 8/1940-5/1958

Correspondence between Edward B. Fox, an administrator at Columbia University, and the provost, secretary, and other University administrators. Fox held positions as: assistant registrar, assistant dean of Columbia College, associate registrar, and registrar. Records relate to the registrar's functions, the University during World War II, and student affairs.

Topics include: registration procedures, tuition and fees, the academic calendar, arrangements for examinations, classroom space needs and scheduling, arrangements for events, and the care of student records. Topics related to student organizations and government include: the purpose and membership of student groups, the authorization and oversight of student groups, eligibility and academic standing, arrangements for student-sponsored events, and the use of campus facilities.

Also, correspondence, fliers, and pamphlets documenting student responses to World War II. Includes records regarding the Columbia Council for Peace and Democracy and the University Committee for the Defense of Academic Freedom. Also, correspondence regarding Fox's retirement and personnel issues.

Fox, William T. R., files, 1951-1958. (2 folders)
437/16-17 7/1951-6/1958

Correspondence between Professor William T. R. Fox of Columbia University and high level University administrators. Fox held a number of appointments including professor of international relations, director of the Institute of War and Peace Studies, and chairman of the Council for Research in the Social Sciences. The records consist of correspondence relating to the establishment, administration, and work of the Institute of War and Peace Studies as well as correspondence and reports regarding sponsored research projects. Includes an agreement between the institute and the Special Committee to Study the Foreign Aid Program of the United States Senate. Also includes a description of the television news program, "Voices to America," and a copy of Fox's study of anglo-american relations dating from 1952.

Fraenkel, George K., files, 1967-1971. (2 folders)
508/16-17 7/1967-6/1971

Correspondence between George K. Fraenkel and high level administrators at Columbia University. Fraenkel's appointments included chairman of the Department of Chemistry and dean of the Graduate Faculties. Correspondence relates to the department and the Graduate Faculties. Topics include: faculty affairs, faculty appointments, research funding, the composition of the student body, the discipline of student's involved in protests, and issues involving students and the draft. Includes correspondence regarding the creation of the Graduate School of Arts and Sciences. In particular, these records relate to the revision of instructional budgeting procedures. Also, correspondence regarding

Fraenkel's personnel issues.

- Francis, Clarence, file, 1952. (1 folder)
670/3 7/1952-8/1952
Correspondence between Clarence Francis, chairman of the board of General Foods Corporation, and Columbia University administrators. Records relate to proposals to establish the Institute of Nutrition Sciences. Also includes a copy of Unquote, a digest of important speeches. The digest contains a speech by Francis.
- Frankel, Charles, file, 1951-1970. (1 folder)
436/20 7/1951-5/1970
Correspondence between Charles Frankel, Old Dominion Professor of Philosophy and Public Affairs at Columbia University, and University administrators and staff. The records consist of correspondence and press releases relating to Frankel's research projects and correspondence regarding his personnel issues. Includes newspaper clippings regarding his resignation as Assistant Secretary of State for Cultural Affairs. Also includes biographical information.
- Fraser, Leon, file, 1913-1917. (1 folder)
665/20 3/1913-12/1917
Correspondence between Leon Fraser, an instructor in the Department of Public Law at Columbia University, and the secretary of the University. Correspondence relates to Fraser's appointment and comments he made to the press regarding a "Plattsburg Speech." It is not clear to what speech the records refer.
- Frederika, Queen, files, 1963-1964. (2 folders)
673/20-21 9/1963-6/1964
Records regarding the visit to Columbia University of Queen Frederika, consort of Paul I, King of the Hellenes. Records include: correspondence, newspaper clippings, and photographs.
- Freeman, Douglas Southall, file, 1947-1948. (1 folder)
668/48 9/1947-6/1948
Correspondence between Douglas Southall Freeman and Columbia University administrators. Freeman appears to have been the publisher of the News Leader in Richmond, Virginia. Correspondence relates to Freeman's appointment as chairman of the jury that selected the recipient of the Bancroft Prize for 1948. Correspondence relates to his appointment and jury business.
- Freeman, Edwin, file, 1959-1960. (1 folder)
672/59 7/1959-2/1960
Correspondence between Edwin Freeman, assistant to the director of financial aid at Columbia University, and the secretary of the University. Correspondence relates to loan payments. Also, two copies of a report regarding fellowships for the 1959-1960 academic year.
- Fremd, Charles A., file, 1930-1945. (1 folder)
668/23 6/1930-1/1945
Correspondence between Charles A. Fremd, public relations officer for the New York National Guard, and administrators at Columbia University. Correspondence relates to Fremd's application for the position of University director of public relations. Includes a pamphlet regarding Marcellus Hartley Dodge, who was chairman of the University's board of trustees.
- French, Daniel Chester, file, 1898-1923. (1 folder)
321/19 1/1898-11/1923
Correspondence between Daniel Chester French, and the president,

secretary, and clerk of the board of trustees of Columbia University. French produced the Alma Mater statue and other works for the University and was a member of the University's Advisory Committee on Art. The committee was established to oversee the selection of art works for Columbia and the administration of the University's art properties. Topics include: the design of French's Alma Mater statue, the evaluation of the artistic merits of works offered to Columbia, the design of pieces commissioned by the University, and the placement of art works on the campus. Includes French's comments on the Pulitzer Prize Medal.

Freudenstein, Ferdinand, file, 1958-1961. (1 folder)
500/20 7/1958-6/1961

Correspondence between Ferdinand Freudenstein, chairman of the department of Mechanical Engineering at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: faculty appointments, faculty affairs, and the disposal of equipment. Correspondence also relates to the appointment of Professor Rudolf Beyer as a visiting professor in the department. Includes a proposal for undergraduate education in science and engineering and funding for equipment to be used in instructional experiments (April, 1961).

Freye, Gilberto, file, 1954. (1 folder)
671/24 9/1954-10/1954

Correspondence between Gilberto Freye, a Brazilian writer and social anthropologist, and the secretary of Columbia University. Correspondence relates to the honorary degree that was awarded to Freye at Columbia's 3rd Bicentennial Convocation in 1954. Includes biographical information on Freye. Also, correspondence regarding Freye's frequent appointments as a visiting professor at the University.

Friedmann, Wolfgang, file, 1959-1960. (1 folder)
672/60 7/1959-4/1960

Correspondence between Wolfgang Friedmann, professor of law at Columbia University and chairman of the Council for Research in the Social Sciences, and University administrators. Most of the records relate to the Arden House Conference on Joint International Business Ventures in Economically Underdeveloped Countries (March, 1960). Records include: a conference agenda, a list of participants, and summary reports from conference panels. Also, correspondence regarding funding for Friedmann's research and routine matters regarding the Council for Research in the Social Sciences.

Friess, Horace Leland, file, 1952-1961. (1 folder)
437/23 1/1952-6/1961

Correspondence between Professor Horace Leland Friess of the Department of Philosophy at Columbia University and University administrators. Records relate to the Department of Philosophy and the establishment of a religion department at Columbia. Includes correspondence and a report regarding problems in the philosophy department. Friess was also chairman of the University Seminar on Religion and Health. Includes a report on the seminar.

Fritz, Kurt von, file, 1946-1953. (1 folder)
409/5 9/1946-6/1953

Correspondence between Kurt von Fritz, executive officer of the Department of Greek and Latin at Columbia University, and University administrators. Correspondence dated circa 1946 relates to the reorganization of the department. Includes a proposal regarding the reorganization. Correspondence, budgets, and other records dating from 1947 to 1949 relate to the department. Topics include: faculty affairs, faculty recruiting, and budgeting. Includes minutes of departmental

meetings. Among other topics, the minutes discuss enrollment, faculty, curriculum, the progress of degree candidates, prizes, and Ph.D. examinations. Also includes reports and proposals discussing departmental instruction, requirements, curriculum. Correspondence dating from 1952 to 1953 relates to the work of the committee which was appointed to oversee the Stanley Cocky Lodge Foundation's gift in support of publications in classical philology and literature.

Frohock, W. M. (Wilbur Merrill), file, 1947-1948. (1 folder)
668/49 8/1947-4/1948

Correspondence between Wilbur M. Frohock, professor of French in the Department of Romance Languages at Columbia University, and high level University administrators. Correspondence relates to Frohock's appointment, housing, and personnel issues.

Fukuda, Bisen, file, 1952-1953. (1 folder)
670/4 8/1952-1/1953

Correspondence between Bisen Fukuda and the Columbia University administration. Correspondence relates to Chinese scrolls that were given to the University by Fukuda. Includes letters written in Japanese and the accompanying translations.

Fuld, Leonhard Felix, file, 1910-1918. (1 folder)
665/21 11/1910-7/1918

Correspondence between Leonhard Felix Fuld and the president and secretary of Columbia University. Fuld appears to have been an alumnus of the University. Correspondence relates to problems involving the reprinting of the King's College alumni directory. Includes a letter discussing negative publicity regarding Barnard College that was being circulated by a freelance, undergraduate writer.

Fullerton, George S., file, 1911-1916. (1 folder)
665/22 1/1911-12/1916

Correspondence between George S. Fullerton, professor of philosophy at Columbia University, and the president and secretary of the University. Most of the correspondence relates to Fullerton's experiences during a faculty exchange program in Austria in 1913 and 1914. Other correspondence relates to: attempts to bring the International Congress of Philosophy's annual conference to Columbia, Fullerton's opinions on life in Munich during World War I, and the administrative practices of American universities.

Furey, Ralph, files, 1945-1968. (16 folders)
395/1-16 7/1945-6/1968

Correspondence between Ralph Furey, director of physical education and intercollegiate athletics at Columbia University, and high level University administrators, university development officers, and others. Most of the records consist of correspondence and budgets relating to the Department of Physical Education, intramural sports, and intercollegiate athletics. Also, correspondence and proposals regarding the University's Morningside Park gymnasium project (ca. 1954-1967) and University-run community athletic programs.

Topics related to the Department of Physical Education include: faculty appointments, expenditures, the organization of the department, budgeting, gifts, and facilities. Athletics-related topics include: facilities, team finances, prizes, awards, athletic eligibility, intercollegiate athletics rules and agreements, and the appointment of coaches. Includes correspondence regarding football and other sports, the Varsity "C" Club, and University athletic facilities at Baker Field and South Field. Also includes copies of the Lines on Lions athletics newsletter, minutes and correspondence of the University Committee on

Athletics, reports and correspondence of the NCAA Television Committee, and a small number of football game programs. Includes a poster for an Army-Columbia football game in October, 1952.

- Furst, Clyde, files, 1902-1931. (5 folders)
325/11-15 10/1902-2/1931
Correspondence between Clyde Furst and the faculty and high level administrators of Columbia University. Furst was secretary of Teachers College, an affiliate of Columbia University; secretary of the Carnegie Foundation for the Advancement of Teaching; and secretary of the Teachers Insurance and Annuity Association. Topics include: trustee business and faculty appointments at Teacher's College, retirement annuities for University faculty, and the University's retirement plan and policies. Includes a brief exchange of detailed letters regarding the School of Dental and Oral Surgery and dental education at the University (ca. 1926).
- Gabriel, Ralph Henry, file, 1954-1958. (1 folder)
483/21 8/1954-5/1958
Correspondence between Ralph H. Gabriel and administrators at Columbia University. Correspondence relates to Gabriel's appointment as Gino Speranza lecturer for the 1954-1955 academic year and the Gino Speranza Lectures in American Traditions and Ideals. Correspondence also relates to the selection of the Loubat Prize recipient for the 1957-1958 academic year.
- Gardinier, Clarence H., file, 1932-1933. (1 folder)
667/38 9/1932-2/1933
Correspondence between administrators at Columbia University and St. Stephen's College regarding Clarence Gardinier's claims for payment for architectural plans that he developed for St. Stephen's College.
- Gardner, Hugh H., file, 1955-1956. (1 folder)
671/59 11/1955-3/1956
Correspondence between Major Hugh H. Gardner and Robert Harron, assistant to the president of Columbia University. Correspondence relates to University president Grayson Kirk's visit to Japan and Gardner's assistance to Kirk and his wife during the trip. Includes clippings regarding the trip.
- Garrelts, Jewell M., files, 1947-1967. (5 folders)
411/14-18 7/1947-6/1967
Correspondence between Jewell M. Garrelts and Columbia University administrators. Garrelts was the executive officer of the Department of Civil Engineering at Columbia University and was later appointed associate dean of the School of Engineering. Records relate to the department and the school. Topics include: salaries, faculty appointments, budgeting, expenditures, appropriations, conferences, scholarships, and the administration of research projects. Includes reports regarding departmental research laboratories and correspondence and budgets regarding the Institute for Air Flight Structures. Garrelts was also chairman of the Industrial Reactor Laboratories Advisory Committee. Includes reports and correspondence (ca. 1960) regarding the mission, equipment, and facilities of the laboratories. Also, correspondence regarding his personnel matters and committee memberships.
- Garrett, Henry Edward, files, 1945-1952. (2 folders)
394/15-16 9/1945-7/1952
Correspondence between Henry Edward Garrett, executive officer of the Department of Psychology at Columbia University, and the acting president and secretary of the University. The records consist of

correspondence and budgets relating to the department. Topics include: requisitions and expenditures for equipment, faculty appointments, and facilities.

Gates, John, file, 1957. (1 folder)
672/11 3/1957-4/1957

Records relating to the controversy surrounding a speech by John Gates that was given at Columbia University. Gates, who was editor of the New York Daily Worker, spoke at Columbia at the invitation of a student group. The event sparked a controversy that led to the enactment of University regulations regarding the sponsoring of speakers by student organizations.

Gay, Peter, file, 1965-1970. (1 folder)
90 /26 12/1965-5/1970

Correspondence regarding Peter Gay, professor of history at Yale University and an alumnus of Columbia University. Includes a letter from the Columbia University alumni association that congratulates Gay on the publication of his new book. Also includes a letter regarding Gay's request for a Dunning Fund grant to purchase historiographical materials.

Gellatly, John, file, 1928-1929. (1 folder)
667/29 7/1928-3/1929

Correspondence between John Gellatly of Gellatly Galleries and the president of Columbia University. Correspondence relates to Gellatly's offer to donate his art collection to Columbia on the condition that the University build a museum to house it. Correspondence also relates to the University's unsuccessful attempts to raise money for the museum.

Gellhorn, Alfred, file, 1967-1968. (1 folder)
36 /24 9/1967-4/1968

Correspondence between Alfred Gellhorn, professor of medicine at Columbia University and director of the University's institute for cancer research, and University administrators. Correspondence relates to the Delafield Hospital. Topics include: the needs of the hospital, solutions to problems facing the hospital, Gellhorn's proposals to form affiliations with other hospitals, and relations with Presbyterian Hospital. Includes minutes of a meeting regarding the future of the Delafield Hospital. Also, correspondence regarding Gellhorn's resignation to become Dean of the school of medicine at the University of Pennsylvania. Includes newspaper clippings regarding his resignation and appointment as dean.

Gellhorn, Walter, file, 1950-1958. (1 folder)
434/16 9/1950-5/1958

Correspondence between Walter Gellhorn, professor of law at Columbia University and chairman of the University's Advisory Committee of the Faculties, and high level University administrators. Records relate to academic freedom issues and the creation a committee to evaluate Columbia's policies regarding student-sponsored guest speakers. Includes Gellhorn's memorandum in response to accusations that he was involved in communist activities. Also includes Gellhorn's testimony regarding the accusations against him (1952). Also, correspondence (ca. 1956-1957) relating to the Graduate Faculties. Topics include: the business of the Advisory Committee of the faculties, policies regarding research assistants, tuition remission, and the academic affairs of the graduate schools.

Gentzler, W. Emerson (Waldo Emerson), files 1932-1957. (62 folders)
372/1-16 7/1932-12/1941
373/1-16 1/1942-6/1946

374/1-18 7/1946-4/1952
375/1-12 5/1952-6/1957

Correspondence between W. Emerson Gentzler and the high level administrators of Columbia University. Gentzler held a number of positions at the University including secretary of appointments, bursar, assistant provost, and director of student interests. Correspondence relates to a variety of topics involving financial transactions, financial aid during the Depression, the business affairs of the University, and student affairs.

Most of the correspondence dating from 1932 to 1935 documents cash payments to students from the University's Emergency Relief Fund, the administration of National Youth Administration loan programs, and Federal Emergency Recovery Administration-sponsored work projects for Columbia students. Much of the correspondence dating from 1935 to 1950 relates to the business administration of the University. Topics include: procedures for recording income from fees and fines, the deposit of gift checks, the management of special funds, accounting issues involving the University's budget, appropriations and expenditures, and the policies and procedures of the Bursar's Office.

Correspondence, minutes, and financial records dating from 1950 to 1957 relate to the business administration and student affairs of the University. Most of the correspondence relates to financial matters and personnel administration. Topics include: benefits policies, grants and contracts, facilities, benefits programs for faculty and employees, tuition exchange programs, and tuition exemption policies. The records also document the work of the director of student interests and the Committee on Student Organizations. Includes correspondence regarding the discriminatory membership policies of University fraternities, correspondence and reports regarding the student medical service, and correspondence regarding the constitution of the Columbia University Student Council.

George II, King of the Hellenes, file, 1941-1942. (1 folder)
668/13 11/1941-6/1942

Correspondence between the president of Columbia University and the Greek consul. Correspondence relates to the conferral of an honorary degree on George II, King of Greece. Includes the text of President Butler's and George II's speeches.

Gerig, John L., file, 1926-1944. (1 folder)
347/19 11/1926-5/1944

Correspondence between John L. Gerig, professor of Celtic and executive officer of the Department of Romance Languages at Columbia University, and high level University administrators. Gerig seems to have been in charge of administering the Romanic Review, which was published by the department. Correspondence relates to the Romanic Review and to routine departmental business. Includes reports on the Romanic Review and a memorandum regarding its history. Also, correspondence regarding Gerig's personnel issues and retirement.

Germann, George B., files, 1898-1902. (2 folders)
660/22-23 4/1898-6/1902

Correspondence between George B. Germann, registrar of Columbia University, and the president of the University. Correspondence relates to registration and other administrative issues. Topics include: the establishment of registration procedures, the preparation of statistics for the president's annual reports, fees, diplomas, fellowships, and scholarships. Includes a report which compares Columbia's entrance requirements for 1860, 1880, and 1902. Also includes correspondence regarding Germann's appointment to oversee purchasing for the

University.

- Gibson, Edwin T., file, 1952-1955. (1 folder)
448/10 8/1952-1/1955
Correspondence between Edwin T. Gibson and high level administrators at Columbia University. Gibson served as executive director of the American Assembly and executive secretary of the Faculty Steering Committee for the Harriman Campus. Includes correspondence with benefactors of the American Assembly and scholars. The correspondence relates to Arden House and the American Assembly. Arden House is located on Columbia's Harriman Campus, which was donated to Columbia by W. Averill Harriman. The site is used as a University conference center. Arden House was also the home of the American Assembly, a national conference and discussion program affiliated with Columbia. Topics include: salaries, faculty appointments, programs offered by the American Assembly, events at Arden House, and development. Includes acknowledgement letters and invitations.
- Giddings, Franklin Henry, files, 1891-1928. (2 folders)
321/20-21 5/1891-6/1928
Correspondence between Franklin Henry Giddings, professor of sociology and the history of civilization in the Department of Sociology at Columbia University, and high level University administrators. Correspondence relates to the department and to the School of Political Science. Topics include: staffing needs, teaching assignments, gifts, budgeting, faculty appointments, personnel, prizes, and special lectures.
- Also, correspondence and proposals regarding the sociology curriculum and projects in sociology and social services. Includes correspondence relating to cooperation between Columbia and The People's Institute. Also, correspondence regarding Giddings' appointment, personnel issues, and retirement. Includes a letter dated June, 1894, in which Giddings supports opening University courses to women.
- Gies, William John, files, 1898-1930. (2 folders)
327/1-3 12/1898-5/1930
Correspondence between William John Gies of the Department of Biological Chemistry at Columbia University and the University's faculty and high level administrators. Correspondence relates to the department. Topics include: staffing needs, faculty appointments, personnel, gifts to the department, fellowships, budgeting, publications, and research. Includes correspondence regarding the reorganization of the department and its relations with other departments and schools. Also includes detailed correspondence and reports on departmental activities, faculty research on cancer and other subjects, and the needs of the department. Also, correspondence and a report regarding the evaluation and ranking of the School of Dental and Oral Surgery during the 1920s. Also includes correspondence relating to Gies' personnel issues.
- Gifford, James P., file, 1947-1953. (1 folder)
411/21 8/1947-5/1953
Correspondence between James P. Gifford, associate dean of the Columbia University School of Law, and high level University administrators. Correspondence relates to the school. Topics include: faculty affairs, scholarships, administrative issues, and prizes. Includes a report on Gifford's trip to the Midwest and West in order to establish job placement contacts and build alumni relations for the school. Also includes a petition protesting the style of the school's diploma, which was submitted by law students in 1948. Also, correspondence regarding Gifford's personnel issues.

Gildersleeve, Virginia Crocheron, files, 1900-1947. (19 folders)
326/1-19 12/1900-6/1947

Correspondence between Virginia Crocheron Gildersleeve, dean of Barnard College, and the president, secretary, and provost of Columbia University as well as other faculty and officers of Barnard and Columbia. Much of the correspondence relates to Barnard College, the women's college affiliated with Columbia University. Topics include: faculty appointments, teaching assignments, faculty affairs, budgeting, events, entrance requirements, and privileges extended to the students of the College and the University.

Also, correspondence relating to issues regarding women students. Topics include: female graduate and undergraduate students, the status and role of women graduate students in the University, Columbia's obligations involving the education of women, the work of the advisor to women graduate students, the propriety and safety of female students, women's housing, and the social and educational needs of women students. Also includes correspondence regarding Gildersleeve's appointment and personnel issues.

Gill, Laura D., files, 1900-1907. (2 folders)
660/24-25 11/1900-6/1907

Correspondence between Laura D. Gill, dean of Barnard College, and the president of Columbia University. Correspondence relates to Barnard College, the women's college affiliated with Columbia. Much of the correspondence deals with faculty appointments and faculty affairs. Includes correspondence regarding the development of formal registration procedures for the University and problems involving the registration of students who took courses in Teachers College, Barnard College, or the University Extension. Also includes correspondence regarding Gill's installation in 1901 and a letter from Barnard Alumni that calls for her dismissal (December, 1905).

Gillett, Henry W., file, 1926-1929. (1 folder)
350/20 11/1926-11/1929

Correspondence between Henry W. Gillett, professor of dentistry in the School of Dental and Oral Surgery at Columbia University, and the president of the University. Topics include: the Ewall Medal, proposed research projects, and the dental school's fund raising strategy. Also, correspondence regarding Gillett's gift to the school.

Gilman, Daniel Coit, file, 1890-1901. (1 folder)
660/26 11/1890-6/1901

Correspondence between Daniel C. Gilman, president of Johns Hopkins University, and Seth Low, president of Columbia University. Correspondence relates to a variety of subjects. Topics include: fellowships and Johns Hopkins (1890); Low and Gilman's thoughts on liberal education, the study of Greek and Latin, and proposed changes to the curriculum of Columbia College; a meeting of the National Educational Association that was held in 1903; the proposed establishment of a national university; recommendations for faculty appointments, and Gilman's candidacy for an appointment as superintendent of schools for New York City (1896).

Ginzberg, Eli, files, 1946-1969. (6 folders)
406/4-9 9/1946-4/1969

Correspondence between Eli Ginsberg, Hepburn Professor of Economics and director of the Conservation of Human Resources project at Columbia University, and high level University administrators. Correspondence dating from 1943 to 1950 authorizes payments to staff working on projects sponsored by the Council for Research in the Social Sciences. Correspondence dating from 1949 to 1957 relates to the establishment,

administration, and research projects of the Conservation of Human Resources project and the National Manpower Council. The council, which was established under the auspices of Columbia's Graduate School of Business, was composed of representatives from business, labor, medicine, public service, and academia. The council studied human resources issues and worked towards the development of a national manpower policy. Includes project reports and conference proceedings. Also, two policy papers regarding the Middle East (1956) and Iran and Southern Asia (1969).

Gladwyn, Hubert Miles Gladwyn Jebb, file, 1965. (1 folder)
18 /23 10/1965

Correspondence regarding preparations for a lecture series on the Atlantic Community that was given at Columbia University by Hubert Miles Gladwyn Jebb, 1st Baron Gladwyn. Gladwyn was a British diplomat and a member of the House of Lords.

Gleason, Martin J., file, 1969. (1 folder)
90 /22 4/1969-9/1969

Correspondence between Martin J. Gleason, vice president for public affairs at Columbia University, and University administrators. Correspondence relates to: Gleason's appointment to the recently-created post of vice president for public affairs, the routine business of the vice president's office, University-community relations issues, and community programs. Records include a report that proposes steps to improve relations between Columbia and the surrounding communities (July, 1969) and a job description for the vice president for University relations. Also includes a report on University policies governing Black studies, the Naval Reserve Officers Training Corps (NROTC), military research at the University, urban renewal projects, University-owned apartments, University expansion, religious counsellors, and residence halls.

Glock, Charles Y., files, 1950-1957. (5 folders)
434/8-12 7/1950-6/1957

Correspondence between Charles Y. Glock, executive director of the Bureau of Applied Social Research at Columbia University, and high level University administrators. Correspondence relates to the bureau and to bureau-sponsored research projects. Topics related to the bureau include: finances, personnel, facilities, and relations between the bureau and the University. Topics related to research projects include: funding, salaries, and expenditures. Includes a number of research project proposals.

Gluck, Dorothy, file, 1964. (1 folder)
18 /14 3/1964-7/1964

Correspondence between Dorothy Gluck and the vice president of Columbia University. Gluck was an alumna of Columbia University. Correspondence relates to Gluck's proposed gift to the University.

Goebel, A. (Arthur), files, 1951-1964. (3 folders)
437/18-20 7/1951-5/1964

Correspondence between Arthur Goebel of the Department of Buildings and Grounds at Columbia University and the secretary and provost of the University. The records consist of requisitions and estimates for repairs, services, and equipment.

Goebel, Julius, file, 1953-1954. (1 folder)
670/36 12/1953-5/1954

Correspondence between Julius Gobel, professor of law at Columbia University, and University administrators. Routine correspondence regarding payments for typing services related to the preparation of a

history of the law school.

Goetze, Frederick A., files,	1898-1949.	(181 folders)
461/1-17	4/1898-4/1916	
462/1-17	5/1916-5/1926	
463/1-18	6/1926-12/1929	
464/1-17	1/1930-7/1933	
465/1-18	8/1933-2/1937	
466/1-21	3/1937-5/1940	
467/1-18	6/1940-9/1942	
468/1-20	10/1942-1/1945	
469/1-19	2/1945-11/1946	
470/1-17	12/1946-3/1949	

Correspondence between Frederick A. Goetze and other high level administrators at Columbia University. During more than 50 years at Columbia, Goetze held appointments as consulting engineer; superintendent of buildings and grounds; comptroller of student organizations; dean of the Faculty of Applied Science (also called the School of Mines, Engineering, and Chemistry for part of this period); comptroller of the University; and treasurer. Many of the records relate to Columbia's facilities. Goetze joined the University when it had just moved to its new campus at Morningside Heights on Manhattan's upper west side. Goetze administered Columbia's buildings and grounds during an important period of campus development, construction, and expansion. Correspondence also relates to: student affairs; the Faculty of Applied Science; University employees; and the financial administration of the University.

Records related to Columbia's facilities include: correspondence, floor plans, budgets, maps, and blueprints dating from 1895 to approximately 1913. Topics include: maintenance, renovation, and construction projects; the development of Columbia's Morningside Heights campus; campus design and planning; the placement of art properties and trophies; equipment inspection and the analysis of equipment needs; the management of the Buildings and Grounds Department and buildings and grounds employees; payments for utilities and services; the University's physical plant (plumbing, electricals, and heating); construction bids and estimates; space needs; student services; safety; purchasing procedures and operations; and gifts in support of buildings, gates, and other facilities. Includes a rendering of Kent Hall (1909). Other campus buildings which are documented by the records include: Low Memorial Library, Earl Hall, University Hall, and Hamilton Hall.

As comptroller of student organizations during the early 1900s, Goetze oversaw official student groups and activities. Topics related to student affairs and student groups include: housing, the management of scholarship funds, and arrangements and authorization for events. Includes a letter regarding disturbances between freshmen and sophomores in May, 1901. Also includes three tickets to a basketball game and dance, which was held at Columbia's gymnasium in December, 1909.

Topics related to the Faculty of Applied Science from 1906 to approximately 1917 include: requirements, recruiting, faculty appointments, faculty affairs, budgeting, facilities, equipment, fund raising, departmental affairs, and the development of departments, courses, and programs in the school. Includes a letter regarding housing for women students (February, 1910).

Goetze served as comptroller from 1913 to 1916 and treasurer from 1916 to 1948. As comptroller and treasurer, he oversaw University financial operations and the administration of non-academic employees. He also responded to requests from the University administration for information

on project costs and prepared income projections for the University. Although the records from this period contain some substantive materials, many of the records consist of routine form memoranda regarding appropriations. In particular, records from the mid to late 1940s become increasingly routine in nature. Topics include: issues and policies regarding the University's non-academic employees; financial issues regarding mergers and affiliations, the establishment of programs, and construction projects; the approval of construction and renovation projects and project costs; funding for sponsored research projects; and the University's development strategies and financial needs. Other topics include: appointments, wills, gifts, salaries, pension benefits, income from special funds, the management of special funds, budgeting, and the business of the trustees' committee on finance. Also, correspondence regarding government contracts and research projects during World War II. Includes a list of Columbia's non-academic employees which shows their gender, ages, titles, salaries, and years of service (December, 1915). Also includes an agreement between Columbia and the Community Service Society regarding the New York School of Social Work (June 11, 1940).

Goodell, Warren F., files, 1953-1970. (4 folders)
452/14-17 7/1953-6/1970

Correspondence between Warren F. Goodell and other high level administrators at Columbia University. Goodell held a number of appointments including: assistant to the director and associate director of the University's Nevis Cyclotron Laboratories; associate director of Columbia's Office of Projects and Grants, which was established to oversee sponsored projects at the University; and vice president for administration. Records relate to the Nevis laboratories and sponsored projects. Correspondence dating from 1967 to 1970 relates to the responsibilities of the vice president for administration.

Topics related to the Nevis Cyclotron Laboratories include: equipment, facilities, finances, the administration of sponsored research projects, and the administration of the laboratories. Records relating to the Office of Projects and Grants include lists of sponsored projects and contracts and cover letters for contracts. As vice president for administration, Goodell was responsible for a variety of tasks relating to the facilities and operations of the University. Topics include: computers and data processing, space planning, facilities management, campus architecture, capital funds, and the management of University finances. Includes correspondence regarding the creation of the post of vice president for administration.

Goodnow, Frank Johnson, file, 1890-1914. (1 folder)
327/3 10/1890-12/1914

Correspondence between Frank Johnson Goodnow, professor of administrative law in the Department of Public Law at Columbia University, and high level University administrators. Goodnow was also secretary of the Faculty of Political Science and chairman of the Committee on Instruction of the Faculty of Political Science. Much of the correspondence relates to the School of Political Science and the Department of Public Law.

Topics related to the School of Political Science and the Faculty of Political Science include: degree requirements, admissions, and faculty appointments. Includes correspondence regarding the curriculum in law, political science, public service, and "social economy." Topics related to the Department of Public Law include: teaching assignments, faculty appointments, the organization of the department, and the curriculum. Also, correspondence regarding Goodnow's appointment as a legal advisor to the Chinese government in 1913. Among other issues, Goodnow discusses

Chinese politics and proposals to establish a school of political science in Peking. Also includes correspondence on Goodnow's personnel issues and professional activities.

Goodrich, Carter, files, 1946-1959. (4 folders)
406/11-14 7/1946-5/1959

Correspondence between Professor Carter Goodrich of Columbia University and high level University administrators. Goodrich held appointments as professor of economics, executive officer of the Department of Economics, and chairman of the Committee on Instruction of the Faculty of Philosophy. The records consist of correspondence and budgets relating to the Department of Economics and correspondence, resolutions, and minutes regarding the Faculty of Philosophy. Also, a report regarding the Department of Mathematical Statistics (March, 1951).

Topics related to the economics department include: faculty appointments, staffing needs, faculty affairs, budgeting, appropriations, and payments to research assistants. Includes records regarding the Julius Beer Lectures and records relating to the Committee on Economics Instruction in Columbia College (ca. 1946). Topics related to the Faculty of Philosophy include: professorships, faculty affairs, financial aid policies, and faculty appointments. Includes reports evaluating departmental budgets and individual items of correspondence regarding faculty housing, faculty salaries, and faculty relations with the University administration.

Goodrich, L. Carrington (Luther Carrington) 1945-1960. (2 folders)
394/17-18 7/1945-6/1960

Correspondence between L. Carrington Goodrich, Dean Lung Professor of Chinese at Columbia University, and high level University administrators. Goodrich was executive officer of the Department of Chinese and Japanese and served as chairman of the Committee on Instruction of the Faculty of Philosophy. Records relate to the department and the Faculty of Philosophy. Includes a letter regarding the reorganization of the University's administration that took place in 1949 and the selection of persons to fill newly-created administrative posts.

Records relating to the Department of Chinese and Japanese consist of correspondence and budgets. Topics include: fellowships, faculty affairs, visiting professors and lecturers, and arrangements for courses. Includes correspondence regarding the Chinese Cultural Scholarships. Topics related to the Faculty of Philosophy include: faculty salaries, faculty appointments, and departmental affairs.

Gorbman, Aubrey, file, 1952-1955. (1 folder)
448/11 7/1952-6/1955

Correspondence between Aubrey Gorbman, executive officer of the Department of Zoology at Columbia University, and the secretary and assistant provost of the University. The records consist of correspondence and budgets relating to the department. Topics include: appropriations, budgeting, expenditures, faculty affairs, and faculty appointments. Includes a photograph of departmental staff dating from 1954.

Gossett, William T., files, 1961-1971. (3 folders)
504/17-19 7/1961-6/1971

Correspondence between William T. Gossett and high level administrators at Columbia University. Gossett, who was vice president and general counsel of Ford Motor Company, served as a Columbia trustee. Records dating from 1961 to 1965 consist of routine correspondence, personal notes, acknowledgement letters, and invitations. Topics include: events,

trustee business, and Gossett's gifts to Columbia. Records dating from 1967 also relate to the Columbia Campaign development program. Records dating from 1968 also relate to Gossett's appointment as president of the American Bar Association. The records include printed copies of a number of Gossett's speeches on society, politics, business, and other issues. There are gaps in the records from 1965 to 1967 and 1968 to 1971.

Gottheil, Richard J. H. (Richard James Hora 1891-1918. (2 folders)
327/4-5 3/1891-5/1918

Correspondence between Professor Richard J. H. Gottheil and the president and other high level administrators of Columbia University. Gottheil was a professor of rabbinical literature in the Department of Oriental Languages and, later, head of the Department of Semitic Languages. Topics include: faculty appointments, gifts to the department, the acquisition of collections, special lectures, scholarships, prizes, and departmental relations with other schools. Includes correspondence regarding the Dean Lung Fund for the study of asian cultures and languages and a gift to Columbia of Babylonian tablets. Also, some of the correspondence dating from the early 1900s relates to the American School for Oriental Study and Research in Palestine.

Gould, Edwin, file, 1926-1931. (1 folder)
351/14 5/1926-6/1931

Correspondence between Edwin Gould, an alumnus and benefactor of Columbia University, and the president of the University. Topics include: funding for the Edwin Gould Boat House, the planning and construction of the boat house, and donor relations. Includes a print of the boat house.

Grabeau, A. W. (Amadeus William), file, 1911-1918. (1 folder)
665/23 1/1911-5/1918

Correspondence between Amadeus W. Grabeau, professor of geology at Columbia University, and the president of the University. Includes correspondence with Frederick A. Goetze, dean of the Faculty of Applied Science. Correspondence relates to issues involving geology and paleontology at Columbia. Topics include faculty affairs in the geology department.

Grady, James T., file, 1940-1945. (1 folder)
382/7 7/1940-6/1945

Correspondence between James T. Grady, director of public information at Columbia University, and the provost of the University. Correspondence relates to public relations and publicity for a wide range of events, promotions and retirements, and programs. Includes press releases.

Graff, Henry F., file, 1961-1965. (1 folder)
503/26 7/1961-4/1965

Correspondence between Henry F. Graff, chairman of the Department of History at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: faculty affairs, funding for the department, special lectures and other events, prizes, and routine administrative issues. Includes correspondence regarding plans to establish a joint professorship of history with Cambridge University in England. Also, correspondence regarding Graff's personnel issues.

Graham, Clarence H., file, 1956-1958. (1 folder)
483/22 2/1956-6/1958

Correspondence relates to Clarence H. Graham, executive officer of the Department of Psychology at Columbia University, and University

administrators. Correspondence relates to the department. Topics include: faculty recruiting and appointments, faculty affairs, appropriations, and facilities.

- Graham, John C., file, 1968. (1 folder)
54 /34 12/1968
Routine service requests and office supply orders that were placed by the assistant secretary of the University.
- Grant, Edward J., files, 1919-1950. (16 folders)
350/1-16 9/1919-3/1950
Correspondence between Edward J. Grant, registrar of Columbia University, and high level University administrators. Much of the correspondence is about tuition and fees policies and related amendments to the statutes. Also, correspondence and reports on a variety of topics including: tuition remission, enrollment, the preparation of diplomas, recognition of student organizations, student affairs, scholarships, prizes, fellowships, athletic eligibility, University publications and announcements, University privileges, and the administration of the Registrar's Office. Includes correspondence and reports on the enrollment of veterans in 1946 and 1947.
- Grebler, Leo, file, 1953. (1 folder)
670/5 1/1953-6/1953
Correspondence between Leo Grebler, acting director of the Institute for Urban Land Use and Housing at Columbia University, and University administrators. Records relate to administrative issues involving the institute.
- Green, Norvin H., file, 1953-1954. (1 folder)
670/37 7/1953-6/1954
Correspondence between Norvin H. Green and Columbia University administrators. Green was a Columbia alumnus and a member of Columbia Associates, a group of benefactors who made regular contributions to Columbia's general fund. Correspondence relates to gifts to Columbia.
- Greenberg, Jack, file, 1957-1958. (1 folder)
672/26 8/1957-6/1958
Correspondence regarding payments to assistants who were working on a research project for Jack Greenberg, a faculty member in the Sociology department at Columbia University.
- Greene, Evarts Boutell, files, 1926-1940. (2 folders)
351/15-16 10/1926-1/1940
Correspondence between Evarts B. Greene, professor of history at Columbia University, and the president and secretary of the University. Greene was also chairman of the University Committee on Japanese Studies. Most of the records consist of correspondence and reports regarding the Institute of Japanese Studies. Topics include: instruction in Japanese and other Asian languages and cultures, long-range planning for the institute, gifts to the institute, faculty appointments and recruiting, and funding for the institute. Includes correspondence regarding collections management and the acquisition of books, art, and artifacts. Includes a report on the state of Japanese studies at Columbia which was written by Sir George Sansom in 1936. Also, correspondence dating from 1926 to 1928 regarding the Loubat Prize Jury.
- Greene, Jerome D., file, 1929-1931. (1 folder)
354/18 8/1929-6/1931
Correspondence between Jerome D. Greene, associate professor of business at Columbia University, and University president Nicholas Murray Butler. Greene was chairman of the Executive Committee of the Japanese Culture

Center of America. Correspondence relates to the establishment of a Japanese culture center at Columbia. Topics include: the acquisition of books and materials, the purpose and policies of the center, and relations with Japanese donors.

Greer, David H., file, 1897-1918. (1 folder)
327/6 2/1897-3/1918

Correspondence between David H. Greer and the high level administrators of Columbia University. Greer was rector of Saint Bartholomew's Church in New York City, coadjutor bishop of New York, and a trustee of Columbia University. Contains mostly correspondence and invitations regarding the business of the University's board of trustees. Includes correspondence regarding the appointment of a chaplain at Columbia as well as the University's religious and charity work. Also includes the draft of an appeal for the American Church Institute for Negroes which discusses the purpose and activities of the institute.

Gregory, William K., file, 1905-1930. (1 folder)
329/1 4/1905-5/1930

Correspondence between Professor William K. Gregory and the president and secretary of Columbia University. Gregory held appointments in the Department of Zoology at Columbia University and the Department of Vertebrate Paleontology at the American Museum of Natural History. Most of the correspondence relates to the African Anatomical Expedition. The expedition, which traversed the Congo River in 1929 in search of gorillas for use as specimens, was jointly funded by the University and the museum. Includes correspondence regarding negotiations with French and Belgian officials for permission to hunt gorillas. Also includes an account of the killing of a male gorilla and a report containing Gregory's observations regarding gorillas and local peoples. Also, correspondence relating to Gregory's appointment and personnel issues.

Griffin, O. J. (Orange J.), file, 1904-1906. (1 folder)
660/27 2/1904-5/1906

Correspondence between Orange J. Griffin, assistant secretary of the College of Pharmacy, and the secretary and chief clerk of Columbia University. Most of the records consist of routine correspondence and cover letters. Includes college financial reports for 1899 to 1903 and 1902 to 1903. Also includes a copy of the college's charters, by-laws, and code of ethics.

Grimm, Peter, files, 1946-1956. (2 folders)
451/20-21 11/1946-6/1956

Correspondence between Peter Grimm, chairman of the board of William A. White & Sons, and high level administrators at Columbia University. Grimm was an alumnus of the University and president of Columbia Associates, a group of University benefactors who contributed regularly to Columbia's general fund. Correspondence relates to gifts to the University and nominations for honorary degrees. Includes routine invitations and acknowledgement letters.

Gross, Robert, file, 1960-1966. (1 folder)
501/24 6/1960-2/1966

Correspondence between Professor Robert Gross of the Department of Mechanical Engineering at Columbia University and high level University administrators. Correspondence relates to Gross' appointment and personnel issues. Includes recommendation letters.

Grove, Charles C., file, 1911-1920. (1 folder)
665/24 3/1911-6/1920

Correspondence between Charles C. Grove and the president and secretary of Columbia University. Includes correspondence with Professor George

Pegram. Grove held appointments as assistant professor in the Department of Mathematics at Columbia University and secretary of the Faculty of Columbia College. Correspondence relates to two topics: 1.) membership in the Columbia College faculty and 2.) the elimination of Grove's position and subsequent concern over legal issues involving his dismissal.

Gruhiow, Agnes Forrest, file, 1955-1956. (1 folder)
671/60 9/1955-2/1956

Correspondence between Agnes Forrest Gruhiow, acting president of the Greenhouse Group Parents Association, and the secretary of Columbia University. Correspondence relates to the Columbia-Greenhouse Nursery School, which was affiliated with the University. Topics include: the administration of the school as well as planning and budgeting for the school. Records include: the school handbook, a list of staff members, a questionnaire for parents, and a report on the school.

Grundfest, Harry, file, 1953-1956. (1 folder)
671/25 11/1953-4/1956

Records regarding Harry Grundfest, professor of neurology at Columbia University. The records relate to an investigation of Grundfest's alleged communist activities. Includes reports, transcripts of senate hearings, correspondence, samples of Grundfest's publications and statements, and Grundfest's curriculum vitae as well as copies of Counterattack, an anti-communist newsletter. Also includes letters regarding Grundfest from members of the public to Grayson Kirk, president of Columbia University.

Gruver, William R., file, 1959-1960. (1 folder)
672/61 7/1959-3/1960

Correspondence between William R. Gruver, an alumnus of Columbia University's School of General Studies, and high level University administrators. Correspondence relates to a variety of topics, including the annual Dean's Day celebration that took place in 1959.

Guest, Eleftheria, file, 1967-1968. (1 folder)
72 /13 6/1967-8/1968

Correspondence and reports regarding the termination and workers compensation case of Eleftheria Guest.

Gulick, Luther Halsey, file, 1940-1941. (1 folder)
668/10 7/1940-3/1941

Correspondence between Luther Halsey Gulick, director of the Institute of Public Administration at Columbia University, and the provost of the University. Correspondence relates to routine matters involving the institute. Topics include budgeting and space needs. Includes an auditor's report for the 1939-1940 fiscal year and a report from the director (January, 1941).

Gunn, Mary, file, 1964-1965. (1 folder)
18 /15 8/1964-6/1965

Correspondence between Mary Gunn, an administrative assistant in the Office of the Secretary at Columbia University, and the secretary of the University and other office staff. Correspondence relates to arrangements for University ceremonies, including commencement and convocations.

Guthrie, William D., file, 1911-1918. (1 folder)
665/25 1/1911-5/1918

Correspondence between William D. Guthrie, Ruggles Professor of Constitutional Law at Columbia University, and the president of the University. Includes correspondence with Harlan Fiske Stone, dean of the

University's School of Law. Correspondence relates to Guthrie's appointment as Ruggles Professor and preparations for his lectures on constitutional law that were to be delivered at the Sorbonne in Paris.

Gutmann, James, files, 1951-1960. (2 folders)
437/21-22 9/1951-6/1960

Correspondence between James Gutmann, professor of philosophy at Columbia University, and University administrators. Gutmann served as executive officer of the Department of Philosophy and was later appointed chairman of the department. The records consist of correspondence and budgets regarding the department. Topics include: faculty affairs, staffing needs, and the retention of faculty members. Much of the correspondence is routine.

Ha, Joseph M., file, 1961-1963. (1 folder)
503/27 2/1961-2/1963

Correspondence between Joseph M. Ha and Columbia University administrators. Ha held a number of appointments involving the oversight of international students. He served as coordinator of interfaith work with foreign students, the Chaplain's assistant for foreign student work, and director of the Foreign Student Center. Many of the records relate to events for international students. Includes a report dating from 1961.

Haas, Henry C., file, 1953-1955. (1 folder)
451/22 9/1953-10/1955

Correspondence between Henry C. Haas, an alumnus of the School of Engineering at Columbia University, and the president and other University administrators. Haas was editor of 1905 This Way!, the newsletter and reunion bulletin of the School of Engineering Class of 1905. Includes copies of newsletters as well as routine cover letters and acknowledgement letters. Also includes a letter from Haas regarding environmental issues.

Hacker, Louis Morton, files, 1946-1958. (14 folders)
405/1-14 9/1946-6/1958

Correspondence between Louis Morton Hacker and the provost and secretary of Columbia University. Hacker was the director of the University's School of General Studies and later served as dean of the Faculty of General Studies. The School of General Studies succeeded the University Extension as Columbia's continuing education division. The records consist of correspondence and budgets relating to the early years of the School of General Studies. Topics include: curriculum and programs, financial administration, facilities, relations between the school and the University, faculty affairs, degree requirements, community relations, and the student body. Also, minutes of the first meeting of the University's Bicentennial Committee, which was held in September 1946, and a report outlining plans for the anniversary celebration.

Hackett, Frank S., file, 1947-1948. (1 folder)
668/50 9/1947-5/1948

Correspondence between Frank S. Hackett, headmaster of the Riverdale Country School, and the acting president of Columbia University. Correspondence relates to the school. Topics include the development of the school's curriculum. Includes a proposal for implementing the "world school" method at the Riverdale School.

Hadden, Gavin, file, 1929. (1 folder)
667/30 7/1929-12/1929

Correspondence between Gavin Hadden and the secretary of Columbia University. Hadden was a civil engineer who appears to have been retained by the University. Correspondence relates to Gavin's plans for

the development of the University's property at Baker Field in upper Manhattan.

Hadley, Arthur Twining, file, 1899-1918. (1 folder)
660/29 10/1899-4/1918

Correspondence between Arthur Twining Hadley, president of Yale University, and the president and acting president of Columbia University. Much of the correspondence relates to faculty exchange programs. Topics include: the Roosevelt Professorship, which sent American faculty to Germany to lecture and act as educational and cultural emissary; the Kaiser Wilhelm Professorship, which brought a German professor to lecture in the United States; and a proposed Japanese exchange program. Includes correspondence that relates to a dispute between Yale and Columbia over the obligations of the Kaiser Wilhelm Professor (1908). Also, correspondence relating to: scholarships and fellowships (1916), Hadley's advice on the process of selecting deans (1904), and a dispute between Yale and Columbia over the sale and donation to Columbia of the Reinhard manuscript collection (1904). Also includes correspondence and a report on Columbia's "combined course," which overlapped undergraduate and professional education.

Hadley, William A., file, 1952-1953. (1 folder)
670/6 11/1952-6/1953

Correspondence between Associate Professor William A. Hadley of the Department of Mechanical Engineering at Columbia University and University administrators. Correspondence relates to a "Job Evaluation Study." Also, correspondence regarding Hadley's personnel issues.

Haggstrom, Robert J., file, 1955-1956. (1 folder)
671/61 5/1955-5/1956

Correspondence between Robert J. Haggstrom, professor of Air Science at Columbia University, and high level University administrators. Correspondence relates to the University's Air Force Reserve Officers Training Corps [AFROTC] air sciences program. Topics include: enrollment, admissions, tuition exemption, budgeting and expenditures, prizes, and student affairs. Records include: proceedings of the AFROTC Unit Selection Board, correspondence with the provost's office regarding the possible closing of the program, and a Department of Air Sciences bulletin.

Haig, Robert Murray, files, 1941-1953. (7 folders)
386/2-8 7/1941-6/1953

Correspondence between Robert Murray Haig, McVikar Professor of Political Economy and executive officer of the Department of Economics at Columbia University, and the provost and secretary of the University. Most of the records relate to the Department of Economics and long-range planning for a new political science building. Also, correspondence (ca. 1942) regarding Columbia's relationship with the Institute for Public Administration, correspondence (ca. 1946) regarding the selection of a dean for the School of Business, a report evaluating a plan to institute fees for library services, and correspondence regarding Haig's personnel issues.

Records dating from 1941 to 1943 and 1946 to 1947 consist of correspondence and budgets relating to the Department of Economics. Topics include: faculty appointments, personnel issues, faculty affairs, arrangements for courses, budgeting, research funding and expenditures, prizes, acquisitions of library materials, and facilities. Some of the records also document the effects of World War II on the department.

Records dating from 1945 to 1949 consist of correspondence, minutes, reports, financial records, pamphlets, architectural plans, and

proposals documenting the work of the Committee to Examine the Need for a New Political Science Building. Haig was chairman of the committee. Topics include: departmental space requirements, proposed renovations, and fund raising.

Haile-Selassie, Teferra, file, 1954. (1 folder)
670/65 2/1954-6/1954

Correspondence regarding Teferra Haile-Selassie, Emperor of Ethiopia, and his receipt of an honorary degree from Columbia University. Includes an itinerary of his trip through the United States, Canada, and Mexico.

Halford, Ralph S., files, 1957-1968. (13 folders)
494/1-13 7/1957-12/1968

Correspondence between Ralph S. Halford and high level administrators at Columbia University. Halford held appointments as executive officer of the Department of Chemistry, vice provost for projects and grants, and dean of the Graduate Faculties. Correspondence relates to: the Department of Chemistry during the 1950s and 1960s; the Office of Projects and Grants and issues involving grants and sponsored projects during the 1950s and 1960s; and the Graduate Faculties during the 1960s.

Topics related to the Department of Chemistry include: faculty appointments, facilities, personnel, finances, the administration of research projects, and research funding. Topics related to sponsored projects and grants include: indirect costs, administrative issues involving sponsored projects and grants, matching funds, University policies regarding research funding, and routine expenditures involving projects and grants. Includes numerous routine award notification letters and cover letters regarding the terms of research contracts. Also includes: records regarding the functions of the Office of Projects and Grants and the Faculty Committee on Projects and Grants, quarterly reports from the Office of Projects and Grants, correspondence regarding the Watson Scientific Computing Laboratory (ca. 1963-1965), a letter regarding the history of the computing center (August, 1963), and a proposal for research projects in the University's Electronics Research Laboratories (October, 1958). As dean of the Graduate Faculties (formerly the Faculties of Political Science, Philosophy, and Pure Science), Halford oversaw the University's graduate division. Records dating from Halford's term as dean relate to: faculty affairs, development, gifts, personnel, tuition and fees, and the administration of Ph.D. examinations.

Hall, Charles Cuthbert, file, 1897-1907. (1 folder)
660/28 2/1897-12/1907

Correspondence between Charles Cuthbert Hall, president of Union Theological Seminary, and the president of Columbia University. Most of the records consist of routine correspondence, invitations, and recommendation letters. Includes correspondence from Nicholas Murray Butler, the president of Columbia University. The letters discuss the role of religion in education and the establishment of faculties of theology in American universities. Also includes correspondence relating to Hall's terms a president of the Religious Education Association.

Hall, George Henry, file, 1913-1916. (1 folder)
665/36 4/1913-11/1916

Correspondence between George Henry Hall and the president and clerk of the board of trustees of Columbia University. Hall was an artist and benefactor of the University. Correspondence relates to Hall's gift of paintings and \$15,000. Includes copies of Hall's will.

Hallock, William, files, 1892-1910. (2 folders)

327/7-8 3/1892-5/1910

Correspondence between William Hallock, professor of physics in the Department of Physics at Columbia University, and the president and faculty of the University. Topics include: equipment and supplies, expenditures, budgeting, gifts, faculty appointments, staffing needs and personnel in the Department of Physics. Includes correspondence regarding the organization of the department and its relations with other departments in the University. Also, correspondence relating to Hallock's appointment, personnel issues, and committee memberships.

Hamilton, Robert P., file, 1953-1954. (1 folder)
670/38 7/1953-6/1954

Correspondence between Professor Robert P. Hamilton and Columbia University administrators. Hamilton was a professor of law and secretary of the University's Faculty of Law. Correspondence relates to faculty affairs in the law school and membership in the Faculty of Law. Correspondence also relates to a proposal for a master of comparative law degree.

Hamlin, A. D. F. (Alfred D. F.), files, 1894-1918. (3 folders)
327/9-11 5/1894-6/1918

Correspondence between Alfred D. F. Hamlin, executive head of the School of Architecture at Columbia University, and the president and other high level administrators of the University. Also includes correspondence between Hamlin and other architects. Correspondence relates to the School of Architecture. Topics include: personnel, faculty appointments, fellowships, staffing needs, and publicity. Includes detailed correspondence and reports evaluating the organization, faculty, administration, curriculum, and performance of the school.

Also, correspondence regarding the relationship between the School of Architecture and the Society of Beaux-Arts Architects (ca. 1911). The correspondence discusses whether the school should adopt the society's programs and grading criteria. Also includes correspondence regarding campus design, in particular the use of South Field and the design of buildings at Barnard College. Also, correspondence relating to Hamlin's appointment, personnel issues, and professional activities.

Hammarskjold, Dag, file, 1954-1955. (1 folder)
671/26 6/1954-4/1955

Correspondence between Dag Hammarskjold, secretary general of the United Nations, and the secretary of Columbia University. Most of the correspondence relates to the honorary degree that was awarded to Hammarskjold at Columbia's 3rd Bicentennial Convocation in 1954. Hammarskjold was also the principal speaker at the convocation. Also: a press release regarding Hammarskjold's appearance at the University's Charter Day Dinner in 1954; correspondence between Hammarskjold and University president Grayson Kirk regarding collaboration between the United Nations and the University; and two United Nations publications.

Hammett, Louis P., files, 1951-1958. (4 folders)
446/18-21 7/1951-6/1958

Correspondence between Louis P. Hammett, professor of chemistry and executive officer of the Department of Chemistry at Columbia University, and high level University administrators. Includes correspondence with funding agencies and University faculty members. The records consist of correspondence and budgets relating to the Department of Chemistry and correspondence, reports, and minutes regarding the Division of Government Aided Research and government-sponsored research at the University. Also, correspondence and programs relating to a meeting of the National Academy of Science which was held at Columbia in November, 1954. Also includes a 1957 report from the Committee on Professional

Training of the American Chemical Society.

Topics related to the Department of Chemistry include: student affairs, faculty appointments, staffing needs, faculty affairs, research funding, the appointment of laboratory assistants, fellowships, and facilities. Includes: correspondence regarding the Chandler Medal, a 1954 report on teaching assistanceships in the department and problems with the recruiting of qualified graduate students, and a 1956 report regarding departmental space problems and undergraduate enrollment.

Beginning ca. 1956, the records also relate to government-sponsored research. Much of the material relates to: the administration of research contracts and research personnel, contract negotiations, and relations with the government. Includes: a report (1957) to the National Science Foundation regarding University research activities; a letter and brief report (1957) regarding University policies and criteria for accepting government contracts; a letter (February, 1957) regarding the Institute for Defense Analysis; and correspondence and minutes (ca. 1958) regarding contracts and contract policies in the University's Electronics Research Laboratories.

Also, correspondence regarding Hammett's personnel issues and committee memberships and a reprint of his article, "Rights and Responsibilities in the Search for Knowledge," which appeared in Chemical and Engineering News in 1954.

Hance, William Adams, file, 1947-1962. (1 folder)
412/1 8/1947-5/1962

Correspondence between William Adams Hance, assistant dean of Columbia College, and the secretary of Columbia University. Correspondence relates Columbia College, the University's undergraduate college. Topics include: scholarships, prizes, and the recruiting of students. Hance was also chairman of the Advisory Committee of the Faculties. Related topics include retirement policies and faculty frindge benefits.

Handler, Milton, file, 1954. (1 folder)
670/39 1/1954-5/1954

Correspondence between Milton Handler, professor of law in the School of Law at Columbia University, and University administrators. Correspondence relates to Handler's personnel issues. Includes two printed copies of Handler's lecture on antitrust law that was delivered to the New York Bar Association in 1954.

Hardman, J. B. S. (Jacob Benjamin Salutsky) 1952-1953. (1 folder)
670/7 7/1952-5/1953

Correspondence between Jacob B. S. Hardman and Columbia University administrators. Correspondence relates to the financial administration of the Labor Leadership Study, which was supported by the Columbia-based Bureau of Applied Social Research.

Harkness, Edward Stephen, files, 1910-1935. (4 folders)
342/16-19 11/1910-4/1935

Correspondence between Edward Stephen Harkness, a benefactor of Columbia University, and high level University administrators. Includes legal documents, minutes, reports, acknowledgement letters, and cover letters. Records dating from 1911 to 1923 relate to Harkness' gift to the University to fund the purchase and construction of a new medical school campus and document the University's efforts to solicit Harkness for funds. Related topics include: fund raising efforts on behalf of the medical center, the purchase and construction of the medical center, and negotiations with Presbyterian Hospital. Records dating from 1928 to 1935 relate to Harkness' subsequent gifts to the medical school and the

construction of additional buildings at the medical center. Also, correspondence regarding Harkness' gifts to build Butler Library, then known as South Hall, and the construction of the library building.

Harmon, Francis Stuart, file, 1956-1957. (1 folder)
672/12 8/1956-1/1957

Correspondence between Francis Stuart Harmon and Columbia University administrators. Harmon chaired a special committee of Riverside Church that was appointed to study the possibility of installing radio and television transmitters on Riverside Church, which is located near Columbia University. Includes a copy of the committee report, which discusses religious television broadcasts.

Harper, Joseph W., file, 1890-1909. (1 folder)
661/1 2/1890-5/1909

Correspondence between Joseph W. Harper of the Harper & Brothers publishing company and the president of Columbia University. Harper was a Columbia trustee, chairman of the trustees' committee on buildings and grounds, and a member of the library committee. Topics related to the committee on buildings and grounds include: buildings at Columbia's 49th Street campus, the hiring of a new superintendent of buildings and grounds in 1890, and the purchase of the property for Columbia's new campus at Morningside Heights. Topics related to the library committee include routine business. Other topics include: the establishment of the Columbia University Press (ca. 1890-1893); the exhibition of books that was part of Columbia's exhibit at the World's Columbian Exposition (1893); a portrait of Columbia trustee Hamilton Fish (1894); the use of funds from Harper's estate (1896); and the decision to change Columbia's name from "Columbia College" to "Columbia University."

Harper, Philip S., file, 1951. (1 folder)
669/36 8/1951

Correspondence between Philip S. Harper, president of Harper-Wyman Company, and John R. Dunning, dean of the School of Engineering at Columbia University. In the correspondence, Harper expresses concern about the "socialistic trend" in teaching at Columbia. Includes newspaper clippings regarding a "citizen training" course in Columbia's Teachers College.

Harper, R. A. (Robert Almer), file, 1911-1918. (1 folder)
665/27 2/1911-6/1918

Correspondence between Robert A. Harper, Torrey Professor of Botany at Columbia University, and the president and secretary of the University. Correspondence relates to Harper's appointment as Torrey Professor. Correspondence also relates to faculty affairs and budgeting in the Department of Botany.

Harper, William Rainey, file, 1893-1906. (1 folder)
660/30 9/1893-2/1906

Correspondence between William Rainey Harper, president of the University of Chicago, and the president of Columbia University. Correspondence relates to: scholarships and fellowships at the University of Chicago, the creation of the Association of American Universities, and Harper's death in 1906.

Harris, Reed, file, 1932. (1 folder)
378/1 4/1932

Correspondence between Reed Harris and Columbia University president Nicholas Murray Butler, the dean of Columbia College, and the University counsel. Includes correspondence with Harris' attorney. Harris was editor in chief of the Columbia Daily Spectator, the college's student newspaper. Correspondence relates to Harris' allegations regarding graft

in the University dining services, his suspension and subsequent reinstatement, and the University's investigation of Harris and The Spartan Society. Includes correspondence regarding the powers of the University and the public relations issues surrounding the case.

Harris, William Torrey, file, 1892-1908. (1 folder)
661/2 2/1892-12/1908

Correspondence between William Torrey Harris and the president and secretary of Columbia University. Harris was commissioner of education in the Bureau of Education at the Department of the Interior. Most of records consist of routine correspondence and invitations. Includes correspondence regarding two issues -- changing the name of Columbian University and the problem of fake diplomas -- which were brought before Congress by the University. Also, two detailed letters (May, 1908) in which Harris argues against socialism, in particular the socialist beliefs of Henry George and Edward Bellamy.

Harrison, Charles Custis, file, 1902-1909. (1 folder)
661/3 1/1893-12/1909

Correspondence between Charles Custis Harrison, provost of the University of Pennsylvania, and the president of Columbia University. Correspondence relates to a variety of subjects. Topics include: entrance examinations; the College Entrance Examination Board; and efforts to establish a school of American archeology, ethnography, and linguistics in Mexico.

Harrison, George L., file, 1947-1948. (1 folder)
668/51 8/1947-5/1948

Correspondence between George L. Harrison and the acting president of Columbia University. Harrison was a University trustee. Correspondence relates to a variety of subjects. Topics include: trustee nominations, arrangements for trustee meetings, and Harrison's gifts to Columbia.

Harrison, T. Carter, file, 1959-1960. (1 folder)
672/62 9/1959-3/1960

Correspondence between T. Carter Harrison, director of development in the School of General Studies at Columbia University, and University administrators. Most of the correspondence relates to the fund raising campaign for the General Studies Fund.

Harriss, C. Lowell, files, 1947-1970. (2 folders)
412/2-3 12/1947-5/1970

Correspondence between C. Lowell Harriss, professor of economics in the Department of Economics at Columbia University, and high level University administrators. Harriss held appointments as associate professor and professor of economics. Most of the correspondence relates to Harriss' research projects. Topics include payments to his research and clerical assistants and the financial administration of research projects. Also, reports and correspondence regarding Harriss' professional activities. Topics include: his work as Columbia's representative to the International Institute of Public Finance in 1950, his trip to Europe for a taxation conference in 1951, and his sabbatical leave as a Fulbright lecturer in the Netherlands from 1953 to 1954. Includes copies of a number of papers by Harriss. Correspondence dating from 1969 to 1970 includes letters in which Harriss advises the University regarding tax issues.

Harron, Robert, files, 1945-1965. (34 folders)
397/1-19 7/1945-6/1955
398/1-15 7/1955-6/1965

Correspondence between Robert Harron, director of university relations at Columbia University, and high level University administrators.

Correspondence relates to University publicity and community relations. Topics include: events, appointments, programs, public services, faculty achievements, University finances, gifts to the University, awards, honorary degrees, research, discoveries, and buildings. Includes drafts and final copies of press releases. The records document Columbia's public relations strategies in response to anti-communist politics during the 1940s and 1950s and to the University's increasing community relations troubles during the early 1960s. The records also document publicity for the University's bicentennial in 1954.

Hart, Albert Gailord, file, 1958-1961. (1 folder)
500/21 7/1958-6/1961

Correspondence between Albert Gailord Hart, chairman of the Department of Economics at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: faculty affairs, staffing needs, faculty appointments, budgeting, gifts, and funding for the department. Includes correspondence regarding the Ford Foundation Research Professorships and the Ford Research Professorship committee (ca. 1960-1961). Also includes a proposal and a brief exchange of letters regarding plans for a research program in international economics (January, 1961).

Haskell, Henry S., file, 1940-1943. (1 folder)
382/8 7/1940-8/1943

Correspondence between Henry S. Haskell and Provost Frank D. Fackenthal of Columbia University. Haskell was University president Nicholas Murray Butler's assistant at the Carnegie Foundation for International Peace, where Butler served as director. Correspondence relates to funding for: fellowships, faculty travel, aid to displaced European scholars, and other purposes.

Hasler, Frederick E., file, 1954-1955. (1 folder)
671/27 7/1954-5/1955

Correspondence between Frederick E. Hasler of the Chemical Bank and Trust Company and the president and secretary of Columbia University. Hasler chaired Columbia's Bicentennial Birthday Fund. Correspondence relates to the honorary degree that was awarded to Hasler at Columbia's 1955 commencement ceremony. Correspondence also relates to: events, Hasler's gifts to Columbia, and the Bicentennial Fund. Includes correspondence between Hasler and donors.

Hassialis, M. D. (Menelaos Dimitri), files, 1952-1971. (4 folders)
448/12-15 7/1952-6/1971

Correspondence between Menelaos D. Hassialis, Henry Krumb Professor of Mining at Columbia University, and high level University administrators. Hassialis held appointments at executive officer of the School of Mines and chairman of the Henry Krumb School of Mines. The records consist of correspondence and budgets relating to the school. Topics include: sponsored research, budgeting, personnel, finances, faculty appointments, research assistants, and faculty affairs. Includes: correspondence and a procedures manual relating to the Columbia University Mineral Beneficiation Laboratory; correspondence regarding Industrial Reactor Laboratories; and a report, dating from 1964, which relates to the school's electrical engineering and electronics research laboratories. Records dating from 1970 to 1971 consist of the text and translation of a German university bill. These documents were sent to Columbia president's Cordier and McGill as an example of an alternative university governmental structure and an alternate role for the University senate.

Hastings, John, files, 1951-1970. (180 folders)
438/1-21 7/1951-12/1953

439/1-19	1/1954-1/1956
440/1-20	2/1956-3/1958
441/1-21	4/1958-2/1960
442/1-21	2/1960-1/1962
443/1-20	1/1962-5/1963
444/1-20	5/1963-12/1964
445/1-21	1/1965-2/1967
446/1-17	3/1967-6/1970

Press releases and correspondence from John Hastings, director of the Office of Public Information at Columbia University. Most of the records consist of press releases relating to a wide range of topics. Includes monthly reports regarding public relations activities and correspondence regarding the public information office. Also includes Pulitzer Prize press packets and a report on the Pulitzer Prizes which contains a list of prize recipients from 1917 to 1957.

Hastings, Thomas S., file, 1890-1897. (1 folder)
661/4 3/1890-1/1897

Correspondence between Thomas S. Hastings, president of Union Theological Seminary, and the president of Columbia University. Correspondence relates to a variety of subjects. Topics include: opening courses at Columbia and Union Theological Seminary to students from both institutions, a proposal for Columbia to begin offering Bachelor of Divinity degrees, and women students.

Hatch, Vermont, file, 1954-1959. (1 folder)
480/20 9/1954-4/1959

Correspondence between Vermont Hatch, a trustee of Columbia University, and the president and vice president of the University. Correspondence relates to a variety of subjects. Topics include: personal favors, Hatch's committee memberships, and his death, funeral, and estate. Includes a report of the Alumni Federation Survey Committee dated October, 1954 (the "Hatch Report"). The report discusses alumni organizations, alumni programs, and fund raising. Also includes a draft of the agreement between Columbia and the New York School of Social Work (July, 1959).

Hatfield, Henry Caraway, file, 1947-1948. (1 folder)
668/52 12/1947-4/1948

Correspondence between Professor Henry Caraway Hatfield of the Department of Germanic Languages at Columbia University and University administrators. Hatfield was also editor of The Germanic Review, which was published by the department. Correspondence relates to the finances of the Germanic Review. Also, correspondence regarding Hatfield's appointments.

Hawkes, Herbert E., files, 1910-1943. (11 folders)
346/1-11 10/1910-5/1943

Correspondence between Herbert E. Hawkes, dean of Columbia College, and high level administrators, faculty members, religious counsellors at Columbia University. Although dean of Columbia's undergraduate college, Hawkes was also involved in overseeing extracurricular programs and student services on a University-wide basis. He served on a number of committees including the Board of Religious and Social Work and the Committee on Men's Residence Halls.

Most of the correspondence relates to University residence halls and other issues involving students' lives outside of the classroom. Related topics include: student disturbances and discipline, student social life and social events, the oversight of student organizations and athletics, and the role of religious counselling at the University. Includes correspondence regarding the administration of Earl Hall, Columbia's

nondenominational religious and social center, and the relationship between Earl Hall and the YMCA of Greater New York.

Much of the correspondence also relates to the academic affairs of Columbia College. Topics include: the curriculum, the organization of departments, prizes and awards, faculty affairs, faculty appointments, and admissions. Includes correspondence, reports, and proposals regarding significant curriculum revisions, the nature and role of undergraduate instruction, the student body of the college, and the college's responsibilities towards its students.

