

To: Students in University Writing
From: The Directors of the Undergraduate Writing Program
Re: Call for E-Journal submissions (Essays)

Spring deadline for submissions: **Friday, 29 May 2009**

What is the E-Journal of the Undergraduate Writing Program?

The Undergraduate Writing Program publishes an annual e-journal of superior student essays from its course, University Writing. Instructors and students in University Writing sections draw on this journal as a text in the course to explore the conceptual and formal possibilities of academic writing. The journal reaches a readership of approximately 1800 students, and 80 teachers per year, and it is available to the general public. Thus, for undergraduates, the e-journal offers a unique and highly visible forum for demonstrating excellence, even at this early stage in your development as academic writers. We invite you to submit for our consideration one essay you produced in University Writing (C1010 and F1010) during the spring 2009 semester.

We seek essays that span the range writing in the course (Lens, Conversation, Research, Retrospective). You do not need your instructor's permission to submit an essay, although you may choose to consult with her or him (or a consultant in the Writing Center) before submitting.* Instructors of University Writing are welcome to nominate additional essays from their sections.

Essays will be reviewed by the Directors of the Undergraduate Writing Program, and the Ejournal Advisory Board in the fall of 2009 for publication in the academic year 2009-2010. Each selected essay will be edited prior to publication.

How do I submit to the E-Journal?

1) To submit an essay for consideration, email a clean copy in MS Word (.doc), or rich text format (.rtf). The essay should use Times or other standard 12pt font, double-spaced, and should include a title, a works cited list in MLA format, and a word count.

*******YOUR NAME AND COLUMBIA UNI MUST APPEAR IN FULL ON THE FIRST PAGE OF THE ESSAY*******

2) Email address: uwp-ejournal@columbia.edu. Include the subject line: E-Journal Submission [Your last name, first name]. ****Complete this cover sheet in the body of your email, and attach your submission if you would like us to consider your essay.****

How will I know if my essay has been selected?

Due to the high volume of submissions we can only notify those writers whose essays have been selected, usually within one semester of the final submission date.

* The publication is non-profit, and there are no royalties. If chosen, the essay will be published

on the program's website in the academic semester following the contest, and will remain online in journal archives. Any print publication rights are available to the authors. The decisions of the Directors of the Undergraduate Writing Program regarding which essays will be published are final.

(PLEASE COMPLETE ALL INFORMATION BELOW AND PASTE IT INTO THE BODY OF YOUR EMAIL; ATTACH YOUR SUBMISSION TO THE MESSAGE. YOUR FILE NAME SHOULD INCLUDE YOUR LAST NAME. FOR EXAMPLE, ROBIN SMITH WOULD NAME HER FILE: "Smith-Essay2.doc")

Your name:

Instructor:

Student uni#

Email (if other than CU):

Current address:

City and State:

Zip:

Phone:

Permanent address:

Phone:

Essay Title (required):

of words:

Essay # (type X next to one):

1 (Lens)

2 (Conversation)

3 (Research)

4 (Retrospective)

I hereby grant the permission to the Undergraduate Writing Program to include my essay in its e-journal. If my submission is selected, I understand that the e-journal will be read by students and teachers of University Writing.

Your name:

Date:

If your essay is NOT selected, would you allow us to consider using it for instructional purposes? If so, please “sign” below. Not accepting will not affect your chances of selection to the e-journal.

Your name:

Date: