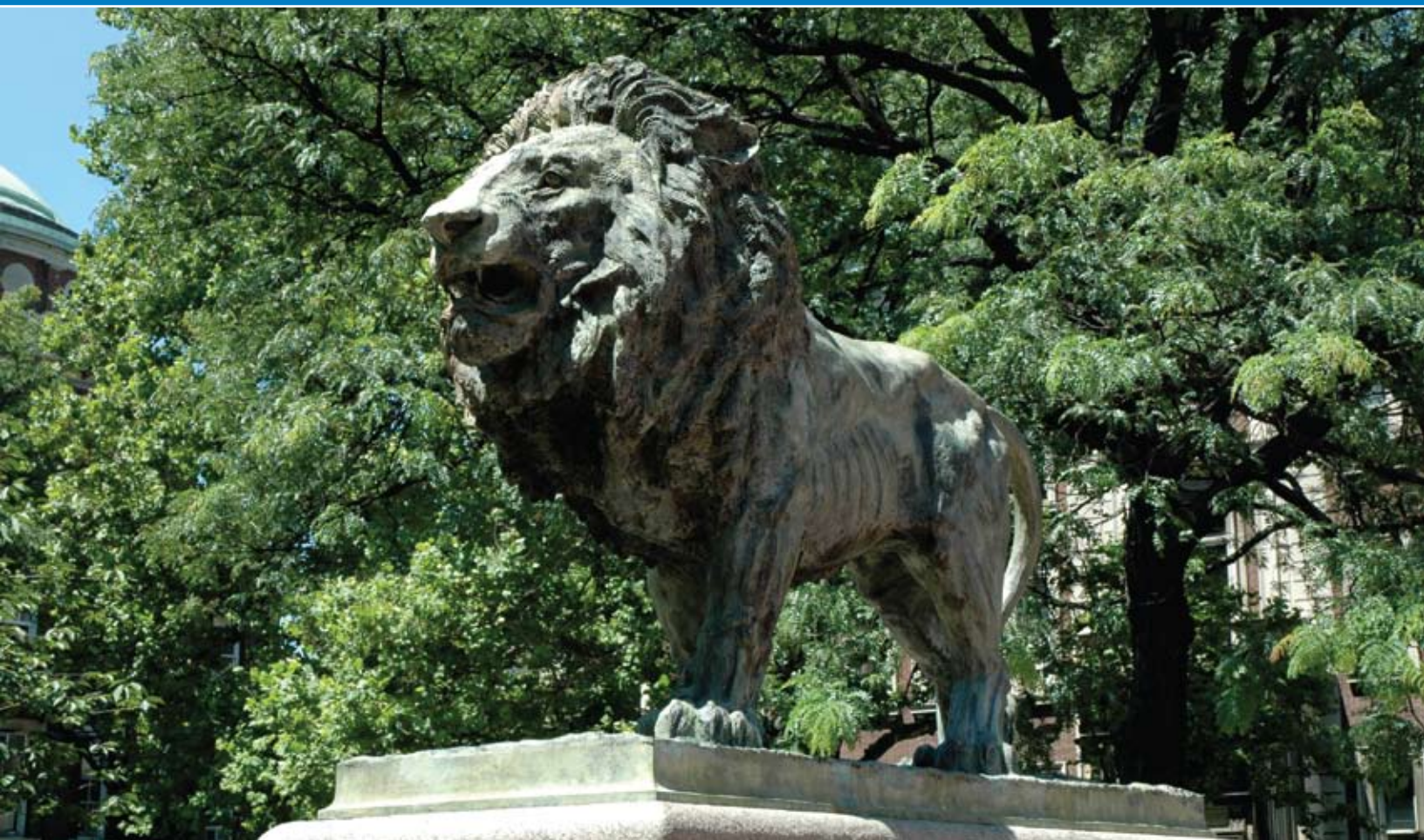


# Annual Security and Fire Safety Report | 2009



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## EMERGENCY NUMBERS

Calls to the emergency numbers listed below are answered 24 hours a day, 7 days a week.

### Morningside and Manhattanville Campuses

212-854-5555

Campus phones: x4-5555

### Medical Center Campus

212-305-7979

Campus phones: x5-7979

## CONTACT US

Please visit, call, or write us!

### Morningside and Manhattanville Campuses

#### Department of Public Safety

111 Low Library, Mail Code 4301

535 West 116th Street

New York, NY 10027

Tel: 212-854-2797

Fax: 212-932-0798

### Medical Center Campus

#### Department of Public Safety

109 Black Building

650 West 168th Street

New York, NY 10032

Tel: 212-305-8100

Fax: 212-305-5434

E-mail: [publicsafety@columbia.edu](mailto:publicsafety@columbia.edu)

Web site: <http://www.columbia.edu/cu/publicsafety>

All photos by Elvin Christian unless otherwise noted

## A Message from the Vice President for Public Safety

I am pleased to introduce the 2009 Columbia University Department of Public Safety Annual Security and Fire Safety Report. This report is prepared by Public Safety to disseminate important information to the University community. With this publication, it is our intent to communicate not only mandatory information such as crime statistics and fire safety data, but also to give insight into the many ways in which we strive to keep this community safe.

Our efforts range from responding to and investigating on- and off-campus incidents and providing high-tech access control solutions to providing guard services at a myriad of University events. We also have developed and administer a multitude of innovative crime prevention programs. The Department of Public Safety is committed to working with the community to achieve our shared goal: a safe, welcoming campus environment. In recognition of our efforts, we received an “A” grade and a ranking of 21 in a national survey conducted by *Reader’s Digest* in March 2008.

We have achieved this honor by engaging everyone in the business of public safety. We value our partnership with the community. As we strive to make the Columbia community safe, we realize our success will ultimately depend upon the relationships we have built—and continue to build—with our neighbors. We always welcome your input and ask for your support. In all of our efforts, we are guided by our values of “Pride, Professionalism, and Service.”

At Columbia University, the safety and well-being of our students, faculty, and staff are our top priority. Columbia’s campuses and the surrounding areas are safe and have an extremely low crime rate for an urban university. We take great pride in this fact and in all of our public safety accomplishments.

Our community deserves it.

James F. McShane, Vice President,  
Columbia University Department of Public Safety



photo by Eileen Barroso

### GUIDE TO THE COLUMBIA UNIVERSITY ANNUAL SECURITY AND FIRE SAFETY REPORT

This report is intended to provide valuable information regarding procedures the University has developed in partnership with members of the community to maintain a safe campus environment. Sidebars contain contact information for various directors of the Department of Public Safety, crime and fire prevention tips, and Columbia University Public Safety in the media, as well as other important information. To find out more about any information in this document or about the Department, please call us or visit the Columbia University Department of Public Safety Web site at <http://www.columbia.edu/cu/publicsafety>.

# The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act, requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime and fire safety statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain noncampus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University officials who have “significant responsibility for student and campus activities.”
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees”;
- Implement emergency notification procedures if there is an immediate threat to the health or safety of students or employees on campus;
- Disclose in a public crime log “any crime that occurred on campus . . . or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department”; and
- Maintain in a public fire log a record of any fire that occurred in an on-campus student housing facility.

The Columbia University Department of Public Safety engages in a vigorous program designed not only to meet but to exceed these requirements. This program consists of:

## TIMELY WARNING NOTICES: CAMPUS SAFETY ALERTS AND CRIME ALERTS

The Department of Public Safety will issue a crime alert for any serious incident when the safety of the community is threatened and there are enough details known about the crime to provide useful information to the community. Alerts are routinely posted in the lobbies of academic buildings, University residence halls and University apartment housing locations, and on the Public Safety Web site. They may also be e-mailed to appropriate groups based upon the nature of the alert.

## EMERGENCY TEXT MESSAGING

In the event of an emergency involving an imminent threat on campus, Public Safety will utilize the University’s mass notification (text messaging) system to notify the campus community. Students and staff can register online to receive real-time notifications of these emergency events. These messages are transmitted only during emergencies and are an additional real-time avenue of communication. The text messaging system is tested campus wide at least once each year.

## DAILY CRIME AND FIRE LOG

The University maintains public crime and fire logs at both the Morningside and Medical Center Operations Centers. These logs are continuously updated and are available for inspection during business hours.

### DID YOU KNOW?

**Register now for text message alerts!**

#### ► STUDENTS:

Simply log in to Student Services Online (<https://ssol.columbia.edu/>), click on “Text Message Enrollment,” and add your cell phone number.

