

## CUSSW CAREER PLANNING CHART

Task	FALL : First Year				SPRING					SUMMER			FALL: 2nd Year				SPRING					Status	Roadblocks	
	Sept	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May			
Get acquainted with Office of Career Development	█																							
Register with experience: CUSSW erecoiting website	█																							
Mark your calendar: Career workshops, event & job fairs	█																							
STEP 1: Self Assessment	█	█																						
Self Assessment worksheet	█	█																						
Attend workshop on resume & cover letter writing	█	█																						
Begin thinking about your specialization-attend workshop		█	█	█	█																			
STEP 2: Develop Marketing Strategy	█	█																						
Write/update resume		█																						
Draft cover letter		█																						
Have documents reviewed by Career Development		█	█																					
Attend alumni panels to learn about careers	█	█	█	█	█	█	█	█	█															
Attend workshop on networking				█																				
Complete Networking Worksheet				█																				
Begin networking					█	█	█	█	█															
Attend NFP & Public Service Career Fair at CU							█																	
STEP 3: Research					█	█	█	█	█	█	█	█												
Complete Research Worksheet						█	█	█	█	█	█	█												
Begin deciding on specialization						█	█																	
Begin thinking about summer opportunities					█	█	█																	
Attend workshop on Finding a Summer Opportunity							█																	
Decide on Specialization								█																
Apply to summer opportunities							█	█	█															
Summer opportunity: Note likes, dislikes, contacts, etc.										█	█	█												

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	Sept	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May					
Mark your calendar with career workshops, event & job fairs													█													
Update resume & draft cover letter													█	█												
Add Capstone Project to your resume													█	█												
Review marketing documents with Career Development													█	█												
Continue STEP 3: Research													█	█	█											
Attend alumni career panels to learn about career paths													█	█	█											
Attend workshop on the Job Search Process													█	█												
Meet with Career Development to discuss career plan													█	█												
Continue Networking													█	█	█	█	█	█	█	█	█					
Attend workshop on interviewing															█											
Schedule mock interview with Career Development																█	█									
Attend workshop on Career Fairs																	█	█								
Attend Masters-Level Social Work Job Fair																			█							
Attend workshop on licensing in NYS																			█	█						
Begin STEP 4: Identify job Opportunities															█	█	█	█								
STEP 4: Apply for job opportunities																█	█	█	█	█	█					
Interview																█	█	█	█	█	█	█				
Attend workshop on Accepting & Negotiating Offers																				█	█	█				
Consider joining professional associations: NASW,																				█	█	█				
GRADUATE																						█				
Register for LMSW Exam																						█				