

The Christine Smith Graduate Studies Scholarship

The Educational Foundation, IOOF

MISSION

The Educational Foundation, IOOF, with funding from the estate of Christine Smith and the members of the Independent Order of Odd Fellows, has established the Christine Smith Graduate Studies Scholarship for graduate level studies specializing in children and family issues. Each year, the program will award a scholarship to an individual to undertake a masters or doctoral degree specializing in children and family studies at a notable university.

The first scholarship was awarded in 2004, to respond to the need for graduate study programs which combine academic rigor, research and specialized training in children and family issues. The objective of this scholarship is to enable the participant to conduct critical inquiry and evaluation, and to become a highly trained professional working in the field of social intervention that will impact the disadvantaged and underserved. The Educational Foundation, IOOF seeks scholars who, on completion of their research and study programs, will apply their enhanced knowledge and skills to make a contribution to societal well-being.

Policy guidance for the Program is provided by a Board comprised of six Trustees appointed by the Sovereign Grand Master, IOOF and the President of the IARA, who are the highest ranking officers of The Sovereign Grand Lodge and the International Association of Rebekah Assemblies respectively. An Executive Director for administration is maintained within The Educational Foundation, IOOF.

ELIGIBILITY REQUIREMENTS

To apply for the Christine Smith scholarship, an applicant must:

Be in good health;

Be of good character;

Hold a bachelor's degree or its equivalent;

Have a superior record in previous academic work;

Have two or more years of recent professional experience in the field of social work or a related field;

Propose a program of study specializing children and families, at the master's or doctoral level;

Submit evidence of graduate school admission (copies of formal acceptance letters), to an accredited university;

DO NOT RETURN THIS PAGE WITH YOUR COMPLETED APPLICATION

If the final graduate school admission information is not included in the submitted application package, the applicant is personally responsible for all correspondence with the university and for ensuring that we have the graduate school admission information from the university no later than April 15. If our office doesn't receive the final graduate school admission information by the specified date, the file will be placed in the category of incomplete and inactive applications and excluded from the final selection process.

The Executive Director, staff of the Educational Foundation, Trustees of the Educational Foundation and relatives of the aforementioned are excluded from consideration.

If you do not meet the above eligibility requirements, please do not apply.

OTHER ELIGIBILITY CONSIDERATIONS

In addition to the specific eligibility requirements and a special focus on scholastic and professional qualifications, consideration on the following factors forms an essential part of the Trustee's review process and reflects the objectives sought by the Educational Foundation:

The scholarship program gives priority to applicants from the United States and Canada.

The program doesn't support applicants for a masters program who already hold a graduate degree.

One of the scholarship program's basic objectives is to enable scholars to take on positions of leadership in dealing with issues that affect the quality of life for children and families through particularized social intervention.

The program does not support individuals whose professional experience has mostly been accrued abroad.

WHAT DOES THE SCHOLARSHIP PROVIDE?

The Christine Smith Graduate Studies Scholarship provides awards up to \$15,000.00 (US Dollars) to assist with the cost of accomplishing a master's degree or its equivalent, or a doctoral degree. It is the responsibility of the scholar to secure alternative sources of funding for their proposed program not covered by the award.

The Christine Smith Scholarship provides benefits [up to \$15,000.00 (US Dollars)] for the recipient only, covering:

tuition, including student fees
books
a monthly subsistence allowance to assist with living expenses;

The Christine Smith Scholarship does not cover:

training or courses in computers or other disciplines;
travel during the course of the study program;
educational equipment such as computers.

In addition:

The scholarship award is valid for a program of study immediately following the offer of award **and cannot be deferred** for any reason.

The amount of scholarship may vary depending upon the tuition charged by the university. The annual value of a scholarship will amount to no more than \$15,000.00 (US Dollars).

The Christine Smith Graduate Studies Scholarship only **supplements**, and **does not duplicate**, any other source of financial support or fellowship the scholar might have. Scholars must inform the Educational Foundation if they have other sources of scholarship funds. The Christine Smith Graduate Studies Scholarship stipend may be withdrawn completely or partially if during the scholarship period the program has evidence of additional sources of support.

The Christine Smith Graduate Studies Scholarship

HOW TO APPLY

Application forms for selection of the Christine Smith Graduate Studies Scholarship will be available from the Educational Foundation Director annually from September through January.

Completed applications and correspondence in hard copies should be sent to:

The Educational Foundation, IOOF Christine Smith Graduate Studies Scholarship P.O. Box 20455 Winston-Salem, North Carolina 27120 USA
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Applications sent by fax or email are not accepted.

Due to the large volume of paperwork handled by our office, it is not possible for us to respond to telephone or mail requests on the status of applications. Results are announced by the end of June each year. All applicants will be notified.

General Information

The deadline for submission of applications is March 1.

Applications received in the Educational Foundation office after this date will be rejected.

Formal graduate school admission documentation must be received by April 15.

