



STATE OF LOUISIANA

Office of Homeland Security and Emergency Preparedness

EMERGENCY OPERATIONS PLAN

APRIL 2005

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SUPPLEMENTS PUBLISHED SEAPARATLY:

- 1A - Southeast Louisiana Hurricane and Evacuation Plan
- 1B - Southwest Louisiana Hurricane and Evacuation Plan
- 1C - Louisiana Shelter Operations Plan
- 2 - Peacetime Radiological Response Plan
- 3 – Disaster Recovery Manual
- 4 - State of Louisiana Terrorist Incident Plan
- 5 – State of Louisiana Hazard Mitigation Plan

STATE OF LOUISIANA
EXECUTIVE DEPARTMENT
BATON ROUGE

EXECUTIVE ORDER NO. KBB 05-

- WHEREAS,** the State of Louisiana must be prepared to respond in a coordinated, effective and efficient manner to all the emergencies and disasters to which it is subjected;
- WHEREAS,** effective preparations, including the development of an emergency operations plan, which is coordinated between all the departments and agencies of the State of Louisiana, increases the ability of the state to mitigate the adverse effects of emergencies and/or disasters:
- WHEREAS,** the State of Louisiana will best achieve effective coordinated emergency planning by updating the state's current emergency operations order through the replacement of Executive Order No. KBB 2004 - 04, issued on 12 August 2004, and by the Military Department, Office of Homeland Security & Emergency Preparedness updating its emergency operations plan;

NOW, THEREFORE, I, Kathleen Babineaux Blanco, Governor of the State of Louisiana,

by virtue of the Constitution and laws of the State of Louisiana, do hereby order and direct as follows:

SECTION 1:

- A. The Director of the Office of Homeland Security and Emergency Preparedness, Military Department, State of Louisiana, (hereafter "director"), shall direct the state of Louisiana's emergency and/or disaster operations.
- B. The director, or the director's designee, shall also coordinate the activities of all non-state agencies, departments, and/or organizations involved in emergency management within the state of Louisiana.

SECTION 2:

- A. The director shall supplement the provisions of this Order by prescribing rules, regulations, and procedures, which combined with the revisions of this Order, shall constitute

the Louisiana Emergency Operations Plan (hereafter “Plan”).

- B. The Plan shall provide for the emergency operations that may be implemented should an emergency and/or disaster strike the state of Louisiana or an area within the state of Louisiana.
- C. The plan shall be binding on all departments, commissions, boards, agencies, organizations and employees of the state of Louisiana, and on all local governments or political subdivisions of the state authorized or directed to conduct homeland security and emergency management operations.

SECTION 3:

- A. The director shall control the activation and/or implementation of the Plan and the conclusion and/or deactivation of the Plan.
- B. The director shall also control the activation and deactivation of the State Emergency Operations Center (hereafter “Center”).
- C. The activation of the Center shall constitute the implementation of the Plan.

SECTION 4: The departments, offices, agencies and organizations of the State of Louisiana Government have primary and support responsibilities for the following Emergency Support Functions (ESF):

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF1	Transportation	Department of Transportation and Development	P
		Louisiana National Guard	S
		Department of Corrections	S
		Governor - Office of Elderly Affairs	S
		Department of Health and Hospitals	S
		Board of Regents	S
		Louisiana State Police	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 2	Communications	Louisiana Office of Homeland Security & Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Department of Economic Development	S
		Department of Environmental Quality	S
		Governor - Division of Administration	S
		Governor - Office of Elderly Affairs	S
		Governor - Oil Spill Coordinator	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Justice	S
		Department of Labor	S
		Department of Natural Resources	S
		Louisiana Public Service Commission	S
		Board of Regents	S
		Department of Revenue	S
		Department of Social Services	S
		Louisiana State Police	S
		Department of Transportation & Development	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 3	Public Works & Engineering	Department of Transportation & Development	P
		Louisiana National Guard	S
		Office of the Governor – Division of Administration	S
		Department of Health & Hospitals	S
		Department of Natural Resources	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 4	Firefighting	Department of Agriculture and Forestry	P

Louisiana National Guard	S
Department of Culture, Recreation and Tourism	S
Department of Natural Resources	S
Department of Transportation and Development	S
Department of Wildlife and Fisheries	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	PRIMARY/ SUPPORT
ESF 5	Emergency Management	Louisiana Office of Homeland Security & Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality	S
		Governor - Division of Administration	S
		Governor - Office of Elderly Affairs	S
		Governor – Office of Indian Affairs	S
		Governor - Oil Spill Coordinator	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Justice	S
		Department of Labor	S
		Department of Natural Resources	S
		Louisiana Public Service Commission	S
		Board of Regents	S
		Department of Revenue	S
		Secretary of State	S
		Department of Social Services	S
		Louisiana State Police	S
		Department of Transportation & Development	S
		Department of the Treasury	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	PRIMARY/ SUPPORT
ESF 6	Mass Care, Housing and Human Services	Department of Social Services	P
		Department of Corrections	P

Louisiana Office of Homeland Security & Emergency Preparedness	S
Louisiana National Guard	S
Department of Agriculture and Forestry	S
Department of Culture, Recreation and Tourism	S
State Fire Marshal	S
Governor – Office of Elderly Affairs	S
Department of Health and Hospitals	S
Louisiana State University Health Sciences Center	S
Board of Regents	S
Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
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ESF 7	Resources Support	Louisiana Office of Homeland Security & Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture & Forestry	S
		Department of Culture, Recreation and Tourism	S
		Department of Economic Development	S
		Governor – Division of Administration	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Labor	S
		Department of Natural Resources	S
		Board of Regents	S
		Department of Social Services	S
		Louisiana State Police	S
		Department of Transportation & Development	S
		Department of the Treasury	S
		Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 8	Public Health & Medical Services	Department of Health & Hospitals	P
		Louisiana State University Health Sciences Center	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Environmental Quality	S
		Board of Regents	S

Department of Transportation & Development	S
Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 9	Search & Rescue	Department of Wildlife and Fisheries	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 10	Oil Spill, Hazardous Materials and Radiological	Governor – Oil Spill Coordinator	P
		Louisiana State Police	P
		Department of Environmental Quality	P
		Louisiana Office of Homeland Security & Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Natural Resources	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 11	Agriculture	Department of Agriculture & Forestry	P
		Louisiana National Guard	S
		Department of Culture, Recreation and Tourism	S
		Department of Environmental Quality	S
		Department of Health and Hospitals	S
		Department of Natural Resources	S
		Board of Regents	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S

Volunteer Organizations S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 12	Energy	Department of Natural Resources/Intrastate. Nat. Gas	P
		Louisiana Public Service Commission/Power	P
		Louisiana National Guard	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 13	Public Safety and Security	Louisiana State Police	P
		Department of Justice	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation and Tourism	S
		Governor – Division of Administration	S
		Board of Regents	S
		Department of Revenue	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 14	Community Recovery, Mitigation and Economic Stabilization	Louisiana Office of Homeland Security & Emergency Preparedness	P
		Department of Economic Development	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Environmental Quality	S
		Governor - Division of Administration	S
		Governor – Office of Financial Institutions	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Labor	S

Department of Natural Resources	S
Louisiana Public Service Commission	S
Board of Regents	S
Department of Revenue	S
Department of Social Services	S
Secretary of State	S
Louisiana State Police	S
Department of Transportation and Development	S
Department of the Treasury	S
Volunteer Organizations	S

<u>ESF</u>	<u>ANNEX</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
ESF 15	Emergency Public Information	Louisiana Office of Homeland Security & Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation & Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality	S
		State Fire Marshal	S
		Governor - Division of Administration	S
		Governor - Office of Elderly Affairs	S
		Governor – Office of Financial Institutions	S
		Governor – Office of Indian Affairs	S
		Governor - Oil Spill Coordinator	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Justice	S
		Department of Labor	S
		Department of Natural Resources	S
		Louisiana Public Service Commission	S
		Board of Regents	S
		Department of Revenue	S
		Department of Social Services	S
		Secretary of State	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Department of the Treasury	S
		Department of Wildlife and Fisheries	S
		Volunteer Organizations	S

SECTION 5: The head of each department, office, agency and organization identified in Section 4 of this Order shall designate both an emergency coordinator and an alternate coordinator to act on the department's behalf during an emergency situation, and furnish the director with their names and all phone numbers. The head shall also designate a Continuity of Operations Plan (COOP) coordinator who will prepare and maintain plans, procedures, arrangements and agreements to ensure that the organization will continue to carry out its mission in an emergency or disaster.

SECTION 6: The head of each department assigned a primary ESF responsibility in Section 4 shall submit implementing procedures to the director that set forth the department's procedures for carrying out its assigned emergency support functions. The head of each department shall submit annual updates of their implementing procedures to the director.

SECTION 7: The head of each department assigned emergency support responsibilities in Section 4 of this order shall assist its primary department in the preparation of their procedures and/or any other documents necessary to support the Plan.

SECTION 8: The head of each department assigned a primary and/or a support responsibility in Section 4 of this order will:

- A. Staff the State Emergency Operations Center with personnel during training exercises and emergencies as requested by the Director;
- B. Maintain and operate a 24-hour response capability in the department headquarters, or in the Departments designated Emergency Operations Center, when the Plan is implemented;
- C. Participate in exercises of the Plan when scheduled by the Director;
- D. Participate in, and conduct, training essential to implementation of the department's assigned emergency service;
- E. Conduct an annual internal review to update the details of their

Department's implementing procedures and advise the director of needed modifications of their implementing procedures; and

- F. Maintain logs, records and reporting systems required by all state and federal laws, rules and regulations.

SECTION 9: All departments, commissions, boards, agencies and officers of the state, or any political subdivision thereof, are authorized and directed to cooperate in the implementation of this Order.

SECTION 10: Executive Order No. KBB 2004 - 20, dated 12 August 2004, is hereby rescinded and terminated.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol, in the City of Baton Rouge, on this the 1st day of April 2005.

GOVERNOR OF LOUISIANA

ATTEST BY THE GOVERNOR:

SECRETARY OF STATE

FOREWORD

This edition of the Louisiana Emergency Operations Plan includes guidance for preparedness for the full range of natural, technological, terrorist and attack-related emergencies and disasters. It conforms to federal law and regulations and the Louisiana Homeland Security and Emergency Assistance and Disaster Act as amended.

The Military Department's Office of Homeland Security and Emergency Preparedness has the responsibility for formulating and updating plans, procedures, arrangements and agreements, and for coordinating emergency and disaster operations under the direction of the Governor. This Plan provides a general framework, within which State agencies, Parish agencies, volunteer groups and private organizations can develop detailed Continuity of Government (COG) procedures, arrangements and agreements.

The planning process is continuous. Recipients of this Emergency Operations Plan are expected to develop detailed plans, procedures, arrangements and agreements for their agencies, train their personnel to implement those plans, procedures, arrangements and agreements regularly, and make changes as needed. Changes to this Plan will be issued as appropriate. Supplements to this Plan which deal with particular hazards and with regional planning problems will be issued periodically. Agencies or organizations which find areas of the Plan that need improvement should advise this office so that changes may be incorporated in an orderly manner.

Sincerely,

Bennett C. Landreneau

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SIGNATORIES TO THE LOUISIANA EMERGENCY OPERATIONS PLAN

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MG Bennett C. Landreneau
Adjutant General
Military Department

// Signature on File //

Honorable. Bob Odom
Commissioner
Department of Agriculture
& Forestry

// Signature on File //

Mr. Richard L. Stalder
Secretary
Department of Public Safety
& Corrections

// Signature on File //

Ms. Angele Davis
Secretary
Department of Culture,
Recreation, & Tourism

// Signature on File //

Mr. Michael J. Olivier
Secretary
Department of Economic
Development

// Signature on File //

Mr. Cecil J. Picard
State Superintendent of Education
Department of Education

// Signature on File //

Mr. Mike McDaniel
Secretary
Department of Environmental Quality

// Signature on File //

Mr. Henry Fry
State Fire Marshal

SIGNATORIES TO THE LOUISIANA EMERGENCY OPERATIONS PLAN

// Signature on File //

Frederick P. Cerise, M.D., M.P.H.
Secretary
Department of Health & Hospitals

// Signature on File //

Mr. John W. Smith
Secretary
Department of Labor

// Signature on File //

Mr. Scott A. Angelle
Secretary
Department of Natural Resources

// Signature on File //

Ms. Cynthia Bridges
Secretary
Department of Revenue

// Signature on File //

COL Henry L. Whitehorn
Deputy Secretary
Department of Public Safety

// Signature on File //

Ms. Ann S. Williamson
Secretary
Department of Social Services

// Signature on File //

Mr. Johnny B. Bradberry
Secretary
Department of Transportation &
Development

// Signature on File //

Mr. William Dwight Landreneau
Secretary
Department of Wildlife &
Fisheries

SIGNATORIES TO THE LOUISIANA EMERGENCY OPERATIONS PLAN

// Signature on File //

Honorable Charles C. Foti, Jr.
Attorney General
Department of Justice

// Signature on File //

Mr. Jerry Luke LeBlanc
Commissioner
Division of Administration

// Signature on File //

Mr. Roland Guidry
Oil Spill Coordinator
Governor's Oil Spill
Coordinators Office

// Signature on File //

Mr. Godfrey White
Executive Director
Governor's Office of
Elderly Affairs

// Signature on File //

Ms. Marcia Daigle
Director of Planning and Program Development
Louisiana State University Health Sciences
Center

// Signature on File //

Ms. Patricia Arnould
Coordinator
Governor's Office of Indian Affairs

// Signature on File //

Mr. Lawrence C. St. Blanc
Secretary
Louisiana Public Service Commission

// Signature on File //

Dr. E. Joseph Savoie
Commissioner
Louisiana Board of Regents

**SIGNATORIES TO THE LOUISIANA EMERGENCY
OPERATIONS PLAN**

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Honorable W. Fox McKeithen
Secretary of State
Department of State

// Signature on File //

Honorable John Neely Kennedy
State Treasurer
Department of the Treasury

// Signature on File //

John Ducrest
Commissioner
Office of Financial Institutions

RECORD OF CHANGES TO PLAN

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STATE OF LOUISIANA EMERGENCY OPERATIONS PLAN

BASIC PLAN 2005

I. PURPOSE AND SCOPE:

The Louisiana Emergency Operations Plan (EOP) establishes the policies and structure for State Government management of emergencies and disasters. The EOP prescribes the phases of emergencies and disasters; Prevention, Mitigation, Preparedness, Response and Recovery. The EOP is an all-hazard plan. It assigns responsibilities for actions and tasks that the State will take to provide for the safety and welfare of its citizens against the threat of natural, technological and national security emergencies and disasters. The EOP is designed to coordinate closely with the National Response Plan (NRP) and with Parish Emergency Operations Plans. It establishes a base on which further plans, procedures, guidelines, arrangements and agreements can be elaborated.

II. SITUATION AND ASSUMPTIONS

A. Situation

1. Louisiana is in the Gulf Coastal Plain and covers an area of approximately 51,000 square miles. Fourteen percent of the land area is covered with water in the form of lakes, rivers, streams, bayous and wetlands. The overall terrain ranges from flat to gently rolling hills; from below sea level in the southern portion to slightly more than 535 feet above sea level at Driskill Mountain in Bienville Parish.
2. The climate is moderate with normally mild, wet winters and warm to hot summers with high relative humidity. Temperatures range from 100 degrees in the summer to near 0 degrees Fahrenheit in the winter and the average annual rainfall varies from 44 inches in the northern part of the State to more than 64 inches in the southern and southeastern areas.
3. The State of Louisiana has sixty-four (64) major political subdivisions called parishes and a population estimated at 4,496,334 (2003 estimate). Parishes are further subdivided into cities, towns and villages and are usually governed by a president-council form of government or a police jury headed

by a president. Cities, towns and villages have a mayor-council governing body of elected officials. The state is also home to Indian Tribes recognized by the Federal Government. The tribes are dealt with by the Federal Government on a government-to-government basis by the Interior Department's Bureau of Indian Affairs. The state deals with the tribes through the Governor's Office of Indian Affairs. The state encourages close cooperation among tribes, parish governments and state agencies to ensure the protection of people's lives and property. Further detail is contained in Attachment 5.

4. Louisiana faces a variety of natural, technological and national security hazards which pose a significant threat to the people of the state. They include, but are not limited to, hurricanes, severe storms, tornadoes, floods, dam failures, freezes, winter storms, earthquakes, subsidence, erosion, drought, water shortages, wildfires, nuclear power plant incidents, transportation and other hazardous materials (HAZMAT) incidents, industrial accidents, nuclear attack, chemical/biological warfare, terrorist incidents, civil disturbances or riots, and resource shortages (utility and energy), or a combination of any of these. A more comprehensive list of hazards is included in Attachment 2.
5. During an emergency or disaster, the State will take immediate and appropriate action to determine, direct, mobilize, and coordinate resource needs. The State Government will suspend or cancel normal operations and redirect resources to save lives, relieve human suffering, sustain survivors, protect property, and repair essential facilities.
6. Many of the potential risks e.g. hurricanes, floods and other severe weather, nuclear facility incidents and enemy attack would be preceded by a period of increased alertness, giving public officials time to take preventive, precautionary or protective measures to reduce loss of life and minimize damages.
7. The state has designed, built, equipped and staffed an Emergency Operations Center (EOC) from which all emergency activities will be managed. The state requires all parish governments to have EOC's from which the parishes

can manage emergency operations at the parish level and communicate with the state EOC to ensure close cooperation in emergencies and disasters.

B. Assumptions

1. The State is primarily responsible for natural and technological emergency preparedness, but has a shared responsibility with the Federal government for national security preparedness.
2. The State's responsibility necessitates the development of an all-hazard plan, with functional annexes and detailed procedures, supported by parish and local emergency plans. Planning efforts are made as general as possible to insure flexibility to combat the impact of all types of hazards.
3. The probability of a terrorist or war-related emergency or disaster that would involve mass fatalities and casualties, major devastation and disruption of vital services is low, but it does exist.
4. Emergencies or disasters could, individually or in combination, cause a grave emergency condition in any area of the State. Emergencies can vary in scope and intensity, from a small local incident with minimal damage to a multi-parish disaster with extensive devastation and loss of life.
5. The initial actions of prevention, mitigation, preparedness, response and recovery operations are conducted by local government. Local authorities will exhaust their resources, and then use mutual aid agreements with volunteer groups, the private sector and/or neighboring parishes.
6. State assistance will supplement local efforts and federal assistance will supplement State and local efforts when it is clearly demonstrated that it is beyond local and State capability to cope with the emergency/disaster.

III. CONCEPT OF OPERATIONS

A. GENERAL:

The Emergency Operations Plan is based on the premise that the Emergency Support Functions (ESF) performed by the various agencies and organizations during emergency operations generally parallel their normal day-to-day functions. The same personnel and material resources will be employed in both cases. Day-to-day tasks and operations that do not contribute directly to the emergency may be suspended or redirected for the duration of any emergency or disaster, and efforts that would normally be assigned to those tasks will be channeled toward emergency and disaster ESF as assigned.

B. EXECUTION AND IMPLEMENTATION:

The Governor has delegated to the Director of the Louisiana Office of Homeland Security and Emergency Preparedness (LOHSEP) the responsibility for implementation of this plan. The Director will implement this plan and procedures when the situation warrants. Should the Governor declare a state of emergency, the plan will automatically be activated.

C. STATE OF LOUISIANA INCIDENT MANAGEMENT SYSTEM:

The Federal Government has adopted the National Incident Management System (NIMS) to manage emergency incidents and disasters from the first responder level to the highest levels of the Federal Government. It is based on the Incident Command System (ICS) and the Unified Command System (UCS) and is flexible and appropriate to all types of incidents. The State of Louisiana Incident Management System (SLIMS) will use the same flexible structure to manage all types of incidents, particularly those that require the establishment of Incident Command Posts at or near an incident site. The state adopts the NIMS guidance by reference.

D. Emergency Action Levels

1. Emergency Action Levels (EAL) have been established to provide a general indicator of the level of seriousness of an incident and related guidance for response and protective actions so that all emergency response forces have a common basis by which they can implement actions necessary to handle the situation. Refer to the Implementation Procedures for specific actions that response agencies will take for the appropriate action level declared. Procedures are

on file in the State EOC. The four EAL that shall be used are:

- a. LEVEL IV – Normal operations are ongoing. LOHSEP staffing is in accordance with authorized agency manning levels.
 - b. LEVEL III – Events involve a potential or actual threat to the safety and welfare of the people in a threatened area(s). The LOHSEP Crisis Action Team is activated and the Situation Cell is operational with minimal staffing. The State EOC may be activated with selected state agencies.
 - c. LEVEL II – Events are in progress or have occurred which involve an imminent or actual major impact on the safety of the people in a stricken area(s). The EOC is activated for 24-hour operation and staffed by LOHSEP personnel. The EOC activation may include selected state, federal and volunteer agencies. This status will be maintained and the situation monitored closely until conditions escalate or de-escalate.
 - d. LEVEL I – Events are in progress which continue previously declared action levels and require response activities. The EOC is fully activated. All state, federal and volunteer agencies report to the EOC as requested for 24-hour operations. This status will be maintained until the threat is over and the emergency is terminated. As imminent danger is reduced, operations will be initiated for the return of the stricken area(s) to pre-disaster status.
2. For the purpose of incident management, State and local government will use the same emergency situation terminology used by federal agencies:
 - a. Natural Disaster (National Weather Service)
 - (1) Watch
 - (2) Warning
 - (3) Impact
 - (4) Recovery

b. Fixed Nuclear Facility (NRC/FEMA Joint Guidance
NUREG-0654, FEMA-REP-1, REV.1.)

- (1) Unusual event
- (2) Alert
- (3) Site area emergency
- (4) General emergency

c. Homeland Security Threat Conditions (NRP)

- (1) Green – Low Risk
- (2) Blue – Guarded Risk
- (3) Yellow – Elevated Risk
- (4) Orange – High Risk
- (5) Red – Severe Risk

D. Phases of Emergency Management

Since this EOP is concerned with the many hazards to which the State and its citizens may be exposed before, during and after an emergency/disaster occurs, responsible authorities operate in accordance with the five (5) phases of emergency management prescribed by the federal government:

1. PREVENTION: Preventive actions are taken to avoid an incident or to intervene to stop an incident from occurring. Such actions are primarily applicable to terrorist incidents. They may include the application of intelligence and other information to a range of activities that may include deterrence, heightened security for potential targets, investigations to determine the nature and source of the threat, public health and agricultural surveillance and testing, and public safety law enforcement operations aimed at preempting, interdicting or disrupting illegal activities and apprehending perpetrators.
2. MITIGATION - Actions may be taken to eliminate or reduce the impact of a disaster. Such measures include zoning and land-use measures, formulating and enforcing building codes that recognize the hazards faced by the community, public education about hazards and protective measures, hazard and vulnerability analysis and preventative health care.

3. **PREPAREDNESS** – Actions may be taken in advance of an emergency/disaster to develop operational capabilities and help communities respond to and recover from a disaster. Such measures include the construction and equipping of EOC's with warning and communications systems, recruitment and training of emergency management personnel, development of plans, procedures, arrangements and agreements, and exercises of personnel and systems.
4. **RESPONSE** – Response actions are taken before, during, or after an emergency/disaster to save lives, minimize damages and enhance recovery operations. Such measures include activation of: emergency operation centers, plans and procedures, arrangements and agreements, the emergency alert system, public warning, notification of public officials, provision of mass care, shelter, search and rescue, and security.
5. **RECOVERY** – Recovery actions are taken over the short-term to return vital life-support systems to minimum standards, and long-term to return life to normal or improved levels. Such measures include damage assessment, supplemental assistance to individuals and public entities, assessment of plans, procedures, arrangements and agreements, and the development of economic impact studies and methods to mitigate damages. Recovery measures are detailed in the Louisiana Disaster Recovery Manual, Supplement 3 to this EOP.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Organization

By direction of the Governor, each State department, agency, commission, special district and board with emergency or disaster responsibilities, along with local government, will have all-hazard emergency operations plans and implementing procedures. Authority and responsibility are to be as decentralized as possible to field units and to individuals responsible for actual performance of operations. State personnel must be trained in their responsibilities and working relationships and must have the authority to respond to emergency or disaster requests from the LOHSEP Director.

B. Responsibilities:

The Governor has the overall responsibility for emergency management in the state and is assisted in these duties by the LOHSEP Director. Tasks for those elements listed which have been given a primary or secondary shared responsibility for emergency/ disaster situations are contained in Attachment 3, Emergency Support Function (ESF) Responsibility Chart. General responsibilities for all agencies are as follows:

2. State Government departments, agencies and offices having emergency responsibilities are required to carry out the responsibilities designated in Attachment 3, State Agency Emergency Support Functions. Depending on its functions, a state agency may have a primary or support role.
 - a. Every department, agency or office that has a primary responsibility for an ESF will organize, supervise and coordinate all the activities that take place in that functional area. Primary departments are responsible for specifying the actions of supporting departments and establishing clear coherent requirements that supporting departments can carry out effectively and efficiently.
 - b. Every department, agency or office that has a support responsibility for an ESF will respond as required to carry out the missions that are assigned.
3. State government departments, agencies and offices which do not have specific ESF responsibilities will serve as a reserve of material and manpower resources which may be required to perform previously unassigned tasks or supplement other response agencies. They will provide for resource management, direction and control of their personnel, continuity of government, COOP and situation intelligence and reporting during emergency/disaster situations.

C. Local

1. The Parish and Municipal governments' Chief Executive has overall responsibility by law for the direction and control of emergency/disaster operations and is assisted by a Local Homeland Security and Emergency Preparedness Director. Such responsibilities include the development and

implementation of emergency management programs to provide for rapid and effective action to direct, mobilize, staff, train, and coordinate use of local resources. The local director will plan for the protection of life and property for his citizens during times of emergency/disaster incidents.

2. Local organization structure parallels that of State government. Governments having state agencies located in their jurisdictions may integrate these agencies into their EOP and seek to have them serve on local emergency/disaster staff.

D. Federal

The Federal Department of Homeland Security, Federal Emergency Management Agency (FEMA), has the responsibility for the coordination of federal emergency/disaster operations and resources in support of state and local government capabilities, and for directing and coordinating the delivery of federal disaster relief assistance programs. Assistance efforts are organized and coordinated according to the policies and procedures detailed in the National Response Plan (NRP), dated 2004 and the National Incident Management System (NIMS), dated 2004.

E. Volunteer and Others

1. Volunteer organizations are generally organized into the Volunteer Organizations Active in Disaster (VOAD) and its Louisiana affiliate, LAVOAD. Such organizations give direct aid and assistance of all kinds to victims of emergencies and disasters.
2. The American Red Cross (ARC) has a primary response function to mitigate suffering by providing emergency mass care, food, clothing, shelter, first aid, supplementary nursing care and aid to individual families. The ARC may also furnish medical care, health items, essential household furnishings, occupational supplies, equipment, and emergency rental for housing, transportation and temporary repairs.
3. Other volunteer, non profit, charitable and religious organizations may provide assistance for registration, identification, medical assistance, shelter, mass feeding,

collection of clothing, food commodities, furniture, bedding and cleaning supplies, as well as cleanup, restoration, temporary repairs and rehabilitation of housing, evacuation, and search and rescue.

4. Volunteer organizations may provide for the immediate cleanup, restoration, temporary repairs, and rehabilitation of residences and vital facilities. At time of warning, they may provide assistance in evacuation and search and rescue.
5. Radio and communications volunteers affiliated with various communications organizations may be called in to supplement conventional communications systems in emergencies and disasters.

V. DIRECTION AND CONTROL

- A. The Governor is responsible for the coordinated delivery of all emergency services, public, quasi-volunteer, and private, during a natural, technological and/or national security emergency/disaster situation. The Governor has delegated the LOHSEP Director the authority to implement this plan, and to direct State-level emergency operations through the regularly constituted governmental structure.
- B. In the event of an emergency/disaster, the needed elements of State government will be in the State EOC located at 7667 Independence Boulevard in Baton Rouge. Should the primary EOC become inoperative, isolated, and/or unusable, the LOHSEP Director shall issue relocation instructions to deployment teams for the preparation of the alternate State EOC at Camp Beauregard or at another location to be determined at the time.
- C. Each State department or agency shall be under the general control of its respective Secretary/Director, etc., through his or her designated emergency representative. The emergency representative shall be empowered to make decisions, and expend resources (personnel, materials, supplies, equipment, facilities and funds) in providing operational and technical support to State and Local governments during any emergency/disaster incident.
- D. Local governments are responsible under all applicable laws, executive orders, proclamations, rules, regulations, and ordinances for emergency management within their respective

jurisdiction. Local emergency management organizations shall function from designated EOC's and are subject to the direction and control of the executive heads of government, in coordination with the Governor and the LOHSEP Director.

- E. Upon activation of the State EOC, the operations staff and state agencies shall insure that the necessary personnel and resources are available. Those agency representatives should bring or have pre-positioned plans, procedures, resource inventories, supplies, and notification lists needed to facilitate emergency/disaster operations.

VI. CONTINUITY OF GOVERNMENT/CONTINUITY OF OPERATIONS:

- A. Disasters can interrupt, paralyze, and/or destroy the ability of State, or local governments to carry out their executive, legislative and judicial functions. Therefore, it is imperative that each level of government build this capability to preserve, maintain, and/or reconstitute its ability to function under the threat or occurrence of any emergency/disaster that could disrupt governmental operations and services.
- B. To have an effective comprehensive emergency management system, operations depend upon Continuity of Government (COG) and Continuity of Operations from the highest to the lowest level: (1) Lines of succession for officials; and (2) the preservation of records which are essential to the effective functioning of government and for the protection of rights and interests of the State and its citizens under emergency conditions.
- C. The Louisiana Constitution Article IV vests in the Governor the chief executive power of the State. It establishes the emergency powers of the Governor and provides for the line of succession, which is:
 - 1. Governor
 - 2. Lieutenant Governor
 - 3. Secretary of State
 - 4. Attorney General

5. Treasurer
 6. Presiding Officer of the Senate
 7. Presiding Officer of the House of Representatives
- D. The legislature has enacted Acts 111, 112, 113 and 114 of 1963, all which mandate the designation of no less than three nor more than seven emergency interim successors for the State Executive, Judicial, Legislative and Local Executive branches of government, respectively.
 - E. All department heads shall designate a primary and two (2) alternate interim emergency successors, as a minimum, for key supervisory positions, which will ensure the continuance of the leadership, authority, and responsibilities of their departments. Each agency/office head shall further designate a primary and alternate interim emergency successor for key positions.
 - F. Designated emergency successors shall be instructed on their responsibilities, order of succession, when they will assume these positions, and when they will be terminated. Normally, an interim emergency successor may assume leadership whenever the incumbent becomes unavailable to perform their functions or when requested to do so during periods of emergencies/disasters. They shall hold these positions until relieved by the incumbent or the emergency/disaster has been brought to a successful conclusion. Agencies will avoid the practice of designating key officials to succeed each other. Agencies will set up a system for internal status reporting on manpower and other resources, estimates of damages, and actions taken to deal with emergencies.
 - G. Each agency shall develop and maintain Continuity of Operations Plans (COOP) that describe the plans, procedures, arrangements and agreements by which agencies can overcome emergencies that could inflict major damages on their normal facilities, staff, records, equipment and communications, and continue to provide services for the state and its people. The agencies will update and maintain departmental emergency operating procedures that prescribe in detail how the department or office will operate in an emergency, including notification of key personnel, setting up 24-hour shifts and other measures.

- H. Each agency head or his/her primary assistant shall insure essential records and documents required for COG and COOP are properly stored, classified, indexed, filed and segregated from non-essential documents. Insure the maintenance and safeguarding of key records and documents through the use of duplicate files in dispersed locations or other measures.
- I. The records and documents which require safeguarding fall into three (3) general types: (1) records that protect the rights and interests of individuals; vital statistics, land and tax records, license registers, articles of incorporation, etc.; (2) records required for effective emergency operations; plans, procedures, resource inventories, lists of succession, maps, memoranda of understanding, agreements, and lists of regular and auxiliary personnel; (3) records required to re-establish normal governmental functions and protect the rights and interests of government; federal/state laws, statutes, constitutions, charters, executive orders, proclamations, rules and regulations, official proceedings, financial and court records.
- J. Duplicate records and documents of the three- (3) general types will be made on a continuing basis. Duplicates will be stored at a dispersed location, designated by the Department Head.
- K. Key supervisory personnel and interim emergency successors will be informed as to the location and content of the dispersed records and/or documents. Procedures shall be formulated for the retrieval of those records and documents from the dispersed site during periods of National Security and other catastrophic emergencies/disasters, should they be required.

VII. ADMINISTRATION AND LOGISTICS

- A. During an emergency/disaster, some administrative procedures may be suspended, relaxed or made optional. Such action will be carefully considered, and the consequences should be projected realistically. Departures from usual methods will be stated in the Governor's State of Emergency order, and in emergency plans.
- B. State and Local response elements will include provisions for documenting all emergency/disaster related expenditures using generally accepted accounting procedures as outlined in the State's Administrative Plan. Receipts, invoices, purchase orders, rental agreement, etc., will serve as a basis for settlement of

claims and will support the State's request for supplemental federal assistance.

- C. When an emergency/disaster occurs, rapid steps will be undertaken to assess deaths and injury to persons and damage to private and public property. After local and neighboring resources have been exhausted, assistance requests shall be submitted to the LOHSEP Director.
- D. There exists a system of Emergency Communications between Local, State, Federal and Private organizations for the coordination and direction of emergency/disaster relief efforts. This system is composed of internal, external or support communications located in the EOC's or Sheriff's Offices.
- E. During increased readiness periods, each State EOC emergency representative and local government shall ensure that property, personnel, supplies, equipment, and vehicles are accounted for and protected and, if necessary, dispersed to a designated area, and maintained in operational condition at all times.
- F. All elements of State and local government agencies shall implement resource controls to determine the availability and accessibility of required resources. Further, they shall identify any additional requirements needed to support emergency/disaster operations.
- G. Funding to meet the needs of emergencies/disasters is available. The first recourse shall be to use funds regularly appropriated to State agencies. If the demands exceed available funds, the Governor may make additional funds available with the concurrence of the Interim Emergency Board.
- H. Training of emergency operations staff will be conducted annually through in-house sessions, exercises, actual operations, or LOHSEP/DHS/FEMA sponsored classes. During increased readiness conditions, accelerated/refresher training on operations and radiological preparedness will be conducted for EOC staff by the respective State/Local training officer.
- I. The State of Louisiana is a signatory to the Emergency Management Assistance Compact (EMAC), as stated in the Louisiana Homeland Security and Emergency Assistance and Disaster Act of 1993 as amended. If an emergency becomes too

widespread or serious for parish and state resources, the Director LOHSEP will process a request for assistance through EMAC.

- J. If an emergency or disaster becomes too widespread or serious for parish, state and EMAC resources, the Director LOHSEP will process a request for supplemental federal assistance from the Governor's office, through DHS/FEMA, for Presidential approval.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

- A. The Governor, under the Homeland Security and Emergency Assistance and Disaster Act of 1993, has directed the LOHSEP Director to develop the State's EOP and has assigned him overall responsibility for the State's planning effort. The Director has been delegated the authority to implement the EOP as necessary and will provide the necessary assistance, guidance, and coordination to ensure that the EOP addresses an all-hazard approach, including natural, technological and/or a national security emergency or disaster situation, and is flexible enough to allow users to adjust to emergency situations.
- B. The various State departments, agencies, special districts, commissions, boards, volunteer, quasi-volunteer and private sector groups with emergency responsibilities shall integrate their operational, COG and COOP efforts in the development, maintenance, implementation and testing of this EOP and its procedures. Local government has been tasked to develop, implement and maintain EOP's and shall adhere to policies and tasks outlined within this EOP as much as possible.
- C. All plans, annexes, appendices, implementing procedures and resource (personnel, equipment, supplies, and facilities) inventories shall be based on those potential hazards to which the State is subject, along with the support needed to assist local government before, during, and after any emergency/disaster incident. Plans, annexes, appendices, and procedures will detail who, what, when, where and how emergency tasks and responsibilities will be conducted.
- D. This EOP, its annexes, appendices, procedures, resource inventories, and notification/recall lists shall be maintained and kept current by all parties in the following manner: The EOP and its annexes and appendices, COG and COOP provisions will be reviewed every year, with a comprehensive review and update

every four (4) years. Any agency changes or additions will be forwarded to the Director, LOHSEP by 31 March every year. Resource inventories and notification/recall lists should be reviewed on a six (6) month basis or as changes occur. Procedures will be reviewed following critiques of actual emergency/disaster operations and/or exercises, where deficiencies were noted.

- E. Major changes that affect the Situation and Assumptions, Concept of Operations, Assignment of Responsibilities, and Direction and Control will be made as required. Major changes shall be approved by the respective Department Head. The emergency representative has the authority to revise and/or update routine changes, i.e., implementing procedures, resource inventories and notification/recall lists.
- F. All changes, revisions, and/or updates shall be forwarded to LOHSEP for review, editing, publication and distribution to all holders of the Louisiana EOP (see distribution list.) If no changes, revisions, and/or updates are required, LOHSEP shall be notified in writing by the respective department head that plan, appendices, procedures, etc., have been reviewed and are considered valid and current, signed by the respective department head.

IX.AUTHORITIES AND REFERENCES

A. Federal

1. Public Law 93-234, as amended The Flood Disaster Protection Act of 1973.
2. Public law 93-288, The Disaster Relief Act of 1974, as amended by Public Law 100-707, The Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988.
3. Title 44, The Code of Federal Regulations, Part 206.
4. Federal Emergency Management Agency, FEMA-64, Emergency Action Planning Guidelines for Dams, 1985.
5. Federal Emergency Management Agency, SLG 101 State and Local Guide

6. Federal Emergency Management Agency, SLG101A State and Local Guide
7. National Response Plan, 2004
8. National Incident Management System, 2004.
9. All other Public Laws or Executive Orders enacted or to be enacted which pertain to emergencies/disasters.

B. State

1. The Louisiana Homeland Security and Emergency Assistance and Disaster Act of 1993 as amended...
2. Act 111, Emergency Interim State Executive Succession Act of 1963.
3. Act 112, Emergency Interim Judicial Succession Act of 1963.
4. Act 113 as amended, Emergency Interim Legislative Succession of 1963.
5. The Louisiana State Administrative Plan dated 1992, as amended.
6. Louisiana Significant/High Hazard Dam Safety Plan 1989.
7. State Executive Order No. KBB 2004 - 20 dated 12 August 2004.
8. Louisiana Disaster Recovery Manual dated January 2005, as amended.
9. Other Acts, Executive Orders, Proclamations, Compacts, Agreements and Plans pertaining to emergencies and/or disasters that have been or will be developed or enacted.

C. Local

1. Ordinances or resolutions enacted or to be enacted pursuant to requirements of the authorities cited in Paragraph A. and B. above as they pertain to emergencies/disasters.

2. Act 114, Emergency Interim Local Executive Succession Act of 1963.
3. Local Emergency Operations Plans.
4. Mutual Aid, Letters of Agreement, and or Memorandums enacted or to be enacted.

D. Volunteer

1. Louisiana Revised Statutes, Chapter 29:650, Civil Air Patrol.
2. Act 58-4-1905, American Red Cross (ARC). Mennonite Disaster Services/FEMA Agreement. Salvation Army Charter, May 12, 1974 and Memorandums of Understanding between Louisiana and the agencies above.
3. Other directives as appropriate

X. GLOSSARY/DEFINITIONS OF TERMS

The following is a glossary of terms, acronyms, abbreviations and definitions that are used in this plan and are unique to emergency/disaster operations.

Congregate Care Facilities - Public or private buildings in a reception area that may be used to lodge and care for evacuees. Generally, assigned space is approximately 40 square feet per person. The facility may or may not meet criteria for designation as a "Fallout Shelter."

D&C - Direction and Control

Disaster - Any occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from a Natural, Technological, and/or National Security incident, including but not limited to earthquake, explosion, fire, flood, high water, hostile military actions, hurricanes, landslide, mudslide, storms, tidal wave, tornadoes, wind driven water or other disasters.

Disaster Recovery Manager - Official appointed by the Director, LOHSEP, to coordinate post disaster recovery activities.

Emergency Action Level (EAL) - A system that classifies the seriousness of an emergency/disaster situation. There are four (4) levels: LEVEL IV, LEVEL III, LEVEL II, and LEVEL I. The State may escalate to a more serious class if conditions deteriorate or are expected to deteriorate. The State may de-escalate to a less serious class if response actions have resolved the situation.

Emergency Alert System (EAS) - A network of broadcast stations and interconnecting facilities which have been authorized by the Federal Communications Commission to operate in a controlled manner during a state of public disaster or other natural emergency, as provided by the Emergency Broadcasting System Plan.

Emergency Operations Center (EOC) - Is a protected site from which public officials issue warnings and exercise direction and control during an emergency/disaster. It is equipped and staffed to provide support in coordinating and guiding emergency/disaster operations.

EOP - Emergency Operations Plan.

EPI - Emergency Public Information.

FCO - Federal Coordinating Officer.

ESF - (Federal) Emergency Support Functions

DHS/FEMA – The Federal Department of Homeland Security/Federal Emergency Management Agency.

Governor's Authorized Representative (GAR) - The person named by the Governor in the Federal-State Agreement (normally the LOHSEP Director or his designee) to execute on behalf of the State all necessary documents for disaster assistance following a declaration of an emergency or major disaster, including certification of applicants for public assistance.

Hazardous Material (HAZMAT) - Any substance or material in a quantity or form which may be harmful or injurious to humans, domestic animals, wildlife, economic crops, or property when released into the environment. The four traditional classes are: chemical, biological, radiological, explosive.

Implementing Procedures (IP's) - A set of instructions having the force of a directive, covering those specific actions which lend themselves to a definite or standardized procedure without loss of effectiveness during the conduct of emergency/disaster operations.

LEVEL IV – Normal operations are ongoing. LOHSEP staffing is in accordance with authorized agency manning levels.

LEVEL III - Events involve a potential or actual threat to the safety and welfare of the people in a threatened area(s) and has the potential of escalating.

LEVEL II - Events are in progress or have occurred which involve an imminent or actual major impact on the safety of the people in a stricken area(s).

LEVEL I - Events that are in progress which continue previously declared action levels and to initiate those actions that begin to lead the return of stricken area(s) back to a state of normalcy and pre-disaster design and use.

Local Government - Any parish, city, town, village or other legal political subdivision within the State of Louisiana.

LOHSEP - Louisiana Office of Homeland Security and Emergency Preparedness.

National Security Emergency - Events include nuclear, conventional, chemical, biological warfare, civil disorder, terrorism, and/or energy shortages.

Natural - Events include floods, hurricane/tropical storm, erosion, drought, tornado, wildfire, earthquake subsidence, dam failure, severe storms and winter storm/freeze.

Resources - Include materials (raw, basic, or finished), supplies, equipment, manpower, facilities, services, finished goods and products.

State - Generically, the term State is used to include the political subdivisions, boards, special districts, commissions and Indian tribes or authorized tribal organizations.

State Coordinating Officer (SCO) - The State Official (normally the LOHSEP Disaster Recovery Chief) designated by the Governor to act as his principal assistant in the coordination and supervision of the Disaster Assistance Program and to act in cooperation with the Federal Coordinating Office (FCO) for the purpose of coordinating disaster assistance efforts with those of the Federal Government.

Technological - Events include hazardous materials (stationary and transportation), nuclear power facility, transportation accidents, and power failure.

ATTACHMENTS TO BASIC PLAN:

Attachment 1 - State Organizational Chart

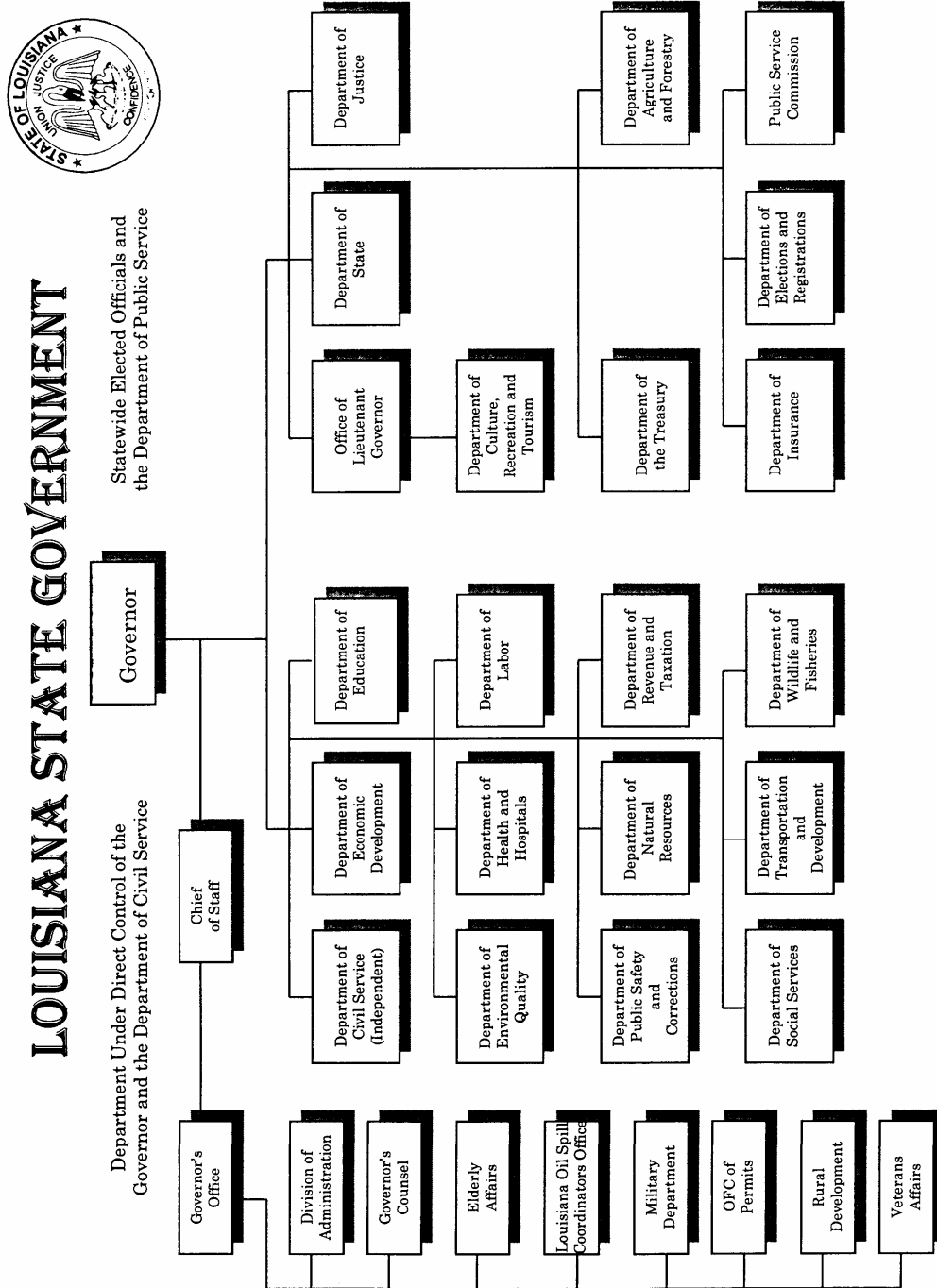
Attachment 2 – List of Potential Hazards

Attachment 3 - State Agency Emergency Support Function (ESF) & Responsibility Chart

Attachment 4 - State Agency Emergency Support Functions

Attachment 5 – Tribal Relations

ATTACHMENT 1 STATE ORGANIZATIONAL CHART



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ATTACHMENT 2

POTENTIAL HAZARDS

Louisiana' geographic location and industrial and population distribution subject the State and its people to a variety of hazards. The following list includes, but is not limited to, the most serious likely hazards, separated into natural and technological categories:

1. Natural Hazards:
 - A. Coastal Erosion
 - B. Drought
 - C. Earthquake
 - D. Flood
 - E. Hailstorm
 - F. Hurricanes (Tropical Cyclone)
 - G. Severe Storms, including lightning and high winds
 - H. Subsidence
 - I. Tsunami
 - I. Tornado
 - J. Wildfire
 - K. Winter Storm
2. Technological Hazards:
 - A. Airplane Crash
 - B. Civil Disorder
 - C. Dam or levee Failure
 - D. Financial Disruption, such as stock market crash or financial collapse
 - E. Terrorist/ Enemy Attack
 - F. Energy Shortage
 - G. Hazardous Materials Fixed Facility Incident
 - H. Hazardous Materials Transportation Incident
 - I. Nuclear Fixed Facility Incident
 - J. Nuclear Transportation Incident
 - K. Oil Spill
 - L. Utilities Failure

NOTE: Hazards are examined in more detail in the State Of Louisiana Hazard Mitigation Plan, published separately as Supplement 5.

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ATTACHMENT 3

EMERGENCY SUPPORT FUNCTIONS & RESPONSIBILITY CHART

	ESF # 1 – Transportation	ESF # 2 – Communications	ESF # 3 – Public works & Engineering	ESF # 4 – Firefighting	ESF # 5 – Emergency Management	ESF # 6 – Mass Care, Housing and Human Services	ESF # 7 – Resource Support	ESF # 8 – Public Health and Medical	ESF # 9 – Search and Rescue	ESF # 10 – Oil Spill, Hazardous Materials, & Radiological	ESF # 11 – Agriculture	ESF # 12 – Energy	ESF # 13 – Public Safety and Security	ESF # 14 – Community Recovery, Mitigation and Economic Stabilization	ESF # 15 – Emergency Public
Office of Homeland Security and Emergency Preparedness		P			P	<i>S</i>	P			<i>S</i>				P	P
Louisiana National Guard	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>
Department of Agriculture and Forestry		<i>S</i>		P	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	P		<i>S</i>	<i>S</i>	<i>S</i>
Department of Corrections	<i>S</i>	<i>S</i>			<i>S</i>	P		<i>S</i>	<i>S</i>				<i>S</i>		<i>S</i>
Department of Culture, Recreation and Tourism		<i>S</i>		<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>		<i>S</i>		<i>S</i>		<i>S</i>		<i>S</i>
Department of Economic Development		<i>S</i>			<i>S</i>		<i>S</i>							P	<i>S</i>
Department of Education					<i>S</i>										<i>S</i>
Department of Environmental Quality		<i>S</i>			<i>S</i>			<i>S</i>		P	<i>S</i>			<i>S</i>	<i>S</i>
Louisiana State Fire Marshal						<i>S</i>									<i>S</i>
Governor - Division of Administration		<i>S</i>	<i>S</i>		<i>S</i>		<i>S</i>						<i>S</i>	<i>S</i>	<i>S</i>
Governor - Office of Elderly Affairs	<i>S</i>	<i>S</i>			<i>S</i>	<i>S</i>									<i>S</i>
Governor - Office of Financial Institutions														<i>S</i>	<i>S</i>
Governor - Office of Indian Affairs					<i>S</i>										<i>S</i>
Governor - Oil Spill Coordinators Office		<i>S</i>			<i>S</i>					P					<i>S</i>
LSU Health Sciences Center		<i>S</i>			<i>S</i>	<i>S</i>	<i>S</i>	P		<i>S</i>				<i>S</i>	<i>S</i>
Department of Health and Hospitals	<i>S</i>	<i>S</i>	<i>S</i>		<i>S</i>	<i>S</i>	<i>S</i>	P		<i>S</i>	<i>S</i>			<i>S</i>	<i>S</i>
Department of Justice		<i>S</i>			<i>S</i>								P		<i>S</i>
Department of Labor		<i>S</i>			<i>S</i>		<i>S</i>							<i>S</i>	<i>S</i>
Department of Natural Resources		<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>		<i>S</i>			<i>S</i>	<i>S</i>	P		<i>S</i>	<i>S</i>
Louisiana Public Service Commission		<i>S</i>			<i>S</i>							P		<i>S</i>	<i>S</i>
Board of Regents	<i>S</i>	<i>S</i>			<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>			<i>S</i>		<i>S</i>	<i>S</i>	<i>S</i>
Department of Revenue		<i>S</i>			<i>S</i>								<i>S</i>	<i>S</i>	<i>S</i>
Department of Social Services		<i>S</i>			<i>S</i>	P	<i>S</i>							<i>S</i>	<i>S</i>
Secretary of State					<i>S</i>									<i>S</i>	<i>S</i>
Louisiana State Police	<i>S</i>	<i>S</i>			<i>S</i>		<i>S</i>		<i>S</i>	P			P	<i>S</i>	<i>S</i>
Department of Transportation and Development	P	<i>S</i>	P	<i>S</i>	<i>S</i>		<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>		<i>S</i>	<i>S</i>	<i>S</i>
Department of Treasury					<i>S</i>		<i>S</i>							<i>S</i>	<i>S</i>
Department of Wildlife and Fisheries	<i>S</i>	<i>S</i>		<i>S</i>	<i>S</i>				P	<i>S</i>	<i>S</i>		<i>S</i>		<i>S</i>
Volunteer Organizations	<i>S</i>	<i>S</i>			<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>	<i>S</i>		<i>S</i>			<i>S</i>	<i>S</i>

P = Primary
S = Support

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ATTACHMENT 4

AGENCY EMERGENCY SUPPORT FUNCTIONS

- 4-A Louisiana Office of Homeland Security and Emergency Preparedness
- 4-B Louisiana Army and Air National Guard
- 4-C Department of Agriculture and Forestry
- 4-D Office of Corrections
- 4-E Department of Culture, Recreation and Tourism
- 4-F Department of Economic Development
- 4-G Department of Education
- 4-H Department of Environmental Quality
- 4-I State Fire Marshal
- 4-J Governor - Division of Administration
- 4-K Governor - Office of Elderly Affairs
- 4-L Governor – Office of Financial Institutions
- 4-M Governor – Office of Indian Affairs
- 4-N Governor - Oil Spill Coordinators Office
- 4-O Louisiana State University Health Sciences Center
- 4-P Department of Health and Hospitals
- 4-Q Department of Justice
- 4-R Department of Labor
- 4-S Department of Natural Resources
- 4-T Louisiana Public Service Commission
- 4-U Board of Regents
- 4-V Department of Revenue
- 4-W Department of Social Services
- 4-X Secretary of State
- 4-Y Louisiana State Police
- 4-Z Department of Transportation and Development
- 4-AA Department of the Treasury
- 4-BB Department of Wildlife and Fisheries
- 4-CC Volunteer Organizations

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ATTACHMENT 4 - A

LOUISIANA OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS

1. Primary Functions:
 - a. ESF 2 – Communications.
 - b. ESF 5 - Emergency Management.
 - c. ESF 7 - Resource Support.
 - d. ESF 14 - Community Recovery, Mitigation and Economic Stabilization.
 - f. ESF 15 – Emergency Public Information.
2. Support Functions:
 - a. ESF 6 – Mass Care, Housing and Human Services.
 - b. ESF 10 - Oil Spill, Hazardous Materials and Radiological.
3. Required Actions:
 - a. Primary Functions:
 - (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations when needed.
 - (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.
 - b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - B

LOUISIANA ARMY AND AIR NATIONAL GUARD

1. Primary Function:

None.
2. Support Functions:
 - a. ESF 1 – Transportation.
 - b. ESF 2 - Communications.
 - c. ESF 3 - Public Works and Engineering.
 - d. ESF 4 - Fire Fighting.
 - e. ESF 5 - Emergency Management.
 - f. ESF 6 - Mass Care, Housing and Human Services.
 - g. ESF 7 - Resource Support.
 - h. ESF 8 - Public Health and Medical Services.
 - i. ESF 9 - Search & Rescue.
 - j. ESF 10 - Oil Spill and Hazardous Materials.
 - k. ESF 11 - Agriculture.
 - l. ESF 12 – Energy.
 - m. ESF 13 - Public Safety and Security.
 - n. ESF 14 - Community Recovery, Mitigation and Economic Stabilization.
 - o. ESF 15 - Emergency Public Information.
3. Required Actions:
 - a. Primary Functions:

None.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations as requested to do so by the primary agency.

