

**COLUMBIA UNIVERSITY SCHOOL OF SOCIAL WORK
BI-WEEKLY CASUAL PAYROLL SCHEDULE FOR 2008-2009**

TIME SHEETS MUST BE IN THE FINANCIAL MANAGEMENT OFFICE, ROOM 602,
BEFORE 3 P.M. ON THE FOLLOWING DATES.

TIME SHEETS DUE		PAYDAY		PERIOD COVERED
WED	07/02/08	FRI	07/11/08	06/23/08 - 07/06/08
THURS	07/17/08	FRI	07/25/08	07/07/08 - 07/20/08
THURS	07/31/08	FRI	08/08/08	07/21/08 - 08/03/08
THURS	08/14/08	FRI	08/22/08	08/04/08 - 08/17/08
THURS	08/28/08	FRI	09/05/08	08/18/08 - 08/31/08
THURS	09/11/08	FRI	09/19/08	09/01/08 - 09/14/08
THURS	09/25/08	FRI	10/03/08	09/15/08 - 09/28/08
THURS	10/09/08	FRI	10/17/08	09/29/08 - 10/12/08
THURS	10/23/08	FRI	10/31/08	10/13/08 - 10/26/08
THURS	11/06/08	FRI	11/14/08	10/27/08 - 11/09/08
TUES	11/18/08	WED	11/26/08	11/10/08 - 11/23/08
THURS	12/04/08	FRI	12/10/08	11/24/08 - 12/07/08
TUES	12/16/08	WED	12/24/08	12/08/08 - 12/21/08
TUES	12/30/08	FRI	01/09/09	12/22/08 - 01/04/09
WED	01/14/09	FRI	01/23/09	01/05/09 - 01/18/09
THURS	01/29/09	FRI	02/06/09	01/19/09 - 02/01/09
THURS	02/12/09	FRI	02/20/09	02/02/09 - 02/15/09
THURS	02/26/09	FRI	03/06/09	02/16/09 - 03/01/09
THURS	03/12/09	FRI	03/20/09	03/02/09 - 03/15/09
THURS	03/26/09	FRI	04/03/09	03/16/09 - 03/29/09
THURS	04/09/09	FRI	04/17/09	03/30/09 - 04/12/09
THURS	04/23/09	FRI	05/01/09	04/13/09 - 04/26/09
THURS	05/07/09	FRI	05/15/09	04/27/09 - 05/10/09
TUES	05/19/09	FRI	05/29/09	05/11/09 - 05/24/09
THURS	06/03/09	FRI	06/12/09	05/25/09 - 06/07/09
THURS	06/17/09	FRI	06/26/09	06/08/09 - 06/21/09

IMPORTANT: TIME SHEETS RECEIVED AFTER 3 P.M. ON THE DUE DATES WILL BE PROCESSED THE FOLLOWING CASUAL PAYROLL PERIOD. PLEASE CHECK AND SAVE THIS SCHEDULE. NO REMINDERS WILL BE SENT AND NO EXCEPTIONS WILL BE GRANTED.