### Guidelines for Write-up of Utilization Paper

**PLEASE ATTACH TO FRONT OF PAPER, Remember to put all names on the paper**

<table>
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<th>Points</th>
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<td>Abstract</td>
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| 10     | **Background, Significance, and Objectives**  
1. Identify the clinical problem selected.  
2. Discuss the significance of the problem.  
3. Delineate the objectives of the project and the desired outcomes (how will it be evaluated) |
| 5      | **Conduct Review –Write up of Search Strategy**  
1. data bases used  
2. keywords  
3. inclusion and exclusion criteria |
| 25     | **Description of studies**  
*Concisely* present each study. Include purpose, sample, design and specific results (and any other relevant items) in table at end of paper. (May wish to include methodological strengths and weaknesses.) |
| 30     | **Synthesis of Current Knowledge**  
Synthesize and critically appraise the research findings from all studies. How are the studies similar and/or different, and possible reasons why? Describe what is presently known and not known regarding the clinical problem you are studying (the strengths and/or weaknesses of the current knowledge base). |
| 15     | **Conclusions**  
1. Evaluate the applicability of the findings to practice.  
2. Develop recommendations  
Given all factors, how applicable are the research findings. In practical terms, how the findings may be used in clinical practice, including any caveats/qualifiers/special circumstances. |
| 10     | **Format- References, Writing Style, Sentence Structure, Punctuation, Typed, 1” margins, double spaced, 10-12 pages (excluding abstract, table and references).** |

*Total*