#### ► EMPLOYEES:

Log in to MyColumbia (<https://my.columbia.edu/>), click on the Faculty & Staff tab, and update your personal information. Select “Cellular” from the phone type, add your mobile phone number, and click “Save.”

## EMERGENCY PREPAREDNESS

The Department of Public Safety coordinates the University's Emergency Management Operations Teams (EMOT). This group is comprised of Public Safety command staff and senior managers from various departments within Columbia University, who meet regularly to develop and practice the implementation of emergency plans, including disaster response and evacuation. This multidisciplinary approach is an important part of the University's emergency response and business continuity plans. For more information about emergency preparedness policies, visit <http://www.columbia.edu/cu/studentservices/docs/preparedness/#N1002A>.

# The Department of Public Safety

## About Us

The Department of Public Safety at Columbia University is committed to the safety and well-being of the University community—and it shows. We consistently score high marks in campus safety and recently were named one of the safest urban schools in the U.S. in the March 2008 issue of *Reader's Digest* magazine. Our two Operations Centers, one on each campus, are staffed and operational 24 hours a day, 7 days a week. Through these centers, we coordinate campus and neighborhood patrols, arrange guard services, and address calls for assistance. We work closely with the NYPD and FDNY, along with other neighborhood partners, to safeguard the campus. Our Public Safety Officers are well-trained and ready to respond to emergencies of all kinds.

## Mission and Values Statement

The mission of the Columbia University Department of Public Safety is to enhance the quality of life for the entire Columbia community by maintaining a secure and open environment, where the safety of all is balanced with the rights of the individual. The Department strives to accomplish its mission while adhering to its core values of Pride, Professionalism, and Service.

The success of this mission depends upon an effective working relationship between Public Safety personnel and the diverse elements of the Columbia community, including students, staff, faculty, and visitors. Critical to this relationship is mutual respect. Therefore, we pledge to respect the diverse needs and interests of the community we serve. We pledge to be diligent and relentless in the protection of both persons and property.

In return, we ask that our partners in the community assume their individual and collective responsibilities to make Columbia University a place that is free of crime, fear, and disorder, and to provide a civil and open environment that fosters learning.

## DID YOU KNOW?

### Columbia University Public Safety Introduces Hybrid Cars into Its Fleet

As part of the University's vision to develop more environmentally friendly initiatives across campus, the Department of Public Safety is introducing hybrid cars into its patrol fleet as older vehicles are retired. The hope is eventually to replace the entire fleet with hybrids. The Department recently purchased four 2008 Ford Escape Hybrids to replace two older cars and to use for expanded patrols around campus. These new hybrids—two for the Morningside campus and two for the Medical Center campus—are used for patrol, escort, and other public safety-related services. In 2009, we expect to replace three additional vehicles with hybrids.

## DID YOU KNOW?

In addition to federal, state, and city law enforcement agencies, the Department of Public Safety works in partnership with the following entities:

NewYork-Presbyterian Hospital Security: [www.nyp.org](http://www.nyp.org)

Morningside Area Alliance: [www.morningsidealliance.org](http://www.morningsidealliance.org)

Teachers College Security: [www.tc.columbia.edu](http://www.tc.columbia.edu)

Barnard College Security: [www.barnard.edu](http://www.barnard.edu)

Union Theological Seminary Security: [www.utsnyc.edu](http://www.utsnyc.edu)

Jewish Theological Seminary Security: [www.jtsa.edu](http://www.jtsa.edu)

International House Security: [www.i-house-nyc.org](http://www.i-house-nyc.org)

### THE DIVISION OF CAMPUS OPERATIONS

#### Jose Rosado

Director of Morningside Operations

E-mail: [jr2343@columbia.edu](mailto:jr2343@columbia.edu)

Phone: 212-854-0468

#### Jeannine Jennette

Director of Medical Center Operations

E-mail: [jmj2102@columbia.edu](mailto:jmj2102@columbia.edu)

Phone: 212-305-1292

### THE DIVISION OF SPECIAL OPERATIONS AND EVENTS

#### John Murolo

Director of Special Operations and Events


E-mail: [jjm274@columbia.edu](mailto:jjm274@columbia.edu)

Phone: 212-854-6797

## Public Safety Campus Operations

The Department of Public Safety is staffed by approximately 120 full-time security officers licensed by the State of New York. These officers are not sworn and do not carry firearms, nor do they have police powers. Public Safety Officers are assigned to both fixed and mobile posts. Patrols are conducted in marked and unmarked vehicles, on foot, and on bicycle.

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The Division of Campus Operations is responsible for the patrol dispatch of Public Safety Officers, as well as day-to-day Public Safety operations. 

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## Interagency Cooperation

Columbia University's Department of Public Safety enjoys the support and cooperation of numerous government law enforcement agencies and private organizations dedicated to security.


### NYPD

The Department of Public Safety maintains an excellent relationship with the local police precincts, with which we share crime prevention strategies and local crime information. There is a written memorandum of understanding between the NYPD and the University for the investigation of criminal offenses. The police also help to maintain a safer campus by providing extra coverage for special events that attract large crowds. Security patrolling and safety monitoring by local police precincts also extend to University-recognized off-campus student organizations. The Department of Public Safety also regularly confers with the precincts to control criminal activity around University property. Our Operations Centers monitor local NYPD radios and are in constant communication with local precincts. In addition, our investigators are in daily contact with NYPD detective squads to share investigatory information and conduct real-time crime analysis.

### FEDERAL LAW ENFORCEMENT

The Department of Public Safety works closely with the U.S. Secret Service, State Department, and FBI to provide security to the many dignitaries who visit our campuses.

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The Division of Special Operations and Events coordinates security for special occasions that often involve U.S. and international dignitaries and other individuals or groups requiring extra safety precautions. 

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## Public Safety Investigations

The Department of Public Safety assigns an investigator to follow up on all reported crimes. The investigators provide assistance and coordinate with local law enforcement, if necessary, and use video technologies in the investigation of cases. Our investigators have years of experience, integrating traditional investigative techniques with up-to-date technologies.

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The Division of Investigations coordinates the investigation of all criminal incidents reported to the Department of Public Safety. 

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**Ken Finnegan**

Director of Investigations

E-mail: [kef8@columbia.edu](mailto:kef8@columbia.edu)

Phone: 212-854-4790

## Reporting Criminal Incidents

We encourage all students, employees, and guests to report criminal incidents, accidents, and other emergencies promptly to the Department of Public Safety Operations Centers at the Morningside campus or the Medical Center, either by phone or in person. Additionally, incidents can be reported to any uniformed Public Safety Officer.

The University has also installed emergency two-way call boxes (Blue Light phones) around all three campuses and their vicinities for use during emergencies. By pressing the red button on the stations, users are immediately connected with the appropriate Department of Public Safety Operations Center.

Maps of the Morningside and Manhattanville call box locations can be found at <http://www.columbia.edu/cu/publicsafety>. Medical Center call boxes are located at 50 Haven Avenue (on the fence in front of Bard Hall), 169th Street and Fort Washington Avenue (near the side entrance to the Hammer Center), and on the fence outside Towers 1 and 2 (171st Street and Haven Avenue). Additional call boxes can be found at the Baker Field Athletics Complex near the soccer and baseball fields.

The Department of Public Safety vigorously investigates all reports of crimes. This includes confidential (where the reporting parties' names are known but not released) and anonymous (where the reporting parties' names are not known) reports.

Logs containing the time, date, and locations of all reported incidents are maintained at both campuses. Information from crime reports is analyzed to spot crime trends and allocate resources more efficiently.

## Reporting a Missing Student

The term "missing student" is defined as any Columbia University student residing in an on-campus student housing facility who is reported missing from his or her residence. Reports of missing students should be made to representatives of any of the following: the Department of Public Safety (Morningside and Manhattanville campuses: call 212-854-5555; Medical Center campus: call 212-305-7979); the Division of Student Affairs (call 212-854-2446 for the administrative office), or the Office of Residential Programs, including RAs and GAs (call 212-854-6805 for the administrative office). Whenever a Columbia University student is believed missing, the University will initiate steps to locate him or her or to determine why the student has not been seen. Students are under no obligation to notify the University of plans to spend time away from their residences; however, if circumstances indicate that an investigation is warranted, concerned parties should contact the Department of Public Safety. Upon notification, the Department of Public Safety will make inquiries within the University and beyond.