ATTACHMENT 4 - C

DEPARTMENT OF AGRICULTURE AND FORESTRY

1. Primary Functions:
 - a. ESF 4 - Fire Fighting.
 - b. ESF 11 – Agriculture.
2. Support Functions:
 - a. ESF 2 – Communications.
 - b. ESF 5 - Emergency Management.
 - d. ESF 6 – Mass Care, Housing and Human Services.
 - e. ESF 7 – Resource Support.
 - f. ESF 8 – Public Health and Medical Services.
 - g. ESF 9 – Search and Rescue.
 - h. ESF 10 - Oil Spill and Hazardous Materials.
 - i. ESF 13 - Public Safety and Security.
 - j. ESF 14 - Community Recovery, Mitigation and Economic Stabilization.
 - k. ESF 15 – Emergency Public Information.
3. Required Actions:
 - a. Primary Functions:
 - (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
 - (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and are prepared to take necessary action.
 - b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

ATTACHMENT 4 - D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

OFFICE OF CORRECTIONS

1. Primary Functions:

ESF 6 - Mass Care, Housing and Human Services.

2. Support Functions:

- a. ESF 1 – Transportation.
- b. ESF 2 – Communications.
- c. ESF 5 - Emergency Management.
- d. ESF 8 – Public Health and Medical Services.
- e. ESF 9 - Search & Rescue
- f. ESF 13 – Public Safety and Security.
- g. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be altered and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and are prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to

include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

ATTACHMENT 4 - E

DEPARTMENT OF CULTURE, RECREATION AND TOURISM

1. Primary Functions:

None.

2. Support Functions:

- a. ESF 2 – Communications.
- b. ESF 4 - Fire Fighting.
- c. ESF 5 - Emergency Management.
- d. ESF 6 – Mass Care, Housing and Human Services.
- e. ESF 7 – Resource Support.
- f. ESF 9 – Search and Rescue.
- g. ESF 11 – Agriculture.
- h. ESE 12 – Public Safety and Security.
- i. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions: None

b. Support Functions:

Coordinate with the departments, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - F

DEPARTMENT OF ECONOMIC DEVELOPMENT

1. Primary Functions:

ESF 14 - Community Recovery, Mitigation and Economic Stabilization.

2. Support Functions:

a. ESF 2 -Communications.

b. ESF 5 - Emergency Management.

c. ESF 15 – Emergency Public Information

3. Required Actions:

a. Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - G

DEPARTMENT OF EDUCATION

1. Primary Functions: None
2. Support Functions:
 - a. ESF 5 - Emergency Management.
 - b. ESF 15 – Emergency Public Information.
3. Required Actions:
 - a. Primary Functions: None
 - b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - H

DEPARTMENT OF ENVIRONMENTAL QUALITY

1. Primary Functions:

ESF 10 – Oil Spill, Hazardous Materials and Radiological

2. Support Functions:

a. ESF 2. – Communications.

b. ESF 5 - Emergency Management.

c. ESF 8 – Public Health and Medical Services.

d. ESF 11 – Agriculture.

e. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.

f. ESF 15 – Emergency Public Information

3. Required Actions:

a. Primary Functions:

(1) Prepare Peacetime Radiological Response Plan and detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and are prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - I

OFFICE OF THE STATE FIRE MARSHAL

1. Primary Functions: None
2. Support Functions:
 - a. ESF 6 – Mass Care, Housing and Human Services.
 - b. ESF 15 – Emergency Public Information.

3. Required Actions:

- a. Primary Functions: None
 - b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - J

GOVERNOR - DIVISION OF ADMINISTRATION

1. Primary Functions: None
2. Support Functions:
 - a. ESF 2 – Communications.
 - b. ESF 3 – Public Works and Engineering.
 - c. ESF 5 - Emergency Management.
 - c. ESF 7 – Resource Support.
 - d. ESF 13 – Public Safety and Security.
 - e. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
 - f. ESF 15 – Emergency Public Information.
3. Required Actions:
 - a. Primary Functions: None
 - b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - K

GOVERNOR - OFFICE OF ELDERLY AFFAIRS

1. Primary Functions:

None

2. Support Functions:

- a. ESF 1 – Transportation.
- b. ESF 2 – Communications.
- c. ESF 5 - Emergency Management.
- d. ESF 6 – Mass Care, Housing and Human Services.
- e. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions: None

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - L

GOVERNOR - OFFICE OF FINANCIAL INSTITUTIONS

1. Primary Functions: None

2. Support Functions:

a. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.

b. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions: None

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - M

GOVERNOR – OFFICE OF INDIAN AFFAIRS

1. Primary Function:

None.

2. Support Functions:

- a. ESF 5 - Emergency Management.
- b. ESF 15 - Emergency Public Information.

3. Required Actions:

a. Primary Functions:

None.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - N

GOVERNOR - OIL SPILL COORDINATOR'S OFFICE

1. Primary Functions:

ESF 10 - Oil Spill, Hazardous Materials and Radiological.

2. Support Functions:

a. ESF 2 - Communications.

b. ESF 5 - Emergency Management.

c. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

(1) Prepare detailed implementing plans and procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - O

LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER

1. Primary Functions:

ESF 8 – Public Health and Medical Services.

2. Support Functions:

a. ESF 2 – Communications.

b. ESF 5 - Emergency Management

c. ESF 6 – Mass Care, Housing and Human Services.

d. ESF 7 – Resource Support.

e. ESF 10 – Oil Spill, Hazardous Materials and Radiological.

f. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.

g. ESF 15 – Emergency Public Information.

3. Required Actions:

a Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

ATTACHMENT 4 - P

DEPARTMENT OF HEALTH AND HOSPITALS

1. Primary Functions:

ESF 8 – Public Health and Medical Services.

2. Support Functions:

a. ESF 1 – Transportation.

b. ESF 2 – Communications.

c. ESF 3 – Public Works and Engineering.

d. ESF 5 - Emergency Management.

e. ESF 6 – Mass Care, Housing and Human Services.

f. ESF 7 – Resource Support.

g. ESF 10 – Oil Spill, Hazardous Materials and Radiological.

h. ESF 11 – Agriculture.

i. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.

j. ESF 15 – Emergency Public Information.

3. Required Actions:

a Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

APPENDIX 4 - Q

DEPARTMENT OF JUSTICE

1. Primary Functions:

ESF 13 – Public Safety and Security.

2. Support Functions:

a. ESF 2 – Communications.

b. ESF 5 - Emergency Management.

c. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - R

DEPARTMENT OF LABOR

1. Primary Functions:

None

2. Support Functions:

- a. ESF 2 – Communications.
- b. ESF 5 - Emergency Management.
- c. ESF 7 – Resource Support.
- d. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
- e. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

None

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - S

DEPARTMENT OF NATURAL RESOURCES

1. Primary Functions:

ESF 12 – Energy - Intrastate Natural Gas.

2. Support Functions:

- a. ESF 2 – Communications.
- b. ESF 3 – Public Works and Engineering.
- c. ESF 4 – Firefighting.
- d. ESF 5 - Emergency Management.
- e. ESF 7 – Resource Support.
- f. ESF 10 - Oil Spill, Hazardous Materials and Radiological.
- g. ESF 11 – Agriculture.
- h. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
- i. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary actions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what

kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

ATTACHMENT 4 - T

LOUISIANA PUBLIC SERVICE COMMISSION

1. Primary Functions:

ESF 12 – Energy, Electric Power

2. Support Functions:

a. ESF 2 – Communications.

c. ESF 5 - Emergency Management.

d. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.

e. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

(1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.

(2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - U
BOARD OF REGENTS

1. Primary Function:

None.

2. Support Functions:

- a. ESF 1 – Transportation.
- b. ESF 2 - Communications.
- c. ESF 5 - Emergency Management.
- d. ESF 6 - Mass Care, Housing and Human Services.
- e. ESF 7 - Resource Support.
- f. ESF 8 - Public Health and Medical Services.
- g. ESF 11 - Agriculture.
- h. ESF 13 - Public Safety and Security
- i. ESF 14 - Community Recovery, Mitigation and Economic Stabilization.
- j. ESF 15 - Emergency Public Information.

3. Required Actions:

a. Primary Functions: None

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - V
DEPARTMENT OF REVENUE

1. Primary Functions:

None

2. Support Functions:

- a. ESF 2 – Communications.
- b. ESF 5 - Emergency Management.
- c. ESF 13 – Public Safety and Security.
- d. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
- e. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

None

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - W

DEPARTMENT OF SOCIAL SERVICES

1. Primary Functions:

ESF 6 - Mass Care, Housing and Human Services.

2. Support Functions:

- a. ESF 2 – Communications.
- b. ESF 5 - Emergency Management.
- c. ESF 7 – Resource Support.
- d. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
- e. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - X

SECRETARY OF STATE

1. Primary Functions:

None.

2. Support Functions:

- a. ESF 5 - Emergency Management.
- b. ESF 14 - Community Recovery, Mitigation and Economic Stabilization.
- c. ESF 15 - Emergency Public Information.

3. Required Actions:

a. Primary Functions: None

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - Y

LOUISIANA STATE POLICE

1. Primary Functions:
 - a. ESF 10 - Oil Spill Hazardous Materials and Radiological.
 - b. ESF 13 – Public Safety and Security.
2. Support Functions:
 - a. ESF 1 – Transportation.
 - b. ESF 2 – Communications.
 - c. ESF 5 - Emergency Management.
 - d. ESF 7 – Resource Support.
 - e. ESF 9 - Search & Rescue.
 - f. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
 - g. ESF 15 – Emergency Public Information.
3. Required Actions:
 - a. Primary Functions:
 - (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
 - (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.
 - b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures

for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

ATTACHMENT 4 - Z

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

1. Primary Functions:
 - a. ESF 1 – Transportation.
 - b. ESF 3 - Public Works and Engineering.
2. Support Functions:
 - a. ESF 2 – Communications.
 - b. ESF 4 – Firefighting.
 - c. ESF 5 - Emergency Management.
 - d. ESF 7 – Resource Support.
 - e. ESF 8 – Public Health and Medical Services.
 - f. ESF 9 - Search & Rescue.
 - g. ESF 10 – Oil Spill, Hazardous Materials and Radiological.
 - h. ESF 11 – Agriculture.
 - i. ESF 13 – Public Safety and Security.
 - j. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
 - k. ESF 15 – Emergency Public Information.
3. Required Actions:
 - a. Primary Functions:
 - (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
 - (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with

supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

ATTACHMENT 4 - AA

DEPARTMENT OF THE TREASURY

1. Primary Functions: None
2. Support Functions:
 - a. ESF 5 - Emergency Management.
 - b. ESF 7 – Resource Support.
 - c. ESF 14 – Community Recovery, Mitigation and Economic Stabilization.
 - d. ESF 15 – Emergency Public Information.

3. Required Actions:

- a. Primary Functions: None
 - b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 4 - BB

DEPARTMENT OF WILDLIFE AND FISHERIES

1. Primary Functions:

ESF 9 - Search and Rescue

2. Support Functions:

- a. ESF 1 – Transportation.
- b. ESF 2 – Communications.
- c. ESF 4 – Firefighting.
- d. ESF 5 - Emergency Management.
- e. ESF 10 - Oil Spill, Hazardous Materials and Radiological.
- f. ESF 11 – Agriculture.
- g. ESF 13 – Public Safety and Security.
- h. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

- (1) Prepare detailed implementing procedures for all primary functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if needed.
- (2) Prepare requirements for supporting departments, agencies and offices and initiate coordination with supporting departments to insure that they are aware of their roles and prepared to take necessary action.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures

for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

ATTACHMENT 4 - CC

VOLUNTEER ORGANIZATIONS

1. Primary Functions:

None.

2. Support Functions:

- a. ESF 1 – Transportation.
- b. ESF 2 – Communications.
- c. ESF 5 - Emergency Management.
- d. ESF 6 – Mass Care, Housing and Human Services.
- e. ESF 7 – Resource Support.
- f. ESF 8 – Public Health & Medical Services
- f. ESF 9 - Search & Rescue.
- g. ESF 11 – Agriculture.
- h. ESF 14 – Community Recovery, Mitigation and Economic. Stabilization.
- i. ESF 15 – Emergency Public Information.

3. Required Actions:

a. Primary Functions:

None.

b. Support Functions:

Coordinate with the department, agency or office having the primary responsibility for each function. Learn what types of support and what kinds of actions are required. Develop detailed implementing procedures for all support functions, to include the procedures by which the office will be alerted and activated for 24-hour operations if requested to do so by the primary agency.

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ATTACHMENT 5

TRIBAL AFFAIRS

I. PURPOSE AND SCOPE:

This attachment recognizes the status of Indian Tribes located in Louisiana and outlines the policies that the state and parishes will follow in order to ensure that the people in the tribes are afforded the opportunity to participate in and benefit from the state and parish Homeland Security and Emergency Preparedness policies, programs and activities.

II. SITUATION:

The Federal Government recognizes Indian Tribes as self-governing “sovereign domestic dependent nations”, and deals with them on a “government-to-government basis”. The Federal Government recognizes the right of Indian Tribes to deal directly with state and local government officials. Several such federally recognized tribes are situated in Louisiana. The Governor’s Office of Indian Affairs (GOIA) maintains a cooperative relationship with the tribes and with non-tribally-affiliated Indian Peoples. Tribes may deal directly with parish governments in order to coordinate their emergency operations planning and operations for mutual benefit.

III. CONCEPT OF OPERATIONS:

A. General:

The state will encourage tribes and parishes to work together to coordinate planning and operations, since most emergencies arise at the parish or local level.

B. Phases of Emergency Management:

1. MITIGATION:

The Louisiana OHSEP and Parish OHSEP will make emergency operations plans, procedures, agreements and arrangements available to Indian Tribes on a direct, government-to-government basis.

2. PREPAREDNESS:

- A. The Louisiana OHSEP will invite tribes to participate in state level emergency planning, training and exercising.
- B. Parishes will invite tribes to join in emergency planning, training and exercising.
- C. The state and parish governments will execute such mutual aid agreements with tribes as are mutually advantageous.

3. RESPONSE:

- A. When emergencies arise, state and parish OHSEP will transmit emergency information and warnings to tribal authorities and coordinate activities, such as evacuation and sheltering.
- B. As emergencies progress tribal people will be given the same level of life saving and sustaining support as the citizens of the state.
- C. Parish and state governmental organizations will work with the tribes and the GOIA to ensure the status of tribal members is accounted for and reported.

4. RECOVERY: When an emergency or disaster has ended, parish and state authorities will work to the best of their ability with tribal authorities to arrange for the restoration of tribal members to their pre-emergency status.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES:

Indian Tribes may deal with federal, state and parish governmental bodies on a government-to-government basis. The GOIA is responsible for overall liaison and coordination with the tribes.

V. DIRECTION AND CONTROL:

Indian Tribes are independent entities under their own control, and are not subordinate to state or parish authorities. They may take such advice and direction in an emergency as they have previously agreed for the safeguarding of the lives and property of their members.

VI. CONTINUITY OF GOVERNMENT:

Tribes will take such measures as they deem necessary to ensure the continuance of their internal governmental structure. Any difficulties in locating or communicating with tribal authorities will be handled by the GOIA.

VII. ADMINISTRATION AND LOGISTICS:

Administration and logistics will be worked out between parishes and tribes on the basis of mutual aid agreements.

VIII. DEVELOPMENT AND MAINTENANCE:

This attachment will be updated and added to by OHSEP as more detailed plans, procedures, arrangements and agreements are developed. The GOIA is responsible for developing and updating such components.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are contained in the Basic Plan.

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EMERGENCY SUPPORT FUNCTION 1

TRANSPORTATION ANNEX

I. PURPOSE:

ESF 1 provides transportation out of a disaster area for people in need, and provides transportation essential to support emergency response in the event of a disaster.

II. SCOPE:

The State services provided under this ESF will include the identification, mobilization and coordination of available state owned, private industry and volunteer transportation equipment, manpower and technical expertise to meet the requirements of providing essential emergency response in the event of an emergency or disaster.

III. CONCEPT OF OPERATIONS:

A. MITIGATION:

The Secretary of the Department of Transportation and Development will designate an ESF 1 Emergency Transportation Coordinator to organize and coordinate transportation services.

B. PREPAREDNESS:

1. The Coordinator will develop plans and procedures to mobilize transportation to support emergency evacuation for at risk populations and to support other operations of State Agencies. Plans will include coordination with the Louisiana State Police on the lifting of laws and regulations regarding load limits and other hindrances to rapid deployment.
2. The Coordinator will maintain information about transportation resources, with particular emphasis on resources in or near state risk areas.

C. RESPONSE:

1. The Coordinator will process requests for transportation and arrange for National Guard, state agency, private industry and volunteer resources to be allocated to the highest priority missions.
2. The Coordinator will continue to acquire, allocate and monitor transportation resources as the emergency continues.

D. RECOVERY:

When the emergency is concluded, the ESF 1 Transportation Coordinator will release transportation assets to their responsible owners and compile an after action report on the operation.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Department of Transportation and Development has the Primary Responsibility for Emergency Transportation. That responsibility includes coordinating with support agencies to make sure that they develop and maintain plans and procedures.
- B. The Support Agencies for Emergency Transportation are responsible for developing and maintaining plans, procedures and asset inventories to support the ESF 1 Coordinator. Support Agencies include, but are not limited to:
 - 1. The Louisiana National Guard.
 - 2. The Department of Corrections.
 - 3. The Office of the Governor – Elderly Affairs.
 - 4. The Board of Regents.
 - 5. The Louisiana State Police.
 - 6. The Department of Wildlife and Fisheries.
 - 7. Volunteers.

V. COMMAND AND CONTROL:

Command and control will be exercised as provided in the basic plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the basic plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If transportation needs exceed available resources, the ESF 1 Coordinator will report the situation to the Office of Homeland Security and Emergency Preparedness, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.

- B. Every agency providing emergency transportation support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal sources.

VIII. PLAN MAINTENANCE:

This ESF 1 Emergency Transportation Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

- 1. ESF 1 Responsibility Chart.
- 2. State – Federal Crosswalk.

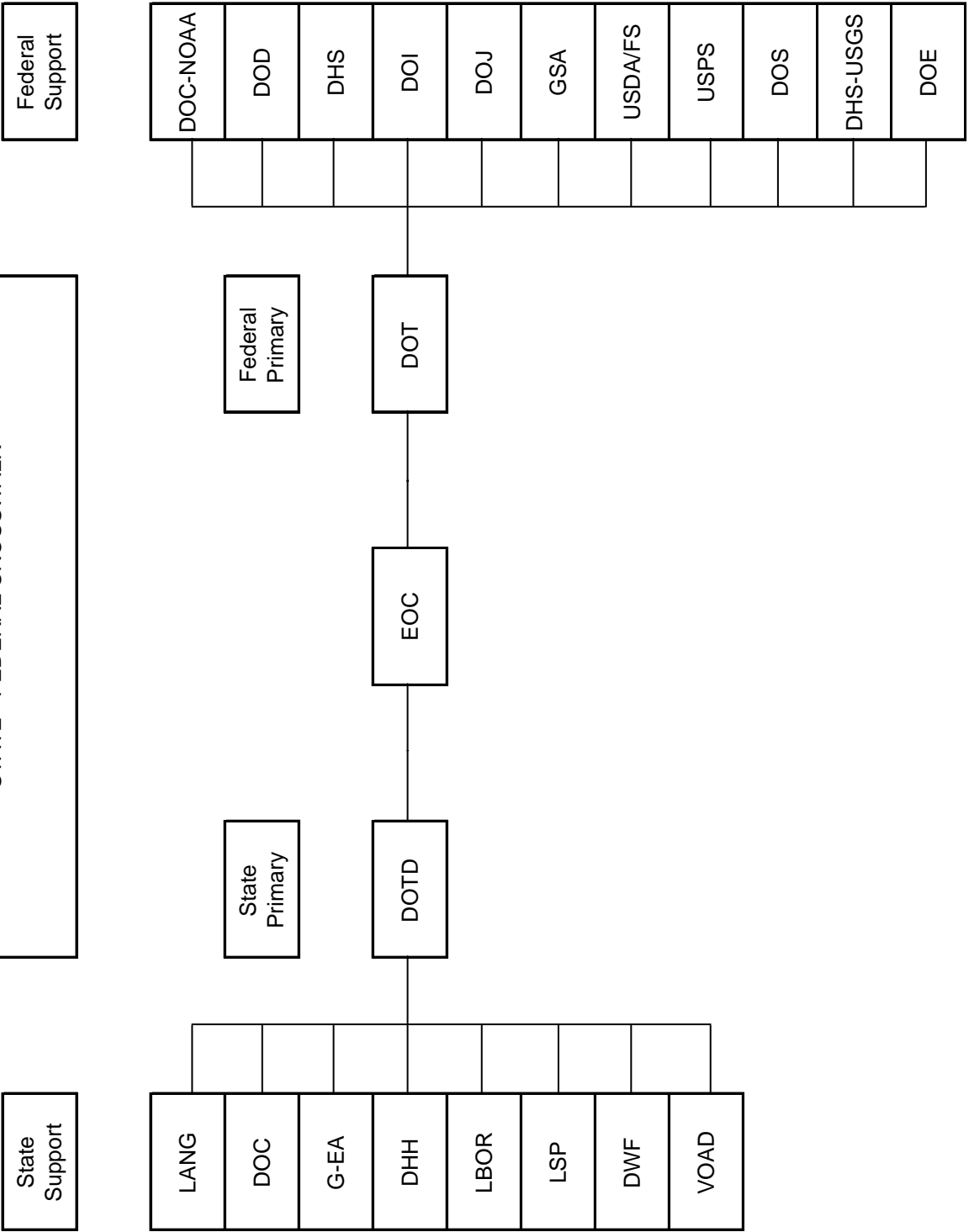
Appendix 1

ESF 1 – Transportation Responsibility Chart

Agency support to the Louisiana Department of Transportation and Development	Transportation – Air	Transportation – Land	Transportation – Water	Transportation - Operators	Traffic Control & Routing	Mobile Communications	Fuel Supply
Louisiana National Guard	X	X	X	X	X	X	X
Department of Corrections		X		X		X	
Governor – Office of Elderly Affairs		X		X			
Department of Health and Hospitals		X					
Louisiana Board of Regents	X	X		X			
Louisiana State Police	X	X			X	X	
Department of Wildlife & Fisheries	X		X	X	X	X	
Volunteer Organizations *	X	X	X	X			

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
ESF 1 - TRANSPORTATION
STATE - FEDERAL CROSSWALK



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EMERGENCY SUPPORT FUNCTION 2

COMMUNICATIONS ANNEX

I. PURPOSE:

ESF 2 provides a means of defining, specifying and maintaining the functions of communications and information technology in, with and among appropriate State, Federal, and local agencies to minimize loss of life and property in the event of an emergency or natural disaster.

II. SCOPE:

State services under this ESF consist of the identification, mobilization and coordination of available state owned, private industry and volunteer personnel and equipment essential to gather, coordinate and disseminate information before, during and after an impending or actual disaster situation. In the event that normal means of communications become overburdened or destroyed, communications and information processing personnel shall use private industry, amateur radio teams and Federal assistance while re-establishing primary communication systems.

III. CONCEPT OF OPERATIONS:

A. MITIGATION:

The Director of LOHSEP will designate an ESF 2 Emergency Communications Coordinator to organize and coordinate communications.

B. PREPAREDNESS:

1. The Coordinator will develop plans and procedures to mobilize communications to support emergency operations of State Agencies. Plans will include coordination with the Division of Administration's Office of Telecommunications Management, as well as other Federal, State and local agencies. The Coordinator will provide planning and technical assistance to state and local officials and organizations

2. The Coordinator will maintain the statewide communications and warning network which integrates the equipment and resources of State and local warning networks. The Coordinator will initiate agreements and contracts to ensure equipment and system maintenance during times of emergency on a 24 hour basis.

3. The Coordinator will provide training for communications personnel and periodically test the communications and warning systems, including alternate communications systems.

C. RESPONSE:

1. In the event of an imminent or actual disaster, the Coordinator will activate the statewide communications, and warning network. Every effort will be made to support local equipment and personnel needs when requested and to integrate local resources, when appropriate, to a regional or statewide response.
- 2.. The State will operate and maintain necessary equipment in the State Emergency Operations Center (EOC) to provide 24 hour-a-day, 7 day-a-week operational communications capability on appropriate government radio networks. Mobile equipment will be provided to LOHSEP staff personnel having on-the-scene or coordinating responsibilities.
3. Advisories will be made throughout State and local communications networks as appropriate to alert local governments to conditions. As the imminent threat of disaster warrants, warning systems will be employed until stable conditions return.
4. The LOHSEP will maintain contact with FEMA Region VI, other states, and parish emergency management agencies and major cities.

D. RECOVERY:

1. The Communications Coordinator will canvass State, Federal and local communicators to ensure that all communications and information processing media have been restored to normal operations. The Coordinator will see to it that all leased and borrowed personnel and equipment is returned to the owners.
2. The Coordinator will compile an after-action report on the operation, with recommendations for future operations.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The LOHSEP has Primary Responsibility for initiating, organizing and coordinating all aspects of Communications.
- B. The Support Agencies for ESF 2 are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinator. Support Agencies include, but are not limited to:

1. The Louisiana National Guard.
2. The Department of Agriculture and Forestry.
3. The Department of Corrections.
4. The Department of Culture, Recreation and Tourism.
5. The Department of Economic Development.
6. The Department of Environmental Quality.
7. The Office of the Governor – Division of Administration.
8. The Office of the Governor – Elderly Affairs.
9. The Office of the Governor – Oil Spill.
10. Louisiana State University Health Sciences Center.
11. The Department of Health and Hospitals.
12. The Department of Justice.
13. The Department of Labor.
14. The Department of Natural Resources.
15. The Louisiana Public Service Commission.
16. The Board of Regents.
17. The Department of Revenue.
18. The Department of Social Services.
19. The Louisiana State Police.
20. The Department of Transportation and Development.
21. The Department of Wildlife and Fisheries.
22. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and control will be exercised as provided in the basic plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the basic plan.

VII. ADMINISTRATION AND LOGISTICS:

The ESF 2 Coordinator will initiate and maintain mutual aid agreements with communications and information processing individuals and organizations in order that they will be able to participate in emergency operations when the need arises.

VIII. PLAN MAINTENANCE:

The ESF 2 Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 2 Responsibility Chart.
2. State – Federal Crosswalk.

