

Title: Research Support Assistant L-II  
Full-time (Monday to Friday); 100%  
Start Date: ASAP

Description:

The Department of Neuroscience is seeking a Research Support Assistant to be a coordinator for the Clinical Evaluation Core for the federally funded Conte Center for the Neuroscience of Mental Disorders: The Neurobiology of Suicidal Behavior.

Responsibilities include:

- 1) Coordinating a longitudinal study including the recruitment, scheduling and paying of subjects, and generating study reports
- 2) Managing and preparing assigned IRB study protocols
- 3) Recruiting and screening of normal controls
- 4) Blood drawing (to be trained and supervised)
- 5) Transporting patients to the MRI suite at NYSPI MRI Facility and the PET Center at Milstein Hospital; obtaining vital signs and assisting with clinical care of patients at the PET Center
- 6) Monitoring of research charts
- 7) Administering EKG (to be trained and supervised)
- 8) Performing certain clinical measures on patients/normal controls (to be trained and supervised)
- 9) Preparation of manuscripts and assisting with grant preparations and reports;
- 10) Attending and taking minutes of weekly Clinical Evaluation Core meetings.

Education: BA or BS preferred

Training & Experience: Experience with research interviewing.

Special Requirements: Psychology background preferred. Spanish speaking preferred. Good writing and editing skills. Comfortable around patients with depression/anxiety.

Contact:

Sarah E. Feldman  
Dept. of Neuroscience

New York State Psychiatric Institute  
Columbia University  
1051 Riverside Drive  
New York, NY 10032  
(212) 543-5834  
[Sarahf@neuron.cpmc.columbia.edu](mailto:Sarahf@neuron.cpmc.columbia.edu)