Also, correspondence regarding the administration and awarding of scholarship and fellowship funds and correspondence relating to student aid policies in general. Includes correspondence regarding the Kellet Fellowships. Also, correspondence regarding numerous other topics related to Columbia College, residence halls, student services, and gifts to the College. Correspondence also documents the effects of World War I and World War II on the University's curriculum and finances.

Hawley, Harriet, file, 1904-1910. (1 folder)
661/5 2/1904-3/1910

Correspondence between Harriet Hawley, secretary to the dean of Teachers College at Columbia University, and the president and secretary of the University. Most of the records consist of routine correspondence and cover letters. Topics include: faculty appointments, financial information and statistics for the president's annual reports, and payments to cover the cost of instruction.

Hay, John, file, 1898-1904. (1 folder)
661/6 10/1898-6/1904

Correspondence between John Hay, United States secretary of state, and the president of Columbia University. Most of the records consist of routine correspondence, invitations, recommendation letters and letters of introduction. Topics include: efforts by University president Seth Low to have the British government send all of its official publications to the University library and Hay's plan to recruit student interpreters to serve in China.

Hayden, Philip M., files, 1926-1949. (20 folders)
460/1-20 7/1926-5/1949

Correspondence between Philip M. Hayden and other high level administrators at Columbia University. Hayden served as assistant secretary of the University under Frank D. Fackenthal and later succeeded Fackenthal as secretary of the University. Correspondence relates to the numerous responsibilities of the Office of the Secretary, one of Columbia's top administrative units. During Hayden's term as secretary, the office compiled statistics and information for administrative purposes; handled personnel issues involving faculty and employees; researched issues involving the interpretation and implementation of University policies and statutes and the use of gifts and special funds; and oversaw routine administrative tasks such as the preparation of catalogs and announcements, mailings, and the University calendar. The records include both substantive letters and memoranda as well as routine notes and cover letters. Also, 1 folder of correspondence, charts, minutes, and amendments to the statutes relating to the major reorganization of the University's administrative structure that took place in 1949.

The records relate to a wide range of other topics including: budgeting and operations in the secretary's office, job placement services for students, policies regarding scholarships and fellowships, the awarding of scholarships and fellowships, the business of the Council for

Research in the Social Sciences, Columbia's Upper Estate (the site of Rockefeller Center), and preparations for events. The records include: minutes and correspondence (ca. 1934) relating to residence halls, a report of the special committee that was appointed to study the use of the University's Claremont Avenue Apartments (1934), resolutions and a report regarding a proposed University arts center (1946), correspondence regarding the business of the University Council, and (beginning in the 1940s) resolutions of the University Council. Also, correspondence regarding Hayden's retirement.

Topics related to faculty personnel include: retirement plans and other benefits, faculty affairs, and accounting and financial planning for retirement funds. Much of the correspondence relates to retirement benefits and survivor's benefits for individual faculty members and their spouses. The records include: correspondence and reports regarding the University's retirement plan (ca. 1929-1930); records regarding the state of University clerical staff (October, 1946); and a report (September, 1933) on a review of the minutes from meetings of the University's board of trustees prior to 1892, which was conducted by the secretary's office in order to determine policies regarding pensions, widow's benefits, emeritus status, and other personnel issues. Topics related to University employees include the classification of job titles and status, tuition exemption, and employee personnel policies during the 1930s.

Hayes, Carlton Joseph Huntley, files, 1910-1942. (3 folders)
344/16-18 9/1910-4/1942

Correspondence between Carlton Joseph Huntley Hayes, Seth Low Professor of History and executive officer of the Department of History at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of History and Hayes' post-World War I study of France.

Topics related to the Department of History include: faculty appointments, staffing needs, faculty affairs, personnel, the curriculum, fellowships, the management of special funds, research funding, and budgeting. Includes correspondence and reports (ca. 1921, 1938, and 1941) evaluating the department's educational strengths and weaknesses, curriculum, faculty, and degree requirements.

Much of the correspondence dating from the mid to late 1920s relates to a study of economic and social development in post-war France which was sponsored by the Council for Research in the Social Sciences. Includes reports on the project.

Also, correspondence, reports and proposals regarding a variety of University-related topics. These include: correspondence (ca. 1912-1914) documenting the work of the Committee on Student Organizations and the creation of King's Crown, an alumni group which was established to oversee the budgets of certain student organizations; a 1921 report from the Joint Committee on Graduate Instruction which recommends changes to the University's faculty salary policies; and a proposal (ca. 1922) for instruction in Geography. Also includes Hayes' letter in support of Professor Charles Beard who was dismissed from the University in 1917. Includes correspondence relating to Hayes' professional activities and retirement.

Hayt, E. K., file, 1911-1918. (1 folder)
665/28 1/1911-6/1918

Correspondence between E. K. Hayt, assistant registrar and assistant bursar for the College of Physicians and Surgeons at Columbia University, and the secretary of the University. Includes correspondence

with the University bursar and treasurer. Correspondence relates to the college. Topics include: budgeting, scholarships, and other financial matters.

Hazard, John N., file, 1954-1955. (1 folder)
671/29 10/1954-1/1955

Correspondence between John N. Hazard, professor of public law at Columbia University, and University faculty members and administrators. Hazard appears to have been involved with the American Slavic and East European Review. Correspondence relates to the journal and routine topics involving Slavic and Eastern European studies. Includes the annual report of the American Association for the Advancement of Slavic Studies, Inc. Also, records relating to Hazard's personnel issues.

Hazeltine, Harold D., file, 1911-1917. (1 folder)
665/29 4/1911-11/1917

Correspondence between Harold D. Hazeltine, a reader in English law at Cambridge University, and the president and secretary of Columbia University. Correspondence relates to: Hazeltine's visit to deliver a lecture series on the history of English law, his possible appointment at Columbia, and the University's purchase of the Bushe-Fox law library. It also appears as though Hazeltine may have visited the University as Carpentier Lecturer.

Heald, Henry T., file, 1953-1954. (1 folder)
670/40 7/1953-1/1954

Correspondence between Henry T. Heald and Columbia University administrators. Heald was chancellor of New York University and chairman of the Education Group of the Greater New York Fund. Most of the correspondence relates to Heald's honorary degree from Columbia. Includes biographical information on Heald. Correspondence also relates to efforts to develop an arts center at Columbia and the University's involvement with the Greater New York Fund.

Healy, Charles C., files, 1953-1956. (2 folders)
452/20-21 8/1953-6/1956

Correspondence between Charles C. Healy, a Columbia University development officer, and University administrators, donors, trustees, and faculty. Topics include: donor relations, gifts to the University, development activities, estates, special funds, and scholarships. Includes a photograph of the annual Class Dinner (May, 1954). Also, minutes of the University's Committee on Wills and Special Gifts dating from February and December, 1954, and January, 1956.

Heaton, John Langdon, file, 1911-1916. (1 folder)
665/30 11/1911-7/1916

Correspondence between John Langdon Heaton, editor of The World newspaper, and the president of Columbia University. Correspondence relates to the University's School of Journalism. Topics include: the establishment of the school, the nature and composition of the school's advisory board, and the appointment of the school's first director. Includes two letters in which Heaton vigorously opposes the nomination of Professor John W. Cunliffe as director of the school and a report from Heaton to Joseph Pulitzer regarding Columbia.

Heezen, Bruce C., file, 1967. (1 folder)
18 /32 5/1967

A press release (April 20, 1967) regarding Bruce C. Heezen's work to retrieve "cosmic body" fragments from the site of ancient asteroid collisions in the Pacific and Indian oceans. Heezen was an associate professor of geology at Columbia University's Lamont Geological Observatory.

- Hefferline, Ralph F., file, 1957-1958. (1 folder)
672/27 7/1957-4/1958
Correspondence regarding payments to laboratory assistants who were working for Jack Hefferline in the psychology department at Columbia University.
- Heindel, Richard Heathcote, file, 1953-1954. (1 folder)
670/41 7/1953-6/1954
Correspondence between Richard Heathcote Heindel, deputy director of the UNESCO relations staff, and Columbia University administrators. Correspondence relates to the United States National Commission for UNESCO and the Institute on World Affairs and International Cooperation, which was located at Pennsylvania State University. Records include: an outline of a course that was taught by Heindel at the Institute on World Affairs and International Cooperation; a pamphlet on the institute; and an outline of a conference on the social impact of industrialization and urban conditions in Africa.
- Heisler, Lillian, file, 1957-1959. (1 folder)
494/14 7/1957-12/1959
The records consist of cash deposit vouchers which were sent to the Columbia University administration by Lillian Heisler, administrative assistant for the University's Building Fund office. The vouchers record gifts to the Building Fund.
- Heller, Lee N., file, 1962-1965. (1 folder)
505/17 7/1962-1/1965
Routine correspondence regarding campus audio visual services. Includes one interesting memorandum regarding classroom facilities (May 27, 1963).
- Hendin, Herbert, file, 1970. (1 folder)
108/24 7/1970-10/1970
Correspondence between Herbert Hendin, a research associate in psychiatry at the Columbia University Health Service, and University administrators. Some of the correspondence relates to Hendin's study of depression, drug addiction, and suicide among Columbia College students. Includes an outline of the study as well as a copy of a study entitled "Student Revolutionaries: Who Are They?" Also, correspondence regarding the University tennis club. Topics related to the club include: expenditures, gifts, fund raising, increasing interest in the tennis program, a proposed tennis program for Harlem youth, and budgeting.
- Hennessy, Wesley J., files, 1952-1970. (4 folders)
448/16-19 7/1952-6/1970
Correspondence between Wesley J. Hennessy and high level administrators at Columbia University. Hennessy was assistant dean of the School of Engineering and was later appointed executive dean of the School of Engineering and Applied Science (SEAS). Correspondence relates to the school. Topics include: faculty appointments, salaries, development, finances, financial aid, gifts to the school, appropriations, the management of special funds, faculty affairs, and faculty personnel policies. Includes correspondence (ca. 1964-1965) regarding the work of the committees on instruction and educational policy of the SEAS and correspondence (ca. 1969) regarding faculty and student relations with the school. Also includes the text of Hennessy's address in honor of the school's centennial in March, 1965. Also, correspondence, press releases, and minutes regarding Hennessy's appointment, personnel issues, and committee memberships. Includes correspondence (ca. 1969) with University president Cordier regarding the restructuring of University government.

Henry, Ambrose, D., files, 1913-1937. (4 folders)
345/11-14 4/1913-6/1937

Correspondence between Ambrose D. Henry, high level administrators at Columbia University, and the chairman of the University's board of trustees. Ambrose was chairman of the trustee's committee on buildings and grounds and president of the Alumni Association of Columbia College. Correspondence relates to alumni and student affairs, Columbia's buildings and campus, and the Buildings and Grounds Department.

Most of the correspondence dating from 1913 to 1920 relates to alumni and student affairs. Topics include: the election of alumni trustees, student services, student social life and extracurricular activities, and class gifts to the University.

Most of the correspondence dating from the mid 1920s to the late 1930s relates to Columbia's buildings and the Department of Buildings and Grounds. Topics include: campus design and planning, building programs and construction projects, the renovation and maintenance of campus buildings, real estate purchases, and funding for construction and renovation projects. Includes correspondence regarding the design and construction of Butler Library, then known as South Hall; the gift to Columbia of the Nevis Estate (ca. 1934); and the planning of a women's residence hall. Also includes correspondence (ca. 1935-1937) regarding labor relations policies and relations with the Columbia University Employees Organization of Buildings and Grounds, an employee association in the Buildings and Grounds Department. Includes correspondence regarding employee pensions and salaries.

Henry, Richard S., file, 1953-1954. (1 folder)
670/42 10/1953-5/1954

Correspondence between Richard S. Henry and other Columbia University administrators. Henry worked in the University development office. Correspondence relates to alumni affairs and the celebration of Columbia's bicentennial in 1954. Includes several reports on the Bicentennial Alumni Program, a series of official alumni events for local and regional alumni groups. Also, correspondence regarding Henry's personnel issues.

Hepburn, A. Barton (Alonzo Barton), file, 1911-1921. (1 folder)
345/15 2/1911-10/1921

Correspondence between Alonzo Barton Hepburn, chairman of the board of Chase National Bank and a benefactor of Columbia University, and the president and secretary of the University. Topics include Hepburn's gifts to Columbia and University finances. Includes correspondence regarding the establishment Maison Francais, Columbia's French cultural and educational center. Also includes letters from President Butler soliciting Hepburn for donations and correspondence regarding Hepburn's nomination for an honorary degree and election to the University's board of trustees.

Herpers, Richard, files, 1947-1962. (91 folders)
471/1-23 7/1947-6/1953
472/1-20 7/1953-6/1956
473/1-20 7/1956-4/1958
474/1-21 4/1958-3/1960
475/1-7 4/1960-3/1962

Correspondence between Richard Herpers and other high level administrators at Columbia University. Herpers held numerous appointments including assistant to the chairman of the Committee on Public Ceremonies, assistant to the secretary of the University, secretary of the University, and secretary of the Executive Committee of

the University Council. Most of the records relate to the numerous responsibilities of the Office of the Secretary. Records also relate to Columbia's official events and ceremonies, the work of the University Council, and the work of the Advisory Committee on Educational Policy.

Records related to University ceremonies include correspondence, schedules, floor plans, and programs dating from the 1940s. The records document academic ceremonies and other events at the University. Includes records regarding the installation of Dwight D. Eisenhower as president of the University in 1949. Records documenting the University Council consist of correspondence, resolutions, agenda, and extracts of minutes dating from the 1940s and the 1950s. The records relate to a range of subjects. Topics include: academic policies; the establishment of institutes, programs, and courses; degrees; fellowships; scholarships; and the routine business of the University Council. Also, resolutions, minutes, and correspondence relating to the Advisory Committee on Educational Policy during the 1950s.

Most of the records relate to Herper's terms as assistant secretary and secretary of the University. Records documenting the secretary's duties consist of correspondence, budgets, procedures, policies, and memoranda dating from the 1950s. The Office of the Secretary was one of the top administrative units at the University. During Herpers' administration, the secretary and his staff handled: numerous, University-wide administrative tasks; personnel issues involving faculty and employees; and trustee affairs. Topics include: the administration of prizes and awards, assembling statistics and information for administrative purposes, the origin and purpose of gifts and special funds, interpretation of the terms governing the use of gifts and funds, preparation of the University bulletins, the wording of degrees and certificates, the business of various University committees, honorary degrees, issuing official University credentials, arrangements for the printing of University publications, the care of University records, emergency loans to students and faculty, orders for medals and certificates, orders for academic regalia, and arrangements for events. Topics related to faculty and staff personnel include: retirement and other benefits plans and policies, faculty travel arrangements, faculty appointments, tuition exchanges for faculty children, and personnel record-keeping. Topics related to the Columbia's board of trustees include: arrangements for meetings, trustee resolutions, and other trustee business. Individual records of note include: correspondence and resolutions regarding the school of General Studies, Columbia's continuing education division; the University's weekly calendar (beginning ca. 1953); a draft of the faculty handbook (1958); a eulogy for former secretary Philip M. Hayden, which was delivered February 18, 1959; correspondence regarding Herpers' death and memorial service in 1961; and a copy of the eulogy for Herpers.

Herrmann, Jeffrey, files, 1965-1967. (2 folders)
54 /22-23 2/1965-11/1967

Correspondence between Jeffrey Herrmann and Columbia University administrators. Herrmann was a research assistant who was conducting a study of the faculty resignations that took place between 1945 and 1967. Most of the records consist of work study time sheets and policies relating to the administration of Herrmann's work study position. Includes some correspondence regarding the faculty study, which was called the "faculty attrition study," and a list of faculty members who resigned between 1945 and 1967.

Herrod, B., file, 1954. (1 folder)
671/62 1/1954

A report on self government that was submitted to Columbia University.

- Herter, Christian Archibald, file, 1903-1910. (1 folder)
661/7 4/1903-2/1910
Correspondence between Professor Christian Archibald Herter and the president of Columbia University. Herter was a professor of pharmacology and therapeutics in the Department of Pharmacology, Materia Medica, and Therapeutics at Columbia University. Correspondence relates to a variety of subjects. Topics include: a proposed pharmacology laboratory, a scholarship in pharmacology, and Herter's thoughts on the teaching of therapeutics and the therapeutics curriculum. Also, correspondence regarding Herter's appointment.
- Hervey, Walter L., file, 1892-1908. (1 folder)
661/8 4/1892-9/1903
Correspondence between Walter L. Hervey, president of Teachers College at Columbia University, and the president of the University. Most of the correspondence relates to the Pulitzer Scholarships, which were established in 1903 through a donation from Joseph Pulitzer. Other topics include the relationship between Columbia and Teachers College and proposed changes to the Teachers College curriculum.
- Hervey, William Addison, files, 1900-1918. (4 folders)
328/1-4 10/1900-4/1918
Correspondence between William Addison Hervey, registrar of Columbia University and chairman of the Committee on Admissions, and the president and secretary of the University. Correspondence relates to the planning and administration of admissions and registration procedures. Includes correspondence regarding the reorganization of the University's registration procedures in 1908.
- Heuser, Frederick J., files, 1917-1955. (3 folders)
345/16-18 3/1917-3/1955
Correspondence between Professor Frederick J. Heuser of Columbia University and the high level administrators of the University. Heuser was a professor of Germanic languages and literatures; corresponding secretary of the Germanistic Society of America; and director of Deutches Haus, Columbia's German cultural and educational center. Correspondence relates to Deutches Haus and the work of the Germanistic Society of America.
- Most of the correspondence dating from 1928 to 1945 records gifts to a fund in support of Deutches Haus. Other topics related to Deutches Haus include: expenditures, the selection of a building for the center, and the revision of the center's mission following World War I. Records dating from 1946 to 1955 consist of correspondence, reports, and annual reports documenting the activities of the Germanistic Society of America.
- Heuss, John, file, 1953-1955. (1 folder)
488/22 12/1953-3/1955
Correspondence between John Heuss, rector of the Parish of Trinity Church in New York City, and Columbia University administrators. Heuss was a trustee of the University. The records consist of routine cover letters and invitations. Topics include: trustee business, events related to Columbia's bicentennial celebration in 1954, and honorary degrees. Includes a newspaper clipping regarding Heuss.
- Hewitt, Abram S., file, 1890-1904. (1 folder)
661/9 12/1890-10/1904
Correspondence between Abram S. Hewitt and the president of Columbia University. Hewitt was an alumnus of Columbia College who served as chairman of the Barnard College board of trustees and, briefly, as a

Columbia trustee. Correspondence relates to a variety of subjects. Topics include: Hewitt's gifts to the University, his fund raising efforts, the Columbia College Building Fund, and Hewitt's work as chairman of the Columbia University Alumni Memorial Hall Committee. Includes correspondence regarding a biography of Hewitt's father-in-law, Peter Cooper, which was not published due to the objections of Peter Cooper's widow. Also includes a letter regarding plans to incorporate Cooper Union into the educational system of the the University.

Heye, George G., file, 1915-1916. (1 folder)
665/31 11/1915-2/1916

Correspondence between George G. Heye and the president of Columbia University. Includes correspondence with Franz Boas and Henry Fairfield Osborn. Correspondence relates to proposals for cooperation between the Heye Museum (the Museum of the American Indian), the American Museum of Natural History, and Columbia University. Correspondence dating from 1917 to 1918 concerns Marshall H. Saville, Loubat Professor of American Archaeology. The correspondence discusses Saville's role at the University and the museum.

Hibbitt, George Whiting, file, 1958-1960. (1 folder)
500/22 8/1958-5/1960

Correspondence between George Whiting Hibbitt, associate dean of Columbia College, and the administrators of Columbia University. Most of the records consist of routine correspondence regarding the academic standing, discipline, and expulsion of students. Includes correspondence with individual students and their families. Also includes student records. Also, correspondence relating to Hibbitt's personnel issues.

Hickey, Maurice, file, 1951-1952. (1 folder)
669/37 8/1951-6/1952

Correspondence between Maurice Hickey, associate dean of the Faculty of Medicine at Columbia University, and the secretary of the University. Includes correspondence with donors to the medical school. Correspondence relates to gifts in support of scholarships and prize funds in the School of Dental and Oral Surgery. Includes a list of prize recipients for 1952.

Hicks, Frederick C., file, 1911-1923. (1 folder)
346/12 8/1911-8/1923

Correspondence between Frederick C. Hicks, assistant librarian at Columbia University, and the president and secretary of the University. Correspondence relates to the administration of the University's library system. Topics include: acquisitions, personnel, finances and budgeting, library privileges, gifts to the libraries, and library policies. Includes correspondence relating to the work of the Library Council and the Law School Committee on the Law Library. Also includes a 1920 report on the Law Library.

Highet, Gilbert, file, 1955-1957. (1 folder)
495/10 7/1955-4/1957

Correspondence between Gilbert Highet of the Department of Greek and Latin at Columbia University, and University administrators. Correspondence relates to routine departmental business. Topics include: staffing needs, personnel, and recruiting.

Hildes-Heim, Norman E., file, 1964-1966. (1 folder)
506/19 7/1964-6/1966

Correspondence between Norman E. Hildes-Heim and high level administrators at Columbia University. Correspondence relates to Hildes-Heim's efforts to secure a teaching appointment in the School of Architecture.

- Hill, David Jayne, file, 1910-1918. (1 folder)
665/32 9/1910-4/1918
Correspondence between David Jayne Hill, American ambassador to Germany, and the president and secretary of Columbia University. Includes correspondence with Professor John Burgess. Correspondence relates to Hill's appointment to give the Carpentier Lectures at Columbia in 1911. Also, letters regarding Columbia's proposal for an international lecture series on United States' foreign policy.
- Hillard, A. L., file, 1967-1969. (1 folder)
72 /14 5/1967-2/1969
Correspondence from Columbia University alumnus A. L. Hillard. Correspondence consists of complaint letters regarding the Columbia University Forum. Includes two issues of the Forum.
- Hinckley, A. Dexter (Alfred Dexter), file, 1943-1944. (1 folder)
668/17 7/1943-5/1944
Correspondence between Alfred Dexter Hinckley, assistant to the dean in the School of Engineering at Columbia University, and University administrators. Correspondence relates to the school. Topics include: scholarships; funding for student housing; and the University's Engineering, Science, and Management War Training (ESMWT) program. Includes enrollment and course information for the program. Also, correspondence regarding Hinckley's personnel issues.
- Hirst, Gertrude, file, 1911-1919. (1 folder)
665/33 2/1911-1/1919
Correspondence between Gertrude Hirst, assistant professor of classical philology in Barnard College, and the president of Columbia University. Correspondence relates to Hirst's appointment. Correspondence also relates to the Department of Classical Philology at Barnard College, the undergraduate women's college affiliated with Columbia. Includes minutes of departmental meetings (1913 and 1914). Also, a letter from University president Nicholas Murray Butler regarding advances in women's education and a detailed letter in which Hirst responds to a report on faculty pension plans.
- Hirth, Friedrich, file, 1902-1918. (1 folder)
321/22 4/1902-6/1918
Correspondence between Friedrich Hirth, Dean Lung Professor of Chinese in the Department of Chinese Languages and Literatures at Columbia University, and the president and secretary of the University. Most of the correspondence relates to the establishment of the department and the Dean Lung Professorship. Other topics related to the department include: staffing needs, faculty appointments, special lectures, events, and the acquisition and administration of library collections. Also, correspondence regarding lectures on fine arts in China which were given by Hirth at the Metropolitan Museum of Art in 1905. Also, correspondence relating to Hirth's appointment, personnel issues, and retirement.
- Hixson, Arthur W., files, 1945-1954. (2 folders)
394/19-20 7/1945-10/1954
Correspondence between Arthur W. Hixson, executive officer of the Department of Chemical Engineering at Columbia University, and high level University administrators. Most of the records consist of correspondence and budgets relating to the department. Also, correspondence (ca. 1954) regarding Hixson's receipt of an honorary degree from the University. Includes biographical information about Hixson.

Topics related to the Department of Chemical Engineering include:

personnel issues, research funding, budgeting and appropriations, faculty appointments, and faculty affairs. Includes correspondence regarding the Chandler Chemical Museum. Also includes a long-range plan for the department dating from January, 1946. Among other topics, the plan discusses the department's curriculum, enrollment, facilities, graduate program, and staffing needs.

Hodgdon, Daniel Russell, file, 1921-1927. (1 folder)
667/18 5/1921-10/1927

Correspondence between Daniel Russell Hodgdon and high level administrators at Columbia University. Includes correspondence between administrators and between administrators and the University's attorney. Hodgson was the principal of the Columbus, Ohio, schools. Correspondence relates to Hodgdon's dispute with Columbia over admission to the University's School of Law and Columbia's refusal to enroll him because he was on the University's "black list."

Hoffman, Isidor B., files, 1953-1961. (2 folders)
452/18-19 10/1953-6/1961

Correspondence between Rabbi Isidor B. Hoffman, counsellor to Jewish students at Columbia University, and University administrators. Most of the records consist of cash deposit vouchers for gifts in support of the University's Jewish counsellors.

Hofstadter, Albert, file, 1956-1957. (1 folder)
672/13 7/1956-5/1957

Correspondence between Albert Hofstadter, chairman of the Department of Fine Arts and Archaeology, and high level University administrators. Correspondence relates to routine departmental business.

Hogan, Frank S., file, 1961-1964. (1 folder)
507/1 7/1961-6/1964

Correspondence between Frank S. Hogan and high level administrators at Columbia University. Hogan, who was the district attorney for New York County, served as an alumni-trustee of the University and chairman of the Columbia College Council. Correspondence relates to a variety of subjects. Topics include: trustee business, the composition and mission of trustee committees, and issues involving the University's residence halls. Includes: a report on dormitories by the Columbia College Council (February, 1962); correspondence regarding tuition increases, University finances, and the role of the college council in setting tuition and fees (ca. November, 1961-February, 1962); and routine acknowledgement letters and personal notes.

Hogue, Helen, file, 1958. (1 folder)
672/42 7/1958-11/1958

Correspondence regarding medical and personnel issues involving Helen Hogue, an assistant in the Office of the President at Columbia University.

Hohenberg, John, files, 1953-1971. (25 folders)
456/1-15 7/1953-6/1959
457/1-10 7/1959-6/1971

Correspondence between John Hohenberg, professor of journalism at Columbia University, and high level University administrators. Hohenberg served as secretary of the Advisory Board of the Pulitzer Prize and administered the Pulitzer Prizes for over twenty years. Most of the records consist of correspondence, minutes, agenda, jury reports, newspaper clippings, programs, and press releases relating to the Pulitzer Prizes. Topics include: publicity, the selection of jury members, and the nomination and selection of prize recipients. Includes: correspondence regarding the establishment of the "Pulitzer Prize

Playhouse" television program, a list of jurors dating from 1917 to 1959, an advisory board policy statement dating from 1959, and correspondence with Joseph Pulitzer Jr.

Also, a draft of the Columbia Report, which was issued by a special committee of the trustees in July, 1966. Among other topics, this extensive, long-range planning report discusses the: curriculum, research, facilities, student life, faculty, administration, and public role of the University. Hohenberg was also secretary of the Faculty of Journalism. Correspondence relates to fellowships and faculty business. Includes correspondence regarding the Grantland Rice Fellowships. Also, records regarding Hohenberg's personnel issues and professional activities. Includes records relating to his address before the Air War College in June, 1954.

Holcomb, Herbert C., file, 1963. (1 folder)
673/22 2/1963-7/1963

Correspondence regarding the dismissal of Herbert C. Holcomb, a technician in the Language Laboratory at Columbia University.

Holt, L. Emmett (Luther Emmett), file, 1901-1906. (1 folder)
661/10 5/1901-10/1906

Correspondence between Luther Emmett Holt, professor of the diseases of children in the Faculty of Medicine at Columbia University, and the president of the University. Much of the correspondence is routine. Includes correspondence regarding faculty appointments. Also includes New York State proposals regarding combined undergraduate and medical degrees. The proposals include information on curriculum and entrance requirements. Also, correspondence regarding Holt's appointment as director of the Vanderbilt Clinic in 1904 and other personnel issues.

Hopkins, John T., file, 1928-1936. (1 folder)
354/19 12/1928-6/1936

Correspondence between John T. Hopkins, supervisor of purchasing at Columbia University, and the secretary of the University. Correspondence relates to the authorization and recording of purchases and the management of the Purchasing Department.

Hopper, John J., file, 1895-1898. (1 folder)
661/11 5/1895-6/1898

Correspondence between John J. Hopper and Columbia University administrators. Hopper was a civil engineer and contractor who was hired by the University. The records consist of correspondence and proposals regarding the construction of Columbia's Morningside Heights campus. Topics include: foundations, sewers, and other masonry projects. The proposals include cost estimates for construction projects.

Hoslett, Schuyler, file, 1954-1955. (1 folder)
671/28 7/1954-4/1955

Correspondence between Schuyler Hoslett and the secretary of Columbia University. Hoslett was an associate professor of business administration and director of the Executive Program in Business Administration, which was offered by the Graduate School of Business at Columbia University. Correspondence relates to the routine administration of the program and Hoslett's personnel issues. Includes a statistical profile of executive program members.

Houssay, Bernardo A., file, 1954. (1 folder)
671/30 9/1954-10/1954

Correspondence between Bernardo A. Houssay, a scientist at the Institute of Biological and Medical Studies (Instituto de Biologia y Mediciaa Experimental) in Buenos Aires, and high level administrators at Columbia

University. Correspondence relates to the honorary degree that was awarded to Houssay at Columbia's 3rd Bicentennial Convocation in 1954. Includes biographical information regarding Houssay.

Hovde, Carl, files, 1968-1970. (2 folders)
508/19-20 7/1968-11/1970

Correspondence between Carl Hovde, dean of Columbia College, and high level administrators at Columbia University. Hovde was dean of the college during the campus disturbances of the late 1960s. Topics include: the government of resident halls, student life, financial issues regarding student organizations, and the organization of undergraduate instruction in Columbia College and the School of General Studies.

Howe, Henry Marion, files, 1897-1906. (2 folders)
328/5-6 3/1897-4/1906

Correspondence between Henry Marion Howe, professor of metallurgy in the Department of Metallurgy at Columbia University, and the president and secretary of the University. Topics related to the department include: facilities, laboratories, equipment and supplies, expenditures, budgeting, finances, gifts to the department, faculty appointments, staffing needs, and faculty affairs. Also, correspondence regarding Howe's appointment and professional activities. Includes an abstract of a paper on technical education at Columbia which was presented by Howe to the Association of American Universities in January, 1904.

Howe, Herbert B., file, 1926-1935. (1 folder)
351/22 8/1926-6/1935

Correspondence between Herbert B. Howe, a Columbia University administrator, and the president and secretary of the University. Howe was chairman of the Committee on Men's Residence Halls and director of Earl Hall, Columbia's nondenominational religious and social center. Most of the correspondence relates to housing fees and the management and maintenance of University residence halls. Includes a student petition, dating from 1926, which protests living conditions in John Jay Hall.

Howson, Roger, files, 1924-1948. (11 folders)
351/1-11 9/1924-5/1948

Correspondence between Roger Howson, librarian of Columbia University, and high level University administrators. Correspondence relates to the administration of the Columbia University Libraries from the 1920s through the 1930s as well as Columbia's history and historical records.

Topics related to the Columbia University Libraries include: library personnel, the acquisition of books and collections, library operations, gifts to the libraries, library privileges, facilities, insurance, budgeting, and departmental libraries. Also correspondence relating to donor relations and the evaluation of collections offered to the libraries.

Howson also served as an associate in history from 1939 to 1947 and seems to have conducted research on the history of the University. Correspondence dating from 1940 to 1946 relates to a variety of historical subjects including the University's Charters and Statutes and the board of trustees. Includes correspondence regarding the evaluation and disposition of the papers of John B. Pine, clerk of the University's board of trustees, and correspondence regarding other historical and official University records. Also includes manuscript chapters of a history of Columbia University.

Hoxie, R. Gordon (Ralph Gordon), file, 1948-1949. (1 folder)

669/13 7/1948-6/1949

Correspondence between Ralph Gordon Hoxie, assistant to the provost of Columbia University, and high level University administrators. Correspondence relates to the various responsibilities of the provost's office. Topics include: faculty affairs, fraternities, scholarships, issues involving registration for the draft, and the University budget. Also, correspondence regarding the need for primary and secondary schools near the Columbia campus.

Hoyt, N. Deming, file, 1946-1947. (1 folder)
668/32 7/1946-6/1947

Correspondence between N. Deming Hoyt and Columbia University administrators. Hoyt served as assistant to the director of admissions and advisor to foreign students. Correspondence relates to international students at Columbia. Includes an annual report for the 1946-1947 academic year from the International Committee of Columbia University. Also, correspondence regarding Hoyt's personnel issues and professional activities, including his grant to study comparative education in Paris.

Hubbard, Benjamin A., files, 1934-1953. (5 folders)
378/15-19 9/1934-5/1953

Correspondence between Benjamin A. Hubbard and the provost and secretary of Columbia University. Hubbard was director of Kings Crown, an alumni organization which oversaw the budgets of certain student groups. Most of the records consist of the annual financial reports of the director of Kings Crown and the budgets of Kings Crown organizations. Also, correspondence regarding administrative issues and policies involving student organizations and government. Includes minutes of the King's Crown Advisory Committee dating from 1948 to 1952. Also includes correspondence regarding prizes and scholarships.

Huber, Francis, file, 1898-1901. (1 folder)
661/12 12/1898-5/1901

Correspondence between Francis Huber, instructor in the diseases of children at Columbia University, and the president of the University. Correspondence relates to an endowment to establish the Abraham Jacobi Ward for Children at Roosevelt Hospital and Columbia's authority to appoint physicians to serve as instructors in the ward.

Hudnut, Joseph, files, 1926-1936. (2 folders)
352/1-2 3/1926-2/1936

Correspondence between Professor Joseph Hudnut of Columbia University and the secretary of the University. Hudnut was a professor of the history of architecture. He served as acting director and acting dean of Columbia's School of Architecture prior to his appointment as dean of the school in 1934. Most of the correspondence relates to the School of Architecture.

Topics related to the School of Architecture include: faculty appointments, faculty affairs, budgeting, expenditures, degrees, the curriculum, and alumni relations. Includes correspondence proposing the creation of a town planning studio and a report, dating from 1934, which proposes the reorganization of the school. Also, correspondence and reports regarding Hudnut's resignation and the appointment of Leopold Arnaud as acting dean. Includes a report regarding the teaching method and educational philosophy of the school and a report containing Hudnut's recommendations regarding the selection of a new dean.

Also, correspondence and reports regarding architectural and public service projects in the School of Architecture. Topics include: cooperation between the school and the Federal Emergency Housing

Administration during the Depression; a study of the Clairmont Avenue Apartments (ca. 1934); and the use of the Nevis Estate, which was donated to the University in 1935.

Hudson, Perry B., files, 1941-1964. (2 folders)
673/23-24 8/1941-3/1964

Correspondence and legal documents relating to a lawsuit that was brought against doctors at Columbia University's College of Physicians and Surgeons by Professor Perry B. Hudson.

Humphrey, Hubert H., file, 1966-1967. (1 folder)
18 /33 10/1966-3/1967

Correspondence between Vice President Hubert H. Humphrey and Grayson Kirk, the president of Columbia University. Among other topics, the correspondence relates to an invitation for Humphrey to visit the Lamont Geological Observatory, Columbia's facility for research and education in the earth sciences. Also includes a congressional report on the space program that was forwarded to Kirk by Humphrey.

Humphreys, G. H. W. (George Herbert William 1950-1951. (1 folder)
669/27 12/1950-4/1951

Correspondence between George H. W. Humphreys, director of the Surgical Service at Columbia University, and the secretary of the University. Correspondence relates to Humphreys' leave to travel to Taiwan and his visit to the National Taiwan University Medical College in order to investigate the possibility of a working relationship between the college and Columbia.

Hungate, Thad L., files, 1928-1957. (3 folders)
352/16-18 1/1928-4/1957

Correspondence between Thad. L. Hungate and the faculty and staff of Teachers College at Columbia University, the high level administrators of the University, and personnel at Teachers Insurance and Annuity Association. Hungate was the auditor and controller of Teachers College, which was affiliated with Columbia. Correspondence relates to personnel issues and retirement benefits for Teachers College faculty. Also, correspondence and proposals regarding Teachers College retirement plans and policies. Most of the correspondence from the 1950s relates to the budget of Teachers College. Includes a plan, dating from 1956, which proposes a joint Teachers College-Columbia University development program. There are gaps in the records from 1930 to 1939, 1942 to 1946, 1948 to 1950, and 1951 to 1953.

Hunningher, Benjamin, file, 1953-1954. (1 folder)
670/43 10/1953-5/1954

Correspondence between Professor Benjamin Hunningher and Columbia University administrators. Hunningher held an appointment as Queen Wilhelmina Professor of the History, Language and Culture of the Netherlands. Correspondence relates to: the nomination of Pieter Geyl as an University honorary degree candidate and the gift of a stained glass window from Netherlands Antilles to the city of New York. Includes a translation of Hunningher's article on Columbia, which was printed in the "Nieuwe Rotterdamse Courant."

Hunt, Douglas, file, 1969-1971. (1 folder)
508/21 3/1969-6/1971

Correspondence between Douglas Hunt, vice president for finance at Columbia University, and high level University administrators. Correspondence relates to Columbia's finances, financial policies, and accounting and reporting procedures. In particular, the records relate to policies regarding restricted and special funds and attempts to establish a computerized accounting system. Includes some correspondence

documenting the beginnings of Columbia's financial crisis of the 1970s. Also includes correspondence regarding the responsibilities, organization, and management of the vice president's office.

Huntington, Anna Hyatt, file, 1963-1967. (1 folder)
18 /24 7/1963-7/1967

Correspondence between Anna Hyatt Huntington and faculty and administrators at Columbia University. Correspondence relates to Huntington's sculptures, visits to her studio in Connecticut, and the possibility of a donation from Huntington to the University. Includes correspondence between faculty members regarding Huntington.

Huntington, Archer M., file, 1901-1918. (1 folder)
328/7 5/1901-6/1918

Correspondence between Archer M. Huntington, president of the Hispanic Society of America, and Nicholas Murray Butler, president of Columbia University. Topics include: gifts in support of hispanic studies at Columbia, the endowment in support of the Butler Medals, and other gifts to the University.

Huntington, George S., files, 1891-1918. (3 folders)
328/8-10 11/1891-3/1918

Correspondence between George S. Huntington, head of the Department of Anatomy in the College of Physicians and Surgeons at Columbia University, and the president and secretary of the University. Topics include: facilities, laboratories, equipment, the acquisition of specimens, faculty appointments, personnel, expenditures, and publications. Includes some correspondence on the administration of the Museum of Human and Comparative Morphology.

Hurd, Charles P., files, 1956-1971. (15 folders)
490/1-15 11/1956-3/1971

Correspondence between Charles P. Hurd, registrar of Columbia University, and University administrators. Correspondence relates to: the University's academic calendar, admissions, tuition exemption and tuition exchanges, tuition and fees, income from tuition and fees, classroom scheduling, enrollment, student affairs, registration procedures, regulations governing the awarding of degrees, attendance requirements, student services, and the preparation of diplomas and certificates. Includes a report on the academic calendar (1956) and registrar's reports that include enrollment statistics.

Hurewitz, J. C., file, 1952-1956. (1 folder)
449/13 8/1952-4/1956

Correspondence between J. C. Hurewitz, assistant professor of government in the Near and Middle East Studies Institute at Columbia University, and the secretary of the University. Records relate to Hurewitz's research and clerical assistants. Hurewitz was also president of the University-affiliated Tompkins Hall Nursery School. Includes annual reports of the school from 1954 and 1955 as well as correspondence regarding the school (ca. 1955). Also includes a reprint of Hurewitz's article on the United Nations and Palestine, which was published in International Organization in 1953.

Hutchison, John A., file, 1957-1960. (1 folder)
494/24 7/1957-6/1960

Correspondence between John A. Hutchison, chairman of the Department of Religion at Columbia University, and University administrators. Correspondence relates to the department. Topics include: faculty appointments, expenditures, finances, and events. Includes a bulletin for graduate studies in religion for the 1957-1958 academic year. Records also relate to the establishment of the department. During the

period covered by the records, graduate religious instruction at Columbia was overseen by the Joint Committee for the Ph.D. in Religion. The records include a committee agenda from May, 1950 and a proposal for the formal establishment of a religion department (June, 1960).

Hutton, F. R. (Frederick Remsen), files, 1891-1907. (7 folders)
328/11-17 12/1891-4/1907

Correspondence between Professor Frederick R. Hutton and the president of Columbia University. Hutton was a professor of mechanical engineering in the Department of Mechanical Engineering and, later, Dean of the Faculty of Applied Science. Topics related to the Department of Mechanical Engineering include: the organization of the department, expenditures, gifts to the department, tuition and fees, and relations with other departments. Includes detailed correspondence regarding the curriculum and mission of the department and technical education at Columbia. Also includes correspondence regarding the management, instructional use, and equipment of departmental laboratories. Topics related to the Faculty of Applied Science include: student and faculty affairs, prizes and awards, scholarships, and degrees. Also, correspondence regarding Hutton's professional activities and retirement.

Hyde, James H., file, 1946-1947. (1 folder)
668/33 9/1946-6/1947

Correspondence between James H. Hyde and the acting president of Columbia University. Correspondence relates to various routine issues. Includes correspondence regarding Hyde's gift to Columbia.

Ihrig, Ruth, file, 1955-1956. (1 folder)
671/63 9/1955-6/1956

Correspondence between Ruth Ihrig, departmental secretary in the Department of Music at Columbia University, and University administrative staff. Correspondence relates to expenditures and requests for equipment and supplies.

Ikeda, Hayato, file, 1961. (1 folder)
673/1 3/1961-6/1961

Correspondence between Columbia University administrators and Japanese diplomats and politicians regarding an honorary degree that was to be awarded to Hayato Ikeda, the prime minister of Japan.

Imbrie, John, file, 1965-1967. (1 folder)
36 /16 12/1965-6/1967

Correspondence between Professor John Imbrie and administrators at Columbia University. Imbrie was a professor of geology and chairman of the geology department. He also served on the Advisory Board of the Lamont Geological Observatory, Columbia's facility for research and education in the earth sciences. Records relate to the geology department and to teaching and research in geology at the University. Records include: a report on problems in the geology department, a proposal for the future organization of teaching and research in geology, and correspondence regarding a proposal to move the geology department to the Lamont Geological Observatory. Other topics include: departmental space needs, faculty appointments, and the nomination of Professor Miyashiro to be the first recipient of the Vetlesen Visiting Professorship Award. Also, correspondence regarding Imbrie's dissatisfaction with his position at Columbia, his request for a leave, and his resignation.

Ingalls, Roscoe C., files, 1953-1959. (2 folders)
495/11-12 11/1953-11/1959

Correspondence between Roscoe C. Ingalls and Columbia University

administrators. Ingalls was an alumni trustee of the University and president of Columbia Associates, a group of benefactors who regularly made gifts in support of Columbia's general fund. Correspondence relates to Ingalls' gifts to the University. Includes routine cover letters, acknowledgement letters, and invitations.

Inghram, Howell A., file, 1957-1958. (1 folder)
672/28 7/1957-2/1958

Correspondence between Howell A. Inghram, director of the Institute of Accounting at Columbia University, and the vice president of the University. Correspondence relates a variety of routine topics. Includes a letter regarding the tax laws governing prizes and awards granted to students and faculty members by educational institutions.

Ingraham, George L., file, 1910-1918. (1 folder)
665/34 12/1910-5/1918

Correspondence between George L. Ingraham and the president and clerk of the board of trustees of Columbia University. Ingraham, who was presiding justice of the Appellate Division of the the New York State Supreme Court, was a Columbia trustee and president of the University's Law School Alumni Association. Among other topics, the correspondence relates to: the University's legal affairs, the creation of the trustee's committee on legal affairs, the appointment of a counsel for the University, pacifists at Columbia during World War I, and the question of admitting women to the University's School of Law. Includes a transcription of a court hearing for Miss Parker, a student pacifist who contested Columbia's decision to withhold her degree.

Ireland, Bernard P., files, 1946-1959. (3 folders)
407/15-17 7/1946-5/1959

Correspondence between Bernard P. Ireland, associate director of University admissions at Columbia University, and the University's provost, secretary, and assistant to the president. Correspondence relates to admissions requirements, the recruiting of candidates for admission, and individual candidates for admission. Also, correspondence regarding the administration and activities of the admissions office.

Izard, Thomas C., files, 1949-1960. (5 folders)
433/1-5 7/1949-6/1960

Correspondence between Thomas C. Izard, director of the Summer Session at Columbia University, and high level University administrators. Includes some correspondence with the Administrative Board of Summer Session. The records consist of correspondence, budgets, financial statements, and reports relating to the Summer Session. Topics include: enrollment, faculty affairs, fees, relations between the Summer Session and schools at the University, the government and administration of Summer Session, and arrangements for courses. Includes a flier advertising the 1959 Summer Session. Also, correspondence regarding a meeting of the Association of Summer Session Directors that was held in October, 1954.

Jackson, A. V. Williams, files, 1890-1933. (2 folders)
328/18-19 4/1890-11/1933

Correspondence between A. V. Williams Jackson, professor of Indo-Iranian languages in the Department of Indo-Iranian Languages at Columbia University, and the president and secretary of the University. Topics include: facilities, expenditures, and gifts to the department. Includes correspondence regarding Jackson's appointment as Columbia's representative to the 10th International Congress of Orientalists, which was held in 1894. Also, correspondence regarding Jackson's personnel matters and professional activities. Includes a number of letters describing his trips to India in 1901 and Persia in 1903.

- Jackson, Daniel Dana, file, 1912-1918. (1 folder)
665/35 10/1912-5/1918
Correspondence between Daniel Dana Jackson, professor of chemical engineering at Columbia University, and the president and secretary of the University. Includes correspondence with the dean of the School of Mines and Engineering. Correspondence relates to Jackson's appointment and to routine business in the Department of Chemical Engineering. Includes a letter regarding conditions in the department's Chandler museum of chemistry.
- Jackson, John G., files, 1947-1958. (2 folders)
412/4-5 9/1947-4/1958
Correspondence between John G. Jackson, a trustee of Columbia University, and high level University administrators. Jackson was a member of the trustee committees on legal affairs and development and served as chairman of the Council on Medical Affairs. Correspondence relates to trustee business and University government. Topics include: the establishment of the Committee on Development; the relationship between the trustee committees on development and finance; amendments to the University charter, statutes, and by-laws; policies regarding faculty appointments; and University finances. Includes a 1952 statement outlining the trustees' position on academic freedom and the University's administration, finances, mission, and student facilities. Also, correspondence, pamphlets, and other records regarding the Columbia-Presbyterian Medical Center and other medical institutions which were affiliated with the University.
- Jackson, W. T. H. (William Thomas Hobdell), 1955-1956. (1 folder)
671/64 9/1955-10/1956
Correspondence between William T. H. Jackson, executive officer of the Department of Germanic Languages at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: staffing needs, faculty affairs, expenditures, and faculty appointments. Also, correspondence regarding the Germanic Review and correspondence regarding Jackson's personnel issues.
- Jacobi, A. (Abraham), file, 1893-1908. (1 folder)
661/13 12/1893-6/1908
Correspondence between Professor Abraham Jacobi and the president of Columbia University. Jacobi held appointments as clinical professor, professor, and emeritus professor of the diseases of children. Correspondence relates to problems involving an agreement between the University and Roosevelt Hospital. Also includes a long letter regarding the history of instruction in the diseases of children in New York City and recommendations regarding the curriculum of the Department of the Diseases of Children. Also, routine correspondence and cover letters.
- Jacobs, Albert C., files, 1940-1950. (16 folders)
383/1-16 9/1940-6/1950
Correspondence between Albert C. Jacobs and other Columbia University administrators. Jacobs held appointments as assistant to the president for veterans' affairs and provost. He also served as chairman of numerous committees including the Committee on Public Ceremonies, the Committee on Campus Protection, and the Advisory Committee on Veterans Affairs. Most of the records relate to veterans' affairs (ca. 1945-1949) and the academic and administrative affairs of the University from 1947 to 1949. There is no correspondence dating from 1943 to 1944 while Jacobs was on leave for military service.
- Correspondence dating from 1940 to 1942 documents the work of the Committee on Public Ceremonies, which oversaw academic ceremonies and

other public University functions, and the Committee on Campus Protection, which was created during World War II to develop safety procedures for the University.

Records dating from 1945 to 1949 include correspondence and reports regarding veterans' affairs. Topics include services for veterans and administrative issues and policies involving the registration of veterans. Other veteran-related topics include: admissions, advanced placement credit, housing, enrollment, student affairs, and relations with veterans' agencies. Includes correspondence regarding the administration of Camp Shanks, the University's temporary housing facility.

Most of the records dating from 1947 to 1950 consist of correspondence, reports, and financial records relating to the academic and administrative affairs of the University during Jacobs' tenure as provost. Topics related to academic affairs include: faculty affairs, faculty appointments, enrollment, policies regarding scholarship and fellowship funds, tuition and fees, named professorships, student health services, academic ceremonies, departmental budgeting, and student affairs. Topics related to administrative affairs include: University finances and business administration, administrative appointments, and benefits policies and payroll administration for non-academic personnel. Includes correspondence regarding the appointment of a University chaplain (ca. 1947-1948) the creation of the post of vice president in charge of business affairs in 1949.

Also, correspondence regarding the agenda and activities of the Advisory Committee on Educational Policy. The committee assisted in the development of policies and budget recommendations governing the University's teaching activities. Also, correspondence and other records regarding anti-discrimination legislation (the Austin-Mahoney Bill) and discrimination in higher education (ca. 1947-1948). The records also include correspondence and copies of the University statutes that document changes to the relationship between Columbia University and Teacher's College (ca. 1948).

Most of the correspondence dating from 1949 to 1950 relates to Jacob's resignation to become chancellor of the University of Denver, the selection of Grayson Kirk as provost of the University, and the honorary degree that was granted to Jacobs by the University. Includes correspondence and a report on the proposed Middletown College Extension, which was intended to accommodate the growing college-bound population. Also includes Jacob's speeches on a variety of topics.

Jacoby, Harold, files, 1893-1918. (2 folders)
328/20-21 6/1893-4/1918

Correspondence between Harold Jacoby, Rutherford Professor of Astronomy at Columbia University, and the president and secretary of the University. Most of the correspondence relates to the Department of Astronomy. Topics include: teaching assignments, staffing needs, budgeting, the organization of the department, personnel, research funding, appropriations, equipment, and undergraduate instruction at Columbia College and Barnard College. Includes correspondence regarding Professor Rees, the head of the department. Also includes a proposal for a student observatory.

Jacques-Meunier, M. C., file, 1910-1914. (1 folder)
666/6 10/1910-6/1914

Correspondence between M. C. Jacques-Mennier and the secretary of Columbia University. Jacques-Mennier was the son-in-law of sculptor Constantin Meunier and the executor of his estate. Correspondence

relates to arrangements for an exhibition of Constantin Meunier's works that was held at Columbia in 1914. Includes correspondence between administrators, alumni, and other parties regarding the exhibition. Also, correspondence regarding the purchase of Meunier's work, "Martelleur," by a committee of alumni as a gift to the University.

Jakobson, Roman, file, 1948-1949. (1 folder)
669/14 7/1948-4/1949

Correspondence between Roman Jakobson, professor of Czechoslovak studies at Columbia University, and the provost of the University. Most of the correspondence relates to the Thomas G. Masaryk Chair of Czechoslovak Studies. Topics include: funding for the Masaryk Chair from the Czechoslovakian government and possible changes to the chair's title to reflect changes in the government of Czechoslovakia.

James, Marquis, file, 1951-1954. (1 folder)
447/9 10/1951-6/1954

Correspondence between Professor James Marquis and the Office of the Secretary at Columbia University. Most of the records consist of expense statements and pay requisitions relating to a Rockefeller Foundation grant in support of Marquis' biography of Booker T. Washington. Includes a proposal for the project and correspondence related to the project.

James, Walter B., file, 1893-1909. (1 folder)
661/14 11/1893-3/1909

Correspondence between Professor Walter B. James and the president of Columbia University. James held a number of appointments including professor of the practice of medicine and Bard Professor of the Practice of Medicine. Correspondence relates to a variety of subjects. Topics include: faculty appointments, faculty salaries, the Proudfit Fellowship, the appointment of a medical director of the gymnasium in order to improve the health and care of students, and the need for a new public hospital on Manhattan's West Side.

Janeway, Theodore C., file, 1910-1914. (1 folder)
665/36 6/1910-5/1914

Correspondence between Theodore C. Janeway, Bard Professor of the Practice of Medicine in the College of Physicians and Surgeons at Columbia University, and the president and secretary of the University. Includes correspondence with the dean of the college and the clerk of the University's board of trustees. Correspondence relates to the Department of the Practice of Medicine. Topics include budgeting and plans to expand the department.

Janowitz, Blanche A., file, 1970-1971. (1 folder)
108/25 7/1970-1/1971

The records appear to be crank letters and other materials mailed to the University.

Jansen, Arthur, file, 1953-1954. (1 folder)
670/44 10/1953-5/1954

Correspondence between Arthur Jansen and Columbia University administrators. Jansen was a lecturer in finance and a member of the Subcommittee on Undergraduate Affairs of the Standing Committee of the Alumni Association of Columbia College. The records consist of correspondence and reports relating to the alumni association.

Jefferson, Joe, files, 1957-1960. (3 folders)
494/21-23 7/1957-6/1960

Correspondence between Joe Jefferson, director of admissions and financial aid at Columbia University, and University administrators. Correspondence relates to: University loan funds, financial aid

programs, and financial aid policies; issues involving the establishment of governmental student loan programs and government financing for college tuition; and the routine business of Columbia's admissions and financial aid office. Includes a proposal by the New York State Higher Education Assistance Corporation for a college loan program.

Jeffery, Arthur, files, 1945-1959. (2 folders)
394/21-22 7/1945-6/1959

Correspondence between Arthur Jeffery, executive officer of the Department of Semitic Languages at Columbia University and chairman of the University's Bampton Lecture Committee, and high level University administrators. Most of the correspondence relates to the department and to the selection and appointment of Bampton lecturers. Also, correspondence regarding Jeffery's personnel issues and professional activities. Includes correspondence regarding his one-year appointment to the School of Oriental Studies at the American University in Cairo in 1946. Includes a letter dating from June, 1946, which discusses his travels, meetings with fellow scholars, and regional politics.

Topics related to the Department of Semitic Languages include: staffing needs, faculty recruiting, special lecturers, visiting professors, faculty appointments, faculty affairs, and budgeting. Includes correspondence regarding the administration of courses in Indo-Iranian languages and cultures and proposals for programs in Ethiopian and Armenian studies.

Jemmott, Marion E., file, 1965-1966. (1 folder)
507/23 7/1965-12/1966

Correspondence regarding routine administrative issues.

Jenkins, Helen Hartley, file, 1901-1910. (1 folder)
661/15 10/1901-3/1910

Correspondence regarding gifts to Columbia University from Helen Hartley Jenkins (Mrs. George W. Jenkins). Includes correspondence regarding Hartley Hall, which was funded as a memorial to Marcellus Hartley by Jenkins, who was Hartley's daughter, and Marcellus Hartley Dodge, who was his grandson. The correspondence includes only one letter from Jenkins. The letter relates to a gift in support of a building to be used for graduate work.

Jenks, Jeremiah Whipple, file, 1906-1908. (1 folder)
661/16 10/1906-12/1908

Correspondence between Professor Jeremiah Whipple Jenks of Cornell University and the president and secretary of Columbia University. Correspondence relates to Jenks' appointment as Blumenthal Lecturer for the 1907-1908 academic year.

Jensen, Herbert R., file, 1948-1949. (1 folder)
669/15 9/1948-6/1949

Correspondence between Herbert R. Jensen and Columbia University administrators, faculty, and alumni. Jensen was manager of University audio-visual services. Correspondence relates to the University's audio-visual needs. Includes correspondence regarding the filming of the installation of Dwight D. Eisenhower as president of the University. Also includes a 106 page survey of audio-visual department activities.

Jervey, Huger W., files, 1926-1949. (2 folders)
352/3-4 10/1926-6/1949

Correspondence between Huger W. Jervey and the president and secretary of Columbia University. Jervey was dean of Columbia's School of Law. After resigning the deanship, Jervey was appointed director of the University's Institute of International Affairs, which became the Parker

School of Advanced International Studies and was later renamed the Parker School of Foreign and Comparative Law. Correspondence dating from 1926 to 1928 relates to the School of Law. Correspondence dating from 1931 to 1932 and 1947 to 1948 relates to the Institute of International Affairs and the Parker School. There are gaps in the records from 1928 to 1931 and 1932 to 1947.

Topics related to the School of Law include: faculty appointments, faculty affairs, appropriations, fees, and scholarships. Includes a proposal for a criminology program, dated 1926. Also includes correspondence regarding Jervey's resignation and the appointment of Young B. Smith as dean of the school.

Correspondence dating from 1931 to 1932 relates to the establishment and funding of the Institute of International Affairs, which became the Parker Institute for Advanced International Studies. Includes a proposal that discusses the staffing needs, teaching methods, mission, and organization of the institute. Also includes correspondence regarding the creation of the Administrative Board of the Institute of International Affairs. Correspondence dating from 1947 to 1948 is between Jervey and the acting president of the University, the University provost, and the dean of Columbia's School of International Affairs. The correspondence relates to the reorganization of the Parker School of Advanced International Affairs as the Parker School of Foreign and Comparative Law. Includes correspondence regarding budgeting, facilities, and the Parker Fund. Correspondence from this period also relates to Jervey's retirement.

Jespersion, Otto, file, 1908-1909. (1 folder)
661/17 11/1908-12/1909

Correspondence between Professor Otto Jespersen of the University of Copenhagen and Columbia University administrators. Correspondence relates to Jespersen's appointment as a visiting professor of English philology for the 1909-1910 academic year. Includes correspondence regarding his travel arrangements.

Jesse, R. H. (Richard H.), file, 1901-1909. (1 folder)
661/18 6/1901-5/1909

Correspondence between Richard H. Jesse, president of the University of Missouri, and Nicholas Murray Butler, president of Columbia University. Jesse and Butler exchanged opinions and advice on a variety of subjects relating to the administration of their respective institutions. Topics include recommendations for faculty appointments and the organization and administration of graduate schools.

Jessup, Philip C., files, 1940-1959. (4 folders)
384/19-22 7/1940-5/1959

Correspondence between Professor Philip C. Jessup of Columbia University and high level University administrators. Jessup held a number of appointments including professor of international law, Hamilton Fish Professor of International Law and Diplomacy, assistant director of the Program of Training in International Administration, chairman of the Committee on Instruction of the Faculty of Political Science, and chairman of the Columbia University Council on Atomic Age Studies. He was also a member of the Administrative Board of the School of International Affairs. Most of the records relate to Columbia's activities and programs in the fields of public affairs, international affairs, and international law.

Includes correspondence, proposals, and reports (ca. 1940-1942) regarding attempts to develop the Columbia University Program. The program was intended to: 1.) organize and direct the University's

teaching and research and 2.) find ways to apply the knowledge and expertise of University faculty to national and international affairs. Also, correspondence and a proposal (ca. 1943-1944) regarding the Training Program in International Administration, which was a predecessor of the School of International Affairs. In addition, the records include a report regarding relations between the United Nations and the University (ca. 1946-1947). Also, correspondence (ca. 1950-1954) regarding Jessup's nomination to the United Nations General Assembly and charges of communist activities that were brought against him. Also includes correspondence (ca. 1957-1959) regarding the Advisory Committee of the Faculties; a funding proposal for a study of the international administration of space (1958); and correspondence (ca. 1959) regarding the Columbia University Council for Atomic Age Studies, which sought to address issues involving the study and use of atomic energy. Also, correspondence relating to Jessup's personnel issues, service during World War II, payments to research assistants, and arrangements to take part in the University Seminars.

Jesup, Morris K., file, 1893-1906. (1 folder)
661/19 3/1893-10/1906

Correspondence between Morris K. Jesup, president of the American Museum of Natural History, and the president of Columbia University. Much of the correspondence relates to Franz Boas, who served as curator of the museum's ethnological division and was appointed to the faculty at Columbia in 1896. Topics include Boas' work in eastern Asia and his personnel matters.

Johnson, Douglas Wilson, files, 1929-1944. (3 folders)
357/3-5 12/1929-1/1944

Correspondence between Professor Douglas Wilson Johnson of Columbia University and the provost and secretary of the University. Johnson was Newberry Professor of Geology and executive officer of the Department of Geology. Most of the correspondence relates to the department. Topics include: faculty appointments and recruiting, staffing needs, budgeting, equipment, and appropriations for research projects. Johnson also seems to have been in charge of studying a dispute between the Department of Music and the chapel music director (ca. 1940). Includes a report regarding the conflict.

Also, correspondence dating from 1929 to 1930 consists of detailed letters from Johnson to Nicholas Murray Butler, president of the University. The letters discuss Johnson's activities during his leave of absence to attend the International Geological Congress in South Africa and conduct research and field work in Australia, New Zealand, Asia, and Hawaii. The letters contain anecdotes regarding the countries which were visited by Johnson and information about geological phenomena and meetings with colleagues. Much of the correspondence dating from 1942 to 1944 relates to Johnson's health and personnel issues.

Johnson, Kenneth D., file, 1949-1955. (1 folder)
433/13 10/1949-5/1955

Correspondence between Kenneth D. Johnson, dean of the New York School of Social Work, and the president and secretary of Columbia University. Johnson was also president of the Greater New York Council for Foreign Students and chairman of the University's Committee on the Harriman Campus. Records relate to Columbia's membership in the council for foreign students (ca. 1954) and the development of the University's Harriman Estate and Arden House conference center (ca. 1950). Includes speeches which were given by Johnson at the New York School of Social Work in 1949 and 1953. Also includes a letter and newspaper clipping regarding Johnson's appointment as a guardian of the children of Julius and Ethel Rosenberg.

- Johnson, Robert S., file, 1954. (1 folder)
671/31 9/1954
Four issues of Voiceways, a quarterly publication of the New York Telephone Company. Includes an essay that appears to have been prepared for submission to Voiceways by Robert Harron, the assistant to Columbia University president Grayson Kirk.
- Johnston, William D., files, 1909-1914. (3 folders)
325/16-18 3/1909-1/1914
Correspondence between William D. Johnston, librarian of Columbia University, and high level University administrators. Correspondence relates to the Columbia University Libraries. Topics include: the libraries' administrative offices, budgeting, the acquisition and management of collections, gifts, and facilities. Includes correspondence regarding the administration of the Law Library. Also, correspondence relating to Johnston's appointment and personnel issues.
- Jones, Adam Leroy, files, 1900-1931. (3 folders)
327/12-14 1/1900-4/1931
Correspondence between Adam Leroy Jones, chairman of the Committee on Undergraduate Admissions at Columbia University, and the University's faculty and high level administrators. Contains substantive correspondence regarding the University's admissions criteria. Includes correspondence regarding individual candidates for admission.
- Jones, S. Guernsey, file, 1969. (1 folder)
90 /28 11/1969
A report on student unrest at Colgate University in 1969 that was forwarded to the Columbia University administration by S. Guernsey Jones.
- Jones, Thomas Roy, file, 1952-1954. (1 folder)
447/10 3/1952-6/1954
Correspondence between Thomas Roy Jones, president of Daystrom, Inc. and chairman of the Graphic Arts Center Program at Columbia University, and University president Grayson Kirk. Includes correspondence between Jones and contributors to the program. Records relate to plans for establishing a center where Columbia's library collections relating to printing and publishing would be available to the graphic arts industry. Most of the records consist of letters acknowledging gifts in support of the center. Includes a copy of the project proposal and copies of newspaper clippings regarding the center.
- Joseph, Frank E., file, 1957-1958. (1 folder)
672/29 7/1957-5/1958
Correspondence between Frank E. Joseph and Grayson Kirk, the president of Columbia University. Joseph, who was an alumnus of Columbia College and the University's School of Law, served on the Cleveland Commission on Higher Education. Most of the correspondence relates to President Kirk's suggestions for appointments to the commission. Includes a letter regarding Joseph's appointment to the Columbia College Council.
- Jusserand, J. J. (Jean Jules), file, 1911-1917. (1 folder)
665/37 10/1911-6/1917
Correspondence between Jean J. Jusserand, French ambassador to the United States, and the president and secretary of Columbia University. Correspondence relates to: visiting French faculty at Columbia and Jusserand's Pulitzer Prize for "With Americans of Past and Present Days." Includes an inquiry about industrial and commercial instruction at Columbia.

- Kahn, William E., files, 1965-1971. (3 folders)
 507/24-26 7/1965-6/1971
 Correspondence between William E. Kahn and high level administrators at Columbia University. Includes correspondence with the University's director of student interests. Kahn served as proctor of the University during the campus disturbances of the late 1960s and early 1970s. Most of the records consist of Kahn's reports to the administration. The reports list and briefly discuss student meetings, events, and demonstrations; disciplinary problems and pranks; security violations and rules infractions; and rumours regarding protests. These reports provide a partial account of happenings on campus between 1969 and 1971. The records also contain official accounts of demonstrations, including protests that were held in September and November of 1968 and February of 1969. Includes some copies of fliers that were distributed at demonstrations.
- Kain, A., file, 1959-1960. (1 folder)
 672/63 9/1959-6/1960
 Crank Letters.
- Kaiser, Clara A., file, 1959-1960. (1 folder)
 672/64 7/1959-6/1960
 Correspondence between Clara A. Kaiser, acting dean of the New York School of Social Work, and high level administrators at Columbia University. Correspondence relates to the school. Topics include: the relationship between Columbia and the school of social work, faculty affairs in the school, and the selection of Fred DelliQuadri as the new dean of the school.
- Kaiser, John Boynton, file, 1954. (1 folder)
 671/32 9/1954-12/1954
 Correspondence between John Boynton Kaiser, president of the New York State Library School Association, and the president and provost of Columbia University. Correspondence relates to: financial assistance to Columbia from the association, a study of Columbia's School of Library Service, and Columbia's 1954 Charter Day celebration. Also includes two articles regarding libraries and librarianship.
- Kapitsa, P. L. (Petr Lenonidovich), file, 1969. (1 folder)
 90 /29 4/1969-12/1969
 Correspondence regarding the honorary degree from Columbia University that was awarded to Petr L. Kapista, a Russian physicist and the designer of the Sputnik I satellite. Correspondence relates to preparations for the honorary degree ceremony. Records include: invitations, programs from the ceremony, newspaper clippings, the draft of an article regarding Kapista, biographical information regarding Kapista, and the text of University president Andrew Cordier's introductory address at the degree ceremony.
- Kay, Marshall, files, 1947-1958. (4 folders)
 412/6-9 9/1947-5/1958
 Correspondence between Marshall Kay, executive officer of the Department of Geology at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the department and to the Lamont Geological Observatory, Columbia's facility for research and instruction in the earth sciences. Topics include: faculty appointments, equipment, faculty affairs, events, fellowships, and scholarships. Kay also chaired a number of committees which were involved in faculty salaries, fellowships, and scholarships. The records include reports from these committees. Kay also chaired the Summer Session Committee. Includes a report of the committee dating from May, 1958. Also, correspondence regarding the

administration of Kay's research projects.

- Kayan, Carl F., file, 1948-1953. (1 folder)
427/17 8/1948-6/1953
Correspondence between Carl F. Kayan professor of mechanical engineering and executive officer of the Department of Mechanical Engineering at Columbia University, and high level University administrators. Includes correspondence with the dean of the School of Engineering. The records consist of correspondence and budgets relating to the department. Topics include: faculty appointments, budgeting, faculty affairs, expenditures, appropriations, facilities, and space needs. Includes correspondence regarding the use of the Sheffield Building as an engineering center. Also, correspondence regarding Kayan's professional activities, travel, and personnel issues.
- Kayden, Eugene M., file, 1964-1968. (1 folder)
72 /15 8/1964-5/1968
Correspondence between Professor Eugene M. Kayden of the University of the South and administrators at Columbia University. Correspondence relates to Kayden's gifts of volumes of his translations of Russian poetry and funds to establish the Pushkin Poetry and Literature Fund.
- Keener, William A., files, 1890-1904. (2 folders)
661/20-21 3/1890-1/1904
Correspondence between William A. Keener and the president and secretary of Columbia University. Keener held appointments as professor of private law, professor of law, Kent Professor of Law, and dean of the School of Law. Correspondence relates to the law school. Topics include: the restructuring of the law school and the revision of its curriculum in 1892, faculty affairs, student affairs, the acquisition of books for the Law Library, and examinations. Includes the dean's report for 1898. Also, correspondence regarding Keener's concern that Columbia's amateur athletics program be kept free of professional athletes. Also includes correspondence regarding thefts from gymnasium lockers.
- Keep, Austin B., file, 1908-1916. (1 folder)
665/38 1/1908-11/1916
Correspondence between Austin B. Keep, a Ph.D. candidate in the Department of Political Science at Columbia University, and the clerk of the University's board of trustees, the University librarian, and the superintendent of buildings and grounds. Correspondence relates to Keep's dissertation, which included a chapter on the library of King's College; funding to publish the dissertaion; and efforts to provide Keep with University housing.
- Keller, Allan H., file, 1953-1954. (1 folder)
670/45 8/1953-5/1954
Correspondence between Allan H. Keller and Columbia University administrators. Keller was an assistant professor of journalism in Columbia's Graduate School of Journalism and a staff writer for the New York World Telegram and The Sun. Includes Keller's article about Columbia, which was written for the University's bicentennial in 1954.
- Kemp, J. F. (James Furman), files, 1891-1918. (3 folders)
324/15-17 6/1891-1/1918
Correspondence between James Furman Kemp, professor of geology in the Department of Geology at Columbia University, and the president of the University. Kemp held a number of posts at the University including secretary of the Faculty of Applied Science, chairman of the Committee on Student Employment, chairman of the Faculty Committee on Athletics, and secretary of the University Council. Most of the correspondence relates to the Department of Geology or the administration of student

organizations and student services.

Topics related to the Department of Geology include: the organization of the department, field work, the curriculum, departmental collections, special lectures, fellowships and scholarships, personnel, faculty appointments, evaluations of faculty performance, finances, and budgeting. Topics related to student organizations and services include: student employment services, athletic clubs, and the faculty advisor program. Includes correspondence regarding policies and public relations related to football and correspondence regarding Columbia's ban on football in 1905.

Also, correspondence relating to the Faculty of Applied Science. Topics include: arrangements for faculty meetings, the agenda of faculty meetings, degree requirements, the granting of degrees, and the curriculum. Also, correspondence regarding Kemp's appointment, personnel issues, and retirement.

Kemp, Richard C., file, 1959-1960. (1 folder)
672/65 7/1959-6/1960
Correspondence between Richard C. Kemp, associate director of residence halls at Columbia University, and high level University administrators. Correspondence relates to routine issues involving the administration of Columbia's residence halls.

Kempthorne, James L., file, 1966. (1 folder)
18 /25 1/1966
Correspondence between James L. Kempthorne and the president of Columbia University. Kempthorne, who was a former Columbia College student, solicited the University for an honorary degree.

Kenen, Peter B., files, 1969-1971. (2 folders)
510/1-2 7/1969-5/1971
Correspondence between Peter B. Kenen and high level administrators at Columbia University. Kenen held a number of appointments including Wesley Clair Mitchel Professor of Economics, chairman of the Department of Economics, provost, and advisor to the president. Most of the correspondence relates to Kenen's responsibilities as provost. Topics include: University finances and investment policies, gift and endowment income, fringe benefit funds, and budgeting. Includes a report on research projects and research policies (October, 1971). Much of the correspondence also relates to Kenen's personnel issues and professional activities. Includes: a press release regarding his appointment as chairman of the economics department, his speech on United States monetary policy (May, 1970), his resignation letter (March, 1971), and correspondence regarding the distribution of his files to other administrative offices (February, 1971).

Kennedy, John S., file, 1893-1910. (1 folder)
661/22 1/1893-4/1910
Correspondence between John S. Kennedy and Nicholas Murray Butler, the president of Columbia University. Kennedy was a trustee of the University and a member of the trustees' committee on finance. Much of the correspondence relates to Kennedy's gifts to Columbia. Topics include funding for the construction of Hamilton Hall and plans to use a bequest from Kennedy for the completion of University Hall. Also, correspondence regarding: Butler's priorities for campus construction projects, Butler's plans to merge Columbia's medical school with an established hospital, and Butler and Kennedy's views regarding Jewish representation on the board of trustees and the threatened withdrawal of support from Jewish donors. Other topics include: Kennedy's election to the board in 1903, the work of the finance committee, and University

finances.

Kennedy, Robert H., file, 1953-1954. (1 folder)
449/14 2/1953-4/1954

Robert Kennedy served as alumni chairman of the Bicentennial Fund for the Medical Sciences at Columbia University. Mostly newsletters relating to the University's bicentennial development campaign for the medical sciences. Includes copies of the Campaign Reporter and the Medical Scientist. Also includes some correspondence regarding the campaign.

Kenseth, Harald E., file, 1953-1954. (1 folder)
670/46 4/1953-1/1954

Correspondence between Harald E. Kenseth and Columbia University administrators. Kenseth was secretary of the University's Council of Medical Affairs and director of the Bicentennial Fund for the Medical Sciences. Correspondence relates to alumni gifts in honor of Columbia's 1954 bicentennial celebration. Correspondence also relates to the Brydges Act, legislation that affected the practice of medicine by interns and residents in hospitals. Includes newspaper clippings.

Keppel, Frederick P., files, 1900-1922. (5 folders)
459/11-15 1/1900-6/1922

Correspondence between Frederick P. Keppel and Columbia University presidents Seth Low and Nicholas Murray Butler. Keppel held a number of administrative posts including assistant secretary of the university, secretary of the university, and dean of Columbia College. Beginning in the 1890s, the secretary of the University worked closely with the president. During the early 1900s, the secretary became one of Columbia's top administrators. The secretary's responsibilities changed and grew with the University. Correspondence relates to a range of topics involving the University and Columbia College. Includes budgets, telegrams, notes, and cover letters.

Keppel served as assistant secretary under William H. H. Beebe from 1900 to 1902. Most of the correspondence from this period relates to routine administrative duties and the gathering of information and statistics requested by President Low. The correspondence consists of letters that Low sent to the secretary's office from his vacation home in Maine and Keppel's replies. This portion of the records compliments the correspondence files relating to President Seth Low, which are also located in Central Files. Keppel was secretary of the University from 1902 to 1910. Correspondence from this period relates to more substantive issues regarding the administrative and academic affairs of the University. Topics include: graduation requirements, degrees, scholarships, the administration of academic departments, the curriculum, preparations for events, and the University budget. Includes correspondence regarding the responsibilities and work load of the secretary's office, University record-keeping, and the business of the President's Office. In addition, Keppel was secretary during a critical period of Columbia's development as a university. The records document the: development of the University's policies, administrative operations, and procedures; government of the University and its organizations; and application and interpretation of the University's policies, statutes, and charter.

Keppel served as dean of Columbia College, the University's undergraduate college, from 1910 to 1918. Records from this period consist of correspondence between Keppel and University president Nicholas Murray Butler and between Keppel and his successor as secretary of the University, Frank D. Fackenthal. Topics include: faculty appointments, faculty affairs, student affairs and advising, prizes and awards, scholarships, endowments, the student body, student academic

standing and probation, and the evaluation of faculty performance. Includes correspondence (ca. 1901-1913) regarding enrollment, recruiting, the composition of the student body (in particular Jewish students), and the establishment of a residential college. Specific, related documents include: Keppel's comments (dated October, 1912) on a plan to distribute scholarships throughout the United States and Canada and his comments (dated May, 1913) on a proposal by the Committee on Education to require residence at the University. Also includes correspondence (ca. 1911) regarding the requirements, degrees, and curriculum of the proposed "combined course" in the School of Engineering and Columbia College and correspondence (ca. 1915) regarding scholarships which were endowed by Joseph Pulitzer.

Records dating from 1917 to 1918 consist of correspondence regarding University business and Keppel's personnel issues. During this time, Keppel was on leave at the War Department where he served as third assistant secretary of war. Correspondence dating from 1922 relates to Keppel's status as an officer of the University while he was serving as administrative commissioner for the United States at the International Chamber of Commerce in Paris.

Kernochnan, John M., files, 1955-1960. (2 folders)
495/13-14 7/1955-5/1960

Correspondence between John M. Kernochnan, director of the Legislative Drafting Research Fund at Columbia University, and University administrators. Correspondence relates to routine personnel administration, gifts to the fund, and fund finances. Includes correspondence and a proposal relating to a project to modernize state constitutions (ca. 1957). Also includes correspondence regarding the establishment of a council to promote interdisciplinary approaches to issues involving the development of atomic energy (ca. 1956). Topics include the purpose, creation, and membership of the council, which later became the Council for Atomic Age Studies.

Kerr, Paul F., files, 1945-1964. (12 folders)
399/1-12 7/1945-4/1964

Correspondence between Professor Paul F. Kerr of Columbia University and University administrators and faculty. Kerr held a number of appointments including professor of minerology, executive officer of the Department of Geology, Newberry Professor of Minerology, and research coordinator for the geology department. He also served as chairman of the Committee on Patents and the Administrative Committee of the James Furhman Kemp Memorial Fund. Most of the records consist of correspondence, financial records, budgets, and proposals relating to the Department of Geology and geological research and instruction at the University. Also, correspondence and reports relating to a number of committees and correspondence regarding Kerr's trip to Libya in 1964.

Topics related to the Department of Geology and geological research and instruction include: faculty appointments, staffing needs, faculty affairs, personnel issues, the performance and professional standing of faculty members, facilities, the curriculum, appropriations, expenditures, equipment, prizes, research funding, and the administration of research projects. Includes correspondence regarding the management of the James Furhman Kemp Memorial Fund and the K. C. Li fund. Includes correspondence and other records regarding the establishment and development of a program in geophysics (ca. 1946-1950) and the establishment and administration of the Lamont Geological Observatory, Columbia's facility for research and instruction in the earth sciences. Also includes correspondence regarding departmental relations with the Geological Society of America, which had its headquarters at the University.

Also, correspondence and reports relating to committees on which Kerr served. Records include the preliminary report of the Columbia Development Plan Committee, which was responsible for conducting a comprehensive evaluation of the University, and the committee's report (October, 1954) on the professional standing of University faculty. Also included are: correspondence relating to the University's policies on inventions and patents, correspondence regarding the Committee on Patents (ca. 1959), and records regarding the establishment and awarding of the James Furhman Kemp Medal for Distinguished Service in Geology.

Kettering, Charles Franklin, file, 1954. (1 folder)
670/47 4/1954

A copy of a speech that was given at the Columbia University Engineering Alumni Association's Egelston Medal Award Dinner by Charles Franklin Kettering, the director of General Motors Corporation. The speech is entitled "An Inventor Looks at Technical Education."

Keyser, Cassius Jackson, files, 1900-1917. (2 folders)
327/15-16 10/1900-6/1917

Correspondence between Cassius Jackson Keyser, administrative head of the Department of Mathematics at Columbia University, and high level University administrators. Correspondence relates to the Department of Mathematics and the Faculty of Applied Science. Topics include: faculty affairs, faculty appointments, the evaluation of faculty performance, personnel issues, and staffing needs. Also, correspondence relating to Keyser's personnel issues and professional activities.

King, Charles Glen, file, 1954-1956. (1 folder)
488/10 10/1954-5/1956

Correspondence between Professor Charles Glen King of Columbia University and University administrators. King was a professor of chemistry and acting director of the University's Institute of Nutrition Sciences. Correspondence relates to his personnel issues. Includes proposals and correspondence relating to the establishment of the Institute of Nutrition Sciences.

King, Helen S., file, 1960-1965. (1 folder)
503/25 8/1960-6/1965

Correspondence between Helen S. King, administrative assistant to the president of Columbia University. The correspondence relates to routine administrative issues in the President's Office and other high level offices.

King, W. V. (Willard Van Orsdel), files, 1903-1948. (2 folders)
327/17-18 12/1903-6/1948

Correspondence between Willard V. King, president of the Columbia Trust Company and a trustee of Columbia University, and the president of the University. Topics include: University finances, gifts to the University, and Columbia's fund raising efforts. Includes a detailed report dating from 1928 on the University's fund raising projects and strategies. Much of the more recent correspondence documents the work of the trustee's committee on honors.

Kingsland, Helen S., file, 1904-1906. (1 folder)
661/23 12/1904-12/1906

Correspondence between Helen S. Kingsland and the president of Columbia University. Correspondence relates to Kingsland's efforts to enroll her son at Columbia and his subsequent withdrawal from Columbia. Correspondence also relates to her gift of a stained glass window for the University's St. Paul's Chapel.

- Kinnear, Elizabeth K., file, 1951-1952. (1 folder)
669/38 7/1951-5/1952
Correspondence between Elizabeth K. Kinnear, executive secretary of Earl Hall at Columbia University, and the assistant provost of the University. Correspondence relates to Earl Hall, Columbia's nondenominational religious and social center. Topics include: budgeting, arrangements for conferences, and gifts to Earl Hall.
- Kinnicut, Francis P., file, 1891-1904. (1 folder)
661/24 6/1891-3/1904
Correspondence between Francis P. Kinnicut, professor of clinical medicine at Columbia University, and the president and secretary of the University. Most of the correspondence relates to gifts from Mrs. A. A. Anderson in support of medical facilities at Roosevelt Hospital and agreements between the University and the hospital regarding those facilities.
- Kirby, Gustavus T., file, 1899-1918. (1 folder)
329/2 2/1899-5/1918
Correspondence between Gustavus T. Kirby, an alumnus of Columbia University, and the president of Columbia University. Most of the correspondence relates to the work of the Alumni Committee on Athletic Policy. Topics include: the management of the football team, Columbia's ban on football in 1905, the University's attempts to acquire an athletic field, athletic eligibility requirements, and the affairs of individual student athletes. Includes correspondence regarding the Intercollegiate Athletic Association and the Columbia University Club.
- Kirchwey, George W., files, 1891-1918. (4 folders)
329/3-6 4/1891-1/1918
Correspondence between George W. Kirchwey, professor of law and, later, dean of the School of Law at Columbia University, and the president and other high level administrators of the University. Topics include: the reorganization of the School of Law, the revision of the school's curriculum and degree requirements, the establishment of a three-year course in law, and the administration and statutes of the school. Other topics include: faculty affairs, staffing needs, teaching loads, course scheduling, facilities, and the administration of the Law Library. Includes correspondence between Kirchwey and President Butler regarding criticism of the school's administration and Kirchwey's resignation.
- Kirk, Grayson L., files, 1947-1969. (48 folders)
673/27-32 8/1947-6/1952
674/1-20 7/1952-9/1959
675/1-22 10/1959-5/1969
Correspondence between Grayson L. Kirk and high level administrators at Columbia University. Also includes correspondence with trustees, alumni, faculty members, and the public. Other records include: reports, proposals, press releases, and speeches. Kirk held numerous appointments at Columbia including provost, vice president and provost, and president. Records dating from 1947 through 1949 relate to Kirk's terms as acting director of Columbia's School of International Affairs, executive director of the European Institute, chairman of the University Committee on the United Nations, associate provost, and provost. Records dating from this period also relate to preparations for Columbia's 200th anniversary celebration, which was held in 1954. In addition, records dating from 1948 also relate to Kirk's responsibilities as chairman of the committee that was in charge of planning the inauguration of Dwight D. Eisenhower as president of the University. Records dating from 1950 to 1953 relate to Kirk's duties as vice president and provost of the University under Eisenhower. Records dating from 1953 to 1968 relate to Kirk's term as president of the University. Also, records regarding

Kirk's personnel issues, travel arrangements, and honors as well as a number of book reviews that were written by Kirk.

Records regarding Kirk's time at the School of International Affairs include reports, proposals and correspondence. Many of these records document Columbia's programs in international affairs as well as University relations with the United Nations. Records include: a proposal for a University research center to be established in conjunction with the United Nations (December, 1947); reports regarding a project to prepare a series of international relations publications entitled "Topical Studies in International Relations" (1947, 1948, and 1949); correspondence regarding planning and funding for the School of International Affairs; correspondence regarding visiting professors in the school; and correspondence regarding the business of the University Committee on the United Nations. Records relating to the European Institute in the School of International Affairs include: correspondence, lists of course descriptions (February, 1949), and a report regarding the institute (April, 1949).

Records dating from 1948 include correspondence and lists regarding the inauguration of Dwight D. Eisenhower as president of Columbia University. Topics relating to the inaugural include: the business of the Inauguration Committee, membership on the committee, preparations for the inaugural and related events, and expenditures for the ceremony.

Records regarding Kirk's terms as associate provost, provost, and vice president and provost include correspondence, statements and announcements, proposals, reports, and speeches. Also includes routine cover letters and invitations. As provost and vice president and provost during the Eisenhower administration, Kirk responded to presidential directives, made inquiries on the president's behalf, and acted as a coordinator to facilitate the operation of the University's administration. Due to Eisenhower's frequent absences from campus, Kirk and a small cadre of other high level administrators handled many presidential duties and were active in making and implementing numerous policy decisions. The many topics documented in the records include: academic policy issues and policy decisions, the interpretation of University rules and policies, faculty affairs and faculty appointments, the selection and appointment of administrators, planning for the establishment of institutes and programs, alumni and trustee relations, development programs, the mission of committees, committee memberships, preparations for meetings and events, appropriations, ceremonies, gifts to the University, benefits, personnel policies, awards, and honorary degrees. Although Kirk's responsibilities as assistant provost, provost, and vice president and provost were similiar, records dating from his tenure as assistant provost tend to be more routine and are less interesting than later materials.

Records of interest from Kirk's terms as assistant provost, provost, and vice president and provost include: a statement on endowed scholarships and discriminatory policies involving scholarships (November, 1949); commencement addresses and numerous other speeches regarding politics, higher education, communism, foreign policy, and a wide range of other topics; citations delivered at honorary degree convocations; Kirk's letters to Eisenhower, which kept the president informed regarding University business while he was away from the campus; and a press release regarding a joint project with the American Broadcasting Company (ABC) to broadcast a series of faculty lectures followed by question and answer sessions with students. The records also include a number of proposals for programs and projects. These include: a proposal to establish the University Seminar on the Professions (June, 1950), a

proposal for the Institute for Research in Industrial Management (November, 1950), and a report regarding the proposed affiliation between Columbia's School of General Studies and the School of Insurance (May, 1951).

Records dating from Kirk's administration as president of Columbia University include: correspondence, newspaper clippings, lists, itineraries, newsletters, programs, press releases, statements, invitations, agenda, cover letters, notes, speeches, partial speech texts, and draft speeches. Also includes routine correspondence with office staff and numerous cross-reference memoranda that refer to records in the files. Most of the records dating from 1953 to 1958 relate to: arrangements for events, trips, and speaking engagements. Other records include: correspondence, lists, speeches, and schedules regarding Columbia's 1954 bicentennial celebration; an account of President and Mrs. Kirk's trip to Venezuela (July, 1955); correspondence regarding early planning efforts for the University's project to erect a gymnasium in Manhattan's Morningside Park; and letters that Kirk sent to the University while traveling in Turkey and India (January, 1956).

Beginning circa 1959 and continuing to the mid 1960's, the records become more routine in nature. Many of the records from this period are routine invitations, cover letters, acknowledgement letters, and lists regarding such topics as subscriptions and memberships, honorary degrees, and arrangements for meetings and events. Beginning during this period, the records also include typed notes recording telephone conversations and office visits. Among numerous other topics, many of these notes relate to development and finances. Records of interest from this period include: Kirk's statement to the House of Representatives' Select Committee on Government Research regarding federal funding for research (November 20, 1963); a note book that appears to be from a trip to Chili; two files of reports, mailing lists, correspondence, and working papers relating to a "six year report" on University finances and development (1959-1961); a follow-up report to the six year report (May 7, 1965); two files of notes, working papers, and pamphlets relating to Kirk's trip to Africa from December of 1961 to January of 1962; and notes on the African trip that are filed with records dating from the same period. Records dating from the early 1960's also relate to Kirk's routine duties as president of the Council on Foreign Relations and president of the Association of American Universities. Most of these records relate to routine arrangements for events.

Almost all of the records dating from 1965 to 1969 deal with campus unrest and related issues. Most of these records consist of press releases, statements, and speeches. Some of the materials are lengthy and detailed. Topics include: student demonstrations, building takeovers, the state of higher education in the United States, the resumption of military recruiting on the Columbia campus in January of 1968, relations between the students and the administration, and educational and administrative restructuring that resulted from the crisis. Records dating from this period also relate to urban and minority issues and programs as well as the recruiting and hiring of minorities at Columbia. Also includes: a statement regarding Kirk's retirement, a draft of his 1967 commencement address, and a press release on the appointment of Andrew Cordier as acting president of the University.

Kirk, Grayson L., Mrs., files, 1952-1961. (3 folders)
676/1-3 9/1952-2/1961

Correspondence between Mrs. Grayson L. Kirk (Marion Sands Kirk), wife of Columbia University president Grayson Kirk, and the president's office staff. Correspondence relates to routine issues involving events, social

engagements, and employees of the President's House. Also, numerous daily schedules that were forwarded for entry into Mrs. Kirk's calendar.

Kirkland, S. N., file, 1969. (1 folder)
72 /16 2/1969-3/1969

Several copies of a letter to S. N. Kirkland from Andrew Cordier, acting president of Columbia University. In the letter, Cordier responds to Kirkland's concerns that student demonstrations at Columbia are having a negative impact on University fund raising efforts. Includes a newspaper clipping regarding the campus disturbances.

Kirkpatrick, T. B. (Thomas Bruce), file, 1945-1948. (1 folder)
394/23 7/1945-5/1948

Correspondence between Thomas B. Kirkpatrick, professor of physical education at Columbia University, and the acting president and secretary of the University. Correspondence and budgets relate to faculty appointments and faculty affairs in the Department of Physical Education and Kirkpatrick's personnel issues.

Kluback, William, files, 1954-1961. (2 folders)
673/2-3 2/1954-2/1961

Correspondence regarding William Kluback, a Columbia University graduate whose degree was revoked for plagiarism material in his dissertation.

Knapp, Charles S., file, 1910-1918. (1 folder)
665/39 7/1910-6/1918

Correspondence between Charles S. Knapp and the president, secretary, and registrar of Columbia University. Includes correspondence with Mason D. Gray of East High School in Rochester, New York, and C. B. Upton of Teachers College. Knapp was a professor in the Department of Classical Philology at Barnard College and chairman of the University's Committee on Public Ceremonies. Correspondence relates to the work of the committee, which oversaw preparations for academic ceremonies and other official events. Includes committee budgets. Topics include the role of the committee and plans for improving commencement. Also, records relating to the Department of Classical Philology and its needs.

Knopf, Alfred A., files, 1958-1968. (2 folders)
500/18-19 10/1958-6/1968

Correspondence between Alfred A. Knopf and high level administrators at Columbia University. Knopf was a benefactor of the University. Records dating from 1958 to 1959 relate to Knopf's honorary degree from Columbia and arrangements for events. Includes routine invitations and a newspaper clipping regarding the 1959 commencement ceremony. Records dating from 1966 to 1968 relate to a variety of subjects. Topics include: personal favors, Knopf's gifts to Columbia, a memorial dinner for Knopf's wife, the establishment of the Blanche Knopf Prize for French Literature, and arrangements for events. Includes a substantive personal letter to Knopf from University president Grayson Kirk in which Kirk discusses the recent takeover of campus buildings by Students for a Democratic Society, police action against the demonstrators, and the faculty's role in campus demonstrations (May, 1968). Also includes many routine invitations, acceptances and regrets, and acknowledgement letters. In 1966, Knopf received the University's Alexander Hamilton Medal. The records include the text of his speech at the annual Alexander Hamilton Dinner.

Knox, Raymond C., files, 1907-1942. (4 folders)
329/7-10 12/1907-6/1942

Correspondence between Raymond C. Knox, chaplain of Columbia University, and the president and other high level administrators of the University. Correspondence relates to the administration of the chaplain's office

and Saint Paul's Chapel and the work of the Administrative Board of Religious and Social Work. Includes detailed reports (ca. 1909-1910) and a history of the development of religious education, services, and activities at Columbia between 1908 and 1940. Also, correspondence relating to Knox's appointment and professional activities. Includes a detailed report on his trip to Europe in 1932 to study European religious education.

Koopman, Bernard Osgood, file, 1951-1956. (1 folder)
447/21 7/1951-6/1956

Correspondence between Bernard Osgood Koopman, executive officer of the Department of Mathematics at Columbia University, and University administrators. The records consist of correspondence and budgets related to the department. Topics include: faculty affairs, appropriations, faculty appointments, and departmental membership in the American Mathematical Society. Also, correspondence relating to Koopman's personnel issues.

Kraus, Horatio S., file, 1918-1923. (1 folder)
667/8 9/1918-4/1923

Correspondence between Horatio S. Kraus, director of the Columbia University Paris Bureau, and the president and secretary of the University. Correspondence relates to the representation of Columbia in the American University Union, a Paris-based organization for the promotion of educational ties between the United States and France during World War I. Correspondence includes discussion of the union's goals and plans for post-war activities. Also, correspondence and notes regarding the war and the participation of Columbia students and alumni in the fighting. Correspondence dating from the post-war period relates to the shipment of a theater model to the University.

Krekovic, Kristian, file, 1955-1956. (1 folder)
671/65 9/1955-4/1956

Records relating to an exhibition of works by Kristian Krekovic, a Croation-born artist from Peru. Records include: copies of the exhibition program, brochures regarding Krekovic's work and life, and newspaper clippings and publications regarding exhibitions of his work.

Kristeller, Paul Oskar, file, 1952-1961. (1 folder)
449/15 10/1952-6/1961

Correspondence between Professor Paul Oskar Kristeller and Columbia University administrators. Correspondence relates to payments to Kristeller's research and clerical assistants and the financial administration of his research projects. Includes a 1953 reprint of his article on the University of Bologna and the Renaissance. Also, correspondence regarding Kristeller's personnel issues.

Krout, John Allen, files, 1939-1962. (26 folders)
392/1-18 3/1939-6/1957
393/1-8 7/1957-5/1962

Correspondence between John Allen Krout and the faculty and administrators of Columbia University. Krout held numerous appointments including executive officer of the Department of History; acting director of the School of General Studies and the Summer Session; dean of the Faculties of Political Science, Philosophy, and Pure Science; associate provost; vice president and provost; and vice president. He also chaired many committees including the Committee on the Eisenhower Installation and the President's Commission on the State of the University. Many of the records relate to the academic affairs and administration of the University during Krout's terms as vice president and provost and vice president of the University. Records also relate to the Department of History, School of General Studies, and the Graduate

Faculties as well as to numerous special committees and projects. Includes a file of extracts from a history of Columbia University and related correspondence, reports, and notes dating from 1936 to 1946. Also includes speeches that were given by Krout on a variety of occasions and a press release regarding the University's Morningside Park gymnasium project.

Records relating to the Department of History consist of correspondence and budgets dating from the mid to late 1940s. Topics include: faculty affairs, faculty appointments, arrangements for courses, the management of special funds, financial administration, research funding, visiting lecturers, and visiting professors. Includes a proposal for a program in American civilization dating from 1944. Also, correspondence, dating from the mid 1940s to the 1950s, which relates to disbursements and receipts for publications supported by the Council for Research in the Social Sciences.

Records relating to the School of General Studies and the Summer Session consist of correspondence dating from 1948 to 1949. Topics related to the School of General Studies, which is Columbia's continuing education division, include: faculty affairs, personnel issues, enrollment, financial administration, and the selection of a new director for the school. In addition, Krout was acting director of the school during a period of greatly increased enrollment. Some of the correspondence discusses the effects of this increase on the school. Topics related to the Summer Session include financial administration and the selection of a new director for the summer program.

Records relating to the Faculties of Political Science, Philosophy, and Pure Science consist of correspondence, proposals, and other records dating from approximately 1949 to 1953. Many of the records relate to the faculty affairs and financial administration of the Graduate Faculties. Other common topics include: the authorization of research and travel expenditures, arrangements for faculty members to act as University representatives to other institutions, and faculty appointments to various committees and boards. Other topics include: the scheduling of Ph.D. examinations, faculty salaries, membership in the Graduate Faculties, departmental affairs, policies regarding visiting professors, expenditures for special lectures and seminars, and faculty personnel policies. As vice president and provost and vice president, Krout handled similar tasks on a University-wide basis. Records from this period relate to numerous topics involving the academic affairs and administration of the University.

Includes correspondence and statutes (ca. 1954) regarding a review of faculty appointment and faculty job classification policies and correspondence with the Faculty Committee on Honors (ca. 1953-1961) regarding the selection of honorary degree recipients. Also includes correspondence documenting attempts to establish a center for the fine and performing arts at the University during the mid to late 1950s and reports on the School of Painting and Sculpture dating from the same period.

Also, reports (ca. 1950-1952) of the President's Commission on the State of the University. The commission was created to conduct a comprehensive review of the University. Includes reports evaluating Columbia College, the School of General Studies, the School of Library Service, the Graduate School of Journalism, the School of Business, the School of International Affairs, the School of Engineering, the Faculty of Philosophy, and the Faculty of Law.

Krumb, Henry, files,

1950-1971.

(3 folders)

434/13-15 2/1950-3/1971

Correspondence between Henry Krumb, an alumnus and trustee of Columbia University, and high level University administrators. Much of the correspondence relates to the University's School of Mines and the proposed establishment of a University engineering center. Includes copies of correspondence with Dwight D. Eisenhower regarding the importance of engineering to national security. Also, correspondence regarding Krumb's gifts to the University, his estate, the Henry Krumb Mining Engineering Fund, the use of his bequest to the University, and his honorary degree from Columbia. Also, correspondence between University administrators regarding these topics and correspondence (ca. 1970-1971) regarding the Henry Krumb Chair in Mining.

Krumm, John M., files, 1952-1965. (8 folders)
451/1-8 7/1952-5/1965

Correspondence between John M. Krumm, chaplain of Columbia University and executive officer of the religion department, and University administrators. The records consist of correspondence, budgets, and reports relating to the University's religious activities and the business of the religion department. Also, correspondence regarding Krumm's appointment, personnel issues and resignation. Includes correspondence (ca. 1964-1965) relating to Krumm's conflicts with the University administration over political issues.

Topics include: the management of Earl Hall, Columbia's nondenominational religious and social center; the management of St. Paul's Chapel and the chaplain's office; religious instruction and the religion curriculum; routine faculty affairs and budgeting in the religion department; and services and events held at St. Paul's Chapel. Includes reports regarding the religious life of the University and the activities of the chaplain's office. Also includes programs, schedules, clippings, fliers, and brochures documenting chapel services and events.

Krutch, Joseph Wood, file, 1917-1958. (1 folder)
670/8 10/1917-2/1958

Correspondence between Joseph Wood Krutch of the Department of English and Comparative Literature at Columbia University and University administrators. Krutch held appointments as an instructor and professor of English and as an associate in journalism. Most of the correspondence relates to faculty affairs in the English department. Krutch also chaired the Advisory Committee on the Brander Matthews Theatre. Includes correspondence regarding the business of the committee and proposals to establish a drama school at the University.

Kulp, J. Laurence (John Laurence), file, 1954-1955. (1 folder)
671/33 10/1954-6/1955

Correspondence between John Laurence Kulp, associate professor of geochemistry in the Department of Geology at Columbia University, and the president and other high level administrators of the University. Correspondence relates to the department. Topics include: the opening of the University's new Geochemistry Laboratory, an archaeological study of Manhattan Island, and funding for the department. Includes a program from the opening of the Geochemistry Laboratory. Also, correspondence regarding Kulp's personnel issues.

Kusch, Polykarp, files, 1949-1971. (12 folders)
430/7-18 8/1949-6/1971

Correspondence between Polykarp Kusch, professor of physics at Columbia University, and high level University administrators. Includes correspondence with physics department staff. Kusch held a number of appointments including executive officer of the Department of Physics, chairman of the Committee on Instruction of the Faculty of Pure Science,

chairman of the Advisory Committee on the Ernest Kempton Adams Fund, executive director of the Columbia University Radiation Laboratories, and vice president and dean of the faculties. Records relate to the physics department, academic and faculty affairs in the Faculty of Pure Science, and a variety of topics involving the University and higher education from 1969 to 1971. Also, Kusch's appointments files, which contain invitations and routine acceptances and regrets, and press releases and clippings regarding Kusch's appointment as vice president in 1969.

Records relating to the Department of Physics consist of correspondence and budgets. Topics include: faculty appointments, appropriations, expenditures, fellowships, arrangements for courses, and faculty recruiting. Records relating to the Committee on Instruction of the Faculty of Pure Science consist of correspondence and minutes beginning ca. 1954. Topics include faculty appointments and the evaluation of departmental budgets. Includes reports and correspondence relating to the Committee on the Boese Fellowships (ca. 1951-1957). Correspondence regarding the Columbia University Radiation Laboratories relates to the administration of sponsored projects.

As vice president and dean of the faculties, Kusch corresponded with deans and the president of the University regarding University finances, campus unrest, and other topics. Includes a detailed memorandum (march, 1970) regarding the state of the University; Kusch's statement regarding an environmental teach-in that was held in April, 1970; and his address regarding the problems of social change that was delivered at Case Western Reserve University in May, 1970. Also includes a comprehensive report dating from July, 1970, which evaluates: campus security and unrest, teaching loads, facilities, athletics, the School of Architecture, the School of Engineering and Applied Science, the School of the Arts, Columbia College, and the School of General Studies.

La Mer, Victor K., file, 1945-1964. (1 folder)
395/17 8/1945-12/1964

Correspondence between Victor K. La Mer, professor of chemistry and secretary of the Faculty of Pure Science at Columbia University, and high level University administrators. Correspondence relates to membership in the Faculty of Pure Science, the administration of sponsored projects in the Chemistry Department, and La Mer's personnel issues. Also, correspondence and a press release, dating from 1958, which relate to La Mer's participation in an exchange program between the United States and Australia.

LaFarge, C. Grant (Christopher Grant), file 1933-1934. (1 folder)
667/42 11/1933-5/1934

Correspondence between the president of Columbia University and Christopher Grant Lafarge of the architectural firm, Lafarge & Son. Lafarge headed the Committee on the Columbia School of Architecture, which was charged with studying and evaluating the school. Includes a report from the committee.

LaLiberte, Patrice, file, 1959-1960. (1 folder)
672/66 7/1959-6/1960

Correspondence between Patrice LaLiberte, an employee in the printing services department at Columbia University, and University administrators. Correspondence relates to the production of University bulletins, programs, and other publications.

Lambert, Emily G., files, 1945-1952. (2 folders)
396/12-13 9/1945-5/1952

Correspondence between Emily G. Lambert, bursar of Barnard College, and the secretary of Columbia University. Barnard College is the women's

college affiliated with Columbia. Most of the records consist of Barnard College budgets dating from the 1946-1947, 1950-1951, and 1952-1953 fiscal years. Includes correspondence regarding retirement benefits for Barnard faculty.

Lambert, Samuel W., files, 1903-1921. (15 folders)
330/1-15 11/1903-5/1921

Correspondence between Samuel W. Lambert, dean of the College of Physicians and Surgeons at Columbia University, and the president and secretary of the University. Correspondence relates to the College and the various medical departments of the University. Includes correspondence regarding the Columbia War Hospital.

Topics include: degree requirements, relations with area hospitals, legislation affecting the medical school, compliance with health codes, the curriculum, the effect of World War I on the school, faculty appointments, faculty affairs, budgeting, the management of special funds, enrollment, fund raising, admissions, and admissions requirements. Includes correspondence regarding the admission of women as well as reports and correspondence regarding revisions to the curriculum. Also, correspondence relating to Lambert's retirement and receipt of an honorary degree.

Lamprecht, K., file, 1910-1924. (1 folder)
665/40 9/1910-1/1924

Correspondence between Professor K. Lamprecht of the University of Leipzig, Germany, and the president of Columbia University. Correspondence relates to the Roosevelt Professorship, which sent an American professor to Germany to lecture and act as an educational and cultural liaison. The correspondence discusses efforts to arrange for the Roosevelt Professor to give annual lectures in Leipzig.

Lane, William H., files, 1948-1965. (109 folders)
420/1-20 7/1948-6/1953
421/1-19 7/1953-2/1956
422/1-20 3/1956-6/1958
423/1-19 7/1958-3/1960
424/1-19 5/1960-6/1963
425/1-12 7/1963-6/1965

Correspondence between William H. Lane, controller of Columbia University, and the chief accountant, manager of the Government Contract Division, and other University administrators. Includes correspondence between Lane and Controller's Office staff. The records consist of correspondence and financial statements. Topics relate to: gifts to the University, check requests, expenditures, appropriations, disbursements, the management of special funds, grants administration, indirect costs, accounting procedures, and faculty and staff benefits.

Lang, Serge, files, 1966-1971. (7 folders)
507/9-15 11/1966-4/1971

Correspondence between Professor Serge Lang and high level administrators at Columbia University. Includes correspondence between Lang and professors at other universities and correspondence between Columbia administrators regarding Lang. Lang, who eventually resigned his post in protest over a variety of social and political issues, wrote frequently regarding: relations between students and the administration, academic freedom, the role of faculty in the University, and the effect of research funding on faculty. Includes correspondence regarding Columbia's relations with the Institute for Defense Analysis and a paper on relations between students and the administration. Also includes numerous copies of Lang's lengthy paper explaining his resignation from the University and discussing numerous social and political topics.

- Langeland, Earle E., file, 1965-1967. (1 folder)
 508/1 7/1965-2/1967
 Correspondence between Earle E. Langeland, vice president for business and finance at Columbia University, and high level University administrators. The records consist of correspondence, reports and working papers relating to: University finances, operations, utilities and services, accounting and financial reporting procedures, the preparation of financial reports, retirement plans, and policies and procedures governing student loans. Also, correspondence regarding Langeland's appointment and personnel issues.
- Lanson, Gustave, file, 1911-1917. (1 folder)
 665/41 4/1911-6/1917
 Correspondence between Professor Gustave Lanson of the University of Paris and the president and secretary of Columbia University. Correspondence relates to Lanson's two appointments as visiting professor of French literature -- one during the 1911-1912 academic year and one during the 1916-1917 academic year.
- Lathrop, William G., file, 1892-1896. (1 folder)
 661/25 1/1892-6/1896
 Correspondence relates to William G. Lathrop and the president of Columbia University. Lathrop was a Columbia trustee. Correspondence relates to a variety of subjects. Topics include financial issues involving a University athletic field in Williamsbridge and Lathrop's administration of the University's Student Aid Fund.
- Laubach, Frank C., file, 1950-1952. (1 folder)
 669/39 8/1950-2/1952
 Pamphlets, articles, and newsletters regarding the work of Frank C. Laubach, a missionary and literacy teacher. The records were submitted to the Columbia University administration in support of Laubach's candidacy for an honorary degree from the University.
- Lawrence, Benjamin B., file, 1896-1918. (1 folder)
 329/11 7/1896-6/1918
 Correspondence between Benjamin B. Lawrence, a trustee of Columbia University and president of the Alumni Association of the Schools of Mines, Engineering and Chemistry, and the president of the University and clerk of the board of trustees. Correspondence relates to numerous topics regarding the trustees, the School of Mines, and Lawrence's gifts to the University. Also includes a brief exchange of letters with Nicholas Murray Butler, president of Columbia, regarding academic freedom and the dismissal of professors James McKeen Cattell and H. W. L. Dana in 1917.
- Lawrence, William, file, 1911-1918. (1 folder)
 665/42 4/1911-4/1918
 Correspondence between William W. Lawrence, professor of English and secretary of the Faculty of Philosophy at Columbia University, and the president and secretary of the University. Correspondence relates to membership in the Faculty of Philosophy, donations of books to the Carpentier Library, and Lawrence's appointments and personnel issues. Includes a letter criticizing the Carnegie Foundation's plan to provide insurance and annuities for college faculty.
- Lazarsfeld, Paul Felix, files, 1940-1959. (8 folders)
 380/8-16 2/1940-6/1959
 Correspondence between Professor Paul Felix Lazarsfeld of Columbia University and high level University administrators. Lazarsfeld held a number of appointments including professor of sociology, executive

officer of the Department of Sociology, chairman of the Department of Sociology, and Quetelet Professor of Social Science. He was also the director of the University's Office of Radio Research, which became the Bureau of Applied Social Research. Most of the correspondence relates to the Office of Radio Research. Includes correspondence regarding the Bureau of Applied Social Research and the Department of Sociology.

Most of the correspondence regarding the Office of Radio Research relates to payments for research staff and office personnel. Other topics include: the financial relationship between the office and the University, income from consulting services performed by the office, finances, grant administration, government contracts, and publications. Includes correspondence and reports regarding the transfer of the Office of Radio Research from Princeton University to Columbia and correspondence regarding research funding from the Rockefeller Foundation, Ford Foundation, and other sources. Also includes correspondence and a report regarding the influence of World War II on the work of the office; a report dating from June, 1947, that relates to a study of radio programs in the New York City; and Lazarsfeld's statement regarding the funding and programming of educational television which was given to the Temporary State Commission on Educational Television in January, 1953.

Topics related to the Department of Sociology include: budgeting, faculty appointments, faculty affairs, arrangements for courses, teaching loads, the curriculum, finances, and departmental organization. Includes a proposal for graduate instruction in social theory, social organization, and population theory, which is attached to the department's budget letter from 1951, and a report dating from December, 1950, which relates to the reorganization and expansion of the department. Also, correspondence regarding Lazarsfeld's personnel issues.

Lee, Calvin B. T., file, 1964-1966. (1 folder)
18 /16 8/1964-4/1966

Correspondence between Calvin B. T. Lee and the president and vice president of Columbia University. Lee was an assistant dean and director of the Citizenship Program, Office of King's Crown Activities, and Ferris Booth Hall student center at Columbia. Kings Crown activities were the officially recognized student organizations whose budgets were overseen by the Kings Crown alumni organization. Correspondence relates to the mission and activities of the Citizenship Program, Kings Crown office, and Ferris Booth Hall. Topics include tutorial programs for neighborhood children and the role of the University in fulfilling the goals of "The Great Society." Also, correspondence regarding Lee's internship in the office of the president of Bryn Mawr College.

Lee, Eleanor, file, 1953-1960. (1 folder)
451/23 9/1953-5/1960

Correspondence between Professor Eleanor Lee of the Department of Nursing at Columbia University and University administrators. Lee held appointments as professor of nursing, acting executive officer of the Department of Nursing, and associate dean for nursing in the Faculty of Medicine. Correspondence relates to the Department of Nursing. Topics include: scholarships, development, tuition benefits, and personnel.

Lee, Frank H., file, 1951-1956. (1 folder)
447/11 7/1951-5/1956

Correspondence between Frank H. Lee, executive officer of the Department of Graphics at Columbia University, and high level University administrators. Correspondence relates to routine departmental business including faculty appointments and appropriations. Lee also chaired the

Committee on the Combined Plan, which was created to study proposals for a combined engineering and liberal arts degree. Includes records relating to conferences the combined degree that were held in 1954 and 1955. Also includes a copy of the Columbia Engineering Quarterly which contains the proceedings of the October, 1954, conference. Also, correspondence regarding Lee's personnel issues.

Lee, Frederick S., files, 1893-1918. (2 folders)
330/16-17 12/1893-6/1918

Correspondence between Professor Frederic S. Lee of the Department of Physiology in the College of Physicians and Surgeons at Columbia University and the president and secretary of the University. Correspondence relates to the Department of Physiology. Topics include: faculty appointments, the management of special funds, budgeting, departmental finances, and personnel. Includes correspondence dating from 1911 regarding Lee's appointment to give the Jesup Lectures, a series of lectures which presented recent scientific advances in a popular format. Also, correspondence regarding Lee's personnel issues and professional activities. Includes a reprint of his article, "The Scope of Modern Physiology."

Lehman, Herbert H., file, 1957-1958. (1 folder)
672/30 11/1957-6/1958

Correspondence between Senator Herbert H. Lehman and administrators at Columbia University. Correspondence relates to a series of lectures that were given by Lehman at the University. Correspondence also relates to Lehman's honorary degree from Columbia.

Leichter, Franz S., file, 1968-1969. (1 folder)
72 /17 12/1968-1/1969

Correspondence between Franz S. Leichter and administrators at Columbia University. Leichter was the assemblyman who represented the West Harlem and Morningside Heights neighborhoods adjoining the Columbia campus on Manhattan's upper west side. Correspondence relates to University-community relations. Topics include: conflicts over Columbia's expansion plans, legislation affecting the University's expansion plans, and invitations to community meetings. Includes a report and meeting notes regarding community relations and related issues. Also includes information regarding a proposal to construct a complex designed by I. M. Pei in the center of the Columbia campus.

Leigh, Robert D., files, 1953-1959. (4 folders)
454/17-20 10/1953-6/1959

Correspondence between Robert D. Leigh and high level administrators at Columbia University. Leigh was director of the Russell Sage Foundation Communications Study and chairman of Columbia's University Seminar on Public Communication. Records relate to the seminar, the Bennington Communications Study, the Columbia University Libraries, tuition and fees policies, and the University's School of Library Service. In 1956, Leigh was appointed dean of Columbia's School of Library Service. Most of the records relate to the school between 1954 and 1959. Also, correspondence regarding Leigh's appointment and retirement.

Includes correspondence regarding administrative issues involving the University Seminar on Public Communications. The University Seminars were interdisciplinary, inter-institutional meetings which explored current problems and issues. Also, reports on the Bennington Communications Study, which explored the impact of the media on public communication. The reports date from December, 1953, and April, 1956.

Topics related to the School of Library Service include: personnel, faculty appointments, salaries, development, expenditures, funding for

the school, budgeting, appropriations, faculty affairs, and the revision of the school's curriculum and requirements. Includes correspondence regarding the appointment of a new dean for the school in 1959. Also includes records relating to the facilities and services of the Columbia University Libraries and copies of Columbia Library World, the library staff newsletter. Leigh also chaired the University's Special Committee on Tuitions. Includes minutes and reports to the committee dating from August to September, 1957. Also includes correspondence regarding tuition policies and income from tuition and fees.

Leuallen, E. E. (Elliot Emerson), file, 1952-1960. (1 folder)
449/16 8/1952-6/1960

Correspondence between Elliot E. Leuallen, dean of the College of Pharmacy at Columbia University, and University administrators. Correspondence relates to the routine business of the school. Includes a report proposing research projects for the school and a program from the college's bicentennial conference, "Pharmacy and the Conquest of Disease," which was held in 1954. Also includes copies of the college newsletters the Bronze Mortar and the Anodyne.

Levene, Howard, file, 1953-1954. (1 folder)
670/48 7/1953-6/1954

Correspondence between Howard Levene and Columbia University administrators. Levene's appointments included assistant professor of Mathematical Statistics and Biometrics, chairman of the Committee on Statistical Applications, acting executive officer of the Department of Mathematical Statistics, and acting director of the Institute for the Study of Human Variation. Correspondence relates to faculty affairs in the Department of Mathematical Statistics. Also, correspondence and budgets relating to the Institute for the Study of Human Variation.

Levenson, Bernard, file, 1955. (1 folder)
671/34 1/1955

One copy of "Planning for Advanced Training in Social Research: Panel Analysis Workbook" by Bernard Levenson.

Levers, Elizabeth D., files, 1951-1960. (3 folders)
447/12-14 7/1951-6/1960

Correspondence between Elizabeth D. Levers, bursar of Columbia University, and University administrators. The records consist of correspondence and cover letters relating to routine financial administration in the president's and secretary's offices. Includes a small amount of correspondence regarding University financial aid programs.

Levi, Julian Clarence, file, 1967-1971. (1 folder)
508/18 11/1967-5/1971

Correspondence between Julian Clarence Levi and the president of Columbia University. Levi was a benefactor of the University. Correspondence relates to his gifts to Columbia. In particular, the correspondence relates to his support for the development and care of the Boulton collection of indigenous music. Includes correspondence regarding the recognition of Levi as Columbia's oldest living graduate.

Levine, Howard, file, 1956-1957. (1 folder)
672/14 10/1956-6/1957

Correspondence between Howard Levine, director of sports information at Columbia University, and the president of the University. Correspondence relates to a tribute to Lou Little, the Columbia football coach, who was retiring after 27 years of service. Includes an informational brochure regarding University athletics.

- Levine, Leon, files, 1954-1959. (2 folders)
 478/18-19 7/1954-5/1959
 Correspondence between Leon Levine, director of the Office of Radio-TV Relations at Columbia University, and high level University administrators. The records consist of correspondence, reports, proposals, and schedules relating to the Office of Radio-TV Relations. Topics include: equipment, supplies, space needs, and expenditures. Includes: correspondence regarding the establishment of the office (1950), Levine's periodic reports on the activities of the office, program schedules, and proposals for television series. Also, records regarding the recording and televising of campus events as well as radio and television appearances by University faculty, administrators, and students. Also, correspondence regarding University public relations and publicity. Includes correspondence relating to publicity for Columbia's bicentennial celebration in 1954.
- Levinthal, Cyrus, files, 1968-1970. (2 folders)
 509/1-2 9/1968-5/1971
 Correspondence between Cyrus Levinthal, chairman of the Department of Biological Sciences at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: facilities, committee memberships, and personnel. Much of the correspondence relates to efforts to plan and construct a life sciences building. Other topics include: long-range planning for and the structure of biological science programs (ca. 1971); cooperation between the department and the University's Lamont-Doherty Geological Observatory in order to conduct oceanographic research; the establishment of preprofessional programs for minority students; and coordination between graduate and undergraduate medical programs. Includes a five-year plan for the biological sciences program.
- Lewis, Howard J., file, 1956. (1 folder)
 672/15 1/1956-8/1956
 Correspondence between journalist Howard J. Lewis and the assistant to the president of Columbia University. Correspondence relates to Lewis' proposal for a monthly publication on research at the University.
- Liard, Louis, file, 1911-1917. (1 folder)
 665/43 2/1911-6/1917
 Correspondence between Louis Liard, vice-rector of the Sorbonne, and the president and secretary of Columbia University. Correspondence relates to faculty exchanges between the Sorbonne and Columbia that were interrupted by World War I. Includes Liard's advice on the reorganization the University's Department of Romance Languages and Literatures.
- Liggett, N. W., files, 1894-1910. (2 folders)
 661/26-27 2/1894-4/1910
 Correspondence between N. W. Liggett and the president of Columbia University. Liggett was the registrar and bursar of Barnard College, the women's college affiliated with Columbia. Correspondence relates to: registration, fees, the administration of examinations, and budgeting. Includes budgets and other financial records. Also includes correspondence regarding arrangements between Barnard and Columbia to divide the responsibilities of certain faculty members between the two institutions.
- Lindquist, H. L. (Harry L.), file, 1953-1954. (1 folder)
 670/49 9/1953-1/1954
 Correspondence between Harry L. Lindquist, publisher of Stamps: A Weekly Magazine of Philately, and Columbia University administrators. The records consist of correspondence and an article regarding a stamp that

was issued in 1954 in honor of Columbia's bicentennial celebration.

- Lindsay, Samuel McCune, file, 1910-1918. (1 folder)
665/44 11/1910-6/1918
Correspondence between Samuel McCune Lindsay and the president and secretary of Columbia University. Lindsay held an appointment as a professor in the University's Faculty of Political Science and was president of the Academy of Political Science and chief of the Economic and Social Service Corps. Most of the correspondence relates to Lindsay's work as president of the Academy of Political Science and the publication of the Bulletin of Social Legislation. Includes discussion of possible topics for investigation and legislation, such as the humane treatment of children and animals. Includes a letter regarding widow's pension laws in New York State (October 7, 1916).
- Linford, Henry B., file, 1953-1954. (1 folder)
670/50 7/1953-4/1954
Correspondence between Professor Henry B. Linford of the Department of Chemical Engineering at Columbia University, and University administrators. Correspondence relates to faculty affairs in the department. Includes a legal opinion regarding a dispute between Columbia and New York City regarding sales tax.
- Link, Wendell H., file, 1952-1953. (1 folder)
670/9 11/1952-5/1953
Correspondence between Wendell H. Link, assistant director of the Oral History Research Office at Columbia University, and University administrators. Topics include the origins of the oral history office and issues involving group interviews that documented the San Francisco United Nations Conference.
- Linton, Ralph, file, 1943-1944. (1 folder)
668/18 7/1943-6/1944
Correspondence between Ralph Linton, head of the Department of Anthropology at Columbia University, and the president and provost of the University. Correspondence relates to the department. Topics include: funding for research, salaries for short-term instructors, and arrangements for courses. Includes the departmental budget for the 1944-1945 fiscal year and correspondence regarding Linton's personnel issues. Also includes a small amount of correspondence regarding Ruth Benedict's personnel issues.
- Lippmann, Walter, file, 1931-1932. (1 folder)
667/36 11/1931-6/1932
Correspondence between Walter Lippmann, a journalist with the New York Herald Tribune, and the president of Columbia University. Correspondence relates to an invitation for Lippmann to deliver a public lecture in the University's Institute for Arts and Sciences and to Lippmann's honorary degree from Columbia.
- Lipset, Seymour Martin, file, 1952-1953. (1 folder)
670/10 7/1952-5/1953
Correspondence between Seymour Martin Lipset and administrators at Columbia University. Correspondence relates to Lipset's International Typographical Union study, which was funded by the Columbia-based Bureau of Applied Social Research. Topics include the financial and personnel administration of the project.
- Littauer, Sebastian B., file, 1952-1953. (1 folder)
670/11 11/1952-5/1953
Correspondence between Sebastian B. Littauer, acting executive officer of the Department of Industrial Engineering at Columbia University, and

University administrators. Correspondence relates to administrative issues involving the department. Includes personnel information relating to Professor Seymour Lipset. Also includes a report to the University Council from the Committee on Certificates.

Little, Lou, file, 1947-1960. (1 folder)
412/10 9/1947-5/1960

Correspondence between Lou Little, coach of Columbia University's football team, and University administrators. Topics include: public relations, administrative issues regarding athletics programs, the recruiting of athletes, and the academic affairs of players. Includes a football program dating from November, 1956, which contains a tribute to Little. Also, correspondence regarding Little's retirement.

Litwak, Eugene, file, 1958-1959. (1 folder)
672/43 11/1958-4/1959

Correspondence between Eugene Litwak, assistant professor of sociology at Columbia University, and University administrators. Correspondence relates to Litwak's personnel issues.

Livingston, A. Arthur (Albert Arthur), file 1911-1917. (1 folder)
665/45 8/1911-7/1917

Correspondence between Albert Arthur Livingston, associate professor of Italian at Columbia University, and the president, secretary, and treasurer of the University; clerk of the University's board of trustees; dean of the School of Law; and attorneys representing Livingston and his estranged wife. Correspondence relates to: Livingston's fiscal and legal problems, his failure to make alimony payments, the garnishing of his wages, and his dismissal from the faculty.

Livingston family files, 1904-1909. (2 folders)
533/6-7 10/1904-9/1909

Livingston, Robert Tevoit, files, 1947-1957. (4 folders)
412/11-14 10/1947-6/1957

Correspondence between Robert Tevoit Livingston, executive officer of the Department of Industrial Engineering at Columbia University, and high level University administrators. Includes correspondence with the dean of the School of Engineering. The records consist of correspondence and budgets relating to the Department of Industrial Engineering. Also, records regarding the field of industrial operations and Livingston's professional activities. Includes copies of a number of papers and pamphlets authored by Livingston. Also includes letters from Livingston regarding relations between the School of Engineering and Columbia College and the appointment of deans for Columbia College, the School of General Studies, and the School of Engineering.

Topics related to the Department of Industrial Engineering include: equipment, staffing needs, appropriations, budgeting, faculty appointments, enrollment, and financial administration. The records also document conditions in the department following World War II. Includes a 1949 report regarding the department. Records related to industrial operations include correspondence (ca. 1949) regarding Livingston's tour of engineering schools in order to study their curricula and to promote industrial management and correspondence regarding operations research and labor relations. Also includes a proposal for an institute for research in industrial management at Columbia (1950) and programs, pamphlets, and correspondence (ca. 1952-1957) regarding utility management workshops which were organized by the University.

- Livingstone, James Duane, file, 1910-1918. (1 folder)
665/46 8/1910-5/1918
Correspondence between James Duane Livingston, chairman of the Standing Committee of the Alumni Association of Columbia College, and the president and secretary of Columbia University. Includes correspondence with the clerk of the University's board of trustees. Correspondence relates to the preparation of the committee's resolutions and annual reports and the membership of the committee. Includes a letter to Livingston from John B. Pine, clerk of the board of trustees, in which Pine warns of a report of the standing committee that could be personally and publicly damaging to University president Nicholas Murray Butler (October 13, 1910). Also, correspondence regarding military training for Columbia undergraduates during World War I.
- Livingstone, Richard Winn, file, 1954. (1 folder)
671/36 7/1954-10/1954
Correspondence between Richard Winn Livingstone, president of Corpus Christi College at Oxford University, and the president and vice president of Columbia University. Correspondence relates to the honorary degree that was awarded to Livingstone at Columbia's 3rd Bicentennial Convocation in 1954. Includes biographical information regarding Livingstone.
- Lleras Camargo, Alberto, file, 1954. (1 folder)
671/35 7/1954-10/1954
Correspondence between Alberto Lleras Camargo, secretary general of the Organization of American States, and the president and vice president of Columbia University. Correspondence relates to the honorary degree that was awarded to Camargo at Columbia's 3rd Bicentennial Convocation. Includes biographical information regarding Camargo.
- Llewellyn, Karl N., file, 1947-1948. (1 folder)
668/53 10/1947-5/1948
Correspondence between Professor Karl N. Llewellyn of the School of Law at Columbia University, and the provost and secretary of the University. Correspondence relates to Llewellyn's retirement plan and the administration of his research projects.
- Lloyd, Evan B., file, 1953-1956. (1 folder)
455/17 9/1953-6/1956
Correspondence between Evan B. Lloyd, director of development for the Engineering Development Program at Columbia University, and University administrators. Most of the records consist of routine acknowledgement letters for gifts in support of engineering research and the University's proposed engineering center.
- Lobeck, A. K. (Armin Kohl), file, 1929-1954. (1 folder)
668/11 1/1929-5/1954
Correspondence between Armin K. Lobeck and Columbia University administrators. Lobeck was a professor of geology at the University and director of the Geographical Press. Correspondence dating from the 1930s relates to the Department of Geography and Minerology. Topics include: faculty affairs, financial needs, equipment for the Ore Deposit Laboratory, appropriations, and expenditures. Correspondence dating from 1953 to 1954 relates to Lobeck's personnel issues and the Geographical Press. Includes a pamphlet regarding the press. There is a gap in the records between 1941 and 1953.
- Lockwood, Dean Putnam, file, 1912-1918. (1 folder)
665/47 3/1912-5/1918
Correspondence between Dean Putnam Lockwood and the president and secretary of Columbia University. Lockwood was an assistant professor in

the Department of Classical Philology and served as acting University librarian. Most of the records relate to the Columbia University Libraries between 1915 and 1918. Topics include: relations between libraries at Columbia, relations with other libraries outside of the University, budgeting for the libraries, the acquisition of collections, gifts of books and collections, and the appointment of library personnel. Includes: letters regarding a collection of Chinese and Tibetan books; letters regarding correspondence by Washington Irving; reports on the allotment of funds for purchasing books; and minutes of the Library Council. Also, some correspondence regarding the routine business of the Department of Classical Philology.

Logsdon, Richard H., files, 1948-1967. (19 folders)
426/1-19 10/1948-6/1967

Correspondence between Richard H. Logsdon, director of the Columbia University Libraries, and high level University administrators. The records consist of correspondence, statistical reports, budgets, and financial statements relating to the University's libraries. Also, correspondence regarding the membership of the Library Committee and the Library Council as well as reports to the University Council regarding the libraries. Also, two letters from Logsdon regarding his tour of Afghanistan in 1953.

Topics related to the libraries include: acquisitions, library materials budgets, library privileges, personnel, scheduling, library policies, gifts to the libraries, budgeting, library operations, departmental and special libraries, donor relations, and development. Includes copies of Columbia Library World, the library newsletter. Also includes correspondence regarding the Columbia University Libraries Staff Association and an extensive report on library: equipment, personnel, services, programs, resources, administration, and finances (1957).

Longcope, Warfield T., file, 1911-1918. (1 folder)
665/48 5/1911-5/1918

Correspondence between Warfield T. Longcope and the president and secretary of Columbia University. Includes correspondence with the dean of the University's College of Physicians and Surgeons. Longcope was an associate professor of the practice of medicine and served as a major in the Medical Reserve Corps. Correspondence relates to Longcope's appointment and his attempts to secure funding for research assistants from the Coolidge Fellowship Fund. Includes a letter in which Longcope voices his opinions on establishing a medical clinic at Presbyterian Hospital in New York City.

Longenecker, Herbert E., file, 1957. (1 folder)
672/16 1/1957

A report on faculty salaries that was forwarded to the Columbia University administration by Herbert E. Longenecker, vice president of Chicago Professional Colleges. The report is entitled "University Faculty Compensation Policies and Practices in the United States: A Study of the policies, practices, and problems related to supplemental compensation of university faculty members."

Longwell, Daniel, file, 1953. (1 folder)
670/51 11/1953

Correspondence regarding articles about Columbia that were published in Life and Time in honor of the University's 1954 bicentennial.

Loos, Melvin, files, 1947-1959. (5 folders)
412/15-19 7/1947-5/1959

Correspondence between Melvin Loos, manager of Columbia University's printing office, and the secretary of the University. Correspondence

relates to the printing of University publications and other University printing jobs. Includes correspondence dating from 1953 that relates to the selection of the University color, "Columbia Blue."

Lord, Austin W., file, 1912-1915. (1 folder)
665/49 2/1912-5/1915

Correspondence between Austin W. Lord, director of the School of Architecture at Columbia University, and the president and secretary of the University. Correspondence relates the reorganization of the Department of Architecture as the School of Architecture and the subsequent changes in policies, personnel, and the curriculum. Topics of particular concern include: student dissension in the school, conditions in ateliers, and issues involving the status of the director of the school as a practicing architect and the quality of the school's administration. Includes a budget for the 1912-1913 academic year.

Lord, Clifford Lee, files, 1958-1964. (7 folders)
497/1-7 7/1958-6/1964

Correspondence between Clifford Lee Lord and the president and secretary of Columbia University. Lord, who was the director of the State Historical Society of Wisconsin, was appointed dean of Columbia's School of General Studies in 1958. Correspondence relates to General Studies, Columbia's continuing education division. Topics include: faculty affairs, lecturers for General Studies courses, development, student affairs, special funds, expenditures appropriations, events, administrative issues involving General Studies programs, gifts to the school, tuition and fees, and administrative procedures. In particular, the records include substantive correspondence regarding the status, future, and role of the School of General Studies. Also, correspondence regarding Lord's personnel issues and his resignation in 1964 to become president of Hofstra University.

Most of the records regarding the status, role, and future of General Studies date from 1963 to 1964. Related records include: a letter from University president Grayson Kirk regarding the future role of the school (July, 1963); a letter regarding the status and name of the school (July, 1963); and correspondence regarding the controversy over a proposed minimum enrollment age. Other records include: a copy of History News (Vol XVI, no. 4) containing Lord's address as president of the American Association for State and Local History; an agreement with Jewish Theological Seminary regarding a joint program to be administered through General Studies (April, 1959); dean's reports dating from 1959 to 1960 and 1961 to 1963; statistics regarding the student body (January, 1960); a report regarding the proposed establishment of an honor system in the school (February, 1960); a brochure/report regarding the school (May, 1962); a table of the school's tuition and fees income from the 1950-1951 academic year to the 1961-1962 academic year (September, 1963); correspondence regarding the school's move to Lewisohn Hall (ca. 1963-1964); and Lord's 1964 Dean's Day speech, "College for Adults."

Lord, Herbert G., files, 1900-1921. (2 folders)
329/13-14 5/1900-1/1921

Correspondence between Herbert G. Lord, professor of philosophy and chairman of the Committee on Student Organizations at Columbia University, and the University's president, secretary, and clerk of the board of trustees. Most of the correspondence relates to the oversight of student organizations and the University's 1905 ban on football. Other topics include: athletic eligibility requirements, rules governing student organizations, University recognition of student clubs, and athletic events. Includes some correspondence regarding the Henry Berg Fund for Humane Education. Also, correspondence regarding Lord's

committee memberships and retirement.

Loth, David, file, 1953-1955. (1 folder)
449/17 3/1953-6/1955

Correspondence between David Loth, director of publicity for the Columbia University bicentennial, and the special assistant to the president of the University. Records relate to bicentennial events and University public relations. Includes press releases regarding bicentennial events and minutes of the Bicentennial Public Relations Policy Group (October, 1953 - May, 1954). Also, a report dating from June, 1953, which discusses the history of Columbia's involvement with the Rockefeller Center site.

Lotz, John, files, 1949-1961. (2 folders)
426/20-21 3/1949-6/1961

Correspondence between Professor John Lotz of the Department of Uralic and Altaic Languages at Columbia University and high level University administrators. Lotz held a number of appointments including associate professor of linguistics and Hungarian studies and professor of linguistics. Most of the correspondence relates to his personnel issues. Includes the agenda for a conference on Uralic and Altaic studies that was held at the University in May, 1956, and a copy of Lotz' paper entitled "Linguistics: Symbols Make Humans." Records dating from 1959 to 1961 relate to the department. Includes a report on the department and the development of a related area studies library. Also, correspondence relating to the administration of the Sackler collection of Asian art objects which were donated to the University by Arthur M. Sackler.

Loubat, J. F. (Joseph Florimond), file, 1888-1918. (1 folder)
324/18 6/1888-2/1918

Correspondence between Joseph Florimond Loubat, a benefactor of Columbia University, and the president of the University. Also, correspondence between the president, the secretary of the University, and others regarding Loubat and his gifts to Columbia. Much of the correspondence relates to Loubat's gift to establish a professorship in American archeology and the appointment of Marshall H. Saville, curator of Mexican and Central American archeology at the American Museum of Natural History, to the professorship. Includes a detailed report dating from March, 1911, regarding an expedition to southern Mexico. In the report, Saville discusses relations with Mexican government officials and problems with the expedition. Also, correspondence relating to the establishment of the Loubat Prize and Loubat's other gifts to Columbia.

Lovejoy, Clarence E., files, 1928-1944. (3 folders)
357/6-8 10/1928-4/1944

Correspondence between Clarence E. Lovejoy, executive secretary of the Alumni Federation of Columbia University, and the University's high level administrators and other alumni club officers. Much of the correspondence is with Frank D. Fackenthal during his tenure as secretary and, later, provost of the University. Correspondence relates to the administration of alumni organizations, alumni involvement in the University, and alumni record keeping.

Topics include: gifts to the University, fund raising, alumni events, prizes, scholarship funds, alumni publications, and the financial management of alumni organizations. Includes a report on an analysis of University publicity which was conducted by the Alumni Federation in 1929 and 1930. Also includes correspondence (ca. 1930) regarding a proposed expansion of University Hall. Correspondence also relates to the appointment of alumni to serve as Columbia's representatives to ceremonies at other institutions.

Lovejoy, John M., file, 1953-1954. (1 folder)
670/52 11/1953-4/1954

Correspondence between John M. Lovejoy and Columbia University administrators. Lovejoy seems to have been a University benefactor. Correspondence relates to gifts to Columbia.

Lovell, Earl B., files, 1898-1918. (2 folders)
329/15-16 10/1898-5/1918

Correspondence between Earl B. Lovell, head of the Department of Civil Engineering at Columbia University, and the president, secretary, and faculty of the University. Most of the correspondence dating prior to 1910 relates to the administration of summer courses in engineering which were held at the University's Camp Columbia property in Lakeside, Connecticut. Most of the correspondence dating from 1910 to 1918 relates to the curriculum, faculty affairs, and budgeting of the Department of Civil Engineering. Also, correspondence regarding Lovell's personnel issues.

Low, Seth, files, 1891-1917. (5 folders)
459/6-10 10/1891-7/1917

Correspondence between Seth Low, president of Columbia University from 1890 to 1901, and the secretary and assistant secretary of the University. Includes correspondence with trustees, administrators, and University president Nicholas Murray Butler. Records relate to: a range of topics involving the business of the University from 1891 to 1901; Low's resignation from the presidency in 1901; Low's activities as a trustee of the University; and plans for a memorial to Low (ca. 1916 to 1917). Includes invitations, cover letters, telegrams, and reports. Also includes two undated petitions from students.

Most of the correspondence documenting Low's presidency dates from 1897 to 1901. Correspondence from this period consists of letters regarding University business that Low sent to the secretary's office from his vacation home in Maine and copies of the secretary's replies. At Low's request, the secretary's office: collected and prepared information and statistics for a variety of purposes, kept track of projects and committees, researched issues, and interpreted University policies. The correspondence contains a wealth of administrative detail on a wide range to topics during a critical period in Columbia's history -- the transformation of Columbia from a college into a University. Topics include: the daily administration of the University, University government and organization, the design and construction of Low Memorial Library, the preparation of the president's annual reports, and Columbia's move to Morningside Heights. The correspondence also documents Low's administrative style and some of his concerns regarding the University and shows how the University changed during his term as president. Correspondence dating from 1900 to 1901 also compliments the correspondence files relating to Assistant Secretary of the University Frederick P. Keppel, which are also located in Central Files.

Much of the correspondence dating from 1901 relates to Low's resignation from the presidency in order to campaign for election as mayor of New York City. Includes his official letter of resignation dated October, 1901. Also includes letters regarding Low's resignation that were sent by trustee John B. Pine to other members of the board. Also includes correspondence regarding the selection of Nicholas Murray Butler as president.

Low also served as a Columbia trustee from 1881 to 1916. Much of the correspondence that was written after Low's resignation from the presidency in 1901 relates to his activities as a trustee of the University. Topics include Low's membership on the Special Committee on

Agriculture and his interest in proposals for the establishment of a university in China. Also includes correspondence between Low, President Nicholas Murray Butler, and trustees George L. Rives and John B. Pine regarding Low's informal withdrawal from the board in 1911 and formal resignation in 1914. Low's withdrawal resulted from his objections to a plan to allow the General Convention of the Episcopal Church to meet at the University. Low, who felt that Jewish groups should also be accommodated at the University, stopped attending trustee meetings while avoiding the public explanation that would have been necessitated by an immediate, formal resignation. Includes correspondence regarding the bachelor of laws (LL.B.) degree which was conferred on Low upon his resignation. Correspondence dating from 1916 to 1917 relates to efforts to erect a memorial tablet for Low in Columbia's St. Paul's Chapel. Includes a blueprint of the tablet.

Lowe, Harold E., files, 1952-1967. (9 folders)
449/4-12 10/1952-6/1967

Correspondence between Professor Harold E. Lowe and high level Columbia University administrators. Lowe held appointments as professor of physical education, director of University admissions, and director of student interests and assistant to the vice president. Records relate to admissions and Lowe's numerous responsibilities as director of student interests and assistant to the vice president.