If the University determines that the circumstances of the missing student require a police investigation, the Department of Public Safety will notify the local police precinct. If the police determine that the student should be classified as a missing person, they will initiate their own investigation. The University will support their investigation by providing whatever technical support is appropriate, including notices, photos, schedules, and any other information relevant to the search for the missing student.



**Ricardo Morales**

Manager, Crime Prevention Programs

E-mail: [rm29@columbia.edu](mailto:rm29@columbia.edu)

Phone: 212-854-6797



## Missing Student Contact Procedures

All students residing in an on-campus student housing facility have the option of identifying a contact person or persons whom the University will notify if the student is determined missing by the Department of Public Safety or the local law enforcement agency. The contact information will be confidential, accessible only to authorized campus officials and law enforcement, and may not be disclosed outside a missing person investigation. When a student who resides in an on-campus student housing facility is determined to have been missing for 24 hours, the University will:

- Notify a contact person if the student has designated one, within 24 hours;
- Notify the student's custodial parent or guardian and/or any other designated contact person within 24 hours if the student is under 18 years of age and is not emancipated; and
- Inform the local law enforcement agency that has jurisdiction in the area that the student is missing within 24 hours.

Procedures for registering this contact information will be made available by Student Administrative Services by Fall 2009.

## Crime Prevention Education and Awareness

Columbia University's Department of Public Safety stresses the importance of crime prevention. A key member of our team is a full-time crime prevention specialist who coordinates and administers several important programs available to all members of the Columbia community. Crime prevention lectures on personal safety and the safeguarding of property are presented to campus organizations and University groups. During orientation week, we offer crime prevention information to incoming students.

Throughout the year, the Public Safety Operations Center offers literature on crime prevention. Safety and security information and training are continuously provided to students, staff, and faculty through bulletins, crime alerts, and a free monthly newsletter. Useful tips on crime prevention are available from Columbia's Crime Prevention Unit via informal lectures that can be scheduled for any size group and through the dissemination of information packets on personal and residential safety.

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For more information on the Crime Prevention Programs we offer, contact Ricardo Morales. 

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## Programs to Enhance Personal Safety

The Department of Public Safety coordinates several innovative programs to enhance personal safety and safeguard property through education and awareness.

### CRIME PREVENTION SEMINARS

These interactive presentations are given during student and employee orientations and are also available to any group upon request. They provide vital information on how to reduce the likelihood of being a crime victim.

## SELF-DEFENSE SEMINARS

Several times each year, self-defense instructors provide hands-on training on both campuses. These events are extremely popular, and this program is constantly being expanded.

## SAFE HAVENS

Local businesses register with the Department and pledge to assist Columbia affiliates in distress by contacting Public Safety or the NYPD. These businesses display a distinctive logo on their storefronts. See Appendix 8 for a list of all Safe Haven businesses.

## INTERCAMPUS SHUTTLE BUS NETWORK

Columbia University provides several shuttle bus routes among the Morningside campus, Lamont, Studebaker, the Medical Center, Harlem Hospital, and the George Washington Bridge Bus Terminal. These shuttle services are available to all Columbia University affiliates with a valid University ID, free of charge. Visit [www.columbia.edu/cu/studentservices/transportation](http://www.columbia.edu/cu/studentservices/transportation) for more information.

## WALKING ESCORT PROGRAM, MORNINGSIDE CAMPUS

During the school year, Columbia University Escort Service will send two specially trained students to walk affiliates to their doors any time from 7:00 p.m. to 3:00 a.m., seven nights a week. They carry two-way Columbia Public Safety radios. This service is available from West 108th Street to West 110th Street between Amsterdam Avenue and Riverside Drive, and from West 111th Street to West 122nd Street between Morningside Drive and Riverside Drive. Please allow escorts 5 to 15 minutes to arrive and ask them to show a University ID. If you need an escort before 7:00 p.m. or after 3:00 a.m., call the Department of Public Safety at 212-854-2797.

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[For more information on the Walking Escort Program, contact the Department of Public Safety.](#) 

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Additionally, University staff, faculty, and students may request Late Night On-Call Service for door-to-door transportation. This service is available from 10:00 p.m. to 6:00 a.m. daily. The on-call service area extends from Amsterdam Avenue to Riverside Drive between 103rd Street and 135th Street, with additional service from Frederick Douglass Boulevard to Amsterdam Avenue between 108th Street and 125th Street. To request this service, please call 212-854-SAFE.

## SAFE TRANSPORT: MEDICAL CENTER

Columbia's Public Safety Officers will escort students door to door to or from any of the University buildings on the Medical Center campus or at private residences on Haven Avenue, Fort Washington Avenue, or on Broadway from West 165th to West 178th Street. To request this service, please call 212-305-8100.



To request an escort please call:

**Morningside and Manhattanville**  
212-854-SAFE

**Medical Center**  
212-305-8100



## DID YOU KNOW?

### The Department of Public Safety Goes Global: CU Graduate Student's Stolen Laptop Recovered in Syria

In early November 2007, a former Columbia graduate student informed Public Safety that his laptop was stolen in Syria. While at Columbia, the student had prudently joined two of Public Safety's free crime prevention programs, Operation ID, which provides engraving and registration of property with the NYPD and CU, and PC PhoneHome, which uses software to help recover stolen or lost laptops.

Public Safety contacted the Brigadoon Security Group, the PC PhoneHome vendor, and it was able to identify the exact location of the stolen laptop—in this case, a pawnshop in Syria. The Syrian Police Department responded immediately and recovered the laptop, which was easily identified as the student's through the Operation ID program.

*Both Operation ID and PC PhoneHome programs are FREE! For more information, please call Columbia University Crime Prevention at 212-854-8513.*

## Programs to Safeguard Property

### PROPERTY IDENTIFICATION

#### Operation ID

Columbia participates in this nationwide program that aims to deter theft by permanently identifying valuables. The Department will mark valuable property with an indelible, inconspicuous, specially assigned number. It is recommended that you retain a photograph of anything that cannot be engraved and an up-to-date property inventory with model and serial numbers.

#### Operation Blue Light

This program allows Public Safety personnel to mark property with an invisible ink discernible only under a special blue light.

#### PC PhoneHome/Mac PhoneHome

This innovative program is available to all members of the Columbia community. It allows authorities to locate a lost or stolen computer by identifying its location when the machine is connected to the Internet. This program is effective in any location, worldwide.

#### Stop Theft Tags

These tags possess a unique ID number that is entered into the STOPTHEFT database. This allows lost or stolen property to be reunited with its owner.

#### Bicycle Registration

The Department of Public Safety provides free registration for all bicycles. A unique ID number is applied to the bicycle and registered with the NYPD. A permanent decal is affixed to the bicycle.

#### Auto VIN Etching

Unique vehicle identification numbers (VIN) are etched into a car's windows. This program reduces the risk of the vehicle's being stolen by making the window glass traceable. It also aids police in recovering stolen vehicles by making them identifiable and can result in reduced insurance premiums.

### ANTITHEFT LOCKING DEVICES


The Department sells the following locking devices at cost:

- Kryptonite bike locks
- Desktop computer locks
- Laptop computer locks
- The Club—an antitheft device for automobiles
- The Shield—an antitheft device for automobiles that works in concert with the Club

# Fire Safety

The Department of Public Safety's Division of Fire and Life Safety consists of three full-time Fire Prevention Officers. These officers work closely with all departments within the University, as well as with the New York City Fire Department and the New York City Department of Buildings. The Division's goal is to educate the Columbia University community about fire and life safety, to prevent fire emergencies and to reduce alarms.

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The Division of Fire Safety works in conjunction with the Department of Environmental Health and Safety to protect the University from fire. 

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## Fire Statistics

In accordance with the Higher Education Opportunities Act of 2008, Columbia University is providing mandatory fire safety information as part of this Annual Report. (Detailed fire data for all on-campus student housing facilities can be found in Appendix 7 at the end of this report.) All reports of fires and fire alarms are maintained in a database within the Columbia University Department of Public Safety. Data collected includes, but is not limited to, the building name; alarm location; time and date; the number and cause of each fire; any and all injuries; any fatalities; and dollar values for property damaged by the fire (as assessed by Columbia University Risk Management). Please see Appendix 6 for additional resources and information on where to find full University, city, state, and federal policies.

