

# AMANDA C. JONES

## CONTACT

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## EDUCATION

### Post-Baccalaureate Studies

Rutgers University Dec 2018	Organic Chemistry, Biology, Cancer Studies, Microbiology, Genetics, Biochemistry
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### Bachelor of Arts

Columbia University Feb 2015	Political Science & Earth Science
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### Emergency Medical Technician

National Registry of Emergency Medical Technicians	NREMT Certification
New York State Department of Health	EMT-B NYS License
Rescue Training International Dec 2021	EMT Studies

## SKILLS

### Language

Spanish (Reading/Writing)

### Programs

MATLAB	HTML	Qualtrics
Javascript	E-Prime	SPSS
R	Hootsuite	

### Laboratory

Processing blood samples	
Pipetting	Centrifuging
PCR	Spectroscopy

## EXPERIENCE

### Assistant Research Coordinator

*Cancer Institute of NJ at Rutgers University*  
October 2022 – August 2023

- Coordinated clinical trials in exercise science
- Created and maintained project databases
- Screened, recruited, and consented project participants

### Resource and Data Assistant

*Center for Future Educators at The College of New Jersey*  
June 2019 – June 2020

- Collected and analyzed data regarding education initiatives in New Jersey
- Facilitated pre-college programs, outreach, and strategic planning
- Created custom applications for internal use
- Planned and implemented student events, workshops, forums, including organizing logistics such as facilities, vendors, technology, development of materials, etc.

### Research Assistant

*Gynecological Oncology at University of Pennsylvania*  
June 2016 – Jan 2017

- Maintained clinical trial databases, completed data entry, and aided coordination of clinical cancer trials
- Processed research specimens and samples
- Compiled information, conducted research, and analyzed data to support the protocols

### Research Study Assistant

*Pediatrics at Memorial Sloan Kettering Cancer Center*  
June 2015 – June 2016

- Coordinated clinical cancer trials
- Prepared documents for consenting pediatric cancer patients and families
- Completed data entry and maintained databases for institution and sponsored protocols
- Processed and shipped patient specimens and samples with research laboratory

### Research Study Assistant

*Affective, Social & Cognitive Neuroscience Lab at Columbia University Department of Psychology*  
June 2014 – June 2015

- Assisted Principal and Co-Investigator with Emotional Regulation Study by planning and creating the stimuli and surveys for the experiment
- Recruited participants through advertisements and measured their physiological responses during the experiment