

Columbia University's School of International and
Public Affairs
Office of Career Services

General Job Search Web Sites

The web sites listed below are a supplement to the extensive list of sites on OCS's web site in the Virtual Career Resource Room and the website job listings fact sheet available in Rm. 1408.

Private Sector

Vault

Insider tips on companies, interview types, discussion boards, fact sheets, job listings.

- ◆ www.vault.com

Wetfeet Press

Insider tips on companies, interview types, discussion boards, fact sheets, job listings.

- ◆ www.wetfeet.com

Journalismjobs.com

JournalismJobs.com is the largest and most-visited resource for media jobs, and receives more than 900,000 page views a month.

- ◆ www.journalismjobs.com

CEO Express

This site is a good starting point if you are interested in business. It contains links to relevant news sources, articles, and company information.

- ◆ ceoexpress.com

Public Sector

Office of Personnel Management

Set up a profile to have new openings sent to you via email. Search for jobs by Department, by Type, or by Keyword.

- ◆ www.usajobs.opm.gov

FEDweek

FEDweek is a publication that covers trends and new programs in the Federal Government. To have each edition emailed to you, send a blank email to subscriptions@fedweek.com.

- ◆ www.fedweek.com

DEMjob.com and GOPjob.com

The mission at DEMjob.com and GOPjob.com is to connect Democrat and Republican jobseekers and employers from around the globe. The sites also provide up-to-the-minute political news from around the globe, campaign insider tips from top Democrat and Republican strategists and links to contact your representatives.

- ◆ www.gopjob.com
- ◆ www.demjob.com

Federal Government Public Affairs Websites

This site provides links to various government agencies that work in Public Affairs.

◆ www.treasury.gov/press/govtlink.htm

United States Agency for International Development (USAID)

By choosing "employment" from USAID's homepage, you will access listings of the various types of employment opportunities available through USAID.

◆ www.info.usaid.gov

Capital Career Source

Capital Career Source is a service of NationalJournal.com, the leading Web site for Washington insiders. With an exclusive focus on jobs in politics, policy and the media, Capital Career Source matches the right employers with the right employees.

◆ www.capitolcareersource.com

Non-Profit/Int'l Organization Sector

Volunteer Match

Look for volunteer opportunities at the organization where you want to work full-time.

◆ www.volunteermatch.org

Directory of Organizations and Institutes Active in Environmental Monitoring

Provided by the UNEP, this site provides links by country to organizations and institutes active in environmental monitoring.

◆ www.gsf.de/UNEP/contents.html

Idealist.org

Set up a profile to have new openings sent to you via email. Search for jobs in the non-profit sector by location, keyword, organization, or functional area.

◆ www.idealist.org

Union Jobs Clearinghouse

This site is the central site for posting the open staffing and trades positions in organized labor that are now accepting applications.

◆ www.unionjobs.com

NYRAG (New York Regional Association of Grantmakers)

NYRAG's Jobs Market lists job openings in over 100 grantmaking organizations, including corporate and private foundations.

◆ www.nyrag.org

Professionals for Non Profits

Search for permanent or temporary employment opportunities at non-profit organizations.

◆ www.pnp-inc.com

Bureau of International Organization Affairs, Department of State

Find out which international organizations typically have openings for US Citizens, and what their recruitment cycle is. Click on a link to see all current openings in international organizations open to US Citizens and get contact information for various international organizations.

◆ www.state.gov/p/io/empl/index

European Foundation Centre (EFC)

The EFC promotes Foundations & Corporate Funders in the new Europe. This site has job and conference listings.

◆ www.efc.be

ReliefWeb

If you are interested in international humanitarian efforts, this site is for you. It contains links to relevant organizations, vacancies, information sources, and current events.

- ◆ www.reliefweb.int

OneWorld Jobs

This site lists jobs in sustainable development, environment and human rights.

- ◆ www.oneworld.net/jobs

Non-Sector Specific Sites

MonsterTrak

Provides job listings and advice.

- ◆ www.monstertrak.com

JobDirect

Provides job listings and advice.

- ◆ www.jobdirect.com

Job Search Bible

The Internet companion to Dick Bolles' popular book, "What Color Is Your Parachute?", this site provides career advice and links to many useful career-related sites.