## Description of Student Housing Fire Systems

Every University student residence has:

- An interior fire alarm system with detection throughout the building, including detectors in every sleeping room;
- An interior fire alarm panel which triggers a full first alarm response (three engine companies, two ladder companies and a Battalion Chief) to the building upon activation; and
- Automatic wet sprinklers in all public corridors.

Complete building-specific fire suppression and detection information is available within the Residential Fire Safety Plan developed for each building. Please see Appendix 5 for a list of all student residence halls, their fire suppression and detection systems, and fire drills conducted.

## Fire Safety Policies and Procedures

In accordance with the Rules of the City of New York RCNY 43-01, all University student residents are given information packets containing fire safety and evacuation procedures specific to their residence halls during building sign-in at the beginning of each fall semester.


The information includes the fire safety instruction sheet (also posted on the inside of the room door), which specifies the type of building construction; instructions on what to do if the fire IS in the posted room or suite; and what to do if the fire IS NOT in the posted room or suite.

## DID YOU KNOW?

In addition to the required fire and life safety training programs developed for occupants of University residence halls and OSHA-mandated employee training, the University Fire Safety staff offers fire safety training programs developed for the entire Columbia community, including local neighboring community groups. Training material presented includes:

- Fire safety awareness at work, at home, and while on vacation;
- When, why, and how to transmit a fire alarm;
- Fire and life safety best practices;
- Evacuation procedures;
- When and why sheltering in place may be required; and
- Fire extinguisher use.

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 For more information, call the staff at 212-854-6676 (Morningside) or 212-305-6780 (Medical Center)

THE DIVISION OF  
FIRE SAFETY

**Joseph McCormick**  
Director of Fire and Life Safety

E-mail: jem12@columbia.edu

Phone: 212-854-6670





The information packet also includes the building information sheet, which lists fire detection and suppression equipment; and the number, type, and location of exits. In addition, every room contains a “You Are Here” floor diagram showing the location of exits on that floor.

The entire Residence Life Staff is required to attend a “Train the Trainer” fire safety class, which includes general fire safety training, roles and responsibilities of Residence Life Staff members, and evacuation procedures.

## Fire Safety Precautions

- Keep doorways, corridors, and stairwells clear and unobstructed. Keep fire doors closed. Make sure that all electrical appliances and cords are in good condition and UL approved. Do not overload electrical outlets. Use fuse-protected multioutlet power strips and extension cords when necessary.
- Extinguish all smoking materials properly and thoroughly.
- Never store flammable substances in your room or apartment. Unauthorized use of candles and live holiday decorations is not permitted in University buildings.
- Be aware that transmitting a false alarm is a criminal offense that endangers the lives of both building occupants and emergency personnel. It is also an offense to prop open fire doors or to tamper in any way with alarm equipment, electromagnetic locks, or other life safety devices or to block or obstruct paths of egress.

## What to Do in Case of Fire

If you discover a fire in a campus building:

- Immediately pull the nearest fire alarm as you exit the building.
- When evacuating the building, remember to feel doors before opening them to be sure that there is no fire danger on the other side. If you must enter a smoke-filled room or hallway, stay low, keeping one hand on the wall to avoid disorientation and crawl to the nearest exit, keeping your head near the floor.
- Once you are safely away from danger, call the emergency number for your campus to report the fire. If you are off campus, dial 911.
- Leave the building at once but stand by to direct emergency teams to the location of the fire.

## Fire Response Dos and Don'ts

- DO treat every alarm as an emergency. If an alarm sounds, exit the building immediately.
- DON'T assume that a fire alarm is a drill or test. All building alarm systems are tested as required by law, but these tests are announced in advance.
- DO remain in your room if you cannot get out of the building because of heat or smoke. Call Public Safety right away. Keep the door closed and await assistance from the Fire Department. If smoke is entering around the door, stuff the crack under the door with

sheets, clothes, or blankets. If possible, open the window and wave a brightly colored garment or towel from your window—the Fire Department will be looking for this sign.

- DO close the door behind you if it is safe to leave your room.
- DON'T waste time collecting personal valuables. Take your keys so that you can reenter your room if exit from the building is not possible.
- DON'T use an elevator during a fire emergency: always use the fire stairs.
- DO make your presence known to other occupants and to Public Safety by telephone if you are injured or disabled. Emergency staff members will assist you in leaving the building.

## Plans for Future Improvements

All Columbia University buildings meet or exceed New York City fire safety requirements. In addition, as the University renovates buildings, additional fire suppression and detection devices are included to bring our buildings above, or beyond, current requirements.

# Access to University Facilities

## Morningside Campus

The University takes pride in maintaining an open campus. Prospective students and interested members of the community are welcome to tour our institution. To balance the benefits of an open campus with the safety needs of an urban institution, several guard booths are stationed at entrances to the campus. Public Safety Officers are posted 24 hours a day at West 116th Street and Broadway and West 116th Street and Amsterdam Avenue. Additional officers are stationed Monday through Saturday at a booth at West 119th Street and Amsterdam Avenue. There are also Public Safety Officers assigned to patrol either on foot, bicycle, or in vehicles around all three campuses.

Designated buildings require a valid University ID for entry. Card readers, alarm monitoring systems, and 24-hour recorded video cameras support our efforts by providing direct feeds to the Department of Public Safety Operations Centers.

### SPECIAL PROCEDURES FOR UNDERGRADUATE RESIDENCE HALLS

The Department of Public Safety provides 24-hour access control to the undergraduate residence halls through a combination of proprietary and contract security officers and specially trained student attendants. Access control is supplemented by an online computerized card access system linked to student identification cards. All visitors must sign in at the respective residence hall security desk. Overnight visitors must obtain guest passes at the Department of Public Safety Office in 111 Low Library.

## Medical Center Campus

A valid Columbia University ID is required at all times for entry to all Medical Center buildings.

## DID YOU KNOW?

### Note about Campus Maps

Columbia University's numerous owned and leased buildings extend across the Morningside Heights, Manhattanville, and Washington Heights neighborhoods of New York City. Two off-campus research facilities, Lamont-Doherty Earth Observatory in Palisades, New York, and Nevis Physics Laboratories in Irvington, New York, are maintained by the University. The Athletics Complex at Baker Field, located at the northern tip of Manhattan, houses Columbia University's outdoor sports teams. Due to the complexity and range of Columbia University's physical campuses, maps of the University have not been included in this report. Current maps of the campuses can be found at [http://www.columbia.edu/about\\_columbia/map/](http://www.columbia.edu/about_columbia/map/).

## DID YOU KNOW?

### Drug and Alcohol Abuse Education Programs

The Alice! Health Promotion Program offers a variety of interactive workshops on health-related topics that provide current health information, teach skills necessary to adopt healthy lifestyle behaviors, and connect students and staff with appropriate on- and off-campus resources.

The Alcohol Workshop gives students the opportunity to identify physiological changes caused by alcohol, discuss the effects of high-risk drinking, identify ways to reduce negative consequences associated with high-risk drinking, and discuss ways to help someone who may have a problem with alcohol.

The Drug Workshop identifies drugs used on college campuses, discusses the impact of drugs on the body, defines and discusses use, misuse/abuse, and addiction, and discusses social trends and perceptions of drug use among college students.

For more information on these and other workshops, visit <http://www.health.columbia.edu/docs/services/alice/index.html>.

Additional support can be found through Counseling and Psychological Services (CPS), which provides counseling for individuals and couples and offers a variety of support groups for students, including an early recovery group for substance abuse. Visit their Web site at <http://www.health.columbia.edu/docs/services/cps/index.html>.

### THE DIVISION OF TECHNOLOGY SYSTEMS

#### Yiling Tang

Director of Technology Systems


E-mail: [yt15@columbia.edu](mailto:yt15@columbia.edu)

Phone: 212-854-4173

## Card Access Policy

A new University ID card was introduced in the fall of 2007 as part of a University-wide initiative to help safeguard the campus and assure the safety of personal information. This card, which replaced the Columbia Card, was created to allow automated, authorized access to secured University locations; to allow access to libraries and the gym, where applicable; and to enable students to take advantage of cultural discount programs.

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The Division of Technology Systems controls the access levels and maintains the hardware of the electronic access points for the University. 

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## Card Access Assistance

With the new card system, Public Safety is responsible for ensuring the proper access to physical spaces on campus that the University ID Card provides to students, faculty, and staff. A new Web-based tool has been developed for cardholders to use when encountering ID card access problems in campus locations. To request assistance, go to the Department of Public Safety Web site at [www.columbia.edu/cu/publicsafety](http://www.columbia.edu/cu/publicsafety) and click on “Physical Security Support Requests.” Students, faculty, and staff may also continue to call the Physical Security Support helpline at 212-854-8500, Monday to Friday, during business hours.