Most of the correspondence relates to admissions. Topics include: admissions criteria, the recruiting of admissions candidates, the preparation of University announcements, application and admissions statistics, accreditation, and the administration of the Admissions Office. Also, correspondence between Lowe and the vice president regarding a wide range of University-related subjects. Topics include: space allocation, residency requirements, student activities, student housing issues and policies, University real estate management and policies, tenants in University-owned buildings, student affairs and discipline, University administrative offices, and development. The records from this period include routine correspondence interspersed with more substantive documents.

Lowell, A. Lawrence (Abbot Lawrence), file, 1911-1917. (1 folder)
666/1 2/1911-3/1917

Correspondence between Abbot Lawrence Lowell, president of Harvard University, and the president of Columbia University. Correspondence relates to financial assistance for Chinese students attending American universities and a multi-university agreement to staff a British army hospital during World War I.

Lowenthal, Max, file, 1962-1964. (1 folder)
108/26 3/1962-6/1964

Correspondence between Max Lowenthal and Columbia University administrators. Correspondence relates to Lowenthal's proposed anonymous gift to the University's botany department for the establishment of a phytotron in Israel and Columbia's rejection of the offer.

Lucke, Charles E., files, 1903-1918. (2 folders)
329/17-18 5/1903-4/1930

Correspondence between Charles E. Lucke, Stevens Professor of Mechanical Engineering at Columbia University, the president, administrators and faculty of the University, and others outside of the University. Topics include: the curriculum, appointments, course scheduling, expenditures, gifts, and laboratories in the Department of Mechanical Engineering. Includes a detailed proposal, blueprints, and drawings for an engineering building (ca. 1927). Also, correspondence relating to Lucke's professional activities and committee memberships.

- Ludwig, Frederick J., file, 1947. (1 folder)
668/54 8/1947
Two copies of a report entitled "The Present Condition of the Law in the State of New York with Respect to Discrimination in Education" (August, 1947). Supporting documents are attached to the reports. The records appear to relate to: a lawsuit that brought charges of discrimination in admissions practices against Columbia and an number of other universities, proposals for a state university in New York, and legislation banning discrimination in higher education.
- Luening, Otto, file, 1957. (1 folder)
672/31 4/1957-7/1957
Correspondence between Otto Luening, professor of Music in the Department of Music at Columbia University, and University administrators. Correspondence relates to funding for Luening's research. Includes a report on experimental music that was submitted to the administration by Luening.
- Lynd, Robert Staughton, files, 1934-1960. (5 folders)
378/10-14 6/1934-5/1960
Correspondence between Robert Staughton Lynd and the acting president, provost, and secretary of Columbia University; other University administrators; and Columbia faculty. Lynd held numerous appointments including professor of sociology, executive officer of the Department of Sociology, Giddings Professor of Sociology, chairman of the Advisory Board of the Bureau of Applied Social Research, and chairman of the University Radio Committee. He was also a member of the Committee on Student Organizations and Speakers. Most of the materials consist of correspondence and financial records from the Office of Radio Research, which became the Bureau of Applied Social Research in 1944. Records also relate to the Department of Sociology, the oversight of student groups, and academic freedom.
- Topics related to the Office of Radio Research include: relations between the office and the Rockefeller Foundation, accounting, the receipt of grant payments, research funding, and expenditures. Most of the records dated prior to 1944 consist of bills which were submitted to the office for payment. Correspondence dating from 1944 to 1946 relates to the office's reorganization as the Bureau of Applied Social Research. Includes correspondence regarding research projects and a history of the Office of Radio Research.
- Topics related to the Department of Sociology include: faculty affairs, fellowships, personnel, and finances. Includes a report from November, 1945, which evaluates the department and discusses its long-term goals. Also, correspondence documenting the work of the Committee on Student Organizations and Speakers. The committee was created to establish policies for overseeing student groups and the selection of speakers by student organizations. Also, individual letters regarding a variety of topics including academic freedom and the rights and responsibilities of students and faculty. Includes a lengthy memorandum dating from April, 1941, in which Lynd discusses American society and politics.
- MacCallum, W. G. (William George), file, 1908-1917. (1 folder)
331/1 12/1908-5/1917
Correspondence between William G. MacCallum, professor of pathology in the Department of Pathology in the College of Physicians and Surgeons at Columbia University, and the president and secretary of the University. Topics include: routine departmental business, research conducted in the department, and the management of the Crocker Fund for Cancer Research.

Also, correspondence regarding relations between the College of Physicians and Surgeons and area hospitals (ca. 1910) and a report on residency requirements as a component of medical education (ca. 1912). Also, correspondence relating to MacCallum's appointment and resignation. Includes a bibliography of his works.

MacDowell, Edward, files, 1896-1904. (2 folders)
661/28-29 4/1896-4/1904

Correspondence between Edward MacDowell, professor of music in the Department of Music at Columbia University, and the president of the University. MacDowell was also head of the University's Mendelssohn Glee Club. Correspondence relates to the department. Topics include: the establishment of the department (1896), staffing needs, the curriculum, student affairs, departmental library collections, and the admission of women. Also, correspondence regarding MacDowell's personnel issues. Includes letters and photocopies of clippings regarding his controversial resignation in 1904.

MacGregor, Robert L., file, 1953-1954. (1 folder)
670/53 11/1953-5/1954

Correspondence between Robert L. MacGregor, business manager of Georgetown University, and Columbia University administrators. MacGregor appears to have been a candidate for a position at Columbia. Includes his curriculum vitae and brochures regarding Georgetown.

MacIver, Robert M., files, 1927-1957. (5 folders)
351/17-21 4/1927-4/1957

Correspondence between Professor Robert M. MacIver and the president, secretary, and provost of Columbia University. MacIver held appointments as Leiber Professor of Political Science, Philosophy and Sociology and executive officer of the Department of Sociology. Correspondence relates to the Department of Sociology as well as a number of projects with which MacIver was involved.

Topics related to the Department of Sociology include: faculty appointments, faculty affairs, budgeting, student affairs, research, personnel, and special lectures. Includes correspondence regarding the Grant Squires Prize.

Also, correspondence, proposals, and reports documenting two Depression-era projects at the University. Includes correspondence documenting the establishment and work of President Butler's Commission on Economic Questions. The commission, which consisted of faculty from Columbia and other institutions, studied a range of economic issues facing the country during the Depression. Includes a draft of the commission's report, which was released in 1933. Also includes a 1933 proposal by Columbia's Faculty of Political Science for the creation of a national public works commission.

Other records include correspondence and a legal document regarding discrimination charges which were brought against the University by the American Jewish Congress (ca. 1944) and reports on the Juvenile Delinquency Project at City College (ca. 1956-1957). MacIver was director of the project. Among other topics, the reports discuss New York City's police department, "600" schools, and the juvenile detention system.

Mackenzie, Ossian R., file, 1951-1953. (1 folder)
447/15 8/1951-6/1953

Correspondence between Ossian R. Mackenzie, assistant dean of the Graduate School of Business at Columbia University, and high level University administrators. Most of the correspondence relates to the

school. Topics include scholarships and fellowships. Includes an outline of the school's Consumer Credit Management Program (July, 1953). Also includes a brochure regarding the school's course on the Port of New York, which was offered in 1953. Also, Mackenzie's presentation to a meeting of the New York State Association of Colleges of Business Administration that was held in March, 1953. Also includes correspondence between Mackenzie and Milton Halsey Thomas, curator of the Columbian Library, regarding a gift of art properties from Lloyd Langston.

MacLaurin, Richard C., file, 1907-1909. (1 folder)
662/1 10/1907-5/1909

Correspondence between Richard C. MacLaurin, professor of mathematical physics in the Department of Physics at Columbia University, and high level University administrators. The records consist of correspondence, recommendation letters, and biographical information relating to MacLaurin's appointment and personal issues. Topics include MacLaurin's appointment as Jessup Lecturer to give a series of lectures at the American Museum of Natural History and his resignation from the University to become president of the Massachusetts Institute of Technology.

Macmahon, Arthur Whittier, files, 1946-1959. (3 folders)
395/18-20 1/1946-5/1959

Correspondence between Walter Whittier Macmahon, Eaton Professor of Public Administration in the Department of Public Law and Government at Columbia University, and high level University administrators. Records dating from 1946 relate to international students. Records dating from 1956 to 1959 relate to the President's Committee on the Educational Future of the University. The committee, which was chaired by Macmahon, was created to evaluate the University and produce a long-range plan. Also, correspondence regarding Macmahon's retirement, personnel issues, and honorary degree from the University.

Records relating to international students include correspondence and an abstract of the proceedings of the Conference on Foreign Student Problems and Policies that was held in Chicago in May, 1946. Also includes the report of the Committee to Study the Responsibility of Columbia University Toward Foreign Students dating from June, 1946. Records relating to the President's Committee on the Educational Future of the University include reports on: the Lamont Geological Observatory, a proposed arts center, and the Summer Session. Also includes the interim report of the committee, dated 1958. Topics relating to the committee include: committee membership, the scope of the study, expenditures, the administration of studies conducted by the committee, and routine committee business.

Macmillan, Harold, file, 1967-1968. (1 folder)
36 /25 11/1967-1/1968

Correspondence regarding the honorary degree that was awarded to Harold Macmillan, the former prime minister of Great Britain. Records include: the text of the address that was delivered by University president Grayson Kirk at the honorary degree ceremony; biographical information regarding Macmillan; and correspondence regarding arrangements for the honorary degree ceremony.

Macy, Cornelia Page, file, 1936. (1 folder)
667/46 1/1936

Records forwarded to the Columbia University administration by Cornelia Page Macy, who appears to have served as University recorder. The records consist of a report entitled "Statistics Regarding Staff and Salaries from 1928-29 to 1935-36 Inclusive" and a budget showing

promotions and salary increases that were requested by departments for the 1936-1937 fiscal year.

- Macy, V. Everit, file, 1897-1916. (1 folder)
331/2 4/1897-11/1916
Correspondence between V. Everit Macy, chairman of the board of trustees of Teachers College at Columbia University, and the president and other high level administrators of the University. Topics include: the University Settlement Society and its relations with Columbia, the relationship between Teachers College and Columbia University, and proposals to establish a Carnegie library school at Teachers College. Also, correspondence regarding the work of the buildings and grounds committee of the board of trustees. Correspondence relates to bidding and contracting for campus construction projects and the management of campus buildings.
- Magloire, Paul Eug`ene, file, 1955. (1 folder)
671/37 1/1955-2/1955
Correspondence between Paul Eugene Magloire, president of Haiti, and the president and other administrators of Columbia University. Correspondence relates to Magloire's visit to New York City and his honorary degree from Columbia. Records include: a press kit regarding his visit, a copy of his remarks at the honorary degree ceremony, and a photograph of the ceremony.
- Main, Thomas F., file, 1903-1917. (1 folder)
331/3 11/1903-4/1917
Correspondence between Thomas F. Main, secretary of the College of Pharmacy in the City of New York, and the president and secretary of Columbia University. Most of the correspondence relates to the membership of the board of the College of Pharmacy and relations between the college and Columbia. Includes many cover letters, invitations, and acknowledgement letters.
- Malfetti, James L., files, 1954-1956. (4 folders)
488/6-9 7/1954-6/1956
Correspondence between James L. Malfetti, assistant director of the bicentennial at Columbia University, and other University administrators. Correspondence relates to routine administrative issues involving Columbia's 200th anniversary celebration in 1954. Topics include: expenditures, payroll, preparations for events, events scheduling, the closing of the Office of the Bicentennial, and the closing of the bicentennial celebration's accounts. Includes a summary speech regarding the bicentennial. Also, correspondence regarding a trip to Asia by University president Grayson Kirk (ca. 1955-1956).
- Malloy, Edward J., files, 1953-1961. (2 folders)
455/15-16 10/1953-6/1961
Correspondence between Edward J. Malloy, director of the Department of King's Crown Activities at Columbia University, and the secretary and assistant provost of the University. King's Crown was an alumni organization which oversaw certain student groups. The Department of King's Crown Activities administered the student organizations that fell under the jurisdiction of King's Crown. Topics include: the finances of student groups, event scheduling, space allocation for student clubs, appropriations for student groups, the King's Crown budget, and problems involving student organizations. Includes correspondence regarding the business of the King's Crown Advisory Committee.
- Malone, Dumas, file, 1948-1959. (1 folder)
427/18 7/1948-5/1959
Correspondence between Dumas Malone, professor of history at Columbia

Univeristy, and the secretary of the University. The records consist of correspondence and cover letters relating to a Rockefeller Foundation grant in support of Malone's project to write a biography of Thomas Jefferson. Topics include payments to his research assistants and other project expenditures. Malone also chaired the Speranza Lecture Committee and the Bancroft Prize Jury. Correspondence dating from 1953 to 1959 relates to the Speranza Lectures, which were established in 1952 to study American traditions and ideas from an historical perspective. Correspondence dating from 1958 to 1959 relates to the selection of the Bancroft Prize recipient. Includes correspondence regarding Malone's personnel issues.

Malraux, Andre, file, 1965-1968. (1 folder)
72 /18 2/1965-1/1968

Correspondence regarding the nomination of Andre Malraux for an honorary degree from Columbia University. Malraux, who was an author and the French minister of state in charge of cultural affairs, declined the degree.

Mangravite, Peppino, files, 1954-1959. (2 folders)
492/18-19 9/1954-5/1956

Correspondence between Peppino Mangravite, chairman of the School of Painting and Sculpture at Columbia University, and University administrators. Correspondence relates to the school. Topics include: exhibitions, scholarships, and the curriculum and programs of the school. Also, correspondence regarding attempts to establish a University arts center; correspondence regarding Mangravite's role as an "arts ambassador" for the University while he was on leave in Europe; and speeches and correspondence regarding art and art education.

Manning, Clarence Augustus, file, 1926-1928. (1 folder)
667/19 11/1926-6/1928

Correspondence between Clarence Augustus Manning, professor of Slavonic languages at Columbia University, and the president of the University. Correspondence relates to the establishment and organization of the Institute of Czechoslovak Studies and the Institute of Polish Culture.

Mannion, Winifred E., files, 1957-1965. (6 folders)
494/15-20 12/1957-9/1965

Correspondence between Winifred E. Mannion of the Payroll Department at Columbia University, and University administrators. Correspondence relates the disbursement of retirement allowances, salary advances, and other types of payments to University employees.

Mapes, Charles Halster, file, 1911-1918. (1 folder)
666/5 6/1911-7/1918

Correspondence between Charles Halster Mapes and the president, secretary, and treasurer of Columbia University. Mapes, who was secretary of the Mapes Formula and Peruvian Guano Company, chaired the University Committee on Athletics. Correspondence relates to intercollegiate athletics at Columbia. Topics include: financial issues related to athletics; sports facilities; the Columbia-Fordham University baseball rivalry; the search for funding to resume football, which had been banned at the University since 1905; and plans to hire Hamilton Fish, Jr. as football coach. Includes a report discussing recommendations that the University resume its football program.

Marks, Paul A., files, 1969-1971. (3 folders)
510/3-5 8/1969-6/1971

Correspondence between Paul A. Marks, dean of the Faculty of Medicine at Columbia University and vice president for medical affairs, and high level University administrators. Correspondence relates to the schools

and hospitals of Columbia's health sciences division. Topics include: faculty affairs, the appointment of faculty and fellows, relations with area hospitals, relations with the New York City Health and Hospitals Corporation, funding for medical research, policies governing research funding, budgeting and finances in the Faculty of Medicine, the administration of the Faculty of Medicine and the dean's office, and the business of various health sciences committees. Also, correspondence regarding Marks' appointment and personnel issues.

Related records include: a letter regarding the classification of faculty positions and the creation of additional levels of faculty appointments (May 8, 1970), a draft of Marks' first annual report (March, 1971), a speech by Marks on health care education (November, 1970), correspondence regarding the School of Nursing, a report on proposed programs for a school of health sciences (June, 1971), and proposals regarding the revision of faculty tenure policies (April-June, 1971).

Marraro, Howard Rosario, files, 1945-1961. (3 folders)
396/14-16 7/1945-4/1961

Correspondence between Howard Rosario Marraro, executive officer of the Italian section of the Department of Romance Languages at Columbia University, and high level University administrators. Most of the records consist of routine correspondence and cover letters. Records relating to the Italian Department consist of correspondence and budgets. Topics include: payments to research assistants, budgeting, faculty affairs, expenditures, and gifts to the department. Includes announcements of the American Division of the Istituto per la Storia del Rosorgimento Italiano. Also, correspondence regarding Marraro's personnel issues and honorary degree from the University of Bologna. Includes copies of a number of his articles and papers.

Marshall, John E., file, 1955. (1 folder)
671/66 10/1955

A letter and a report regarding the need for public schools in the Morningside Heights neighborhood adjoining Columbia University. The materials were written and submitted to the University by John E. Marshall, an educational consultant.

Martin, Lowell Arthur, file, 1951-1953. (1 folder)
447/16 11/1951-6/1953

Correspondence between Professor Lowell Arthur Martin, professor of library service and dean of the School of Library Service at Columbia University and high level University administrators. Records relate to the school. Topics include: budgeting, personnel, and faculty appointments. Includes correspondence regarding the establishment of the degree of Doctor of Library Service. Also, correspondence regarding Martin's personnel issues.

Martinet, Andre, file, 1947-1954. (1 folder)
412/20 7/1947-2/1954

Correspondence between Andre Martinet, professor of linguistics at Columbia University, and the secretary and provost of the University. Martinet was executive officer of the Department of Indo-Iranian and Comparative Linguistics, which became the Department of General and Comparative Linguistics. The records consist of correspondence and budgets relating to the department. Topics include: faculty appointments, the management of special funds, and faculty affairs. Includes a proposal to establish a center for language instruction at the University. Also, correspondence regarding Martinet's personnel issues.

- Mason, Daniel Gregory, file, 1910-1930. (1 folder)
 346/13 9/1910-5/1930
 Correspondence between Daniel Gregory Mason, MacDonell Professor of Music at Columbia University, and the president and secretary of the University. Correspondence relates to Mason's personnel issues and the Department of Music. Topics related to the department include: personnel, prizes, teaching loads, and arrangements for courses. Includes correspondence and a report (ca. 1917) on the role of music education in a liberal arts curriculum, a report dating from 1929 on the organization and curriculum of the department, and a report dating from 1929 on the University's choirs.
- Massa, Gil Gil, file, 1964-1967. (1 folder)
 36 /17 6/1964-5/1967
 The records consist of lengthy and detailed correspondence, legal documents, transcripts, and student records documenting a petition from Gil Gil Massa that Beatriz Massa de Gil be given credit for doctoral level courses in the School of Library Service. Includes correspondence between attorneys, consular officials, and Columbia administrators.
- Massie, Adrian M., file, 1960-1961. (1 folder)
 673/5 8/1960-3/1961
 Correspondence between Adrian M. Massie, a trustee of Columbia University, and the president of the University. Correspondence relates to the trustees' committee on finance and the sub-committee on investments. Among other topics, the correspondence relates to a disagreement involving the strategies for seeking funding from the Rockefeller Foundation for the University medical center.
- Mathews, Troup, files, 1947-1951. (6 folders)
 413/14-19 7/1947-6/1951
 Correspondence between Troup Mathews, counselor to veterans and foreign student advisor at Columbia University, and high level University administrators. Includes correspondence with officials from the United States Immigration and Naturalization Service. The records consist of correspondence and budgets relating to the University's international student program and the Office of the Foreign Student Advisor. Also, correspondence, by-laws, and a report relating to the Greater New York Council for Foreign Students (ca. 1949) and correspondence regarding Columbia's relations with the National Association of Foreign Student Advisors (ca. 1949).
- Topics include: the establishment of Columbia's international student program, policies regarding international students, financial aid for international students, and immigration and visa issues for visiting students and faculty. Much of the correspondence relates to financial aid, in particular emergency financial aid for Chinese students from 1948 to 1951. Includes international student directories and a proposal for orientation lectures on American life to be given to international students. Topics related to the Office of the Foreign Student Advisor include: finances, budgeting, and programs.
- Matthews, Brander, files, 1892-1924. (2 folders)
 331/4-5 11/1892-5/1924
 Correspondence between Brander Matthews, professor of dramatic literature at Columbia University, and the president and secretary of the University regarding the Department of English and Comparative Literature and the Brander Matthews Dramatic Museum.
- Correspondence dated prior to 1908 relates to the conflict between Matthews and Professor George Woodbury over the administration of the department and the subsequent division of the department into the

Department of Comparative Literature and the Department of English. Includes some correspondence between Matthews and Woodbury. Much of the correspondence dating from 1908 to 1924 relates to the Brander Matthews Dramatic Museum. Topics include: the establishment and administration of the museum, gifts to the museum, and the acquisition of theater models.

Includes: correspondence regarding arrangements for lectures on literature held during 1909 and 1910, Matthews' 1906 letter to the president of the University regarding the admission of women to his graduate course, and a speech which was given by Matthews in 1909. Also includes correspondence relating to Matthews' personnel issues and professional activities.

Matzke, Edwin B., file, 1953-1960. (1 folder)
455/18 8/1953-6/1960

Correspondence between Professor Edwin B. Matzke of Columbia University and high level University administrators. Matzke's appointments included professor of botany and chairman of the Department of Botany. Correspondence relates to the department. Topics include: faculty appointments, facilities, equipment, gifts to the department, personnel, faculty parking, and appropriations. Includes annual reports regarding research projects in the Laboratory of Plant Morphology during the mid-1950s and a printed copy of a speech that was given by Matzke at the New York Botanical Garden in June, 1959.

Mayer, R. E. (Ralph Edward), file, 1900-1918. (1 folder)
331/6 5/1900-6/1918

Correspondence between Professor Ralph E. Mayer and the president and secretary of Columbia University. Mayer held numerous appointments including professor of engineering drafting in the Department of Engineering and the Department of Mechanical Engineering, secretary of the Committee on Instruction of the Schools of Mines, Engineering and Chemistry, secretary of the Faculty of Applied Science, and chairman of the Committee on Instruction of the Faculty of Applied Science. Most of the correspondence is routine in nature. Topics include: admissions, membership in the Faculty of Applied Science, and faculty appointments. Also, correspondence relating to Mayer's appointment and personnel issues.

Mayo-Smith, Richmond, file, 1891-1901. (1 folder)
662/2 8/1891-11/1901

Correspondence between Richmond Mayo-Smith, professor of political economy and social science in the Faculty of Political Science at Columbia University, and the president of the University. Correspondence relates to a variety of subjects. Topics include: the publication of Mayo-Smith's book on statistics, the gathering of statistics on dependent children in New York City, and information regarding the value of currency that was requested by University president Seth Low. Also, correspondence and reports relating to Mayo-Smith's work on the Committee on Special Students. Includes discussions on admitting women graduate and undergraduate students to senior level courses in Columbia College.

McBain, Howard Lee, files, 1913-1936. (7 folders)
347/1-7 6/1913-6/1936

Correspondence between Professor Howard Lee McBain of Columbia University and the president and secretary of the University. McBain held a number of appointments including: professor of municipal science and administration; administrative head of the Department of Public Law; Dean of the Faculties of Political Science, Philosophy and Pure Science; and chairman of the Council for Research in the Social Sciences.

Correspondence dating from 1913 to 1928 relates to the Department of Public Law and to McBain's personnel issues. Topics include: routine departmental business, faculty affairs, faculty appointments, and appointments to named professorships. Also, correspondence documenting the work of the Joint Committee on Graduate Instruction (ca. 1926-1928).

Correspondence dating from 1929 to 1936 relates the Faculties of Political Science, Philosophy, and Pure Science. Topics include the administration of departments in the Graduate Faculties and the evaluation of departmental performance and faculty. Includes correspondence regarding the Department of Fine Arts during the mid 1930s. Other topics include financial aid policies and the administration of fellowships and scholarships. Includes correspondence regarding the Cutting Traveling Fellowships. Additional topics relating to the Graduate Faculties include: faculty appointments, graduate student affairs, tissue involving graduate instruction, research appropriations, the management of the Special Fund for Research, and the 50th anniversary of the Faculty of Political Science. Records from this period also include some items of correspondence regarding the Department of Public Law.

Also, reports of the Council for Research in the Social Sciences (ca. 1929-1935), correspondence documenting University relations with the National Institute of Public Administration (ca. 1930-1935), and correspondence and a proposal regarding studies in Asian cultures and the work of the Committee on the Japanese Culture Center (ca. 1929-1930). Includes correspondence relating to McBain's appointment, personnel matters, and death.

McCastline, William H., files, 1912-1948. (2 folders)
347/8-9 5/1912-6/1948

Correspondence between William H. McCastline and the president and secretary of Columbia University. McCastline was the college physician of Teachers College and, later, Columbia University's health and sanitary officer. Correspondence relates to the establishment of the University Medical Service. Also, correspondence and reports regarding University health programs, student services, conditions in campus residence halls, and a variety of other health and safety issues. Includes correspondence relating to McCastline's personnel issues.

McCaw, Sandy, file, 1960-1961. (1 folder)
673/4 11/1960-5/1961

Correspondence between Sandy McCaw, foreign student advisor at Columbia University, and University administrators. Correspondence relates to a variety of subjects involving international students. Topics include: visas and immigration issues, orientation, and events. Includes correspondence regarding a conflict between the Chinese Students Club and the Chinese Students Association. Also includes two copies of the 1960-1961 international student directory.

McConnell, Robert E., file, 1957-1958. (1 folder)
672/32 9/1957-5/1958

Correspondence between Robert E. McConnell and Columbia University administrators. McConnell was a benefactor of the University who offered funds to increase the number of engineering students in order to further American competition with the U.S.S.R. in the fields of science and engineering. Correspondence relates to his offer of financial assistance for students who transferred to the School of Engineering.

McCrea, Nelson G., files, 1894-1936. (2 folders)
329/19-20 5/1894-6/1936

Correspondence between Nelson G. McCrea, Anthon Professor of Latin

Language and Literature at Columbia University, and the president, secretary, and other high level administrators of the University. Correspondence relates to faculty appointments and personnel in the Department of Latin, which became the Department of Classical Philology. Includes minutes of departmental meetings.

McCrea was chairman of the Committee on Admissions. Topics related to admissions include: admissions requirements and policies, publicity, and the recruiting of candidates for admission. McCrea was also acting secretary of the College Entrance Examination Board. Board-related correspondence deals with committee memberships and the work of the Board in general.

McCrea, Roswell C., files, 1908-1942. (2 folders)
329/21-22 1/1908-5/1942

Correspondence between Roswell C. McCrea and the president and secretary of Columbia University. McCrea was Hepburn Professor of Economics, head of the Department of Economics, and dean of the School of Business. Topics related to the School of Business include: faculty appointments, scholarships, prizes and awards, gifts, and personnel. Includes some correspondence regarding faculty in the Department of Economics.

Correspondence dating from 1908 to 1910 is from McCrea while he was at the School of Philanthropy in New York City. Correspondence relates to the administration of the Henry Berg Foundation for the Promotion of Humane Education, arrangements for lectures sponsored by the foundation, and the preparation of a bibliography of works sponsored by the foundation. Includes reports regarding the foundation. Also, correspondence regarding McCrea's personnel issues and retirement.

McDonnell, John N., file, 1961-1962 (1 folder)
673/7 8/1961-5/1962

Correspondence between John N. McDonnell and Grayson Kirk, the president of Columbia University. McDonnell was president of the College of Pharmacy of the City of New York, which was affiliated with Columbia. Topics include: the relationship between the College of Pharmacy and the University, the acquisition of land for a new college building, changes in tuition levels, and fund raising for the college. Records include: several monthly reports on the college, pamphlets, and a report entitled "The Development Plan of the College of Pharmacy of the City of New York, Columbia University in 1962."

McFarlane, Charles T., file, 1910-1918. (1 folder)
666/2 11/1910-5/1918

Correspondence between Professor Charles T. McFarlane and the president and secretary of Columbia University. McFarlane was a professor of geography and controller of Teachers College. Most of the correspondence relates to the routine financial business of the college. Topics include: employee bonuses, gift funds, and printing costs. Includes correspondence regarding plans by New York City to acquire college property in the Bronx in order to construct a new road. Includes a blueprint of city plans for the property.

McGill, William J., files, 1956-1971. (11 folders)
509/3-13 2/1956-9/1971

Correspondence between William J. McGill, president of Columbia University, and high level University administrators. Also includes correspondence between administrators regarding a variety of topics. The records include numerous subject files regarding various issues and events. Many of the records consist of McGill's speeches and statements. Among other subjects, McGill addressed such issues as: relations between students and the University, the state of higher education, the problems

of urban universities, relations between Columbia and the surrounding community, and University finances. The records also consist of correspondence and press releases dating from McGill's term as president-elect. Topics include: his appointment to the presidency, expenditures, faculty appointments, and publicity. Also: correspondence, lists, acceptance and regret letters, and minutes relating to McGill's inauguration; pages from his calendar, and one file of correspondence regarding McGill's personnel issues while he was on the faculty at Columbia between 1956 and 1965.

McGoey, Thomas A., files, 1938-1971. (40 folders)
484/1-20 8/1938-6/1955
485/1-20 7/1955-6/1971

Correspondence between Thomas A. McGoey and other Columbia University administrators. McGoey held appointments as director of residence halls, assistant business manager, business manager, vice president for business, and special consultant to the president. He also served on the University's Committee on Government Aided Research, which oversaw the administration of sponsored research projects. Most of the records dating from 1938 to 1949 consist of correspondence, budgets, and financial statements relating to Columbia's residence halls. Records dating from 1941 to 1945 also relate to the University during World War II. Records dating from 1949 to 1970 relate to Columbia's facilities, personnel, operations, and other business matters.

Topics related to the administration of residence halls include: dormitory staff, budgeting and appropriations, furnishings, residence hall finances and financial planning, social and recreational facilities, dormitory operating costs, income from housing fees, room rates, the renovation of dormitories, and special housing needs and arrangements. Includes records regarding individual residence hall employees. Also includes information on the John Jay Grill (January, 1939). Topics related to Columbia during and immediately following World War II include: Navy contracts governing housing and services for midshipmen who were enrolled in Columbia's naval training program, the University's post-war housing crisis, housing and services for veterans, and the management of the Shank's Village veterans' housing facility in Rockland County, New York.

As business manager, McGoey oversaw the: personnel, buildings and grounds, purchasing, residence halls, food service, and construction offices as well as the University bookstore. Topics related to Columbia's business affairs include: facilities, personnel administration, and campus services. Other topics include: equipment, the administration of contracts and sponsored projects, labor relations, the renovation and management of special facilities and laboratories, employee benefits, purchasing, the management of the physical plant, and the administration of the Department of Buildings and Grounds. Records include: correspondence regarding the Nevis Laboratories, Columbia's nuclear physics research facility and the site of the Nevis Cyclotron; budgets and correspondence relating to the Department of Buildings and Grounds; correspondence regarding the selection of architects for a proposed arts center (ca. 1955); records regarding the budget and administration of the Lamont Geological Observatory, Columbia's facility for education and research in the earth sciences; and a program from the second annual dinner of Columbia's Twenty-Five Year Club in honor of employees with 25 years of more of service (October, 1955). In addition, McGoey chaired the Advisory Committee on Non-Academic Personnel Policy. Includes correspondence and some minutes regarding tuition exemption, labor relations, employee wages and benefits, and personnel policies. McGoey was also a member of the Manhattanville Neighborhood Association. Includes correspondence regarding Morningside Park. Only a small portion

of the records date from 1967 to 1971. As vice president for business and special consultant to the president, McGoey continued to undertake many of the same responsibilities that he had assumed as business manager. In addition, the records also relate to campus security. Includes a brief account of a protest against weapons research at the University and a flier related to the demonstration (September, 1970).

McGuire, Harold F., files, 1958-1960. (5 folders)
500/9-13 12/1958-6/1960

Correspondence between Harold F. McGuire, president of the Alumni Federation of Columbia University, and high level University administrators. Most of the records relate to planning and funding for the construction of a University gymnasium in Morningside Park as well as the lease of park property from the New York City parks department. Correspondence also relates to the Alumni Federation, alumni relations, and alumni trustees. The records include routine invitations.

Records related to the Morningside Park Gymnasium project include copies of the first and second reports of the gymnasium committee. The reports include photographs of the gymnasium site, plans of the building and its community facilities, and a draft of the lease for land in Morningside Park. Records related to alumni issues include: a lengthy letter regarding the role and status of the Alumni Federation and the financial relationship between other alumni groups and the federation (December, 1958); a lengthy memorandum regarding alumni relations (July, 1959); and correspondence regarding amendments to the by-laws governing alumni trustees (ca. January-February, 1959).

McGuire, William James, files, 1961-1967. (2 folders)
503/22-23 5/1961-5/1967

Correspondence between William James McGuire, professor of social psychology in the Department of Social Psychology at Columbia University, and University administrators. Most of the records relate to personnel issues.

McIntosh, Millicent C., files, 1948-1962. (13 folders)
413/1-13 7/1948-6/1962

Correspondence between Millicent C. McIntosh and high level administrators at Columbia University. The records consist of correspondence, budgets, reports, and publications relating to Barnard College, the women's college affiliated with Columbia. McIntosh was appointed dean of the college in 1947 and president of the college in 1952. Topics include: cooperation between Barnard and Columbia, faculty salaries, college finances, budgeting, and development. Includes minutes of the Barnard College board and correspondence regarding trustee business. Also includes a report regarding the college curriculum (1948); the report on a survey of Barnard faculty, staff, students, and alumni regarding library services and facilities (1954); and correspondence discussing the college's policy regarding communist activities (1953). Also, correspondence regarding McIntosh's committee memberships and retirement.

McKee, Ralph H., file, 1925-1926. (1 folder)
667/16 10/1925-4/1926

Correspondence between Ralph H. McKee, professor of chemical engineering at Columbia University, and the president of the University. Includes correspondence between the president and Emory R. Bruckner, a United States attorney, and William J. Donovan, assistant to the attorney general. Correspondence relates to: McKee's testimony in the case of United States vs. Standard Oil Company, inquiries into McKee's conduct while serving as an engineer for Parmac Porcupine Mines, and questions of witness intimidation involving the case that were raised by the

United States Department of Justice.

McKinley, William, file, 1897-1900. (1 folder)
661/30 4/1897-11/1900

Letters from Columbia University president Seth Low to William McKinley. Several of the letters relate to international affairs and several contain Low's recommendations regarding McKinley's appointments of the: ambassador to England, librarian of Congress, and superintendent of the United States Coast and Geodetic Survey. Includes one brief letter from McKinley.

McKnight, N. M. (Nicholas McDowell), files, 1933-1957. (15 folders)
376/1-15 8/1933-5/1957

Correspondence between Nicholas M. McKnight and the high level administrators of Columbia University. McKnight held numerous appointments including associate dean of Columbia College, acting dean of the college, dean of students in Columbia College, director of the Columbia University Civil Defense Program, chairman of the Committee on Student Loans, chairman of the Committee on Eligibility, and chairman of the Committee on Physical Plans for the Citizenship Center. Most of the correspondence relates to student affairs and the administration of Columbia College, the University's undergraduate college.

Topics related to the administration of the college include: housing policies, facilities, scholarships, fellowships, the management of special funds, gifts to the college, and prizes. During World War II, McKnight served as acting dean of the college. Correspondence from this period also relates to faculty affairs, teaching loads, course scheduling, and teaching assignments. Includes correspondence and reports documenting the University's war-related activities and programs including the V-12 naval training program, and the Naval Reserve Officers Training Corps. Also includes a report regarding the Committee on Volunteer Participation, which organized student groups to help with the war effort (ca. 1942).

Topics related to student life and student organizations include: the supervision and financial administration of student organizations, athletic eligibility, the recruiting of candidates for admission, student social life, and disciplinary issues. Includes correspondence and reports regarding fraternities. Topics include fraternity housing and the University's policies regarding fraternities' discriminatory membership clauses. Also includes correspondence regarding the need for a student center and a proposal for a citizenship center. These records relate to the establishment of Ferris Booth Hall, the University's student center. In addition, the records include correspondence and reports regarding student loans (ca. 1933-1956). Topics include: fund management, the balance of the student loan fund, and statistics on amounts loaned. Includes a report, dating from 1951, which discusses the University's scholarship and fellowship program.

McLane, James W., files, 1890-1904. (3 folders)
661/33-35 3/1890-5/1904

Correspondence between James W. McLane and the president of Columbia University. McLane's appointments included professor of obstetrics, president of the College of Physicians and Surgeons, and dean of the College of Physicians and Surgeons. Topics include: the merger of the University and the college in 1891; college affiliates, the Sloane Hospital for Women and the Vanderbilt Clinic; the construction of new facilities at the college campus on 59th street; plans to establish a dental school (ca. April-May, 1892) and a new hospital (ca. November, 1893); the medical education of women (December, 1898); lobbying efforts involving state legislation governing cadavers (ca. 1892 and 1895) and

medical examinations (February, 1896); and fundraising, including relations with the Vanderbilt family (ca. 1885 and 1902).

McMenamin, Edward B., files, 1957-1969. (21 folders)
475/8-18 8/1957-9/1963
476/1-10 10/1963-5/1969

Correspondence between Edward B. McMenamin and other high level administrators at Columbia University. McMenamin's appointments included associate provost and director of student interests, associate provost, associate provost and director of personnel, and secretary of the University. Correspondence dating from 1957 to 1961 relates to student organizations, preparations for events and meetings, and the administration of faculty and staff personnel. Includes records related to the University Council. Most of the records date from McMenamin's term as secretary of the University during the 1960s. Correspondence from this period relates to the numerous responsibilities of the Office of the Secretary. Also, correspondence regarding McMenamin's personnel issues and appointments.

Topics related to student organizations include the recognition of official student organizations and the oversight of finances, events, and other issues involving student groups. Includes correspondence relating to the Committee on Student Organizations. Topics related to faculty and staff personnel include: retirement plans and other benefits for faculty, non-academic staff personnel policies, faculty personnel policies, loans to faculty members, faculty affairs, and procedures for personnel administration. Includes correspondence (ca. 1958) and a report (dated October, 1957) regarding the development of job classifications for departmental research associates. Records dating from 1957 to 1961 also include correspondence relating to the Committee on Administrative Statistics and the Radiation Safety Office.

Most of the records relate to the responsibilities of the secretary's office. The Office of the Secretary is one of the top administrative offices in the University. The secretary and his staff handled numerous, University-wide administrative tasks; issues involving faculty personnel; and trustee business. Topics include: the administration of the offices that reported to the secretary, the business and membership of numerous University committees, University mailings, the management of the secretary's office, fellowships and scholarships, awards, ceremonies, events, and the issuing of University credentials. Includes lists of scholarship and fellowship recipients. Topics related to faculty personnel include: procedures for the preparation of faculty appointment letters, tuition exemption, the appointment of professors emeriti, and faculty job classifications. Includes minutes of the Committee on Insurance and Retirement (December 13, 1961). Topics related to trustee affairs include preparations for meetings and routine trustee business. Also, resolutions, agenda, minutes, and working papers relating to the University Council. Topics include council business, council membership, and a variety of subjects related to the academic affairs of the University.

McMillin, Emerson, file, 1915-1922. (1 folder)
666/3 8/1915-6/1922

Correspondence between Emerson McMillin, a benefactor of Columbia University, and Nicholas Murray Butler, president of the University. Includes correspondence with the secretary and chief clerk of the University. Records relate to McMillin's gift in support of a building for Columbia's new business school as well as negotiations and plans for the construction of the building. Includes correspondence regarding the postponement of construction and the re-drafting of the terms of the gift. Also includes project budgets.

- McMurtrie, Douglas C., file, 1915-1918. (1 folder)
666/4 11/1915-6/1918
Correspondence between Douglas C. McMurtrie and: the secretary of Columbia University; the treasurer of the Columbia Daily Spectator, the student newspaper of Columbia College; and Walter Mohr, the University proctor and chief clerk. McMurtrie appears to have been head of the University Printing Office. Correspondence relates to the operation of the printing office between 1915 and 1918. Records include: several memoranda on improving facilities and services in the office, a report on the facilities and services of the Harvard University Press, and a letter describing the adverse working conditions for employees in the office.
- McNamara, William J., file, 1952-1953. (1 folder)
670/12 8/1952-6/1953
Correspondence between William J. McNamara, executive officer of the Department of Air Science and Tactics at Columbia University, and University administrators. Correspondence relates to administrative issues involving the Air Force Reserve Officers' Training Corps (AFROTC). Includes correspondence regarding awards presented to students in the department.
- McWhood, Leonard B., files, 1898-1909. (2 folders)
661/31-32 7/1898-11/1909
Correspondence between Leonard B. McWhood and the president of Columbia University. McWhood's appointments included assistant in music, tutor in music, and adjunct professor of music. Correspondence relates to a variety of subjects. Topics include: the curriculum and needs of the music department (ca. 1904), the establishment of the Faculty of Fine Arts (1904), the University's glee club, the chapel organist, and public concerts. Also, correspondence (ca. 1898-1901) regarding exhibitions at Omaha, Nebraska, and Buffalo, New York, which were designed to promote the University and recruit students from the west. Also, correspondence regarding McWhood's disagreements with the head of the music department and his subsequent resignation in 1904. Also includes reprints of two articles by McWhood, "The Function of Music in the College Curriculum" and "The Present Status of Music in Colleges." Both articles date from 1907.
- Mehta, G. L. (Gaganvihari Lallubhai), file, 1954. (1 folder)
671/39 11/1954-12/1954
Correspondence between Indian ambassador G. L. Mehta and the president of Columbia University. Correspondence relates to the honorary degree that was awarded to Mehta at Columbia's 3rd Bicentennial Convocation. Includes copies of speeches by Mehta.
- Melman, Seymour, file, 1951-1960. (1 folder)
447/17 7/1951-9/1960
Correspondence between Seymour Melman, professor of industrial engineering at Columbia University, and University administrators. Most of the correspondence relates to payments to research and clerical assistants. Includes a copy of a memorandum dated December, 1960, from Melman to Senator John F. Kennedy regarding arms control and disarmament.
- Melville, Ward, files, 1945-1971. (2 folders)
396/17-18 7/1945-10/1971
Correspondence between Ward Melville, a trustee of Columbia University, and the acting president, secretary, and other trustees of the University. Melville served on the trustee committees on education, buildings and grounds, honors, and finance. Topics include: campus

planning, faculty appointments, administrative appointments, nominations for honorary degrees, and trustee business. Includes many cover letters, routine correspondence, and invitations.

Menges, Karl Heinrich, file, 1954-1961. (1 folder)
670/54 1/1954-5/1961

Correspondence between Karl Heinrich Menges, associate professor of Altaic philosophy, and Columbia University administrators. Correspondence relates to the establishment of a department of Uralic and Altaic languages at Columbia. Topics include faculty affairs, the proposed departmental curriculum, and controversy regarding the selection of an executive officer for the department. Also, correspondence regarding Menges' personnel issues and housing needs. Includes complaint letters from Mrs. Carl Menges regarding living conditions and the activities of students and other tenants in their apartment building. Also includes correspondence regarding an attack on Menges in 1960.

Merriam, Augustus C., file, 1891-1901. (1 folder)
662/3 9/1891-11/1901

Correspondence between Augustus C. Merriam, professor of Greek archeology and epigraphy at Columbia University, and University president Seth Low. Merriam also chaired the Committee on Entrance Examinations. Correspondence relates to University entrance examinations and the departments of Greek and Latin. Topics include: Merriam's reluctance to accept New York State Board of Regents certificates, administrative issues regarding entrance examinations, Merriam's ideas regarding graduation requirements for Greek and Latin and the types of degrees to be offered by classics departments, and the organization of the departments of Greek and Latin.

Merritt, H. Houston (Hiram Houston), files, 1958-1970. (47 folders)
498/1-19 7/1958-3/1960
499/1-20 4/1960-4/1965
500/1-8 5/1965-6/1970

Correspondence between Hiram Houston Merritt and high level administrators at Columbia University. Merritt's appointments included dean of Columbia's College of Physicians and Surgeons and vice president in charge of medical affairs. Most of the records dating from 1958 to 1964 consist of routine correspondence and form letters. Topics include personnel issues and appointments for faculty, fellows, and research personnel and the recording of payments on gifts in support of medical research and instruction. Records dating from 1964 to 1970 are somewhat more substantive than the earlier materials. In addition to faculty, fellows, and research appointments, correspondence from this period relates to: development, relations with area hospitals, appropriations, and the use of special funds. Includes many curriculum vitae and lists of appointees. Also, reports, correspondence and other records relating to the Columbia-Presbyterian Medical Center (CPMC) and reports, tables, and correspondence on the center's development fund. Also includes correspondence regarding Merritt's personnel issues and retirement.

Records of interest include a letter regarding research funding procedures and policies at the CPMC (February, 1964); a report on the history of the administration of the CPMC (February, 1964); and a draft of a promotional report on the medical center (August, 1959). Among other topics, the report discusses medical care and research at the center. Other records of interest include: a report by Merritt in which he advises a colleague on the planning of a medical school for the University of Central Venezuela (August, 1961); a program from a series of lectures in celebration of the anniversary of the Institute of Cancer Research at the Francis Delafield Hospital (March, 1962); a report on

dental education at Columbia (February, 1965); a proposal for the establishment of the International Institute for the Study of Human Reproduction (September, 1965); a photograph of Merrit (December, 1963); a statement regarding the severing of relations between Columbia and Bellevue Hospital (December, 1966); reports and correspondence regarding the Department of Nursing and nursing education (ca. October-November, 1967); and correspondence and a press release regarding relations with Harlem Hospital and the New York City Department of Hospitals.

Merton, Robert King, files, 1945-1958. (4 folders)
399/13-16 7/1945-5/1958

Correspondence between Robert King Merton, professor of sociology and executive officer of the Department of Sociology at Columbia University, and the president, provost and other University administrators. Includes correspondence with funding agencies. Most of the records consist of correspondence and proposals relating to the Bureau of Applied Social Research and the Department of Sociology.

Topics related to the Bureau of Applied Social Research include: the administration of grants and research projects, expenditures, awards, and funding for the Bureau and the Council for Research in the Social Sciences. Topics related to the Department of Sociology include: faculty appointments, staffing needs, enrollment, facilities, and personnel issues. Includes proposals, correspondence, and reports documenting actual and proposed programs and studies in the Bureau and the Department. Topics include: a proposed center for advanced training in sociology (ca. October, 1950), a proposed affiliation with the Rural Settlement Institute (1946), and a proposed health care conference (1954). Also includes correspondence regarding a project to study letters which were sent to Dwight D. Eisenhower regarding his candidacy for president. Includes an abstract of the letters (October, 1949).

Metzger, Walter P., files, 1953-1956. (2 folders)
455/19-20 10/1953-6/1956

Correspondence between Walter P. Metzger, secretary of the Council for Research in the Social Sciences at Columbia University, and the secretary of the University. The records consist of vouchers for payments to research and clerical assistants and other expenditures involving council-sponsored projects

Meyer, Anna E. H., file, 1901-1910. (1 folder)
662/4 1/1901-5/1910

Correspondence between Anna E. H. Meyer, secretary of Barnard College, and the secretary of Columbia University. Correspondence relates to Barnard College, the undergraduate women's college affiliated with Columbia. Topics include: faculty appointments, membership on the college's board of trustees and trustee committees, the preparation of the college catalog, prizes, honors, and examination schedules.

Meyer, Annie Nathan, file, 1890-1910. (1 folder)
662/5 1/1890-5/1910

Correspondence between Annie Nathan Meyer and the president of Columbia University. Meyer was a trustee of Barnard College, the undergraduate women's college affiliated with Columbia. She also chaired the committee on education and was a member of the committee on finance. Correspondence relates to a variety of subjects. Topics include: the education of women, trustee affairs, the relationship between Barnard and Columbia, the division of faculty member's teaching responsibilities between Barnard and the University, and Meyer's work on the education and finance committees.

Meylan, George L., file, 1903-1918. (1 folder)

331/7

3/1903-5/1918

Correspondence between George L. Meylan, medical director of Columbia University's gymnasium and professor of physical education, and the president and secretary of the University. Topics include: curriculum and programs in physical education and hygiene; the administration of the University's medical services, physical education programs, and gymnasium; the medical examination of students; and advice to students on health and exercise. Includes a brief exchange of letters regarding Meylan's involvement in recreation programs for French soldiers during World War I. Also includes correspondence relating to his appointment and personnel issues.

Michael, Jerome, file, 1952. (1 folder)
669/40 1/1952-5/1952

Correspondence between Jerome Michael, professor of law at Columbia University, and the vice president and provost of the University. Michael chaired a committee that studied a proposal for an affiliation between The Town Hall theater and Columbia. Includes the committee's report and promotional pamphlets regarding the theater.

Michelfelder, Phyllis, files, 1956-1963. (2 folders)
490/16-17 8/1956-5/1963

Correspondence between Phyllis Michelfelder and Columbia University administrators. Michelfelder served as director of public relations for Barnard College, the undergraduate women's college affiliated with Columbia. She was later appointed director of college relations for Columbia College, the University's undergraduate college. Correspondence relates to publicity for conferences and numerous other events, public relations strategy, and alumni relations.

Mikasa no Miya Takahito, Prince, file, 1965. (1 folder)
679/27 4/1965-9/1965

Correspondence regarding the visit to Columbia University by Mikasa no Miya Takahito, Prince of Japan. Includes correspondence between University faculty members and administrators as well as correspondence with the consul general of Japan.

Milburn, John G., files, 1919-1928. (2 folders)
348/22-23 1/1919-4/1928

Correspondence between John G. Milburn, a trustee of Columbia University and chairman of the trustee committee on legal affairs, the president of the University, and the clerk of the board of trustees. Topics include: University government and administration; bequests to the University; the membership of the board of trustees of Barnard College, a women's college affiliated with Columbia; relations with area hospitals; and the creation of Columbia-Presbyterian Medical Center. Includes correspondence from President Butler which discusses his views on University government. Also includes a 1923 report on the Pulitzer Prize Fund and correspondence (ca. 1917) regarding the dismissal of Professor James McKeen Cattell.

Miller, Clyde R., file, 1947-1948. (1 folder)
412/21 10/1947-11/1948

Correspondence between Clyde R. Miller, professor of education in Teachers College at Columbia University, and University administrators. Correspondence relates to the controversy involving Miller's attempts to rescind the Pulitzer Prize that had been awarded to Frederick Woltman of the New York World Telegram. The records also relate to Miller's dismissal; his involvement in the Methodist Church; and academic freedom.

Miller, Dickinson Sergeant, file, 1898-1910. (1 folder)

662/6

9/1898-5/1910

Correspondence between Dickinson Sergeant Miller, professor of philosophy at Columbia University, and high level University administrators. Much of the correspondence relates to the University chaplain and the chaplain's advisory committee. Includes correspondence regarding the appointment of Chaplain Raymond Knox. Also includes committee minutes. Other records include: correspondence regarding the philosophy curriculum, appointment letters, and a book of philosophy and psychology essays in honor of Professor William James.

Miller, Donald B., file, 1950-1952. (1 folder)
434/17 7/1950-5/1952

Correspondence between Donald B. Miller, assistant to the dean of the School of Engineering at Columbia University, and high level University administrators. Includes correspondence with the dean of the engineering school. Records relate to the school. Topics include: facilities, finances, scheduling, personnel, recruiting, faculty affairs, special funds, and scholarships. Includes correspondence regarding the Jay L. White Student Loan Fund.

Miller, Edgar G., files, 1953-1955. (2 folders)
457/11-12 8/1953-6/1955

Correspondence between Edgar J. Miller, dean of the Graduate Faculties at Columbia University, and University administrators. The Graduate Faculties were comprised of the Faculty of Political Science, Faculty of Philosophy, and Faculty of Pure Science. Topics include: degree requirements, tuition exemption, faculty appointments, arrangements for Ph.D. examinations, fellowships, and expenditures. Much of the correspondence relates to faculty members' travel expenditures. Also, reports (ca. 1954-1955) of the Special Committee on Tuition Exemption for University Personnel.

Miller, Edmund H., file, 1896-1906. (1 folder)
662/7 5/1896-10/1906

Correspondence between Edmund H. Miller, adjunct professor of analytical chemistry and assaying at Columbia University, and the president and secretary of the University. Miller also chaired the American Chemical Society and the University's Committee on Admissions to the Schools of Applied Science. Correspondence relates to the Schools of Applied Science. Topics include: faculty appointments, admissions, and the restructuring of professional and undergraduate science programs and degrees. Includes correspondence relating to meetings of the American Chemical Society.

Miller, Frederick, files, 1945-1954. (5 folders)
398/16-20 7/1945-6/1954

Correspondence between Frederick R. Miller, director of the Department of Buildings and Grounds at Columbia University, and University faculty and administrators. The records consist of correspondence, budgets, floor plans, and financial records relating to: the maintenance, management, and construction of University buildings; the administration of the Department of Buildings and Grounds; and buildings and grounds services. Includes floor plans and correspondence relating to renovations, daily operations, and maintenance at the University's Nevis Estate (ca. 1950). The estate, which is located in Irvington-on-Hudson New York, was used as a research facility and was the site of Columbia's Nevis Cyclotron.

Miller, J. M. (Julian Malcolm), file, 1958. (1 folder)
672/44 8/1958-12/1958

Correspondence between Julian M. Miller, associate professor of chemistry at Columbia University, and University administrators.

Correspondence relates to Miller's personnel issues.

Miller, J. Marshall, file, 1947-1954. (1 folder)
412/22 7/1947-5/1954

Correspondence between J. Marshall Miller, associate professor of planning and director of the Planning and Housing Division of the School of Architecture at Columbia University, and high level University administrators. Correspondence relates to urban planning work in the School of Architecture. Includes correspondence regarding a conference on community planning that was held at the University in June, 1947. Also includes a proposal to build a parking garage next to Columbia's University Hall. Also, correspondence regarding Miller's personnel issues.

Miller, James Alexander, file, 1947-1948. (1 folder)
668/55 10/1947-6/1948

Correspondence between James Alexander Miller and the acting president and provost of Columbia University. Miller was a University trustee. Correspondence relates to the DuBois Fellowship and honorary degrees. Includes a list of honorary degree nominations for the 1947-1948 academic year.

Miller, Linda R., file, 1928-1937. (1 folder)
667/31 5/1928-8/1937

Correspondence between Linda R. Miller, a benefactor of Columbia University, and the president of the University. Correspondence relates to Miller's gift to establish the Nathan J. Miller Chair in Jewish History and Culture and the subsequent efforts to find a candidate for the post who was acceptable to both Miller and the University. Includes correspondence between the president of the University and candidates for the post.

Miller, Margaret M., file, 1955-1957. (1 folder)
495/15 7/1955-6/1957

Correspondence between Margaret M. Miller, advisor to women students at Columbia University, and University administrators. Most of the correspondence relates to the administration of the graduate student lounge in room 301 Philosophy Hall. Topics include: budgeting, expenditures, and gifts. Includes statistical reports on female graduate students at Columbia dating from 1954 to 1955.

Miller, P. J. (Philip Justice), file, 1955-1956. (1 folder)
671/67 10/1955-6/1956

Correspondence between Philip J. Miller, service supervisor in the Department of Physics at Columbia University, and high level University administrators. Records relate to the department. Topics include: salaries, expenditures, facilities, the use of the Pupin Fund, and classroom assignments and scheduling. Includes a statistical analysis of the departmental budget.

Millet, Frank D., file, 1905-1910. (1 folder)
662/8 4/1905-2/1910

Correspondence between Frank D. Millet, secretary of the American Academy in Rome, and Nicholas Murray Butler, president of Columbia University. Millet also served on the Columbia University Advisory Committee on Art. Most of the correspondence relates to the American Academy in Rome. Topics include: Butler's appointment as a trustee of the academy, student affairs, finances, and information on the minutes and by-laws of the academy. Includes a booklet that describes the academy and its origins. Also includes detailed letters from George W Breck, director of the American Academy in Rome, to Millet. The letters discuss students and finances. Also, letters regarding a portrait of

Butler that was painted by Millet. The only records that relate to the Advisory Committee on Art consist of correspondence regarding Millet's appointment to the committee.

- Millett, John David, file, 1947-1954. (1 folder)
412/23 9/1947-6/1954
Correspondence between John David Millett, professor of public administration at Columbia University, and University president Grayson Kirk. Most of the records consist of routine correspondence, cover letters and invitations. Includes correspondence regarding Kirk's address at Millett's inaugural as president of Miami University in Ohio.
- Mills, C. Wright (Charles Wright), file, 1947-1958. (1 folder)
414/1 11/1947-6/1958
Correspondence between C. Wright Mills, professor of sociology at Columbia University, and the secretary of the University. Correspondence relates to the management of Mill's research account. Topics include payments to research and clerical assistants. Also, correspondence regarding Mill's personnel issues.
- Mills, Frederick Cecil, file, 1945-1954. (1 folder)
396/19 9/1945-5/1954
Correspondence between Frederick C. Mills, professor of economics and executive officer of the Department of Economics at Columbia University, and high level University administrators. Mills also chaired the Executive Committee of the Council for Research in the Social Sciences. Records include correspondence and budgets. Topics include degree requirements, faculty appointments, and personnel in the Department of Economics (1945-1946) and Mills' personnel issues (ca. 1947-1954). Also, correspondence and reports regarding research funding. Related topics include a proposed biopsychology project (ca. 1946) and a grant to improve the University's facilities and personnel for research in the behavioral sciences (ca. 1950-1951).
- Miner, Dwight C., file, 1946-1955. (1 folder)
405/21 8/1946-6/1955
Correspondence between Professor Dwight C. Miner of Columbia University and high level University administrators. Correspondence relates to the Department of History. Topics include: salaries, appointments, budgeting, personnel, and faculty affairs. In 1946, Miner was appointed to edit the University's bicentennial publications and write a history of the University. Includes plans for the publication of histories which were produced for the University's bicentennial celebration in 1954.
- Minthorne, Leonard L., file, 1945-1946. (1 folder)
668/24 9/1945-5/1946
Correspondence between Leonard L. Minthorne and Columbia University administrators. Minthorne was a Columbia alumnus and benefactor. Correspondence relates to his gift to establish a scholarship in support of one year of graduate study at Columbia for graduates of Pacific College in Oregon. Includes correspondence regarding the selection of a female student to receive a scholarship for the School of Journalism.
- Mistral, Gabriela, file, 1954. (1 folder)
671/38 7/1954-11/1954
Correspondence between Gabriela Mistral and the president and vice president of Columbia University. Mistral was a writer, Chilean counsel, and recipient of the Nobel Prize for Literature. Correspondence relates to the honorary degree that was granted to Mistral by Columbia University in 1954. Includes biographical information regarding Mistral.
- Mitchell, Edward, files, 1890-1908. (3 folders)

662/9-11 2/1890-6/1908

Correspondence between Edward Mitchell and the president of Columbia University. Mitchell was a trustee of the University and served as chairman of the trustee committees on finance and education. Correspondence relates to a variety of subjects. Topics include: the merger between Columbia and the College of Physicians and Surgeons, University finances, funding for the construction of Kent Hall, and issues involving degrees and the curriculum. Includes a letter detailing Mitchell's opposition to the appointment of alumni trustees, which provides an historical perspective on the issues of alumni representation on the board (May 6, 1907). Also includes a letter and clippings regarding a hazing incident in which a freshman fired a gun and a letter from a student regarding cheating at the University (January 23, 1905).

Mitchell, Henry Bedinger, file, 1900-1918. (1 folder)
662/12 5/1900-4/1918

Correspondence between Professor Henry Bedinger Mitchell and the president of Columbia University. Mitchell held appointments as professor of mathematics and secretary of the Faculty of Columbia College. He also chaired the Committee on Admissions and the Committee on Instruction. Records dating from 1900 to 1904 consist of several letters relating to Mitchell's appointment as a tutor. Records dating from 1905 to 1918 consist of detailed correspondence relating to: entrance examinations, the University's curriculum, admissions requirements, and graduation requirements. Also, correspondence regarding Mitchell's plan to open the University's library and athletic facilities to alumni and correspondence regarding the establishment of a course on the fundamentals of religion.

Mitchell, S. A. (Samuel Alfred), file, 1910-1917. (1 folder)
666/7 6/1910-11/1917

Correspondence between Samuel A. Mitchell and the president and secretary of Columbia University. Mitchell was an assistant professor in the Department of Astronomy and secretary of the Faculty of Columbia College. Correspondence relates to: membership in the Faculty of Columbia College, the evaluation of the state of astronomy at Columbia and long-range plans for the astronomy department, Mitchell's work at the Yerkes Observatory, and his eventual resignation from the University.

Mitchell, Wesley Clair, file, 1930-1931. (1 folder)
667/34 10/1930-6/1931

Correspondence between Wesley Clair Mitchell, professor of economics at Columbia University, and the president of the University. Correspondence relates to the Department of Economics. Topics include: budgeting, the role of the department in the University, and faculty salaries.

Mitchell, William J., file, 1955-1963. (1 folder)
495/16 7/1955-6/1963

Correspondence between William J. Mitchell, professor of music and acting chairman of the Department of Music at Columbia University, and University administrators. Correspondence relates to the department and to preparations for a 200th anniversary festival honoring Mozart. Topics related to the department include: the search for a new departmental chairman, finances, and equipment. Topics related to the Mozart Festival include: scheduling, programming, reservations, finances, and membership on the festival committee. Also, routine correspondence regarding the awarding of the Bearns Prize (1963) and correspondence relating to Mitchell's personnel issues.

Mixer, Charles W., files, 1947-1969. (12 folders)

414/2-13

7/1947-7/1969

Correspondence between Charles W. Mixer, assistant director of the Columbia University Libraries, and the acting president and provost of the University. Correspondence relates to the administration and operations of the University's libraries. Topics include: personnel administration, collection management, acquisitions, appropriations, expenditures, the management and renovation of library facilities, development, and financial administration. Includes many routine acknowledgement letters regarding gifts to the libraries. Includes the constitution of the Columbia University Library Staff Association (1948) and correspondence regarding the Edith Elmer Wood library (ca. 1947) and the Bancroft Prize.

Monroe, Paul, file, 1910-1918. (1 folder)
666/8 10/1910-5/1918

Correspondence between Paul Monroe, professor of the history of education and dean of Teachers College, and the president and secretary of Columbia University. Includes correspondence with J. F. E. Woodbridge, dean of the University's Faculties of Political Science, Philosophy, and Pure Science. Correspondence concerns relations between Columbia and Teachers College. Topics include faculty appointments and financial matters. Records include: a memorandum outlining reasons for continued cooperation between the two institutions (December 12, 1914); letters proposing a Columbia school of political science at Peking University in China; and a memorandum on standardizing course numbers throughout the University.

Montague, W. P. (William Pepperell), file, 1911-1918. (1 folder)
666/9 4/1911-5/1918

Correspondence between William P. Montague, professor of philosophy in Barnard College at Columbia University, and the president and secretary of the University. Correspondence relates to the Hewlitt Lectures in 1912. Also, correspondence relating to Montague's protest over the dismissal of Professor Albert A. Livingston, who appears to have been dismissed from the University in 1917 as a result of his scandalous divorce. Includes a transcript of Montague's comments on academic freedom and pacifism.

Moore, Douglas, files, 1940-1962. (11 folders)
382/10-20 9/1940-5/1962

Correspondence between Douglas Moore, professor of music at Columbia University, and the president, secretary and provost of the University. Correspondence relates to the Department of Music, the University's choirs, and music funds and prizes.

Topics related to the Department of Music include: budgeting, appropriations, workshops, equipment, faculty appointments, the curriculum, arrangements for concerts, prizes, faculty affairs, and the purchase of musical scores and recordings. Includes departmental budgets. Includes correspondence documenting the effect of World War II on the department, correspondence regarding Columbia's Core Curriculum, and a report and five year plan (ca. 1954) on the departmental library.

Also, correspondence regarding: the Alice M. Ditson Fund, which was established to support musicians and music programs; the Bearns Prize, which supported the publication of American music; and disbursements to musicians and music programs from the Pulitzer Prize Fund. Includes minutes of the Committee on the Alice M. Ditson Fund. Also, correspondence and reports relating to the conflict between the Department of Music and the chapel music director over the administration of the Chapel Choir. Also includes correspondence regarding Moore's personnel issues and professional activities as well

as clippings and programs regarding The Ballad of Baby Doe, an operetta which was written by Moore.

Moore, Henry L., file, 1902-1910. (1 folder)
662/13 3/1902-4/1910

Correspondence between Henry L. Moore, adjunct professor of political economy at Columbia University, and the president of the University. Correspondence relates to Moore's personnel issues. Includes a very brief letter which mentions the Committee on Social Settlements and the issue of University privileges for settlement workers.

Moore, John Alexander, file, 1949-1952. (1 folder)
430/19 7/1949-6/1952

Correspondence between John Alexander Moore, executive officer of the Department of Zoology at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the department. Topics include: budgeting, facilities, appropriations, personnel, faculty appointments and recruiting, prizes, and special funds.

Moore, John Bassett, files, 1891-1918. (2 folders)
331/8-9 4/1891-4/1918

Correspondence between John Bassett Moore, Hamilton Fish Professor of International Law and Diplomacy in the School of Political Science at Columbia University, and the president and secretary of the University. Much of the correspondence relates to the administration of an international law program in the School of Political Science. Topics include: faculty appointments, staffing needs, arrangements for courses, and prizes.

Also, correspondence and other records regarding the Legislative Drafting Research Fund. Includes a 1913 report of the Administrative Board of the Legislative Drafting Research Fund. Also, correspondence regarding Moore's personnel issues and professional activities including correspondence from Moore while he was at the Department of State during the Spanish-American War.

Moore, Maurice T., files, 1955-1968. (5 folders)
495/17-21 7/1955-5/1957

Correspondence between Maurice T. Moore, chairman of Columbia University's board of trustees, and high level University administrators. Most of the records consist of correspondence, invitations, and acknowledgement letters relating to trustee business. Related topics include: scheduling meetings and events, membership on trustee committees, the selection of new trustees, and the administration of the Trustees Room in Low Memorial Library. Also, correspondence and other records regarding a variety of topics related to the University and higher education. Records include: correspondence regarding the reform of the University budget system, in particular budgeting for Columbia College; Moore's speech, "The Case for Columbia," which discusses the nature and mission of the University's development program (1959); correspondence and clippings regarding corporate aid to higher education (ca. 1957); and a letter regarding the suspension of military recruiting at Columbia in 1967 (December 27, 1967). Also, routine correspondence and other records regarding a dinner in honor of Moore, his official portrait, his retirement as chairman of the board, the establishment of the Maurice T. Moore Professorship, and his honorary degree from the University (ca. 1967-1968).

Moore, Robert F., files, 1940-1950. (5 folders)
385/17-21 7/1940-11/1950

Correspondence between Robert F. Moore and Columbia University

administrators. Moore held a number of posts including secretary of appointments, director of the Office of Non-Academic Staff Personnel, and director of the Placement Bureau. The records consist of correspondence, reports, minutes, and proposals relating to student and alumni job placement services, University personnel policies and personnel administration, employee wages and benefits, and the establishment of a five-day work week at the University. The Appointments Office and, later, the Placement Bureau were responsible for job placement services for students and alumni. The Central Personnel Office, which became the Office of Non-Academic Staff Personnel, administered all non-academic employees - except for the Buildings and Grounds Department staff. The office also oversaw instructors and visiting scholars. Includes a personnel procedures handbook. Also includes correspondence regarding veterans' affairs and the University Guide Service.

Morales Otero, Pablo, file, 1941-1949. (1 folder)
386/9 7/1941-4/1949

Correspondence between Pablo Morales Otero, director of the School of Tropical Medicine in Puerto Rico, and the provost and secretary of Columbia University. Most of the correspondence relates to faculty appointments and the preparation of school announcements and reports.

Moran, Henry G., files, 1949-1953. (2 folders)
430/20-21 7/1949-6/1953

Correspondence between Henry G. Moran, professor of naval science at Columbia University, and high level University administrators. Records relate to the Naval Reserve Officers Training Corps (NROTC) program at Columbia. Topics include: space needs, student affairs, budgeting, housing, and faculty appointments. Includes a copy of the program's requirements for 1953.

Morgan, J. Pierpont (John Pierpont), file, 1891-1911. (1 folder)
331/10 4/1891-4/1911

Correspondence between J. Pierpont Morgan and his staff and Columbia University presidents Seth Low and Nicholas Murray Butler. Most of the correspondence relates to the purchase and funding of Columbia's Morningside Heights campus and the University's appeals to Morgan for funding.

Morgan, O. S. (Ora S.), files, 1911-1931. (2 folders)
346/14-15 10/1911-5/1931

Correspondence between Professor Ora S. Morgan of the Department of Agriculture at Columbia University and the president and secretary of the University. Also includes copies of correspondence between other faculty members in the department. Correspondence relates to agriculture courses which were offered through Extension Teaching, Columbia's continuing education division. Topics include the administration and funding of the program. Also, correspondence and proposals regarding plans to establish a national agriculture foundation and an institute of rural affairs (ca. 1930) and correspondence (ca. 1930) relating to the University Committee on Rural Affairs. Also includes a proposal for a study of European agricultural policy by Rexford G. Tugwell.

Morgan, Thomas Hunt, file, 1912-1918. (1 folder)
666/10 1/1912-5/1918

Correspondence between Thomas Hunt Morgan, professor of zoology at Columbia University, and the president and secretary of the University. Correspondence relates to Morgan's lecture on heredity and gender, which was given as part of the Jessup Lectures. Includes correspondence regarding the publication of the lecture by Columbia University Press. Also includes a report entitled "Provisional Report of the Committee on

Promotion of the Appreciation of Research."