Send only the documents and information requested on the application. Do not send any other documentation or surplus information not asked for. Recommendations are to be sent directly to the Christine Smith Graduate Studies Scholarship office by the person making the recommendation.

Documents will not be returned. You should, therefore, send copies of all supporting documentation and not the originals. You may send copies of transcripts with the initial application. Please note: Original transcripts of finalists and originals of other documentation will be requested at a later date.

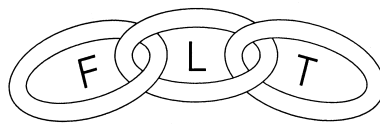
Applications cannot be held over for a following year. If you wish to re-apply, you must submit a new form and documentation.

Incomplete applications will not be considered.

Applications sent by facsimile or e-mail will not be accepted.

The decisions of the Board of Trustees of the Educational Foundation, IOOF are final and confidential.

*The Christine Smith
Graduate Studies Scholarship*



The Educational Foundation, IOOF

Application Form

Christine Smith Graduate Studies Scholarship Application Form

PERSONAL DATA

PLEASE TYPE OR PRINT LEGIBLY IN BLACK INK

Name: _____ Male
(Last Name) (First Name) (Middle Name) Female

Name on Previous Academic Records: _____
(If different from above)

Date of Birth: _____
Month/Date/Year

Nationality: _____
Country Name

Mailing Address:

Permanent Address:

Telephone Home: _____
Work: _____

FAX: _____
E-mail: _____

Marital Status: _____
(Single, Married, Divorced, Separated, Widow, Widower)

Ages of Children, if any: _____

Are you or do you have any relatives or in-laws who are members of the Independent Order of Odd Fellows or any of its branches [*Odd Fellow Lodge or Rebekah Lodge*]?
 Yes No

If your answer is yes, please state the name and relationship of the relative. Please also provide the unit of the Independent Order of Odd Fellows that you are or the relative is a member:

Name: _____ Relationship: _____

Name of Odd Fellow or Rebekah Lodge: _____ Lodge No: _____ Location of Lodge - City, State/Province: _____

Name: _____
 (Last Name) (First Name) (Middle Name)

UNIVERSITY STUDY PROGRAM

The Christine Smith Graduate Studies Scholarship is designed for mid-career professionals who wish to pursue a degree at the master's or doctoral level. You **must include either formal acceptance letters or evidence of having initiated the admission process** (copies of completed application forms) **at the university(ies) you have indicated below**. If the admission process has been initiated at more than two universities, please provide the details on additional sheets of paper. Please list **separate** university choices and **not separate programs offered by the same university**. *Applications not adhering to the above specifications will be excluded from consideration.*

First Preference University

University: _____ Degree Objective: _____
Masters or Doctorate

Field of Study: _____

Specific Area of Field You Plan To Specialize: _____ Start Date: _____ End Date: _____

Address: _____ Telephone: _____
 (University) _____ FAX: _____
 _____ E-mail: _____

Contact Person: _____ FAX: _____
 Title: _____ Telephone: _____

Are you currently pursuing the program of study specified above? YES NO

Second Preference University

University: _____ Degree Objective: _____
Masters or Doctorate

Field of Study: _____

Specific Area of Field You Plan To Specialize: _____ Start Date: _____ End Date: _____

Address: _____ Telephone: _____
 (University) _____ FAX: _____
 _____ E-mail: _____

Contact Person: _____ FAX: _____
 Title: _____ Telephone: _____

Are you currently pursuing the program of study specified above? YES NO

Are you required to take a language proficiency exam? YES NO

If so, please indicate the name of the exam: _____ Score: _____ Date of exam: _____

Please include a copy of your GRE scores and indicate your scores here:

GRE General Exam	Date	Verbal Score	%	Quantitative Score	%	Analytical Score	%
GRE Subject Exam	Date	Verbal Score	%	Quantitative Score	%	Analytical Score	%

Please include a copy of your GMAT scores and indicate your scores here: _____
Date Score Percentile

Name: _____
(Last Name) (First Name) (Middle Name)

ALL APPLICANTS MUST COMPLETE

The Christine Smith Graduate Studies Scholarship award can be held concurrently with other awards/scholarships; we only supplement, and do not duplicate or replace, other sources of financial support or fellowship that you might have or expect to receive.

Have you been awarded, applied for, or anticipate receiving, any other type of scholarship or fellowship assistance? YES NO If yes, please provide the details below:

Name of organization: _____

Address: _____ Telephone: _____

FAX No: _____

Amount of expected fellowship/scholarship assistance: _____ Duration: _____

When do you expect to hear about the confirmation of the award? _____

The Christine Smith Graduate Studies Scholarship award can be held concurrently with other awards/scholarships; we only supplement, and do not duplicate or replace, other sources of financial support or fellowship that you might have or expect to receive.

