Practical Information (revised)

Course Website: http://www.geocities.com/mtj7geo/columbia/
[This will change to a **columbia.edu** address as soon as possible]

If you need to reach Professor Marc Johnson:
   e-mail: mj339@columbia.edu   (backup if needed: mtj7@aol.com)
   Telephone: 212-691-1212 during business hours

If you need to reach Teaching Assistant Sean Dack:
   e-mail: sfd25@columbia.edu, sfdack@hotmail.com
   Telephone: 718-389-4260

Digital Media Center Lab information:
   The Lab is in Dodge Hall, Room 301, and is open 24 hours a day, 7 days a week. Your Columbia
   ID card will gain swipe admission to the Lab.

   Matt Shapoff runs the Lab facility, and is available to help with technical questions, hardware
   issues, etc. His office is next door to the Lab, and he can be reached at 212-854-5315 or by e-mail
   at ms2086@columbia.edu.

   The facility is equipped with 10 Macintosh G4/400 computers, each with a DVD-RAM drive (reads
   CD-ROMs, DVD-ROMs and reads and writes DVD-RAM cartridges) and an NTSC video
   monitor for working with digital video. A full suite of current multimedia software applications is
   loaded on each machine. It is strongly recommended you buy your own external hard drive,
   either FireWire or USB, for transporting personal materials. These drives can be easily
   connected to any of the Lab Macs while you're working. *Do not* count on leaving your work on
   the Lab machines, as they are restarted and their disk images initialized on a regular basis – your
   files will be erased. A file server will be available for our use in this course – details to follow.

   Frequent backups are *strongly* recommended. DVD-RAM cartridges or CD-R's are options for
   storing and backing up your personal materials. At present, a CD-R burner is available from Matt
   Shapoff for this purpose. Additional burners may be acquired later on.

   In addition to the G4's, there are 5 iMac DV's and 1 PowerMac 8500 in the Lab. These have the
   same software and nearly the same capability as the G4's, and are suitable for doing any of the
   work in the course with the exception of the highest quality digital video production.