Appendix 1

ESF 2 – Communications

Responsibility Chart

Agency support to the Louisiana Office of Homeland Security and Emergency Preparedness	Authority / Policy	Coordination	EOC Operations	Analysis	Personnel	Fixed Sites	Mobile Sites
Louisiana National Guard	X	X	X	X	X	X	X
Department of Agriculture & Forestry		X	X	X	X	X	X
Department of Corrections		X	X	X	X	X	X
Department of Culture, Recreations & Tourism			X	X	X	X	X
Department of Economic Development			X	X	X		
Department of Education			X	X	X		
Department of Environmental Quality			X	X	X		
Division of Administration	X	X	X	X	X		
Governor – Office of Elderly Affairs			X	X	X		
Louisiana Oil Spill Coordinators Office			X	X	X		
LSU – Health Science Center			X	X	X		
Department of Health and Hospitals			X	X	X		
Department of Justice			X	X	X		
Department of Labor			X	X	X		
Department of Natural Resources			X	X	X	X	
Public Service Commission	X	X	X	X	X		
Louisiana Board Of Regents		X	X	X	X	X	
Department of Revenue			X	X	X		
Department of Social Services			X	X	X		
Louisiana State Police	X	X	X	X	X	X	X
Department of Transportation and Development			X	X	X	X	X
Department of Wildlife and Fisheries			X	X	X	X	X
Volunteer Organizations *			X		X	X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
ESF 2 - COMMUNICATIONS
STATE - FEDERAL CROSSWALK

State Support

LANG	DHH	
DAF	DOJ	
DOC	DOL	
DCRT	DNR	
DED	LPSC	
DOE	LBOR	
DEQ	DOR	
DOA	DSS	
G-EA	LSP	
LOSCO	DOTD	
LSU-HSC	DWF	
	VOAD	

State Primary

OHSEP

EOC

Federal Primary

DHS

	GSA
	DOC
	DOD
	DOI
	FCC
	USDA/FS

Federal Support

EMERGENCY SUPPORT FUNCTION 3

PUBLIC WORKS AND ENGINEERING ANNEX

I. PURPOSE:

ESF 3 provides for and coordinates all available engineering and construction resources and expertise in an emergency or disaster.

II. SCOPE:

The State assistance provided under this function will include the identification of critical infrastructure and topographic problems, shortcomings and damages, and the mobilization and coordination of state owned, private industry and volunteer resources to fix and improve them. The Department of Transportation and Development will have primary responsibility for this ESF.

- A. ESF 3 will encompass the development, maintenance and repair of hurricane and flood evacuation routes and their associated highways and bridges; construction, maintenance and repair of state flood control works, emergency ice and snow removal; technical expertise regarding the structural safety of damaged buildings and coordination of emergency repairs to public facilities, including appropriate construction services (i.e., electrical, plumbing, soils, etc.).
- B. ESF 3 will coordinate removal of debris and wreckage accumulated on public and private lands (if deemed a public hazard), waterways, roadways and bridges as a result of a disaster.
- C. ESF 3 will evaluate the degree of coastal and watershed erosion and impairment and take action to repair and restore affected areas.

III. CONCEPT OF OPERATIONS:

A. MITIGATION:

The Secretary of the Department of Transportation and Development will appoint an ESF 3 Coordinator, who will oversee all activities in this category. The ESF 3 Coordinator will formulate and coordinate plans for the construction of works for the prevention and mitigation of future damages from emergencies and disasters.

B. PREPAREDNESS:

1. The ESF 3 Coordinator will develop plans, procedures, arrangements and agreements to ensure that the activities required by ESF 3 can be carried out effectively and efficiently.
2. The ESF 3 Coordinator will initiate contacts with other state agencies and organizations, in particular, the Department of Natural Resources and the United States Department of Agriculture – Natural Resources Conservation Service (USDA – NRCS) to ensure cooperation in emergencies and disasters.
3. The ESF 3 will work with emergency organizations such as LOHSEP and regional emergency task forces to ensure that the state's infrastructure is adequate to support traffic flows in large scale evacuations. Particular attention will be paid to hurricane evacuation routes in the southern part of the state. Levees and flood control structures will be designed, built and maintained to contain potential large scale floods.

C. RESPONSE:

1. When an emergency is imminent, the ESF 3 Coordinator will assess the potential impact of the threat on the state's infrastructure and work with other authorities to ensure that any necessary immediate repairs or arrangements for critical structures and facilities are initiated.
2. If a hurricane emergency develops, the ESF 3 Coordinator will work with all state and local authorities to manage evacuation of people in the threatened area(s).
3. As the emergency progresses, the Coordinator will monitor the status of the infrastructure and effect emergency repairs where needed and feasible.
4. The ESF 3 Coordinator will monitor the status of debris on critical evacuation routes and initiate emergency debris clearance and repairs to save lives where needed and feasible.

D. RECOVERY:

1. When an emergency has passed, the ESF 3 Coordinator will assess damages to critical infrastructure and initiate debris clearance and repairs.

2. The ESF 3 Coordinator will coordinate the assessment of damages to coastal zones and watersheds and coordinate the planning and accomplishment of restoration work.
3. The ESF 3 Coordinator will use the information on disaster damage to formulate plans for structures and measures to prevent and mitigate damages from future emergencies and disasters.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Department of Transportation and Development has Primary Responsibility for obtaining, organizing and coordinating Public Works and Engineering.
- B. The Support Agencies for Public Works and Engineering are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinator. Support Agencies include, but are not limited to:
 1. The Louisiana National Guard.
 2. The Office of the Governor – Division of Administration.
 3. The Department of Health and Hospitals.
 4. The Department of Natural Resources.
 5. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and Control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If local, parish and state resources are inadequate to the tasks assigned; the ESF 3 Coordinator will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.

- B. Every agency providing Resource Support services will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal resources.

VIII. PLAN MAINTENANCE:

The ESF 3 Resource Support Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 3 Responsibility Chart.
2. State – Federal Crosswalk.

Appendix 1

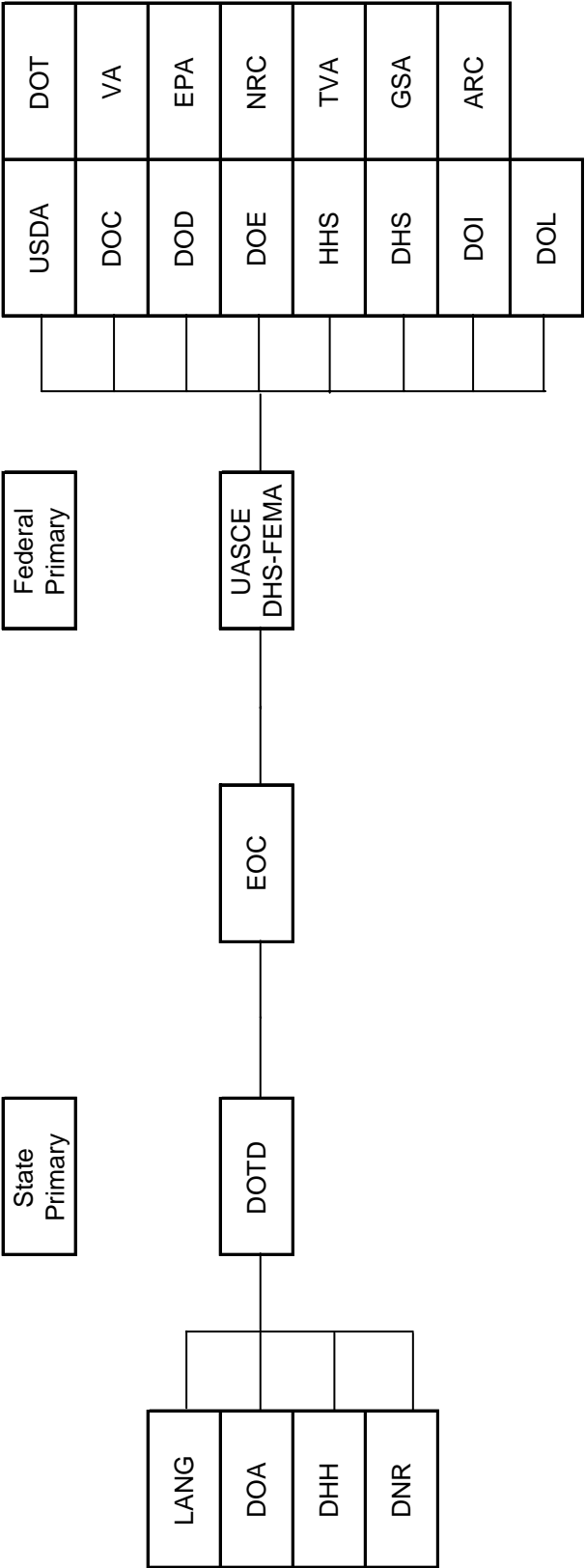
ESF 3 – Public Works and Engineering Responsibility Chart

Agency support to the Louisiana Department of Transportation and Development	Engineering Personnel and	Debris Removal	Debris Disposal	Coastal Restoration	Watershed Protection
Louisiana National Guard	X	X	X		X
Division of Administration	X	X	X	X	X
Department of Health and Hospitals			X		
Department of Natural Resources			X	X	X

Appendix 2
ESF 3 - PUBLIC WORKS AND ENGINEERING
STATE - FEDERAL CROSSWALK

State
Support

Federal
Support



EMERGENCY SUPPORT FUNCTION 4

FIREFIGHTING ANNEX

I. PURPOSE:

ESF 4 provides for the detection, control and suppression of rural and urban fires, caused by or incident to natural or technological events

II. SCOPE:

State services provided under this ESF shall include actions taken through the application of equipment, manpower and technical expertise to control and suppress fires that have or threaten to become disasters. Provision of such services will be in accordance with mutual aid compact agreements with local governments, private industry, other States, the Federal Government and established recognized standards of fire fighting methods.

III. CONCEPT OF OPERATIONS:

The Commissioner of Agriculture & Forestry is responsible for ESF 4, including the development, implementation and administration of all State programs, mutual aid agreements, and participation in this function as related to emergency or disaster assistance.

A. MITIGATION:

The Commissioner of Agriculture will designate an ESF Coordinator to organize and coordinate all state involvement in emergency fire services.

B. PREPAREDNESS:

1. The ESF 4 Coordinator will develop plans, procedures and agreements with State, Federal and local departments, agencies and groups.
2. The Coordinator will work with State, Federal and local departments, agencies and groups to ensure that their people and resources are trained and exercised periodically.
3. The Coordinator will monitor fire conditions throughout the state to maintain awareness of threats.

C. RESPONSE:

1. When a fire becomes too widespread or too intense for local and parish authorities to control and a State of Emergency is declared, the ESF 4 Coordinator will mobilize State and private industry and volunteer resources to assist in fighting and suppressing the fire. Additional resources will operate according to the Incident Command System.
2. If available State and private industry and volunteer resources are inadequate to contain and suppress the fire the Coordinator will call on resources from other states and the Federal Government through existing mutual aid agreements.

D. RECOVERY:

After the fire is contained and suppressed State, private industry, volunteer and Federal resources will be withdrawn as soon as feasible and after-action reports will be compiled and consolidated. Any lesson learned from the action will be used to develop Mitigation measures.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Louisiana Department of Agriculture and Forestry has the Primary Responsibility for Firefighting. That responsibility includes the coordination with support agencies to make sure that they develop and maintain plans and procedures.
- B. The support Agencies for Firefighting are responsible for developing and maintaining plans, procedures and asset inventories to support the ESF 4 Coordinator. Support Agencies include, but are not limited to:
 1. The Louisiana National Guard.
 2. The Department of Culture, Recreation and Tourism.
 3. The Department of Environmental Quality.
 4. The Department of Natural Resources.
 5. The Department of Transportation and Development.
 6. The Department of Wildlife and Fisheries.

7. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and control will be exercised as provided in the Basic Plan. The Incident Command System will be used.

VI. CONTINUITY OF GOVERNMENT:

Continuity will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. The ESF 4 Coordinator will pursue mutual aid agreements through EMAC and other agreements.
- B. Every agency providing firefighting support and resources will maintain records of their operations, including cost records that can be used after the emergency to obtain reimbursement from State or Federal sources.

VIII. PLAN MAINTENANCE:

The ESF 4 Coordinator will develop, maintain and coordinate plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

- 1. ESF 4 Responsibility Chart.
- 2. State – Federal Crosswalk.

Appendix 1

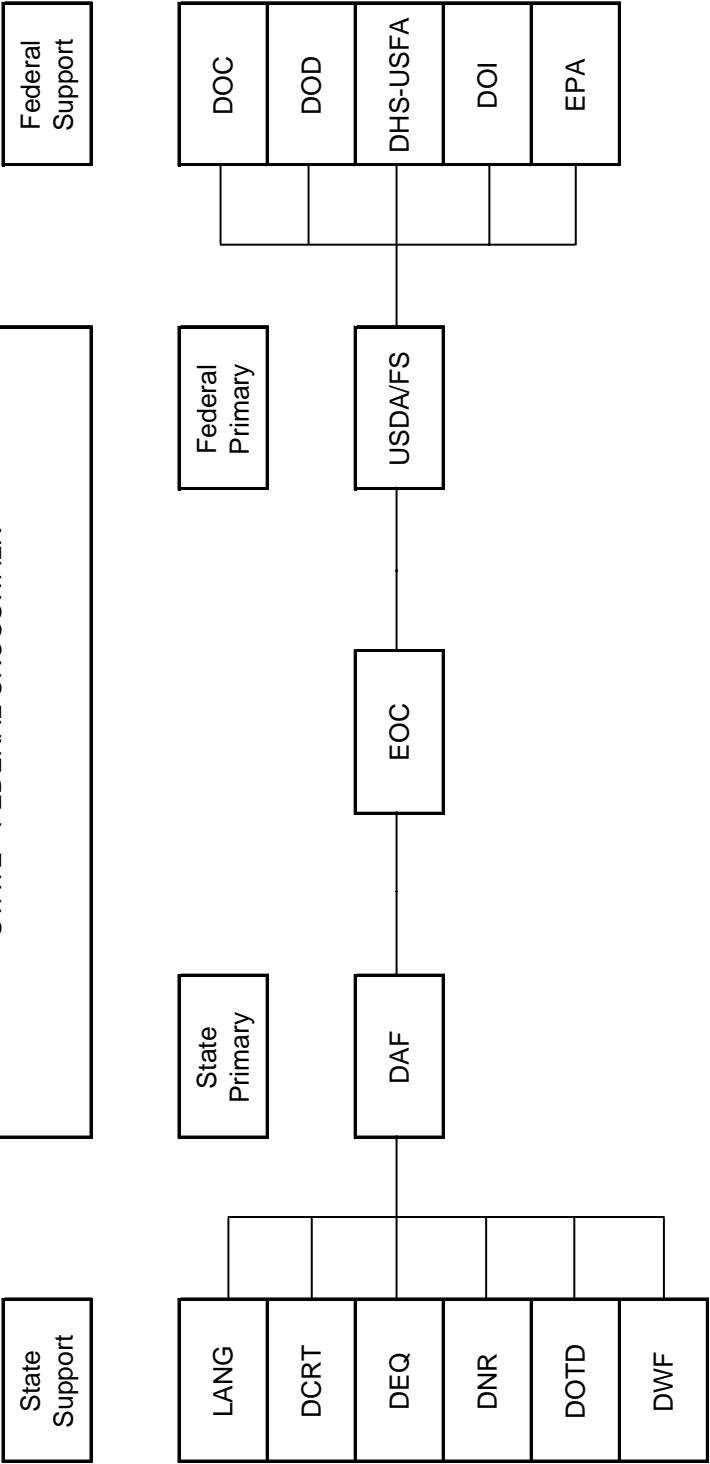
ESF 4 – Firefighting

Responsibility Chart

Agency support to the Louisiana Department of Agriculture and Forestry	Fire Fighting Equipment and	Petroleum & Fuels Service	Training and Technical Assistance	Transportation – Air	Transportation – Water	Transportation – Land
Louisiana National Guard	X	X	X	X		X
Department of Culture, Recreation & Tourism	X		X			
Department of Environmental Quality			X			
Department of Natural Resources	X		X			
Department of Transportation and Development	X	X	X			X
Department of Wildlife and Fisheries	X			X	X	X
Volunteer Organizations *	X		X	X		X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
ESF 4 - FIREFIGHTING
STATE - FEDERAL CROSSWALK



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EMERGENCY SUPPORT FUNCTION 5

EMERGENCY MANAGEMENT ANNEX

I. PURPOSE:

ESF 5 Emergency Management provides for operational direction, control and management of State, local and parish activities and resources available for or committed to emergency or disaster operations.

II. SCOPE:

ESF 5 Emergency Management encompasses all emergency activities conducted by state, local and parish governments, private industry and volunteer organizations before, during and after natural and technological emergencies and disasters. The ESF includes planning and preparations before emergencies, collecting, communicating and analyzing information about impending and impacting emergencies, assessing the impact and damages from emergencies, setting all available resources into motion and restoring the affected people and property to their pre-disaster condition, wherever possible.

III. CONCEPT OF OPERATIONS:

The LOHSEP Director has Primary Responsibility for the Emergency Management ESF. Actions will be carried out in accordance with policy guidance controlling the use of State resources (personnel, physical, fiscal) established by the Governor.

A. MITIGATION:

The Director of LOHSEP will designate an ESF 5 Emergency Management Coordinator to organize and administer the ESF.

B. PREPAREDNESS:

1. The ESF 5 Coordinator will develop plans, procedures, arrangements and agreements to identify, acquire and mobilize all the resources in and of the state in pursuit of raising the preparedness of the state.
2. The ESF 5 Coordinator will develop and maintain information and liaison with agencies and organizations at local, parish, state and federal government, private industry and volunteer organizations that could furnish assistance in an emergency or disaster.
3. The ESF 5 Coordinator will build, equip, organize and maintain the Emergency Operations Center as a control and coordination facility for

state departments and agencies, private industry and volunteer groups to come to work together to deal with the potential and actual consequences of emergencies and disasters.

C. RESPONSE:

1. As an emergency threatens, the ESF 5 Coordinator will assess the threat and, potential needs, and alert and mobilize appropriate state agencies, private industry and volunteer organizations whose capabilities would best be suited to responding to the emergency.
2. As an emergency threatens, the ESF 5 Coordinator will establish and monitor information gathering and reporting activities to get the best possible information on the situation.
3. If an emergency generates needs that grow beyond local, parish and state government, private industry and volunteer organizations' resources, the ESF 5 Coordinator will call for resources to be brought in from elsewhere, including from other states and the federal government.

D. RECOVERY:

1. Emergency Management response activities will continue as long as they are needed. The Coordinator will continue to monitor resource needs to determine when activities can be turned to recovery.
2. As soon as possible after the emergency has passed, all agencies involved in the emergency will conduct damage assessment activities. Damage assessments will be used to define the need for resources and strategies needed for recovery. The Disaster Recovery Manual, known as "The Red Book", will be used to guide all damage assessment, analysis, documentation and reporting of damages.
3. The ESF 5 Coordinator will work with local, parish, state and federal government agencies, private industry and volunteer organizations to ensure that relief and restoration efforts are channeled to the areas in the greatest need.
4. The ESF 5 Coordinator will gather, collate and analyze information about the emergency or disaster and use that information to create plans and initiatives to mitigate and prevent future disasters.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The LOHSEP has Primary Responsibility for initiating, organizing and coordinating all aspects of Emergency Management.
- C. The Support Agencies for ESF 5 are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinator. Support Agencies include, but are not limited to:
 - 1. The Louisiana National Guard.
 - 2. The Department of Agriculture and Forestry.
 - 3. The Department of Corrections.
 - 4. The Department of Culture, Recreation and Tourism.
 - 5. The Department of Economic Development.
 - 6. The Department of Education.
 - 7. The Department of Environmental Quality.
 - 8. The Office of the Governor – Division of Administration.
 - 9. The Office of the Governor – Elderly Affairs.
 - 10. The Office of the Governor- Indian Affairs.
 - 11. The Office of the Governor – Oil Spill.
 - 12. Louisiana State University Health Sciences Center.
 - 13. The Department of Health and Hospitals.
 - 14. The Department of Justice.
 - 15. The Department of Labor.
 - 16. The Department of Natural Resources.
 - 17. The Louisiana Public Service Commission.
 - 18. The Board of Regents
 - 19. The Department of Revenue.

- 20. The Department of Social Services.
- 21. The Secretary of State.
- 22. The Louisiana State Police.
- 23. The Department of Transportation and Development.
- 24. The Department of the Treasury
- 25. The Department of Wildlife and Fisheries.
- 26. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and Control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- a. If local, parish and state resources are inadequate to the tasks assigned; the ESF 5 Coordinator will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.
- b. Every agency providing ESF 5 services will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal resources.

VIII. PLAN MAINTENANCE:

The ESF 5 Resource Support and Logistics Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 5 Responsibility Chart.
2. State – Federal Crosswalk.

Appendix 1

ESF 5 – Emergency Management Responsibility Chart

Agency support to the Louisiana Office of Homeland Security and Emergency Preparedness	Authority / Policy	Coordination	EOC Operations	Analysis	Damage Assessment	Damage Reporting	Economic Analysis
Louisiana National Guard	X	X	X	X	X	X	
Department of Agriculture & Forestry			X	X	X	X	X
Department of Corrections			X	X	X	X	
Department of Culture, Recreations & Tourism			X	X	X	X	
Department of Economic Development			X	X	X	X	X
Department of Education			X	X	X	X	X
Department of Environmental Quality			X	X	X	X	
Division of Administration	X	X	X	X	X	X	X
Governor – Office of Elderly Affairs			X	X	X	X	
Governor – Office of Indian Affairs	X	X	X	X	X	X	X
Louisiana Oil Spill Coordinators Office			X	X	X	X	X
LSU – Health Science Center			X	X	X	X	
Department of Health and Hospitals			X	X	X	X	
Department of Justice	X	X	X	X	X	X	
Department of Labor			X	X	X	X	X
Department of Natural Resources			X	X	X	X	X
Public Service Commission			X	X	X	X	X
Louisiana Board of Regents			X	X	X	X	X
Department of Revenue			X		X	X	X
Department of Social Services			X	X	X	X	X
Secretary of State	X	X	X		X		
Louisiana State Police	X	X	X	X	X	X	
Department of Transportation and Development			X	X	X	X	
Department of Treasury	X	X	X	X	X	X	X
Department of Wildlife and Fisheries			X	X	X	X	X
Volunteer Organizations *			X		X	X	

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
ESF 5 - EMERGENCY MANAGEMENT
STATE - FEDERAL CROS

State Support

LANG	DHH	
DAF	DOJ	
DOC	DOL	
DCRT	DNR	
DED	LPSC	
DOE	BOR	
DEQ	DOR	
DOA	DSS	
G-EA	LSP	
G-IA	DOTD	
SOS	DTRES	
LOSCO	DWF	
LSU-HSC	VOAD	

State Primary

OHSEP

EOC

Federal Primary

DHS-FEMA

Federal Support

	USDA	TREASURY
	DOC	VA
	DOD	ARC
	DOED	EPA
	DOE	GSA
	HHS	NASA
	DHS	FCC
	HUD	NRC
	DOI	OPM
	DOJ	SBA
	DOL	TVA
	DOS	USPS
	DOT	

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EMERGENCY SUPPORT FUNCTION 6

MASS CARE, HOUSING & HUMAN SERVICES ANNEX

I. PURPOSE:

ESF 6 Provides Mass Care, Housing and Human Services support for victims of natural and technological emergencies and disasters.

II. SCOPE:

State assistance provided under ESF 6 will encompass the following functions and services:

- A. Mass Care includes shelter provided during the emergency period and immediately following the disaster, in which individuals and families of victims are housed as a result of evacuation or, on a limited basis, pending repair of dwellings or assignment and movement into temporary housing. Emergency shelter is not intended for prolonged periods of occupancy due to the emergency nature of the activity and the requirements for mass feeding, bedding and adequate sanitary facilities.
- B. Mass Care will include the mass feeding of victims and emergency workers through a combination of fixed sites, mobile feeding units and bulk distribution of food.
- C. Mass Care will coordinate with the Department of Health and Hospitals (DHH) to ensure the provision of emergency first aid for victims and emergency workers at shelters and designated sites, and referral to appropriate medical facilities.
- D. Mass Care will collect and provide information about individuals in the emergency area through a Disaster Welfare Information (DWI) system. Such information will be used to aid reunion of families and individuals separated by the emergency or disaster.
- E. Housing activities will provide for short- and long- term housing needs of emergency and disaster victims. Housing activities will identify solutions to provide rental assistance, temporary housing, loans for house repair and/or replacement of primary residences.
- F. Human services include all State government and relief organization actions to provide immediate assistance to victims of emergencies and disasters. It will include the provision and expedited processing of federal benefits claims, such as Social Security, disaster unemployment assistance, Veterans benefits and tax refunds.

- G. Human services may include, as appropriate, crisis counseling and supportive mental health services and such commodities as water, ice and other basic needs.

III. CONCEPT OF OPERATIONS:

ESF 6 has two Primary Responsible agencies. The Department of Social Services (DSS) has the Primary Responsibility for coordinating mass care, housing and human services. The Department of Public Safety and Corrections (DOC) has the Primary Responsibility for coordinating mass feeding.

A. MITIGATION:

The Secretary of DSS will designate a DSS ESF 6 Mass Care, Housing and Human Services Coordinator (who will be the DSS Emergency Coordinator) and the Secretary of DOC will designate an ESF 6 Mass Feeding Coordinator.

B. PREPAREDNESS:

1. The ESF 6 Coordinators will develop plans, procedures, arrangements and agreements to identify, acquire and mobilize the organizations, individuals and resources that will be needed to carry out Mass Care, Housing and Human Services in emergencies and disasters.
2. The ESF 6 Coordinators will develop and maintain information and liaison with organizations and individuals, including local, parish, state and federal government, private industry and volunteer organizations, such as LAVOAD, who can play significant supportive roles in emergencies and disasters.
3. The DSS Coordinator will give particular emphasis to maintaining and updating the statewide shelter inventory.

C. RESPONSE:

1. When an emergency develops, the ESF 6 Coordinators will activate and mobilize their respective personnel, facilities and material resources.
2. The DSS Coordinator will assess the need for public sheltering, including Regional Special Needs Shelters, and initiate the opening, staffing and supplying of shelters in cooperation with local, parish and state government agencies, private industry and volunteer organizations and individuals.

3. DSS personnel will be made available to assist in the operations of local general population and special needs shelters, but the responsibility for opening, operating and closing such shelters lies with local government authorities.
4. Both ESF 6 Coordinators will initiate contacts and enter into close cooperation with local and parish shelter and feeding authorities and volunteer organizations to ensure the prompt and effective relief of immediate human needs.
5. The DOC Coordinator will assess the needs for mass feeding support to shelters and to emergency workers outside shelters and coordinate the provision of feeding support to satisfy such needs.
6. As an emergency or disaster progresses, the DSS Coordinator will continue to coordinate the operation of shelters, and will cooperate with federal and other authorities to move people into temporary housing as needed. The DSS Coordinator will cooperate with the Federal government to facilitate the set up and operation of Disaster Recovery Centers and other relief activities.

D. RECOVERY:

Mass Care, Housing and Human Services will be continued for as long as they are needed.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Department of Social Services (DSS) has Primary State Responsibility for the implementation and administration of Mass Care, Housing and Human Services to disaster victims.
- B. The Department of Corrections has Primary State Responsibility for Mass Feeding.
- C. The Support Agencies for Mass Care, Housing and Human Services are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinators. Support Agencies include, but are not limited to:
 1. The Louisiana National Guard.
 2. The Department of Agriculture and Forestry.
 3. The Department of Culture, Recreation and Tourism.