- Morgan, William Fellowes, file, 1910-1918. (1 folder)
666/11 12/1910-6/1918
Correspondence between William Fellowes Morgan and the president, secretary, treasurer, and clerk of the board of Columbia University. Morgan was a Columbia alumnus, a trustee of the University, and a member of the Graduate Advisory Committee of the Columbia University Christian Association. Correspondence relates to Morgan's activities as an alumnus and trustee. In particular, the records relate to his support for the Columbia University Christian Association and work on the trustees' library committee. Includes a letter that discusses the need for a committee to oversee religious activities.
- Morris, Richard Brandon, files, 1953-1967. (2 folders)
457/13-14 7/1953-1/1967
Correspondence between Richard Brandon Morris, chairman of the Department of History at Columbia University, and high level University administrators. Correspondence relates to Morris' personnel issues, payments to his research assistants, and the business of the Department of History. Much of the correspondence is routine. Topics related to the department include: faculty affairs, faculty appointments, and appropriations. Includes agenda of the executive committee of the department. Also includes information regarding the John Jay Papers. Morris also chaired the Mayor's Task Force on Municipal Archives. Includes a report of the task force dating from 1967.
- Morton, Dudley J., file, 1929-1956. (1 folder)
352/19 1/1929-4/1956
Correspondence between Morton J. Dudley, an associate professor in the Department of Anatomy at Columbia University, and the president and secretary of the University. Correspondence relates to the African Anatomical Expedition, which was sponsored by the University and the American Museum of Natural History. In 1929, the expedition traversed the Congo River in search of gorillas for use as specimens. Topics include the funding, purpose, and staffing of the expedition. Includes a proposal for the project and a map of the route that was followed by the expedition. Records dating from 1956 consist of proposals for a research project involving physics and genetics.
- Moschides, Elly M., file, 1969-1970. (1 folder)
108/27 10/1969-12/1970
Correspondence and a report regarding the demotion, reinstatement, and subsequent resignation of Elly M. Moschides, director of the Harlem Hospital blood bank. Records relate to the terms of her demotion and reinstatement as well as charges brought against her for discrimination and falsifying her credentials.
- Mosely, Philip E., files, 1951-1969. (3 folders)
434/18-20 2/1951-5/1969
Correspondence between Professor Philip E. Mosely of Columbia University and high level University administrators. Mosely held appointments as professor of international relations, director of the University's Russian Institute, and associate dean of the Faculty of International Affairs. Most of records consist of correspondence, budgets, and reports relating to the Russian Institute and related programs. Also, correspondence and a proposal (ca. 1951) regarding plans for a center for the study of labor movements and a small amount of correspondence regarding a variety of topics related to the Faculty of International Affairs (ca. 1968-1969).

Topics related to the Russian Institute include: fellowships, research

and publications, personnel, and relations with Eastern European universities and organizations. Includes correspondence documenting the Administrative Committee of the Russian Institute and copies of the institute's alumni newsletter. Other related records include correspondence, financial records, and a proposal regarding a Russian language training program for the United States Air Force that was run by the institute in 1953. Among other topics, the records document the finances and curriculum of the program. Also, correspondence regarding the establishment of an archive of Russian and Eastern European history at the University, which may have been the predecessor of the University's Bakhmeteff Archive. Includes the minutes of the Executive Committee of the Archive of Russian and East European History and Culture.

Moser, Hermann A., file, 1965-1966. (1 folder)
18 /26 11/1965-9/1966

Correspondence between Hermann A. Moser assistant professor of biochemistry at Columbia University, and the provost of the University. Includes correspondence with David Rittenberg, chairman of the Department of Biochemistry at Columbia's College of Physicians and Surgeons. Correspondence relates to Moser's appointment and a dispute regarding the terms of his resignation.

Moses, Alfred J., file, 1892-1909. (1 folder)
662/15 3/1892-12/1909

Correspondence between Professor Alfred J. Moses and Columbia University president Nicholas Murray Butler. Moses was a professor of mineralogy and chairman of the Division of Geology, Geography, and Mineralogy. Correspondence relates to the division. Topics include: faculty appointments, courses in mineralogy, and the Egleston Mineralogical Museum. Includes correspondence regarding the theft of gold and platinum specimens from the museum. Also, correspondence regarding the construction of Havermeyer Hall and the division's move to the hall as well as correspondence regarding Moses' study abroad in 1896.

Moses, Robert, files, 1954-1962. (4 folders)
487/19-22 7/1954-5/1962

Correspondence between Robert Moses and high level Columbia University administrators during Moses' term as commissioner of the City of New York Department of Parks. Much of the correspondence is with Grayson Kirk, president of Columbia. Correspondence relates to the development of Morningside Park, which bordered the eastern pedge of Columbia's Morningside Heights campus on the upper west side of Manhattan. Topics include: Columbia's plans to build a gymnasium in the park, Moses' thoughts on the gymnasium project, and the leasing of park land to the University. Includes a draft of an agreement between the city and the University for the construction of a gym. Also: speeches by Moses; a brief exchange of letters regarding academic freedom, which resulted from a critique of the 1964 World Fair by a Columbia professor; and correspondence regarding urban planning, campus planning, and Columbia's community services.

Mosley, Alfred, file, 1902-1909. (1 folder)
662/14 3/1902-6/1909

Correspondence between Alfred Mosley and Columbia University president Nicholas Murray Butler. Correspondence relates to a study of education in the United States and Germany which was funded by Mosley, who hoped to report the findings to the British public. Topics include arrangements for English educators to tour the United States. Also, correspondence regarding attempts to arrange an intercollegiate athletic competition. Includes Butler's comments on athletics at Columbia (November 18, 1897).

- Moss, Melvin L., file, 1968-1971. (1 folder)
 509/14 8/1968-6/1971
 Correspondence between Melvin L. Moss, dean of the School of Dental and Oral Surgery at Columbia University, and high level University administrators. Correspondence relates to the school. Topics include: staffing needs, personnel, gifts to the school, accreditation, relations with Presbyterian Hospital, relations with the surrounding community, and school finances. Includes correspondence regarding the role of dentistry in public health (ca. 1971). Also, correspondence between administrators regarding the school and Moss as well as correspondence regarding Moss' personnel issues.
- Mudd, Harvey S., file, 1953-1955. (1 folder)
 451/24 7/1953-3/1955
 Correspondence between Harvey S. Mudd, an alumnus and benefactor of Columbia University, and University administrators. Mudd was chairman of the regional alumni fund raising campaign for southern California. The campaign was instituted in honor of the University's bicentennial celebration in 1954. Correspondence relates to Mudd's gifts to the University, development activities, and arrangements for events. Includes correspondence regarding Mudd's death. Also includes routine invitations and acknowledgement letters.
- Mudd, Seely G., file, 1957-1959. (1 folder)
 497/22 7/1957-4/1959
 Correspondence between Seely G. Mudd and high level administrators at Columbia University. Mudd was a benefactor of the University. Correspondence relates to funding and planning for the University's engineering center and the establishment of the Seely W. Mudd Memorial Scholarship Endowment Fund. Includes telegrams.
- Mullen, C. I. (Catherine I.), file, 1950-1959. (1 folder)
 435/21 7/1950-6/1959
 Correspondence between Catherine Mullen, associate director of the budget at Columbia University, and high level University administrators. Correspondence relates to routine financial administration and budgeting. Topics include: the establishment of accounts, appointments, resolutions of the budget committee, faculty affairs, and appropriations.
- Muller, Henri Francois, file, 1929-1934. (1 folder)
 352/20 4/1929-5/1934
 Correspondence between Professor Henri Francois Muller and the president and secretary of Columbia University. Muller was a professor of romance philology and executive officer of the University's Department of Romance Languages and Literatures. Correspondence relates to the department. Topics include: faculty appointments, faculty recruiting, and budgeting. Includes correspondence regarding the administration of Maison Francais, Columbia's French culture and educational center.
- Mullins, John M., files, 1951-1961. (19 folders)
 435/1-19 2/1951-6/1961
 Correspondence between John M. Mullins, an administrator at Columbia University, and other University administrators. Mullins held appointments as secretary of the University Advisory Committee on Athletics, chairman of the Space Allocation Committee, registrar of the University, and director of the budget. Most of the records consist of correspondence, budgets, and lists relating to registration. Topics include: tuition and fees, credits, prizes, tuition remission, veterans affairs, registration procedures, and the administration of the Registrar's Office. Includes enrollment statistics. Also includes a

small number of minutes from the University Advisory Committee on Athletics.

Mumford, Lewis, file, 1950-1951. (1 folder)
432/20 2/1950-6/1951

Correspondence between Lewis Mumford and the secretary of Columbia University. Correspondence relates to Mumford's appointment as Bampton Lecturer for the 1950-1951 academic year. Topics include: arrangements for the lectures, the subject of Mumford's lecture, and his stipend. Includes a program from the 1950-1951 Bampton Lectures in America, which were held at the University in April and May, 1951.

Munroe, Henry S., files, 1890-1910. (4 folders)
331/11-14 1/1890-6/1910

Correspondence between Professor Henry S. Munroe of Columbia University and the president of the University. Munroe held a number of appointments including professor of mining, chairman of the Department of Mining, and, later, Dean of the Faculty of Applied Science. Correspondence relates to the Department of Mining, the School of Mines, and the Faculty of Applied Science.

Topics related to the Department of Mining and the School of Mines include: faculty appointments, laboratories, facilities, equipment, arrangements for courses, and gifts. Includes detailed correspondence dating from 1890 to 1896 regarding a proposed reorganization of the Department of Mining and the School of Mines and revisions to the curriculum in the School of Mines and Columbia College. Also includes a report on the George Crocker Summer School of Mines, which was held in Colorado in 1904. Correspondence dating from Munroe's tenure as dean of the Faculty of Applied Science relates to a variety of topics including faculty appointments, membership in the Faculty of Applied Science, enrollment, and admissions.

Munsterberg, Hugo, file, 1910-1911. (1 folder)
666/12 7/1910-4/1911

Correspondence between Hugo Munsterberg and the president of Columbia University. Includes correspondence with the dean of the Faculties of Political Science, Philosophy and Pure Science. Munsterberg was a professor of psychology at Harvard University and an exchange professor at the Amerika Institut in Germany. Correspondence relates to Munsterberg's efforts to promote the newly-founded Amerika Institut and to involve various German-American cultural organizations in the institute's activities. Includes press clippings and letters recounting Kaiser Wilhelm's reception of Munsterberg and Charles A. Smith, who was Roosevelt Professor for the 1910-1911 academic year. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. Includes a 14 page letter in which Munsterberg complains about Smith's behavior.

Murphy, Joseph M., files, 1951-1962. (2 folders)
447/18-19 8/1951-6/1962

Correspondence between Joseph M. Murphy, director of the Columbia Scholastic Press Association, and high level University administrators. Founded in 1925, the Columbia Scholastic Press Association sponsors annual conventions for the staffs of high school publications. The association is run by the Columbia University Press. The records consist of correspondence, press releases, and programs relating to the association. Topics include: personnel, events, appointments, and the development of scholarship funds. Includes correspondence regarding the association's annual convention and response letters from participants. Also, correspondence regarding Murphy's personnel issues.

- Murray, Clyde E., file, 1953-1954. (1 folder)
670/55 10/1953-3/1954
Correspondence between Clyde E. Murray and Columbia University administrators. Murray was executive director of the Manhattanville Neighborhood Center and the University's advisor on community projects. Correspondence relates to: Columbia's relations with the surrounding community, the establishment of a community relations office at the University, and a study of relations between universities and the communities of New York City.
- Murray, Gilbert, file, 1910-1916. (1 folder)
666/13 10/1910-8/1916
Correspondence between Gilbert Murray, professor of classics at Oxford University, and the president and secretary of Columbia University. Correspondence relates to lectures on Greek religion and the study of Greece and Rome that were given at Columbia by Murray. Includes a letter from Murray to the president of Columbia in which Murray recommends a number of British classics professors for a position at Columbia.
- Murray, Roger F., file, 1956-1958. (1 folder)
490/18 8/1956-6/1958
Correspondence between Roger F. Murray, associate dean of the Graduate School of Business at Columbia University, and University administrators. Correspondence relates to the school. Topics include: faculty appointments, budgeting, gifts to the school, finances, job placement services, personnel, and scheduling. Includes a small number of records regarding the elimination of the school's evening program.
- Nagel, Ernest, file, 1966-1967. (1 folder)
36 /18 10/1966-6/1967
Correspondence regarding the appointment of Ernest Nagel, John Dewey Professor of Philosophy at Columbia University, as university professor. Includes biographical information on Nagel and a newspaper clipping regarding his appointment as university professor.
- Nash, John McLean, files, 1890-1916. (39 folders)
476/11-18 1/1890-12/1901
477/1-17 1/1902-12/1912
478/1-14 1/1913-11/1916
Correspondence between John McLean Nash, treasurer of Columbia University, and the president and secretary of the University. Includes correspondence from Nash's staff. Correspondence relates to University finances. Prevalent topics include: gifts to the University, bequests, endowments, personnel appointments, salaries, and student loan funds. Includes correspondence authorizing disbursements; correspondence regarding trustee actions on financial issues; letters, which Nash sent to the president, regarding the University's finance committee; and correspondence between Nash and President Seth Low on financial policies and other issues. Correspondence dating from 1910 to 1916, when Nash corresponded mostly with the secretary of the University, is more routine. Includes a copy of a memorandum (April 15, 1911) from Trustee Willard V. King to Trustee George L. Rives. In the memorandum, King suggests that Nash be removed as treasurer and appointed as a trustee, complains about commissions received by Nash, and proposes to replace Secretary Frank D. Fackenthal.
- Nash, Stephen P., file, 1890-1898. (1 folder)
662/16 3/1890-6/1898
Correspondence between Stephen P. Nash and the president of Columbia University. Nash was a Columbia trustee and also chaired the trustees' committee on education. Correspondence relates to the work of the committee on education, University president Seth Low's involvement in

educational issues, and a range of other subjects. Topics include: Nash's advice to Low regarding the president's prerogatives and University procedures; matters pertaining to the New York State Board of Regents, including Low's membership on a committee to advise the board regarding colleges in New York State, Columbia's practice of not allowing the board to inspect the campus, and other jurisdictional issues; the merger of Columbia with the College of Physicians and Surgeons; and issues regarding significant changes to the teaching method in the School of Law and the establishment of the Master of Laws degree.

Neare, Lucia, file, 1955-1956. (1 folder)
671/68 7/1955-5/1956

Correspondence between Lucia Neare and high level administrators at Columbia University. Neare served as assistant dean of the Faculties of Political Science, Philosophy, and Pure Science. Correspondence relates to routine expenditures and memorials for deceased professors. Includes a list of faculty members in the Faculties of Political Science, Philosophy, and Pure Science. Also includes a memorandum regarding the International Education Exchange Service and International Cooperation Administration. Also, correspondence regarding Neare's personnel issues.

Negri, Peter J., file, 1953-1956. (1 folder)
457/15 10/1953-5/1956

Correspondence between Peter J. Negri, professor of naval science in the Naval Reserve Officers Training Corps (NROTC) at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the NROTC program and the Department of Naval Science. Topics include: facilities, appointments, budgeting, admissions, and policies regarding the appointment of Naval personnel. Includes a proposal for an NROTC armory.

Nehru, Jawaharlal, file, 1949. (1 folder)
679/21 9/1949-10/1949

Correspondence regarding the awarding of an honorary degree to Jawaharlal Nehru by Columbia University. Much of the correspondence relates to the selection of guests to attend the degree ceremony. Other topics include arrangements for the ceremony and other scheduled events. Includes the text of the citation that was read at the degree ceremony by Provost Albert Jacobs and two copies of Nehru's address at the ceremony.

Nelson, Clifford C., file, 1957-1958. (1 folder)
672/33 9/1957-5/1958

Correspondence between Clifford C. Nelson, vice president of the American Assembly, and the secretary of Columbia University. The American Assembly was a national conference and discussion program that was based in Columbia's Graduate School of Business. Correspondence relates to: Nelson's appointment, the use of special funds, arrangements for meetings of the University's board of trustees, and other routine topics.

Nelson, Henry K., files, 1950-1961. (13 folders)
436/1-13 7/1950-6/1961

Correspondence between Henry K. Nelson, director of purchasing at Columbia University, and University administrators. Routine correspondence and cover memoranda regarding requisitions for equipment and supplies.

Nelson, John M., file, 1946-1947. (1 folder)
668/34 10/1946-5/1947

Correspondence between John M. Nelson, professor of chemistry at

Columbia University, and University administrators. Correspondence relates to Nelson's personnel issues and retirement.

Neumann, Franz L., file, 1952-1954. (1 folder)
670/13 9/1952-5/1954

Correspondence between Professor Franz L. Neumann of the Department of Public Law and Government at Columbia University, and University administrators. Correspondence dating from 1952 to 1953 relates to an exchange program with the Freed University of Berlin and the Adenaur Scholarship for study in Germany. Includes student records. Records dating from 1953 to 1954 relate to routine administrative issues involving the department. Includes a memorandum regarding the report of the University Committee on Foreign and Comparative Law.

Neutra, Richard Joseph, file, 1953-1954. (1 folder)
670/56 7/1953-2/1954

Correspondence between Richard Joseph Neutra and Columbia University administrators. Neutra, who was an architect, dedicated his book, *Survival through Design*, to the University. Correspondence relates to the dedication of Neutra's book and the possibility of donating architects' papers to the University. Also, ballots nominating Neutra for a honorary degree from the University.

Nevins, Allan, files, 1935-1971. (7 folders)
379/7-13 10/1935-4/1971

Correspondence between Allan Nevins, DeWitt Clinton Professor of American History at Columbia University, and University administrators. Much of the correspondence relates to Nevin's research and writing projects and to writing projects in the Department of History. Correspondence also relates to library and manuscript collections, the Department of History, and the University's Oral History Research Office.

Nevins was involved in a number of projects to research and write biographies or corporate histories. Related topics include: arrangements and agreements regarding projects, project funding through grants and gifts, publishing arrangements, and the payment of research assistants. Includes a few brief project proposals. Projects which are documented in the records include: Nevin's biographies of John D. Rockefeller and Hamilton Fish; a proposed biography of University president Seth Low; a proposed history of the airplane industry; histories of Ford Motor Company, Weyerhauser, and United States Steel; a volume of Alexander Hamilton's writings; and Nevin's history of the Civil War, which was entitled *Ordeal of the Union*.

Also, correspondence and financial records documenting Nevins' professional activities. Topics include: financial and travel arrangements for Nevins' tenure as Harmsworth Professor of American History at Oxford University and for his trip to South Africa, Australia, and New Zealand for the Office of War Information (ca. 1943-1944). In both cases, there is no correspondence from Nevins while he was abroad. Includes one letter dating from February, 1944, in which Nevins summarizes his trip to Australia and New Zealand and comments on the journey and on institutions of higher education in each country.

Also, correspondence regarding the acquisition or proposed acquisition of numerous library, manuscript, and personal papers collections. Topics include: the papers of University president Seth Low, the library of Professor Ely, and the diary of George Templeton Strong. Also includes correspondence regarding the papers of long-time University president Nicholas Murray Butler and a biography of Butler (ca. 1948-1949 and 1955-1959, respectively). Beginning ca. 1944, much of this

correspondence relates to the estate of Professor Frederick Bancroft, the establishment of the Bancroft Prize, and the work of the Bancroft Prize Committee.

Also, correspondence, financial records, and reports regarding the Oral History Research Office during the mid to late 1950s. Topics include: the establishment of the office, accounting and financial administration, and funding for the office. Includes a report dating from January, 1956, which documents the mission and activities of the office and discusses the importance of oral history. Also, correspondence relating to the business of the Department of History during the 1940s and 1950s. Topics include: the management of special funds, graduate students, faculty affairs, payments for research assistance, and Nevins' efforts to find employment for former graduate students. Correspondence dating from 1958 relates to Nevins' retirement.

Most of the correspondence dating from 1964 to 1970 relates to three topics: Nevins' gift to establish the Allan Nevins Professorship of American Economic History, negotiations regarding a proposed biography of Adlai Stevenson, and University support for Nevins' work on Ordeal of the Union. Other topics include: Nevins' gift of papers to the library, his receipt of the Columbia University Libraries Citation for Distinguished Service, and his death and estate.

Newberry, John S., file, 1889-1901. (1 folder)
662/17 12/1889-1/1901

Correspondence between John S. Newberry, professor of geology and paleontology at Columbia University, and University administrators. Correspondence dating from 1889 to 1891 relates to a variety of subjects. Includes correspondence with University president Seth Low regarding the demolition of the geology department's building and the difficulties involved in moving to new facilities. Also includes a copy of a letter from Newberry to F. A. Schermerhorn that discusses departmental needs in terms of facilities and staff. Records dating from 1901 consist of several letters, which were written after Newberry's death, regarding a portrait and bronze relief of Newberry.

Nichols, E. F. (Ernest Fox), file, 1903-1910. (1 folder)
662/18 2/1903-4/1910

Correspondence between Ernest F. Nichols, professor of experimental physics at Columbia University, and the president of the University. Nichols also chaired the Ernest Kempton Adams Fellowship in Physical Research Committee. Correspondence relates to the Department of Physics and the University's physics laboratories. Records related to the department include detailed letters regarding the department's needs. Topics include: staffing, finances, and facilities. Topics related to physics laboratories include the Phoenix Laboratories in Fayerweather Hall and Nichols' proposal to use the Phoenix Fund to establish a physics lab in the Riverdale section of the Bronx. Also, correspondence regarding Nichols' appointment as president of Dartmouth College in 1909.

Nichols, William H., file, 1912-1918. (1 folder)
666/14 1/1912-6/1918

Correspondence between William H. Nichols, a benefactor of Columbia University, and the president of the University. Correspondence relates to chemistry research and education at Columbia. Topics include: a gift from Nicholas for laboratory improvements in Havermeyer Hall and the renaming of the chemistry laboratory as the Nichols Laboratory of General Chemistry in his honor, proposals for donations to the Department of Chemistry, the recruiting of chemistry faculty, and the Chandler Lectures. Nichols also served as president of the Eighth

International Congress of Applied Chemistry. Includes correspondence regarding the use of Columbia facilities by the congress.

Nicolson, Marjorie Hope, files, 1940-1963. (6 folders)
379/17-22 4/1940-3/1963

Correspondence between Professor Marjorie Hope Nicolson and the high level administrators of Columbia University. Nicolson was the first woman to be appointed to a full professorship in the University's Graduate Faculties. She held a number of appointments including professor of English, William Peterfield Trent Professor of English and Comparative Literature, chairman of the Department of English and Comparative Literature, and chairman of the Committee on Instruction of the Faculty of Philosophy. Most of the records consist of correspondence and budgets relating to the Department of English and Comparative Literature and correspondence, budgets, and reports regarding faculty and departmental affairs in the Faculty of Philosophy. Much of the correspondence is with provosts Grayson Kirk and Albert C. Jacobs and Vice President and Provost John Krout. Other correspondents include the president, acting president, secretary, and dean of the Graduate Faculties.

Topics related to the Department of English and Comparative Literature include: faculty appointments, faculty affairs, graduate students and graduate instruction, teaching and work loads, faculty recruiting, budgeting, and departmental personnel. Includes correspondence regarding conditions in the department during the late 1940s and the early 1950s. The letters discuss: increased enrollment in the department, overcrowding, staffing needs, the quality of instruction and graduate work in the department, teaching and work loads, faculty and secretarial salaries, and the department's standing in comparison to departments at other Universities. Also includes correspondence regarding the Brander Matthews Library and the Miron Cristo-Louveneau Prize.

Records related to the Faculty of Philosophy often discuss departmental affairs. Related topics include: the organization of departments, departmental budgets, faculty salaries, and departmental rankings and reputations. Includes reports and correspondence regarding the Italian Department (1944), the Department of Near East and Middle East Languages (1954), the Department of Fine Arts and Archeology (1955), the Department of Mathematics (1958), and the Department of Philosophy (1960). Other topics related to the Faculty of Philosophy include: faculty appointments, the powers of the University administration in relation to the affairs of the Faculty of Philosophy, and issues involving research funding.

Also, a proposal for publications to be produced in honor of Columbia's Bicentennial (1950) and correspondence (ca. 1941-1945) proposing candidates for appointment as dean of Barnard College, the women's college affiliated with Columbia. Also, correspondence regarding Nicolson's appointment and professional activities. Includes a 1957 pamphlet and bibliography honoring Nicolson. Most of the correspondence dating from 1961 to 1963 relates to the death of long-time departmental secretary Adele Mendelsohn. Includes correspondence regarding Nicolson's retirement and honorary degrees.

Nishi, Shunji F., file, 1947-1948. (1 folder)
669/1 7/1947-6/1948

Correspondence between Shunji F. Nishi, acting chaplain of Columbia University, and high level University administrators. Correspondence relates to religious activities and issues at the University. Topics include: the religion curriculum, the search for a new University chaplain, budgeting for religious activities, the administration of St.

Paul's Chapel, and issues involving Union Theological Seminary.

- Norris, Henry Lee, files, 1901-1944. (21 folders)
332/1-21 2/1904-6/1944
Correspondence between Henry Lee Norris, the director of buildings and grounds at Columbia University, and high level University administrators. Topics include: construction and renovation projects, building maintenance, the University's power plant, student housing, landscaping on Columbia's Morningside Heights campus, arrangements for events, security, government-sponsored research contracts, and the management of the Department of Buildings and Grounds and its employees.
- Norton, A. Warren, file, 1950-1951. (1 folder)
435/20 7/1950-9/1951
Correspondence between A. Warren Norton, director of Columbia University's bicentennial celebration, and the vice president and trustees of the University. Correspondence relates to preparations for Columbia's bicentennial, which took place in 1954. Topics include nominations for bicentennial honorary degrees and medals. Includes a detailed proposal for the celebration. Also, correspondence regarding the business of the committee on honors of the University's board of trustees.
- Norton, Matthew F., file, 1948-1949. (1 folder)
669/16 7/1948-2/1949
Correspondence between Matthew F. Norton and other Columbia University administrators. Norton was an assistant to the director of admissions and appears to have overseen the admission of international students. Correspondence relates to the admission of international students, admission requirements for international students, and the recognition of Columbia degrees by foreign universities.
- Novas, Lois D., file, 1958-1960. (1 folder)
500/23 7/1958-6/1960
Correspondence between Lois D. Novas, foreign student advisor at Columbia University, and high level University administrators. Correspondence relates to international students. Topics include: funding for international students, orientation programs, student affairs, the status of international students at the University, and immigration and visa issues. Includes: a report on the status of Hungarian students at Columbia (December, 1958); a table of enrollment statistics for the 1957-1958 and 1958-1959 academic years; and the foreign student directory for the 1958-1959 and 1959-1960 academic years.
- Nugent, James, file, 1958-1959. (1 folder)
672/45 8/1958-6/1959
Correspondence between James Nugent, manager of Columbia University's apartment house properties, and University administrators. Correspondence relates to University apartments.
- Nussbaum, Arthur, file, 1946-1956. (1 folder)
405/22 10/1946-6/1956
Correspondence between Arthur Nussbaum, a visiting research professor of public law at Columbia University, and the secretary of the Council for Research in the Social Sciences. Correspondence relates to payments to Nussbaum's research and clerical assistants.
- Nye, Joseph P., files, 1953-1967. (8 folders)
454/9-16 8/1953-5/1967
Correspondence between Joseph P. Nye, director of university residence halls at Columbia University, and University administrators. Records

relate to housing issues and the administration of Columbia's residence halls and apartments. Topics include: faculty and student housing policies, dormitory administration, damages and repairs to dormitories, the inspection of residence halls, housing requirements, maintenance and renovations, and the administration of residence hall staff. Includes occupancy statistics. Nye was also chairman of the University's Committee on Public Safety. Includes a limited amount of correspondence regarding the business of the committee.

Records related to resident halls and housing include: a proposal for a graduate residence hall dating from 1958; reports on the repair and renovation of residence halls and the status of the Residence Hall Reserve Fund for the furnishing and upkeep of dormitories; and a letter from students dated March, 1964, which protests an increase in housing rates. Also, correspondence (ca. 1963-1964) regarding the conversion of the Arizona Hotel into student housing and the eviction of the building's tenants.

Nyquist, Ewald B., files, 1948-1951. (5 folders)
428/1-5 8/1948-6/1951

Correspondence between Ewald B. Nyquist, director of admissions at Columbia University, and University administrators and Admissions Office staff. The records consist of correspondence, reports, and budgets relating to admissions. Topics include: the admissions process, the operation of the Admissions Office, admissions policies, admissions examinations, the admission of international students, and application and enrollment trends. Includes correspondence with applicants and their families regarding admissions, complaints, and appeals. Also, correspondence (ca. 1948-1950) regarding charges of discrimination in University admissions policies and procedures. Includes related correspondence regarding the format of the University's application for admission form.

O'Brien, Justin, file, 1958-1961. (1 folder)
500/24 8/1958-6/1961

Correspondence between Justin O'Brien, chairman of the French section of the Department of Romance Languages at Columbia University, and University administrators. Correspondence relates to the department. Most of the records are routine. Topics include: faculty appointments, assembling committees to study nominations for faculty appointments, and faculty affairs.

O'Connell, Donald W., file, 1956-1957. (1 folder)
672/17 7/1956-5/1957

Correspondence between Donald W. O'Connell, assistant dean of the Graduate School of Business at Columbia University, and high level University administrators. Correspondence relates to the Institute of Advanced Management. The institute was part of Columbia's Institute of Arts and Sciences, which was a program of public lectures and short courses. Also, correspondence regarding O'Connell's personnel issues.

Odell, George Clinton Densmore, file, 1895-1909. (1 folder)
662/19 5/1895-6/1909

Correspondence between George Clinton Densmore Odell, professor of English at Columbia University, and the secretary of the University. Odell was in charge of admissions for "special students." Correspondence relates to Odell's personnel issues and the admission of candidates who were classified as "special students." Includes correspondence regarding the admission or rejection of candidates based on compositions ("exercise books") which were submitted in lieu of entrance examinations.

- Olcott, George N., file, 1898-1917. (1 folder)
 331/15 10/1898-10/1917
 Correspondence between George N. Olcott, professor of Latin at Columbia University, and the president and other high level administrators of the University. Most of the correspondence relates to Olcott's appointment and personnel issues as well as his bequest to the University.
- Oldham, George Ashton, file, 1904-1909. (1 folder)
 662/20 12/1904-1/1909
 Correspondence between George Ashton Oldham, acting chaplain of Columbia University, and the president and secretary of the University.
 Correspondence relates: to arrangements for religious services at the University, difficulties involving the search for a new chaplain, and the move to the University's new St. Paul's Chapel.
- Olds, Glenn A., file, 1959-1960. (1 folder)
 672/67 7/1959-2/1960
 Correspondence between Glenn A. Olds, president of Springfield College, and Robert Harron, assistant to the president of Columbia University.
 Correspondence relates to the search for a director of public affairs at Springfield College and arrangements for Harron to visit the college.
- Olmsted, Frederick Law, file, 1893-1907. (1 folder)
 662/21 5/1893-2/1907
 Correspondence between Frederick Law Olmsted, son of landscape architect Frederick Law Olmsted, and administrators and faculty at Columbia University. Includes correspondence between Olmsted, Columbia administrators, and Charles F. McKim. Correspondence relates to the planning, design, and landscaping of Columbia's new Morningside Heights campus on Manhattan's upper west side. Few items date from 1893 and 1898. Most of the records date from 1904 and 1906.
- Olmsted, Robert G., files, 1960-1963. (5 folders)
 504/5-9 8/1960-6/1963
 Correspondence between Robert G. Olmstead, vice president of business and finance at Columbia University, and University administrators. As vice president, Olmstead oversaw the University's financial operations, facilities, and non-academic services. The records consist of correspondence, financial reports, proposals, and budgets. Topics include: tax issues, the administration of grants and contracts, income and expenditures, the annual audit of University accounts, development funds, insurance, retirement plans, and issues involving the offices that reported to Olmstead. Includes a statistical report with information on the University's non-academic employees (September, 1964).
- Onis, Federico de, files, 1916-1954. (5 folders)
 346/16-20 5/1916-5/1954
 Correspondence between Professor Federico de Onis and high level administrators at Columbia University, University faculty, and persons at other universities in Spain and South America. Onis was head of the Department of Romance Languages and director of the Hispanic Institute at Columbia. Correspondence relates to the Department of Romance Languages; the Spanish Institute in the United States, which became the Hispanic Institute; and Casa Hispanica, Columbia's center for education in Central American, South American, and Spanish languages and cultures.

Topics related to the Department of Romance Languages include: faculty appointments, staffing needs, faculty affairs, enrollment, curriculum, and budgeting. Includes proposals (ca. 1932) to add instruction in Spanish culture to the curriculum. Topics related to the Hispanic

Institute include: the establishment of the institute, its programs and goals, the administration of the institute, finances, gifts to the institute, budgeting, and the institute's endowment. Includes correspondence which documents the relationship between the Hispanic Institute and Casa Hispanica. Also includes reports, budgets, and a brochure.

Also, correspondence documenting relations with cultural and educational institutions in Spain and Latin America. Includes correspondence regarding methods for publicizing the University in Latin America. Also, correspondence relating to Onis' efforts on behalf of Hispanic faculty members at Columbia as well as correspondence regarding his appointment and professional activities.

Oppenheimer, J. Robert, file, 1954-1955. (1 folder)
671/40 12/1954-4/1955

A copy of a radio address that was given by J. Robert Oppenheimer, nuclear physicist and director of the Institute of Advanced Study at Princeton University. Oppenheimer's address was part of a series of broadcasts that were made in honor of Columbia University's bicentennial celebration. Also, newspaper clippings regarding a dispute between Oppenheimer and the University of Washington.

Orchard, John E., files, 1946-1954. (4 folders)
406/15-19 9/1946-6/1954

Correspondence between John E. Orchard, acting dean of the School of Business at Columbia University, and high level University administrators. Correspondence relates to the school and to the search for a new dean. Orchard also chaired the Faculty Steering Committee for Arden House and the American Assembly. Arden house, which was the former Harriman mansion, was donated to the University in 1950 by W. Averill Harriman. The house was used as a conference center and housed the American Assembly. The American Assembly, which was affiliated with the University, sponsored semi-annual conferences on national problems. Includes records (ca. 1954) regarding committee meetings and the agenda, funding, and membership of the American Assembly.

Topics related to the School of Business include: budgeting, faculty appointments, salaries, personnel issues, the administration of research projects, and faculty affairs. Records documenting the school include school budgets as well as correspondence, announcements, and pamphlets documenting programs and fellowships in the school. Also includes the school's annual report for 1947. Among other topics, the report discusses the curriculum of the school and the elimination of undergraduate courses in the school.

Ortiz, Fernando, file, 1954. (1 folder)
671/41 7/1954-10/1954

Correspondence between anthropologist Fernando Ortiz and the president of Columbia University. Correspondence relates to the honorary degree that was awarded to Ortiz at Columbia's 3rd Bicentennial Convocation in 1954. Includes biographical information regarding Ortiz.

Orton, Lawrence M., file, 1953-1954. (1 folder)
670/59 9/1953-3/1954

Correspondence between Lawrence M. Orton and Columbia University administrators. Orton was executive director of Morningside Heights Inc., an urban renewal and community development organization that included Columbia and other area institutions. The records consist of correspondence and reports regarding relations between Columbia and the surrounding community as well as public safety, civic improvement, and other issues involving the Morningside Heights neighborhood on

Manhattan's upper west side.

- Osborn, Fairfield, file, 1954. (1 folder)
670/58 2/1954-5/1954
Correspondence between Fairfield Osborn, president of the Conservation Foundation and the New York Zoological Society, and Grayson Kirk, president of Columbia University. Correspondence relates to a variety of events. Includes an outline for a conference on the ethics of science in its relationship to natural resources and population that was held in Windsor Great Park, England. Also includes routine invitations.
- Osborn, Henry Fairfield, files, 1890-1936. (6 folders)
331/16-21 5/1890-1/1936
Correspondence between Henry Fairfield Osborn, Da Costa Professor of Biology at Columbia University, and the president, secretary, provost, and others at the University. Osborn held appointments in the departments of zoology and biology at Columbia. He also held a number of appointments at the American Museum of Natural History including research professor of zoology, curator of the Department of Vertebrate Palaeontology, and president of the Museum.
- The correspondence documents relations between Columbia and the American Museum of Natural History as well as relations between the departments of zoology and biology and other departments at the University. The correspondence relates to the business of the various departments of the Museum and the University with which Osborn was associated. Topics include: faculty appointments, laboratories, equipment, collections, student affairs, departmental organization, and activities in the departments. Includes correspondence regarding the appointments of Franz Boas and William King Gregory. Also, correspondence regarding Osborn's personnel issues, professional activities, and committee memberships.
- Osgood, Herbert L., file, 1890-1910. (1 folder)
662/22 6/1890-2/1910
Correspondence between Herbert L. Osgood, professor of history at Columbia University, and the president of the University. Correspondence relates to a variety of subjects. Topics include: Osgood's opinions on changes to the curriculum of Columbia College (1891) and the acquisition of materials from Great Britain for the University's library. Includes a letter regarding Osgood's need to travel to Great Britain in order to conduct research. The letter also discusses resources on American history that the United States lacks. Also, a report entitled "Report to the President of Columbia College on the Condition and Needs of the College Library in the Department of History." At least one page is missing from the end of the report.
- O'Shea, William J., file, 1953. (1 folder)
670/57 7/1953-12/1953
Correspondence between William J. O'Shea of the law firm of Saxe, Bacon, O'Shea & Bryan and Columbia University administrators. The records consist of correspondence and legal documents relating to a variety of legal issues involving the University. Also, correspondence regarding gifts to the University.
- Owens, William, files, 1959-1969. (5 folders)
502/1-5 7/1959-4/1969
Correspondence between William Owens, director of the Summer Session at Columbia University, and high level University administrators. Correspondence relates to the Summer Session. Topics include: faculty appointments, expenditures, faculty affairs, enrollment, salaries for instructors, personnel issues involving visiting instructors, finances, accounting, events, and facilities. Related records include director's

annual reports for 1961, 1962, 1964, and 1966 as well as correspondence and a syllabus (September, 1962) for an advanced placement program in history. Also, correspondence regarding the Administrative Board of the Summer Session. Includes a report on a board meeting (October, 1959). Also, two typed manuscript stories by Walter Webb that were sent from Owens to University president Andrew Cordier (February, 1969).

Owre, Alfred, files, 1926-1933. (4 folders)
352/5-8 10/1926-2/1933

Correspondence between Alfred Owre, dean of the School of Dental and Oral Surgery at Columbia University, and the president and secretary of the University. Most of the records consist of correspondence and reports regarding the affiliation between the School of Dental and Oral Surgery and Columbia University and Owre's work to establish closer ties between dentistry and medicine. Includes a report on the state of dental education that was written by Owre in 1929. Also, correspondence, reports, and proposals regarding the School of Dental and Oral Surgery.

Topics related to the School of Dental and Oral Surgery include: faculty appointments, faculty affairs, appropriations, expenditures, budgeting, fund raising, staffing needs, salaries, research funding, personnel, and the management of clinics. Includes a proposal for research on tooth decay, which dates from 1930, as well as correspondence and reports relating to other research projects. Also, correspondence regarding Owre's appointment and resignation.

Page, Curtis Hidden, file, 1895-1909. (1 folder)
662/23 7/1895-10/1909

Correspondence between Curtis Hidden Page, professor of romance languages and literatures at Columbia University, and the president of the University. Page served as secretary of the University's Division of Modern Languages and Literatures. Correspondence relates to the division. Topics include: appointments, faculty affairs, the distribution of announcements, and a proposed exchange professorship. Also, correspondence regarding Page's personnel issues. Includes correspondence regarding his plans to concentrate on writing rather than teaching.

Paley, William S., files, 1956-1961. (3 folders)
490/19-21 10/1956-5/1961

Correspondence between William S. Paley, chairman of the board of the Columbia Broadcasting System (CBS), and high level administrators at Columbia University. Paley was a trustee of the University and chairman of the Special Committee on the Duties and Responsibilities of the Trustees. Most of the records consist of substantive correspondence regarding the role, government, and structure of the University's board of trustees and the relationship between the board and the University. Includes a copy of the "Paley Report" on the work and findings of the special committee. The report also contains a history of the board of trustees. Also, correspondence regarding honors, prizes, and trustee business.

Palfrey, John, files, 1958-1962. (4 folders)
501/1-4 7/1958-6/1962

Correspondence between John G. Palfrey, dean of Columbia College, and high level administrators at Columbia University. Correspondence relates to Columbia College. Topics include: faculty affairs, student affairs and discipline, administrative issues involving academic departments, development, gifts to the college, procedural and administrative issues regarding the college, prizes, scholarships and the management of scholarship funds, appropriations, alumni relations, long-range planning involving facilities and class size, and academic policies governing

grading and other issues. Also, some correspondence (ca. February, 1959) regarding the project to build a University gymnasium in Morningside Park. Also includes correspondence (September, 1961) regarding the Columbia Daily Spectator, the college's student newspaper.

Records include: correspondence regarding funding for the Citizenship Center (Ferris Booth Hall student center); correspondence and a report regarding the oversight and independent status of the Columbia Daily Spectator, the college's student newspaper (September, 1961); extracts from the dean's report for 1959; a report on income from fees for the 1957-1958 academic year (filed November, 1958); a memorandum regarding disciplinary action for "raids" in the women's residence halls at Barnard College (May, 1959); Palfrey's address to alumni and benefactors (April, 1960); and the text of Palfrey's remarks regarding the role of the college and the relation of the college to graduate programs (October and December, 1960).

- Pandit, Vijaya Lakshmi, file, 1959. (1 folder)
672/68 8/1959-10/1959
Correspondence between Vijaya Lakshmi Pandit, high commissioner of India to the United Kingdom, and the president of Columbia University. Correspondence relates to a lecture that was given by Pandit at the University and a dinner in Pandit's honor. Includes guest lists and invitations. Also includes correspondence between the secretary of the University and others regarding Pandit's visit.
- Papandreou, Andreas George, file, 1968. (1 folder)
679/24 4/1968
Correspondence regarding a lecture that was given at Columbia University in 1968 by Andreas George Papandreou, a Greek cabinet minister. Includes political fliers and a press release.
- Park, Rosemary, file, 1963-1965. (1 folder)
501/25 7/1963-6/1965
Correspondence between Rosemary Park, president of Barnard College, and high level administrators at Columbia University. Much of the correspondence relates to routine administrative and faculty affairs in Barnard College, the women's college affiliated with Columbia. Also, routine correspondence regarding Park's personnel issues and professional honors.
- Parker, Roberta B., file, 1946-1947. (1 folder)
668/35 7/1946-6/1947
Correspondence between Roberta B. Parker and the secretary of Columbia University. Parker served as assistant to University president Nicholas Murray Butler. Correspondence relates to the appointment of a new secretary for Butler upon his retirement and the disposition of his books and papers.
- Parkin, George R., file, 1902-1908. (1 folder)
662/24 12/1902-10/1908
Correspondence between George R. Parkin of The Rhodes Scholarship Trust and the president and secretary of Columbia University. Correspondence relates to the Rhodes Scholarships. Topics include: preparations to begin the scholarship program, which was established in 1902, in the United States; plans for a conference on the scholarships in New York State; Columbia president Nicholas Murray Butler's reservations regarding the scholarships and the inclusion of a representative from the New York State Board of Regents at a conference on the scholarships; and the selection of Rhodes Scholarship recipients from New York State.
- Parkinson, Thomas I., file, 1923-1924. (1 folder)

667/9

9/1923-6/1924

Correspondence between Thomas I. Parkinson, professor of legislation and acting dean of the School of Law at Columbia University, and the president and secretary of the University. Correspondence relates to the question of admitting women to the school and maintaining the academic quality of the school's summer program. Other topics include faculty appointments and routine administrative issues.

Parsons, James Russell, file, 1894-1904. (1 folder)
662/25 8/1894-1/1904

Correspondence between James Russell Parsons, director of the Examinations Department of the University of the State of New York, and Columbia University presidents Seth Low and Nicholas Murray Butler. Much of the correspondence between Parsons and Low relates to statistical information which was collected for annual reports. Includes lengthy letters (e.g., December 23, 1898) from Low describing his conception of the relationship between Columbia's colleges, professional programs, and graduate schools and the appropriate means for reporting University statistics to the state. Much of the correspondence between Parsons and Butler relates to entrance requirements and entrance examinations. In particular, the letters discuss requirements and examinations for the College of Physicians and Surgeons.

Parsons, William Barclay, files, 1896-1932. (9 folders)
333/1-9 8/1896-3/1932

Correspondence between William Barclay Parsons, chairman of Columbia University's board of trustees, the president and secretary of the University, and the clerk of the board of trustees. Parsons was also chairman of the trustee committees on education and honors. The correspondence covers a range of topics related to the University.

Topics include: campus facilities, student housing, construction projects, nominations for honorary degrees, faculty affairs, faculty appointments, gifts, University finances, donor relations, and relationships with other institutions. Includes correspondence dating from the 1920s which relates to the affiliation of Columbia University and Presbyterian Hospital; the mission, organization and administration of the medical school; and relations between the University, Presbyterian Hospital, and other area hospitals. Also includes a brief exchange of letters between Parsons and Nicholas Murray Butler, president of Columbia University, regarding academic freedom and the dismissal of professors James McKeen Cattell and Henry W. L. Dana in 1917.

Paszkowski, Wilhelm, file, 1905-1915. (1 folder)
331/22 9/1905-2/1915

Correspondence between Wilhelm Paszkowski of the Prussian ministry of culture and Nicholas Murray Butler, president of Columbia University. Topics include: the Roosevelt Professorship, which sent an American professor to Germany to lecture and act as an educational and cultural liaison; the appointment and activities of the Roosevelt Professor; other cultural exchanges between Columbia and German universities; Deutsches Haus, Columbia University's German cultural and educational center; and the American Institute in Berlin. Includes correspondence discussing relations between the United States and Germany during World War I and American public opinion regarding Germany and German cultural institutions. Some of the correspondence is in German.

Paterno, Charles V., file, 1928-1938. (1 folder)
352/21 7/1928-1/1938

Correspondence between Charles V. Paterno, a benefactor of Columbia University, and the president and secretary of the University.

Correspondence relates to efforts by Charles Paterno and his brother to solicit gifts in support of Casa Italiana, Columbia's Italian culture and educational center. Includes correspondence between Joseph Paterno, Michael Paterno, and University administrators.

Patterson, Morehead, file, 1954. (1 folder)
671/42 9/1954

Correspondence between Morehead Patterson, chairman of the United States Committee for United Nations Day, and the president of Columbia University. Correspondence relates to a meeting of the Executive Committee of the United States Committee for the United Nations that was held in 1954. Includes minutes of the meeting. Also includes a copy of the September, 1954, issue of United Nations Day Bulletin.

Patterson, Richard C., file, 1954-1956. (1 folder)
488/19 9/1954-6/1956

Correspondence between Richard C. Patterson, commissioner of the New York City Department of Commerce and Public Events, and Columbia University administrators. Correspondence relates to routine issues involving the work of the United Nations Committee of the City of New York and the Policy Committee of the Department of Commerce. Includes invitations.

Paul, Winston, file, 1954-1958. (1 folder)
488/20 7/1954-6/1958

Correspondence between Winston Paul, chairman of the board of the General Aniline and Film Corporation, and high level administrators at Columbia University. Paul served as chairman of the Columbia College Council and the Budget Committee of the Columbia College Council. Correspondence relates to Columbia College, the undergraduate college of Columbia University. Topics include college budget procedures and the college budget within the context of the overall University budget. Other topics include: planning for the University's Citizenship Center (the Ferris Booth student center), admissions office services, the location of the admissions office, alumni relations, and gifts to the college. Includes invitations.

Peabody, George Foster, file, 1903-1908. (1 folder)
662/27 6/1903-3/1908

Correspondence between George Foster Peabody, a benefactor of Columbia University, and the president of the University. Correspondence relates to Peabody's gifts to fund: the purchase of the South Field extension to Columbia's Morningside Heights campus, the purchase of an organ for the University's St. Paul's Chapel, and the University chaplain's salary. Much of the correspondence relates to: the selection of a chaplain, the selection of an organist, and the acquisition of an organ for the chapel. Much of the correspondence also relates to Professor William P. Dunning's efforts to secure a fellowship for Clara Mildred Thompson of Atlanta, Georgia, to study the Reconstruction in Georgia. Includes correspondence regarding Columbia president Nicholas Murray Butler's appeals to Peabody to help think of a way to fund the fellowship.

Peabody, George L., file, 1890-1903. (1 folder)
662/26 1/1890-5/1903

Correspondence between George L. Peabody, professor of materia medica and therapeutics at Columbia University, and the president and secretary of the University. Most of the correspondence is with President Seth Low. Much of the correspondence relates to routine subjects such as: scheduling appointments to meet with the president, arranging leaves, and personnel in the Faculty of Medicine. Other topics include: Peabody's complaints about the condition of portraits in the library (1890), changes to policies governing the classification of "special

students" and "conditional students" (March 14, 1890), the medical curriculum and courses, and physical education and the need for a gymnasium on the University's Morningside Heights campus. Includes a letter from Morgan Dix, who was the rector of the Parish of Trintinty Church and a Columbia trustee, condemning research involving animal vivisection and Peabody's response to President Nicholas Murray Butler regarding Dix's views (November 26, 1893).

Pearl, Carlton, files, 1957-1963. (2 folders)
496/1-2 8/1957-1/1963

Correspondence between Carlton Pearl, director of the School of Engineering development program at Columbia University, and University administrators and donors. Most of the records consist of routine acknowledgement letters for contributions to the Columbia University Engineering Fund.

Peck, Harry Thurston, files, 1890-1916. (5 folders)
333/1-14 2/1890-12/1916

Correspondence between Harry Thurston Peck, Anthon Professor of Latin and English Literature and, later, chairman of the Division of Classical Philology at Columbia University, and the president and trustees of the University. Most of the correspondence dating from 1890 to 1909 relates to the business of the Department of Latin. Topics include: faculty appointments, financial aid, special lectures, and personnel. Correspondence dating from 1909 to 1916 relates to Peck's dismissal and his lawsuit against the University. Correspondence from this period is between Peck and Nicholas Murray Butler, president of Columbia University; George Rives, chairman of the University's board of trustees; and Edward Bloe, chairman of the trustee committee on education. Also includes correspondence between Butler and University trustees, the clerk of the board of trustees, and faculty members regarding Peck's dismissal and lawsuit.

Peckham, Lawton P. G., files, 1957-1961. (5 folders)
496/3-7 7/1957-6/1961

Correspondence between Lawton P. G. Peckham and high level administrators at Columbia University. Peckham's appointments included executive officer of the French section of the Department of Romance Languages and dean of the Faculties of Political Science, Philosophy, and Pure Science. Correspondence relates to the department and the faculties. Topics include: faculty appointments, expenditures, prizes and awards, gifts, degree requirements, scheduling, the administration of Ph.D. examinations, personnel, events, and faculty affairs. Includes a report on the University's international student exchange program in 1960. Also includes invitations and Ph.D. examination schedules.

Peele, Robert, file, 1911-1918. (1 folder)
666/15 3/1911-6/1918

Correspondence between Professor Robert Peele of the Department of Mines at Columbia University and the president of the University. Includes correspondence with Earle R. Pembroke and Assistant Professor Edward L. Kurtz. Correspondence relates to budgeting and faculty affairs in the Department of Mines. Includes correspondence regarding relations with Kurtz and problems resulting from the elimination of his position in 1915. Includes a departmental budget for the 1918-1919 fiscal year.

Pegram, George Braxton, files, 1900-1958. (47 folders)
334/1-20 5/1900-6/1941
335/1-17 7/1941-6/1952
336/1-10 7/1951-1/1958

Correspondence between George Braxton Pegram and the administrators and faculty of Columbia University, military personnel, and other persons

outside of the University. During more than 50 years at Columbia, Pegram held numerous appointments and was a key figure in the administration of Columbia's engineering programs and the development of government-sponsored research at the University during and after World War II. Pegram's appointments included professor of physics, dean of the Faculty of Applied Science, dean of the Graduate Faculties (the Faculties of Political Science, Philosophy, and Pure Science), vice president of the University, and chairman of the Committee on Government Aided Research. The records consist of correspondence, budgets, and reports relating to the development and administration of the science, engineering and research arms of the University.

Records relate to the development and administration of sponsored research, especially government-sponsored research, at Columbia. They also document the growing importance of government funding at the University. Topics related to sponsored research include: cooperation between the University and government agencies during World War I and World War II, the administration of research projects, the negotiation and oversight of research contracts, research funding, personnel, faculty appointments, facilities, patent policies, security, and the financial management of research projects. Includes correspondence regarding the University's Division of War Research and the Committee on Government Aided Research.

Also, Pegram's files of correspondence, reports, and other records relating to the establishment and administration of Associated Universities, a research consortium which operated the Brookhaven National Laboratory.

Includes records regarding the administration of Columbia's science and engineering departments. Related topics include: personnel, budgeting, appropriations, fellowships, equipment, laboratories, research projects, facilities, expenditures, special lectures, publications, staffing needs, teaching loads, and the management of special funds.

Also, records regarding the development and administration of schools and faculties in the sciences and engineering. Related topics include: the curriculum, the organization and government of schools, professorships, relations with other institutions and with corporations, expenditures, faculty appointments, budgeting, the management of special funds, faculty affairs, personnel, facilities, and degree requirements.

Individual topics of interest include, but are not limited to, the following: the government and membership of the Radium Institute of America (ca. 1912); funding from the National Research Council for research in submarine detection by the Committee on Submarine Detection Research and the New York Committee on Submarine Defense (ca.1917-1918); the work of the Committee of American Universities on Exchange with France of Professors of Engineering and Applied Science during the 1920s; early nuclear physics research at Columbia beginning ca. 1935; and the award of the William Bayard Cutting Travelling Fellowship. Includes: proposals to establish a cyclotron at Columbia dating from the 1930s, a report of the Committee on the Administrative Reorganization of the Faculty of Political Science dating from 1946, and a report of the Emergency Committee in Aid of Displaced Foreign Scholars dating from 1952. Also includes a list of over 1000 Columbia employees and faculty who were involved in war research during World War II. Also, correspondence relating to Pegram's appointment, personnel issues, and professional activities.

Correspondents include University presidents Nicholas Murray Butler and Grayson Kirk and University provosts Frank D. Fackenthal and Albert

Jacobs. Pegram's appointments include: chairman of the department of Physics, dean of the Schools of Mines, Engineering and Chemistry, dean of the Faculty of Applied Science, dean of the School of Engineering, dean of the Faculties of Political Science, Philosophy and Pure Science, chairman of the University's Division of War Research, chairman of the Columbia University Committee on War Research, chairman of the Columbia University Committee on Government Aided Research, and vice president of the University.

Pei, I. M., files, 1968-1970. (4 folders)
509/15-18 1/1968-6/1970

Correspondence between I. M. Pei and high level administrators at Columbia University. Records relate to Pei's design for new University buildings. Includes renderings and proposals for Pei's campus plan.

Peisch, Mark L., files, 1951-1964. (8 folders)
447/1-8 7/1951-6/1964

Correspondence between Mark L. Peisch and Columbia University administrators. Peisch served as foreign student advisor and was later appointed director of admissions and financial aid. Correspondence relates to international students. Topics include financial aid, visa, immigration, and tax issues involving international students. Many of the letters relate to students from Asia. Includes a directory of international students for the 1954-1955 academic year. Also, correspondence and reports regarding admissions and financial aid. Includes information on University admissions standards, financial aid funds, and financial aid policies. Also includes a copy of the 1953 "Hatch Report" on alumni relations.

Pellew, Charles E., file, 1895-1910. (1 folder)
662/28 10/1895-5/1910

Correspondence between Charles E. Pellew, assistant professor of chemistry at Columbia University, and the president of the University. Correspondence relates to the Department of Chemistry and its predecessor, the Department of Chemistry and Physics. Topics include: departmental finances, staffing needs, equipment, and the departmental library. Also: letters describing Pellew's experiences while serving as a member of the Balloon Corps in Cuba during the Spanish-American War; correspondence regarding an accident in the Chemistry Laboratory (February 20, 1904); and Pellew's work at the Susquehanna Dye Works.

Pelton, Henry C., file, 1932-1934. (1 folder)
375/13 10/1932-5/1934

Correspondence between Henry C. Pelton of the Henry C. Pelton architectural firm and the president and secretary of Columbia University. Pelton was an alumni trustee of the University. He also chaired the Special Committee on Residence Halls and Restaurants and the Advisory Committee on Residence Halls. The records consist of correspondence, minutes, and reports relating to Columbia's housing problems and the administration of University dormitories. Topics include: the repair and renovation of dormitories, services for faculty and students, University properties, and faculty housing. Includes minutes of the Advisory Committee on Residence Halls and a proposal (ca. 1933) for housing junior administrators in University properties. Also, correspondence regarding gifts and donor relations.

Penck, Albrecht, file, 1902-1909. (1 folder)
662/29 10/1902-1/1909

Correspondence between Albrecht Penck, Kaiser Wilhelm Professor at Columbia University, and University president Nicholas Murray Butler. The Kaiser Wilhelm Professorship brought a German professor to the United States. Correspondence relates to Penck's term as Kaiser Wilhelm

Professor. Includes congratulatory letters and correspondence regarding travel arrangements. Also includes correspondence regarding problems arising from Yale University's efforts to schedule Penck's first stop at Yale.

Percy, Charles H., file, 1970. (1 folder)
90 /30 1/1970-3/1970

Correspondence between Senator Charles H. Percy and Andrew Cordier, president of Columbia University. Correspondence relates to the University's urban center and proposed new programs in ethnic and urban studies. Also, a copy of the Congressional Record that contains a tribute to Charles Abrams.

Perl, William, file, 1946-1982. (1 folder)
670/14 5/1946-2/1982

Records regarding William Perl, a former graduate student and instructor in physics at Columbia University who was incarcerated in a federal prison in Indiana. Prison officials requested Perl's student records.

Perry, Edward Delaven, files, 1891-1918. (2 folders)
333/15-16 9/1891-6/1918

Correspondence between Professor Edward Delaven Perry and the president and other high level administrators of Columbia University. Perry held numerous appointments at the University including professor of Sanskrit, Jay Professor of Greek, head of the Department of Greek, and dean of the Faculty of Philosophy.

Topics related to the Department of Greek include: faculty appointments, prizes, personnel, lectures, and arrangements for courses. Topics related to the Faculty of Philosophy include: degree requirements, admissions, honorary degrees, and faculty appointments. Also, correspondence relating to the establishment of the Earle Memorial Prize in Classics in memory of Professor Mortimer Lamson Earle. Also includes correspondence regarding Perry's personnel issues.

Peters, John P., file, 1893-1908. (1 folder)
662/30 4/1893-10/1908

Correspondence between John P. Peters and the president of Columbia University. Peters was rector of St. Michael's Church, which was located at 225 West 99th Street in New York City. Much of the correspondence relates to efforts to stop a project to construct a railway line on Amsterdam Avenue and Columbia's participation in the campaign to prevent the railway. Other topics include: the University Settlement Society, the University chaplaincy, and Columbia president Nicholas Murray Butler's proposal to include knowledge of the Bible as literature as a part of college entrance examinations.

Peters, W. H. G., file, 1893-1906. (1 folder)
662/31 7/1893-1/1906

Correspondence between W. H. G. Peters, assistant bursar of the College of Physicians and Surgeons, and high level administrators at Columbia University. The records consist of routine correspondence regarding purchasing and student fees.

Petersen, William E., files, 1966-1971. (2 folders)
508/7-8 9/1966-5/1971

Correspondence between William E. Petersen and high level administrators at Columbia University. Peterson, who was president of the Irving Trust Company, served as chairman of the University's board of trustees and chairman of Columbia's National Alumni Major Gifts Committee. The records consist of correspondence and newspaper clippings relating to a variety of subjects. Topics include: development, trustee business and

the membership of trustee committees, the work of the Major Gifts Committee, Columbia's relations with the surrounding community, and the student demonstrations of the 1960s. Includes a transcript of a closed circuit television conference during which Petersen and University administrators discussed various topics with alumni (1968). Also includes routine acknowledgement letters regarding Petersen's gifts to Columbia.

Peyser, Minna Post, files, 1967-1969. (2 folders)
72 /19-20 8/1967-10/1969

Correspondence regarding Minna Post Peyser, associate director of the Center for Research and Education in American Liberties in Teachers College at Columbia University. Correspondence relates to: Peyser's conflicts with Alan Westin, the director of the center; her dismissal; and her subsequent reappointment.

Phillippe, C. C. (Claudius C.), file, 1954-1959. (1 folder)
488/21 10/1954-3/1959

Correspondence between Claudius C. Phillippe, vice president of the Waldorf Astoria hotel, and Columbia University administrators. Most of the records consist of invitations and acknowledgement letters relating to events. Includes correspondence regarding gifts to Maison Francaise, Columbia's French culture and educational center.

Phillips, Ellis L., files, 1954-1964. (5 folders)
488/1-5 7/1954-6/1964

Correspondence between Ellis L. Phillips and Columbia University administrators. Phillips served as assistant dean of the School of Law and was later appointed director of the budget for the University. Records relate to the School of Law and to University budgeting and finance.

Most of the correspondence relates to the routine business of the School of Law. Includes correspondence regarding planning for Jerome Greene Hall. Also includes a report entitled "Educational Objectives of the Columbia University School of Law." The report discusses the development of the school since 1920, its relationship to New York City, the significance of studying the law, the expansion of graduate work in the school, the curriculum of the school, and training for the legal profession. Topics relating to University budgeting and finances include budget policy and appropriations. Includes a report entitled "A Description of the Budget Procedure at Columbia University" (1962).

Phillips, Harlan B., file, 1955-1956. (1 folder)
672/1 7/1955-6/1956

Correspondence between Harlan B. Phillips, head of the Oral History Research Office at Columbia University, and high level University administrators. The records appear to consist of requests for payments for oral history office employees and project personnel. Includes information regarding a financial crisis in the office.

Pickel, Margaret B., files, 1945-1954. (3 folders)
399/17-19 7/1945-6/1954

Correspondence between Margaret Pickel, dean of university women at Columbia University, and high level University administrators. Includes correspondence with the University's director of student interests. The records consist of correspondence and budgets relating to issues involving women students and international students. Topics include: the social life and morals of women students; financial aid for women students; the management of residence halls and other facilities for women; the management of services for women students; Pickel's involvement in international student affairs; and the administration of

the Office of the Dean of University Women. Includes individual letters regarding Pickel's thoughts on women students and the responsibilities of the dean of University women.

Pike, F. H. (Frank Henry), file, 1922-1923. (1 folder)
667/10 5/1922-10/1923

Correspondence between Frank H. Pike, professor of physiology in the College of Physicians and Surgeons at Columbia University, and high level University administrators. Correspondence relates to Pike's personnel issues and workload. Includes correspondence regarding Pike's desire to be treated as a scientist rather than a medical educator and his requests for transfer to the Faculty of Pure Science.

Pike, James A., files, 1948-1963. (2 folders)
414/14-15 1/1948-6/1963

Correspondence between James A. Pike, chaplain of Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to religious instruction and activities, the chaplain's office, and the University's religion department. Includes correspondence regarding the chaplain's responsibilities towards the religion department and a 1951 proposal which reconsiders that relationship. Also, correspondence regarding Pike's appointment and installation as well as correspondence regarding the appointment of his successor, John Krumm. Records dating from the 1950s and 1960s include correspondence between the University and Pike during Pike's term as dean of the Cathedral of St. John the Divine in New York City.

Pine, John B., files, 1890-1922. (35 folders)
479/1-18 2/1890-12/1905
480/1-17 1/1906-4/1922

Correspondence between John B. Pine and high level administrators at Columbia University. Pine was a Columbia trustee and served as clerk of the board of trustees and University attorney. Most of the correspondence is between Pine and University presidents Seth Low and Nicholas Murray Butler. Correspondence relates to: Pines' work on a number of committees (ca. 1890-1919); the development of Columbia's Morningside Heights Campus (ca. 1894-1919); Pine's responsibilities as clerk of the board (ca. 1891-1922); the alliance between Columbia's medical school and Presbyterian Hospital, which resulted in the creation of the Columbia-Presbyterian Medical Center in 1928 (ca. 1917-1919); and the legal affairs of the University (ca. 1917-1922). Also, several letters (ca. 1911-1916) regarding a controversy involving the Roosevelt Professorship. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. The letters discuss the dispute between University benefactor James Speyer and the University administration over an informal agreement to appoint a Jewish professor to the Roosevelt Professorship and the proposed return of Speyer's gift in support of the professorship.

As a trustee, Pine served on committees on the School of Law, the School of Philosophy, salaries, education, buildings and grounds, the library, and the University's curriculum and statutes. Most of the records relate to the buildings and grounds committee. Pine was an influential member of the committee during a period of tremendous physical growth for the University. In 1897, Columbia moved to a new campus at Morningside Heights on Manhattan's upper west side. Pine helped to locate the site for the new campus and took a leading role in supervising construction on the site. Topics include: Pine's thoughts on the plans and models for the campus, which was designed by the architectural firm of McKim, Mead & White (April, 1894), and the construction of Low Memorial Library (ca. 1895-1897), St. Paul's Chapel (1904), and other campus buildings.

Most of the correspondence relating to Pine's responsibilities as clerk of the board is routine in nature. Topics include the preparation and correction of the trustees minutes and the publication of the University's General Catalogue. During the period covered by the records, the clerk was also responsible for maintaining the University's important historical records. Pine responded to requests for information, records and photographs from University administrators and external researchers. Includes one file of correspondence relating to reference requests and the University's records and history. The file also includes an inventory of the historical records that were left to the University when Pine died in 1922.

Piper, Polly, file, 1918-1919. (1 folder)
667/11 7/1918-3/1919

Correspondence between Polly Piper, Walter C. Piper, and the treasurer and superintendent of buildings and grounds at Columbia University. Correspondence relates to Walter Piper's request for restitution for items that were stolen from Polly Piper's dormitory room and disputes regarding the details of the case.

Pitkin, Walter B., file, 1911-1918. (1 folder)
666/16 5/1911-4/1918

Correspondence between Professor Walter B. Pitkin of the School of Journalism at Columbia University and the president of the University, director of the journalism school, and dean of Teachers College. Pitkin headed the school's Division of Intelligence and Publicity. Correspondence relates to the school. Topics include equipment and the curriculum. Includes a report to the director of the school that discusses the poor writing and reporting skills of students (1914). Correspondence also relates to a project by the Division of Intelligence and Publicity to print and distribute the Columbia War Papers, pamphlets on America's entrance into and role during World War I. Includes budgets for the war papers project.

Pitt, Louis W., file, 1948-1949. (1 folder)
669/17 7/1948-6/1949

Correspondence between Louis W. Pitt, visiting chaplain at Columbia University, and the secretary and provost of the University. Correspondence relates to: the business of the Chaplain's Office; the administration of St. Paul's Chapel; and the administration of Earl Hall, the University's nondenominational religious and social center. Includes a report on the chaplain's activities for the 1948-1949 academic year and a copy of Pitt's baccalaureate sermon. Also includes correspondence regarding the search for a new chaplain and the installation of Dwight D. Eisenhower as president of the University.

Pleasants, Jeanne V., files, 1956-1960. (3 folders)
491/17-19 7/1956/5/1960

Correspondence between Professor Jeanne V. Pleasants and high level Columbia University administrators. Pleasants was a professor of French in the Department of Romance Languages and was later appointed director of the University's Language Laboratory. The records consist of correspondence, budgets, and proposals relating to foreign language instruction at Columbia and the establishment and administration of the Language Laboratory. Includes the text of a presentation by faculty members on the curriculum of the Language Laboratory and language teaching tools. Also, correspondence regarding Pleasants' personnel issues.

Plimpton, George A., file, 1893-1918. (1 folder)
333/17 9/1893-6/1918

Correspondence between George A. Plimpton, treasurer of Barnard College, and Columbia University presidents Seth Low and Nicholas Murray Butler. Barnard College is a women's college affiliated with Columbia University. Related topics include: the purchase of the Barnard site, the funding of construction projects at the college, gifts to the college, fund raising, college finances, housing, policies regarding faculty salaries, and relations between the college and the University. Includes a brief exchange of letters regarding candidates for the post of dean of Barnard.

Polanyi, Karl, file, 1952-1953. (1 folder)
670/15 10/1952-5/1953

Correspondence between Karl Polanyi, adjunct professor of economics at Columbia University, and University administrators. Correspondence relates to the financial administration of Polanyi's research project.

Pollister, Arthur W., file, 1955-1958. (1 folder)
491/23 7/1955-6/1958

Correspondence between Arthur W. Pollister, executive officer of the Department of Zoology at Columbia University, and University administrators. Correspondence relates to the department. Topics include: faculty appointments, expenditures, staffing needs, recruiting, facilities, and personnel. Also, correspondence regarding Pollister's personnel issues.

Pool, Eugene H., file, 1946-1947. (1 folder)
668/36 9/1946-6/1947

Correspondence between Eugene H. Pool and the acting president of Columbia University. Pool was a University trustee. Correspondence relates to a variety of subjects regarding the administration of the University.

Poor, Charles Lane, files, 1901-1931. (2 folders)
333/18-19 5/1901-11/1931

Correspondence between Professor Charles Lane Poor of the Department of Astronomy at Columbia University and the president of the University. Includes correspondence between Poor and Howard Patterson, president of the New York Nautical College. Correspondence relates public lectures in navigation offered by the Columbia. Topics include: the curriculum, admissions, and faculty. Includes proposals for a school of nautical science at the University. Also includes an inventory and brochure from the New York Nautical College.

