

CUSSW CAREER PLANNING CHART

Task	FALL : First Year				SPRING					SUMMER			FALL: 2nd Year				SPRING					Status	Roadblocks			
	Sept	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May					
Get acquainted with Office of Career & Leadership Development																										
Register with experience: CUSSW erecruiting website																										
Mark your calendar: Career workshops, event & job fairs																										
STEP 1: Self Assessment																										
Self Assessment worksheet																										
Attend workshop on resume & cover letter writing																										
STEP 2: Develop Marketing Strategy																										
Write/update resume																										
Draft cover letter																										
Have documents reviewed by Career Development																										
Attend alumni panels to learn about careers																										
Attend workshop on networking																										
Complete Networking Worksheet																										
Begin networking																										
Attend NFP & Public Service Career Fair at CU																										
STEP 3: Research																										
Complete Research Worksheet																										
Begin thinking about summer opportunities																										
Attend workshop on Finding a Summer Opportunity																										
Decide on Practice Method																										
Apply to summer opportunities																										
Summer opportunity: Note likes, dislikes, contacts, etc.																										

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	Sept	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct.	Nov	Dec.	Jan.	Feb	Mar	Apr	May								
Mark your calendar with career workshops, event & job fairs																													
Update resume & draft cover letter																													
Add Capstone Project to your resume																													
Review marketing documents with Career Development																													
Continue STEP 3: Research																													
Attend alumni career panels to learn about career paths																													
Attend workshop on the Job Search Process																													
Meet with Career Development to discuss career plan																													
Continue Networking																													
Attend workshop on interviewing																													
Schedule mock interview with Career Development																													
Attend workshop on Career Fairs																													
Attend Masters-Level Social Work Job Fair																													
Attend workshop on licensing in NYS																													
Begin STEP 4: Identify job Opportunities																													
STEP 4: Apply for job opportunities																													
Interview																													
Attend workshop on Accepting & Negotiating Offers																													
Consider joining professional associations: NASW,																													
Graduate																													
Register for LMSW Exam																													