4. The Office of the Governor – Elderly Affairs.
5. The Office of the State Fire Marshal.
6. The Louisiana State University Health Sciences Center.
7. The Department of Health and Hospitals.
8. The Board of Regents.
9. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and Control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of Government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If state resources are inadequate to the tasks assigned, the ESF 6 Coordinators will report the situation and the needs to LLOHSEP, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.
- B. Every agency providing emergency Mass Care, Housing and Human Services support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal resources.

VIII. PLAN MAINTENANCE:

The ESF 6 Mass Care, Housing and Human Services Coordinators are responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

X. Appendices:

1. ESF 6 Responsibility Chart.
2. State – Federal Crosswalk.

Appendix 1

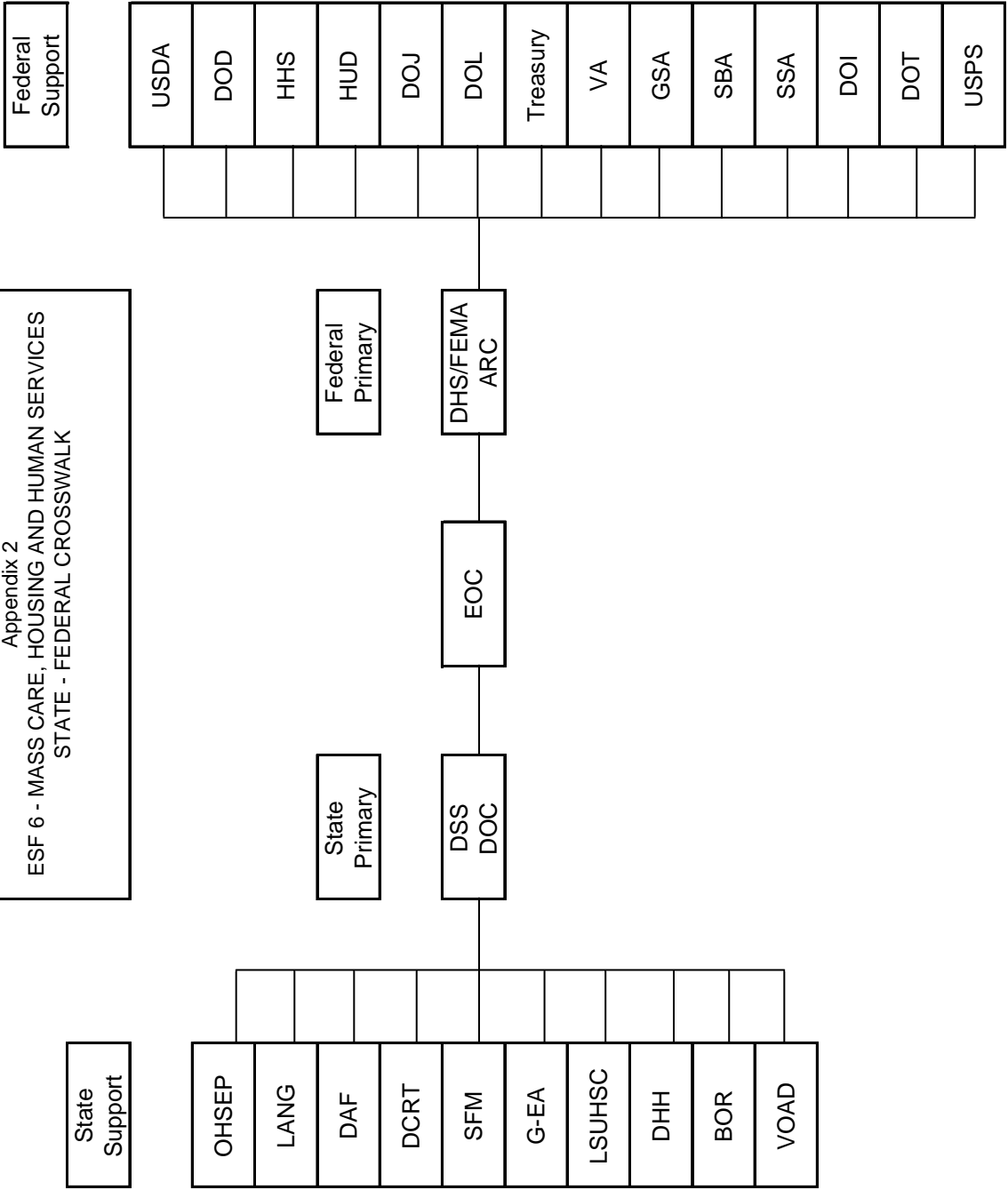
ESF 6 – Mass Care, Housing and Human Services

Responsibility Chart

Agency support to the Louisiana Department of Social Services and the Department of Corrections	Shelter	Mass Feeding	Housing	Individual Assistance	Community Action
Office of Homeland Security and Emergency Preparedness	X		X	X	X
Louisiana National Guard		X			
Department of Agriculture & Forestry		X			
Department of Culture, Recreations & Tourism	X				
Louisiana State Fire Marshal	X				X
Governor – Office of Elderly Affairs	X			X	X
LSU – Health Science Center	X			X	
Department of Health and Hospitals	X			X	
Department of Labor				X	
Louisiana Board of Regents	X	X	X		X
Department of Revenue				X	
Volunteer Organizations *	X	X	X	X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
ESF 6 - MASS CARE, HOUSING AND HUMAN SERVICES
STATE - FEDERAL CROSSWALK



EMERGENCY SUPPORT FUNCTION 7

RESOURCE SUPPORT ANNEX

I. PURPOSE:

ESF 7 provides the Resource Support activities needed in emergencies and disasters.

II. SCOPE:

ESF 7 Resource Support deals with the personnel, services, facilities, equipment, materials and supplies needed for emergency and disaster operations, whether from governmental, private or volunteer sources.

III. CONCEPT OF OPERATIONS:

ESF 7, Resource Support has LOHSEP as the Primary Responsible agency. It encompasses activities of all state agencies, private industry and volunteer organizations.

A. MITIGATION:

The Director of LOHSEP will designate an ESF 7 Resource Support Coordinator to organize and administer the ESF.

B. PREPAREDNESS:

1. The ESF 7 Coordinator will develop plans, procedures, arrangements and agreements to identify, acquire and mobilize resources for emergencies and disasters.
2. The ESF 7 Coordinator will develop and maintain information and liaison with agencies and organizations at local, parish, state and federal government, private industry and volunteer organizations that could furnish assistance in an emergency or disaster.

C. RESPONSE:

1. As an emergency develops, the ESF 7 Coordinator will assess the impact of the threat and potential

needs for resources. Based on the initial assessment, the Coordinator will activate and mobilize those resource agencies whose capabilities would best be suited to responding to that emergency.

2. If an emergency creates needs that grow beyond local, parish and state resources, the ESF 7 Coordinator will call for resources to be brought in from elsewhere, including donated goods. The Coordinator will activate staging areas, warehouses and other storage and logistics facilities and request volunteer organizations to process and distribute the resources to the areas of greatest need.
3. ESF 7 coordinator will see that people who volunteer to help provide emergency services are screened and supervised to ensure their suitability and productivity.
4. The ESF 7 Coordinator will ensure that load limits and other restrictions on trucks carrying emergency supplies are suspended where needed, and escorts are provided for critical shipments.

D. RECOVERY:

Resource Support activities will continue as long as they are needed after the conclusion of the emergency or disaster. The Coordinator will continue to monitor resource needs to determine when activities can cease.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The LOHSEP has Primary Responsibility for obtaining, organizing and coordinating Resource Support.
- B. The Support Agencies for Resource Support and Logistics are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinator. Support Agencies include, but are not limited to:
 1. The Louisiana National Guard.
 2. The Department of Agriculture and Forestry.

3. The Department of Culture, Recreation and Tourism
4. The Department of Economic Development.
5. The Office of the Governor – Division of Administration.
6. Louisiana State University Health Sciences Center.
7. The Department of Health and Hospitals.
8. The Department of Labor.
9. The Department of Natural Resources.
10. The Board of Regents.
11. The Department of Social Services.
12. The Louisiana State Police.
13. The Department of Transportation and Development.
14. The Department of the Treasury.
15. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and Control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If local, parish and state resources are inadequate to the tasks assigned; the ESF 7 Coordinator will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.

- B. Every agency providing Resource Support services will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal resources.

VIII. PLAN MAINTENANCE:

The ESF 7 Resource Support Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 7 Responsibility Chart.
2. State – Federal Crosswalk.
3. Donations Management and Volunteer Coordination Plan.

Appendix 1

ESF 7 – Resource Support Responsibility Chart

Agency support to the Louisiana Office of Homeland Security and Emergency Preparedness	Resource Listing	Mutual Aid Agreements	Manpower	Equipment	Warehousing
Louisiana National Guard	X	X	X	X	X
Department of Agriculture & Forestry	X	X	X	X	
Department of Culture, Recreations & Tourism	X	X	X		
Department of Economic Development	X	X	X		
Department of Environmental Quality	X	X	X		
Division of Administration	X	X	X		
LSU – Health Science Center	X	X	X	X	
Department of Health and Hospitals	X	X	X	X	
Department of Labor	X	X	X		
Department of Natural Resources	X	X	X		
Board of Regents	X	X	X	X	X
Department of Social Services	X	X	X		
Louisiana State Police	X	X	X		
Department of Transportation and Development	X	X	X		
Department of Treasury	X	X			
Volunteer Organizations *	X	X	X	X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
 ESF 7 - .RESOURCE SUPPORT
 STATE - FEDERAL CROSSWALK

State
 Support

DNR	LANG	
BOR	DAF	
DSS	DED	
LSP	DCRT	
DOTD	DOA	
DTREAS	LSU-HSC	
VOAD	DHH	
	DOL	

State
 Primary

OHSEP

EOC

Federal
 Primary

GSA

Federal
 Support

USDA/FS	
DOC	
DOD	
DOE	
DHS-FEMA	
DOL	
DOT	
VA	
NASA	
OPM	

APPENDIX 3

DONATIONS MANAGEMENT AND VOLUNTEER COORDINATION

I. PURPOSE

The purpose of donations management/volunteer coordination is to provide victims of disasters with as much support as possible by effectively and efficiently channeling offers from the public or from private businesses or corporations. This document will provide guidance for the operation of a donations management system wherein preferred goods and spontaneous volunteers are directed to designated staging areas or reception centers outside the disaster area.

II. SITUATION AND ASSUMPTIONS

A. Severe or catastrophic disaster events could create a need to coordinate donated goods and volunteer services. It is assumed that not every disaster incident will generate donated goods and services. However, when circumstances warrant, a united and cooperative effort by state and local governments, private volunteer organizations, the private sector and donor community is necessary for successful management.

B. It is not the state's intent to alter, divert or otherwise impede the normal operation or flow of goods or services through volunteer organizations, but to help coordinate offers of donated goods and services. Private volunteer organizations have operational networks set up to receive, process and deliver needed goods and services to disaster victims. The Louisiana Office of Homeland Security and Emergency Preparedness (LOHSEP), through its Donations Coordination Team (DCT) and its Volunteer Coordination Team (VCT), will work closely with volunteer organizations who have agreed to operate in accordance with this plan. LOHSEP will look to those organizations to provide a means to implement the donations management system and coordination of emergent volunteers.

C. The Louisiana Office of Homeland Security and Emergency Preparedness has entered into a Statement of Understanding with Adventist Community Services (ACS), wherein ACS is designated by LOHSEP to perform management and distribution of donated goods and services.

- D. LOHSEP and the State of Louisiana assume Immunity from liability as described in Section S735, paragraph A of the Louisiana Homeland Security and Emergency Assistance and Disaster Act of 1993, as amended.

III. CONCEPT OF OPERATIONS

- A. This donations management and volunteer coordination plan and its implementing procedures will be activated when any significant event causes spontaneous flow of or a major need for donated resources or spontaneous volunteers within the State of Louisiana.
- B. The Director, LOHSEP, will assign a State Donations Coordinating Officer and a Volunteer Coordinating Officer and other staff as necessary to work with representatives from Louisiana Voluntary Organizations Active in Disaster (LAVOAD), thus comprising the principal Donations Coordination Team (DCT) and Volunteer Coordination Team (VCT). The State's role is to support local government.
- C. Donations Management Staff will operate from a Donations Coordination Center (DCC)/Volunteer Coordination Center (VCC) as part of the State Emergency Operations Center (EOC). The State Donations Coordinating Officer/Volunteer Coordinating Officer will be seated in the EOC, and will stay in close contact with the DCT. Liaison personnel from participating organizations will be in all other donations/volunteer operations facilities, i.e. staging areas, distribution centers.
- D. Because it is extremely important that only carefully stated, factual information be disseminated, a joint media management and coordination system should be established. All media information will be coordinated through the Donations Center Coordinator, the Operations Chief, and Public Information Officer. Local, state and federal government news releases should be coordinated prior to release. National Voluntary Organizations Active in Disaster (NVOAD) agencies participating in the disaster may also be making news releases.
- E. If state and/or local governments determine there is no need for a donations warehouse, and a voluntary organization issues a

press release soliciting for donations, that organization will be solely responsible for managing those donations generated by the press release.

F. Phases of Emergency Management

1. Mitigation
 - a. Educate the public about donations and volunteers.
 - b. Review and revise donations/volunteer plan.
2. Preparedness
 - a. Identify members of the Donations Coordination Team/Volunteer Coordination Team.
 - b. Designate work space to be used as Donations Coordination Center/Volunteer Coordination Center.
 - c. Planning, training, and exercising.
3. Response
 - a. Activate donations/volunteer plan and the Donations Coordination Team/Volunteer Coordination Team.
 - b. Establish phone bank and information management system.
 - c. Identify and secure donations facilities, i.e., warehouse, distribution centers, etc.
 - d. Provide consistent management of the flow of goods and services.
4. Recovery
 - a. Continue response efforts.
 - b. Thank all donors.

- c. Address unmet needs.
- d. Disposition of remaining goods.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

- A. The Director, LOHSEP, shall determine when this plan will be implemented and will notify appropriate federal and state emergency management personnel, local government officials, and participating volunteer organizations prior to public notification.
- B. Assignment of responsibilities:
 - 1. Louisiana Office of Homeland Security and Emergency Preparedness (LOHSEP)
 - a.) Designate a State Donations Coordinating/Volunteer Coordinating Officer and identify additional LOHSEP staff to work with the DCT/VCT.
 - b.) Identify and designate work space with telephones and computer down link.
 - c.) Provide DCT/VCT with names, telephone numbers and other pertinent information about local government and volunteer agencies to ensure effective communications process.
 - d.) Receive incoming telephone calls from donors of goods and services, and provide information to callers with unsolicited goods.
 - e.) Identify possible warehouse space through the Economic Development and Division Office of Facility Planning & Control.
 - f.) Assign personnel to the Needs Assessment Team.
 - 2. Department of Transportation and Development (DOTD):

- areas for
- a.) Identify and manage checkpoints and/or staging incoming donations.
 - b.) Provide convoy escort if necessary.
 - c.) Provide signage to direct vehicles and trucks to designated checkpoints or staging areas.
 - d.) Provide load movement permits and waivers as necessary.
 - e.) Coordinate Weigh Station, checkpoint, and staging activities with Donations Coordination
 - f.) Assign personnel to Needs Assessment Team.
- area Team.
3. Louisiana Department of Health and Hospitals (DHH):
 - a.) Provide health guidelines, medical rules, and for acceptance and handling of
 - b.) Provide professional advice concerning disease control as it relates to
 - c.) Assign personnel to Needs Assessment Team.
 4. Division of Administration (D of A):
 - a.) Establish a State Cash Donations Receipt System.
 - b.) Provide support in managing cash donations.
 - c.) Provide finance and accounting assistance, as necessary.
 5. Office of Economic Development (OED)

adequate

Provide assistance identifying warehouse space with space and features, i.e., loading docks,

climate control, etc., in safe area.

location near disaster

6. Board of Regents

- a.) Provide facilities available through the university system for use as donations/volunteer centers; warehousing, receiving centers, distribution centers; call centers, etc.
- b.) Provide personnel (students and faculty) to staff the above facilities.

8. Volunteer Organizations

Disaster

a. Louisiana Voluntary Organizations Active in (LAVOAD)

solicited
all organizations
with the DCT/VCT.

emergency

agency.

pertinent
the DCT/VCT in
effective communications

donations
the DCT.

- 1.) Provide liaison for DCT/VCT and Reception Center/Staging Area.
- 2.) Facilitate matching of unsolicited and donated goods and services with involved, in conjunction
- 3.) Coordinate registration and/or referral of volunteers with local government.
- 4.) Coordinate designated donations that are specifically solicited by their parent
- 5.) Furnish telephone numbers and other voluntary agency information to order to provide an process.
- 6.) Assist coordination of and provide input for acceptance/disposition of unsolicited when received or asked for by

b. Adventist Community Services

- 1.) Provide liaison for DCT/VCT and Reception Center/Staging Areas.
- 2.) Coordinate designated shipments and donations solicited by ACS.
- 3.) Inform and update DCT with logistical information regarding designated shipments.
- 4.) Furnish names and telephone numbers and other pertinent information to the DCT/VCT.
- 5.) Develop procedures for acceptance/disposition of donations. unsolicited
- 6.) Provide services as defined in the “Statement of Understanding between Adventist Community Services and Louisiana Office of Homeland Security and Emergency Preparedness”.

c. Any responding voluntary agency

- 1.) Provide liaison for DCT/VCT and Reception Center/Staging Area.
- 2.) Coordinate designated shipments and donations specifically solicited by individual voluntary agency.
- 3.) Inform and update DCT with logistical information regarding designated shipments.
- 4.) Furnish names and telephone numbers and other pertinent information to DCT/VCT.
- 5.) Develop procedures for acceptance/disposition of donations. unsolicited

V. DIRECTION AND CONTROL

A. The Donations Management plan and procedures will be activated by the Director of LOHSEP when a significant event causes a spontaneous flow of or a major need for donated resources.

B. Voluntary agency representatives in the DCC will retain supervision of their agency personnel. The DCT will work together in a collaborative effort to manage donated goods.

VI. CONTINUITY OF GOVERNMENT

See Basic Plan

VII. ADMINISTRATION AND LOGISTICS

Administrative support in implementing the Donations Plan will be provided by LOHSEP, other agencies of Louisiana government as specified in this plan, and volunteer organizations. Temporary personnel may be employed on an as needed basis.

A. Designated Donations

1. All inquiries concerning donations for a specific organization will be referred to that organization.
2. The organization accepting/receiving designated donations will follow its own policies and procedures for logistics.

B. Unsolicited/Non-designated Donations

1. Donors will be discouraged from sending unsolicited donations.
2. Donors of unsolicited goods will be advised that although the donation cannot be accepted at present, the information will be entered into a database and made available to state governments, volunteer organizations, and other emergency responders, should a need arise for such goods.

3. Usable or needed donations will be made available to all participating volunteer organizations and other specialized existing non-profit organizations such as Goodwill Industries, or community-wide food banks.
4. Unneeded goods such as clothing will be recycled or redistributed if possible.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

The Director of the Louisiana Office of Homeland Security and Emergency Preparedness is responsible for maintaining this plan. The plan will be reviewed, exercised, and updated periodically according to the basic plan. The volunteer agencies shall integrate their planning efforts in the development, maintenance, implementation and testing of this plan and its procedures.

IX. AUTHORITIES AND REFERENCES

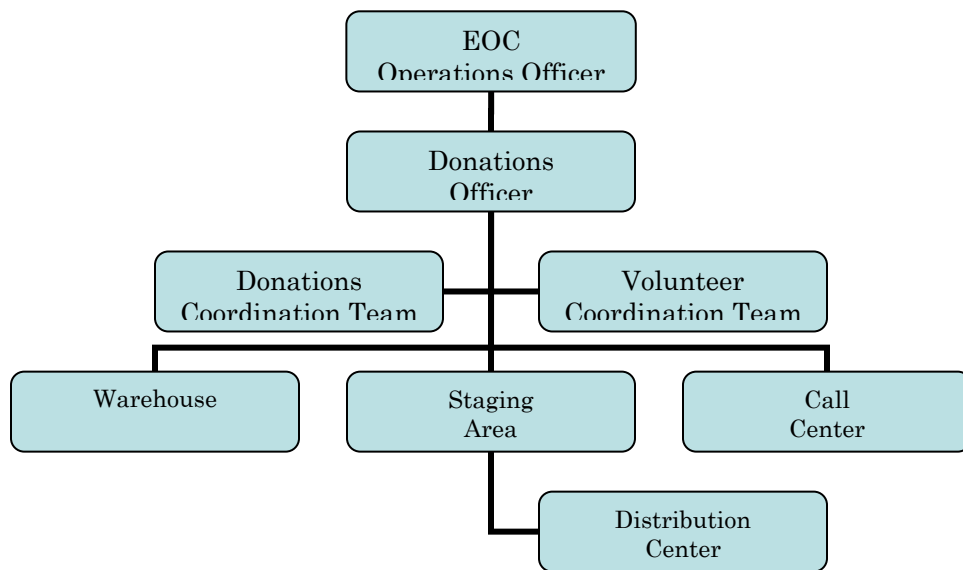
See Basic Plan

TABS

A. Organizational Chart

B. Statement of Understanding between Louisiana Office of Homeland Security and Emergency Preparedness and Adventist Community Services

TAB - A



**STATEMENT OF UNDERSTANDING BETWEEN THE LOUISIANA
OFFICE OF HOMELAND SECURITY AND EMERGENCY
PREPAREDNESS AND ADVENTIST COMMUNITY SERVICES**

PURPOSE

This understanding provides a set of guidelines by which the Louisiana Office of Homeland Security and Emergency Preparedness (LOHSEP) and Adventist Community Services (ACS) can carry out their responsibilities for disaster relief.

The State of Louisiana, understanding and fully accepting its responsibility to provide for the emergency needs of its residents following a major disaster, hereby enters this agreement with ACS to enable it to meet those needs by utilizing the donated goods which come in after such major disasters. The State of Louisiana may utilize relief organizations in the distribution of medicine, food, supplies, and other items, and in the restoration, rehabilitation and reconstruction of community services and essential facilities whenever it finds that such utilization is necessary.

By practice and experience for over a hundred years, beginning in 1874, ACS has provided the following services at times of emergency:

1. Emergency distribution centers where food, bottled water, baby diapers, personal comfort supplies, blankets, cleaning materials, clothing, and other household goods are provided to survivors of disasters.
2. Collection centers where donated goods are received, processed, and made available to recognized disaster agencies for use in disaster response, or if the disaster need is met, for use in other services such as programs for the homeless and low-income families.

COORDINATION OF EFFORT

Coordination between LOHSEP and ACS at times of major disaster and during the post-disaster recovery period should be maintained at efficient levels and be a part of the purpose of this agreement.

LOHSEP has included ACS on its Disaster Alert List so that disaster needs can be made known and appropriate response of personnel can be made available.

ACS operates on a voluntary basis. A continuing effort will be made to acquaint all directors of ACS in all regions and all districts and geographical divisions in the state of this arrangement to assist the state in carrying out our mutual responsibilities for disaster relief. To assure this coordinated effort, the respected agencies agree to the following.

LOHSEP will:

1. Notify ACS of emergency or major disaster declarations. The point of contact will be the State Disaster Coordinator.
2. Notify ACS of changes in LOHSEP regulations and procedures.
3. Provide space for ACS personnel at the state Emergency Operations Center (EOC) in conjunction with the State Donations Coordination Team (DCT).
4. Assist ACS in obtaining trucking or the use of trucks for handling of donated goods or the distribution of essential supplies, and assist ACS in obtaining necessary warehousing or distribution facilities for emergency operations.
5. Recognize that ACS will retain its identity on all its facilities and with all its services and personnel, and that coordination with LOHSEP and cooperation with other state agencies will not involve subordination of the agency.
6. Distribute copies of this Statement of Understanding to appropriate agencies.
7. Assist in the coordination of site security.

ACS agrees to provide within the limitations of its resources the following services as needed or requested and to abide by the following:

1. Keep LOHSEP informed of its operations and projects and to look to that agency for guidance and assistance if problems arise in disaster response and recovery operations.

2. Cooperate with state agencies in the distribution of supplies, equipment, and services through Adventist Community Services disaster response program.
3. Receive, process and distribute donated goods of all kinds and assist with the development and implementation of the State of Louisiana Donations Management Plan. Donated goods may include, but will not necessarily be limited to bottled water, groceries, baby supplies, personal comfort items, blankets, cleaning materials, clothing, and other household goods needed by survivors. Distribution may include direct distribution to individuals or families, as well as providing supplies to other voluntary agencies involved in direct distribution to individuals and families.
4. Be prepared to operate a donated goods hotline in conjunction with LOHSEP.
5. Abide by the decisions of the state and federal coordinating officers concerning the coordination of voluntary organizations for the rendering of assistance for disaster victims.
6. Provide leadership and training for community based volunteers to coordinate the flow of undesignated donated goods.
7. Provide warehouse management and supervise local volunteers in receiving, sorting, packing and inventorying donated goods.
8. Turn over the overall operation to local volunteer organizations when they are able to assume and accept this responsibility.

This agreement presents the general and some specific guidelines by which LOHSEP and ACS will cooperate to aid victims at the time of disaster. Termination by either party may be effected by the delivery of written notice to authorized personnel of either agency, to be effective 30 days after receipt of such notice.

Signature on File
Deputy Director
Louisiana Office of Homeland Security and
Emergency Preparedness

Signature on File

President
Conference of Seventh-Day Adventists

Signature on File

State Disaster Coordinator
Adventist Community Services

Dated this the _____ Day of _____, 2004

EMERGENCY SUPPORT FUNCTION 8

PUBLIC HEALTH AND MEDICAL SERVICES ANNEX

I. PURPOSE:

ESF 8 provides public health and sanitation, emergency medical, dental and hospital services, crisis counseling and mental health services to disaster victims and workers, to supplement and support disrupted or overburdened local medical personnel and facilities and relieve personal suffering and trauma.

II. SCOPE:

- A. Public Health and Sanitation refers to the services, equipment and staffing needed to protect the health and general welfare of the public from communicable diseases, contamination and epidemics; the development and monitoring of health information; inspection of food and water quality and sanitation measures; immunizations; laboratory testing; animal and vector control; inspection of public drinking water supplies and sewage treatment services.
- B. Medical care refers to emergency and resident medical and dental care; doctors, technicians, supplies, equipment, ambulance and emergency medical services, hospitals, clinics and units, planning and operation of facilities and services.
- C. Crisis Counseling and Mental Health refer to the provision of professional personnel, services and facilities essential to relieve victim trauma and mental health problems caused or aggravated by a disaster or its aftermath.

III. CONCEPT OF OPERATIONS:

ESF 8 has two Primary Responsible agencies. The Department of Health and Hospitals (DHH) is responsible for public health, sanitation, medical and health assistance to Special Needs shelter operations, and mental health and crisis counseling. The Louisiana State University Health Sciences Center (LSUHSC) is responsible for providing hospital care and shelter support for nursing home and home health patients with acute care requirements, as well as casualties of emergencies and disasters. LSUHSC will have the lead role in coordinating hospital planning and actions with private hospitals and other facilities.

A. MITIGATION:

The Secretary of DHH and the Chief Executive Officer of LSUHSC will designate ESF 8 Public Health and Medical Services Coordinators to organize and administer the ESF.