- ◆ www.jobhuntersbible.com/index.html

Riley Guide

Margaret Riley Dikel has written one of the first Internet career guides. Sections run the gamut of career issues from self-assessment through salary information.

- ◆ www.rileyguide.com

The Square

This site is for graduates of Ivy League schools. Graduates can network, use job search tools and post their resume.

- ◆ thesquare.com

Campaign and Elections

This site is a directory of various political consultancies, broken down by their focus area.

- ◆ www.campaignline.com/politicalpages/index.cfm

Executive Search Agencies

Please see the handout on Executive Search Firms and Minority and Diversity Headhunters for a more comprehensive list.

Kennedy Information

Kennedy Information is a leading information source on select professional services, including management consulting, executive recruiting and investor relations.

- ◆ www.kennedyinfo.com/js/jsindex.html

Executive Searches

This site lists primarily non-profit and public sector jobs for upper-level candidates. Add your email address (www.execsearches.com/exec/subscriber.asp) to receive new listings.

- ◆ www.ExecSearches.com

Futurestep.com

Futurestep is an executive search service for management professionals brought to you by Korn/Ferry International, the world's largest executive search firm, and The Wall Street Journal. Job postings, career advice, and counseling are available.

- ◆ www.futurestep.com

Job Listserves- Have Jobs Emailed To You!

◆ **DEVJOBS**

DEVJOBS is a mailing list to post and receive international job announcements that are related to various development fields: microfinance, poverty alleviation, community development, institution development, governance, health care, population, food security, agriculture, education, human resource development, natural resource management, information technology, and rural development. To subscribe, send an email to devjobs-subscribe@yahoogroups.com.

◆ **AsiaJobSearch**

AsiaJobSearch is a web-based employment search service linking pre-screened and highly qualified US-educated Asian grads with employers and recruiters in East and Southeast Asia. This service is free to all US-educated grads from East and Southeast Asia who meet the citizenship and academic requirements. Currently enrolled Asian students who are interested in internship opportunities in Asia are also eligible. Employers subscribing to AsiaJobSearch are multinational companies with offices in Asia and Asian-based companies, including corporations, foundations, governments, NGO's and other charitable organizations who are looking for high-caliber, multilingual, globally-minded US-educated Asians. To join the AsiaJobSearch Jobseeker Pool, jobseekers can register at: www.asiajobsearch.org. Once jobseekers have registered, they will receive further instructions on how to be fully approved.

◆ **Nisjobs (NIS related jobs in the US and Abroad)**

To subscribe, send an email to nisjobs-subscribe@yahoogroups.com.

◆ **Ceejobs (Central Europe related jobs in the US and Abroad)**

To subscribe, send an email to ceejobs-subscribe@yahoogroups.com.

◆ **Conflictjobs (Conflict and Development jobs in the US and abroad)**

To subscribe, send an email to conflictjobs-subscribe@yahoogroups.com.

◆ **Nisscholarships (Former Soviet Union related Scholarships)**

To subscribe, send an email to nisscholarships-subscribe@yahoogroups.com.

◆ **Ceescholarships (Central Europe Related Scholarships)**

To subscribe, send an email to ceescholarships-subscribe@yahoogroups.com.

◆ **Conflictscholarships (Conflict and Development Related Scholarships)**

To subscribe, send an email to conflictscholarships-subscribe@yahoogroups.com.

◆ **DCevents (DC related human rights, conflict, development talks, conferences, also including some interesting events abroad)**

To subscribe, send an email to dcevents-subscribe@yahoogroups.com.

◆ **Devnetjobs (www.devnetjobs.org)**

A New Zealand service, but with development jobs around the world. To subscribe, send a BLANK email to developmentjobs-subscribe@egroups.com.

◆ **The CentralAsia-L Announcement List for Central Asia Studies**

CentralAsia-L distributes concise information about conferences, publications, jobs, grant opportunities, programs and other resources and opportunities in Central Asian studies. For information, to subscribe, or to post information, email CentralAsia-L@fas.harvard.edu, or visit the webpage/archive at http://www.fas.harvard.edu/~casww/CASWW_CentralAsia-L.html.

Do you know of a great website we should add to this list? Please email your suggestions to ls972@columbia.edu.