Includes a report evaluating problems in the Department of Astronomy as well as departmental research and instruction from 1908 to 1909. Correspondence dating from 1931 relates to Poor's retirement allowance. There is a gap in the records.

Porter, Lucius Chapin, file, 1922-1924. (1 folder)
667/12 12/1922-5/1924

Correspondence between Professor Lucius Chapin Porter of the Department of Chinese at Columbia University and the president and secretary of the University. Correspondence relates to: the development of the department and its library, support for the department from University benefactor Horace Carpentier, and the establishment of the Dean Lung Professorship of Chinese through a gift from Carpentier.

Potter, Henry Codman, files, 1890-1908. (1 folders)
662/32-33 2/1890-1/1908

Correspondence between Henry C. Potter and the president of Columbia University. Potter was an Anglican bishop and a University trustee. He was also a member of the Board of Mediation and Conciliation, which

appears to have negotiated a labor dispute for the University during the construction of Columbia's Morningside Heights campus. Records relate to a variety of subjects. Many of the records consist of routine introduction and recommendation letters and routine correspondence regarding arrangements for lectures and meetings.

Other topics include: the proposed establishment of a college of fine arts, the development of musical instruction at Columbia, and relations with the Metropolitan College of Music (ca. 1891-1895); a debate over whether to call the neighborhood surrounding Columbia "Morningside Heights" or "Cathedral Heights" (June 2, 1896); labor disputes, including one which delayed the development of Columbia's new campus at Morningside Heights; University president Seth Low's official portrait (1899); plans for the University's St. Paul's Chapel; the chapel organ and chapel services; arrangements for the Archbishop of Canterbury to visit Columbia to receive and honorary degree, participate in the chapel benediction, and attend Columbia's 150th anniversary celebration; Potter's support to the appointment of alumni trustees; and his involvement in an organization to promote education in India.

Potter, Russell, files, 1940-1962. (18 folders)
384/1-18 7/1940-6/1962

Correspondence between Russell Potter and the high level administrators of Columbia University. Potter held a number of positions including director of the University's Institute of Arts and Sciences, director of radio, and director of the Office of Community Affairs. He also served as chairman of the University Committee on Radio. Most of the records relate to the Institute of Arts and Sciences and its successor, the Office of Community Affairs. The institute provided public lectures and short adult education courses under the auspices Columbia's continuing education division. The records also relate to Columbia's involvement in the field of radio and the use of radio as an educational tool.

Records relating to the Institute of Arts and Sciences consist of correspondence, reports, pamphlets, and posters. Topics include: lectures, concert series, films, educational programs, and campus tours. The records also document visits by dignitaries, educators, and performers. Includes a history of the institute (1943) and a proposal for a program in criminology (1948). Also includes correspondence and a proposal regarding the establishment of the Office of Community Affairs. These records also document the shift from the institute's focus on educational programs to the public relations- and entertainment-oriented activities of the Office of Community Affairs.

Also, correspondence, minutes, and reports (ca. 1945-1950) documenting Columbia's involvement in the field of radio and the use of radio as a educational tool. Includes reports from the Committee on Radio and proposals for educational programs. Also, correspondence relating to the work of the Committee on Public Ceremonies. Topics include: commencement, opening exercises, commemoration services, and convocations. Also includes lists, invitations, correspondence, and programs relating to the exhibition of paintings by Peppino Mangravite that was held at the University in October, 1958.

Pouncey, Philip, file, 1957-1958. (1 folder)
672/34 8/1957-1/1958

Correspondence between Philip Pouncey, visiting professor of fine arts in the Department of Prints and Drawings at Columbia University, and the secretary of the University. Correspondence relates to Pouncey's travel arrangements and other personnel issues.

Powell, Richard Roy Belden, files, 1945-1955. (16 folders)

400/1-16

7/1945-4/1955

Correspondence between Richard R. Powell, Dwight Professor of Law and director of Columbia University's bicentennial celebration, and University administrators and faculty. Includes correspondence between Powell and Arthur H. Sulzberger, publisher of the New York Times and chairman of the University's Bicentennial Organization Committee. Records dating from 1950 to 1954 relate to Columbia's 200th anniversary celebration, "Man's Right to Knowledge and the Free Use Thereof," which took place in 1954. The records consist of correspondence, reports, proposals, minutes, newsletters, and pamphlets relating to planning for the celebration, the selection of themes for the bicentennial, financial and administrative issues involving the anniversary, and events during the bicentennial year. Includes copies of the Bicentennial Bulletin, a newsletter and schedule of the celebration.

Powell, Thomas Reed, file, 1911-1916. (1 folder)
666/17 5/1911-5/1918

Correspondence between Thomas Reed Powell and the president and secretary of Columbia University. Powell was an associate professor of constitutional law and secretary of the Faculty of Political Science. Most of the records consist of correspondence regarding membership in the Faculty of Political Science between 1914 and 1917.

Pratt, Dallas, file, 1950. (1 folder)
669/28 3/1950

Dallas Pratt was chairman of Columbia University's development committee. The records consist of a list of proposals for development projects on behalf of the Columbia University Libraries.

One copy of the report A List of Proposals for Library Development.

Pratt, George R., files, 1962-1967. (2 folders)
505/18-19 7/1962-6/1967

Correspondence between George R. Pratt, director of personnel at Columbia University, and high level University administrators. The records consist of correspondence, reports, and tables relating to faculty and non-academic personnel. Topics include: retirement plans, insurance, tuition remission, procedures for personnel administration, payroll, and the business of the Advisory Committee on Personnel Policies. Some of the records dating from 1967 relate to affirmative action programs that were established at the University in response to the Civil Rights Act of 1964.

Prentis, Edmund A., files, 1940-1954. (3 folders)
383/17-19 8/1940-5/1954

Correspondence between Edmund A. Prentis, an alumni trustee of Columbia University, and the president, provost, and secretary of the University. Prentis was chairman of the trustee's committee on buildings and grounds and a member of the Alumni Fund Committee and the Alumni Federation Budget Committee. Much of the correspondence relates to campus facilities and the Buildings and Grounds Department. Correspondence also relates to University budgeting and finance.

Topics include: campus design, the use of campus facilities, funding for construction projects, building maintenance, policies for selecting architects, wages for Buildings and Grounds staff, and the administration of the Buildings and Grounds Department. Includes correspondence regarding University Hall, the rotunda of Low Memorial Library, and the Columbian Library. Also, correspondence and minutes regarding the Nevis Estate in Irvington-on-Hudson, New York. The estate was donated to the University in 1935 by Alice duPont. Columbia used the property as housing, a research facility, and the site of the Nevis

Cyclotron. Topics include: the donation of the estate to the University, the development and use of the property, descriptions of the site, and the business of the Nevis Committee. Also, correspondence regarding the painting that was commissioned to commemorate the visit of King George the VI and Queen Elizabeth to Columbia in 1939.

Prettyman, Virgil, file, 1899-1910. (1 folder)
662/34 10/1899-6/1910

Correspondence between Virgil Prettyman, principal of the Horace Mann School at Teachers College, and the president of Columbia University. Much of the correspondence relates to entrance examinations and requirements. Includes: a letter from University president Seth Low in which Low instructs Prettyman on the proper terms to describe the divisions of the University (May 23, 1901); a report entitled "Report of the Special Committee Appointed to Consider the Establishment of Closer Relations between Horace Mann School and the Colleges and Schools of Columbia University" (December 11, 1908); and routine recommendation letters.

Prezzolini, Giuseppe, files, 1929-1950. (2 folders)
357/9-10 5/1929-6/1950

Correspondence between Professor Giuseppe Prezzolini, director of the Casa Italiana at Columbia University, and Frank D. Fackenthal, who held a number of high level administrative posts at the University. Correspondence relates to the funding and administration of Casa Italiana, Columbia's Italian culture and educational center. Includes correspondence regarding fellowships, in particular the Eleonora Duse Exchange Fellowship. Correspondence dating from the 1930s and 1940s also relates to the controversy that resulted from the relationship between Casa Italiana and the Italian government. Includes a report which outlines the history of Prezzolini's relations with Columbia, the Italian government, and the Facist Party from the 1920s to the 1940s.

Price, Leontyne, file, 1970. (1 folder)
90 /31 2/1970-3/1970

Correspondence regarding the nomination of Leontyne Price to receive an honorary degree from Columbia University. Correspondence relates to preparations for the degree ceremony and Price's inability to accept the invitation due to scheduling conflicts.

Price, Thomas R., files, 1890-1905. (2 folders)
663/1-2 2/1890-5/1905

Correspondence between Thomas R. Price, professor of English at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of English and the merger of the department with the Department of Comparative Literature. Correspondence also relates to English courses in Barnard College, the women's college affiliated with Columbia. Includes a letter regarding University architecture and the design of Columbia's Morningside Heights campus.

Prince, John Dyneley, file, 1895-1918. (1 folder)
333/20 11/1895-11/1918

Correspondence between Professor John Dyneley Prince of the Department of Slavonic Languages and the Division of Oriental Languages at Columbia University and the president and secretary of the University. Topics include: faculty appointments, facilities, departmental collections, fellowships, and personnel. Includes a report on the first year of the Department of Slavonic Languages (ca. 1916). Also, correspondence relating to Prince's personnel issues and professional activities.

Pritchett, Henry S., files, 1904-1930. (4 folders)

338/1-4

5/1904-3/1930

Correspondence between Henry S. Pritchett and President Nicholas Murray Butler of Columbia University, other high level University administrators, and Columbia trustees. Pritchett was president of the Massachusetts Institute of Technology and, later, president of the Carnegie Foundation for the Advancement of Teaching.

Most of the correspondence dating from 1904 is between Pritchett and Butler while Pritchett was president of the Massachusetts Institute of Technology. Presidents Pritchett and Butler exchange brief opinions and ideas regarding a variety of topics and share information on procedures and policies for the management of their respective institutions. This type of correspondence between Pritchett and Butler continued after Pritchett became president of the Carnegie Foundation.

Correspondence dating from Pritchett's tenure as president of the Carnegie Foundation relates primarily to: retirement benefits for faculty, benefits policies, and grants to the University. Also, correspondence regarding the financial, administrative, and educational relationship between Columbia University and two New York City hospitals - Presbyterian Hospital and Lenox Hill Hospital.

Proffitt, Charles G., files, 1929-1967. (20 folders)
357/11-19 7/1929-6/1955
358/1-11 7/1955-5/1967

Correspondence between Charles G. Proffitt, director of the Columbia University Press, and numerous University faculty members and administrators. Correspondence relates to administrative, financial, and editorial issues involving the press, the University's printing department, and the preparation of scholarly and University publications. Correspondence also relates to the financial relationship between the University and Columbia University Press. Also, correspondence and minutes documenting the work of the Trustees of the Columbia University Press. Includes a history of the press from 1893 to 1933.

Proffitt, Henry W., files, 1956-1967. (9 folders)
492/1-9 7/1956-6/1967

Correspondence between Henry W. Proffitt and high level administrators at Columbia University. Proffitt was an alumni trustee of the University and was later appointed counsel for the University. Correspondence relates to trustee affairs and the University's legal affairs. Topics related to trustee affairs include: committee memberships, honors, trustee nominations, and arrangements for meetings. Includes some correspondence on the role of the trustees and trustee relations with University faculty and alumni. Topics related to legal affairs include: bequests; litigation; the incorporation of the Spectator, the student newspaper of Columbia College; and the agreement between Columbia and New York City for the construction of a gymnasium in Morningside Park, the lease of park land from the city, and planning for the Morningside Park Gymnasium. Also, minutes of the trustees' committee on buildings and grounds and correspondence and budgets regarding the administration and finances of University facilities and residence halls. Includes routine cover letters, invitations, and acknowledgement letters.

Prudden, T. Mitchell, file, 1892-1909. (1 folder)
663/3 6/1892-10/1909

Correspondence between Professor T. Mitchell Prudden of the Department of Pathology in the College of Physicians and Surgeons at Columbia University and the president and secretary of the University. Prudden was the director of the college's Pathological Laboratory. Correspondence relates to the department. Topics include: the growth of

the department, enrollment, equipment, facilities, appropriations, and the curriculum.

Pulitzer, Joseph, file, 1893-1913. (1 folder)
333/21 3/1893-11/1913

Correspondence between Joseph Pulitzer and Columbia University presidents Seth Low and Nicholas Murray Butler. Much of the correspondence is between Pulitzer's estate and Butler. Correspondence relates to Pulitzer's gift to establish the University's School of Journalism and the funding and organization of the school.

Pulitzer, Ralph, file, 1912-1931. (1 folder)
347/10 6/1912-5/1931

Correspondence between Ralph Pulitzer and the president and secretary of Columbia University. Correspondence relates to the creation of the Pulitzer Prize, the establishment of the School of Journalism, and the construction of the Journalism Building. Includes correspondence regarding Joseph Pulitzer's will and the family's gifts to the University of a bust of Joseph Pulitzer and a statue of Thomas Jefferson. Also, correspondence between University administrators regarding donor relations strategy and Pulitzer's gifts to Columbia.

Pupin, Michael Idvorsky, file, 1892-1918. (1 folder)
333/22 9/1892-1/1918

Correspondence between Professor Michael Idvorsky Pupin of the Department of Physics at Columbia University and the president and secretary of the University. Topics include: faculty appointments, fellowships, personnel, teaching loads, and the department's Electro-Mechanics Laboratory. Also, correspondence relating to Pupin's personnel issues and professional activities.

Putnam, Albert W., files, 1896-1955. (7 folders)
336/11-17 12/1896-3/1955

Correspondence between Albert W. Putnam, a trustee of Columbia University, and the trustees and high level administrators of the University. Putnam was chairman of the trustee committees on buildings and grounds, finance, and legal affairs between the 1920s and the 1950s. Topics include: construction projects, campus planning, fund raising, the administration of the Department of Buildings and Grounds, the maintenance of campus buildings, the University's financial reporting methods, facilities for students, and the University's space needs. Includes correspondence discussing a proposal to erect a student hall on Columbia's South Field and Putnam's memorandums to the committee on buildings and grounds. Also includes cover letters and invitations as well as correspondence regarding Putnam's appointment and committee memberships.

Much of the correspondence regarding legal affairs relates to agreements between Columbia and St. Luke's Hospital in New York and between Columbia and Barnard College. Correspondence dating from 1896 to 1913 relates to the University Committee on Athletics. Related topics include athletic facilities and the management of athletic departments.

Putnam, Emily James, files, 1894-1907. (2 folders)
663/4-5 9/1894-3/1907

Correspondence between Emily James Putnam (nee Emily James Smith) and Seth Low, president of Columbia University. Includes correspondence with Nicholas Murray Butler during his term as dean of the Faculty of Philosophy. Putnam was dean of Barnard College, the women's college affiliated with Columbia. Correspondence relates to the college. Topics include: relations between Barnard and Columbia, enrollment, operations, faculty, cross-registration between Barnard and the University,

facilities, student discipline, and the curriculum.

Quackenbos, John D., file, 1892-1902. (1 folder)
663/6 5/1892-10/1902

Correspondence between John Quackenbos, professor of Rhetoric at Columbia University, and the president of the University. Includes correspondence with the clerk of the board of trustees and University trustees. Correspondence relates to rhetoric and composition instruction at Columbia and disputes between Quackenbos and the administration over teaching methods. Includes documents supporting Quackenbos' dismissal and correspondence regarding his appeal to the Committee on Education and eventual resignation. Other records include letters regarding Quackenbos' use of his former University title in conjunction with his work on hypnosis and requests that he resign his emeritus status. Includes a report from the Committee on Education to the trustees regarding the dispute with Quackenbos.

Rubner, Cornelius, file, 1904-1918. (1 folder)
338/8 2/1904-5/1918

Correspondence between Cornelius Rubner, who held a professorship in music at Columbia University, and the president of the University. Also, correspondence between the president and faculty members, their spouses, and others regarding Rubner. Most of the correspondence relates to preparations for a recital which was given by Rubner in 1904. Other topics include: commencement preparations, the administration of the Department of Music, the University's orchestra, and the men's chorus. Also, correspondence relating to Rubner's appointment and personnel issues. Some of the letters are in German.

Rabi, I. I. (Isidor Isaac), files, 1944-1965. (4 folders)
393/9-12 10/1944-5/1965

Correspondence between Isidor Isaac Rabi, professor of physics and executive officer of the Department of Physics at Columbia University, and high level University administrators. Most of the records consist of correspondence, budgets, and reports relating to the Department of Physics. Records dating from 1950 to 1965 consist of correspondence and clippings regarding Rabi's honors, professional activities, and appointment as Columbia's first University Professor. Includes minutes of a meeting of the Intitutory University Group that was held in April, 1946. The minutes discuss plans to develop a nuclear physics research facility in the New York area. Also includes letters sent to the University from Rabi while he was on leave at the Massachusetts Institute of Technology.

Topics related to the Department of Physics include: faculty appointments and recruiting, research facilities and laboratories, budgeting, and staffing needs. Includes reports, dating from 1945, which discuss research staff and facilities. Also includes correspondence regarding physics instruction for optometry and pharmacy students.

Radhakrishnan, S. (Sarvepalli), file, 1954-1958. (1 folder)
489/21 9/1954-5/1958

Correspondence between Sarvepalli Radhakrishnan, vice president of the Indian Union and chancellor of the University of Dehli, and Columbia University administrators. Radhakrishnan was Gabriel Silver Lecturer for the 1957-1958 academic year. Correspondence relates to arrangements for the lecture. Includes the text of his lecture. Also, correspondence regarding the honorary degree that was awarded to Radhakrishnan at Columbia's Charter Day exercises in 1954.

Ragazzini, John R., files, 1954-1958. (2 folders)
495/1-2 7/1954-5/1958

Correspondence between John R. Raggazzini, executive officer of the department of Electrical Engineering at Columbia University, and University administrators. Correspondence relates to the department. Topics include: personnel, student affairs, facilities, and finances. Also, correspondence regarding the Columbia University Amateur Radio Club.

Ramer, L. O., file, 1958-1959. (1 folder)
672/46 12/1958-2/1959

Correspondence between L. O. Ramer and various persons within and outside of Columbia University. Correspondence relates to Ramer's efforts to fund his research on the "coming ice age."

Ramsey, Michael, file, 1962. (1 folder)
673/16 2/1962-10/1962

Correspondence between Columbia University administrators, the University chaplain, the bishop of New York, and the staff of the archbishop of Canterbury. Correspondence relates to the honorary degree from Columbia that was granted to Arthur Michael Ramsey, the archbishop of Canterbury. Topics include arrangements for the degree ceremony and a reception in honor of the archbishop. Records include a program, invitations, newspaper clippings, the text of the citation that was read at the degree ceremony by University president Grayson Kirk, and the text of Ramsey's address.

Ranum, Orest A., file, 1968-1969. (1 folder)
72 /21 12/1968-8/1969

Correspondence between Orest A. Ranum of the Department of History at Columbia University and University administrators. Correspondence relates to the destruction of Ranum's research notes, dissertation, and other papers by vandals who set them on fire. Topics include: a description of damages, plans to reimburse Orest for his losses, and the preservation of the water-damaged materials. Includes an envelope containing the original notes and student papers that were damaged by fire and water. Also, correspondence regarding Ranum's appointment to a post at Johns Hopkins University.

Rappleye, Willard C., files, 1931-1959. (179 folders)
362/13-21 1/1931-10/1934
363/1-20 11/1934-12/1939
364/1-20 1/1940-8/1942
365/1-18 9/1942-3/1945
366/1-19 4/1945-11/1946
367/1-20 12/1946-7/1948
368/1-20 8/1948-1/1951
369/1-18 2/1951-2/1953
370/1-17 3/1953-2/1956
371/1-18 3/1956-5/1959

Correspondence between Willard C. Rappleye and the administrators and faculty of: Columbia University, the University's College of Physicians and Surgeons, and hospitals in the New York City area. Rappleye held numerous appointments including: dean of the College of Physicians and Surgeons, director of the New York Post-Graduate Medical School, dean of the Faculty of Dental and Oral Surgery, vice president in charge of medical affairs, and dean of the Faculty of Medicine. He also served on a number of committees, including the Administrative Board of Post-Graduate Studies in Medicine and the Advisory Board of the Institute for Cancer Research, and chaired the Board of Directors of the Health Insurance Plan of Greater New York. Most of the correspondence relates to the administration of Columbia's medical school and its affiliated hospitals, clinics, and schools.

Topics related to the medical school include: budgeting, research funding, faculty appointments, fellowships, faculty affairs, the management of special funds, and gifts to the school. Includes correspondence regarding the administration of grants, contracts, and research projects. Much of the correspondence dating from the 1940s to the 1950s is routine in nature and documents numerous appointments, grant payments, and the receipt of gift checks. Includes correspondence and a transcript of testimony regarding charges of discrimination involving the admissions policies of the College of Physicians and Surgeons (ca. 1946-1947).

Also, correspondence documenting Columbia's relations with numerous affiliated institutions including: the Delemar Institute of Public Health, St. Luke's Hospital in New York City, The School of Tropical Medicine in Puerto Rico, the New York Psychiatric Institute, the Neurological Institute of New York, and Bellvue Hospital. In particular, the correspondence relates to the University's relationship with Prebyterian Hospital and the establishment, daily operations, and programs of the Columbia-Presbyterian Medical Center (CPMC). Includes reports dating from 1937, 1944, 1947, and 1948 which document the mission, goals, activities, and future needs of the CPMC. Also includes correspondence, brochures, and clippings (ca. 1953) regarding the 25th anniversary of the CPMC.

Also, minutes and other records relating to the courses, organization, requirements, and degrees of the New York Post-Graduate Medical School during the 1930s. Correspondence dating from the mid-1940s through the 1950s also document public health projects, including the New York Public Health Center (ca. 1945), and Rappleye's involvement with issues surrounding insurance, medical education, and the state of medical care. Includes correspondence regarding Rappleye's retirement.

Rautenstrauch, Walter, file, 1912-1918. (1 folder)
666/18 11/1912-5/1918

Correspondence between Professor Walter Rautenstrauch and the president and secretary of Columbia University. Includes correspondence with the dean of the School of Mines, Engineering and Chemistry. Rautenstrauch was a professor of mechanical engineering and secretary of the Committee on Instruction of the School of Mines, Engineering and Chemistry. Records include: correspondence regarding plans to endow the school of engineering (1913), a report proposing the establishment of industrial development laboratories at the school (1916), and a letter proposing more cooperation between Columbia and New York City's manufacturing industries.

Redfield, Henry S., file, 1901-1916. (1 folder)
336/18 4/1901-3/1916

Correspondence between Henry S. Redfield, professor of law and secretary of the Faculty of Law at Columbia University, and the president and secretary of the University. Topics include: faculty appointments, membership in the faculty, and scholarships. Includes a letter dating from November, 1903, which discusses the curriculum of the School of Law. Also, correspondence relating to Redfield's appointment, personnel issues, and retirement.

Redpath, Arthur G., file, 1947-1948. (1 folder)
668/56 7/1947-6/1948

Correspondence between Arthur G. Redpath and the acting president and secretary of Columbia University. Redpath was a University trustee. Correspondence relates to trustee business and the work of the University's Radio Committee.

- Rees, J. K. (John Krom), files, 1890-1907. (2 folders)
663/7-8 7/1890-3/1907
Correspondence between John K. Rees, professor of astronomy at Columbia University, and the president and secretary of the University. Correspondence relates to faculty appointments and other administrative issues in the Department of Astronomy. Also, correspondence relating to Rees' work as chairman of the University Council.
- Reid, Ogden R., file, 1969. (1 folder)
72 /22 2/1969-4/1969
Correspondence between Ogden R. Reid, a member of the House of Representatives for New York State, and Andrew Cordier, president of Columbia University. Correspondence relates to funding for higher education. Also, a press release regarding the higher education bill of rights, legislation in support of student financial aid programs that was introduced by Reid.
- Reidy, Daniel J., file, 1953-1954. (1 folder)
670/60 7/1953-3/1954
Correspondence between Daniel J. Reidy and Columbia University administrators. Reidy was a Columbia alumnus and general counsel of The Guardian Life Insurance Company of America. Correspondence relates to alumni affairs and reunions.
- Reiling, Henry B., file, 1971. (1 folder)
108/28 3/1971-4/1971
Correspondence and other records related to the decision to deny tenure to Henry B. Reiling of the Graduate School of Business at Columbia University. Records include: course evaluations, numerous recommendation letters, and a report regarding the search for a candidate for his post.
- Reinsch, Paul Samuel, file, 1909-1918. (1 folder)
336/19 10/1909-3/1918
Correspondence between Paul Samuel Reinsch of the University of Wisconsin and Nicholas Murray Butler, president of Columbia University, regarding Reinsch's appointment as Roosevelt Professor for 1911 to 1912. Also, correspondence between Butler and Charles Van Hise, president of the University of Wisconsin, regarding Reinsch's appointment. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. Correspondence relates to Reinsch's lecture topics, his travel and lecturing arrangements, and his activities while in Germany. Includes a brief report on his work as Roosevelt Professor.
- Reisinger, Curt H., file, 1955-1964. (1 folder)
18 /17 3/1955-12/1964
Correspondence between Curt H. Reisinger and high level administrators at Columbia University. Reisinger was chairman of the Advisory Committee on the Arts Center, which assisted in the planning and funding of a proposed arts facility and arts programs for Columbia. Includes information regarding potential donors, building sites, and possible affiliations in New York City. Includes correspondence with Davidson Taylor, the director of the Arts Center Program.
- Remy, A. F. J. (Arthur Frank Joseph), file, 1900-1942. (1 folder)
663/9 5/1900-3/1942
Correspondence between Arthur F. J. Remy, Villard Professor of Germanic Philosophy in the Department of Germanic Languages at Columbia University, and the president and secretary of the University. Correspondence relates to Remy's appointments and retirement.
- Reynolds, Jackson E., file, 1929-1931. (1 folder)

358/12 2/1929-5/1931

Correspondence between Jackson E. Reynolds, a trustee of Columbia University, and Nicholas Murray Butler, president of the University. Correspondence relates to the lease of Columbia's Upper Estate (the site of Rockefeller Center), donor relations, the revision of the University's by-laws, and Reynold's resignation from the board of trustees.

Rhees, Rush, file, 1900-1918. (1 folder)
336/20 10/1900-4/1918

Correspondence between Rush Rhees, president of the University of Rochester, and Nicholas Murray Butler, president of Columbia University. Topics include: candidates for admission and scholarships, recommendations for appointments, advanced placement, and admissions requirements. In the correspondence, Rhees and Butler also exchange information on policies and procedures at their respective institutions.

Also, correspondence on the work of the Association of the Colleges of the State of New York relating to financial aid legislation. Also includes correspondence regarding Rhees' appointment as Roosevelt Professor for 1916 to 1917. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. It appears as though Rhees did not serve as Roosevelt Professor due to World War I.

Riccio, Peter M., files, 1957-1960. (2 folders)
496/8-9 7/1957-6/1960

Correspondence between Peter M. Riccio, director of Casa Italiana at Columbia University, and high level University administrators. The records consist of correspondence and reports relating to Casa Italiana, Columbia's Italian culture and educational center. Topics include: personnel, events, development, and gifts to the center. Includes annual reports of the center dating from 1958 to 1959. For the most part, the reports discuss Casa events, associations, scholarships, and awards. Also includes invitations, acceptances and regrets, and acknowledgement letters.

Rice, Otis R., file, 1945-1946. (1 folder)
668/25 7/1945-5/1946

Correspondence between Otis R. Rice, acting chaplain of Columbia University, and the acting president of the University. Correspondence relates to a variety of administrative issues. Records include: a budget for the religion program (1946); an amendment to the statues concerning campus religious activities; and an agreement between Columbia and the YMCA of Greater New York regarding the administration of Earl Hall, Columbia's nondenominational religious and social center.

Richards, John F. C., file, 1946-1947. (1 folder)
668/37 7/1946-5/1947

Correspondence between John F. C. Richards, professor of Greek and Latin at Columbia University, and the acting president and secretary of the University. Correspondence relates to the Department of Greek and Latin. Includes reports that contain information on the student body and courses in the department.

Richards, John K., file, 1945-1946. (1 folder)
668/26 7/1945-6/1946

Correspondence between John K. Richards, commander of the Naval Reserve Officers Training Center at Columbia University, and the president and provost of the University. Correspondence relates to the center and to the closing of the Midshipman's School that had been operated at the University during World War II. Also, correspondence regarding Richards'

honorary degree from Columbia.

Rimalover, Jack K., file, 1948. (1 folder)
669/18 7/1948-10/1948

Correspondence between Jack K. Rimalover and other members of the Committee on the Installation, which oversaw the installation of Dwight D. Eisenhower as president of Columbia University. Correspondence relates to preparations for the installation ceremony. Includes minutes of committee meetings.

Rio, Angel del, file, 1936-1957. (1 folder)
376/18 10/1936-5/1957

Correspondence between Angel del Rio, assistant professor of Spanish, and the provost, secretary, and other administrators of Columbia University. Del Rio became a full professor in 1953 and director of the Hispanic Institute in the United States in 1954. Correspondence relates to the Hispanic language section of the Department of Romance Languages. Topics include: faculty appointments, visiting lecturers, renovations in the department, publications, prizes, and events.

Also, a report dating from March, 1937, which relates to the organization, activities, personnel, and finances of the Hispanic Institute. The report also discusses the short- and long-term goals of the Institute. Professor del Rio also chaired the committee which was in charge of administering the Italian Department and served as acting executive officer of the department from 1956 to 1957. Includes a brief report which discusses the staffing needs and administration of Casa Italiana, the University's Italian culture and educational center.

Ripley, William Zebina, file, 1899-1901. (1 folder)
663/10 4/1899-12/1901

Correspondence between William Zebina Ripley, a lecturer in anthropology at Columbia University, and the secretary of the University. Includes correspondence with Professor Edwin R. A. Seligman. Correspondence relates to Ripley's personnel issues. Correspondence also relates to a bibliography entitled, "A Selected Bibliography of the Anthropology and Ethnography of Europe." Includes an excerpt from the bibliography.

Rives, George Lockhart, files, 1890-1917. (6 folders)
337/1-6 2/1890-7/1917

Correspondence between George Lockhart Rives, a trustee of Columbia University, and Columbia presidents Seth Low and Nicholas Murray Butler, other University administrators, Columbia faculty, alumni, and trustees. Rives served as chairman of the University's board of trustees and chairman of the trustee committee on finance. The correspondence documents the work of the finance committee as well as several special committees of the trustees. The correspondence also documents Rive's long-standing relationship with the University and his role as President Butler's advisor on a variety of issues.

Topics related to University finances include: financial planning and reporting, debt service, investments and investment policies, donor relations, fund raising, real estate purchases, funding for building projects, policies regarding the management of special funds, budget policies, gifts to the University, appropriations and expenditures, and the oversight of the University treasurer's office. Specific topics include: funding for the purchase of the Morningside Heights campus, the work of the Committee on Salaries to establish faculty salary policies, and lobbying by the University in response to inheritance tax legislation (ca. 1910).

Also, correspondence relating to a range of other topics including: the

controversy over the establishment of a three year course at the School of Law (ca. 1891), relations between Columbia University and Teachers College, University relations with Presbyterian Hospital, and the organization and management of the Medical School. Also includes correspondence relating to the board of trustees. Topics include: alumni representation on the board (ca.1907), trustee appointments, arrangements for meetings, and Rives' resignation from the board.

Robbins, Lionel Charles, file, 1953-1954. (1 folder)
670/61 9/1953-5/1954

Correspondence between Lionel Charles Robbins and Columbia University administrators. Robbins, who was an economist, received an honorary degree from Columbia during the University's bicentennial celebration in 1954. Correspondence relates to Robbins' honorary degree and commencement day events.

Roberts, Henry L., file, 1956-1959. (1 folder)
491/20 8/1956-5/1959

Correspondence between Henry L. Roberts, director of the Russian Institute at Columbia University, and University administrators. Correspondence relates to the institute. Includes the institute's alumni newsletter and a report on the institute's research and publications.

Robertson, Dennis Holme, file, 1953-1954. (1 folder)
670/62 10/1953-6/1954

Correspondence between Denis Holme Robinson and Columbia University administrators. Correspondence relates to Robinson's honorary degree from Columbia and his participation in one of Columbia's bicentennial year conferences. Includes biographical information on Robinson.

Robinson, Geroid Tanquary, files, 1945-1956. (2 folders)
398/21-22 8/1945-4/1956

Correspondence between Professor Geroid Tanquary Robinson of Columbia University and the acting president, provost, and secretary of the University. Robinson held appointments as professor of history, Seth Low Professor of History, and director of the Russian Institute. He also served on the Administrative Board of the Russian Institute. Most of the records consist of correspondence, budgets, and reports relating to the Russian Institute and its board. Topics include: the establishment of the institute, faculty appointments, finances, funding for the institute, gifts to the institute, publicity, the student body, enrollment, membership on the board of the institute, fellowships, and scholarships. Includes a copy of the institute's announcement for 1946 and reports regarding the institute's research and publications (ca. 1946-1949).

Robinson, James Harvey, file, 1895-1919. (1 folder)
338/5 3/1895-2/1919

Correspondence between James Harvey Robinson, professor of history in the School of Political Science at Columbia University and Barnard College and acting dean of Barnard College, and the president and secretary of the University. Most of the correspondence relates to the Department of History. Topics include: faculty appointments, equipment, personnel, and appropriations. Also, correspondence relating to Robinson's appointment, personnel issues, and resignation.

Correspondence dating from 1900 to 1901 relates to Robinson's tenure as acting dean of Barnard College, a women's college affiliated with Columbia. Topics include: personnel, faculty appointments, admissions, equipment, and appropriations. Includes some correspondence documenting women administrators at Barnard.

- Robinson, James L., file, 1953-1954. (1 folder)
 338/6 7/1953-6/1954
 Correspondence between James L. Robinson, president of the Columbia College Class of 1904, and the treasurer of Columbia University. Correspondence consists of the cover letters which accompanied checks sent to the University for the Class of 1904 50th anniversary gift.
- Rockefeller, David, file, 1953-1958. (1 folder)
 452/22 10/1953-3/1958
 Correspondence between David Rockefeller and high level administrators at Columbia University. In the correspondence, Rockefeller declines his nomination to the University's board of trustees. Also includes correspondence regarding Rockefeller's involvement in Morningside Heights Inc., an urban renewal and community development organization which was comprised of representatives from Columbia University and other Morningside Heights area institutions. Includes many invitations.
- Rockefeller, John D., file, 1898-1928. (1 folder)
 338/7 11/1898-9/1928
 Correspondence between John D. Rockefeller and President Seth Low of Columbia University. Correspondence dating from 1898 to 1903 documents Low's attempts to solicit the Rockefeller family for donations to the University and Rockefeller's gifts to Columbia.
- Also includes a brief exchange of correspondence (ca. 1928) between Rockefeller and Nicholas Murray Butler, president of Columbia University, regarding the lease of Columbia's Upper Estate property to the Rockefeller's for development.
- Rockefeller, Nelson A., file, 1946. (1 folder)
 668/38 7/1946-9/1946
 Correspondence between Nelson A. Rockefeller and the acting president of Columbia University. Correspondence relates to the Community Committee of New York and the committee's support for the United Jewish Appeal campaign to raise funds for Holocaust survivors.
- Rogers, Frederick Rand, file, 1970. (1 folder)
 108/29 9/1970-10/1970
 Correspondence between Frederick Rand Rogers, an alumnus of Columbia University, and William McGill, president of the University. Correspondence relates to a variety of topics.
- Rogers, Howard J., file, 1904-1908. (1 folder)
 663/11 6/1904-3/1908
 Correspondence between Howard J. Rogers and the president and secretary of Columbia University. Rogers was first assistant commissioner in the New York State Education Department and the director of congresses at the 1904 St. Louis Exposition. Correspondence relates to issues involving higher education. Topics include Rhodes Scholarships and revisions of the required medical school curriculum.
- Rogers, James Gamble, files, 1928-1937. (2 folders)
 358/13-14 7/1928-5/1937
 Correspondence between James Gamble Rogers and President Nicholas Murray Butler of Columbia University. Correspondence relates to the design of University buildings and the administration and funding of University building projects. Rogers designed Columbia's Butler Library and worked on a number of other projects for the University. Topics include: medical school dormitories, University Hall, South Hall (Butler Library), and a fine arts building. Includes correspondence regarding the selection of the names which are inscribed on Butler Library. Also, correspondence regarding the medieval tapestries which were given to the

University by Emily Buch.

Rogers, Lindsay, files, 1928-1962. (4 folders)
358/15-18 12/1928-4/1962

Correspondence between Professor Lindsay Rogers of Columbia University, the president and secretary of the University, and the secretary of the Council for Research in the Social Sciences. Rogers was Burgess Professor of Public Law, executive officer of the Department of Public Law and Jurisprudence, a member of the Council for Research in the Social Sciences, and a member of the Administrative Board of the Institute for Public Administration. The records consist of correspondence, budgets, and reports relating to instruction and research in public law, public administration, international law, and international affairs. Correspondence dating from 1961 to 1962 relates to Roger's research on the administration of Nicholas Murray Butler, who was president of the University from 1902 to 1947.

Includes correspondence, budgets, and reports regarding faculty and finances in the Department of Public Law and Government; correspondence regarding the Parker Institute of International Affairs (ca. 1929); and correspondence and reports on the state of instruction and research in international affairs and the social sciences at the University during the 1930s. Also includes correspondence and reports which document the government of the Institute of Public Administration and the institute's relationship with Columbia during the 1940s.

Rogers, Walter S., file, 1941. (1 folder)
382/9 3/1941-3/1941

Letters from Phillip Talbot to the Institute of Current World Affairs. The letters were forwarded from the institute to Columbia University by Walter Rogers. Talbot was a journalist who was sent to India between 1938 and 1941 by the institute in order to test the success of a proposed training program for American foreign correspondents. The letters discuss his training in London; voyage to India via Japan, China, Singapore, and Rangoon; his travels in India; and Indian culture and politics.

Rood, Ogden N., files, 1890-1909. (2 folders)
663/12-13 4/1890-12/1909

Correspondence between Ogden N. Rood, professor of physics at Columbia University, and the president of the University. Includes correspondence with Mrs. Ogden N. Rood. Correspondence relates to science and engineering at the University. Topics include: the purchase and maintenance of scientific equipment, fellowships, Fayerweather Hall, and the need for mining studies. Includes correspondence regarding facilities at Columbia's old 49th Street campus and the erection of a subway near the campus. Also, correspondence regarding Rood's collection of Near and Far Eastern antiquities and the educational value of the collection.

Roon, Leo, files, 1958-1969. (2 folders)
501/5-6 7/1958-1/1969

Correspondence between Leo Roon and high level administrators at Columbia University. Roon was chairman of the board of trustees at the College of Pharmacy. Correspondence relates to a variety of subjects. Includes a proposal for the types of research to be done by the school (1958) and a report on furthering the relationship between the College of Pharmacy and Columbia (1959). Also, records regarding campus unrest and political activities. These materials were forwarded to the University administration by Roon. Records include: materials from the 3rd Annual Conference of Socialist Educators, which took place in New York in September of 1967, and correspondence and fliers regarding

campus disturbances at Columbia in 1968 and 1969. Also, correspondence regarding Roon's gifts to the University.

- Roosevelt, Theodore, file, 1893-1905. (1 folder)
663/14 1/1893-3/1905
Correspondence between Theodore Roosevelt and the president of Columbia University during Roosevelt's time as governor of New York State. Correspondence relates to education laws and politics. Includes correspondence regarding an honorary degree for Roosevelt and Columbia's Loubat Prize.
- Root, Elihu, file, 1893-1910. (1 folder)
662/35 5/1893-3/1910
Correspondence between Elihu Root and the president of Columbia University. Root served as secretary of war under William McKinley and secretary of war and secretary of state under Theodore Roosevelt. Correspondence relates to a variety of subjects. Topics include: an agreement between Columbia and Roosevelt Hospital (1893), the reform of the political primary system (1898); Columbia's offer to Root to become a trustee of Barnard College, the undergraduate women's college affiliated with the University (1903); Root's honorary degree from Columbia (1904); and the Pan-American Scientific Conference, which was held in Chile in 1908. Includes a letter regarding issues involving the separation of Panama from Colombia and a request to Root from the president of the University to furnish a Columbia professor who was traveling abroad with a recommendation letter.
- Rosenberg, James N., files, 1949-1970. (2 folders)
491/21-22 1/1949-7/1970
Correspondence between James N. Rosenberg, a benefactor of Columbia University, and high level University administrators. Correspondence relates to a project to publish a history of American painting. Topics include the scope of the project and planning and funding for the project. Also, correspondence regarding development, gifts of paintings, and donor relations.
- Rosenhaupt, Hans, file, 1953-1958. (1 folder)
457/16 8/1953-6/1958
Correspondence between Hans Rosenhaupt, associate director of the admissions office at Columbia University, and University administrators. Correspondence relates to admissions and degree requirements. Many of the letters relate to individual candidates for admission. Includes admissions statistics. Also includes an abstract of a meeting regarding the New York School of Social Work and its relationship to the University. Some of the correspondence is in German.
- Rousselot, Harold A., file, 1960-1963. (1 folder)
504/10 4/1960-1/1963
Correspondence between Harold A. Rousselot and high level administrators at Columbia University. Rousselot was president of the Alumni Federation of Columbia University. Correspondence relates to alumni events and the routine business of alumni organizations. Includes a report of the Committee on University Development (April, 1960). The report discusses development strategy and the organization of Columbia's development program. Also includes a statement of support for the University administration from the Alumni Federation (March, 1962) and routine acknowledgement letters.
- Rozwenc, Edwin Charles, file, 1956-1957. (1 folder)
672/18 9/1956-4/1957
Correspondence between Edwin Charles Rozwenc, professor of American studies in the Department of American Studies at Amherst College, and

the secretary of Columbia University. Correspondence relates to the appointment of a jury to award the Bancroft Prize for 1956 and the selection of prize recipients.

Ruggles, Theodore S., file, 1952-1953. (1 folder)
670/16 9/1952-4/1953

Correspondence between Theodore S. Ruggles, chairman of Columbia University's Bicentennial Committee on Public Relations, and University administrators. Correspondence relates to publicity and preparations for Columbia's 1954 bicentennial celebration. Includes the committee's first report, which contains recommendations regarding publicity for the bicentennial.

Rusby, Henry Hurd, files, 1904-1929. (3 folders)
336/21-23 2/1904-7/1929

Correspondence between Henry Hurd Rusby, dean of the College of Pharmacy of the City of New York and, later, dean of Columbia University's College of Pharmacy, and Nicholas Murray Butler, president of Columbia University. Correspondence relates to the merger of the College of Pharmacy of the City of New York with Columbia University and various topics regarding the administration, curriculum, and faculty of the school.

Also, correspondence relating to Rusby's professional activities, including his work on behalf of the Department of Agriculture to enforce the Pure Drug Law, and controversy regarding his activities. Correspondence dating from 1928 to 1929 relates to nominations for honorary degrees in commemoration of the College of Pharmacy's centennial anniversary.

Rusk, Ralph L., file, 1953-1954. (1 folder)
670/63 11/1953-2/1954

Correspondence between Ralph L. Rusk, a professor of engineering at Columbia University, and University administrators. Correspondence relates to Rusk's retirement. Includes a letter in which Rusk recommends Fritz Ernst for appointment as a visiting professor of medieval and modern history.

Russell, James E., file, 1953-1954. (1 folder)
670/64 7/1953-4/1954

Correspondence between James E. Russell, chairman of Columbia University's fourth bicentennial conference, and University administrators. Correspondence relates to the fourth conference in a series of conferences honoring Columbia's 1954 bicentennial. Topics include: plans for the conference, which focused on national policies for education, health and social services. Includes correspondence regarding plans for Eleanor Roosevelt to speak at the conference's opening banquet.

Russell, James E., files, 1897-1927. (7 folders)
337/7-13 11/1897-5/1927

Correspondence between James E. Russell, professor of education and dean of Teachers College, and Columbia University presidents Seth Low and Nicholas Murray Butler. Teachers College is a affiliate of Columbia University. Correspondence relates to the administration of Teachers College and its relationship with Columbia.

Topics related to the administration of Teachers College include: the curriculum, admissions cases and admissions requirements, budgeting and appropriations, personnel, faculty appointments, faculty affairs, women faculty and students, scholarships and fellowships, tuition and fees, salary policies, preparation of the school's catalog, degree

requirements, and the administration of the Horace Mann School.

Correspondence also reflects the administrative and financial relationship between Teachers College and Columbia University. Topics include: relations between Russell and James Chidester Egbert, director of the University's Summer Session; questions regarding the administration of Summer Session and Extension Teaching, Columbia's continuing education division; the role of Columbia's president in the government of Teachers College; and amendments to the statutes of Teachers College. Also, correspondence regarding Russell's personnel issues, professional activities, and resignation.

Russell, John B., file, 1952-1954. (1 folder)
449/18 7/1952-6/1954

Correspondence between John B. Russell, chairman of the department of Electrical Engineering at Columbia University, and University administrators. The records consist of correspondence and budgets relating to the department and the Electronics Research Laboratories. Topics include: faculty appointments, facilities, faculty affairs, enrollment, and departmental income from fees.

Russell, William F., files, 1927-1954. (7 folders)
352/9-15 3/1927-5/1954

Correspondence between William F. Russell and high level administrators at Columbia University. Russell was dean of Teachers College and later became president of the school. Most of the correspondence relates to the administration and government of Teacher's College and the school's relationship with Columbia University. Includes correspondence between Russell and University presidents Nicholas Murray Butler, Dwight D. Eisenhower, and Grayson Kirk. Also includes correspondence between Russell and Acting President Frank D Fackenthal.

Topics related to Teachers College include: fellowships, personnel, faculty affairs, gifts to the school, faculty appointments, and finances. Includes correspondence regarding the revision of the Teachers College charter in 1941, the revision of the school's statutes in 1947, and changes to the agreement between the College and the University in 1948. Also includes a draft of the school's charters and statutes and a draft of the revised agreement between Teachers College and Columbia University.

Also, reports and proposals regarding the curriculum, programs, and educational methods of Teachers College. These include: a proposal to study the effects of Depression-era social and economic changes on teaching methods (1931), a report on the Department of Nursing Education (1926), and a proposal for a program in American citizenship (1949). Also includes a report, dating from 1948, which discusses German culture and education. The report was produced by Russell as part of his consultant services for the American military government in post-World War II Germany.

Sachs, Julius, file, 1890-1910. (1 folder)
663/15 4/1890-5/1910

Correspondence between Julius Sachs, professor of education and chairman of the Department of Secondary Education in Teachers College at Columbia University, and the president and secretary of the University. Correspondence relates to issues involving primary and secondary education. Topics include: the Horace Mann School at Teachers College, an alumni scholarship program, and a teacher exchange between the United States and Germany.

Sackler family files, 1959-1971. (7 folders)

507/2-8

7/1959-3/1971

Correspondence between the Sackler family and the president of Columbia University. Includes correspondence with Arthur, Else, and Raymond Sackler. The records consist of correspondence, lists, and exhibition catalogs relating to the Sacklers' gifts to Columbia. In particular, the records relate to the Sackler Collection of Asian antiquities. Includes inventories describing items in the collection. Records also relate to the Sacklers' gift in support of Asian studies.

Safer, David Alan, file, 1957-1958. (1 folder)
672/35 11/1957-2/1958

Correspondence between David Alan Safer and the assistant to the president of Columbia University. Correspondence relates to Safer's proposals for creating an office of public affairs at the University and his search for a job.

Sage, Cornelia B., file, 1913-1915. (1 folder)
666/19 11/1913-1/1915

Correspondence between Cornelia B. Sage, director of the Albright Art Gallery at the Buffalo Fine Arts Academy, and the president and secretary of Columbia University. Correspondence relates to an exhibition of the works of Constantin Meunier that was held at Columbia and at the Albright Gallery in 1914. Topics include attendance and sales figures from both locations.

Sage, Dean, files, 1924-1943. (3 folders)
349/16-18 10/1924-1/1943

Correspondence between Dean Sage, president of the Board of Managers of Presbyterian Hospital, and the president and secretary of Columbia University. Correspondence relates to the affiliation between Columbia University and Presbyterian Hospital, fund raising for the hospital, and medical center finances. Includes correspondence and a proposal regarding the establishment of a school of nursing (ca. 1930). Correspondence dating from 1940 to 1943 relates to faculty and research appointments at Columbia-affiliated hospitals.

Salmen, Stanley, files, 1956-1967. (16 folders)
491/1-16 11/1956-4/1967

Correspondence between Stanley Salmen and high level administrators at Columbia University. Salmen held appointments as coordinator of University planning; executive secretary of Columbia Associates, a group of benefactors who contributed regularly to Columbia's general fund; and associate director of the Office of Contracts and Special Gifts. Salmen appears to have served as Columbia's principle development officer and to have been involved in the formation and interpretation of development policies, the evaluation of funding proposals, and the physical planning of the University. The records consist of correspondence, working papers, proposals, financial statements, and financial reports. Also, correspondence and reports (ca. 1958-1967) regarding relations between Columbia and the neighboring community and correspondence regarding funding for sponsored research projects during the mid 1960s.

Topics related to University development and planning include: University finances, relations between alumni associations and the University, building programs, campus planning, gifts to Columbia, the administration of prizes and awards, urban renewal on Manhattan's upper west side, and the business of the University's development committees. Includes minutes of the regular meetings of the development and finance committee. Also includes: correspondence and proposals regarding the reorganization of the School of Painting and Sculpture and the School of Dramatic Arts, the creation of an arts program at Columbia, and attempts to establish a University arts center (ca. 1957-1958); financial records

(ca. 1959) regarding the construction of the University's Citizenship Center, which became the Ferris Booth Hall student center; a report on crime and public safety in the Morningside Heights neighborhood surrounding Columbia (September, 1961); a report evaluating the recommendations of the Committee on the Educational Future of the University, which had conducted a comprehensive study of the University in 1957 (December, 1960); a report on space needs and enrollment (July, 1960); a report on the overhaul of the University's accounting and reporting system that took place in 1960 (July, 1960); a report on the history of the relationship between Columbia University and Presbyterian Hospital, the administration of the Columbia Presbyterian Medical Center (CPMC), and proposed revisions to the administration of the CPMC (September, 1963); minutes of a meeting regarding the University's Sackler Collection of Asian art objects (October, 1960); and a draft of a report on the educational needs and plans of the University (December, 1961).

Saltzman, Arnold A., file, 1966-1969. (1 folder)
507/27 8/1966-1/1969

Correspondence between Arnold Saltzman and high level administrators at Columbia University. Saltzman was an alumnus of Columbia College, chairman of the Columbia College Council, and chairman of the Board of Directors of the Columbia College Fund. Correspondence relates to a variety of subjects. Topics include: plans to erect a University gymnasium in Morningside Park, Saltzman's gifts to Columbia College, relations between Columbia and the surrounding community, and University relations with New York City. Includes the by-laws of the Columbia College Council.

Sammis, Walter H., file, 1947-1960. (1 folder)
414/16 9/1947-6/1960

Correspondence between Walter H. Sammis, president of Ohio Edison and a Columbia University trustee, and high level University administrators. Much of the correspondence relates to routine trustee business. Includes correspondence regarding faculty salaries and salary policies. Also includes correspondence and proposals (ca. 1956) relating to the construction of a University engineering center. Also, correspondence regarding the Bicentennial Medal which was awarded to Sammis in 1954 in honor of Columbia's 200th anniversary. Includes many invitations.

Samolin, William, file, 1964. (1 folder)
673/25 3/1964-5/1964

Correspondence regarding the appointment of William Samolin to the art history department at Columbia University. Includes letters that express opinions regarding Samolin and his work on the art of Central Asia.

Sands, Benjamin Aymar, file, 1900-1910. (1 folder)
663/16 5/1900-5/1910

Correspondence between Benjamin Aymar Sands and the president of Columbia University. Sands was a trustee of the University. Correspondence relates to fund raising and the business of the board of trustees. Topics include: funding for the construction of University Hall, Kent Hall (the law school), and a proposed alumni memorial hall. Other topics include: a portrait of Columbia president Seth Low by Frank D. Millet, membership in the University Club, and Andrew Carnegie's nomination to the board of trustees.

Sansom, George Bailey, file, 1952-1953. (1 folder)
670/17 9/1952-5/1953

Correspondence between George Bailey Sansom, professor emeritus of Japanese and director of the East Asian Institute at Columbia University, and University administrators. Records relate to Japanese

studies at Columbia and events at the East Asian Institute. Also, correspondence regarding Sansom's personnel issues.

- Sarrailh, Jean, file, 1954. (1 folder)
671/43 7/1954-10/1954
Correspondence between Jean Sarrailh, rector of the University of Paris, and high level administrators at Columbia University. Most of the correspondence relates to the honorary degree that was awarded to Sarrailh at Columbia's 3rd Bicentennial Convocation. Includes biographical information regarding Sarrailh.
- Sat_o, Eisaku, files, 1967-1968. (2 folders)
36 /19-20 8/1967-2/1968
Correspondence regarding the awarding of a Columbia University honorary degree to Sato Eisaku, prime minister of Japan. Records include: the text of the address that was delivered at the honorary degree ceremony by Grayson Kirk, the president of Columbia University; the text of Eisaku's address at the ceremony; the text of Dean Andrew Cordier's introduction for Eisaku; guest lists; correspondence regarding preparations for the ceremony; newspaper clippings; and biographical information on Eisaku.
- Satterlee, Herbert Livingston, file, 1897-1910. (1 folder)
663/17 5/1897-5/1910
Correspondence between Herbert Livingston Satterlee and the president of Columbia University. Satterlee was a trustee of Barnard College, the women's college affiliated with Columbia. Correspondence relates to the campus gates at 119th Street and Amsterdam Avenue, which were a gift from the class of 1883. Correspondence also relates to fund raising for Columbia's statue of Alexander Hamilton.
- Savage, Howard J., file, 1930-1933. (1 folder)
371/19 11/1930-6/1933
Correspondence between Howard J. Savage, secretary of the Carnegie Foundation for the Advancement of Teaching, and the president and secretary of Columbia University. Most of the correspondence relates to retirement plans for individual faculty members and their spouses as well as general issues regarding retirement benefits. Also, correspondence regarding athletics and the University's role in supervising athletic activities.
- Savage, Watson L., file, 1897-1903. (1 folder)
663/18 1/1897-7/1903
Correspondence between Watson L. Savage, director of the Columbia University gymnasium and the University's physical training adviser, and the president of the University. Correspondence relates to physical education at Columbia and the administration of the gymnasium.
- Saville, Marshall Howard, file, 1903-1918. (1 folder)
666/20 1/1903-2/1918
Correspondence between Marshall Howard Saville, Loubat Professor of American Archeology at Columbia University, and the president and secretary of the University. Correspondence relates to: Saville's appointment as the first Loubat Professor, his professional activities, and his various expeditions in the United States and Mexico. Includes a report on the Loubat Exhibition to southern Mexico (March, 1911).
- Saxe, John Godfrey, files, 1926-1953. (32 folders)
353/1-17 8/1926-3/1943
354/1-15 10/1943-3/1953
Correspondence between John Godfrey Saxe, general counsel for Columbia University, and the high level administrators of the University.

Correspondence dating from the late 1940s through the 1950s also includes letters from Saxe's partners. Correspondence relates to a range of issues including: interpretation of the University's charters and statutes, revisions to the charters and statutes, University policies, wills, the management of estates, taxation, agreements, patents, contracts, and copyright of the University name.

Includes correspondence regarding agreements with Presbyterian Hospital (ca. 1946), New York Psychiatric Institute (ca. 1948), and the Institute of Public Administration (ca. 1942). Also includes correspondence and reports regarding discrimination charges which were brought against the University and other schools by the American Jewish Congress (ca. 1946-1947). Also, correspondence documenting the work of the board of trustee's committee on legal affairs.

Schapiro, Meyer, file, 1965. (1 folder)
18 /18 2/1965-5/1965

Correspondence between Meyer Schapiro and the president and provost of Columbia University. Schapiro held numerous appointments during his more than forty-year career at Columbia. During 1965, the period covered by these records, Schapiro was appointed University Professor. Correspondence relates to Schapiro's appointment and personnel issues.

Scheffe, Henry, file, 1951-1953. (1 folder)
447/20 8/1951-6/1953

Correspondence between Henry Scheffe, executive officer of the Department of Mathematical Statistics at Columbia University, and University administrators. Correspondence relates to the department. Topics include: faculty appointments, budgeting, and faculty salaries. Includes correspondence regarding a statistical consulting service that was run by the department.

Schelting, Alexander von, file, 1940. (1 folder)
18 /36 7/1940-11/1940

Correspondence regarding travel arrangements for Alexander von Schelting, a lecturer in sociology at Columbia University. Correspondence relates to Schelting's attempts to return to the United States from Geneva in 1940. Because von Schelting held a German passport, the University corresponded with Pan American Airways representatives and officials of the British embassy regarding problems with his travel arrangements.

Schermerhorn, F. Augustus, files, 1890-1918. (2 folders)
339/4-5 1/1890-10/1918

Correspondence between F. Augustus Schermerhorn, a trustee of Columbia University, and University presidents Seth Low and Nicholas Murray Butler. Correspondence relates to trustee business and Schermerhorn's gifts to Columbia and touches on faculty affairs and College finances. Includes a brief exchange (ca. 1908) between Schermerhorn and Butler regarding the political activities of professors and instruction in socialism and communism at the College.

Schermerhorn, William C., files, 1890-1907. (3 folders)
339/1-3 1/1890-1/1907

Correspondence between William C. Schermerhorn, chairman of the board of trustees of Columbia University, and University presidents Seth Low and Nicholas Murray Butler. The correspondence documents Columbia's administrative changes and physical growth during a crucial period in its history - the purchase of the Morningside Heights property and the beginnings of the College's transformation into a university.

Much of the correspondence relates to the purchase, planning, and early

development of Columbia's Morningside Heights campus. Includes correspondence regarding Schermerhorn Hall. Other topics include: Columbia's government and administration, finances and financial policies, debt service, tuition and fees, gifts to the College, real estate purchases, and trustee affairs.

Schiff, Jacob H., file, 1891-1917. (1 folder)
338/18 3/1891-6/1917

Correspondence between Jacob H. Schiff, a benefactor of Columbia University, and University presidents Seth Low and Nicholas Murray Butler. Correspondence relates to Schiff's gifts to Columbia including: scholarships, travel awards, proposed buildings, and professorships. Other topics include University finances and debt service and the finances of Barnard College, a women's college affiliated with Columbia. Also, correspondence and reports regarding the exclusion of three Jewish students from the Horace Mann School at Teachers College in 1899 and letters to presidents Low and Butler urging the appointment of a Jewish trustee to the University's board of trustees.

Schiller, A. Arthur, file, 1948-1953. (1 folder)
427/19 9/1948-4/1953

Correspondence between Arthur A. Schiller, professor of law at Columbia University, and the secretary of the University. Correspondence relates to routine administrative matters involving research projects in Roman law and Indonesian law.

Schilt, Jan, file, 1948-1952. (1 folder)
427/20 7/1948-5/1952

Correspondence between Professor Jan Schilt and Columbia University administrators. Schilt held appointments as Rutherford Professor of Astronomy and director of the University's Rutherford Observatory. Records relate to the Department of Astronomy and the Rutherford Observatory. Topics include: research funding, equipment, and budgeting. Includes a letter, dating from 1950, which discusses Schilt's views on the purpose of scientific research at the University. Also, records (ca. 1948) regarding the Yale-Columbia Southern Station observatory and its proposed move from South Africa to Australia.

Schley, Henry McAlpin, files, 1942-1949. (19 folders)
387/1-19 5/1942-6/1949

Correspondence between Henry McAlpin Schley, comptroller of Columbia University, and the provost, director of buildings and grounds, and other high level University administrators. The position of comptroller was created in 1942 in order to oversee the University's business operations and facilities. The records consist of correspondence, budgets, financial records, architectural plans, legal documents, reports, and proposals relating to Columbia's financial administration, labor relations, and facilities.

Topics include: the renovation and maintenance of buildings, campus planning, equipment purchases, service contracts, classroom scheduling and space assignments, personnel administration, employee wages and benefits, gifts of property, and real estate purchases.

Most of the correspondence dating from 1942 to 1946 relates to the unionization of Columbia's buildings and grounds employees and to the University's labor relations policies. The records, which include notes regarding meetings, document negotiations with the Columbia University Maintenance Employees Association, the National War Labor Board, Industrial Relations Counsellors, and the Transport Workers Union of America (TWU). Includes correspondence and statements regarding a 1946 strike against the University by the TWU.

Also, Schley's reports to the trustees' committee on buildings and grounds; reports regarding a number of accidents and fires at the University; correspondence, drawings and reports relating to a campus study and building plan; and correspondence regarding the establishment of the Central Personnel Office. Also, correspondence regarding the administration of government contracts and sponsored research during World War II and correspondence relating to a naval midshipmen's school that was operated by the University during the war.

Schmerler, Henrieta, file, 1931-1986. (1 folder)
667/35 7/1931-1/1986

Correspondence regarding the murder of Columbia anthropology student Henrieta Schmerler and the investigation of the case. Schmerler was killed while doing field work on the White River Apache Indian Reservation in Arizona. Correspondence relates to the circumstances of the murder, Schmerler's living and working arrangements, the collection of her personal effects and the return of her body to New York, and federal investigation of the crime and the arrest of suspects. Correspondents include: the secretary of Columbia University; William Donner, Superintendent of the Fort Apache Agency of the Indian Field Service in the United States Department of the Interior; Franz Boas, professor of anthropology at Columbia University; Charles VanBergen, curator of archaeology in the Los Angeles Museum of History, Science and Art; Elias Schmerler; C. J. Rhoads, Commissioner of Indian Affairs in the United States Department of the Interior; George W. P. Hunt, Governor of Arizona; and Jesse L. Nusbaum, director of the Laboratory of Anthropology.

Schmidt, Friedrich, file, 1907-1915. (1 folder)
338/9 1/1907-3/1915

Correspondence between Friedrich Schmidt of the Prussian cultural ministry and Nicholas Murray Butler, president of Columbia University. Correspondence relates to the appointment of the Roosevelt Professor and the Kaiser Wilhem Professor. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. The Kaiser Wilhelm Professorship brought a German professor to lecture in the United States. The correspondence also deals with administrative matters related to the Roosevelt and Kaiser Wilhelm professorships and to Deutches Haus, Columbia's German cultural and educational center.

Schneider, Herbert W., file, 1942-1954. (1 folder)
386/16 7/1942-5/1954

Correspondence between Professor Herbert W. Schneider and the high level administrators of Columbia University. Schneider held appointments as professor of religion, professor of philosophy, and executive officer of the Department of Philosophy. Correspondence and budgets relate to the department. Topics include: faculty appointments, faculty affairs, budgeting, salaries, lectures, and prizes. Includes minutes (September, 1949) relating to the endowment of a chair in religion and the administration and policies of a proposed religion program. Also, correspondence (ca. 1946-1950) regarding instruction in religion, correspondence (ca. 1947) regarding the appointment of a University chaplain, and correspondence regarding Schneider's personnel issues and professional activities.

Schoch, Russ, file, 1961-1962. (1 folder)
673/8 3/1961-5/1962

Correspondence between Russ Schoch, associate director of the American Press Institute, and Columbia University administrators. Correspondence relates to Schoch's personnel issues and housing.

- Schrader, Franz, files, 1946-1949. (2 folders)
 407/18-19 10/1946-5/1949
 Correspondence between Franz Schrader, executive officer of the Department of Zoology at Columbia University, and University administrators. Includes correspondence with funding agencies. The records consist of correspondence, budgets, and reports relating to the Department of Zoology. Topics include: equipment, staffing needs, budgeting, funding for research projects, faculty appointments, research in the department, and faculty affairs. Includes a report dating from November, 1948, regarding the undergraduate science curriculum.
- Schulz, Robert L., file, 1947-1954. (1 folder)
 414/17 9/1947-5/1954
 Correspondence between Robert L. Schulz, aid to Dwight D. Eisenhower, and high level administrators at Columbia University. Prior to Eisenhower's inaugural as president of the University, Schulz corresponded with University administrators on Eisenhower's behalf regarding preparations for Eisenhower's move to Columbia and routine administrative issues. The correspondence also relates to the transition between the administrations of President Eisenhower and his successor, President Grayson Kirk.
- Schulze, Henry H. L., file, 1948-1949. (1 folder)
 669/19 7/1948-5/1949
 Correspondence between Professor Henry H. L. Schulze and the associate provost of Columbia University. Schulze was a professor of Germanic languages and president of the Columbia University chapter of the Deutscher Verein. Correspondence relates to Schulze's appointment and personnel issues as well as recognition of the Columbia chapter of the Deutscher Verein.
- Schurman, Jacob Gould, file, 1891-1918. (1 folder)
 338/10 1/1891-6/1918
 Correspondence between Jacob Gould Schurman, president of Cornell University, and the president and secretary of Columbia University regarding education-related subjects. Topics include: Rhodes Scholarships, university government, and the routine business of the College Entrance Examination Board. Includes two letters regarding Schurman's service on the United States Philippine Commission.
- Schuyler, Robert L., file, 1948-1954. (1 folder)
 427/21 7/1948-6/1954
 Correspondence between Robert L. Schuyler, Gouverneur Morris Professor of History and executive officer of the Department of History at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the department. Topics include: budgeting, course scheduling, personnel, faculty appointments, gifts to the department, visiting professors, and faculty affairs. Includes a reprint of a lecture that was given by Schuyler in November, 1948. Also, correspondence between Schuyler and the University (ca. 1953-1959) regarding his honorary degree from the University and other topics.
- Schwab, Allen T., file, 1952-1953. (1 folder)
 670/18 7/1952-4/1953
 Correspondence between Allen T. Schwab, assistant to the dean of the School of Engineering at Columbia University, and University administrators. Correspondence relates to reimbursements for routine expenditures and the placement of engineering graduates in small companies.

- Schwartz, Arnold, file, 1964-1968. (1 folder)
508/9 5/1964-5/1968
Correspondence between Arnold Schwartz and Henry L. Schwartz of the Brookdale Foundation and Columbia University administrators. Correspondence relates to gifts to the University and University appeals for funding from the foundation. Includes correspondence regarding funding for the construction of a University gymnasium in Manhattan's Morningside Park and funding for the library of the College of Physicians and Surgeons. Includes correspondence between administrators regarding donor relations with the Brookdale Foundation. Other correspondence from Arnold Schwartz is filed with correspondence from Henry L. Schwartz in Subseries 1.1.657.
- Schwartz, Henry L., files, 1962-1970. (2 folders)
508/2-3 8/1962-2/1970
Correspondence between Henry L. Schwartz and Arnold Schwartz of the Brookdale Foundation and high level administrators at Columbia University. Correspondence relates to gifts to the University and appeals for funding from Columbia. Includes correspondence regarding the project to erect a University gymnasium in Manhattan's Morningside Park. Also includes routine acknowledgement letters. Other correspondence from Henry L. Schwartz is filed with correspondence from Arnold Schwartz in Subseries 1.1.661.
- Schwer, George W., files, 1965-1968. (15 folders)
506/1-15 1/1965-10/1968
Correspondence between George W. Schwer, controller of Columbia University, and high level University administrators. Most of the records consist of routine notification forms for gifts, grants, and bequests. Includes: correspondence regarding fringe benefit costs, an organizational chart for the Controller's Office, and a financial report for the 1965-1966 fiscal year.
- Scott, James Brown, file, 1903-1910. (1 folder)
663/19 5/1903-4/1910
Correspondence between James Brown Scott, professor of international law at Columbia University, and the president of the University. Includes correspondence between the president and University faculty, trustees, and donors. Correspondence relates to Scott's brief employment at Columbia and the controversy involving his possible return to the University after serving in the United States Department of State. Includes: letters favoring and opposing his re-appointment; a newspaper article about the issue; and a negative review of his book, The Hague Conferences of 1899 and 1907, from the Columbia Law Review.
- Seager, Henry R., file, 1902-1930. (1 folder)
338/11 1/1902-5/1930
Correspondence between Henry R. Seager, professor of political economy and secretary of the Faculty of Political Science at Columbia University, and the president and secretary of the University. Topics related to the Faculty of Political Science and the School of Political Science include: faculty appointments, the curriculum, membership in the Faculty, and preparation of the catalog.
- Also, correspondence regarding finances and personnel in the Department of Economics. Also contains correspondence relating to Seager's appointment and personnel issues, including his leave of absence during World War I. Correspondence dating from 1928 to 1930 deals primarily with arrangements for the 50th anniversary celebration of the School of Political Science and Seager's retirement.
- Sears, J. D. (Joseph Davis), file, 1917-1918. (1 folder)

666/21

4/1917-6/1918

Correspondence between Joseph D. Sears and the president and secretary of Columbia University. Sears was a captain in the Photographic Division of the United States School of Military Cinematography and secretary of the Committee on Internment of the National Committee on Prisons and Prison Labor. Records relate to the School of Military Cinematography and the use of University property for housing and training enlisted men in 1918. Includes reports on health conditions at the camp.

Sebrell, W. H. (William Henry), file, 1958-1960. (1 folder)
500/25 8/1958-6/1960

Correspondence between Professor William H. Sebrell and high level administrators at Columbia University. Sebrell's appointments included professor of public health and nutrition and director of the University's Institute of Nutrition Sciences. Correspondence relates to the institute's board of advisors. Topics include events and board business. Includes minutes and agenda from board meetings. Also includes a draft mission statement for the institute (March, 1959).