B. PREPAREDNESS:

1. The ESF 8 Coordinators will develop plans, procedures, arrangements and agreements to identify, acquire and mobilize public health and medical resources for emergencies and disasters.
2. ESF 8 Coordinators will develop and maintain information and liaison with public health and medical resources in local, parish, state government, federal government, private industry and volunteer organizations that could furnish assistance in an emergency or disaster.

C. RESPONSE:

1. As an emergency develops, the ESF 8 Emergency Coordinators will activate and mobilize their respective personnel, facility and material resources.
2. The ESF 8 LSUHSC Coordinator will ensure that the state hospitals and facilities under LSU control are ready to deal with the situation and that arrangements have been made to work with private hospitals and facilities to meet the medical needs of the situation.
3. The ESF 8 Public Health Coordinator will have the disaster area surveyed as soon as possible to determine whether the disaster has created any public health problems or threats. The Coordinator will direct the appropriate resources to the area to remove and solve problems and suppress any threats to health and sanitation.
4. The ESF 8 Public Health Coordinator will assess the public health impact of utility damages and outages and recommend the allocation of generators, potable water and other resources to areas that are in need. The Coordinator will compile lists of particular health, medical and sanitation facilities that are in need of priority utility restoration and forward that information to the appropriate utility providers.

D. RECOVERY:

Public Health and Medical services and activities will continue as long as necessary after the conclusion of the emergency or disaster. The ESF 8 Coordinators will continue to gather information on the restoration of health, medical and sanitation facilities and assets to acceptable levels.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Department of Health and Hospitals has primary responsibility for providing and coordinating public health, sanitation, medical and health assistance to Special Needs shelter operations and mental health and crisis counseling.
- B. The Louisiana State University Health Sciences Center has primary responsibility for providing and coordinating hospital care and shelter for nursing home and home health patients with acute care requirements, as well as casualties of emergencies and disasters.
- C. The Support Agencies for Public Health and Medical Services are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinators. Support Agencies include, but are not limited to:
 - 1. The Louisiana National Guard.
 - 2. The Department of Agriculture and Forestry.
 - 3. The Department of Corrections.
 - 4. The Department of Environmental Quality.
 - 5. Board of Regents
 - 6. The Department of Transportation and Development.
 - 7. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If state resources are inadequate to the tasks assigned, the ESF 8 Coordinators will report the situation and the needs to LLOHSEP, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.
- B. Every agency providing emergency Public Health and Medical services support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal sources.

VIII. PLAN MAINTENANCE:

The ESF 8 Public Health and Medical Services Coordinators are responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 8 Responsibility Chart.
2. State – Federal Crosswalk
3. Mass Fatalities Incident Response Plan

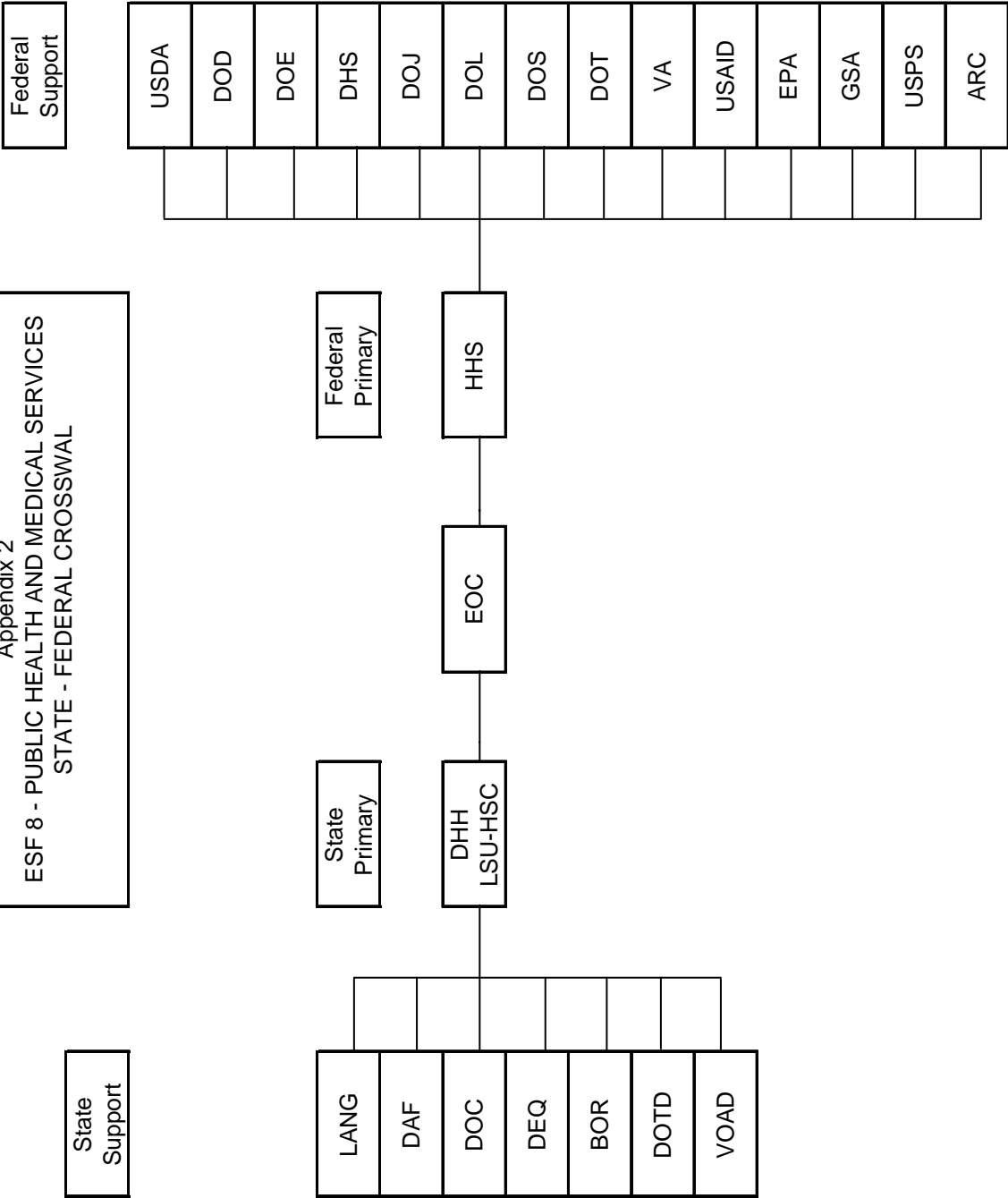
Appendix 1

ESF 8 – Public Health and Medical Services Responsibility Chart

Agency support to the Louisiana Department of Health and Hospitals, and the Louisiana State University Health Sciences Center	Medical – Facilities	Medical – Personnel, Supplies, & Equipment	Medical Consultation	Laboratory Facilities	Medical – Field Hospitals	Medical – Emergency Procurement	Technical Assistance – Food	Water Quality Control & Waste Treatment	Communications Equipment	Transportation – Air	Transportation – Land
Louisiana National Guard	X	X	X	X	X	X	X	X	X	X	X
Department of Agriculture & Forestry				X			X		X	X	X
Department of Corrections	X	X	X								
Department of Environmental Quality				X				X			X
Board of Regents		X	X							X	X
Department of Transportation and Development				X				X	X		X
Volunteer Organizations *	X	X	X	X		X	X	X	X	X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
ESF 8 - PUBLIC HEALTH AND MEDICAL SERVICES
STATE - FEDERAL CROSSWAL



APPENDIX 3

MASS FATALITIES INCIDENT RESPONSE

I. PURPOSE

The purpose of this appendix is to describe and define roles and procedures in mitigation, preparedness, response to and recovery from mass fatalities incidents. The appendix provides for proper coordination of mass fatalities incident response activities, and establishes means and methods for the sensitive, respectful, orderly care and handling of human remains in multi-death disaster situations.

II. SITUATION AND ASSUMPTIONS

A. SITUATION

The State of Louisiana is vulnerable to hurricanes, tornadoes, floods, hazardous materials incidents, mass transportation accidents, and acts of terrorism. Any of these occurrences could result in multiple death response requirements that would overwhelm local capabilities.

A trained and qualified mass fatalities task force exists in the State of Louisiana. The team is comprised of individuals trained and educated in recovery, identification and returning the dead to their families for proper disposition. In the event of a mass fatalities incident, these individuals will provide support to state and local government.

B. ASSUMPTION

The Louisiana Mass Fatalities Task Force will be available to aid the parish coroner in the necessary acts of recovery, evacuation, identification, sanitation, preservation or embalming (as authorized), notification of next of kin, counseling, and facilitating the release of identified human remains to next of kin or their representative.

III. CONCEPT OF OPERATIONS

A. GENERAL

1. Mass fatalities incident response is separate from and secondary to search and rescue operations. Response activities should occur only after all survivors of the incident are moved to safety.

2. The primary concerns of mass fatalities incident response are recovery, identification of human remains and assistance to affected families.
3. Mass fatalities incidents involve many tasks and can become very complex. Teamwork and an appreciation of the roles of other agencies are crucial during planning and during the incident itself.
4. Ultimate responsibility for collection, identification, storage and dispatch of deceased victims lies with the parish coroner as set forth by law in the State of Louisiana. The Louisiana Mass Fatalities Task Force will assist at the request of the coroner, and as coordinated through the local Office of Homeland Security and Emergency Preparedness.
5. The Mass Fatalities Task Force shall send a team to the site to assess the situation and determine resource needs.

B. PHASES OF MANAGEMENT

1. Mitigation
 - a. Pre-designation of temporary morgue sites
 - b. Development of inter-local agreements
 - c. Specialized training and education
 - d. Development of inter-regional agreements
2. Preparedness
 - a. Planning, training, and exercising
 - b. Updating and revising plans
3. Response
 - a. Identification of staging areas
 - b. Coordination for transportation of equipment and personnel

- c. Provisions for family reception area
 - d. Public information activities
 - e. Search and body recovery
 - f. Body identification
 - g. Logistical support
- 4. Recovery
 - a. Continuation of response activities as needed
 - b. Compilation of reports and records

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. GENERAL

The Louisiana Mass Fatalities Task Force is a state resource, and will be activated in time of disaster as determined by the Director, Louisiana Office of Homeland Security and Emergency Preparedness. The Task Force will deploy to the field and assist in response and recovery as requested by local government through the Louisiana Office of Homeland Security and Emergency Preparedness. Responsibility for notification and coordination of mortuary activities is with the Louisiana Mass Fatalities Task Force.

B. ASSIGNMENT OF RESPONSIBILITIES

- 1. Louisiana Office of Homeland Security and Emergency Preparedness
 - a. Coordinate response and recovery activities to include mass feeding, public information activities and transportation support
 - b. Conduct training and exercises in mass fatalities incident response
- 2. Parish Coroner/Louisiana Mass Fatalities Task Force
 - a. Recovery and evacuation of remains

- b. Body identification
- c. Disposition of human remains
- d. Preservation or embalming
- e. Notification of next of kin
- f. Grief counseling
- g. Family assistance
- h. Documentation on each victim
- i. Prepare and file death certificates
- j. Resource listing
- k. Safeguarding of personal effects
- l. Identification of morgue site
- m. Establish staging area
- n. Determination of cause and manner of death

V. DIRECTION AND CONTROL

The governor of Louisiana has the ultimate responsibility for direction and control over state activities related to emergencies and disasters. Upon delegation of authority by the governor, the director of LOHSEP acts on behalf of the governor in coordinating and executing state activities to cope effectively with the situation. The Director of LOHSEP will determine the need to activate the Louisiana Mass Fatalities Task Force. The parish coroner is responsible by law for the collection, identification, storage and dispatch of the deceased. The Louisiana Mass Fatalities Task Force is available to assist the parish coroner in a coordinated effort of recovery and identification.

VI. CONTINUITY OF GOVERNMENT

See Basic Plan

VII. ADMINISTRATION AND LOGISTICS

Administrative and logistical support will be provided by LOEP and other state agencies as specified in the basic plan.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

The Director of the Louisiana Office of Homeland Security and Emergency Preparedness is responsible for maintaining this plan. The plan will be reviewed, exercised, and updated periodically according to the basic plan. Support will be provided by representatives of the Louisiana Mass Fatalities Task Force.

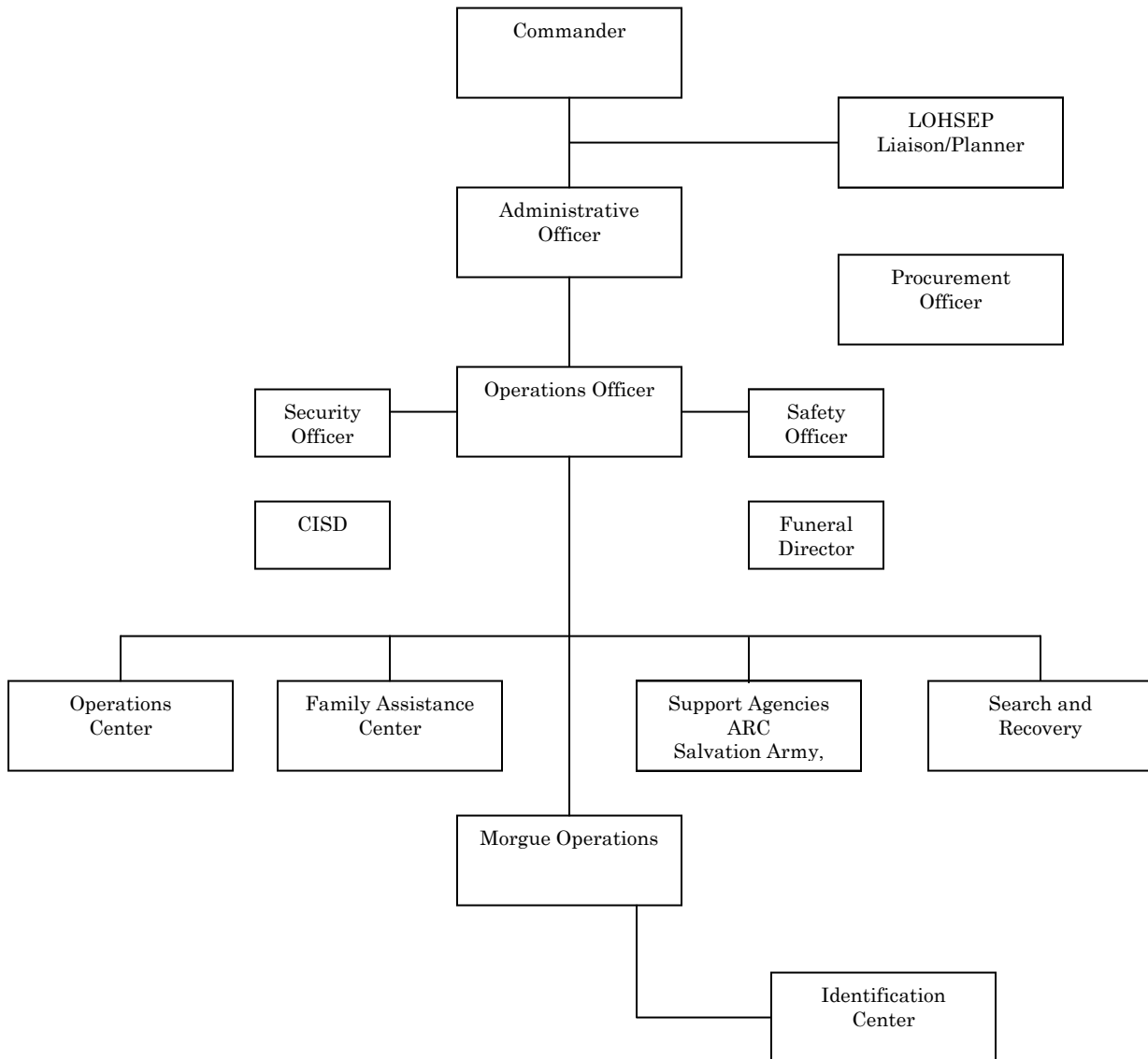
IX. AUTHORITIES AND REFERENCES

See Basic Plan

TAB

- (A) Organizational Chart
- (B) Memorandum of Understanding

TAB - A
MASS FATALITIES
ORGANIZATIONAL CHART



TAB - B
MEMORANDUM OF UNDERSTANDING BETWEEN THE LOUISIANA
OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS
AND THE LOUISIANA
MASS FATALITIES TASK FORCE

PURPOSE:

This understanding provides guidelines by which the Louisiana Office of Homeland Security and Emergency Preparedness (LHLS/EP) and the Louisiana Mass Fatalities Task Force (LMFTF) will cooperate in a mass fatalities incident.

LHLS/EP enters into this agreement with LMFTF so that the resources of LMFTF can aid in the handling of human remains from a multi-death disaster situation. A large mass fatalities incident could overwhelm local government capabilities, precipitating requests for assistance from the state.

BACKGROUND:

The idea of Civil Defense was formed by the U. S. Government as a defense for civilians in case of nuclear attack. The Louisiana Civil Defense Law, Act 38 of 1950 established the Louisiana Civil Defense Agency. The Louisiana Disaster Act of 1974 superceded the Civil Defense Law of 1950, changed the Agency's name to Louisiana Office of Emergency Preparedness, and broadened the Agency's responsibilities to include natural and other man-made disasters. The Louisiana Emergency Assistance and Disaster Act of 1993 is the current law under which emergency preparedness operates. In 2003, the Louisiana Legislature changed the Agency's name to Louisiana Office of Homeland Security and Emergency Preparedness.

The Louisiana Mass Fatalities Task Force was formed in 1992 when LHLS/EP recognized the need for a statewide resource to assist local governments, specifically, when a disaster results in the loss of lives which local governments are unable to accommodate. The intent of the Task Force is to assist local authorities by providing specialists in the area of handling human remains.

AUTHORITY:

The Governor has designated the Military Department, State of Louisiana as the state emergency preparedness agency under the Adjutant General. The Louisiana Office of Homeland Security and Emergency Preparedness is established within the Military Department to carry out the programs for emergency preparedness for the State of Louisiana.

The Louisiana Mass Fatalities Task Force is activated in an advisory capacity by LHLS. When a mass fatalities incident occurs, the local coroner, through his Emergency Preparedness Director, may request through LHLS/EP the assistance of the LMFTF after a state of emergency has been declared.

METHODS OF COOPERATION:

Coordination between LHLS/EP and LMFTF at times of major disaster and during the recovery period, if mass fatalities are involved, should be maintained at efficient levels.

LMFTF is included on the LHLS/EP disaster alert list so appropriate personnel can be made available.

LMFTF operates on a voluntary basis. A continuing effort will be made to acquaint all those involved with the LMFTF of this arrangement to assist the state in carrying out its emergency functions. To assure this coordinated effort, the respective agencies agree to the following:

LHLS/EP will:

1. Notify the LMFTF of emergency or major disaster declarations involving or potentially involving mass fatalities.
2. Notify the LMFTF chairman of changes in LHLS/EP regulations and procedures.
3. Distribute copies of the Mass Fatalities supplement and this Memorandum of Understanding to appropriate agencies.
4. Recognize that the LMFTF will retain its identity, and that coordination with LHLS/EP and cooperation with other state agencies will not involve subordination of the task force.
5. Be available to train LMFTF in documenting disaster expenses.

The LMFTF will:

1. Keep LHLS/EP informed of its operations.
2. Cooperate with other state agencies and local response agencies.
3. Assist in the recovery, identification and return of the dead to their families.

4. Assist with the development and implementation of the State of Louisiana Mass Fatalities Supplement.

TERMS:

This agreement will be effective for three (3) years at which time it will be reviewed, revised, and re-signed. Termination by either party may be effected by the delivery of written notice to authorized personnel of either agency, to be effective 30 days after receipt of such notice.

Signature on File
Assistant Director
Louisiana Office of Homeland Security and
Emergency Preparedness

Signature on File
Chairperson
Louisiana Mass Fatalities Task Force

Dated this _____ Day of _____, 2004.

EMERGENCY SUPPORT FUNCTION 9

SEARCH AND RESCUE ANNEX

I. PURPOSE:

ESF 9 provides assistance in all activities associated with Search and Rescue (SAR) operations which are beyond the capabilities of the local governments within the affected areas, to coordinate the integration of personnel and equipment resources.

II. SCOPE:

State assistance under this ESF shall include the identification, mobilization and coordination of all State, private industry and volunteer personnel and resources for the following activities:

- A. Search - All activities directed toward locating individuals missing or reported missing, in jeopardy, or possible jeopardy, of life and limb.
- B. Rescue - All activities directed toward and requiring the utilization of organized and trained personnel to extricate persons trapped in damaged buildings, shelters, vehicles and other enclosures, or from remote or contaminated areas; and to provide first aid or emergency medical treatment and arrange for removal of persons to safety.

III. CONCEPT OF OPERATIONS:

A. MITIGATION:

The Secretary of the Department of Wildlife and Fisheries will appoint an ESF 9 Search and Rescue Coordinator to organize and coordinate SAR services.

B. PREPAREDNESS:

The Coordinator will develop plans, procedures and agreements to mobilize SAR resources for operations on land, water and in the air in case of need.

C. RESPONSE:

The Coordinator will mobilize SAR resources as needed for both general area and focused search and rescue missions.

D. RECOVERY:

The Coordinator will continue to coordinate SAR missions as requested. When SAR is no longer required the Coordinator will close out all missions and render a report.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Louisiana Department of Wildlife and Fisheries has the Primary Responsibility for Search and Rescue. That responsibility includes coordination with support agencies to make sure that they develop and maintain plans and procedures.
- B. The Support Agencies for Search and Rescue are responsible for developing and maintaining plans, procedures and asset inventories to support the ESF 9 Coordinator. Support Agencies include, but are not limited to:
 - 1. Louisiana National Guard.
 - 2. Department of Agriculture and Forestry.
 - 3. Department of Corrections.
 - 4. Department of Culture, Recreation and Tourism.
 - 5. Louisiana State Police.
 - 6. Department of Transportation and Development.
 - 7. Volunteers organizations.

V. COMMAND AND CONTROL:

Command and control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If SAR needs exceed available resources, the ESF 9 Coordinator will report the situation to the Office of Homeland Security and Emergency Preparedness, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.

- B. Every agency providing SAR support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal sources.

VIII. PLAN MAINTENANCE:

The ESF 9 SAR Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 9 Responsibility Chart.
2. State – Federal Crosswalk.

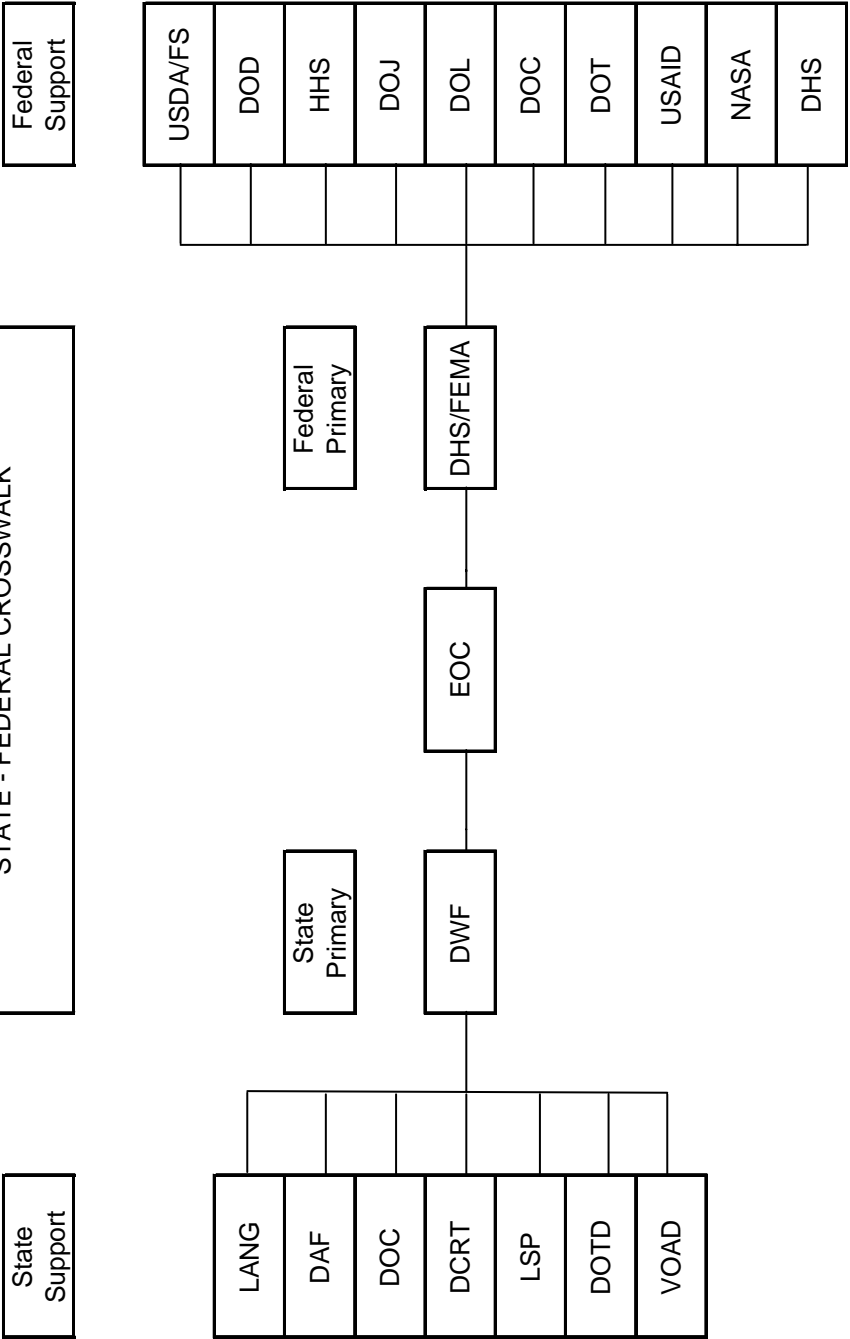
Appendix 1

ESF 9 – Search and Rescue Responsibility Chart

Agency support to the Louisiana Department of Wildlife & Fisheries	Search & Rescue, Recovery – Land	Search & Rescue, Recovery – Air	Search & Rescue, Recovery – Water	Identification / Investigation	Transportation – Air	Transportation – Land
Louisiana National Guard	X	X	X		X	X
Department of Agriculture & Forestry	X	X			X	
Department of Corrections	X					
Department of Culture, Recreation & Tourism	X					X
Louisiana State Police	X	X		X	X	X
Department of Transportation and Development	X	X	X		X	X
Volunteer Organizations *	X	X	X		X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
ESF 9 - SEARCH AND RESCUE
STATE - FEDERAL CROSSWALK



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EMERGENCY SUPPORT FUNCTION 10

OIL SPILL AND HAZARDOUS MATERIALS ANNEX

I. PURPOSE:

ESF 10 provides for an effective and efficient response to and recovery from Oil Spill and Hazardous Materials (HAZMAT) incidents that threaten the lives and property of the citizens of Louisiana and the environment of the state. This ESF coordinates state resources responding to and remedying oil spills.

II. SCOPE:

State action in this function can range from the detection of a release or spill, through the provision of assistance to local government and support of response actions, to procurement of a contractor, to coordination of joint local, parish, state and federal operations, to the final inspection and approval of remedial and restoration work.

III. CONCEPT OF OPERATIONS:

ESF 10 has three Primary Responsible agencies. The Governor's Louisiana Oil Spill Coordinator (LOSCO) is responsible for Oil Spill response and recovery. The Louisiana State Police (LSP) is responsible for HAZMAT response and recovery. The Department of Environmental Quality (DEQ) is responsible for incidents involving radioactive substances.