## University Policies Related to Alcohol and Drugs

In order to maintain a safe environment, Public Safety complies with all applicable laws and University policies concerning the serving and consumption of alcoholic beverages. The University strongly supports education and treatment programs as the most effective means to help prevent and reduce alcohol abuse.

The University recognizes the illegality and danger of drug abuse and, accordingly, strictly prohibits the possession, use, manufacture, or distribution of illicit drugs on University premises or as part of any University activity.

The Department of Public Safety is dedicated to working with the University to uphold its policies governing alcohol and drugs. For the full policies, see the *Essential Policies for the Columbia Community* or visit [www.facets.columbia.edu](http://www.facets.columbia.edu).

# Preventing and Responding to Sexual Assault

The University treats allegations of sexual assault extremely seriously and has a system in place to assist survivors in obtaining medical treatment, counseling, and legal assistance. Public Safety is committed to treating survivors with care, compassion, and respect.

In a campus setting, sexual assault often occurs when one or both parties are intoxicated from alcohol or other drugs or in connection with group activities where unanticipated social pressures may develop. Therefore, it is important to understand that intercourse or other sexual activity with a person unable to give free and full consent (e.g., because of intoxication, substance abuse, or intimidation) may constitute sexual assault or rape. Furthermore, the offender's use of a mind-altering substance does not in any way diminish his or her responsibility for abusive behavior.

Columbia University recognizes that sexual assault is never the fault of the survivor and encourages all students to be aware of personal safety in order to reduce the risk of victimization. Please read the information provided herein and in other publications from Public Safety and be aware of the effects of alcohol and other drugs and the dynamics of social gatherings. Please refer to [www.health.columbia.edu](http://www.health.columbia.edu) and [www.facets.columbia.edu](http://www.facets.columbia.edu) for the most up-to-date policy and information. See Appendix 3 for the University and New York State's definitions of sexual assault.

## Actions for Survivors of Sexual Assault

We urge survivors of sexual assault to take the following steps:

### 1. GET MEDICAL TREATMENT

**To get immediate medical treatment, call Public Safety or 911.**

It is important that a person who has been recently assaulted receive prompt medical attention to ensure that he/she is medically well. Because physical injury is not always noticeable at first, it is important to receive a medical examination and treatment as soon as possible. This may include screening and/or treatment for sexually transmitted infection and emergency contraception if appropriate.

The examination may also include the collection of physical evidence for use in prosecution, if the survivor so chooses. Such evidence may increase the chances of successful prosecution, and its collection is therefore strongly encouraged. For this reason, survivors should not bathe, douche, or change clothes before seeking medical treatment. Forensic evidence is collected by a medical provider, usually in an emergency room, up to 96 hours following a sexual assault. Columbia University students can go the St. Luke's–Roosevelt Hospital Emergency Room, New York-Presbyterian Hospital Emergency Room, or any nearby hospital emergency room. The medical exam and collection of forensic evidence are done simultaneously.



**Office of Sexual Misconduct  
Prevention and Education**  
212-854-1717

**Barnard Columbia Rape Crisis/  
Anti-Violence Support Center**  
PEER COUNSELING  
(Tues.–Sun. 7 p.m.–11 p.m.)  
212-854-HELP

PEER ADVOCACY  
(24-hour number)  
212-854-WALK

BUSINESS LINE  
212-854-4366

**Counseling and  
Psychological Services**  
BARNARD  
212-854-2092

COLUMBIA  
212-854-2468

COLUMBIA  
(MEDICAL CENTER)  
212-795-4181

**Health Services**  
BARNARD CLINICIAN ON-CALL  
212-666-5838

COLUMBIA (MORNINGSIDE)  
212-854-2284

COLUMBIA CLINICIAN  
ON-CALL  
212-415-0120

COLUMBIA MEDICAL CENTER  
CLINICIAN ON-CALL  
212-305-5549

**Public Safety**  
BARNARD  
212-854-3362

COLUMBIA (MORNINGSIDE)  
212-854-2797

COLUMBIA  
(MEDICAL CENTER)  
212-305-8100

TEACHERS COLLEGE  
212-678-3333

**Columbia University  
Ombuds Office**  
MORNINGSIDE CAMPUS  
212-854-1234  
MEDICAL CENTER  
212-304-7026

## OTHER USEFUL UNIVERSITY NUMBERS

ALICE! CU'S HEALTH  
EDUCATION PROGRAM  
212-854-5453  
([www.alice.columbia.edu](http://www.alice.columbia.edu))

BARNARD COLLEGE  
DEAN OF STUDIES  
212-854-2024

CAVA (EMERGENCY  
MEDICAL SERVICES)  
212-854-5555

CU EQUAL OPPORTUNITY/  
AFFIRMATIVE ACTION OFFICE  
212-854-5511

GAY HEALTH  
ADVOCACY PROJECT  
212-854-7970

NIGHTLINE (10 P.M.–3 A.M.)  
212-854-7777

OUTREACH (LGBT PEER  
SUPPORT LINE)  
212-854-7970

TEACHERS COLLEGE  
ASSOCIATE DEAN  
212-678-3052

DOMESTIC VIOLENCE  
HOTLINE (24-HOUR NUMBER)  
212-621-HOPE

GAY AND LESBIAN ANTI-  
VIOLENCE PROJECT  
(24-HOUR NUMBER)  
212-714-1141

POLICE—SEX CRIMES UNIT  
(24-HOUR NUMBER)  
212-267-RAPE

ST. LUKE'S HOSPITAL CRIME  
VICTIM TREATMENT CENTER  
212-523-4728

VICTIM SERVICES AGENCY  
212-577-7777

Even though a survivor may be unsure about reporting to the police, many times, survivors want to report after they have had time to recover. Collecting forensic evidence makes it much easier to pursue a prosecution later. Toxicology testing for “date rape drugs” is most effective within 72 hours of an assault. Results will not be analyzed unless a police report is filed. The evidence collection kit is kept for one year. It is turned over to the police when a survivor chooses to report. It is discarded after one year.

## 2. REPORT THE SEXUAL ASSAULT

The safety and well-being of survivors are of paramount importance. The University strongly encourages survivors to contact trained professionals for emotional support, medical services, and advocacy with reporting and or the criminal justice system.

### Contact options include:

- The Department of Public Safety
- The Police Department
- A Residence Hall Director or RA
- The Dean's Office
- The Rape Crisis/Anti-Violence Support Center
- A medical treatment facility
- Any trusted friend, adviser, or faculty member as soon as possible

The University urges survivors to consider contacting the New York City Police Department to report the assault. Public Safety personnel will assist and accompany the survivor every step of the way through the process. Although the University strongly encourages pressing criminal charges, it respects the survivor's choice.

## 3. SEEK COUNSELING

Columbia and the community offer a variety of counseling resources to survivors of sexual assault. For more information on the full range of supportive services, contact the Sexual Violence Prevention and Response Program at 212-854-3500 and see our sidebar of sexual assault resources.

## 4. FILE AN INTERNAL COMPLAINT WITHIN THE UNIVERSITY

If the individual accused of a violation of the University's Sexual Assault Policy is a Columbia University student, a complaint may be filed with the University. Students interested in initiating the Disciplinary Procedure for Sexual Assault should contact Helen Arnold, the Program Manager, by visiting 701A Alfred Lerner Hall, calling 212-854-1717, or e-mailing [hva2002@columbia.edu](mailto:hva2002@columbia.edu) or by visiting <http://www.columbia.edu/cu/dpsa/index.html>.

Any student accused of a violation of the University's Sexual Assault Policy will receive written notice of the complaint and a copy of the complainant's written statement, if any, unless the University believes there may be an issue of public safety, in which case a student

may be called to a preliminary hearing without advance written notice. The responding student will be advised that he or she is presumed not to have violated the Policy and that he or she is expected to cooperate in the investigation of the complaint. Additionally, both the person bringing the complaint and the responding student will be advised of their rights to a supporter from the University community and of the potential penalties if he or she is found in violation.

