

COLUMBIA UNIVERSITY
SOCIETY OF FELLOWS IN THE HUMANITIES
www.columbia.edu/cu/societyoffellows

Information Sheet for the 2009-2010 Competition

GENERAL INSTRUCTIONS

The Application consists of the following:

1. **Online Application Form.** Complete and submit the Online Application Form *online*. Please note that the Online Application form must be submitted online in order for the paper application to receive consideration. Please include five copies of the printed Online Application Form, collated along with the rest of your application materials. Once completed, this form will serve as the cover page to each set of your application materials.
2. **FIVE complete, collated sets of application materials.** These include: a copy of the online application form, your curriculum vitae, a project description (no more than 1,500 words), a writing sample (no more than 3,000 words; you may submit one offprint of a published article, in the requisite number of copies, in lieu of a 3,000 word unpublished essay), and one two-page course syllabus of your own design.
3. **EXACTLY TWO** letters of recommendation. Recommendations are to be submitted online by recommenders, who will receive notification of your request and instructions for submitting their recommendations upon online submission of your Online Application Form.
4. **ONE \$30.00 application processing fee.** This fee may be paid by check or Visa or MasterCard. *All checks must include a routing number, must be made payable in US\$ to Columbia University, and must be drawn on a U.S. bank. Foreign checks will not be accepted.*
5. **ONE** stamped, self-addressed postcard, if you wish us to acknowledge receipt of your application materials. On the postcard, please include the message: "Application to Columbia University Society of Fellows received."

Applications must be *postmarked by 6 October 2008*. There are no exceptions or extensions to this deadline.

Mail the Application as itemized above to:

Via Standard US Postal Service:	Via courier service:
The Director	The Director
Society of Fellows in the Humanities	Society of Fellows in the Humanities
Heyman Center, Mail Code 5700	Heyman Center
Columbia University	East Campus Residential Center
2960 Broadway	Columbia University
New York, NY 10027	New York, NY 10027

ADDITIONAL INFORMATION

1. **Curriculum Vitae.** Please include the following information: name and location of colleges, graduate and professional schools attended, as well as dates of attendance and degrees earned; relevant business or professional experience; academic honors; languages read, spoken, and written.
2. **Project Description.** Describe the research project you will undertake as a Fellow, including its relation (if any) to your doctoral dissertation. **The project description must not exceed 1,500 words.**
3. **Writing sample.** Please submit an example of your scholarly writing, **not to exceed 3,000 words** (roughly 10 pages). In lieu of, but not in addition to, your unpublished writing sample, you may substitute an offprint of a published essay of greater length, in the requisite number of copies.
4. **Course Syllabus.** Design a two-page syllabus for a course—stemming from your current or future work—that you might teach during your concurrent appointment as a Fellow and departmental lecturer.
5. **Letters of recommendation.** **EXACTLY TWO** letters of recommendation should come from members of the academic profession who are able to state from personal knowledge your qualifications for teaching undergraduates and conducting postdoctoral research. If you have not been awarded the Ph.D., your dissertation director is expected to provide written assurance that you will have the doctorate by 1 July 2009. Applicants who have not been contacted by 1 January 2009 should assume that their candidacy is no longer active.
6. **Interview.** Finalists are invited for a personal interview with members of the Society's governing board. Invitations to interview will be extended by mid-December with interviews occurring in January.