Seligman, Edwin Robert Anderson, files, 1900-1931. (5 folders)
338/12-16 9/1900-4/1931

Correspondence between Edwin Robert Anderson Seligman, McVikar Professor of Political Economy at Columbia University, and University presidents Seth Low and Nicholas Murray Butler, Columbia faculty, and others. Seligman also served briefly as acting dean of the Faculties of Political Science, Pure Science and Philosophy. Correspondence relates to the School of Political Science, the Faculty of Political Science, and the Department of Economics. Topics include: faculty appointments, staffing needs, arrangements for courses, teaching loads, fellowships, budgeting and appropriations, personnel, and publications.

Seligman was chairman of the University Committee on Settlement Work. Related topics include a proposed program of social work education at the University (ca. 1903) and the organization of the committee. Also, correspondence documenting Columbia's relations with various social service organizations. Related topics include: plans to establish a school of public health in conjunction with the Training School of Public Service of New York City's Bureau of Municipal Research (ca. 1914), work to establish programs with the city's Bureau of Social Service, and Columbia's relations with the School of Philanthropy. Also includes some correspondence regarding the dismissal of Columbia University professors James McKeen Cattell and H. W. L. (Henry Wadsworth Longfellow) Dana in 1917 and correspondence regarding Seligman's personnel issues and retirement.

Seligman, Isaac N., file, 1899-1917. (1 folder)
338/17 2/1899-11/1917

Correspondence between Isaac N. Seligman, a benefactor of Columbia University and brother of Professor Edwin Seligman, and University administrators. Topics include: Isaac Seligman's gifts to Columbia, University finances, and the University's requests for donations. Includes correspondence regarding the Carl Schurz Memorial Fund and the Felix Adler Professorship Fund.

Senff, Charles H., file, 1892-1910. (1 folder)
663/20 12/1892-3/1910

Correspondence between Charles H. Senff and the president of Columbia University. Senff was a benefactor of the University. Correspondence relates to gifts for: equipment, books, faculty salaries, and academic journals.

Serbein, Oscar N., file, 1955-1956. (1 folder)

672/2

7/1955-5/1956

Correspondence between Oscar N. Serbein, associate professor of statistics in the Graduate School of Business at Columbia University, and the secretary of the University. Serbein served as secretary of the University's Committee on Retirement and Insurance, which oversaw University pension plans and other benefits. Most of the records consist of retirement committee minutes. Also, correspondence regarding Serbein's personnel issues.

Serghiesco, Stephan T., file, 1950. (1 folder)
669/29 10/1950

Correspondence between Stephan T. Serghiesco and the dean of the Faculties of Political Science, Philosophy and Pure Science at Columbia University. Serghiesco was a lecturer in mathematics and University mathematics librarian. Correspondence relates to Serghiesco's personnel issues and retirement. Includes a 14 page memoir of his life and several supporting documents.

Sever, George F., files, 1896-1910. (2 folders)
663/21-22 6/1896-4/1910

Correspondence between George F. Sever, professor of electrical engineering and secretary of the Faculty of Applied Science at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of Electrical Engineering and the Faculty of Applied Science. Topics include: facilities, furnishings, equipment, faculty appointments, student grades and discipline, and commencement lectures. Includes correspondence regarding a plan to test electric meters for New York City. Also includes a University pamphlet on student organizations for the 1905-1906 academic year.

Severinghaus, Aura E., file, 1947-1964. (1 folder)
414/18 7/1947-3/1964

Correspondence between Aura A. Severinghaus, associate dean of the College of Physicians and Surgeons at Columbia University and secretary of the Faculty of Medicine, and high level University administrators. Severinghaus also served on a number of committees including the college's Committee on Admissions and the Committee on Administration of the Medical Faculty. Topics include: admissions, faculty appointments, personnel administration, and gifts to the college. Includes his 1961 speech on the contributions of the College of Physicians and Surgeons and correspondence regarding his retirement.

Shafer, Elizabeth, file, 1966-1967. (1 folder)
36 /26 12/1966-9/1967

Two items of correspondence regarding a gift in support of Columbia University's medical library from Elizabeth Shafer.

Shannon, Phillip F., file, 1947-1948. (1 folder)
669/2 7/1947-5/1948

Correspondence between Phillip F. Shannon, counsellor to veterans at Columbia University, and the provost of the University. Correspondence relates to veterans' affairs, compliance with federal regulations regarding veterans' education, and the Office of the Counsellor to Veterans. Includes a statistical report regarding University veterans' services and a transcript of testimony regarding Shannon's alledged communist activities.

Shanteau, James C., file, 1970-1971. (1 folder)
108/30 12/1970-5/1971

Correspondence regarding efforts to find employment for James C. Shanteau, a Columbia University student who was studying at the University of Michigan (Ann Arbor) on a National Science Foundation and

National Institute of Mental Health fellowship in experimental psychology. Includes Shanteau's application for a post-doctoral fellowship and recommendation letters to potential employers from the president of Columbia University.

Shastri, Lal Bahadur, file, 1965-1966. (1 folder)
679/23 2/1965-1/1966

Correspondence regarding plans to award a Columbia University honorary degree to Lal Bahadur Shastri, the prime minister of India. Includes correspondence between the president of the University and University administrators as well as correspondence with the Indian ambassador to the United States, B.K. Nehru. The degree ceremony was cancelled due to Shastri's death. Includes newspaper clippings.

Shearer, James F., file, 1957-1959. (1 folder)
496/11 8/1957-6/1959

Correspondence between James F. Shearer, executive officer of the Hispanic languages section of the Department of Romance Languages at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: awards, personnel, faculty appointments, and arrangements for events. Also, correspondence regarding Shearer's personnel issues.

Sheehan, Paul V., file, 1967-1969. (1 folder)
54 /24 7/1967-5/1969

Correspondence between Paul V. Sheehan and administrators and faculty at Columbia University. At the time that the correspondence was written, Sheehan was the oldest person to receive a Master's degree from Columbia. Includes correspondence between administrators regarding Sheehan. Much of this correspondence relates to strategies for encouraging Sheehan to make a gift to the University.

Sheffer, Eugene J., file, 1951-1959. (1 folder)
447/22 10/1951-4/1959

Correspondence between Eugene J. Sheffer, director of the Maison Francais at Columbia University, and University administrators. The records consist of correspondence and budgets relating to Maison Francais, Columbia's French culture and educational center. Topics include: finances, gifts to the center, development, and events. Also, correspondence relating to Sheffer's personnel issues.

Sheldon, Edward W., file, 1900-1918. (1 folder)
338/20 4/1900-5/1918

Correspondence between Edward W. Sheldon, secretary of Barnard College and chairman of the Barnard's committee on finance, and Nicholas Murray Butler, president of Columbia University. Barnard College is the women's college affiliated with Columbia University. Topics related to Barnard include: finances, budgeting, gifts to the college, and college statutes and government. Includes correspondence regarding the selection of a dean for Barnard (ca. 1909) and probate (ca. 1918) of the estate of Horace W. Carpentier, an important benefactor of the University.

Shenton, James Patrick, file, 1958. (1 folder)
672/47 10/1958-12/1958

Correspondence between James P. Shenton and Columbia University administrators. At the time, Shenton held an appointment as an assistant professor of history. Most of the correspondence relates to expenditures for Shenton's research. Includes a reprint of his article, "The Coughlin Movement and the New Deal," from the Political Science Quarterly (September, 1958).

Shepherd, William R., file, 1900-1917. (1 folder)

338/19

5/1900-5/1917

Correspondence between William R. Shepherd, professor of history in the Department of History at Columbia University, and Nicholas Murray Butler, president of the University. Correspondence relates to Shepherd's appointment as Hewitt Lecturer for 1908 and his professional activities including: a research trip to South America in 1907; his attendance, as Columbia's representative, at the 1908 Pan-American Scientific Congress in Santiago, Chile; and a trip to Asia and India in 1914.

Shepherd also served as secretary of the Faculties of Political Science, Pure Science and Philosophy and, briefly, as acting dean of the Faculties. Includes limited correspondence on the routine business of the Faculties. Also includes correspondence regarding Shepherd's appointment and personnel matters.

Sherman, Frank Dempster, file, 1909. (1 folder)
663/23 8/1909-11/1909

Correspondence between Frank Dempster Sherman, professor of graphics in the School of Architecture at Columbia University, and the president of the University. Correspondence relates to Sherman's appointment and personnel issues.

Sherman, Henry C., files, 1928-1936. (2 folders)
359/17-18 10/1928-8/1936

Correspondence between Henry C. Sherman, executive officer of the Department of Chemistry at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of Chemistry. Topics include: faculty affairs, faculty appointments, teaching loads, budgeting, equipment, research funding, and the management of special funds. Includes correspondence regarding teaching and research activities in the department and correspondence regarding the Borden Research Fund. Also, Sherman's paper on nutrition and food chemistry, which was presented to the American Chemical Society in September, 1933.

Shipman, Robert O., file, 1962-1965. (1 folder)
505/20 7/1962-2/1965

Correspondence between Robert O. Shipman, assistant dean of the Graduate School of Journalism at Columbia University, and University administrators. Most of the correspondence relates to administrative issues involving travel services and expenditures.

Shorey, Paul, file, 1911-1984. (1 folder)
666/22 4/1911-3/1984

Correspondence between Paul Shorey and the president and secretary of Columbia University. Shorey was a professor of classical philology at the University of Chicago and a visiting professor at Columbia University. Correspondence relates to Shorey's lectures at Columbia in 1911 and 1916.

Shotwell, James Thomson, files, 1900-1952. (3 folders)
339/6-8 5/1900-1/1952

Correspondence between James Thomson Shotwell, professor of history and secretary of the Faculty of Political Science at Columbia University, and the president of the University, clerk of the board of trustees, faculty members, and persons outside of the University. Correspondence dating from 1900 to 1918 relates to Shotwell's professional activities and his work on Records of Civilization and other publications.

Also, correspondence regarding faculty affairs and faculty appointments and correspondence and course outlines documenting the curriculum in the

Department of History. Also includes correspondence regarding the Special Committee on Library Policy and administrative issues relating to the University's libraries.

Records dating from 1952 consist of correspondence from Columbia's vice president and provost to the Nobel Prize Committee regarding efforts to have Shotwell nominated for the Nobel Peace Prize. Includes a bibliography of Shotwell's works and a mailing list.

Shoup, Carl Sumner, files, 1945-1958. (2 folders)
400/17-18 7/1945-6/1958

Correspondence between Carl Sumner Shoup, professor of economics and executive officer of the Department of Economics at Columbia University, and high level University administrators. Most of the records dating from 1948 to 1949 relate to payments to Shoup's research assistants. Other records dating from the 1940s consist of correspondence and a report regarding membership in the Council for Research in the Social Sciences. Most of the records dating from the 1950s consist of correspondence regarding research funding by the Council for Research in the Social Sciences and correspondence and budgets relating to the Department of Economics.

Topics related to the Department of Economics include: expenditures, payments to research assistants, enrollment, personnel, fund raising, research funding, faculty appointments, and budgeting. Includes a proposal to establish an institute for public finance (1946) and a report of the committee that was created to evaluate instruction in geography at the University (1956). Also includes correspondence regarding the Ford Foundation Research Professor in Economics.

Sills, David L., file, 1957-1959. (1 folder)
496/12 7/1957-11/1959

Correspondence between David L. Sills and high level administrators at Columbia University. Includes correspondence with funding agencies and correspondence with Sills' staff. Sills served as director and director of research in the Bureau of Applied Social Research, which was based at Columbia. The records consist of correspondence and routine cover letters relating to the administration the bureau. Topics include: personnel, facilities, research projects, and budgeting. Other records include: information on the staff and organization of the bureau (1959), a proposal for research in group behavior (1957), and policies for the selection of research proposals to be funded by the bureau.

Silver, Henry M., file, 1947-1948. (1 folder)
669/3 8/1947-3/1948

Correspondence between Henry M. Silver and the secretary and provost of Columbia University. Silver was manager of King's Crown Press, a division of the Columbia University Press. Correspondence relates to: managing and updating alumni records, publishing teaching materials, fees for services at the University Mailing Center, and equipment for the press. Includes a report on the University Mailing Center (1947) and a 1947-1948 budget for the center.

Simkhovitch, Mary K., file, 1928-1930. (1 folder)
667/32 8/1928-2/1930

Correspondence between Mary K. Simkhovitch, director of Greenwich House, and the president and secretary of Columbia University. Includes correspondence with Vladimir Simkhovitch. Correspondence concerns relations between Columbia and Greenwich House, a neighborhood development and educational center. Topics include: the composition of the board of Greenwich House, Columbia's role in decisions regarding the center, the possibility of allowing Greenwich House to use the

University's Camp Columbia property in Connecticut, and funding for the center from the Rockefeller Foundation.

Simkhovitch, Vladimir G., files, 1901-1944. (2 folders)
340/1-2 3/1901-5/1944

Correspondence between Vladimir Simkhovitch of the Columbia University Libraries and the University's librarian, clerk of the board of trustees, and secretary. Correspondence dating from 1901 to 1917 relates to the Columbia University Libraries. Topics include: acquisitions, the management of library holdings, administrative issues, and the work of the Library Council. Correspondence dating from 1940 to 1944 documents payments to Simkhovitch's research assistants and his retirement.

Simmons, Ernest Joseph, files, 1945-1958. (6 folders)
402/1-6 11/1945-6/1958

Correspondence between Ernest Joseph Simmons, professor of Russian literature and executive officer of the Department of Slavic Languages at Columbia University, and high level University administrators. Most of the records consist of correspondence, budgets, and reports relating to the Department of Slavic Languages. Simmons was also a member of the Committee on Instruction of the Faculty of Philosophy. Includes correspondence regarding membership in the Faculty during the 1950s. Also, correspondence and a report regarding the Department of General and Comparative Linguistics (ca. 1953), correspondence relating to the President's Committee on the Future of the University (ca. 1955), and correspondence regarding Simmons' personnel issues.

Topics related to the Department of Slavic Languages include: staffing needs, faculty appointments, visiting lecturers and professors, scholarships, the recruiting and retention of faculty members, grants, research projects, budgeting, appropriations, and the appointment of faculty representatives to events at other institutions. Includes correspondence and reports regarding the administration of the American Slavic and East European Review and a letter dating from August, 1948, which discusses red-baiting and anti-communist criticism of the department. Includes correspondence regarding funding for named professorships from Eastern European governments. Topics include the Thomas Mazaryk Chair of Czechoslovak Studies and the Adam Mickiewicz Chair of Polish Studies. Also includes correspondence and course descriptions, dating from 1946, which relate to his appointment as executive officer and his plans for the reorganization of the department. Topics include: degree requirements, enrollments, the curriculum, graduate and undergraduate instruction, and the evaluation of faculty performance and professional standing.

Simpson, Clifford L., file, 1962-1963. (1 folder)
673/17 8/1962-6/1963

Correspondence between Clifford L. Simpson, staff assistant in the Gymnasium Building Fund office at Columbia University, and University administrators. Correspondence relates to fund raising efforts on behalf of Columbia's project to construct a gymnasium in Manhattan's Morningside Park. Records include: a working paper describing the proposed gymnasium; the minutes of a meeting at which Columbia University and Barnard College policies regarding the proposed gymnasium were discussed; the minutes of a meeting of the Advanced Gifts Committee of the Columbia Gymnasium Building Fund; and a lengthy statement regarding the history of neighborhood programs in the Morningside Heights neighborhood adjoining Columbia.

Simpson, Hoke S., file, 1955-1958. (1 folder)
495/22 9/1955-6/1958

Correspondence between Hoke S. Simpson, director of executive programs

in the Graduate School of Business at Columbia University, and University administrators. Most of the records consist of routine invitations and cover letters. Includes a press release regarding the school's Transportation Management Program, an Executive Program in Business Administration bulletin dating from the 1956-1957 academic year, and correspondence relating to Simpson's personnel issues.

Simpson, Walter B., file, 1910-1941. (1 folder)
347/11 7/1910-6/1941

Correspondence between Walter B. Simpson, clerk and registrar of the College of Pharmacy at Columbia University, and the secretary of the University. Correspondence relates to routine business matters.

Skeats, Wilfred S., file, 1916-1918. (1 folder)
666/23 12/1916-6/1918

Correspondence between Wilfred S. Skeats, treasurer of Columbia University, and the secretary of the University. Correspondence relates to individual faculty member's salaries, gifts to the University, and the sale of stock.

Slichter, W. I. (Walter Irvine), file, 1910-1918. (1 folder)
666/24 7/1910-5/1918

Correspondence between Walter I. Slichter, professor of electrical engineering at Columbia University, and the president and secretary of the University. Includes correspondence with the dean of Columbia's School of Mines, Engineering and Chemistry. Correspondence relates to the Department of Electrical Engineering. Topics include: faculty affairs, faculty appointments, and budgeting. Includes a report on departmental activities during the 1916-1917 academic year. Also, correspondence regarding religious activities at Columbia.

Sloane, William, file, 1916-1918. (1 folder)
666/25 6/1916-6/1918

Correspondence between William Sloan, president of the Board of Managers of the Presbyterian Hospital, and the president and secretary of Columbia University. Most of the correspondence relates to the routine administration of Columbia's medical school and relations between the University and Presbyterian Hospital. Includes several documents regarding proposals to establish a new medical center and the possibility of uniting the medical schools at Columbia and Cornell University.

Sloane, William Milligan, file, 1911-1984. (1 folder)
666/26 2/1911-3/1984

Correspondence between William Milligan Sloan, Seth Low Professor of History at Columbia University, and the president and secretary of the University. The records relate to Sloan's term as Roosevelt Professor for the 1912-1913 academic year and to social and political issues in pre-World War I Germany. The Roosevelt Professorship sent an American professor to Germany to lecture and act as an educational and cultural liaison. Sloan's letters include detailed discussions of: Kaiser Wilhelm; Sloane's concerns for peace; plans for expanding the influence of the International Olympic Committee; and the controversial public criticisms of Germany by Professor Paul Shorey of the University of Chicago, who served as Roosevelt Professor during 1913 and 1914. Includes letters from Columbia University president Nicholas Murray Butler regarding: problems involving the Kaiser Wilhelm Professorship, which brought German professors to lecture at American Universities; Butler's advice on handling the controversy involving Professor Shorey; and the future of the Roosevelt Room at Koniglichen Friedrich-Wilhelms-Universitat.

- Smith, Alexander, files, 1911-1918. (3 folders)
666/27-29 2/1911-6/1918
Correspondence between Alexander Smith, professor of chemistry and administrative head of the Department of Chemistry at Columbia University, and the president and secretary of the University. Includes correspondence with the dean of the School of Mines, Engineering and Chemistry. Correspondence relates to the Department of Chemistry. Topics include: faculty appointments, budgeting, the curriculum, facilities, equipment, and the Chandler Medal. Includes a report on the department (November, 1913) and departmental budgets (1914 and 1918-1919).
- Smith, C. Alphonso, file, 1908-1912. (1 folder)
339/9 11/1908-12/1912
Correspondence between C. Alphonso Smith, professor of english at the University of North Carolina and Roosevelt Professor from 1910 to 1911, and Nicholas Murray Butler, president of Columbia University. The Roosevelt Professor lectured in Germany and acted as a cultural and educational emissary to German officials and educators. Topics include: Smith's appointment, his travel and lecture preparations, and his activities while in Germany. Also, correspondence between Smith and Butler and copies of correspondence between Smith, the American ambassador to Germany, and German officials regarding a controversy over the presentation of Smith and his wife at the German court.
- Smith, Clay Rice, file, 1940-1941. (1 folder)
385/2 12/1940-4/1941
Clay Rice Smith was a member of a committee which was established to evaluate Columbia University's School of Business. The file contains multiple copies of the committee's report dating from March, 1941. Among other topics, the report discusses the enrollment, admissions, curriculum, graduate studies, and administrative organization of the school and the selection of a dean.
- Smith, David S., files, 1960-1963. (2 folders)
504/11-12 9/1960-6/1963
Correspondence between David S. Smith and high level administrators at Columbia University. Smith held a number of appointments in international affairs including director of the International Fellows Program, associate dean and coordinator of international studies, director of the International Center, and executive secretary of the Coordinating Committee on International Affairs. Topics related to the International Fellows Program include: budgeting; policies regarding requirements, enrollment and other issues involving international fellows; funding for the program; and events. Also, correspondence regarding the organization of professors who taught in the University's international affairs programs and regional institutes into an official faculty of international affairs (ca. October, 1961, - February, 1962). Also, correspondence regarding the business of the Advisory Council of the School of International Affairs.
- Related records include: a bulletin from the International Fellows Program for the 1961-1962 academic year, a syllabus for courses on the United States in world affairs (January, 1963), a proposal to establish a research center to study communist block countries (March, 1961), and a proposal to fund research in "comparative politics" (May, 1962).
- Smith, Edward R., file, 1910-1916. (1 folder)
666/30 9/1910-11/1916
Correspondence between Edward R. Smith, a reference librarian in the Avery Library at Columbia University, and high level University administrators. Includes correspondence with the dean of the Faculty of Fine Arts. Correspondence relates to the acquisition of the Avery

Library and the preparation of library facilities. Includes correspondence on an exhibition of the works of Constantin Meunier that was held at Columbia in 1914. Also includes correspondence regarding the Nelson and Avery medals.

Smith, Emma P., file, 1911-1919. (1 folder)
666/31 6/1911-5/1919

Correspondence between Emma P. Smith, secretary for women graduate students at Columbia University, and the president and secretary of the University. Correspondence relates to proposals to increase opportunities for female graduate students at the University. Correspondence also relates to the need for a women's residence hall. Includes minutes of the University Committee for Women Graduate Students and a petition from female students demanding a residence hall.

Smith, Gilbert P., files, 1956-1969. (8 folders)
492/10-17 10/1956-4/1969

Correspondence between Gilbert P. Smith and high level administrators at Columbia University. Smith served as associate dean of the University's School of Dental and Oral Surgery and was later appointed dean of the school. Correspondence relates to the school. Topics include: gifts to the school, awards, personnel, budgeting, development, and funding for the school. Includes some correspondence regarding the accreditation of the dental and oral surgery program at Presbyterian Hospital and a small number of letters (ca. 1960) regarding the relationship between the School of Dental and Oral Surgery and the University's science departments. Also, correspondence regarding Smith's personnel issues.

Smith, Horatio, files, 1936-1946. (3 folders)
379/14-16 9/1936-11/1946

Correspondence between Horatio Smith, executive officer of the French department at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the French section of the Department of Romance Languages. Topics include: staffing needs, teaching loads, faculty appointments, arrangements for courses, budgeting, scholarships, and fellowships. Includes correspondence regarding Maison Francaise, Columbia's French culture and educational center. Also includes some items of correspondence documenting the effects of World War II on the department and departmental participation in the University's V-12 naval training program.

Also, correspondence between the department and Mrs. Henry A. Todd (Miriam Gilman Todd), widow of Professor Henry A. Todd. The correspondence relates to Mrs Todd's gifts to the department and documents her relations with the department. Smith was also chairman of the Committee on Area Studies, which was established to evaluate Columbia's international studies programs and define the University's goals in terms of area studies. Includes a report of the committee dating from December, 1943. Also, correspondence regarding Smith's personnel issues and correspondence with Ernestine Smith (his widow) regarding his death and annuity plan.

Smith, Kenneth A., file, 1953-1969. (1 folder)
457/17 8/1953-6/1969

Correspondence between Professor Kenneth A. Smith of Columbia University and University administrators. Smith's appointments included: professor of architecture, associate dean of the School of Architecture, and acting dean of the school. Correspondence relates to the School of Architecture. Topics include: prizes, fellowships, honorary degrees, and personnel. Includes a statement, dating from 1968, which relates to the powers of the students and faculty in the government of the school. Also

includes routine cover letters and acknowledgement letters. Also, correspondence regarding Smith's personnel issues.

Smith, Lee Thompson, file, 1954. (1 folder)
670/66 1/1954-2/1954

Correspondence between Lee Thompson Smith, president of the Committee of New York City's 300th Anniversary Celebration, and Columbia University administrators. Most of the records consist of invitations, acceptances, and regrets for events in honor of New York City's 300th Anniversary.

Smith, Milton, file, 1951-1958. (1 folder)
447/23 9/1951-5/1958

Correspondence between Milton Smith and high level Columbia University administrators. Smith served as director of the University's Brander Matthews Theater and was later appointed director of the School of Dramatic Arts. Records relate to the School of Dramatic arts, Columbia Theater Associates, the Columbia University Players, and campus theater facilities. Topics related to the School of Dramatic Arts include: relations between the school and the University, long-range planning, faculty appointments, degrees, facilities, and personnel. Includes memoranda regarding the closing and history of the school.

Smith, Munroe, files, 1891-1918. (2 folders)
339/10-11 5/1891-6/1918

Correspondence between Professor Munroe Smith of the School of Political Science at Columbia University and the president and secretary of the University. Smith held a number of appointments including head of the Department of Public Law and secretary of the Faculty of Political Science. Correspondence relates to the Faculty of Political Science, the School of Law, and the Department of Public Law. Topics include: degree requirements and the establishment of new degrees, the admission of women to graduate courses and to the School of Law, prizes, and teaching assignments.

Also, a proposal for the development of courses in "legal science" including legal history and jurisprudence. Also includes correspondence relating to the work of the University's Committee on the Program of Studies (ca. 1905) and the business of the Committee on the Aim and Scope of the Association of American Colleges and Universities. Also, correspondence regarding Smith's personnel issues and professional activities.

Smith, Paul A., files, 1945-1957. (3 folders)
402/7-9 7/1945-6/1957

Correspondence between Paul A. Smith, executive officer of the Department of Mathematics at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the department. Topics include: staffing needs, faculty recruiting and appointments, financial aid, scholarships, visiting lecturers, financial administration, faculty affairs, and the administration of the Mathematics Library. Includes correspondence and reports regarding the Department of Mathematical Statistics and the Advisory Committee for Mathematical Statistics (ca. 1952). Also, correspondence regarding Smith's personnel issues.

Smith, Phillip E., file, 1954. (1 folder)
671/44 9/1954-10/1954

Correspondence between Phillip E. Smith, professor emeritus of anatomy in the College of Physicians and Surgeons at Columbia University, and the president of the University. Correspondence relates to the honorary degree that was awarded to Smith at Columbia's 3rd Bicentennial Convocation in 1954. Includes biographical information regarding Smith.

- Smith, Richard S., file, 1964-1965. (1 folder)
 18 /19 7/1964-5/1965
 Correspondence between Richard S. Smith, proctor of Columbia University, and the vice president of the University. Correspondence relates to the regulation of student activities and student discipline. Includes correspondence regarding the University's regulation requiring fraternities to repeal discriminatory membership clauses and correspondence regarding a theft at the President's House.
- Smith, Robert L., file, 1961-1962. (1 folder)
 673/9 7/1961-6/1962
 Correspondence between Robert L. Smith, assistant dean of Columbia College, and Columbia University administrators. Much of the correspondence relates to scholarships and prizes. Includes lists of prize recipients. Also, correspondence regarding the academic standing of individual students and other student affairs. Also includes a draft of regulations governing student demonstrations (1962) and a list of the members of the Columbia College Council (1962).
- Smith, Walter D., file, 1955-1957. (1 folder)
 490/23 10/1955-5/1957
 Correspondence between Walter D. Smith, administrative assistant to the dean of the Graduate School of Business at Columbia University, and University administrators. Correspondence relates to the school. Topics include expenditures and faculty appointments. Also, correspondence regarding Smith's personnel issues.
- Smith, Young B., files, 1927-1953. (19 folders)
 355/1-19 9/1927-4/1953
 Correspondence between Young B. Smith and the president, other high level administrators, and faculty of Columbia University. Includes correspondence with University presidents Nicholas Murray Butler and Dwight D. Eisenhower. Smith was dean of the University's School of Law. Most of the correspondence, budgets, and reports relate to the academic affairs of the School of Law. Also, correspondence, a proposal, and legal documents (ca. 1949) regarding the establishment of the Parker Institute of International Affairs.
- Topics related to the School of Law include: faculty appointments, staffing needs, teaching assignments, professorships, special lectures, admissions, entrance requirements, scholarships, student affairs, and special programs. Other topics related to the school include: fund raising, budgeting, personnel, and facilities. Includes the dean's annual reports. The reports discuss the faculty, programs, finances, and curriculum of the school. Also includes a long-range development plan (ca. 1948) and correspondence, articles, lists, and other records regarding Smith's resignation.
- Soekarno file, 1956. (1 folder)
 672/4 5/1956
 Records relating to an honorary degree that was awarded to President Soekarno of the Republic of Indonesia by Columbia University. Includes correspondence with University president Grayson Kirk. Also includes letters and newspaper clippings protesting against Soekarno's honorary degree.
- Sokolsky, George E., file, 1954. (1 folder)
 670/67 1/1954-6/1954
 Correspondence regarding the cancellation of George Sokolsky's engagement to speak at Columbia University. Sokolsky, who was a Columbia alumnus and conservative columnist, had been scheduled to speak in honor

of Columbia's bicentennial celebration. Includes clippings containing Sokolsky's comments regarding freedom of speech and his comments regarding the address on freedom of speech that was given at Columbia's bicentennial convocation by Chief Justice Earl Warren.

Sorensen, Harry P., file, 1949-1950. (1 folder)
669/24 10/1949-1/1950

Crank letters from Harry P. Sorensen to the president, associate provost, and registrar of Columbia University. Sorensen appears to have been an alumnus of the University.

Southard, Paul J., file, 1954-1955. (1 folder)
671/45 7/1954-1/1955

Correspondence between Paul J. Southard, general manager of the Columbia University Bookstore, and high level University administrators. Correspondence relates to a variety of routine subjects. Includes correspondence regarding a newspaper clipping on communism and the Columbia bookstore.

Southard, Vera R., files, 1948-1964. (4 folders)
428/6-9 7/1948-6/1964

Correspondence between Vera Southard, the recorder of Columbia University, and University administrators. The records consist of routine correspondence and memoranda regarding appointments, routine administrative issues, and the business of various committees.

Sovern, Michael I., file, 1970-1971. (1 folder)
108/31 8/1970-6/1971

Correspondence between Michael I. Sovern and Columbia University administrators. Correspondence dates from Sovern's tenure as dean of the School of Law. The file does not include correspondence from Sovern's term as president of the University. Correspondence relates to a variety of subjects. Topics include: Sovern's financial support for tennis courts at Columbia's Baker Field athletic facility, a "gripe session" at which student grievances were aired, the proposed naming of a Law School building after William C. Warren, and requests to grant professor emeritus status to professors Schiller and Hays.

Spaak, Paul-Henri, file, 1954. (1 folder)
671/46 9/1954-11/1954

Correspondence between Paul-Henri Spaak and high level administrators at Columbia University. Spaak was the Belgian foreign minister, president of the First Assembly of the United Nations, and president of the European Organization for Economic Cooperation [Belgium]. Correspondence relates to the honorary degree that was awarded to Spaak during Columbia's 1954 bicentennial celebration. Includes biographical information regarding Spaak. Also, correspondence regarding the World Brotherhood Organization.

Spence, Clara B., file, 1900-1908. (1 folder)
663/24 4/1900-11/1908

Correspondence between Clara B. Spence, headmistress of Miss Spence's School in New York City, and the president of Columbia University. Topics include: relations between the school and the University, enrollment of students from the school at Barnard College and Teachers College, and the possibility of appointing Spence to be dean of Barnard College.

Spencer, William C., file, 1967-1968. (1 folder)
54 /25 12/1967-1/1968

Correspondence between William C. Spencer, associate dean of the Graduate School of Business at Columbia University, and the president of

the University. Spencer served as a special assistant to the president in connection with the Columbia Campaign fund drive. Includes correspondence regarding development activities. Also, recommendation letters on behalf of Spencer that were sent from University president Grayson Kirk to administrators at other colleges and universities. Includes correspondence regarding Spencer's election as president of Western College for Women.

Speranza, C. L. (Carlo Leonardo), file, 1894-1909. (1 folder)
663/25 5/1894-2/1909

Correspondence between Carlo L. Speranza, professor of Italian in the Department of Romance Languages at Columbia University, and the president and secretary of the University. Correspondence relates to faculty affairs and courses in the Italian language program.

Speyer, James, file, 1897-1918. (1 folder)
679/22 3/1897-12/1918

Correspondence between James Speyer, Columbia University presidents Seth Low and Nicholas Murray Butler, and the dean of Teachers College. Speyer was a trustee of Teachers College, chairman of the finance committee of the college's board of trustees, and treasurer of the University Settlement Society of New York. Topics include: investments, University finances, the development of the Morningside Heights area and the Columbia campus, and the purchase of South Field as an addition to Columbia's Morningside Heights campus.

Also, correspondence (ca. 1905-1915) regarding the Roosevelt Professorship, which sent an American professor to Germany to lecture and act as a cultural and educational liaison, and the Kaiser Wilhelm Professorship, which brought German faculty to lecture in the United States. In particular, the correspondence relates to the terms of Speyer's gift in support of the Roosevelt Professorship, controversy over the selection of nominees, and the subsequent refund to Speyer. Controversy regarding the professorship arose when Speyer charged that the University had not fulfilled the terms of his gift which required that, on occasion, a Jewish professor be appointed to the post. Also includes correspondence (ca. 1907) regarding Jewish representation on Columbia's board of trustees.

Spingarn, Joel Elias, files, 1900-1910. (2 folders)
663/26-27 5/1900-11/1911

Correspondence between Joel Elias Spingarn, professor of comparative literature at Columbia University, and the president and secretary of the University as well as the dean of the Faculty of Political Science. Includes correspondence between the president and trustees and faculty members regarding Spingarn. Correspondence relates to Spingarn's objections to the merger of the Department of English and the Department of Comparative Literature and his eventual dismissal from the University. Includes a monograph entitled, "A Question of Academic Freedom." Correspondence also relates to: the establishment of undergraduate writing prizes, plans for the development of the Department of Comparative Literature, and Spingarn's appointment and personnel issues. Includes correspondence mentioning his United States congressional campaign.

Spingarn, Stephen J., file, 1970-1973. (1 folder)
508/22 8/1970-5/1973

Correspondence between Stephen J. Spingarn and high level administrators at Columbia University. Spingarn was the son of Columbia University professor J. E. Spingarn, who had been dismissed from the University in 1911. Correspondence relates to the dismissal of J. E. Spingarn and other issues. Includes copies of The Crisis newsletter.

- Spitz, Armand, file, 1954. (1 folder)
671/47 9/1954
Correspondence between Armand Spitz, director of Spitz Laboratories, and the president of Columbia University. Correspondence relates to a presentation regarding the Spitz Planetarium that was given to Columbia. Includes a booklet discussing the planetarium.
- Sporn, Philip, file, 1951-1971. (1 folder)
448/1 7/1951-6/1971
Correspondence between Philip Sporn, former president of the American Electric Power Company, and the president and other high level administrators of Columbia University. Sporn was a benefactor of the University and the School of Engineering. Correspondence relates to gifts from Sporn and relations between Sporn and the University. Includes correspondence regarding the establishment of the Philip Sporn Educational Trust and the Philip and Sadie Sporn Loan Fund. Also includes articles and reports on the future of nuclear power and a report (March, 1951) urging cooperation between the electric power industry and the Atomic Energy Commission. Includes many routine letters and invitations.
- St. Tsirimonis, Constantin, file, 1957-1958. (1 folder)
496/10 12/1957-10/1958
Crank letters.
- Stanfield, Boris M., file, 1955-1956. (1 folder)
672/3 8/1955-5/1956
Correspondence between Boris M. Stanfield, associate professor of economics at Columbia University, and the president and secretary of the University. Correspondence relates to Stanfield's retirement under the University's mandatory retirement policy. Includes a petition requesting that Stanfield not be forced to retire.
- Starr, Louis Morris, files, 1956-1971. (14 folders)
493/1-14 7/1956-1/1971
Correspondence between Louis Morris Starr of the Oral History Research Office at Columbia University, and University administrators. Most of the records consist of correspondence and invoices relating to oral history project expenditures and accounting. Also, correspondence and reports regarding oral history projects and funding for projects. Includes annual and monthly reports. Also includes the proceedings of the First National Colloquium on Oral History, which was held at Lake Arrowhead, California, in September of 1966.
- Starr, M. Allen, file, 1891-1910. (1 folder)
663/28 12/1891-1/1910
Correspondence between M. Allen Starr, professor of diseases of the mind and nervous system at Columbia University, and the president and secretary of the University. Correspondence relates to Columbia's medical school. Topics include: relations with St. Mary's Free Hospital for Children, Manhattan State Hospital, and other area hospitals; the curriculum of the school; and budgeting. Includes budget worksheets from the 1902-1903 academic year.
- Stauffen, Ernest, file, 1906-1910. (1 folder)
663/29 5/1906-6/1910
Correspondence between Ernest Stauffen, secretary of the Association of the Alumni of Columbia College, and the president and secretary of Columbia University. Correspondence relates to: alumni affairs, international alumni clubs, class reunions, and the Alumni Prize.

- Steele, Isobel L., files, 1957-1963. (2 folders)
 496/13-14 7/1957-6/1963
 Correspondence between Isobel L. Steele, administrative assistant to the dean of the School of General Studies at Columbia University, and University administrators. The correspondence relates to the routine business of the school.
- Steeves, Harrison R., file, 1947-1948. (1 folder)
 669/4 9/1947-5/1948
 Correspondence between Harrison R. Steeves, professor of English at Columbia University, and the secretary of the University. Correspondence relates to Steeves' personnel issues. Also, correspondence regarding prizes and medals in the Department of English and Comparative Literature.
- Stein, Jack Madison, file, 1953-1954. (1 folder)
 670/68 7/1953-5/1954
 Correspondence between Professor Jack Madison Stein of the Department of Germanic Languages at Columbia University, and University administrators. Correspondence relates to a variety of subjects. Topics include the Deutscher Verein Prize in German and the issue of the Germanic Review that was published in honor of Columbia's 1954 bicentennial. Includes a report from the German, French, and Spanish departments regarding the scope and role of foreign language instruction as part of a general education program. Also, correspondence regarding Stein's personnel issues.
- Steinman, D. B. (David Barnard), file, 1952-1955. (1 folder)
 450/21 7/1952-6/1955
 Correspondence between David B. Steinman, an alumnus of the School of Engineering at Columbia University, and University administrators. Correspondence relates to Steinman's professional activities and honors, his gifts in support of the School of Engineering and the University's engineering center project, and his honorary degree from the University. Includes Steinman's curriculum vitae and a list of his publications.
- Stern, Bernhard Joseph, files, 1949-1979. (2 folders)
 670/69-70 10/1949-4/1979
 Correspondence, reports, and transcripts relating to Bernard Joseph Stern, who taught sociology in the Summer Session and School of General Studies at Columbia University. Records relate to Stern's political and ideological beliefs and teaching activities. Includes correspondence from alumni, students, and other individuals demanding Stern's termination. Also includes copies of Counterattack, an anti-communist newsletter.
- Stettheimer, Ettie, file, 1967. (1 folder)
 54 /26 6/1967-12/1967
 Records regarding a bequest to Columbia University from the estate of Ettie Stettheimer, an author and University alumna. Includes reports and financial records regarding the estate. Also includes information regarding the establishment of a memorial grant to the Graduate School of Journalism that was made in Stettheimer's name.
- Stevens, Denis, file, 1956-1971. (1 folder)
 507/28 1/1956-5/1971
 Correspondence between Denis Stevens, professor of music at Columbia University, and high level University administrators. Correspondence relates to Steven's personnel issues and health, his complaints regarding noise on campus, and his criticisms of the music department.
- Stevenson, Adlai E., file, 1953-1954. (1 folder)

671/1 10/1953-6/1954
Correspondence relates to the honorary degree that was presented to Adlai Stevenson during Columbia University's 1954 bicentennial celebration and Stevenson's address at the honorary degree convocation. Includes a clipping from the New York Times regarding Stevenson's bicentennial address.

Stevenson, Walter M., file, 1945. (1 folder)
668/19 4/1945-6/1945
Correspondence between Walter M. Stevenson and Columbia University administrators. Stevenson was a Columbia College alumnus and a reporter for the Puerto Rico World Journal. Correspondence relates to his application for a position in Columbia's public relations department.

Stewardson, Langdon C., file, 1905-1909. (1 folder)
663/30 2/1905-11/1909
Correspondence between Langdon C. Stewardson, president of Hobart College, and the president and secretary of Columbia University. Correspondence relates to the dedication ceremony for the University's St. Paul's Chapel. Stewardson participated in the ceremony. Correspondence also relates to Stewardson's candidacy for the post of University chaplain. Includes several recommendation letters.

Stewart, Ernest I., file, 1953-1954. (1 folder)
671/2 10/1953-5/1954
Correspondence between Professor Ernest I. Stewart and the secretary of Columbia University. Stewart's appointments included professor of health education and assistant dean of Columbia College. Correspondence relates to his personnel issues and appointments. Correspondence also relates to the University Community Cooperation Project and tuition exemption for lecturers.

Stichman, Herman T., file, 1954. (1 folder)
671/48 9/1954-10/1954
Correspondence between Herman T. Stichman, commissioner of housing in the New York State Division of Housing, and administrators at Columbia University. Correspondence relates to a variety of topics, including crime and housing projects. Includes a report entitled "State-aided Public Housing Projects and Community Facilities."

Stigler, George Joseph, file, 1953-1954. (1 folder)
671/3 7/1953-5/1954
Correspondence between George Joseph Stigler, professor of economics at Columbia University, and the secretary of the University. Correspondence relates to funding from the Rockefeller Foundation and Stigler's personnel issues. Includes an annual report of the Council for Research in the Social Sciences (December, 1953)

Stilman, Leon, file, 1958-1959. (1 folder)
672/48 7/1958-6/1959
Correspondence between Leon Stilman and Columbia University administrators. Stilman was an associate professor of Russian Language and Literature and chairman of the Department of Slavic Languages. Correspondence relates to faculty appointments and faculty affairs in the department.

Stokes, Anson Phelps, file, 1901-1910. (1 folder)
663/31 5/1901-6/1910
Correspondence between Anson Phelps Stokes, secretary of Yale University, and the secretary and treasurer of Columbia University. Correspondence relates to: a comparison of presidential and faculty salaries at Yale and Columbia, issues involving the taxation of

universities, Yale's bicentennial, and a guest sermon by Stokes in Columbia's St. Paul's Chapel.

Stone, Harlan Fiske, files, 1900-1931. (7 folders)
339/12-18 6/1900-6/1931

Correspondence between Harlan Fiske Stone, dean of the School of Law at Columbia University, and the president and secretary of the University. Much of the correspondence consists of Stone's letters to President Nicholas Murray Butler. Primary topics related to the School of Law include: degree requirements, curriculum revisions, and policies regarding the curriculum. Other topics include: tuition and fees, personnel, faculty affairs, scholarships, teaching assignments, budgeting, faculty appointments and the administration of the Law Library. Includes a brief exchange of letters (ca. 1914) regarding the admission of women to the School of Law. Also includes correspondence and a memorandum of law (ca. 1911-1913) regarding requirements for admission to the New York bar.

Stoughton, Bradley, file, 1903-1909. (1 folder)
663/32 4/1903-1/1909

Correspondence between Bradley Stoughton and the president and secretary of Columbia University. Stoughton held an appointment as adjunct professor in the Department of Metallurgy in the University's School of Mines. Correspondence relates to the department and Stoughton's personnel issues.

Stowell, Ellery C., file, 1913-1918. (1 folder)
666/33 3/1913-6/1918

Correspondence between Ellery C. Stowell, associate professor of international law at Columbia University, and the president of the University. Includes correspondence with Dean George Pegram, chairman of Committee of Conference. Correspondence relates to Stowell's efforts to secure appointments for exiled Belgian professors during World War I and his resignation over issues of academic freedom and free speech. Includes an undated, twenty-page statement from Stowell concerning his resignation.

Strahler, Arthur Newell, file, 1959-1962. (1 folder)
502/6 7/1959-6/1962

Correspondence between Arthur Newell Strahler, professor of geomorphology and chairman of the Department of Geology at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the geology department. Topics include: budgeting, faculty appointments, faculty affairs, enrollment, equipment, research funding, the management of special funds, and facilities. Includes a floor plan of proposed office space for the department (April, 1961).

Straus, Nathan, files, 1957-1960. (3 folders)
496/15-17 11/1957-4/1960

Transcripts of radio broadcasts on station YMCA in New York. The transcripts were sent to the vice president and provost of Columbia University by Nathan Straus, the president of the station. The transcripts relate to a range of subjects.

Transcripts of editorial radio broadcasts made by Nathan Straus, president of WMCA.

Strong, William Duncan, file, 1945-1952. (1 folder)
395/21 9/1945-6/1952

Correspondence between William Duncan Strong, Loubat Professor of Anthropology and executive officer of the Department of Anthropology at

Columbia University, and high level University administrators. Most of the records consist of correspondence and budgets relating to the Anthropology Department. Topics include: faculty appointments, faculty affairs, staffing needs, and personnel issues. Also, correspondence regarding Strong's personnel issues and professional activities.

Sturges, Frederick, file, 1911-1916. (1 folder)
666/34 5/1911-5/1916

Correspondence between Frederick Sturges, president of the Board of Managers of the Presbyterian Hospital, and the president and secretary of Columbia University. Correspondence relates to University nominations for appointments to the medical school faculty and the approval of appointments by the hospital's board of managers.

Sulzberger, Arthur Hays, files, 1946-1969. (14 folders)
407/1-14 7/1946-5/1969

Correspondence between Arthur Hays Sulzberger and high level administrators at Columbia University. Sulzberger was publisher of the New York Times and a trustee of the University. Correspondence relates to trustee business and to Sulzberger's gifts to the University. Includes many invitations, cover letters, and routine letters. Sulzberger also chaired the University's bicentennial committee. The committee was created to oversee plans for the University's 200th anniversary celebration in 1954. Correspondence dating from 1950 to 1954 relates to preparations for the celebration. Includes reports and minutes regarding the bicentennial.

Includes: a letter from University president Dwight D. Eisenhower regarding the controversial funding of professorships by Eastern European governments (July, 1948); a memorial pamphlet and minutes in honor of Sulzberger; and correspondence (ca. March, 1952) regarding the nomination of Millicent McIntosh, the first woman to serve on the University's board of trustees. Also includes correspondence and Sulzberger's statement regarding charges of discrimination in University admissions policies (ca. September, 1946).

Sulzberger, Arthur Ochs, file, 1966-1970. (1 folder)
508/10 10/1966-5/1970

Correspondence between Arthur Ochs Sulzberger and high level administrators at Columbia University. Sulzberger was publisher of the New York Times and a University Trustee. Correspondence relates to trustee business and Sulzberger's gifts to Columbia. Includes a letter from University president Andrew Cordier in which Cordier addresses Sulzberger's concerns regarding the role of the Advisory Board to the Counsellor for Jewish Students and the reorganization of religious activities at Columbia (1969).

Sutton, Francis X., file, 1961-1962. (1 folder)
673/11 10/1961-2/1962

Correspondence between Francis X. Sutton of the Ford Foundation's Overseas Development Program and Grayson Kirk, president of Columbia University. Correspondence relates to Kirk's trip to Africa to visit universities and attend a conference on higher education.

Swan, Donald A., file, 1968-1970. (1 folder)
108/17 6/1968-4/1970

Correspondence between Donald A. Swan, a former Columbia University graduate student, and University administrators. Swan, who was expelled from the University in 1959, petitioned to have his case reconsidered. Includes correspondence between University administrators regarding Swan.

- Swan, John J., file, 1937. (1 folder)
668/2 3/1937-6/1937
Correspondence between John J. Swan, comptroller of Columbia University, and high level University administrators. Correspondence relates to the development of a University labor relations policy and Swan's views that such a policy was unnecessary at a non-profit institution. Includes a report entitled "Preliminary Report on Jobs, Wages, and Working Conditions of Operating and Maintenance Personnel of the Units of Columbia University" (March, 1937).
- Swann, Erwin, file, 1964-1967. (1 folder)
54 /27 6/1964-7/1967
Correspondence regarding a gift to Columbia University from Caroline and Erwin Swann. The Swann's donated artworks and funds in support of the proposed Caroline and Erwin Swann theatre at the University. Includes a partial inventory and appraisal of the Swann's art collection.
- Swift, Emerson H., file, 1947-1955. (1 folder)
414/19 10/1947-6/1955
Correspondence between Professor Emerson H. Swift of the Department of Fine Arts and Archeology at Columbia University and the acting president and secretary of the University. Swift served as acting executive officer of the department and was later appointed chairman. Most of the records relate to plans for a University art museum and a donation of paintings from the New York Historical Society. Also, correspondence and budgets relating to the department. Topics include faculty appointments and budgeting.
- Swope, Herbert Bayard, file, 1950-1951. (1 folder)
669/30 8/1950-6/1951
Correspondence between Herbert Bayard Swope and the president, dean of the Graduate School of Journalism, and dean of the Graduate Faculties at Columbia University. Records relate to the establishment of the Rosenstiel awards.
- Sykes, Frederick H., files, 1903-1910. (2 folders)
664/1-2 3/1903-2/1910
Correspondence between Frederick H. Sykes, director of Extension Teaching at Columbia University, and the president and secretary of the University. Correspondence relates to Extension Teaching, Columbia's continuing education division. Topics include: faculty appointments, lecturers, and the curriculum. Includes correspondence with the dean of Teachers College regarding faculty appointments in Extension Teaching.
- Symmes, William B., file, 1939-1940. (1 folder)
668/6 12/1939-6/1940
Correspondence between William B. Symmes and the provost of Columbia University. Symmes was a University trustee. Correspondence relates to a variety of subjects. In particular, the correspondence relates to the by-laws governing various University committees. Other topics include: the awarding of the Van Amringe Prize Medal, the statutes concerning University libraries, and the role of the New York School of Social Work in the educational system of the University.
- Symonds, Percival Mallon, file, 1953-1954. (1 folder)
671/4 10/1953-5/1954
Correspondence between Professor Percival Mallon Symonds of Teachers College at Columbia University and the secretary of the University. Correspondence relates to expenditures and other administrative issues regarding Symonds' Adolescent Fantasy Follow-up Study research project.
- Taguchi, Rikichiro, file, 1927. (1 folder)

667/20

2/1927-12/1927

Correspondence between Rikichiro Taguchi, a Columbia University student, and the president and secretary of the University. Correspondence relates to Taguchi's proposal to establish a Japanese house or Asian culture center at Columbia. Includes a detailed proposal as well as a sketch of the proposed building and a budget for the project.

Tannenbaum, Frank, files, 1948-1969. (12 folders)
427/1-12 7/1948-6/1969

Correspondence between Professor Frank Tannenbaum, chairman of the Sub Committee on the University Seminars, and high level Columbia University administrators. Most of the records consist of correspondence, reports, minutes, and invitations relating to the University Seminars. The seminars, which were held at Columbia, promoted interdisciplinary discussion on a range of topics. Includes a report on the 20th anniversary of the seminars. Also, reports regarding the Center of Latin American Economic and Historical Studies, which developed out of the University Seminars. Includes a report on the first 20 years of the Latin American Seminars from 1944 to 1963. Also, correspondence dating from 1968 regarding changes in teaching methods at Columbia College.

Taylor, Davidson, files, 1959-1971. (18 folders)
502/7-24 7/1959-6/1971

Correspondence between Davidson Taylor and high level administrators at Columbia University. Taylor was director of Columbia's Arts Center Program, a project to plan a University arts facility and arts programs and to seek funding for the construction of the arts facility. He also served as director of the School of the Arts and was later appointed dean of the school. The records consist of reports, proposals and correspondence related to the arts center project and correspondence related to the School of the Arts. Topics related to the school include: the establishment and organization of the school, administrative issues involving the various divisions in the school, and student affairs and discipline. Includes correspondence regarding a performance at the school by Lillian Gish (May, 1969). Also, correspondence regarding Taylor's appointment as dean.

Taylor, Floyd, file, 1947-1951. (1 folder)
427/15 7/1947-6/1951

Correspondence between Floyd A. Taylor, director of the American Press Institute in the Graduate School of Journalism at Columbia University, and high level University administrators. The American Press Institute was a professional development and education program for journalists which was run by the journalism school. The records relate to budgeting and preparations for events and seminars. Includes seminar programs. Also includes a letter regarding the purpose of the institute (April, 1951).

Taylor, Horace, file, 1945-1947. (1 folder)
399/20 7/1945-6/1947

Correspondence between Professor Horace Taylor of the Department of Economics at Columbia University and the acting president and secretary of the University. Correspondence relates to faculty appointments and faculty affairs in the Department of Economics. Includes correspondence regarding the Caroline Phelps Stokes Prize. Also includes correspondence regarding a copyright dispute between Taylor and the Pabst Brewing Company.

Taylor, J. Herbert (James Herbert), file, 1954. (1 folder)
671/49 7/1954

Works on heredity, chromosomes, and botany by James Herbert Taylor. Includes a copy of Brittonia that contains an article regarding Taylor's

research (November 12, 1945).

- Taylor, Lily Ross, file, 1954. (1 folder)
671/50 9/1954-11/1954
Correspondence between Lily Ross Taylor, dean of the graduate school at Bryn Mawr College, and high level administrators at Columbia University. Correspondence relates to an honorary degree that was awarded to Taylor at Columbia's 3rd Bicentennial Convocation. Includes biographical information regarding Taylor and a copy of her classical studies newsletter.
- Taylor, William T., file, 1956-1959. (1 folder)
493/15 7/1956-5/1959
Correspondence between William T. Taylor and high level administrators at Columbia University. Taylor was a University trustee and chairman of the Columbia College Council. Correspondence relates to development, gifts, committee appointments, and the appointment of University administrators. Includes routine invitations and acknowledgement letters.
- Telfer, John D., file, 1970-1971. (1 folder)
108/32 10/1970-6/1971
Correspondence between John D. Telfer, assistant vice president for physical planning at Columbia University, and University administrators. Correspondence relates to University tax exemptions, planning and budgeting for building projects, and reviews of projects involving South Field and the University medical center. Includes a planning report for campus buildings.
- Thomas, Arthur W., files, 1942-1959. (5 folders)
386/17-21 7/1942-5/1959
Correspondence between Professor Arthur W. Thomas and the high level administrators of Columbia University. Thomas held appointments as professor of chemistry, executive officer of the Department of Chemistry, and chairman of the Committee on Instruction of the Faculty of Pure Science. Most of the records consist of correspondence and budgets relating to the Department of Chemistry. Correspondence dating from 1955 to 1959 relates to the management of the Chandler Fund, the appointment of the Chandler Lecturer, and the awarding of the Chandler Medal. Also, a small amount of correspondence regarding faculty affairs and appointments in the Faculty of Pure Science and correspondence regarding Thomas' personnel issues and professional activities.
- Topics related to the Department of Chemistry include: faculty appointments, faculty affairs, staffing needs, fellowships, appropriations, arrangements for courses, personnel issues, research and development grants, equipment, student affairs, and the management of the Falk-Plaut Fund.
- Thomas, Calvin, files, 1896-1918. (2 folders)
340/3-4 1/1896-5/1918
Correspondence between Calvin Thomas, professor of Germanic languages and literatures at Columbia University, and the president and secretary of the University. Calvin was also chairman of the Committee on Admissions and secretary of the University Council. Most of the correspondence relates to routine business involving admissions and the University Council. Includes correspondence regarding the work of the Council to establish and oversee degree requirements. Also, correspondence (ca. 1914-1917) documenting the effect of World War I on the Department of Germanic Languages and course materials from a military interpreters training course which was offered by Columbia in 1917. Also includes correspondence relating to Calvin's appointment and

personnel issues.

- Thomas, Milton Halsey, files, 1940-1959. (2 folders)
385/3-4 7/1940-6/1959
Correspondence between Milton Halsey Thomas, the curator of the
Columbiana Library at Columbia University, and the provost and secretary
of the University. The Columbiana Library houses University-related
publications and ephemera. Topics include: collection management,
conservation, acquisitions, donor relations, the Columbiana Society,
deposits of records from the University administration, and Columbia's
history.
- Thompson, J. David, file, 1912-1913. (1 folder)
666/35 3/1912-2/1913
Correspondence between J. David Thompson, law librarian at Columbia
University, and the president of the University. Includes correspondence
with the University librarian. Correspondence relates to changes in the
administration of the Law Library during 1912 and 1913 as well as
Thompson's efforts to improve relations with the Committee on the
Library and other University libraries. Includes a report on the Law
Library and a budget for the 1913-1914 fiscal year.
- Thorndike, Ashley Horace, files, 1905-1930. (2 folders)
340/5-6 5/1905-5/1930
Correspondence between Ashley Horace Thorndike, professor of English and
comparative literature and head of the Department of English at Columbia
University, and the president and secretary of the University. Topics
include: budgeting and appropriations, facilities, faculty appointments,
personnel, faculty affairs, teaching assignments, staffing needs, the
preparation of dissertations, scholarships, fellowships, and prizes.
Includes correspondence (ca. 1909-1910) regarding the merger of the
Department of English and the Department of Comparative Literature, a
report (ca. 1918) on the undergraduate English curriculum, and
correspondence and proposals (ca. 1917) regarding the Journalism
Program. Also includes correspondence relating to Thorndike's
appointment and personnel issues.
- Thorndike, Edward L., file, 1903-1909. (1 folder)
666/45 3/1903-12/1909
Correspondence between Edward L. Thorndike, professor of educational
psychology in Teachers College at Columbia University, and the president
and secretary of the University. Correspondence relates to a variety of
topics. Records include a letter regarding Columbia's exhibit at the
1904 St. Louis Exposition (March, 1903). The letter briefly describes
each of the University's displays. Also includes a letter supporting the
appointment of Frederick P. Keppel as dean of Columbia College
(November, 1909). In addition, the records include statistics, working
papers, correspondence, and minutes relating to the work of a committee
of the American Association for the Advancement of Science. The
committee studied the distribution of students in certain courses and
the career choices of certain college graduates (1909).
- Thorndike, Lynn, file, 1905-1908. (1 folder)
664/3 7/1905-4/1908
Correspondence between Lynn Thorndike, chief clerk of Columbia
University, and the president and secretary of the University. Many of
the records consist of routine memoranda concerning instructions for
completing information forms for the University's 1906 directory. Other
records include: reports on classes held during the Summer Session,
financial reports for the president, clippings regarding Summer Session,
a comparison of courses in Columbia's history department with courses
offered in departments at other Universities, and a letter discussing

Thorndike's views on the purpose of summer classes for students applying to Columbia University or Barnard College. The records appear to relate to the same Lynn Thorndike who received a Ph.D. from Columbia in 1905 and who was appointed a professor at the University in 1924. However, the files do not contain any records dating from his time as a professor.

Thorne, W. V. S., files, 1911-1918. (6 folders)
347/12-17 9/1911-6/1918

Correspondence between W. V. S. Thorne and the dean of Columbia University's College of Physicians and Surgeons, the University treasurer, and other University administrators. Includes correspondence to and from Thorne's assistant. Thorne was treasurer of Presbyterian Hospital in New York. Correspondence relates to an agreement between Columbia University and Presbyterian Hospital regarding the use of the Harkness Fund for certain types of educational and research programs. Includes financial statements showing expenditures which were charged to the Harkness Fund.

Tilney, Frederick, file, 1919-1920. (1 folder)
667/13 1/1919-11/1920

Correspondence between Frederick Tilney, professor of neurology at Columbia University, and the president of the University. Correspondence relates to: the development of programs in neurology and psychiatry at Columbia, a proposed merger between Columbia's medical school and the Polyclinic Hospital in New York City, and the proposed establishment of an institute of neurology and psychiatry at the hospital.

Todd, Henry A., file, 1893-1918. (1 folder)
340/7 3/1893-5/1918

Correspondence between Henry A. Todd, professor of romance philology in the Department of Romance Languages at Columbia University, and the faculty and high level administrators of the University. Correspondence relates to faculty appointments and faculty affairs in the Department of Romance Languages and to the business of the Library Committee. Includes a brief exchange of correspondence (ca. 1916) regarding the reorganization of the department. Also, correspondence relating to Todd's appointment and personnel issues.

Tombo, Rudolf, files, 1900-1914. (8 folders)
340/8-15 5/1900-5/1914

Correspondence between Rudolf Tombo, registrar of Columbia University, and the president, secretary, and other high level administrators of the University. Correspondence dating from 1900 to 1910 documents administrative issues related to: registration, tuition and fees, athletic eligibility, scholarships, examinations, degree requirements, and the preparation of the University's catalog and the Columbia University Quarterly. Includes statistical reports on enrollment and many letters regarding individual students. Also, correspondence (ca. 1910-1911) regarding Tombo's tour of Germany and correspondence relating to Deutches Haus, Columbia's German cultural and educational center.

Torrey, Norman L., files, 1946-1957. (3 folders)
409/2-4 9/1946-5/1957

Correspondence between Norman L. Torrey, executive officer of the French section of the Department of Romance Languages at Columbia University, and high level University administrators. Correspondence relates to the French department. Topics include: faculty affairs, faculty appointments, budgeting, staffing needs, faculty exchanges, and visiting professors. Includes correspondence regarding the administration of Maison Francais, Columbia's French culture and educational center, and the Romanic Review, which was published by the French department. Also

includes correspondence regarding the University's language laboratory.

Tower, John E., file, 1961-1962. (1 folder)
673/10 7/1961-4/1962

Records relate to renovations of Columbia University buildings. Includes meeting notes regarding the Starr East Asian Library in Kent Hall and building conversion schedules for 1962.

Townes, Charles H., file, 1951-1954. (1 folder)
448/2 9/1951-6/1954

Correspondence between Charles H. Townes, executive officer of the Department of Physics at Columbia University, and University administrators. The records consist of correspondence and budgets relating to the department. Topics include: faculty appointments, equipment, personnel, faculty affairs, the appointment of research associates and research fellows, facilities, and visiting professors. Also, correspondence regarding the routine business of Columbia's radiation laboratory.

Toynbee, Arnold Joseph, file, 1947-1948. (1 folder)
669/5 7/1947-5/1948

Correspondence between Arnold Joseph Toynbee and the acting president and secretary of Columbia University. Correspondence relates to Toynbee's appointment to give the Bampton Lectures in America. Includes his lecture, "The Prospects of Western Civilization." Also, correspondence regarding Toynbee's honorary degree from Columbia.

Trask, Spencer, file, 1893-1901. (1 folder)
664/4 1/1893-5/1901

Correspondence between Spencer Trask, president of the Teachers College board of trustees, and the president and secretary of Columbia University. Correspondence relates to the construction of a new residence hall at Teachers College. Topics include: the purchase of lots at 121st Street and Amsterdam Avenue and the cost of constructing and renting a dormitory on the site. Includes correspondence with Grace Dodge, a founder and benefactor of Teachers College, regarding subscriptions for the funding of the dormitory project. Also, correspondence regarding a misunderstanding between Teachers College and Columbia over a faculty appointment and correspondence regarding the opening of Milbank Hall.

Trelease, Sam F., files, 1940-1957. (3 folders)
285/5-7 7/1940-6/1957

Correspondence between Sam F. Trelease, Torrey Professor of Botany at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the Department of Botany. Topics include: faculty appointments, equipment, staffing needs, budgeting, graduate assistantships and fellowships, faculty affairs, facilities, and the organization of the department. Also, correspondence regarding nominations to the Board of Managers of the New York Botanical Garden; correspondence regarding flowers on the Columbia campus; and proposals, papers, and correspondence relating to research on selenium.

Treleaven, Clifford L., files, 1947-1957. (3 folders)
419/13-15 7/1947-6/1957

Correspondence between Clifford L. Treleaven, executive officer of the Department of Optometry at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the department and the Columbia University Optometry Laboratory. Topics include: faculty appointments, equipment and supplies, budgeting, financial aid, research, and personnel. Includes

correspondence and reports (ca. 1948-1949) relating to the establishment of an optometry research program; a report (December, 1952) evaluating the department's curriculum, budget, requirements, and facilities; and records regarding the closing of the department in 1955.

Trent, William Peterfield, file, 1900-1917. (1 folder)
340/16 2/1900-11/1917

Correspondence between William Peterfield Trent, professor of English literature at Columbia University, and high level University administrators. Most of the correspondence relates to Trent's personnel issues, professional activities, and publications. Also, correspondence regarding faculty appointments and faculty affairs in the Department of English and Comparative Literature. Includes correspondence (ca. 1912) regarding the appointment of a woman to a fellowship; a report of the Special Committee on the Library, dated 1909; and scattered correspondence regarding the libraries.

Trilling, Lionel, file, 1964-1970. (1 folder)
108/19 3/1964-5/1970

Correspondence relates to the appointment of Lionel Trilling as University Professor at Columbia University. Records include a form recording the names and votes of the members of the committee that nominated Trilling and a report of the Committee on Education regarding Trilling's appointment and professional history.

Trosch, James F., file, 1962-1963. (1 folder)
673/18 7/1962-5/1963

Most of the records consist of forms that list Columbia University alumni who were available to represent the University at various academic ceremonies and events.

Trowbridge, C. C. (Charles Christopher), fi 1911-1918. (1 folder)
666/36 5/1911-2/1918

Correspondence between Charles C. Trowbridge, professor of physics at Columbia University, and the president and secretary of the University. Trowbridge also administered the Ernest Kempton Adams Precision Laboratory. Correspondence relates to the laboratory. Includes reports on the laboratory that date from 1913 to 1917.

Trudeau, Pierre Elliot, file, 1970. (1 folder)
108/18 2/1970-4/1970

Correspondence regarding the nomination of Canadian prime minister Pierre Trudeau to receive an honorary degree from Columbia University. Correspondence relates to preparations for the ceremony and Trudeau's inability to accept due to scheduling conflicts.

Truman, David Bicknell, files, 1957-1968. (7 folders)
496/18-24 8/1957-6/1968

Correspondence between David Bicknell Truman and the high level administrators of Columbia University as well as persons outside the University. Truman held a number of appointments including professor of government, chairman of the Department of Public Law and Government, dean of Columbia College, and vice president and provost of the University. The records relate to the Department of Public Law and Government during the late 1950s and Columbia College during the 1960s. Correspondence dating from 1967 to 1968 relates to Truman's appointment as vice president and provost, the origins of the office, and the responsibilities of the post. Records from this period also relate to the recruiting and retention of faculty members and the appointment of University administrators. Truman served as Columbia College dean and as vice president and provost of the University during the campus disturbances of the 1960s. The records include Truman's memoranda

regarding the handling of student protests (March and December, 1967) and his message to the faculty and teaching staff regarding solutions to campus unrest (June, 1968).

Topics related to the Department of Public Law and Government include: staffing needs, faculty recruiting and appointments, faculty affairs, and budgeting. The records dating from 1957 to 1958 include correspondence with University president Grayson Kirk in which Truman is recruiting Kirk as a sponsor of the Trinity School's 250th Anniversary. Correspondence from this period also relates to the administration of Truman's research project. Records dating from the late 1950s to 1960 also include: a proposal to re-establish the affiliation agreement between Columbia and the Institute of Public Administration (March, 1960), a report on the Ford Foundation research program for the 1959-1960 academic year, and correspondence regarding the William Radner Lectures. Truman also chaired the President's Committee on Contemporary Civilization Courses in Columbia College. The committee evaluated the Contemporary Civilization portion of the college's Core Curriculum. The records include the committee's report (October, 1960), which discusses curriculum, staffing, and other issues related to the Core Curriculum.

Topics related to Columbia College include: gifts to the college, development, faculty appointments, tuition and fees, faculty affairs, student affairs, scholarship funds, membership in the Faculty of Columbia College, membership on the Columbia College Council, housing, events, and committee nominations and memberships. The records include correspondence between President Grayson Kirk, Vice President Lawrence B. Chamberlain, and Truman regarding Truman's proposed appointment as dean. In the letters, Truman expresses his thoughts on the role of the college and his feelings about assuming the post. The records also include substantive letters in which Truman discusses: the changing nature of higher education and the role of the liberal arts college, the relationship between Columbia College and the University, and other issues involving the college. Other records of interest include: a brief exchange of letters on college policies regarding female guests in undergraduate dormitories (1963); college faculty meeting agendas (ca. 1964-1966); Truman's Dean's Day address dating from February, 1964; correspondence regarding the Naval Reserve Officers Training Corps (NROTC) at Columbia (ca. 1965); a University Senate report on the Columbia College Council (filed with materials from August, 1966); correspondence (ca. 1964) regarding a controversy involving editorials in the Columbia Daily Spectator, the Columbia College student newspaper; and a letter from college students regarding an increase in the residence hall room rate (February, 1964).

Trussell, Ray E., file, 1956-1957. (1 folder)
672/19 7/1956-5/1957

Correspondence between Ray E. Trussell, dean of the School of Public Health and Administrative Medicine at Columbia University, and the president and secretary of the University. Most of the correspondence relates to individual candidates for admission. Includes proposals to expand medical school facilities at the University. Also includes a request for tuition exemption for Trussell's daughter.

Tsunoda, Ryusaku, file, 1962. (1 folder)
673/14 7/1962-10/1962

Records regarding an "Asian convocation" that was held to celebrate the opening of a new Asian studies center at Columbia University. Records also relate to the honorary degree that was awarded to Ryusaku Tsunoda, the former curator of the University's Japanese Collection. Records include: correspondence, a press release, and an invitation list.