If the decision of the panel is that a violation of the Policy has occurred, a detailed report of testimony and findings shall be forwarded to both students and the Dean of Students of the person found in violation, with a recommendation for sanctions. The Dean of Students shall then inform the student found in violation of the sanctions he or she is imposing and inform the student of his or her appeal rights in writing. An appeal must be submitted within 30 days of the proposed imposition of any penalty to the dean of the school of the student found in violation. If no violation of the Policy is found, a summary report shall be sent to both parties and notice of the decision to the Dean of Students of the respondent school (identifying information is not released when there is no violation).

## **5. CONSIDER CHANGING LIVING AND ACADEMIC SITUATIONS**

Survivors of sexual assault may seek alternative University housing and class arrangements, and the University is required to provide them if they are reasonably available. The Dean of Students or Dean for Student Affairs will arrange these accommodations. Generally, alternative University housing is available within 24 hours; alternative class arrangements depend on scheduling considerations and the availability of equivalent courses.

## **Campus Sex Crimes Prevention Act**

The Campus Sex Crimes Prevention Act (section 1601 of Public Law 106-386) is a federal law enacted on October 28, 2000, that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, or working or volunteering on campus.

The Act amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act to require sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. It also mandates that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems.

A listing of all registered sex offenders in New York State is maintained by the New York State Division of Criminal Justice Services. This information is available online at [http://www.criminaljustice.state.ny.us/nsor/search\\_index.htm](http://www.criminaljustice.state.ny.us/nsor/search_index.htm).

## Workplace Violence

The Department of Public Safety investigates all reports of crimes. In serious cases, referrals are made to the New York Police Department. For noncriminal workplace issues, please call Human Resources (Morningside campus: 212-851-0617; Medical Center campus: 212-305-3819) for information and assistance.

## Campus Crime Statistics

The Clery Act requires U.S. colleges and universities receiving federal student financial aid to disclose timely and annual information about crime on and around their campuses. Recent amendments to the law have added a requirement that schools afford the victims of campus sexual assault certain basic rights and have expanded reporting requirements.

The law was amended in 2000 to require schools to notify the campus community about where public “Megan’s Law” information about registered sex offenders on campus could be obtained. Since 1999, our reports have also included statistics on categories for crimes that have occurred in locales adjacent to Columbia’s campuses. These are crimes committed in public areas such as sidewalks and streets immediately surrounding the campuses, non-campus buildings, and other off-campus property used by the University in direct support of its educational mission. These additional areas are reported separately from reports of crime on campus. Information about the specific location of public property included in these statistics can be obtained from the Department of Public Safety.

The crimes reported are not necessarily committed against a member of the University community. Crimes that may have occurred on the campus of any affiliated educational institution (Barnard, Teachers College, Union Theological Seminary, Jewish Theological Seminary) are not included in the University’s statistics, as these institutions compile their own Clery crime statistics.

## Explanation of How Statistics Are Compiled

The statistics contained herein, which include crimes on campus and crimes in adjacent public areas, are collected by the Department of Public Safety and are based on crimes reported directly to Public Safety and information provided by the local police precincts.

In preparation for annual reporting, persons within each school of the University with significant responsibility for student and campus affairs, including disciplinary affairs, are surveyed for knowledge of crimes that may not have been reported to Public Safety or police authorities. These individuals include Deans of Students, Residence Life Coordinators, Athletic Directors and coaches, administrative heads of student groups, and Student Affairs personnel. Persons at Counseling and Psychological Services, the Ombuds Office, and campus ministries are not surveyed for knowledge of certain crimes because the law does not impose a reporting obligation on persons with counseling or pastoral obligations.

Crimes that occurred in residence halls are reported both in the “On Campus” category and in the “Residence Hall” category. Thus, “Residence Hall” is a subset of “On Campus.”

The presentation of the tables is designed to enable the reader to compare crimes committed in the same locales during the past three years.

The definition of each crime can be found in Appendix 1 and may differ from the definition of comparable crimes under the New York Penal Code or University discipline policies.

The Clery Act also requires reporting of hate crimes in the above categories where prejudice on account of race, gender, religion, sexual orientation, ethnicity, or disability was a factor.

The University has no specific policies or procedures allowing survivors or witnesses to report crimes on a confidential basis for purposes of statistical collection only. If a campus official has knowledge of a reportable crime that was not reported for investigation or disciplinary action and he or she informs the Department of Public Safety, that occurrence will be included in these statistics.

# Appendix 1

## DEFINITIONS OF REPORTABLE CRIMES

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, benzedrine).

**Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Liquor Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

**Murder and Nonnegligent Manslaughter:** The willful (nonnegligent) killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Sex Offenses—Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Sex Offenses—Nonforcible:** Unlawful, nonforcible sexual intercourse.

**Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Statutory Rape:** Nonforcible sexual intercourse with a person who is under the statutory age of consent.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

## **ADDITIONAL CLERY ACT HATE CRIME DEFINITIONS**

In addition to any of the crimes above, the following acts are now reportable as Hate Crimes under the Clery Act, when motivated by prejudice on account of race, gender, religion, sexual orientation, ethnicity, or disability.

**Larceny-Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property (Except "Arson"):** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

# Appendix 2

## COLUMBIA UNIVERSITY CRIME STATISTICS—MORNINGSIDE CAMPUS

	On Campus			Noncampus			Public Property			Residence Halls <sup>1</sup>			Total	Total	Total
	2008	2007	2006	2008	2007	2006	2008	2007	2006	2008	2007	2006	2008	2007	2006
Murder	0	0	0	0	0	0	1	1	0	0	0	0	1	1	0
Sex Offenses—Forcible	5	8	5	0	0	0	1	1	0	5	4	3	6	9	5
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	6	1	3	0	0	0	13	18	29	0	0	0	19	19	32
Burglary	87	112	132	1	1	0	0	0	3	17	34	67	88	113	135
Aggravated Assault	5	9	8	0	0	0	6	7	8	3	6	3	11	16	16
Motor Vehicle Theft	0	0	0	0	0	0	7	5	2	0	0	0	7	5	2
Arrest for Alcohol	0	0	0	7	0	0	0	1	0	0	0	0	7	1	0
Discipline for Alcohol	192	180	61	0	0	0	0	0	0	192	114	3	192	180	61
Arrest for Drugs	0	1	2	0	0	0	3	0	0	0	1	2	3	1	2
Discipline for Drugs	91	89	20	0	0	0	0	0	0	91	88	20	91	89	20
Arrest for Weapons	0	0	1	0	0	0	1	0	0	0	0	1	1	0	1
Discipline for Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	2	0	0	0	0	0	0	0	0	2	0	0	2

Hate Crimes<sup>2</sup> No reportable crime committed in the past three years has qualified as a hate crime.

<sup>1</sup> All crimes in the Residence Halls column are also represented in the On Campus column.

<sup>2</sup> In 2008, changes in the Clery Act required universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. During calendar year 2008, six (6) acts of vandalism deemed to be bias motivated were reported in campus buildings. One (1) of the incidents took place in a residence hall.

## COLUMBIA UNIVERSITY CRIME STATISTICS—MEDICAL CENTER

	On Campus			Noncampus			Public Property			Residence Halls <sup>1</sup>			Total	Total	Total
	2008	2007	2006	2008	2007	2006	2008	2007	2006	2008	2007	2006	2008	2007	2006
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Forcible	0	0	1	0	0	0	2	0	0	0	0	0	2	0	1
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	1	0	0	0	7	7	8	0	0	0	7	7	9
Burglary	37	38	32	0	0	0	0	0	0	6	2	7	37	38	32
Aggravated Assault	4	6	3	0	0	0	10	4	0	1	1	1	14	10	3
Motor Vehicle Theft	0	0	0	0	0	0	0	1	5	0	0	0	0	1	5
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Drugs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Drugs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Hate Crimes<sup>2</sup> No reportable crime committed in the past three years has qualified as a hate crime.

<sup>1</sup> All crimes in the Residence Halls column are also represented in the On Campus column.

<sup>2</sup> In 2008, changes in the Clery Act required universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. No incidents determined to be bias motivated were reported in 2008.

## COLUMBIA UNIVERSITY CRIME STATISTICS—LAMONT-DOHERTY EARTH OBSERVATORY<sup>1</sup>

	On Campus			Noncampus			Public Property			Total	Total	Total
	2008	2007	2006	2008	2007	2006	2008	2007	2006	2008	2007	2006
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes <sup>2</sup>	No reportable crime committed in the past three years has qualified as a hate crime.											

<sup>1</sup> There are no residence halls on this campus and therefore the category is not applicable.