A. MITIGATION:

The Governor's Oil Spill Coordinator, Deputy Secretary, LSP and Secretary, DEQ, will designate ESF 10 Oil Spill, HAZMAT and Radiation Coordinators to organize and administer the ESF.

B. PREPAREDNESS:

1. The ESF 10 Coordinators will develop plans, procedures, arrangements and agreements to identify, mobilize and coordinate Oil Spill and HAZMAT expertise and resources.
2. ESF 10 Coordinators will develop and maintain information and liaison with public and private agencies and organizations that could furnish expertise and assistance to ensure smooth working relationships in case of emergency or disaster.

C. RESPONSE:

1. The owners, processors, transporters and custodians of oil and petroleum products and hazardous materials have the first responsibility for reporting releases and spills, activating response and remediation activities and paying for the cost of such activities incurred by governmental or private organizations.
2. When an oil spill is detected, the Oil Spill Coordinator will alert, activate and mobilize resources to assess the spill's impact and determine the extent of the needed response. When a spill is in coastal or navigable waters, the Coordinator will ensure that the U.S. Coast Guard is notified and cooperating.
3. When a HAZMAT leak, spill or release is detected the LSP Coordinator will ensure that any people who might be affected by the incident are alerted to take appropriate protective action. The Coordinator will alert, activate and mobilize resources to assess the spill's impact and determine the extent of the needed response. When a spill is in coastal or navigable waters, the Coordinator will ensure that the U.S. Coast Guard is notified and cooperating.
4. Coordinators may establish Incident Command Posts as needed.

D. RECOVERY:

Oil Spill/HAZMAT operations will continue until the leak, spill or release has been stopped, contained and cleaned up and the area has been restored to its previous condition.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Louisiana Oil Spill Coordinator has the Primary Responsibility for Oil Spill operations.
- B. The Louisiana State Police have the Primary Responsibility for HAZMAT operations.
- C. The Department of Environmental Quality has Primary Responsibility for Radiation incidents.
- D. The Support Agencies for Oil Spill and HAZMAT operations are responsible for developing and maintaining plans, procedures and asset inventories to support the ESF 10 Coordinators. Support Agencies include, but are not limited to:
 1. Louisiana Office of Homeland Security and Emergency Preparedness

2. Louisiana National Guard.
3. Department of Agriculture and Forestry.
4. Department of Health and Hospitals.
5. Louisiana State University Health Sciences Center.
6. Department of Natural Resources.
7. Department of Transportation and Development.
8. Department of Wildlife and Fisheries.
9. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and Control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of Government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If State resources are inadequate to the tasks assigned, the ESF 10 Coordinators will report the situation to the LOHSEP, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.
- B. ESF Coordinators may find it necessary to contract with Private Industry for specialized remedial action to stop the release or leak and restore the area to its previous condition.
- C. Every agency providing Oil Spill/HAZMAT support will maintain records of the operations, including cost records that can be used after the emergency to recover costs from the responsible party or from state or federal sources.

VIII. PLAN MAINTENANCE:

The ESF 10 Oil Spill/HAZMAT Coordinators are responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 10 Responsibility Chart.
2. State – Federal Crosswalk.

Appendix 1

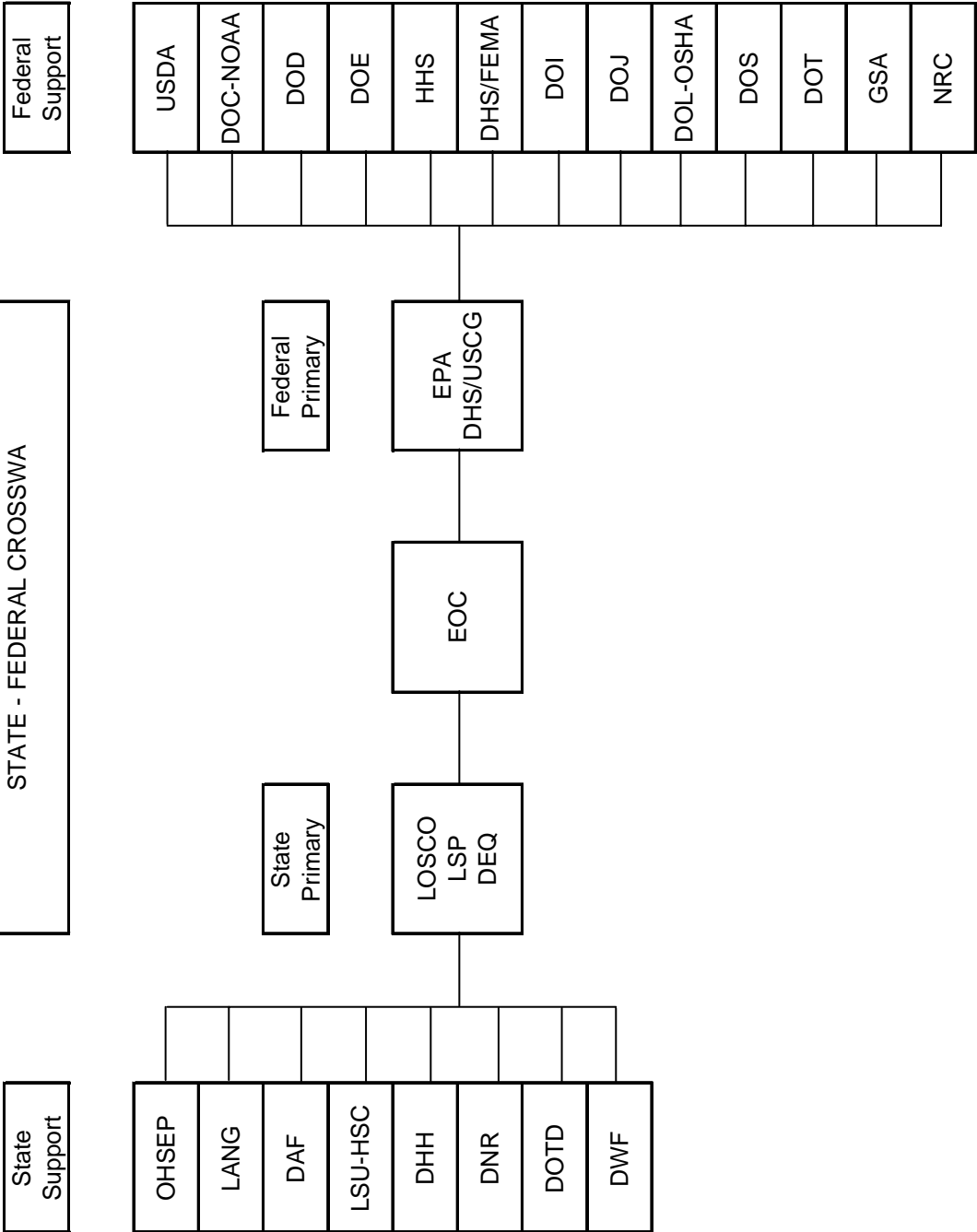
ESF 10 – Oil Spill, Hazardous Materials and Radiological Responsibility Chart

Agency support to the Louisiana Oil Spill Coordinators Office, the Louisiana State Police, and the Louisiana Department of Environmental Quality	Coordination	Analysis Support	Personnel	Equipment	Communications	Remediation
Louisiana Office of Homeland Security and Emergency Preparedness	X				X	
Louisiana National Guard			X	X	X	
Department of Agriculture and Forestry		X	X	X	X	X
LSU Health Science Center		X	X			
Department of Health and Hospitals		X	X			
Department of Natural Resources		X	X			X
Department of Transportation and Development		X	X	X	X	X
Department of Wildlife & Fisheries			X	X	X	X
Volunteer Organizations *		X	X	X	X	

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2

ESF 10 - OIL SPILL, HAZARDOUS MATERIALS AND RADIOLOGICAL STATE - FEDERAL CROSSWA



EMERGENCY SUPPORT FUNCTION 11

AGRICULTURE ANNEX

I. PURPOSE:

ESF 11 provides protection for the state's food supply to ensure that victims of natural and technological emergencies and disasters are provided adequate and healthy nutrition. It is also concerned with diseases and infestations that could affect plant and animal species, and with animal evacuation, sheltering and health care.

II. SCOPE:

ESF 11 covers the whole range of nutritional assurance and plant and animal health and safety in all types of natural and technological threats.

III. CONCEPT OF OPERATIONS:

The Department of Agriculture and Forestry has the Primary Responsibility for Agriculture related emergencies and disasters.

A. MITIGATION:

The Commissioner of Agriculture and will designate an ESF 11 Agriculture Coordinator to organize and administer the ESF.

B. PREPAREDNESS:

1. The ESF 11 Coordinator will develop plans, procedures, arrangements and agreements to identify, acquire and mobilize agricultural, nutritional and animal related resources for emergencies and disasters.
2. The ESF 11 Coordinator will develop and maintain information and liaison with agriculture, nutritional and animal related resources in local, parish, state government, federal government, private industry and volunteer organizations that could furnish assistance in an emergency or disaster.

C. RESPONSE:

1. When an emergency arises, the ESF 11 Coordinator will activate and mobilize agricultural personnel, facilities and material resources.
2. The ESF 11 Coordinator will assess the status of plant and animal health in the state and determine whether any diseases, infestations or infections threaten the state's food supply and domestic and wild animal life. In the event that the food supply is threatened, the Coordinator will direct all available resources to deal with the threat.
3. The ESF 11 Coordinator will work with ESF 6 Coordinators to ascertain and meet the nutritional needs of people in shelters and temporary housing, and of emergency workers in all areas.
4. When mass evacuations occur, the ESF 11 Coordinator will work with animal planning authorities to arrange for the best available shelter and care for evacuated animals of all kinds.

D. RECOVERY:

Agriculture activities will continue as long as necessary after the conclusion of the emergency or disaster. The ESF 11 Coordinator will continue to gather information on the restoration of the health and abundance of plant and animal life to acceptable limits.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Department of Agriculture and Forestry has the Primary Responsibility for providing and coordinating nutritional and plant and animal health and sufficiency.
- B. The Support Agencies for ESF 11 Agriculture are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinator. Support Agencies include, but are not limited to:
 1. The Louisiana National Guard.
 2. The Department of Culture, Recreation and Tourism.

3. The Department of Environmental Quality.
4. The Department of Health and Hospitals.
5. The Department of Natural Resources.
6. The Board of Regents.
7. The Department of Transportation and Development.
8. The Department of Wildlife and Fisheries.
9. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and control will be exercised as provide in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If state resources are inadequate to the tasks assigned, the ESF 11 Coordinator will report the situation and the needs to LLOHSEP, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.
- B. Every agency providing Agriculture support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal sources.

VIII. PLAN MAINTENANCE:

The ESF 11 Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 11 Responsibility Chart.
2. State – Federal Crosswalk.
3. Animal Management In Disasters
4. Management of Foreign Animal Disease and Bioterrorism in Livestock

Appendix 1

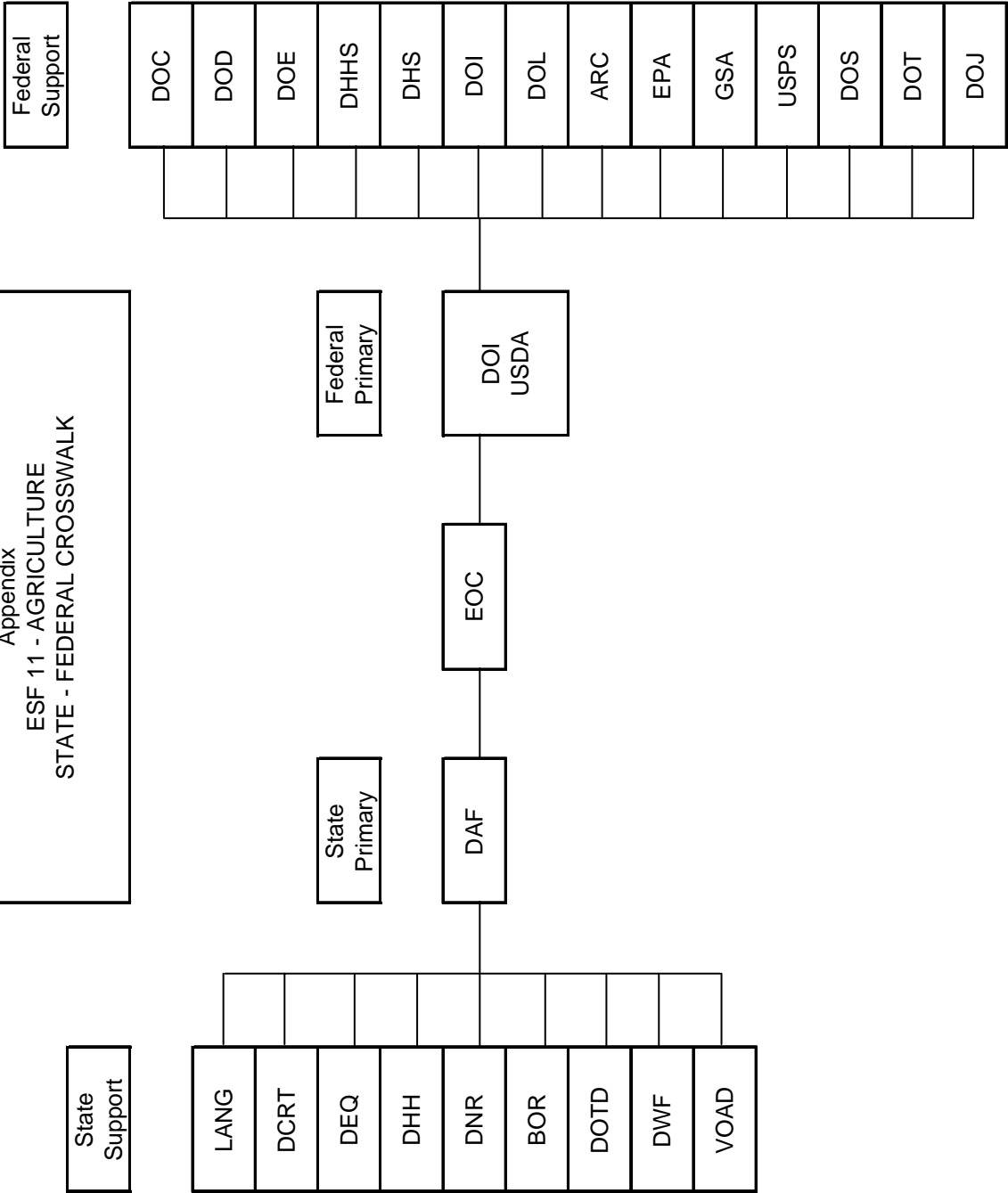
ESF 11 – Agriculture

Responsibility Chart

Agency support to the Louisiana Department of Agriculture	Food Safety	Animal Health	Animal Evacuation & Sheltering	Animal Disease Detection and	Food Supply
Louisiana National Guard					X
Department of Culture, Recreation & Tourism		X	X		
Department of Environmental Quality	X			X	
Department of Health and Hospitals	X			X	
Department of Natural Resources	X				
Board of Regents	X	X	X	X	X
Department of Transportation and Development					
Department of Wildlife & Fisheries	X	X	X	X	
Volunteer Organizations *	X	X	X	X	X

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix
ESF 11 - AGRICULTURE
STATE - FEDERAL CROSSWALK



APPENDIX 3

ANIMAL MANAGEMENT IN DISASTERS

I. PURPOSE

The purpose of this supplement is to provide guidelines for rapid response to disasters affecting the health, safety, and welfare of human beings and animals. Veterinary medicine and animal care resources in emergency preparedness, response, and recovery include, but are not limited to, small and large animal care, facility usage, and displaced companion animals/livestock assistance.

II. SITUATION AND ASSUMPTIONS

A. Situation

1. The State of Louisiana may be subject to severe damage as a result of hurricanes, tornadoes, floods, fires, winter storms, drought, explosions, nuclear accidents, hazardous material spills, structure collapse, riots, terrorism, transportation accidents, and outbreaks of contagious disease.
2. Public health during disasters is directly related to the safety of animals. Owners may fail to evacuate because they cannot take their animals with them, or owners who left their animals behind will later try to reenter the disaster area to rescue them. The human-animal bond extends to livestock and equine owners.
3. Deceased animals may create a threat to the public health and safety.
4. It is not unusual for pet owners to suffer grief and other psychological trauma including guilt feelings if pets must be abandoned during disasters. Availability of proper shelter, food, and water for companion animals and livestock is important to the well being of human refugees.

B. Assumptions

1. Through public education, animal owners will know how to prepare their animals for a disaster situation.
2. By providing shelters for animals, human lives will be saved.
3. Veterinarians and AgCenter Extension personnel residing in each parish are the first responders to emergencies involving animals or animal food products in their communities. Animal control personnel and humane society volunteers augment their services.
4. If an emergency incapacitates local veterinary and animal care resources or if such resources are found to be insufficient to meet animal care needs, resources will be requested from adjoining areas. When area resources have been exhausted, assistance can be requested from the State. If the disaster or emergency is of such magnitude to cause a federal response of activating the National Disaster Medical System, the American Veterinary Medical Association will, on request, provide the Veterinary Medical Assistance Team (VMAT) and other resources to augment local resources.

III. CONCEPT OF OPERATIONS

A. Mitigation

1. All animal related entities, whether federal, state or local should maintain a program aimed at educating the public on reducing disaster impacts on animals.
2. Animal control shelters, humane society groups, the LSU School of Veterinary Medicine, laboratory animal research facilities, zoological and wildlife parks, and marine animal aquariums will be encouraged to develop emergency procedures and evacuation plans for the animals in their care.

B. Preparedness

1. Develop an organizational structure, chain of command, and outline of duties and responsibilities of veterinarians

in Louisiana involved in implementation of the response to a disaster or major emergency.

2. Maintain a current directory of veterinarians by parish and survey the veterinary community for those willing to help in a disaster or major emergency.
3. Veterinary disaster services and animal care disaster activities will be incorporated into emergency operations plans.
4. Mutual aid agreements will be reviewed annually. Any new agreements will be disseminated to the appropriate parties.
5. Maintain a list of structures available for use to house animals.
6. Encourage participation in exercises and training. Levels of training and certification for inclusion on emergency response teams will be maintained.

C. Response

1. Major Disaster (natural or technological)

Veterinarians, animal control personnel and humane society volunteers will:

- a. Coordinate with local government
- b. Coordinate with animal related organizations and individuals to provide assistance to jurisdictions in need
- c. Coordinate with the Louisiana Shelter Task Force on the sheltering of companion animals

2. Animal Disease Outbreak

In the event of a disease outbreak in the livestock of horse community, LDAF will follow pre-established guidelines, i.e., identification of disease, quarantine, etc.

D. Recovery

1. Injuries and death of animals will be documented.
2. Deceased, diseased or contaminated animals will be dispensed.
3. Documentation of all expenses incurred will be maintained.
4. Continue response activities as needed.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Louisiana Department of Agriculture & Forestry, Office of Animal Health Services, State Veterinarian

1. The State Veterinarian will be the primary state official for coordinating veterinary and voluntary services needed in animal emergencies.
2. Coordinate with the LOHSEP Public Information Officer on all press releases and public service announcements concerning animal issues.
3. The State Veterinarian with help from the USDA Natural Resources Conservation Services will determine the disposition of dead, diseased or contaminated animals. Other agencies may assist by providing necessary information or resources.
4. Communicate and coordinate with recognized animal health care responders.
5. Coordinate shelter issues with the Louisiana Shelter Task Force in the event of a large scale evacuation.
6. In the event of a disease outbreak, the State Veterinarian and the Federal counterpart, the USDA:APHIS:VS Area Veterinarian in Charge (AVIC), will be Incident Commanders using the Incident Command System.

B. Louisiana Veterinary Medical Association

1. Organize State Animal Response Teams (SART).
2. Coordinate press releases with the state veterinarian's office and LOHSEP.
3. Maintain list of volunteer veterinarians who are willing to assist in emergency response situations.
4. Coordinate emergency and disaster training for veterinarians, animal control personnel and humane association volunteers.

C. Louisiana Department of Health and Hospitals (DHH)

The State Veterinary Epidemiologist will act as liaison between DHH, the State Veterinarian and all other agencies involved in animal care emergency response in a disaster when human health is at risk.

D. Louisiana Department of Environmental Quality

The Department of Environmental Quality will coordinate with representatives of LDAF, U.S.D.A.'s Natural Resources Conservation Services, and DHH in determining the disposition of dead, diseased or contaminated animals.

E. U. S. Department of Agriculture (USDA)

1. The Area Veterinarian in Charge or his/her designate of the U. S. Department of Agriculture:Animal Plant Health Inspection Service:Veterinary Services will coordinate with the State Veterinarian in the decision making process involving livestock and poultry during an animal related emergency.
2. In the event that a federal response to an animal disaster occurs, the Area Veterinarian in Charge coordinates all actions within the State with the Federal response teams.

F. Louisiana Animal Control Association

1. Appoints or serves as liaison between Louisiana Animal Control Association, Louisiana Veterinary Medical Association and the Louisiana humane associations.
2. Coordinates all rescue and relief efforts for animals currently under their care.

G. Louisiana Humane Associations

Coordinates any animal rescue/relief efforts with the State Veterinarian.

H. Louisiana Department of Wildlife and Fisheries

Manages and regulates the indigenous wildlife and fish resources of Louisiana. This authority may extend to extraordinary management and regulatory measures as may be needed during times of emergency or disaster.

V. DIRECTION AND CONTROL

The Louisiana Department of Agriculture and Forestry is the primary organization for coordination and direction and control of veterinary services in emergencies.

- A. The State Veterinarian will contact the President of the Louisiana Veterinary Medical Association or its Executive Director and request the activation of the State Animal Response Team.
- B. The State Veterinarian will alert the USDA:APHIS:VS Area Veterinarian in Charge (AVIC) that the Team has been activated.

VI. CONTINUITY OF GOVERNMENT

Line of succession for EOC representation will be determined by the Louisiana Department of Agriculture and Forestry.

VII. ADMINISTRATION AND LOGISTICS

The effectiveness of this plan will rely heavily on the volunteer community. Therefore, Memorandums of Understanding will be developed, maintained, and updated.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

The review and update of this appendix is the responsibility of the Louisiana Department of Agriculture and Forestry in coordination with the veterinary community as well as animal related organizations. This plan will be exercised annually in conjunction with the annual hurricane exercise held by the Louisiana Office of Homeland Security and Emergency Preparedness.

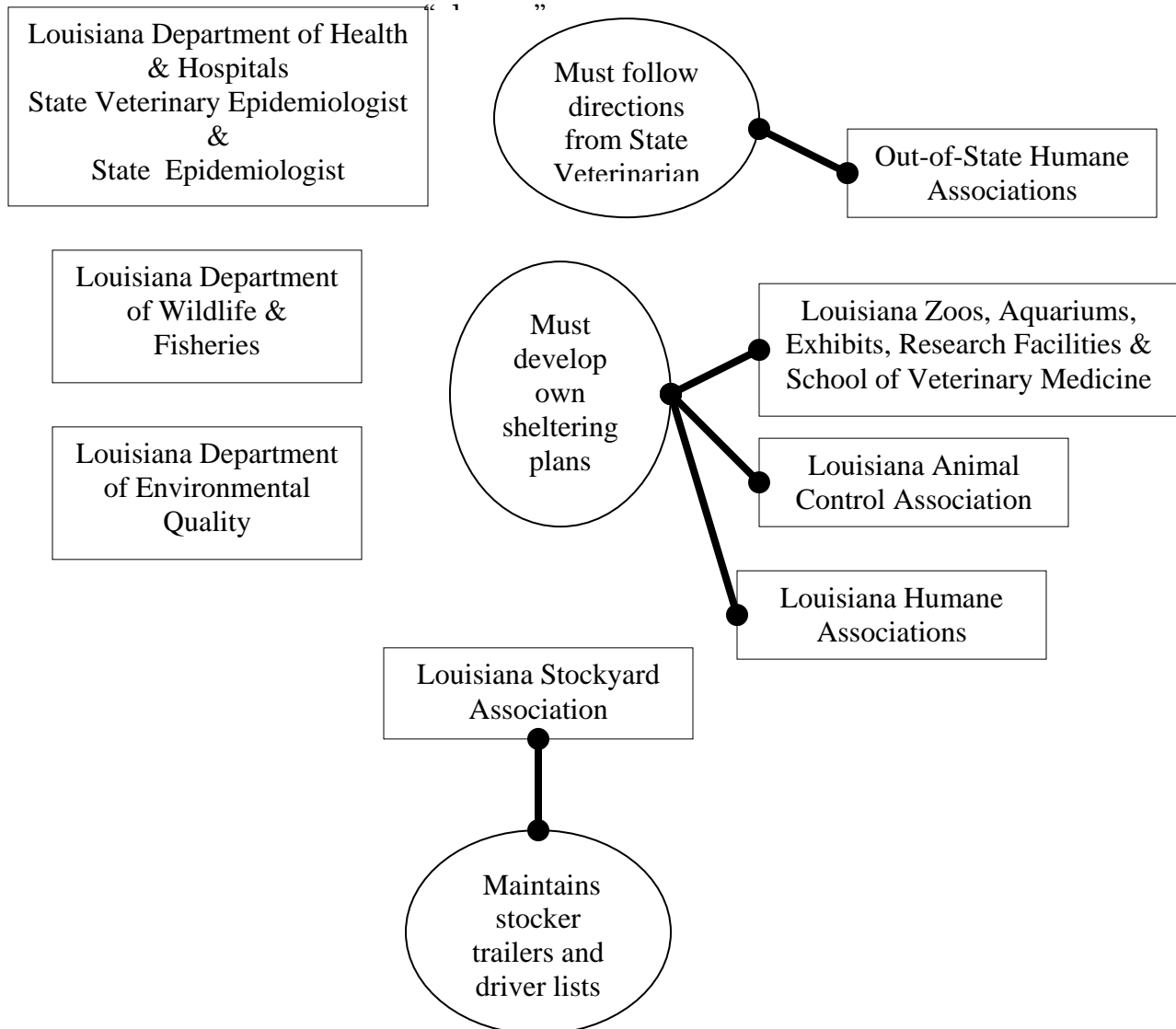
TAB 1 – Response Chart

Louisiana Animal Emergency Response Chart

Primary “players”



Secondary



APPENDIX 4

MANAGEMENT OF FOREIGN ANIMAL DISEASE AND BIOTERRORISM IN LIVESTOCK

I. PURPOSE

To provide guidance for coordinated communication as well as ongoing activities of state and federal agencies, and private organizations in response to and recovery from an outbreak (intentional or non-intentional) of a Foreign or Emerging Animal Disease within Louisiana. Preparedness and response to a Foreign Animal Disease (FAD) outbreak include prevention of introduction, disease surveillance, rapid identification, initiation of steps to reduce the further spread of the disease, and disposal of infected, exposed, and dead animals during an outbreak.

II. SITUATION AND ASSUMPTIONS

A. Situation

1. Louisiana farmers, foresters, fishermen and ranchers produced almost \$4.4 billion in agricultural commodities at the farm gate price. When these products were processed, the value added brought another \$4.5 billion, for a total contribution of almost \$9 billion. (LSU AgCenter's 2003 Ag Summary Source of Fiscal Information) In Louisiana, the major row crops are sugarcane, cotton, soybeans, rice, sorghum and corn. Our most valuable livestock commodity is poultry and our most valuable plant commodity is forestry/timber.
2. In October 2002, Exotic Newcastle Disease was diagnosed in Southern California. The disease rapidly moved to Arizona and Nevada. Another outbreak was quick stopped just inside the west Texas border. Containing this deadly chicken disease cost taxpayers millions of dollars in lost world trade and birds and bird products.