Have you been awarded, applied for, or anticipate receiving, any other type of scholarship or fellowship assistance for the same school term of this application? YES NO If yes, please provide the details below:

Name of organization: _____

Address: _____ Telephone: _____

FAX No: _____

Amount of expected fellowship/scholarship assistance: _____ Duration: _____

When do you expect to hear about the confirmation of the award? _____

MAKE COPIES OF THIS PAGE AND SUBMIT FOR ADDITIONAL APPLICATIONS FOR OTHER ASSISTANCE

Name: _____
(Last Name) (First Name) (Middle Name)

The applicant must have at least two years of recent professional experience in a public or private agency or organization acquired after the completion of their bachelor's degree.

Give a record of each position held (most recent first). Please use one page each for details on the positions held (Attach additional sheets if necessary). No significant period of time should be unaccounted for. Please ensure to check one of the options regarding the nature of your organization, i.e. public or private organizations.

Organization: _____

Public Sector Private Sector

Address: _____

Telephone: _____ FAX: _____

Title of your position: _____

Dates of Service: FROM _____ TO _____

Full Time Employment? Yes No

In the space below, provide details of your professional responsibilities, projects undertaken, and other professional accomplishments that demonstrate your experience. **Note: Time spent studying (for credit or non-credit courses) should not be counted as employment.**

MAKE COPIES OF THIS PAGE AND SUBMIT FOR ADDITIONAL POSITIONS HELD

The Christine Smith Graduate Studies Scholarship - P.O. Box 20455 - Winston-Salem, NC 27120

Name: _____
(Last Name) (First Name) (Middle Name)

Indicate any academic honors or prizes that you have received, with titles and dates:

List any books, articles or theses published by you, especially in your proposed field of study: *(Give title, date and place of publication)*

Name: _____
(Last Name) (First Name) (Middle Name)

Community service, and other relevant activities:

Why, at this particular juncture in your career, do you feel it is important to pursue additional study?

Name: _____
(Last Name) (First Name) (Middle Name)

Describe your most significant professional achievement and your reasons for viewing it as such:

Name: _____
(Last Name) (First Name) (Middle Name)

OBJECTIVES OF YOUR STUDY PROGRAM

How will you use the knowledge and skills acquired through your course of study to address the needs of society? Write a clear and detailed description of your study objectives. Be specific about your major field and your specialized interests within this field. Describe the kind of program you expect to undertake, and explain how your study plans fit with your previous training, professional experience and future plans. Your statement is an extremely essential part of the application. Make copies of *this page and submit if additional space is needed.*

Name: _____
(Last Name) (First Name) (Middle Name)

LIST AND ADDRESSES OF PERSONS WHO WILL SUBMIT RECOMMENDATIONS FOR YOU

Academic letters of reference:

1. _____
NAME OF PERSON MAKING ACADEMIC RECOMMENDATION

Telephone Number: _____

FAX: _____ E-mail: _____

In what capacity do you know this person? _____

2. _____
NAME OF PERSON MAKING ACADEMIC RECOMMENDATION

Telephone Number: _____

FAX: _____ E-mail: _____

In what capacity do you know this person? _____

Professional letters of reference:

1. _____
NAME OF PERSON MAKING PROFESSIONAL RECOMMENDATION

Telephone Number: _____

FAX: _____ E-mail: _____

In what capacity do you know this person? _____

2. _____
NAME OF PERSON MAKING PROFESSIONAL RECOMMENDATION

Telephone Number: _____

FAX: _____ E-mail: _____

In what capacity do you know this person? _____

Name: _____
(Last Name) (First Name) (Middle Name)

Checklist

You must submit the following documentation with your application:

1. Evidence of application or admission to one or more universities.
2. A photo copy of your highest degree, and any additional post-graduate diplomas.
3. Transcripts of grades from previous and current academic study.
4. A current or updated curriculum vitae not exceeding two pages.

All supporting documentation must be translated into English.

CERTIFICATION OF APPLICANT

I certify that the information contained in this application is true and accurate. I understand and agree that any misrepresentation or omission of facts will justify a rejection of the application or revocation of a scholarship award.

(Signature)

(Date)

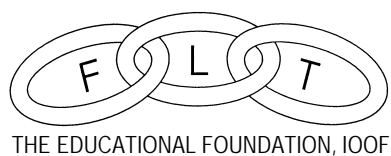
Applicants are responsible for following up on their admission status with the universities and obtaining all clearances that may be required to undertake the proposed study program.

Applications must reach the Educational Foundation Christine Smith Graduate Studies Scholarship program office at the following address no later than March 1 to be considered for the year of application.

The Educational Foundation, IOOF
Christine Smith Graduate Studies Scholarship
P.O. Box 20455
Winston-Salem, NC 27120
USA



Christine Smith Graduate Studies Scholarship
R. Kenneth Babb, Executive Director
Telephone (336) 723-2404 Fax (336) 724-5116



The Educational Foundation, IOOF
Christine Smith Graduate **Studies** Scholarship
P.O. Box 20455
Winston-Salem, NC 27120

email: rkbabb1@bellsouth.net