<sup>2</sup> In 2008, changes in the Clery Act required universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. No incidents determined to be bias motivated were reported in 2008.

## COLUMBIA UNIVERSITY CRIME STATISTICS—NEVIS LABORATORIES<sup>1</sup>

	On Campus			Noncampus			Public Property			Total	Total	Total
	2008	2007	2006	2008	2007	2006	2008	2007	2006	2008	2007	2006
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Alcohol	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Drugs	0	0	0	0	0	0	0	0	0	0	0	0
Arrest for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Discipline for Weapons	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes <sup>2</sup>	No reportable crime committed in the past three years has qualified as a hate crime.											

<sup>1</sup> There are no residence halls on this campus and therefore the category is not applicable.

<sup>2</sup> In 2008, changes in the Clery Act required universities to report incidents of larceny, intimidation, simple assault, and vandalism, if those crimes were determined to be bias motivated. No incidents determined to be bias motivated were reported in 2008.

## Appendix 3

### UNIVERSITY DEFINITION OF SEXUAL ASSAULT

Columbia University abides by New York State definitions of rape, sodomy, and sexual abuse.

Additionally, the University specifically defines sexual assault as nonconsensual, intentional physical conduct of a sexual nature, such as unwelcome physical contact with a person's genitals, buttocks, or breasts. The Disciplinary Procedure for Sexual Assault is designed to respond to allegations of sexual assault. The Sexual Violence Prevention and Response Program includes the Rape Crisis/Anti-Violence Support Center and the Men's Peer Education Program and provides assistance and referrals to students who have been assaulted.

### NEW YORK STATE LAW

Sexual assault refers to rape, sodomy, sexual abuse, and other nonconsensual sex offenses that are serious crimes under New York State law. Rape is an act of unwelcome penile/vaginal penetration, however slight, by forcible compulsion. Other sexual offenses under New York State law involve unwelcome physical contact with a person's genitals, buttocks, or breasts. In all cases, the force need not be overtly violent: the threat of force that places a person in fear of physical injury or kidnapping may be sufficient. A number of sexual offenses under New York State law involve nonforcible sexual, anal, or oral intercourse with someone under the age of seventeen. The severity of the offense depends in part on the ages of the parties. Criminal penalties in New York State for all such acts vary according to the circumstances but can include prison sentences of up to 25 years.

## Appendix 4

### FIRE SAFETY DEFINITIONS

**Cause of fire:** The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire Drill:** A supervised practice of a mandatory evacuation of a building for a fire.

**Fire-related Injury:** Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Fire-related Death:** Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire. Dies within one year of injuries sustained as a result of the fire.

**Fire Safety System:** Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire, including:

- Sprinkler or other fire extinguishing systems
- Fire detection devices
- Stand-alone smoke alarms
- Devices that alert one to the presence of a fire, such as horns, bells, or strobe lights
- Smoke-control and reduction mechanisms
- Fire doors and walls that reduce the spread of a fire

**Value of Property Damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including:

- Contents damaged by fire
- Related damages caused by smoke, water, and overhaul
- Does *not* include indirect loss, such as business interruption

# Appendix 5

## DESCRIPTION OF STUDENT HOUSING FIRE DETECTION AND SUPPRESSION SYSTEMS

Building	Building Fire Alarm	Room Detection	Connected to IFA	Central Office	Sprinkler	Standpipe	Fire Drills Conducted
<b>Morningside Campus</b>							
Broadway Res.	YES	YES	YES	YES	Partial*	2 Risers	3
Carman Hall	YES	YES	YES	YES	Partial*	2 Risers	3
East Campus	YES	YES	YES	YES	Partial*	3 Risers	3
Furnald Hall	YES	YES	YES	YES	Partial*	2 Risers	2
Harmony Hall	YES	YES	YES	YES	Fully	1 Riser	3
Hartley Hall	YES	YES	YES	YES	Partial*	2 Risers	3
Hogan Hall	YES	YES	YES	YES	Partial*	2 Risers	3
John Jay Hall	YES	YES	YES	YES	Partial*	2 Risers	3
Lenfest Hall	YES	YES	YES	YES	Fully	2 Risers	3
McBain Hall	YES	YES	YES	YES	Partial*	2 Risers	3
River Hall	YES	YES	YES	YES	Fully	1 Riser	2
Ruggles Hall	YES	YES	YES	YES	Fully	1 Riser	3
Schapiro Hall	YES	YES	YES	YES	Partial*	2 Risers	3
Wallach Hall	YES	YES	YES	YES	Partial*	2 Risers	3
Watt Hall	YES	YES	YES	YES	Partial*	1 Riser	3
Wien Hall	YES	YES	YES	YES	Partial*	2 Risers	3
Woodbridge Hall	YES	YES	YES	YES	Partial*	1 Riser	3
47 Claremont Ave.	YES	YES	YES	YES	Partial*	Not required	3
362 Riverside Dr.	YES	YES	NO	YES	Partial*	1 Riser	3
523 W. 113th St.	YES	YES	YES	YES	Fully	Not required	3
531 W. 113th St.	YES	YES	YES	YES	Fully	Not required	3
550 W. 113th St.	YES	YES	YES	YES	Fully	Not required	3
552 W. 113th St.	YES	YES	YES	YES	Fully	Not required	3
556 W. 113th St.	YES	YES	YES	YES	Fully	Not required	3
600 W. 113th St.	YES	YES	NO	YES	Fully	Not required	3
604 W. 113th St.	YES	YES	NO	YES	Fully	Not required	3
606 W. 113th St.	YES	YES	NO	YES	Fully	Not required	3
526 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
534 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
536 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
540 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
542 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
546 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
548 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
552 W. 114th St.	YES	YES	YES	YES	Fully	Not required	3
627 W. 115th St.	YES	YES	YES	YES	Fully	Not required	3
<b>Medical Center</b>							
Bard Hall	YES	YES	YES	YES	Partial	2 Risers	4
Georgian	YES	YES	YES	YES	Partial	Not Required	4

\*Partial sprinklered areas include public corridors, below grade space, laundry, and compactor rooms.

## Appendix 6

### ADDITIONAL UNIVERSITY, CITY, STATE, AND FEDERAL FIRE POLICY RESOURCES

Policies and Procedures can be found online within the *Student Guide to Living* and on the University Administrative Policy Web site. Please follow the link listed below for detailed information on the University's candle policy, open flame policy, and portable electrical appliances restrictions.

#### LINKS FOR ADDITIONAL INFORMATION

Site	Link	Information
CU Policy Library (MSC)	<a href="http://www.columbia.edu/cu/administration/policylibrary/policies/psaf/00bb9c671842f4f5011851d950b10001.html">www.columbia.edu/cu/administration/policylibrary/policies/psaf/00bb9c671842f4f5011851d950b10001.html</a>	Columbia Fire Safety Policy, Morningside Campus
CU Policy Library (CUMC)	<a href="http://ehs.columbia.edu/fs.html">http://ehs.columbia.edu/fs.html</a>	Columbia Fire Safety Policy Medical Center Campus
CUPS Fire Safety Site	<a href="http://www.columbia.edu/cu/publicsafety/firesafety.htm">www.columbia.edu/cu/publicsafety/firesafety.htm</a>	Columbia Fire Safety Policy Morningside Campus
FDNY	<a href="http://www.nyc.gov/html/fdny/html/home2.shtml">www.nyc.gov/html/fdny/html/home2.shtml</a>	FDNY Fire Safety Policy
NYS OFPC (Fire Prev.)	<a href="http://www.dos.state.ny.us/fire/firewww.html">www.dos.state.ny.us/fire/firewww.html</a>	NYS Fire Safety Policy
NYS SED (Education Dept)	<a href="http://www.nysed.gov/">www.nysed.gov/</a>	State Education Policy
Center for Campus Fire Safety	<a href="http://www.campusfiresafety.org/">www.campusfiresafety.org/</a>	<i>CampusFireZone</i> , official newsletter of Center for Campus Fire Safety
<i>Campus Fire Watch</i>	<a href="http://www.campus-firewatch.com/">www.campus-firewatch.com/</a>	Electronic newsletter focusing on complex issues of campus fire safety
FSDA of Greater NY	<a href="http://www.fsdagreaterny.org/">www.fsdagreaterny.org/</a>	Current NYC fire safety information
<i>Student Guide to Living</i>	<a href="http://facets.columbia.edu/university-event-management-policies#barbecues">http://facets.columbia.edu/university-event-management-policies#barbecues</a>	University Barbeque Policy

