

UNDERGRADUATE CREATIVE WRITING PROGRAM

School Of The Arts
Columbia University
617 Kent · New York, NY 10027
212-854-3774 / writingprogram@columbia.edu
<http://www.columbia.edu/cu/writing>

FALL 2014 REGISTRATION PROCEDURES

PLEASE NOTE: YOU MAY TAKE ONLY ONE WORKSHOP PER SEMESTER.
YOU MAY TAKE TWO SEMINARS PER SEMESTER.

Beginning Workshops and Seminars

There are no prerequisites and no application for beginning workshops or seminars (except the senior seminar).

If, while registering online or over the telephone, you are asked whether you have departmental or professor approval, say, "Yes," and consider yourself approved.

If the class is full add your name to the SSOL waitlist and be sure to attend the first day.

Intermediate, Advanced & Senior Workshops

Workshops at the intermediate level or higher require the approval of the professor. Senior majors are given preference for the Senior Workshops. If you wish to take a workshop at the intermediate level or higher, and if you meet the prerequisites, put your name on the waitlist and please read the following application instructions:

1. Prepare a Writing Sample in the Genre to Which You Want to Apply for Submission

Intermediate Workshops

Intermediate Fiction	10-20 pages of fiction (double spaced; could be several pieces)
Intermediate Nonfiction	10-20 pages of literary nonfiction (profile, feature, personal essay, biography, memoir; double spaced; could be several pieces)
Intermediate Poetry	5-10 poems

Advanced Workshops

Advanced Fiction	15-20 pages of fiction (double spaced; could be several pieces)
Advanced Nonfiction	15-20 pages of literary nonfiction (profile, feature, personal essay, biography, memoir; double spaced; could be several pieces)
Advanced Poetry	10-15 poems

Senior Workshops & Seminar

Senior Fiction	20-25 pages of fiction (double spaced; could be several pieces)
Senior Nonfiction	20-25 pages literary nonfiction (profile, feature, personal essay, biography, memoir; double spaced; could be several pieces)
Senior Poetry	10-15 poems

2. Submit Writing Sample with Application Form

Along with your sample you must submit a course application form. This form is available in the Creative Writing office and may be downloaded at: <http://www.columbia.edu/cu/writing>
On this form please list, in order of preference, the sections to which you are applying. Though you may take only one workshop per semester, it is recommended you apply to more than one to increase your chances of admittance.

We do not accept emailed submissions.

Submissions must be delivered in person by 4:00 pm on Tuesday, August 26th to the Undergraduate Creative Writing Department in 617 Kent.

Or by mail Allot enough time for slow campus mail delivery:

Undergraduate Creative Writing Program

Columbia University

617 Kent Hall, MC 3949

New York, NY 10027

Building address if needed- 1140 Amsterdam Avenue

If the office is closed Do not slip applications under the door or place on the floor. Put completed application (make sure application form is stapled or attached to sample) in our mailbox.

Mail box 3949 located on the third floor of Kent

3. You will be informed of your status- approved, waitlisted or not accepted- before the first class meeting. Once you have received approval, the department will do its best to assign you to your preferred section.

4. Attend Class

If you are approved for any creative writing course, you **MUST ATTEND** the first session to secure your spot. Failure to attend may result in forfeiture of your place on the roster.

Please direct any further questions to writingprogram@columbia.edu