- Tumulty, T. James, file, 1965. (1 folder)
 18 /27 9/1965-12/1965
 Correspondence between T. James Tumulty and the president and administrators of Columbia University. Tumulty was director of the legal department of Jersey City, New Jersey. Correspondence relates to a scholarship for students from Jersey City that was established in 1812 and abolished in 1872.
- Tuttle, George M., file, 1891-1909. (1 folder)
 664/5 4/1891-1/1909
 Correspondence between George M. Tuttle, secretary of the faculty in the College of Physicians and Surgeons at Columbia University, and the president and secretary of the University. Correspondence relates to a variety of subjects involving the University's medical school. Topics include: faculty appointments, faculty affairs, the curriculum, the distribution of diplomas, lecturers, the use of special funds, administrative salaries, and scholarships. Also, a letter regarding Tuttle's resignation.
- Tyson, Levering, files, 1914-1961. (18 folders)
 348/1-18 10/1914-6/1961
 Correspondence between Levering Tyson, an alumnus of Columbia College, and the president, secretary, clerk of the board, and other administrators of Columbia University. Tyson was active in alumni affairs and held numerous posts in alumni organizations including: secretary of the Alumni Federation of Columbia University, managing editor of Columbia Alumni News, chairman of the Alumni Bicentennial Committee, assistant to the president for alumni relations, secretary pro tempore of the University Council, and, briefly, associate director in charge of Home Study. Most of the correspondence, reports, and other records document relations between alumni and the University and the activities of alumni groups.
- Topics include: administrative issues and long range planning involving the Alumni Federation and alumni publications, the powers of alumni trustees, planning for Columbia's bicentennial celebration, and the oversight of student organizations by the King's Crown organization. Also, correspondence regarding alumni relations activities and the establishment of a University development program during the 1950s and 1960s.
- Also, correspondence, proposals, and budgets documenting a home study program which was offered by the University Extension, Columbia's continuing education division. Topics include program finances, administration, and course offerings. Includes a report on radio correspondence courses (ca. 1929). Also, correspondence regarding administrative issues involving the University Council and Council agenda (ca. 1960-1961). Tyson was also a member of the National Committee for a Free Europe, Inc. The records include correspondence and reports regarding politics and communist activities in Europe (ca. 1953-1956).
- Underwood, Lucien M., file, 1896-1908. (1 folder)
 664/6 4/1896-1/1908
 Correspondence between Lucien M. Underwood, professor of botany at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of Botany. Topics include: facilities, budgeting for furniture and equipment, funding for the department during its relocation to Columbia's new Morningside Heights campus, the development of the botany curriculum, and faculty appointments. Includes floor plans of the department's facilities in the Schermerhorn building.

- Updike, David M., file, 1928-1933. (1 folder)
 358/19 10/1928-6/1933
 Correspondence between David M. Updike, superintendent of buildings and grounds at Columbia University, and the president and secretary of the University. Correspondence relates to the maintenance, design, construction, and renovation of University facilities. Includes correspondence regarding appropriations and expenditures for equipment and correspondence regarding the Department of Buildings and Grounds. Correspondence dating from 1932 to 1933 documents the investigation of Updike's involvement in contractor overcharges and other violations at the University's power plant. Includes correspondence regarding his resignation.
- Upton, Clifford B., file, 1911-1918. (1 folder)
 666/37 10/1911-5/1918
 Correspondence between Clifford B. Upton, secretary of Teachers College at Columbia University, and the president and secretary of the University. Correspondence relates to: the School of Practical Arts, press coverage of Teachers College, and faculty pension plans.
- Urey, Harold Clayton, file, 1940-1945. (1 folder)
 385/8 7/1940-6/1945
 Correspondence between Harold Clayton Urey and the provost and secretary of Columbia University. Urey was a professor of chemistry and executive officer of the Department of Chemistry. The records consist of correspondence and budgets relating to the department. Topics include: faculty appointments, payments to research and laboratory assistants, expenditures, equipment, faculty affairs, fellowships, research funding, and the administration of government contracts.
- Valdes, Alfonso, file, 1967-1968. (1 folder)
 54 /28 7/1967-6/1968
 Correspondence between Alfonso Valdes, president of the Columbia University Club of Puerto Rico, and the president of the University. Correspondence relates to arrangements for events and other routine business of the club. Includes minutes of meetings of the board of directors of the club as well as a copy of the club by-laws. Also, newspaper clippings and an article regarding Valdes.
- Van Amrindge, J. H. (John Howard), files, 1890-1920. (8 folders)
 341/1-8 2/1890-5/1920
 Correspondence between John Howard Van Amrindge, dean of Columbia College, and the high level administrators of Columbia University. Columbia College, then known as the School of the Arts, is Columbia University's undergraduate college. Topics related to the school include: entrance examinations, degree requirements and the awarding of degrees, discipline and hazing, course scheduling, teaching assignments, privileges of the school, admissions, and facilities.
- Also, correspondence (ca. 1915-1920) between members of the Van Amrindge Memorial Committee, the clerk of the board of trustees, and the architectural firm of McKim, Mead & White regarding the planning, funding, and construction of the Van Amrindge Memorial. Van Amrindge also served as superintendent of printing. Includes correspondence relating to the preparation and distribution of catalogs, announcements, and other University publications.
- van Beuren, Frederick T., file, 1928-1931. (1 folder)
 358/20 7/1928-6/1931
 Correspondence between Frederick T. van Beuren, associate dean of the College of Physicians and Surgeons at Columbia University, and the

president and secretary of the University. Most of the correspondence dating from 1930 relates to the appointment of Willard Rappleye as dean of the College of Physicians and Surgeons. Includes minutes regarding the selection of the dean. Correspondence also relates to fees, scholarships, prizes, and admissions at the College of Physicians and Surgeons.

Van De Water, George R., files, 1893-1909. (2 folders)
664/9-10 5/1893-11/1909

Correspondence between George R. Van De Water, chaplain of Columbia University, and University presidents Seth Low and Nicholas Murray Butler. Correspondence relates to the religious affairs of the University and the chaplain's activities. Topics include: religious services, the construction of St. Paul's Chapel, the establishment of a Bible study class, and the appointment of an organist. Includes reports on the chaplain's activities. Also, correspondence regarding religious services for the YMCA of Greater New York and correspondence regarding Van De Water's service as a chaplain with the 71st Regiment during the Spanish American War. Includes descriptions of conditions in the military.

Van Derpool, James Grote, files, 1952-1961. (3 folders)
449/19-21 9/1952-6/1961

Correspondence between Professor James Grote Van Derpool of Columbia University and University administrators, the director of the Columbia University Libraries, and donors. Van Derpool held a number of appointments including professor of architecture, Avery Librarian, and acting dean of the Faculty of Architecture. The records consist of correspondence and reports relating to the Avery Library, the School of Architecture, and the appearance of the University's Morningside Heights campus. Also, correspondence regarding the establishment of the Committee on Artistic Properties, which was created to oversee the selection and placement of University art works and to administer Columbia's art properties.

Topics related to the Avery Library include budgeting and acquisitions. Topics related to the School of Architecture include: financial aid, development, the curriculum, faculty affairs, prizes, awards, staffing needs, and faculty activities. Includes a proposal for a study of school building types (August, 1957) and a small amount of correspondence (ca. March, 1961) regarding a program in honor of Ludwig Mies van der Rohe, Walter Gropius, and Le Corbusier. Also, correspondence regarding the appraisal, acquisition, and management of University art, book, and manuscript collections.

Van Doren, Mark, file, 1953-1959. (1 folder)
454/21 9/1953-6/1959

Correspondence between Mark Van Doren, professor of English in the Department of English and Comparative Literature at Columbia University. Correspondence relates to Van Doren's personnel issues and retirement. Includes the text of Van Doren's University oration, which was given in January, 1954. Also includes the text of his remarks at the Barnard-Columbia dinner, which was held at the University Club in Chicago in April, 1959. Also includes a program from the April, 1959, Alexander Hamilton Dinner at which Van Doren was presented with the University's Alexander Hamilton Medal.

Van Dusen, Henry P., file, 1946-1956. (1 folder)
406/20 7/1946-6/1956

Correspondence between Henry P. Van Dusen, president of Union Theological Seminary in New York City, and the high level administrators of Columbia University. Much of the correspondence relates to the

Bampton Lectures in America. Includes correspondence regarding the selection of Arnold Toynbee and Karl Barth as Bampton lecturers. Correspondence dating from 1947 to 1949 relates to the establishment of the Morningside Heights Development Plan, which was created to foster cooperation between area institutions regarding community issues. Correspondence dating from 1955 to 1956 relates to Van Dusen's honorary degree from the University.

Van Dyk, Frederick T., file, 1968-1969. (1 folder)
72 /23 12/1968-6/1969

Correspondence between Frederick T. Van Dyk, vice president for public affairs at Columbia University, and Andrew Cordier, president of the University. Correspondence relates to Van Dyk's appointment to the newly-created post of vice president for public affairs as well as his personnel issues and the management of the vice president's office. Also: correspondence regarding a proposed reorganization of the University's administration; correspondence regarding the campus disturbances of 1968; and Van Dyk's letter of resignation due to personal and political differences with the University administration.

Van Metre, Thurman W., file, 1953-1954. (1 folder)
671/5 12/1953-6/1954

Correspondence between Professor Thurman W. Van Metre and the president and secretary of Columbia University. Correspondence relates to the honorary degree that was granted to Van Metre during Columbia's 1954 bicentennial celebration.

Van Sinderen, Howard, file, 1901-1910. (1 folder)
664/11 2/1901-5/1910

Correspondence between Howard Van Sinderen and Columbia University president Nicholas Murray Butler. Van Sinderen was a trustee of Teachers College and secretary of the Alumni Council. Correspondence relates to events and alumni affairs. Topics include expenditures for commencement ceremonies and the distribution of invitations to alumni for various events, including the openings of St. Paul's Chapel and Hamilton Hall. Includes a report on Van Sinderen's tour to meet with local alumni groups across the country. Also, correspondence regarding the establishment of a professorship in memory of Hall J. Howe and correspondence discussing the teaching methods of the School of Mines.

Vanderbilt, Cornelius, file, 1891-1907. (1 folder)
664/7 3/1891-3/1907

Correspondence between Cornelius Vanderbilt and Columbia University president Seth Low. The records appear to include correspondence from Vanderbilt's son, Cornelius Vanderbilt III. Correspondence relates to the Vanderbilt family's gifts to the University for the development of the campus and the construction of buildings. Topics include: the purchase of lots at Columbia's Morningside Heights campus; the construction of a number of buildings, including Schermerhorn Hall and two buildings at the College of Physicians and Surgeons; and funding for a botanical garden.

Vanderbilt, William H., file, 1958-1959. (1 folder)
672/49 9/1958-4/1959

Correspondence between William H. Vanderbilt and Grayson Kirk, president of Columbia University. Vanderbilt was president of Research on Self-Government, Inc. Records include: a report regarding two studies of political contributions that were funded by the foundation (September, 1958), minutes of a meeting of the foundation (March, 1959), and routine correspondence regarding foundation business and meetings.

Vanderbilt, William K., file, 1899-1910. (1 folder)

- 664/8 2/1899-1/1910
 Correspondence between William K. Vanderbilt and Columbia University president Nicholas Murray Butler. Vanderbilt was a benefactor of the University. Correspondence relates to Vanderbilt's gifts to purchase lots and construct buildings at Columbia's medical school.
- Velting, Clara E., file, 1952-1953. (1 folder)
 670/19 7/1952-5/1953
 Correspondence between Clara E. Velting, assistant to the dean of the Graduate School of Business at Columbia University, and University administrators. Correspondence relates to routine expenditures and the University telephone directory.
- Venturi, Lionello, file, 1954-1955. (1 folder)
 671/51 6/1954-5/1955
 Correspondence between Italian art critic Lionello Venturi and the president and secretary of Columbia University. Venturi was appointed to give the Bampton Lectures in America for 1955. Correspondence relates to: his appointment as Bampton lecturer, visa and travel arrangements, and payments for stipends and expenditures. Includes two summaries of his lectures and copies of the program from the lecture series.
- Vickery, William S., file, 1948-1949. (1 folder)
 427/22 7/1948-4/1949
 Correspondence between Professor William S. Vickery, secretary to the Executive Committee of the Council for Research in the Social Sciences, and the secretary of Columbia University. Correspondence relates to Council-sponsored projects. Topics include: project expenditures, payments to research assistants, space needs, and other administrative issues.
- Villard family file, 1897-1910. (1 folder)
 664/12 11/1897-6/1910
 Correspondence between the Villard family and Columbia University president Seth Low. The records consist of letters from various family members including Oswald Garrison Villard, Fanny J. Villard, and Mrs. Henry Villard. Correspondence relates to: funding for the purchase of the South Field extension to Columbia's Morningside Heights campus, attempts to recruit President Low to give a series of lectures at Harvard, and funding for a study of the Alsea Tribe.
- Vincent, Marvin Richardson, files, 1890-1910. (2 folders)
 664/13-14 10/1890-6/1910
 Correspondence between Marvin Richardson Vincent, president of Union Theological Seminary in New York City, and Columbia University presidents Seth Low and Nicholas Murray Butler. Includes correspondence with the secretary of the University. Vincent served on Columbia's Committee on Honors and Prizes. Most of the correspondence relates to nominations for honorary degrees. Also, correspondence regarding courses that were given at the seminary and the seminary's degree requirements.
- Vincent, William Shafer, files, 1949-1952. (2 folders)
 427/13-14 2/1949-3/1952
 Correspondence between William Shafer Vincent, executive officer of the Citizenship Education Planning Project in Teachers College at Columbia University, and the dean of the University's Graduate Faculties. The records consist of proposals and reports. The project was established to develop a program of internships and educational programs for high school students. Includes correspondence, dating from 1951, which responds to criticism of the project. Also includes a number of project newsletters.

- Vollmer, Arthur, file, 1950. (1 folder)
669/31 8/1950-10/1950
Correspondence between Colonel Arthur Vollmer and the president of Columbia University. Correspondence relates to Vollmer's efforts to secure an appointment in a proposed University peace institute. Includes copies of recommendation letters and a copy of his monograph, "How to Become an Officer."
- Von Neumann, John, file, 1954. (1 folder)
671/52 9/1954-10/1954
Correspondence between John Von Neumann, professor of mathematical physics in the Institute for Advanced Study at Princeton University, and high level administrators at Columbia University. Correspondence relates to the honorary degree that was awarded to Von Neumann at Columbia's 3rd Bicentennial Convocation in 1954. Includes biographical information regarding Von Neumann.
- Voorhees, James D., files, 1897-1907. (2 folders)
664/15-16 5/1897-6/1907
Correspondence between James D. Voorhees and the president and secretary of Columbia University. Voorhees held a number of appointments in obstetrics at the College of Physicians and Surgeons and also served as secretary of the college faculty. Most of the correspondence relates to the college's summer session curriculum, admissions requirements, and fees for various courses. Includes letters regarding individual exemptions from entrance requirements for admissions candidates. Also includes correspondence regarding faculty appointments and salaries in the Faculty of the College of Physicians and Surgeons.
- Vries, Hugo de, file, 1910-1918. (1 folder)
665/12 5/1910-1/1918
Correspondence between Professor Huger de Vries of the University of Amsterdam and the president of Columbia University. Correspondence relates to unsuccessful attempts to appoint de Vries to the University's Torrey Professorship. Includes correspondence regarding the responsibilities of the Torrey Professor.
- Wagley, Charles, file, 1953-1954. (1 folder)
671/6 9/1953-6/1954
Correspondence between Professor Charles Wagley, executive officer of the Department of Anthropology at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: the reorganization of the department, faculty affairs, and faculty salaries. Includes correspondence regarding the appointment of Dr. Cora Dubois to the department and plans for Margaret Mead to teach courses in the department. Also includes correspondence regarding the Conference on Responsible Freedom, which was held in 1954 as part of Columbia's bicentennial celebration. Correspondence also relates to Wagley's personnel issues, appointments, and professional activities.
- Wagner, Robert F., file, 1954-1957. (1 folder)
490/22 7/1954-10/1957
Correspondence between Robert F. Wagner, mayor of New York City, and high level administrators at Columbia University. Most of the records consist of routine correspondence regarding committees and invitations. Includes correspondence regarding the expansion of Columbia's Morningside Heights campus across Amsterdam Avenue and the creation of the University's East Campus.
- Wait, Frederick S., file, 1893-1909. (1 folder)
664/17 3/1893-3/1909
Correspondence between Frederick S. Wait, president of Barnard College,

and Columbia University presidents Seth Low and Nicholas Murray Butler. Correspondence relates to Barnard College, the undergraduate women's college affiliated with Columbia. Topics include: the college's uncertain economic future; the construction of Milbank Hall; a conflict between New York City and the University over the University's desire for Barnard to control the property between 116th and 118th streets and the city's proposal to construct a park; a large bequest to Columbia and Barnard; and the awarding of a Barnard degree to a blind student. Also, correspondence from Wait protesting the construction of a sanitarium at Ray Brooke, New York.

Waite, William W., files, 1953-1959. (2 folders)
457/18-19 9/1953-6/1959

Correspondence between William W. Waite, executive officer of the Department of Industrial Engineering at Columbia University, and University administrators. Correspondence relates to the department. Topics include: budgeting, finances, faculty appointments, salaries, faculty affairs, and personnel. Includes correspondence, dating from 1958, which relates to curriculum and staffing changes that resulted from departmental budget problems. Also includes correspondence regarding an industrial operations teaching program at the New York Naval Shipyard in 1956 and correspondence and a proposal (ca. 1955-1957) relating to an industrial operations training program for the United States Department of Labor Office of International Labor Affairs.

Wald, Abraham, file, 1947-1948. (1 folder)
669/6 7/1947-6/1948

Correspondence between Abraham Wald, Professor of Mathematical Statistics at Columbia University, and University administrators. Correspondence relates to visiting professorships and special lecturers in the department. Includes a departmental budget (November, 1947). Also, correspondence regarding Wald's personnel issues.

Waldstein, Charles, file, 1910-1915. (1 folder)
666/38 10/1910-4/1915

Correspondence between Charles Waldstein and the president of Columbia University. Waldstein was a benefactor of the University. Correspondence relates to efforts to establish lectures on foreign policy and international relations. Correspondence also relates to a proposed prize for graduate students in the Department of Public Law and issues involving Belgian refugees during World War I. Includes correspondence regarding a professor who was referred to as "Professor Carnoy."

Walker, Arthur L., file, 1910-1918. (1 folder)
666/39 9/1910-6/1918

Correspondence between Professor Arthur L. Walker and the president, secretary, and treasurer of Columbia University. Walker held appointments as professor of metallurgy and head of the Department of Metallurgy in the University's School of Mines. Correspondence relates to the department. Includes correspondence regarding a proposal to remove a German inscription from the school building during World War I.

Walker, Samuel R., file, 1948-1949. (1 folder)
669/20 8/1948-5/1949

Correspondence between Samuel R. Walker and high level administrators at Columbia University. Walker was a vice president of City Investing Company and a benefactor of the University. Correspondence relates to Walker's gifts to the Crew Fund and lists other donors to the fund. Also, correspondence regarding Ernest McKinley Fisher, professor of Urban Land Economics in the Graduate School of Business at Columbia.

Wallace, Schuyler C., files, 1942-1964. (19 folders)
388/1-19 7/1942-2/1964

Correspondence between Schuyler C. Wallace and the high level administrators of Columbia University. Includes correspondence with the Carnegie, Rockefeller, and Ford foundations. Wallace held numerous appointments including professor of government, Ruggles Professor of Public Law and Government, executive officer of the Department of Public Law and Government, director of the Naval School of Military Government and Administration, director of the International Administration Training Program, director of the School of International Affairs, director of the European Institute, director of the Near and Middle East Institute, and dean of the Faculty of International Affairs. Most of the records consist of correspondence, reports, budgets, and proposals relating to Columbia's School of International Affairs and its affiliated institutes (ca 1944-1964). Also, correspondence, budgets, and course materials relating to military and international affairs training programs which were offered by the University during World War II. Also includes some correspondence regarding Columbia's relations with the United Nations during the late 1940s.

Topics related to the School of International Affairs and its institutes include: the establishment and organization of the school, the curriculum and programs of the school, budgeting, faculty affairs, faculty recruiting and appointments, visiting professors, exchange students, grant and research administration, financial administration, fellowships, staffing needs, fund raising, lectureships, facilities, and degree requirements. Includes correspondence regarding the Parker Fund, which supported a number of international affairs programs, and the Gabriel Silver Lectureship.

Topics related to the Training Program in International Administration and the Naval School of Military Government and Administration include: budgeting, the curriculum, facilities, personnel issues, faculty affairs, faculty appointments, commencement, and financial administration.

Walter, Henry G., file, 1959-1960. (1 folder)
672/69 8/1959-5/1960

Correspondence between Henry G. Walter of the G. Unger Vetlesen Foundation and high level administrators at Columbia University. Correspondence relates to the establishment and awarding of the Vetlesen Prize in science and a gift to the University from the Ambrose Monell Foundation.

Walther, Margot, file, 1948-1949. (1 folder)
669/21 7/1948-6/1949

Correspondence between Margot Walther and the secretary and provost of Columbia University. Walther advised University faculty members on the placement of their children in primary and secondary schools. Correspondence relates to placing children in schools, scholarships, and the routine administration of the advisor's office.

Walton, Clarence C., files, 1958-1969. (4 folders)
501/7-10 7/1958-6/1969

Correspondence between Clarence C. Walton and high level administrators at Columbia University. Walton's appointments included Philip Young Professor of Business, associate dean of the Graduate School of Business, and dean of the School of General Studies. Records dating from 1958 to 1964 relate to the business school. Topics include academic policies and arrangements for courses. Records dating from 1964 to 1969 relate to the School of General Studies, Columbia's continuing education division. Topics include: faculty appointments, the status and role of

the school, gifts to the school, events, faculty affairs, candidates for admission, and school finances. Includes: reports and correspondence regarding the reorganization, government, and status of the school (ca. 1968-1969); a long-range planning report (July, 1965); and correspondence with students regarding complaints, academic progress, and other issues. Walton also chaired the President's Committee on Urban Minority Problems. Related records include: a substantive report from the committee (1967), correspondence regarding Columbia's Office of University Relations, and correspondence regarding relations with community boards and organizations.

Ward, Frank E., file, 1903-1909. (1 folder)
676/11 5/1903-9/1909

Correspondence between Frank E. Ward, chapel organist in St. Paul's Chapel at Columbia University, and the president and secretary of the University. Correspondence relates to his appointment, the acquisition of hymnals for the chapel, and the management of the chapel choir. Includes correspondence with University president Nicholas Murray Butler, in which Ward responds to Butler's comments regarding chapel services.

Ware, William R., files, 1889-1904. (4 folders)
340/17-20 11/1889-12/1904

Correspondence between William R. Ware, professor of architecture at Columbia University, and the president and secretary of the University, clerk of the University's board of trustees, and others. Includes correspondence with Charles McKim, architect of Columbia's Low Memorial Library. Correspondence relates to the Department of Architecture, the design of Columbia's Morningside Heights campus, and the McKim Travelling Fellowships.

Much of the correspondence related to the Department of Architecture deals with the development of the architecture curriculum. Other department-related topics include: faculty appointments, staffing needs, and library facilities. Also, correspondence regarding the planning, design, and construction of buildings on the Morningside Heights campus as well as campus planning in general. Ware's letters often include his opinion of designs for campus buildings. Correspondence relating to the McKim Travelling Fellowships often deals with specifications for design contest entries.

Warman, Manny, file, 1953-1954. (1 folder)
671/10 10/1953-6/1954

Correspondence between Manny Warman, a photographer employed by Columbia University, and the president and secretary of the University. Correspondence relates to photographic services and billing for those services.

Warner, Aaron W., file, 1952-1953. (1 folder)
670/20 10/1952-6/1953

Correspondence between Aaron W. Warner and Columbia University administrators. Warner was the executive secretary of the University Seminar on Labor. Correspondence relates to the routine financial administration of a project to publish a book in honor of the chairman of the University Seminar on Labor.

Warren, Earl, file, 1953-1954. (1 folder)
671/7 10/1953-3/1954

Correspondence regarding the invitation for Chief Justice Earl Warren to give the principal address at Columbia University's first bicentennial convocation in 1954. Includes 2 copies of Warren's speech at the Bicentennial Alexander Hamilton Dinner, which was held in January of

1954. Also includes correspondence between Warren's staff and the University.

Warren, George E., files, 1953-1967. (3 folders)
459/16-18 9/1953-6/1967

Correspondence between George E. Warren and Columbia University administrators and trustees. Warren was clerk of the Columbia University board of trustees and chairman of the Committee on Wills and Special Gifts. Correspondence relates to the business of the committee, development, gifts to the University, and routine trustee business. Includes routine invitations and acknowledgement letters.

Warren, Joseph, file, 1908-1910. (1 folder)
676/12 2/1908-6/1910

Correspondence between Joseph Warren, assistant secretary of Harvard University, and the secretary of Columbia University. Correspondence relates to the move of the Association of American Universities from Columbia to Harvard. Topics include: the disposition of the records of the association, procedures for administering the association, and the routine business of the association. Includes an inventory of association property.

Warren, William Clements, files, 1952-1970. (18 folders)
450/1-18 11/1952-7/1970

Correspondence between William Clements Warren, dean of the School of Law at Columbia University, and high level University administrators. The records consist of correspondence, budgets, and reports relating to the academic and administrative affairs of the school. Topics include: appropriations, prizes, student affairs and housing, faculty affairs, the management of special funds, the Law Library, budgeting, degree requirements, development, faculty appointments, gifts to the school, space requirements, finances, financial aid, tuition and fees, admissions, seminars, programs, research projects, and the administration of the dean's office and staff. Also, correspondence regarding Warren's appointment, gifts to the school, and retirement.

Includes: proposals and correspondence regarding planning and funding for a new law school building and the development of Columbia's East Campus (ca. 1953-1959) and detailed reports evaluating the mission and resources of the school and the need for a new building (December, 1953 and December, 1954). Also includes: an accreditation report from the American Bar Association (April, 1958) and a proposal for the selection and training of African American lawyers and civil rights lawyers (1963).

Wasson, R. Gordon, file, 1948-1949. (1 folder)
669/22 7/1948-6/1949

Correspondence between R. Gordon Wasson and the provost of Columbia University. Wasson, who was vice president of J. P. Morgan & Company, chaired the Committee for the Promotion of Advanced Slavic Cultural Studies. Correspondence relates to Slavic studies programs at Columbia. Topics include: concerns regarding the loyalty and political beliefs of faculty members who were involved in Slavic studies programs, charges of communist activities that were brought against University faculty, and the controversy surrounding the funding of named professorships by communist governments. Includes correspondence regarding Ernest J. Simmons, who was a professor of Russian, and Professor Roman Jakobson. Also includes a pamphlet on the Committee for the Promotion of Advanced Slavic Cultural Studies.

Watkins, Morris W., files, 1946-1971. (22 folders)
408/1-21 2/1946-6/1970

409/1

7/1970-6/1971

Correspondence between Morris Watkins, secretary of the Alumni Federation of Columbia University, and high level University administrators. Watkins also served as director of student interests from 1968 to 1971. Correspondence relates to alumni relations, development, arrangements for alumni programs, gifts to the University, and the activities of regional alumni clubs. Includes a survey regarding alumni relations with the University (ca. 1952-1954) and correspondence documenting alumni involvement in Columbia's 1954 bicentennial celebration. Also includes Watkins' address entitled "The Promotion of Alumni Activities" which was given before the American Alumni Council in January, 1948.

Watson, Goodwin, file, 1953-1955. (1 folder)
455/21 8/1953-6/1955

Correspondence between Goodwin Watson, professor of education in Teachers College at Columbia University, and University administrators. Most of the records consist of invoices for expenditures involving Watson's research. Also, correspondence relating to his personnel issues. Includes records regarding accusations that Watson was involved in communist activities.

Watson, Thomas J. (b. 1914), file, 1956-1961. (1 folder)
389/16 7/1956-5/1961

Correspondence between Thomas J. Watson Junior, president of IBM and son of Columbia University trustee Thomas J. Watson, and University president Grayson Kirk. Most of the records consist of invitations and routine correspondence. Records relate to the business of the board of IBM, on which Watson and Kirk served. Also, notes regarding the development strategy which was used to approach Mrs. Thomas J. Watson (Jeanette Watson) regarding gifts to the University and letters from President Kirk to Mrs Watson.

Watson, Thomas John (b.1874-d.1956), files, 1944-1956. (2 folders)
389/14-15 11/1944-6/1956

Correspondence between Thomas John Watson, president of IBM, and the high level administrators of Columbia University. Watson was a trustee and benefactor of Columbia University. Most of the correspondence dating from 1944 to 1948 relates to the establishment of the Watson Scientific Computing Laboratory. Most of the records dating from the 1950s consist of invitations and cover letters.

Watt, Robert W., files, 1953-1965. (3 folders)
478/15-17 7/1953-5/1965

Correspondence between Robert W. Watt of the Seaboard Surety Company and high level administrators at Columbia University. Watt was a trustee of the University. He served as vice chairman of the board and was a member of a number of trustee committees, including the committee on buildings and grounds. The records consist of correspondence and clippings relating to a range to subjects. Topics include: academic freedom, a proposed University engineering center, research funding, campus architecture and planning, urban planning, and funding for building projects. Includes a report of the Special Committee Appointed to Investigate the Government Aided Research Program of the University (March, 1956). Also, correspondence between trustees and benefactors. The correspondence, which includes routine acknowledgement letters, relates to trustee affairs, donor relations, and gifts to the University. Also, clippings and articles which were forwarded to the University by Watt. Includes copies of CounterAttack, an anti-communist newsletter.

Waugh, Leuman M., file, 1944-1945. (1 folder)

668/20

7/1944-6/1945

Correspondence between Professor Leuman M. Waugh and the provost and secretary of Columbia University. Waugh was a professor of dentistry in the University's School of Dental and Oral Surgery and director of the school's Orthodontic Clinic. Correspondence concerns relations between the dental school and Columbia's medical school. Also, correspondence regarding Waugh's retirement.

Webb, R. K. (Robert Kiefer), file, 1956-1959. (1 folder)
493/16 9/1956-5/1959

Correspondence between Robert K. Webb, secretary of the Council for Research in the Social Sciences at Columbia University, and University administrators. Most of the records consist of routine cover letters and correspondence relating to expenditures for council-sponsored projects. Includes a small number of minutes from the Council for Research in the Social Sciences, memoranda regarding research grants, and records regarding the establishment of the Brebner Fund to purchase research materials for use in history courses.

Weed, Ella, files, 1890-1893. (3 folders)
676/13-15 3/1890-11/1893

Correspondence between Ella Weed and Seth Low, president of Columbia University. Weed chaired the committee that oversaw the academic affairs of Barnard College, the undergraduate women's college affiliated with Columbia. Much of the material relates to admissions and registration in Barnard College and the Collegiate Course for Women, a program which allowed women to take graduate level University courses. Weed often corresponded with President Low regarding the credentials of admissions candidates and the approval of applications for masters and doctoral degrees. Other topics include: student affairs and issues involving individual students; the management of entrance examinations, finals, and other examinations; the recording of exam results; the interpretation of academic policies governing Barnard students; and arrangements for University faculty members to teach courses at Barnard.

Weeks, Raymond, file, 1910-1918. (1 folder)
666/40 6/1910-6/1918

Correspondence between Raymond Weeks, professor of romance languages at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of Romance Languages. Topics include: faculty appointments, the acquisition of library books, and educational issues.

Weifenbach, William, file, 1956-1957. (1 folder)
672/20 10/1956-5/1957

The records consist of minutes from the University Seminar on Higher Education. The minutes were submitted to the Columbia University administration by William Weifenbach. The University Seminars promote interdisciplinary, inter-institutional discussion and study of a range of issues.

Weinreich, Uriel, file, 1957-1958. (1 folder)
672/36 9/1957-5/1958

Correspondence between Uriel Weinreich, executive officer of the Department of General and Comparative Linguistics at Columbia University, and high level University administrators. Correspondence relates to a variety of subjects. Topics include: departmental appropriations and budgeting, faculty affairs, and funding for guest speakers in Weinreich's language planning course. Also, correspondence regarding a conference on Yiddish studies that Weinreich was organizing.

- Weinstein, Jack B., file, 1968. (1 folder)
54 /29 2/1968
A book regarding the reform of the New York State constitution. The book was written by United State District Court Judge Jack Weinstein and was forwarded to the Columbia University administration by him.
- Weir, Robert F., file, 1892-1903. (1 folder)
676/16 6/1892-5/1903
Correspondence between Robert F. Weir, professor of surgery in the College of Physicians and Surgeons at Columbia University, and University administrators. Among other topics, the correspondence relates to routine faculty appointments and faculty affairs in the Department of Surgery.
- Wellings, Timothy F., file, 1946-1949. (1 folder)
409/6 9/1946-6/1949
Correspondence between Timothy F. Wellings, professor of naval science at Columbia University, and the provost and other University administrators. Correspondence relates to the Naval Reserve Officers Training Corps (NROTC) at Columbia. Topics include: relations between the NROTC and the University, program facilities, admissions, and program staff. Includes records regarding the curriculum and requirements of the program.
- Wellington, John, file, 1961-1962. (1 folder)
673/12 9/1961-5/1962
Records related to John Wellington, assistant director of college admissions at Columbia University. The records consist of schedules for recruiting trips to high schools and Wellington's appointment letter.
- Wells, James S. C., file, 1894-1910. (1 folder)
676/17 11/1894-6/1910
Correspondence between James S. C. Wells, an instructor and adjunct professor at Columbia University, and the president of the University. Correspondence relates to Wells' personnel issues, research, health, and retirement.
- Weltfish, Gene, files, 1943-1986. (2 folders)
671/8-9 7/1943-5/1986
Records regarding the personnel issues and dismissal of Gene Weltfish, a lecturer in the Department of Anthropology at Columbia University. Weltfish was dismissed for her membership in the communist party and her refusal to testify at Senate hearings. Records include correspondence from attorneys, students, professors, and the public. Topics include communism, Weltfish's dismissal, and related issues. Records include: a petition from students requesting Weltfish's reinstatement, correspondence regarding University strategies relating to the case, and newspaper clippings and articles regarding the case.
- Wensley, Roger L., file, 1947-1948. (1 folder)
669/7 11/1947-5/1948
Correspondence between Roger L. Wensley and the secretary and acting president of Columbia University. Wensley was chairman of the Columbia Fund. Correspondence relates to the Columbia Fund development campaign.
- Weyl, Hermann, file, 1954. (1 folder)
671/53 9/1954-10/1954
Correspondence between Hermann Weyl, a mathematician in the Institute for Advanced Study at Princeton University, and high level administrators at Columbia University. Correspondence relates to the honorary degree that was awarded to Weyl at Columbia's 3rd Bicentennial

- Convocation in 1954. Includes biographical information regarding Weyl.
- Wheeler, Benjamin Ide, file, 1892-1916. (1 folder)
 341/9 1/1892-2/1916
 Correspondence between Benjamin Ide Wheeler, president of the University of California at Berkeley, and Columbia University presidents Seth Low and Nicholas Murray Butler. Low, Butler, and Wheeler exchanged opinions on a variety of administrative and educational issues in their correspondence. Also includes routine invitations, correspondence, and acknowledgement letters.
- Wheeler, James Rignall, file, 1895-1918. (1 folder)
 341/10 4/1895-3/1918
 Correspondence between Professor James Rignall Wheeler of Columbia University and the president and secretary of the University. Correspondence relates to the routine business of the Department of Classical Philology and to Rignall's personnel issues and professional activities. Rignall also served as acting dean of the Faculty of Fine Arts. Related topics include the reorganization of the Faculty and the evaluation of art, design, architecture, and music education at Columbia (ca. 1911).
- Wheeler, John N., file, 1965-1967. (1 folder)
 54 /30 10/1965-11/1967
 Correspondence between John N. Wheeler, a journalist who was affiliated with United Feature Syndicate, and the president of Columbia University. Correspondence relates to news features, social arrangements, and the donation of Wheeler's "editor-letters" collection to the Columbia University Libraries. The collection included correspondence with presidents, authors, politicians, and other public figures. Includes a partial list of Wheeler's collection of photographs, autographed books, sketches, and correspondence.
- Wheeler, John W., files, 1959-1971. (9 folders)
 503/1-9 10/1959-6/1971
 Correspondence between John W. Wheeler and the trustees and high level administrators of Columbia University. Wheeler appears to have served as counsel for the University. Correspondence relates to a variety of subjects involving the legal affairs of the University, University development projects, and relations with other institutions and with New York City government. Includes records regarding plans to construct a University gymnasium in Morningside Park, correspondence regarding discipline and other issues involving the campus disturbances of the late 1960s, and minutes of the Committee on Legal Affairs.
- Wheeler, L. H., file, 1902-1910. (1 folder)
 664/18 10/1902-6/1910
 Correspondence between L. H. Wheeler, recorder of the faculty of medicine in the College of Physicians and Surgeons, and the secretary and chief clerk of Columbia University. Correspondence relates to: faculty affairs, faculty appointments, the publication and distribution of the president's reports, scholarship recipients, and the payment of fees due to lecturers who taught courses in the Summer Session.
- Wheelock, Charles F., file, 1911-1918. (1 folder)
 666/41 12/1911-5/1918
 Correspondence between Charles F. Wheelock, assistant commissioner for secondary education in the New York State Education Department, and the president and secretary of Columbia University. Correspondence relates to state scholarships for college students and procedures for the administration of the state regents examinations.

- Wheelock, George G., file, 1890-1905. (1 folder)
664/19 3/1890-11/1905
Correspondence between George G. Wheelock and the president of Columbia University. Wheelock was a trustee of the University and registrar of the College of Physicians and Surgeons. Most of the correspondence relates to scholarships and faculty appointments in the College of Physicians and Surgeons and the selection and appointment of trustees. Also, correspondence regarding Wheelock's gift to fund the statue of Sophocles that is in Columbia's Low Memorial Library. Also includes correspondence regarding the selection of a contractor to build Low Memorial Library and insurance for the library.
- Whitaker, Milton C., file, 1911-1917. (1 folder)
666/42 3/1911-5/1917
Correspondence between Milton C. Whitaker, professor of chemical engineering at Columbia University, and the president and other University administrators. Correspondence relates to the Department of Chemical Engineering. Topics include fellowships, faculty appointments, laboratory maintenance, equipment, and the administration of departmental research projects. Includes records regarding research involving the American Brake Shoe and Foundry Company.
- White, Alfred Tredway, file, 1914-1918. (1 folder)
666/43 2/1914-6/1918
Correspondence between Alfred Tredway White and the president and secretary of Columbia University. White was a buyer for the Central Museum of the Brooklyn Institute. Correspondence relates to the purchase of bronze reproductions from an exhibition of the works of Constantin Meunier that was held at Columbia in 1914.
- White, Carl M., files, 1943-1954. (27 folders)
390/1-18 7/1943-5/1950
391/1-9 6/1950-6/1954
Correspondence between Carl M. White, dean of the School of Library Service and director of the libraries at Columbia University, and high level administrators of the University. Records relate to the administration, finances, and personnel of the Columbia University Libraries and the academic and financial affairs of the School of Library Service. Includes White's speeches on librarianship and university libraries, correspondence regarding the Bancroft Bequest (ca. 1946), and correspondence regarding the University's committee on Motion Pictures (ca. 1944-1945).

Records relating to the Columbia University Libraries consist of correspondence, budgets, reports, floor plans, and newsletters. Topics include: budgeting, staff salaries and benefits, library costs, library operations, facilities, personnel policies, staffing needs, library privileges, exhibitions, and fund raising. Includes records regarding the appraisal and acquisition of books and collections. Also includes correspondence regarding the administration of special collections libraries including the Brander Matthews Dramatic Museum (ca. 1949) and the Library of the American Mathematical Society (ca. 1950-1951). Also, correspondence and other records relating to the establishment and powers of the Library Staff Association (ca 1948-1950). Also, correspondence regarding the post-World War II development of Columbia's international affairs libraries.

Records relating to the School of Library Service consist of correspondence, budgets, reports, and proposals. Topics include: faculty appointments, faculty affairs, arrangements for courses, budgeting, scholarships and financial aid, student affairs, degrees, fund raising, staffing needs, and the curriculum and programs of the school. Includes

information regarding women faculty members in the school. Also includes correspondence, proposals, and reports (ca. 1944-1948) regarding the revision of the school's curriculum and proposals and procedures relating to the creation of a job placement service in the school. Includes White's communications to the Library Council and its successor, the Library Committee of the University Council, regarding a variety of topics.

Whiteside, William J., files, 1952-1969. (13 folders)
452/1-13 7/1952-6/1969

Correspondence between William J. Whiteside of the Department of Buildings and Grounds at Columbia University and high level University administrators. Whiteside held appointments as assistant director and, later, director of the department. The records consist of correspondence, budgets, and floor plans relating to University facilities and the Department of Buildings and Grounds. Facilities-related topics include: building renovation, building management, campus space needs, facilities budgets, utilities, security, and construction projects. Includes photographs of a demonstration at the ground-breaking ceremony for Uris Hall. Also includes correspondence with architects regarding campus projects, in particular the Citizenship Center (Ferris Booth Hall).

Whitnack, Jean L., file, 1957-1963. (1 folder)
497/19 7/1957-11/1963

Correspondence between Jean L. Whitnack, editor-in-chief of the Department of University Publications at Columbia University, and high level University administrators. Correspondence relates to the preparation and printing of handbooks, announcements, bulletins, the academic calendar, and other University publications. Includes the draft of an entry for the student handbook regarding the University's administrative structure (1957) and the draft of a promotional brochure for the Lamont Geological Observatory, Columbia's facility for research and education in the earth sciences (July, 1961).

Wien, Lawrence A., files, 1965-1971. (2 folders)
508/4-5 8/1965-5/1971

Correspondence between Lawrence A. Wien and high level administrators at Columbia University. Wien served as a trustee of the University. Correspondence relates to a variety of subjects. Topics include Wien's gifts to Columbia and an agreement with Columbia regarding the leasing of the Empire State Building. Includes a brief exchange of correspondence with University president William McGill regarding a demonstration that took the form of a "housing crimes trial" as well as a flier from the demonstration (December, 1970). Also includes routine acknowledgement letters.

Wilbur, C. Martin (Clarence Martin), files, 1957-1964. (3 folders)
448/3-5 9/1957-6/1964

Correspondence between Clarence Martin Wilbur and Columbia University administrators. Wilbur was an associate professor of Chinese History and held appointments as the assistant director and director the University's East Asian Institute. The records consist of correspondence, reports, and budgets relating to the institute. Topics include: faculty appointments, appropriations, faculty affairs, expenditures, personnel, finances, facilities, the East Asian Library, Asian exchange students, staffing needs, lectures, and development. Includes annual reports which discuss the institute's mission, programs, student body, activities, and staff. Also includes correspondence and a report regarding the Chinese Oral History Project and a copy of a paper on the Communist movement in China that was edited by Wilbur in 1960. Also, correspondence regarding Wilbur's personnel issues.

- Williams, Franklin H., file, 1968-1969. (1 folder)
72 /24 8/1968-6/1969
Correspondence between Franklin H. Williams, director of the Center on Urban Community Affairs at Columbia University, and University administrators. Correspondence relates to urban and minority affairs, relations between Columbia and the surrounding community, and the University's need to recruit minority students. Topics include: the lack of Black and Puerto Rican students at Columbia, the need for courses with relevance for Black students, the University's lack of contributions to local businesses and banks, proposals to recruit employees from Harlem and to increase the use of businesses and services from the Harlem area, and scholarship programs for minority students. Records include: two speeches in which Williams addresses urban and minority issues, a mission statement from the Center for Urban Community Affairs, newspaper clippings on related topics, a report detailing the urban center's efforts to recruit Black students, and a letter in which Williams expresses his disappointment at Columbia's failure to recruit and encourage the education of Black, Puerto Rican, and other minority students.
- Williams, Gordon, file, 1953. (1 folder)
670/21 1/1953
Records forwarded to the Columbia University administration by Gordon Williams, special representative of the International Monetary Fund. The records consist of two reports by the International Monetary Fund: "Monetary Policy in Postwar Years" and "Recent Fiscal Developments in Canada."
- Williams, Howard R., file, 1953-1954. (1 folder)
671/11 10/1953-5/1954
Correspondence between Professor Howard R. Williams of the School of Law at Columbia University and University administrators. Correspondence relates to a study of courses in real estate that were offered in the University's Institute of Arts and Sciences. Williams appears to have chaired the committee which was appointed to evaluate the courses. Includes a report (the "Burns Report") on the courses.
- Williams, John Sharp, file, 1912-1913. (1 folder)
666/44 3/1912-1/1913
Correspondence between John S. Williams and the president and secretary of Columbia University. Williams, who was a United States senator, was appointed Blumenthal Lecturer for 1912. Correspondence relates to arrangements for the lectures, the payment of William's honorarium, and the publication of the lectures.
- Williams, Linsly R., file, 1930-1933. (1 folder)
371/20 7/1930-6/1933
Correspondence between Linsly R. Williams, director of the New York Academy of Medicine and an alumni trustee of Columbia University, and Nicholas Murray Butler, president of the University. Correspondence relates to the affiliation between the University and the New York Post-Graduate Medical School (ca. 1930). Includes a report regarding the affiliation and graduate education in medicine. Also, correspondence, clippings, and reports relating to University athletics programs. Topics include: training, facilities, scholarships, and a controversy over the management of the football team. Includes correspondence relating to the Special Committee on Athletics.
- Williams, Stephen G., files, 1924-1934. (3 folders)
349/19-21 1/1924-12/1934
Correspondence between Stephen G. Williams and Nicholas Muray Butler,

president of Columbia University. Williams was an alumni trustee and a trustee of the University. Correspondence relates to a range of subjects involving the University. Topics include: alumni relations, financial support for University athletic programs, and the design, maintenance, and renovation of campus facilities. Includes a letter dated October, 1927, regarding Jewish representation on the University's board of trustees.

Williams, Talcott, files, 1912-1918. (2 folders)
667/1-2 2/1912-6/1918

Correspondence between Talcott Williams and the president and secretary of Columbia University. Williams held appointments as professor of journalism and director of Columbia's School of Journalism.

Correspondence relates to the establishment of the School of Journalism and Williams' appointment as its first director. Topics include: the recruiting and appointment of a faculty for the new school, publicity, funding for the school, budgeting, the development and revision of the school's curriculum, special lectures, and the creation of a school library. Includes: correspondence regarding the Pulitzer Prizes, a school budget for the 1918-1919 academic year, and a report from the Administrative Board of the School of Journalism. Also, correspondence regarding anti-war sentiment during World War I. In particular, the correspondence relates to the anti-war position of James W. Danaly.

Williamson, Charles C., files, 1926-1943. (22 folders)
356/1-20 7/1926-6/1942
357/1-2 7/1942-6/1943

Correspondence between Charles C. Williamson, director of the libraries and dean of the School of Library Service at Columbia University, and high level University administrators. Most of the correspondence and reports relate to the Columbia University Libraries. Also includes correspondence and reports regarding the School of Library Service.

Topics related to the Columbia University Libraries include: appointments, budgeting, appropriations, library personnel, library fees, library privileges, facilities, the management of special libraries and collections, equipment, acquisitions, and fund raising. Includes correspondence documenting the administrative structure of the libraries and the relationship between the director of the libraries and the University librarian. Correspondence dating from the 1930s also relates to the design of Butler Library, then known as South Hall; the establishment of the rare books library; and the proposed creation of an international affairs library.

Topics related to the School of Library Service include: budgeting, appropriations, faculty appointments, facilities, teaching assignments, scholarships, and fund raising. Includes correspondence and a report (ca. 1937-1938) regarding: the relationship between the School of Library Service and the University Libraries, the educational method of the school, and the organization of the University's library system. Also includes a report, dating from 1935, which discusses the curriculum of the school. Also, correspondence (ca. 1941) regarding the selection of a new dean to succeed Williamson.

Wilson, Edmund B., files, 1891-1918. (3 folders)
341/11-13 5/1891-5/1918

Correspondence between Edmund B. Wilson, head of the Department of Zoology at Columbia University, and the president and secretary of the University. Topics related to the department include: faculty appointments, faculty affairs, expenditures, budgeting, curriculum, special lectures, laboratories and equipment, gifts to the department, personnel, publications, fellowships, and the administration of research

projects. Includes correspondence (ca. 1903) regarding the revision of the undergraduate science curriculum. Also, correspondence relating to Wilson's personnel matters and professional activities.

Winser, John H., file, 1897-1899. (1 folder)
664/20 4/1897-10/1899

Correspondence between John H. Winser and the secretary of Columbia University. Winser was the secretary and assistant treasurer of the American Museum of Natural History. Correspondence relates to routine matters. Topics include the salary of Franz Boas and the relationship between Cornelius Vanderbilt and the museum.

Wise, Carl R., files, 1948-1958. (2 folders)
428/10-11 7/1948-6/1958

Correspondence between Carl R. Wise, university medical officer at Columbia University, and high level University administrators. The records consist of correspondence, budgets, and reports relating to University medical services. Topics include: the administration of the Medical Office, policies regarding medical services, medical facilities, the mission of the University's health services, statistics regarding medical services, and medical fees. Includes correspondence regarding the mental and physical health of individual students and employees. Also includes budgets and proposals for the reorganizations of Columbia's medical services that took place in 1949 and 1953. Also, correspondence regarding Wise's appointment.

Wise, James DeCamp, file, 1951-1952. (1 folder)
669/41 9/1951-5/1952

Correspondence between James DeCamp Wise and high level administrators at Columbia University. Wise was president of Columbia Associates, a group of University benefactors who made contributions to Columbia's general fund. Correspondence relates to luncheons in honor of General William J. Donovan and New York Times publisher Arther Hays Sulzberger.

Wissler, Clark, file, 1899-1909. (1 folder)
664/21 10/1899-3/1909

Correspondence between Clark Wissler, lecturer in anthropology in Teachers College at Columbia University, and the secretary of the University. Correspondence relates to Wissler's appointment.

Wittkower, Rudolph, files, 1956-1968. (4 folders)
493/20 9/1956-2/1968

Correspondence between Rudolph Wittkower, chairman of the Department of Fine Arts and Archeology at Columbia University, and high level University administrators. Correspondence relates to the department. Topics include: expenditures, faculty appointments, arrangements for events, loans of paintings, facilities, and equipment. Includes the departmental constitution and correspondence regarding the expansion of the curriculum and programs of the department. Also includes a memorandum regarding the departmental committee that was established to evaluate Arthur Sackler's offer to donate his collection of Asian art objects to the University. Also, letters evaluating art objects which were offered to the University and a proposal for the establishment of a visual arts center at the University.

Wofford, Harris L., file, 1954-1959. (1 folder)
457/20 4/1954-5/1959

Correspondence between Harris L. Wofford, assistant dean of the Graduate School of Business at Columbia University, and University administrators. Correspondence relates to the school. Topics include gifts to the school and events. Includes issues of the school's newsletter dating from 1954. Also includes acknowledgement letters,

correspondence regarding individual candidates for admission, and invitations.

- Wolf, Edwin, file, 1954. (1 folder)
671/54 10/1954
Records regarding the planning and funding of Columbia University's Citizenship Center, which became the Ferris Booth Hall student center. Wolf appears to have been a potential donor to the project or associated with an agency that was being solicited in support of the project. Includes a booklet, entitled "Men of Public Spirit in the Making," which details plans for the center.
- Wolff, Max, file, 1953. (1 folder)
671/12 8/1953-9/1953
Correspondence between Max Wolff, community consultant for the Institute of Adult Education at Teachers College, and administrators at Columbia University. Most of the correspondence relates to arrangements for meetings. Includes: a copy of a grant application for funding for community projects, copies of articles and a proposal by Wolff, and a copy of the special edition of the Journal of Educational Sociology that was edited by Wolff (November, 1952).
- Wolfowitz, Jacob, file, 1948-1949. (1 folder)
669/23 8/1948-6/1949
Correspondence between Jacob Wolfowitz, professor of mathematical statistics and acting executive officer of the Department of Mathematical Statistics at Columbia University, and the provost and vice president of the University. Correspondence relates to routine administrative matters involving the department. Includes the departmental budget for the 1948-1949 fiscal year. Also, correspondence regarding the academic standing and mental health of a veteran student in the department.
- Wolman, Leo, file, 1952-1954. (1 folder)
451/19 9/1952-5/1954
Correspondence between Leo Wolman, professor of economics at Columbia University, and University administrators. Wolman was also a researcher for the National Bureau of Economic Research. The records consist of routine correspondence regarding Wolman's personnel issues, sponsored research projects, and committee appointments. Includes reprints of articles regarding the United States Steel strike. Also includes a paper on wage trends from 1914 to 1953.
- Wood, Francis Carter, files, 1900-1939. (2 folders)
341/14-15 6/1900-6/1939
Correspondence between Professor Francis Carter Wood and the president, secretary, and faculty of Columbia University. Wood was professor of clinical pathology in the Department of Pathology at Columbia University's College of Physicians and Surgeons and, later, the director of the University's Institute for Cancer Research. Much of the correspondence relates to the institute. Topics include: facilities, budgeting, expenditures, personnel, equipment, publications, and staffing needs. Includes correspondence and reports regarding research activities and long range planning. Topics related to the Department of Pathology include faculty appointments and faculty affairs.
- Wood, Neal, files, 1960-1963. (3 folders)
503/10-12 1/1960-7/1963
Correspondence between Neal Wood, secretary of the Council for Research in the Social Sciences, and high level University administrators. Records relate to the council, which was based at Columbia. Most of the records consist of correspondence and notes regarding expenditures for

sponsored research projects. The records also include a small number of minutes and agenda for council meetings and a bibliography of publications by council-sponsored projects between 1956 and 1961.

Wood, Thomas D., file, 1901-1918. (1 folder)
341/16 8/1901-4/1918

Correspondence between Thomas D. Wood, professor of clinical education in the Department of Physical Education at Teachers College, and the president and secretary of the Columbia University. Teachers College is an affiliate of Columbia University. Most of the correspondence relates to the University's gymnasium and to physical education instruction and the physical education departments at Teachers College and the University.

Topics include: faculty appointments, equipment, gymnasium policies, personnel, and the preparation of the University's catalog. Includes proposals for the establishment of a department of hygiene and the creation of the post of university medical officer. Also, cover letters and acknowledgement letters as well as correspondence relating to Wood's appointment and professional activities.

Wood, William A., files, 1959-1965. (4 folders)
503/13-16 7/1959-6/1965

Correspondence between William A. Wood, director of the Office of Radio and Television Relations at Columbia University, and high level University administrators. The records consist of correspondence, budgets, and reports relating to: the office, the administration of the University's radio and television programs, radio and television coverage of faculty and administrators, and relations with the media. Topics related to the office and University broadcasts include: expenditures, studio facilities, equipment and supplies, budgeting, and finances. Related records include: correspondence regarding WKCR, the Columbia radio station; annual reports of the office; records (ca. 1962) regarding "Columbia Lectures in International Studies," a series of half-hour television lectures regarding world affairs; and records (ca. 1962-1963) regarding educational television.

Woodberry, George E., files, 1891-1904. (3 folders)
664/22-24 6/1891-2/1904

Correspondence between Professor George E. Woodberry, head of the Department of Comparative Literature at Columbia University, and the president of the University. Correspondence relates to the department and to Woodberry's personnel issues. Most of the correspondence relates to arrangements for courses to be given in the department. The records also include many letters regarding the conflict between Woodberry and Professor Brander Matthews and the resulting establishment of separate departments -- the Department of English and the Department of Comparative Literature. Includes correspondence with President Seth Low, in which Woodberry complains of his treatment, and correspondence regarding relations between the two departments. Also, correspondence regarding protests over the reduction in the number of courses to be given by Woodberry.

Woodbridge, Frederick James Eugene, files, 1900-1939. (8 folders)
342/1-8 6/1900-5/1939

Correspondence between Professor Frederick James Eugene Woodbridge of Columbia University and University president Nicholas Murray Butler, the secretary of the University, faculty members, and trustees. During his long career at Columbia, Woodbridge held numerous appointments including: professor of philosophy, Johnsonian Professor of Philosophy; dean of the Faculties of Political Science, Philosophy, and Pure Science (the Graduate Faculties); and Roosevelt Professor. Correspondence

relates to a wide range of topics involving the Department of Philosophy and Psychology, the Graduate Faculties, and the University's organization, academic affairs, and finances.

Topics related to the Department of Philosophy and Psychology include: faculty appointments, staffing needs, and teaching assignments. Topics related to the administration of the Graduate Faculties include: tuition and fees, prizes and awards, fellowships and scholarships, the organization and government of schools and departments, degrees, budgeting, faculty affairs, and the management of special funds. Includes correspondence regarding the University Research Fund.

Also, correspondence between Woodbridge and President Butler on a range of University-related topics including University finances and the organization of schools and faculties. Woodbridge also seems to have assumed some of Butler's responsibilities during the president's absences. Includes Woodbridge's remarks to the University Council regarding the dismissal of professors James McKeen Cattell and Henry W. L. Dana and the relationship between faculty members and the University. Also, correspondence regarding the nomination of candidates for the Butler Medal and the selection of medal recipients.

Also, correspondence (ca. 1931-1932) regarding Woodbridge's tenure as Roosevelt Professor. The Roosevelt Professorship sent an American professor to Germany to lecture and act as a cultural and educational emissary. Topics include: Woodbridge's activities as Roosevelt Professor, administrative issues regarding the professorship, the appointment of his successor, and inter-war politics. Includes his inaugural address, "Nature of Man," which was given in Berlin in November, 1931.

Also, correspondence (ca. 1936-1937) documenting the work of the President's Committee on the Degree of Doctor of Philosophy. Woodbridge was chairman of the committee, which evaluated and revised the requirements for the Ph.D. Includes the committee's initial report, dated 1937. Also includes correspondence (ca. 1939) regarding Woodbridge's retirement.

Woodhull, John F., file, 1898-1910. (1 folder)
664/25 1/1898-2/1910

Correspondence between Professor John F. Woodhull of Teachers College at Columbia University and the president of the University. Woodhull was in charge of overseeing buildings and supplies at Teachers College. Related topics include college maintenance and the construction of Milbank Hall. Woodhull also chaired the State Science Teachers Association. Related correspondence deals with the New York State high school physics curriculum. Also, correspondence regarding Woodhull's personnel issues. Includes a journal of his trip through the West.

Woods, W. W. (William Whitfield), file, 1918. (1 folder)
667/3 1/1918-7/1918

Correspondence between William W. Woods, director of the Department of Information at Columbia University, and the president and secretary of the University. Correspondence relates to the Department of Information and its role as a liaison with the press and a publicity office for the University. Includes a report on the department's goals and activities (February, 1918) and a memorandum regarding press coverage of Professor Charles Beard's resignation from the University in 1917.

Woodward, B. D. (Benjamin Duryea), file, 1893-1908. (1 folder)
664/26 4/1893-2/1908

Correspondence between Benjamin D. Woodward of the Department of Romance

Languages at Columbia University and the president of the University. Much of the correspondence relates to Woodward's personnel issues, his appointment as a commissioner to the Paris Exposition in 1900, and resignation to pursue a business career in France.

Woodward, Robert Simpson, file, 1893-1914. (1 folder)
342/9 1/1893-12/1914

Correspondence between Professor Robert Simpson Woodward and the president and secretary of Columbia University. Woodward was a professor of mechanics and mathematical physics in the Department of Mechanics at Columbia University and, later, dean of the University's Faculty of Pure Science. Most of the correspondence relates to the Department of Mechanics. Topics include: the curriculum, examinations, faculty affairs, research funding, expenditures, staffing needs, and equipment.

Also, correspondence relating to the Faculty of Pure Science. Topics include: faculty appointments, faculty affairs, privileges, student affairs, and the preparation of the Faculty's catalog. Correspondence dating from 1904 to 1905 relates to Woodward's resignation.

Woodworth, Robert Sessions, file, 1903-1930. (1 folder)
341/17 6/1903-3/1930

Correspondence between Robert Sessions Woodworth, professor of psychology and administrative head of the Department of Philosophy and Psychology at Columbia University, and the president and secretary of the University. Topics include: fellowships, faculty appointments, faculty affairs, preparation of the catalog, lectureships, budgeting, appropriations and expenditures, and staffing needs. Woodworth was also secretary of the Social Science Research Council. Correspondence dating from 1926 to 1930 documents routine Council payments for research grants to the University. Also, correspondence relating to Wood's appointment and personnel matters.

Woolman, Mary Schenck, file, 1899-1909. (1 folder)
664/27 2/1899-1/1909

Correspondence between Mary Schenck Woolman, director of the Manhattan Trade School of Girls, and Nicholas Murray Butler, president of Columbia University. Most of the records consist of Woolman's invitations to Butler to visit the school. Also, correspondence regarding the division of Woolman's time between her work at Teachers College and the trade school and correspondence regarding her trips to Europe to observe women who were working in various trades.

Woolson, Ira H., file, 1891-1910. (1 folder)
664/28 12/1891-4/1910

Correspondence between Ira H. Woolson and the president of Columbia University. Woolson held appointments as instructor in the department of Mechanical Engineering and secretary of the Faculty of Applied Science. Most of the correspondence relates to his research regarding fire-proof building materials. Correspondence also relates to his personnel issues and resignation. Includes a report on recognition for his students' research in Engineering News.

Wormann, Curt David, file, 1965. (1 folder)
18 /28 2/1965

Correspondence regarding an exchange visitor visa for Curt Wormann, a library science instructor at Columbia University.

Wormser, Felix E., file, 1953-1960. (1 folder)
457/21 8/1953-11/1960

Correspondence between Felix E. Wormser, assistant secretary of the United States Department of the Interior, and Columbia University

administrators and staff. Wormser was an alumni trustee of the University. Correspondence relates to routine trustee business and arrangements for meetings. Includes correspondence regarding a controversy involving an agreement between the University and the Polish government to establish a chair in Polish studies. Also includes correspondence regarding criticism of faculty members in Columbia's Teachers College.

Worzel, J. Lamar (John Lamar), files, 1964-1967. (3 folders)
507/17-19 9/1964-6/1967

Correspondence between John Lamar Worzel and high level administrators at Columbia University. Worzel served as acting and associate director of the Lamont Geological Observatory, Columbia's facility for research and education in the earth sciences. Topics include: faculty affairs, the management of special funds, the administration of grants and government contracts, research funding, relations between the University and the observatory, and facilities. Includes correspondence regarding the funding and management of the observatory's ocean floor core sample project and core sample laboratory (1965). Also includes a report regarding Lamont facilities, personnel, faculty, research programs, and finances. The report also includes an account of a descent to the bottom of the Puerto Rico Trench by Lamont scientists.

Wright, Ernest Hunter, files, 1925-1947. (5 folders)
379/1-5 12/1925-6/1947

Correspondence between Professor Ernest Hunter Wright of Columbia University and high level University administrators. Wright was a professor of English, executive officer of the Department of English and Comparative Literature, and chairman of the Committee on Instruction of the Faculty of Philosophy. Most of the records consist of correspondence and budgets relating to the Department of English and Comparative Literature.

Topics related to the English department include: faculty affairs, staffing needs, visiting professors, faculty appointments and recruiting, budgeting, finances, and the organization of the department. Correspondence and budgets often discuss faculty activities and evaluate the performance and professional standing of departmental faculty members. Includes a transcript of the May, 1944, departmental dinner. The transcript contains poems satirizing the department and the University.

Also, correspondence regarding the Brander Matthews Dramatic Museum, which was operated by the English department, and theater arts at the University. Also, correspondence. dating from the 1940s, which documents the work of the Committee to Reconstitute the Department of Greek and Latin. The committee was established to evaluate and reorganize the department.

Also, correspondence with Frank D. Fackenthal, whose appointments included provost and acting president of the University. The correspondence discusses a variety of University-related issues. Topics include the establishment of library fees for visiting scholars and graduate students (ca. 1942) and proposals to develop a long-range plan for the University's graduate schools. Also, correspondence regarding Wright's personnel issues.

Wright, Helen T., files, 1959-1965. (5 folders)
503/17-21 7/1959-6/1965

Correspondence between Helen T. Wright of the Faculty Records Division at Columbia University and University administrators. The records consist of routine correspondence and memoranda relating to retirement,

the filing of loyalty oaths, mailings, address updates, and other issues.

- Wright, Searle, file, 1953-1954. (1 folder)
671/13 7/1953-5/1954
Correspondence between Searle Wright, organist and choir master of St. Paul's Chapel at Columbia University, and high level University administrators. Correspondence relates to a variety of topics involving the chapel organ, the choir, and Wright's personnel issues.
- Wriston, Henry Merritt, file, 1956-1957. (1 folder)
672/21 8/1956-4/1957
Correspondence between Henry Merritt Wriston, director of the American Assembly, and the president of Columbia University. The American Assembly was a national conference and discussion program that was affiliated with Columbia's Graduate School of Business. Correspondence relates to the hiring of an assistant director for the American Assembly. Includes an essay entitled, "Diplomacy in a Democracy."
- Wuorinen, John H., files, 1951-1958. (3 folders)
449/1-3 7/1951-5/1958
Correspondence between John H. Wuorinen, executive officer of the Department of History at Columbia University, and high level University administrators. The records consist of correspondence and budgets relating to the department. Topics include: staffing needs, faculty affairs, faculty recruiting and appointments, gifts to the department, salaries, visiting professors, lectures, expenditures, and appropriations. Also, correspondence relating to Wuorinen's personnel issues.
- Yerzley, T. W. (Thomas W.), files, 1955-1964. (20 folders)
489/1-20 7/1955-6/1964
Personnel records which were forwarded to the Columbia University administration by Thomas W. Yerzley, aid to the chairman of Columbia's Committee on Government Aided Research. Most of the records relate to the division of faculty members' time between grants and University work and salary adjustments for faculty involved in sponsored research projects. Includes a few lists of sponsored projects which summarize project proposals.
- Yohannan, Abraham, file, 1894-1910. (1 folder)
664/29 6/1894-3/1910
Correspondence between Abraham Yohannan, lecturer in oriental languages at Columbia University, and the president of the University. Correspondence relates to Yohannan's personnel issues. Also, correspondence regarding his ancestry and knowledge of Persian and Syrian dialects.
- Yoshida, Shigeru, file, 1952. (1 folder)
669/42 5/1952
Correspondence between the president and trustees of Columbia University. Correspondence consists of numerous copies of a form letter proposing a honorary degree for Shigeru Yoshida, the premier of Japan.
- Young, Clarence H., files, 1894-1918. (3 folders)
342/10-12 5/1894-3/1918
Correspondence between Clarence H. Young, chairman of the University Committee on Entrance Examinations and chairman of the Department of Classical Philology at Columbia University, and the president and secretary of the University. Correspondence relates to the administration of entrance examinations, policies and requirements for entrance examinations, and revisions to examination policies. Includes

correspondence regarding the routine business of the Department of Greek and the Department of Classical Philology.

Young, James H., file, 1958-1960. (1 folder)
501/11 9/1958-6/1960

Correspondence between James H. Young and high level administrators at Columbia University. Young was director of community activities for the Columbia-Community Athletic Field, which was located in Manhattan's Morningside Park. Records relate to community relations and to softball leagues and other community athletic programs that were organized by the University.

Young, Philip, files, 1948-1953. (9 folders)
428/12-20 7/1947-4/1953

Correspondence between Philip Young, dean of the School of Business at Columbia University, and high level University administrators. Includes correspondence with the director of the School of General Studies, Columbia's continuing education division. During Young's administration as dean, the business school established graduate courses and became the Graduate School of Business. The records consist of correspondence, budgets, and reports relating to the School of Business and correspondence and reports (ca. 1949-1951) relating to graduate and undergraduate business courses in the School of General Studies. Also, correspondence, floor plans, and reports (ca. 1950-1952) relating to Columbia's Arden House conference center and brochures, announcements, and reports regarding conferences and programs held at the University and at Arden House. Includes records relating to the American Assembly, the Real Estate Round Table, a University-sponsored course on the Port of New York, and the Institute of Urban Land Use and Housing.

Topics related to the School of Business include: faculty affairs, appropriations, the administration of the dean's office and staff, prizes, development, faculty and staff salaries, and programs in the school. Includes: brochures regarding fellowships in the school, brochures and lists relating to the Executive Program in Business Administration (ca. 1952-1953), and a number of reports and papers relating to conferences which were held at the school. Also includes correspondence (ca. 1948) regarding the creation of graduate degrees in business and the termination of the BS degree in business.

Records related to graduate instruction in business include: a report of the Special Committee on Graduate Evening Instruction dating from May, 1949; a report of the Special Committee on the Undergraduate Major in Business in the School of General Studies; and reports (ca. 1949) regarding relations between the Graduate School of Business and the School of General Studies.

Zanetti, J. Enrique, files, 1929-1952. (3 folders)
360/1-3 2/1929-6/1952

Correspondence between Professor J. Enrique Zanetti, associate provost of Columbia University, and the president, secretary, and provost of the University. Most of the correspondence relates to Zanetti's routine activities as associate provost from 1948 to 1950. Topics include: faculty affairs, faculty appointments, departmental appropriations and expenditures, and student affairs. Includes correspondence regarding Zanetti's personnel issues.

Also, correspondence, dating from 1929 to 1930, which relates to the Committee on Public Ceremonies and the Committee on Campus Appearance. Zanetti was chairman of both committees. The Committee on Public Ceremonies organized academic ceremonies, visits from dignitaries, and other public events. The Committee on Campus Appearance was created to

evaluate the University's landscaping and plantings. Includes a report of the committee. Also, records dating from 1951 relate to the Columbia Civil Defense Council, which was chaired by Zanetti. Includes a report which outlining the University's civil defense procedures.

Zinsser, Hans, file, 1913-1918. (1 folder)
667/4 5/1913-3/1918

Correspondence between Hans Zinsser, professor of bacteriology at Columbia University, and the president and secretary of the University. Includes correspondence with the dean of Columbia's College of Physicians and Surgeons. Correspondence relates to the Department of Bacteriology. Topics include: personnel issues, budgeting, and cooperation with other departments. Includes a lengthy letter regarding plans for the growth of the department (April 18, 1917). Also, correspondence regarding Zinsser's leave to work for the army during World War I.