## Appendix 7

### FIRE STATISTICS

Columbia University Residential Building	Date of Fire	Cause of Fire	No. of Injuries Requiring Treatment	No. of Deaths Related to Fire	Value of Property Damage Caused by Fire
Schapiro Hall	3/18/08	Papers on heating unit ignited	None	None	0
362 Riverside Dr.	3/24/08	Trash can on balcony ignited	None	None	0
542 W. 113th St.	7/14/08	Trash can next to stove (not Res Hall)	None	None	0

# Appendix 8

## COLUMBIA UNIVERSITY SAFE HAVEN PROGRAM

### Morningside Campus

Amir's Falafel .....	Broadway/W. 111th St.	Koronet Pizza.....	Broadway/W. 110th St.
Apple Tree Supermarket.....	Amsterdam Ave./ W. 120th St.	LaSalle Street Deli Ice Cream .....	Amsterdam Ave./W. 123rd St.
Art Polis Espresso .....	Amsterdam Ave./W. 114th St.	Le Monde Restaurant.....	Broadway/W. 112th St.
Bon French Cleaners .....	Broadway/W. 112th St.	Lyla's Café.....	Amsterdam Ave./W. 123rd St.
Broadway Au Lait.....	Broadway/W. 121st St.	M2M Deli .....	Broadway/W. 113th St.
Café Fresh .....	Amsterdam Ave./W. 121st St.	Max SoHa Café .....	Amsterdam Ave./W. 123rd St.
Camille's Restaurant .....	Amsterdam Ave./W. 116th St.	Milano Market .....	Broadway/W. 113th St.
Che' Bella Pizza .....	Amsterdam Ave./W. 120th St.	Millenia Shoes.....	W. 125th St./Amsterdam Ave.
Chipotle .....	Broadway/W. 110th St.	Morton Williams Market.....	Broadway/W. 115th St.
Chokolat Patisserie.....	Broadway/W. 122nd St.	Olive Tree Deli.....	Broadway/ W. 121st St.
Columbia Cottage Restaurant.....	Amsterdam Ave./W. 111th St.	Ollie's Restaurant .....	Broadway/W. 116th St.
Columbia Deli.....	Tiemann Place/Claremont Ave.	Organic Forever .....	Frederick Douglas Blvd./W. 111th St.
Community Food & Juice .....	Broadway/W. 112th St.	P & W Sandwich Shop .....	Amsterdam Ave./W. 111th St.
Copies Express.....	Broadway/W. 121st St.	Panino Sportivo .....	Amsterdam Ave./W. 121st St.
D'Agastino Supermarket.....	Broadway/ W. 110th St.	Papa John's Pizza .....	W. 111th St./Fredrick Douglas Blvd.
Daily Roast.....	Broadway/W. 112th St.	Papyrus.....	Broadway/W. 114th St.
Deluxe Restaurant.....	Broadway/ W. 113th St.	Pinnacle Pizza .....	Broadway/W. 113th St.
Duane Reade .....	Amsterdam Ave./LaSalle St.	Rite-Aid Pharmacy.....	Broadway/W. 110th St.
Dunkin' Donuts.....	W. 125th St./Amsterdam Ave.	Saga Japanese/Vietnamese Restaurant .....	Amsterdam Ave./W. 122nd St.
Family Affair Pizza.....	Amsterdam Ave./W. 113th St.	Samad's Gourmet .....	Broadway/W. 111th St.
Famous Famiglia Pizzeria.....	Broadway/W. 111th St.	Sezz Medi Restaurant.....	Amsterdam Ave./W122nd St.
Fortago Fully Loaded.....	Columbus Ave./W. 106th St.	Spotless Cleaners.....	Broadway/W. 121st St.
Haagen-Dazs .....	Broadway/W. 112th St.	Strokos Pizza.....	Amsterdam Ave./W. 114th St.
Haakons Hall.....	Amsterdam Ave/W. 118 St.	Subs Conscious .....	Amsterdam Ave. & W. 120th St
Hamilton Deli.....	Amsterdam Ave./W. 116th St.	The UPS Store.....	W. 115th St./Broadway
Havana Central.....	Broadway/W. 113th St.	The Village Copier.....	Amsterdam Ave./W. 119th St.
Hungarian Pastry Shop.....	Amsterdam Ave./W. 111th St.	Toast Café.....	Broadway/W. 114th St.
International Wine & Spirits .....	Broadway/W. 113th St.	Town Drug Store.....	Amsterdam Ave./W. 113th St.
Ivy League Stationery .....	Broadway/W. 109th St.	University Hardware .....	Broadway/W. 113th St.
Ivy League Stationery .....	Amsterdam Ave./W. 119th St.	University Housewares .....	Broadway/W. 113th St.
Ivy League Stationery .....	Broadway/W. 116th St.	V&T Pizza & Restaurant.....	Amsterdam Ave./W. 110th St.
Kitchenette Uptown Restaurant .....	Amsterdam Ave./W. 123rd St.	West Side Market .....	Broadway/W. 110th St.
		Ye Olde Cleaners .....	Amsterdam Ave./ W. 119th St

## Manhattanville Campus

Big City Auto Parts.....	Broadway/W. 131st St.
Claremont Chemists .....	Broadway/Tiemann Place
Columbia Hairstyle.....	Broadway/W. 125th St.
Covo Trattoria Pizzeria.....	12th Ave/W. 135 St.
Dinosaur BBQ .....	12th Ave/W. 131st St.
Duane Reade .....	W. 125th St./Broadway
Fairway Supermarket .....	12th Ave/W. 134th St.
Floridita Restaurant.....	Broadway/W. 126th St.
Hudson Café.....	12th Ave/W. 132nd St.
McDonald's Restaurant .....	W. 125th St./Broadway
Mobile Gasoline Station .....	Broadway/W. 131st St.
Najeeb Super Deli #1 .....	Broadway/LaSalle St.
Patrick Ryan's Bar & Grill .....	Broadway/LaSalle St.
Studebaker Café.....	W. 131st St./12th Ave.
Subway Restaurant .....	W. 125th St./Broadway
Tamarind Gourmet.....	Broadway/Tiemann Place
Tapas Café .....	Broadway/W. 125th St.
Thrifty Deli.....	Broadway/LaSalle St.
Toast Café.....	Broadway/Tiemann Place
UNV Optical International .....	Broadway W. 126th St.
World/Wines Liquor Store .....	Broadway/LaSalle St.

## Medical Center Campus

Anthony's Flower Shop .....	Broadway/W. 170th St.
Blimpie .....	Broadway/W. 172nd St.
Carrot Top .....	Broadway/W. 165th St.
Coogan's Restaurant.....	Broadway/W. 168th St.
Cosmo's Pizza .....	Broadway/W. 172nd St.
Dallas BBQ.....	Broadway/W. 166th St.
Dunkin' Donuts.....	W. 167th St./Amsterdam Ave.
El Presidente Restaurant.....	Broadway/W. 165th St.
Gristedes Mega Market.....	Broadway/W. 170th St.
Haven Deli .....	Haven Ave./W. 171st St.
Hi-Point Wireless.....	Broadway / W. 171st St.
Jade House Chinese Food .....	Broadway/W. 169th St.
Jou Jou Café.....	W. 168th St./Broadway
McDonald's Restaurant .....	Broadway/W. 170th St.
Mike's Bagels .....	Broadway/W. 168th St.
Mobile Gas Station & "On the Run" .....	Amsterdam Ave./W. 167th St.
Papa John's Pizza .....	Broadway/W. 178th St.
Pizza Nova .....	Broadway/W. 178th St.
Plum Pomidor .....	Broadway /W. 168th St.
Ray Drugs .....	Broadway/W. 170th St.
Remy's Restaurant.....	Broadway/W. 169th St.
Sano Health Food Center .....	Broadway/W. 171st St.
Shangri-La Deli.....	Ft. Washington Ave./W. 169th St.
Subway Restaurant .....	Broadway/W. 178th St.
Tamaya Japanese Cuisine .....	Broadway/W. 169th St.
Tasty Deli .....	Broadway/W. 169th St.
Tawaa Tasty Indian Food.....	Broadway/W. 168th St.
Wendy's Restaurant .....	Broadway /W. 165th St.
West 165 St. Hardware.....	St. Nicholas Ave./W. 165th St.
X-Café.....	Broadway/W. 166th St.





plan. design. build. operate. secure.