In 2003, Southeast Asia began to notice an increase in Highly Pathogenic Avian Influenza. Thailand, until the poultry trade was stopped, was the fourth highest

exporter. World authorities are extremely concerned about the pandemic potential of this particular strain of avian influenza.

Bovine spongiform encephalopathy has recently been found in a few cows. The implication of BSE within a country has an intense effect on the economy and the public's trust in the food supply. Other diseases such as Foot and Mouth Disease in Great Britain, African Swine Fever in Tanzania, Nipah virus in Bangladesh have had severe animal and human disease impacts in recent months and years.

3. Even though concerns about animal diseases are increasing, the public gives it relatively low priority.
4. The Office of International des Epizooties (OIE) provides worldwide disease reporting services to 147 member countries, including the United States, on the occurrence of certain animal diseases, and establishes guidelines for trade in animals and animal products.

B. Assumptions

1. Acts of terrorism may be directed at the nation's food supply.
2. All veterinarians licensed in the State of Louisiana will report to the State Veterinarian, within 24 hours after diagnosis or tentative diagnoses, the occurrence or suspected occurrence of the following contagious diseases: anthrax, Avian Influenza, brucellosis, equine encephalomyelitis, equine infectious anemia, hog cholera, Infectious Encephalomyelitis, Infectious Laryngotracheitis (other than vaccine induced), Newcastle, Ornithosis (Chlamydiosis), Paramyxovirus (other than Newcastle Disease), pseudorabies, pullorum/typhoid, scabies, scrapie, transmissible spongiform encephalopathies, tuberculosis, vesicular condition or any other disease condition which may seriously threaten the welfare of the livestock and poultry industry.

3. Reports of disease outbreaks shall not be released to the press until after they have been reported to the state veterinarian.
4. Livestock owners who suspect the occurrence of contagious disease will immediately contact the local practicing veterinarian, area veterinarian or county agent who, in turn, will report to the State Veterinarian.

III. CONCEPT OF OPERATIONS

A. General

The State Veterinarian of the Louisiana Department of Agriculture & Forestry, through its Office of Animal Health Services maintains a working relationship with Louisiana's animal control centers, humane groups and zoological parks. State level partners are the Livestock Market Association, Louisiana Cattleman's Association, The Racing Commission, the Louisiana State University AgCenter, Louisiana State University School of Veterinary Medicine, Farm Bureau and the Louisiana Veterinary Association. The State Veterinarian has established an excellent working relationship with the United States Department of Agriculture, Animal Plan Health Inspection Service, Veterinary Services (USDA:APHIS:VS).

B. Phases of Management

1. Prevention

network

- a. Development and maintenance of surveillance

auctions

- b. Random testing for disease at stockyards and

1. Mitigation

- a. Development of mutual aid agreements
- b. Specialized training and education
- c. Prevention of disease

- 2. Preparedness
 - a. Planning, training, and exercises
 - b. Updating and revising plans
 - c. Develop media strategy
- 3. Response
 - a. Identification of disease
 - b. Disposal of infected, exposed, and dead animals
 - c. Control and eradicate disease
 - d. Maintain records of activities and expenditures
- 4. Recovery
 - a. Restore equipment and supplies to normal state of readiness
 - b. Continuation of response activities as needed
 - c. Compilation of reports and records

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. General

Most agencies have emergency functions which parallel or complement normal day-to-day functions. Each agency is responsible for developing, maintaining and coordinating its own emergency management procedures.

B. Assignment of Responsibilities

- 1. Louisiana Department of Agriculture & Forestry (LDAF)
 - a. The Commissioner of LDAF will assign an emergency coordinator.

- b. LDAF may request activation of the state emergency operations plan in support of an animal health emergency.
 - c. LDAF issues quarantines or hold orders, and oversees the implementation and enforcement of restricted or quarantined areas. (R.S. §3.2095)
 - d. LDAF coordinates with state veterinarians in surrounding states.
 - e. LDAF maintains close contact with USDA:APHIS:VS, the Livestock Market Association, Louisiana Cattleman's Association, The Racing Commission, the Louisiana State University School of Veterinary Medicine, Farm Bureau, Louisiana Veterinary Medical Association, animal control centers, humane groups and zoological parks.
2. Department of Health & Hospitals (DHH) will:
- a. Determine if a FAD will affect public health
 - b. Notify the U.S. Centers for Disease Control and Prevention that an outbreak of a FAD has occurred within the boundaries of the state of Louisiana, inform them of the nature of the disease, its primary animal host, and if it is considered to be a health hazard to humans
 - c. Assess the public health risk associated with burial or burning of dead and affected animals
 - d. Maintain close communication between the Public Health Veterinarian and the State Veterinarian.
3. Department of Environmental Quality (DEQ) will:
- Advise and assist with the safe disposal of diseased materials. This may include carcasses, medical wastes and protective measures for personnel.

will: 4. Department of Transportation and Development (DOTD)

- a. Assist with road closures
- b. Assist with safe transport of diseased materials

V. DIRECTION AND CONTROL

LDAF and APHIS will work together in a unified command using State authorities or USDA authorities (CFR 9 § 53.1) as needed to take appropriate actions to minimize the consequences of an outbreak or other emergency. Such a response will be organized using the Incident Command System and will be consistent with the National Incident Management System.

VI. CONTINUITY OF GOVERNMENT

See Basic Plan

VII. ADMINISTRATION AND LOGISTICS

All agencies and organizations will be responsible for maintaining a log of events and expenses. This log and a record of expenses will be made available to LOHSEP.

Resource needs will be requested through LOHSEP. If state resources are expended, additional assistance will be requested through the Emergency Management Assistance Compact (EMAC) or other State to State mutual aid agreement.

VIII. PLAN MAINTENANCE AND DEVELOPMENT

The review and update of this appendix is the responsibility of the Louisiana Department of Agriculture and Forestry in coordination with the veterinary community as well as animal related organizations.

EMERGENCY SUPPORT FUNCTION 12

ENERGY ANNEX

I. PURPOSE:

ESF 12 provides for a coordinated State response to maintain or reestablish natural gas and electric utility services within a disaster area to best serve the needs of the State's population.

II. SCOPE:

State services under this ESF include and encompass the restoration of natural gas and electric utilities subjected to interruption or destruction by emergencies and disasters.

III. CONCEPT OF OPERATIONS:

ESF 12 has two Primary Responsible agencies. The Department of Natural Resources is responsible for the coordination of the supply of intrastate natural gas and the gathering and reporting of information about oil and gas production in the Gulf of Mexico. The Public Service Commission is responsible for the regulation and restoration of private natural gas and electrical utilities.

A. MITIGATION:

The Secretary of the Department of Natural Resources (DNR) and the Executive Director of the Public Service Commission (LAPSC) will designate Coordinators for ESF 12, Energy.

B. PREPAREDNESS:

1. The DNR Coordinator will develop and maintain information about and liaison with offshore petroleum and natural gas producers and intrastate natural gas producers and distributors.
2. The LAPSC Coordinator will assist in the development of plans, procedures, arrangements and agreements to identify jurisdictional electric and natural gas impairments resulting from emergencies and disasters and assist in the acquisition, mobilization and employment of resources to restore service to affected jurisdictional customers.

C. RESPONSE:

1. As DNR becomes aware of an emergency that could cause an interruption of petroleum or natural gas production in offshore areas, such as an approaching tropical system, the ESF 12 Coordinator will gather and report information on the extent of production reduction.
2. The DNR ESF 12 Coordinator will compile and report information on the location and capacities of natural gas transmission and distribution pipeline systems.
3. The DNR ESF 12 Coordinator will convey the State's assessed needs and requirements for natural gas services to intrastate natural gas transporters in order to provide service when and where it is needed for as long as emergency conditions exist. Priorities for the allocation of natural gas in the restoration of emergency utilities will be assigned by the Commissioner of Conservation and will be coordinated with public and private natural gas distribution companies. Restoration of services to priority customers, such as public safety, hospitals, nursing homes and single family residences will be given first priority.
4. The LAPSC ESF 12 Coordinator will obtain reports from affected natural gas and electric utilities under the LAPSC jurisdiction regarding the number of utility service outages and the expected date and time of restoration. The Coordinator will convey State assessed needs and requirements for utility services to the jurisdictional utility industry in order to facilitate the restoration of service when and where required as long as emergency conditions exist. Priorities for the allocation of State resources in the restoration of emergency utilities service will be identified by the LAPSC and will be coordinated with affected jurisdictional public utility companies. The first priority for utility restoration will be as established in existing jurisdictional utility emergency operating procedures and as directed by the State.
5. The LAPSC ESF 12 Coordinator will assist in the allocation and employment power generation equipment made available by local governments, State Agencies, the Federal Government and private organizations for the maintenance and restoration of services in the affected jurisdictional utility service areas.

D. RECOVERY:

The ESF 12 Coordinators at DNR and LAPSC will continue to monitor the progress of rebuilding and restoring utility capacity and service in their respective areas of jurisdiction and responsibility and report on such progress.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Department of Natural Resources has the Primary Responsibility for the portions of the Energy ESF 12 that relate to intrastate natural gas and the gathering and reporting of information about the offshore production of petroleum and natural gas.
- B. The Louisiana Public Service Commission has the primary responsibility for the portions of the Energy ESF 12 that relate to the regulation and coordination of electric power and natural gas supply systems.
- C. The Support Agencies for Energy operations are responsible for developing and maintaining plans, procedures and asset inventories to support the ESF 12 Coordinators. Support Agencies include, but are not limited to:

Louisiana National Guard.

V. COMMAND AND CONTROL:

Command and control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If State and in-state resources are inadequate to the tasks assigned, the ESF 12 Coordinators will report the situation and the needs to LLOHSEP, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.

- B. Every agency providing emergency Energy support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal sources.

VIII. PLAN MAINTENANCE:

The ESF 12 Energy Coordinators are responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 12 Responsibility Chart.
2. State – Federal Crosswalk.

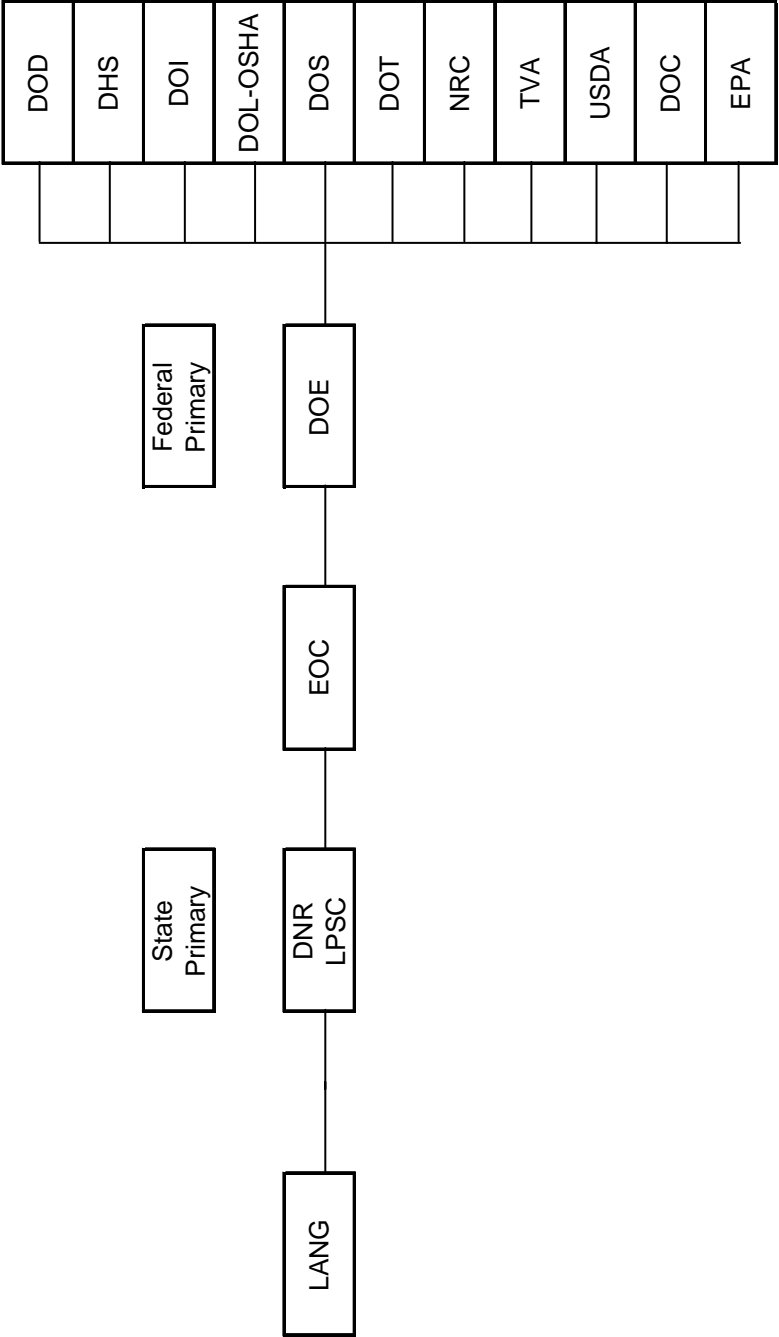
Appendix 1 ESF 12 – Energy Responsibility Chart

Agency support to the Louisiana Department of Natural Resources, and the Louisiana Public Service Commission						
	Fuel Equipment & Personnel	Bulk Fuel Supply – Procurement	Bulk Fuel Supply – Info on Private Sources	Transportation – Land	Power Generators	Construction & Repairs
Louisiana National Guard	X	X		X	X	X

Appendix 2
ESF 12 - ENERGY
STATE - FEDERAL CROSSWALK

State
Support

Federal
Support



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EMERGENCY SUPPORT FUNCTION 13

PUBLIC SAFETY AND SECURITY ANNEX

I. PURPOSE:

ESF 13 provides for the provision of law enforcement, emergency police and public safety services and legal authority in an emergency or disaster.

II. SCOPE:

State services under this ESF shall include the identification, mobilization and coordination of available state government and other public safety and legal manpower, expertise and equipment to minimize the adverse impact of an emergency or disaster on life and property in the affected area. These actions taken before, during and after such an occurrence, and in cooperation with appropriate jurisdiction authorities, shall assure the continuity of law enforcement and public safety during periods of loss, stress and recovery. Routine and emergency law enforcement, investigation, bomb disposal; traffic and crowd control, area access control, security, hazardous materials response, assistance with communications and transportation, determination of legal authority ramifications and related functions are included.

III. CONCEPT OF OPERATIONS:

The Public Safety and Security ESF 13 encompasses actions taken to provide for the protection of the people of the state and ensures that those actions conform to applicable state law, rules and regulations. ESF 13 has two primary responsible agencies. The Louisiana State Police coordinates public safety and law enforcement operations, and the Department of Justice ensures that operations are taken in accordance with the legal authority of the state and that persons acting in good faith to protect people and property are not penalized or subjected to liability.

A. MITIGATION:

The Deputy Secretary, LSP, and the Attorney General will designate Coordinators for ESF 13, Public Safety and Security.

B. PREPAREDNESS:

1. The ESF 13 Justice Department Coordinator will review existing legislation, rules and regulations to ensure that the authorities will be able to take action to protect people and property in emergencies and disasters, and recommend corrective legislation as appropriate.

2. The LSP ESF 13 Emergency Coordinator will develop plans, procedures, arrangements and agreements to mobilize law enforcement personnel and equipment to provide the maximum level of public safety and security.
3. Both ESF 13 Coordinators will initiate contacts and liaison with supporting state agencies and local and federal authorities to ensure smooth working relationships.
4. In some cases law enforcement authorities may have advance notice of a potential emergency, such as a terrorist or criminal act, or a slow-moving hurricane or severe weather system. In such cases law enforcement authorities may be able to pre-position some of their forces in order to prevent and/or apprehend the persons attempting to commit an act, expedite evacuations and limit the potential injuries and damages that could result from the act or storm.
5. The LSP Coordinator will initiate contacts as needed with Federal law enforcement authorities in order to anticipate law enforcement and public safety threats and problems. The Coordinator may arrange for the set up of a Joint Operations Center with Federal authorities.

C. RESPONSE:

1. The ESF Coordinators will activate all the personnel and equipment resources required by the emergency and alert reserve and auxiliary resources that may be required for traffic control, law enforcement and security operations as the situation develops.
2. The LSP Coordinator will relay requests for additional support to LOHSEP as the needs become apparent, and deploy the resources as they become available.
3. The Justice Department will issue expedited opinions as the emergency or disaster progresses and legal questions come up.
4. The LSP Public Safety Coordinator may set up a Law Enforcement Operations Center or Command Post as required by the situation. The LSP Coordinator will initiate liaison with Federal law enforcement authorities to ensure that public safety operations are organized and cooperative.
5. Private security agencies, auxiliary police or volunteers will only be used if they are sworn in and trained in special duties. Such

personnel will be the responsibility of the public service agency which appoints and utilizes them.

D. RECOVERY:

Law enforcement and public safety operations will be continued as long as necessary after the conclusion of the emergency or disaster. Particular attention will be paid to securing the disaster area from looting and criminal mischief and controlling the orderly re-entry of evacuees.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The Louisiana State Police have the Primary Responsibility for Public Safety and Security operations.
- B. The Attorney General has the Primary Responsibility for validating the legal authority for Public Safety and Security operations.
- C. The Support Agencies for Public Safety and Security operations are responsible for developing and maintaining plans, procedures and asset inventories to support the ESF 13 Coordinators. Support Agencies include, but are not limited to:
 - 1. Louisiana National Guard.
 - 2. Department of Agriculture and Forestry.
 - 3. Department of Corrections.
 - 4. Department of Culture, Recreation and Tourism.
 - 5. Office of the Governor.
 - 6. Board of Regents.
 - 7. Department of Revenue.
 - 8. Department of Transportation and Development.
 - 9. Department of Wildlife and Fisheries.

V. COMMAND AND CONTROL:

Command and control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- A. If State Public Safety and Security resources are inadequate to the tasks assigned, the ESF 13 Coordinators will report the situation to the LOHSEP, which will seek additional resources from EMAC and from the federal government pursuant to a Presidential disaster Declaration.
- B. Every agency providing emergency Public Safety and Security support will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal sources.

VIII. PLAN MAINTENANCE:

The ESF 13 Public Safety and Security Coordinators are responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

- 1. ESF 13 Responsibility Chart.
- 2. State – Federal Crosswalk.

Appendix 1

ESF 13 – Public Safety and Security

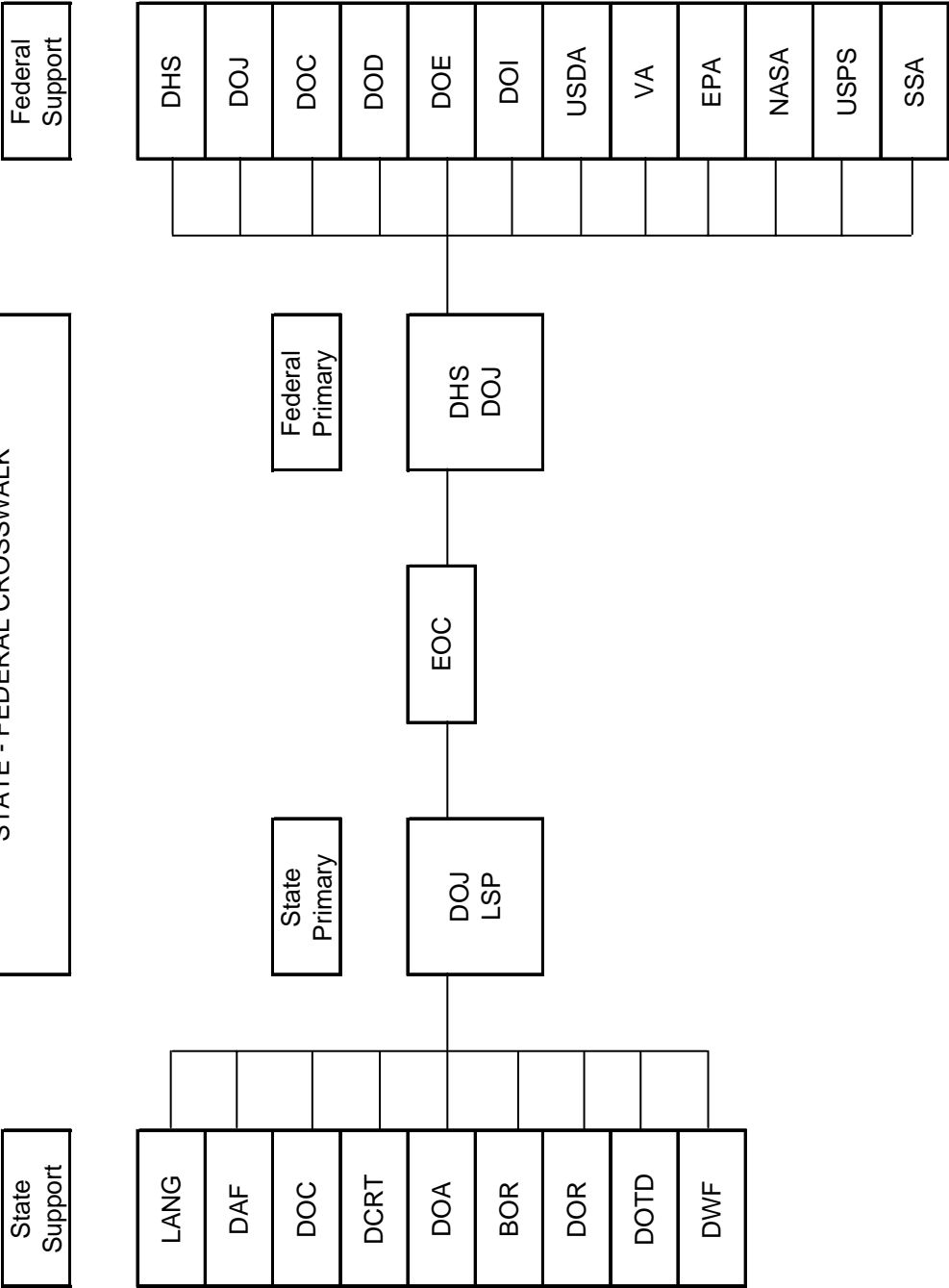
Responsibility Chart

Agency support to the Louisiana Department of Justice, and the Louisiana State Police	Law Enforcement	Detention – Facilities	Detention – Transportation	Traffic Routing & Control	Control Access to Assigned Areas	Courier Service	Hazardous Material Escort	Communications – Equipment	Communications – Repair	Transportation – Air	Transportation – Water	Transportation – Land	Vehicle Repair Facilities	Legal Research and Analysis
Louisiana National Guard	X			X	X	X	X	X	X	X	X	X	X	X
Department of Agriculture and Forestry	X		X	X	X	X		X		X	X	X		
Department of Corrections	X	X	X	X	X			X				X		
Department of Culture, Recreations & Tourism	X			X	X		X	X			X	X		
Division of Administration														X
Board of Regents	X	X		X	X					X		X	X	X
Department of Revenue	X													
Department of Transportation and Development	X		X	X	X	X	X	X		X	X	X	X	
Department of Wildlife and Fisheries	X	X	X	X	X	X		X			X	X		

Appendix 2

ESF 13 - SAFETY AND SECURITY

STATE - FEDERAL CROSSWALK



EMERGENCY SUPPORT FUNCTION 14

COMMUNITY RECOVERY, MITIGATION AND ECONOMIC STABILIZATION ANNEX

XI. PURPOSE:

ESF 14 deals with Community Recovery, Mitigation and Economic Stabilization. It is concerned primarily with long-term policies and programs.

XII. SCOPE:

This ESF provides for the recovery of the state and its affected regions from the long-term impacts and consequences of emergencies and disasters. The ESF addresses the stabilization of local and regional economies and measures taken to reduce or eliminate risk from future emergencies and disasters, wherever possible.

XIII. CONCEPT OF OPERATIONS:

LOHSEP and the Department of Economic Development have Primary Responsibility for ESF 14, Community Recovery, Mitigation and Economic Stabilization. The ESF encompasses activities of all state agencies, private industry and volunteer organizations.

A. MITIGATION:

The Director of LOHSEP and the Secretary of the Department of Economic Development will designate ESF 14 Coordinators to organize and administer the ESF.

B. PREPAREDNESS:

1. The ESF 14 Coordinators will develop, maintain and update plans, procedures, arrangements and agreements to identify, acquire and deal with the issues and concerns of Community Recovery, Mitigation and Economic Stabilization resulting from emergencies and disasters.
2. The ESF 14 Coordinators will develop and maintain information and liaison with agencies and organizations at local, parish, state and federal

government, private industry and volunteer organizations that could furnish assistance in and after an emergency or disaster.

C. RESPONSE:

As an emergency develops, the ESF 14 Coordinators will assess the impact of the threat and potential needs for Community Recovery, Mitigation and Economic Stabilization. Based on the initial assessment, the Coordinators will alert, activate and mobilize those resource agencies whose capabilities would best be suited to responding to that emergency. The Department of Economic Development will play a key role in economic damage assessment and evaluation of recovery facilities.

D. RECOVERY:

1. The ESF 14 Coordinators will assess the long-term consequences of emergencies and disasters, particularly those disasters that have a catastrophic impact on the economic infrastructure and viability of communities and regions. The Departments of Labor and Economic Development will play key roles in developing strategies for recovery.
2. The ESF 14 Coordinators will work with local, parish, state and federal authorities to develop plans, programs and initiatives aimed at long-term recovery. Priority will be given to programs and projects that reduce or eliminate risk from future emergencies and disasters, wherever possible.

XIV. ORGANIZATION AND RESPONSIBILITIES:

- A. The LOHSEP and The Department of Economic Development have Primary Responsibility for initiating, organizing and coordinating Community Recovery, Mitigation and Economic Stabilization.
- B. The Support Agencies for ESF 14 are responsible for developing and maintaining plans, procedures and asset

inventories to support the Primary Coordinators. Support Agencies include, but are not limited to:

1. The Louisiana National Guard.
2. The Department of Agriculture and Forestry.
3. The Department of Environmental Quality.
4. The Office of the Governor – Division of Administration.
5. The Office of the Governor – Office of Financial Institutions
6. Louisiana State University Health Sciences Center.
7. The Department of Health and Hospitals.
8. The Department of Labor.
9. The Department of Natural Resources.
10. Louisiana Public Service Commission.
11. The Board of Regents.
12. The Department of Revenue.
13. The Department of Social Services.
14. The Secretary of State.
15. The Louisiana State Police.
16. The Department of Transportation and Development.
17. The Department of the Treasury.
18. Volunteer Organizations.

XV. COMMAND AND CONTROL:

Command and Control will be exercised as provided in the Basic Plan.

XVI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

XVII. ADMINISTRATION AND LOGISTICS:

- A. If local, parish and state resources are inadequate to the tasks assigned; the ESF 14 Coordinators will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.
- B. Every agency providing ESF 14 services will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal resources.

XVIII. PLAN MAINTENANCE:

The ESF 14 Resource Support and Logistics Coordinators is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

XIX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

XX. APPENDICES:

- 1. ESF 14 Responsibility Chart.
- 2. State – Federal Crosswalk.

Appendix 1

ESF 14 – Community Recovery, Mitigation And Economic Stabilization Responsibility Chart

Agency support to the Louisiana Office of Homeland Security and Emergency Preparedness and the Department of Economic Development	Authority / Policy	Coordination	Analysis	Community Action	Infrastructure Restoration	Coastal & Watershed
Louisiana National Guard	X				X	
Department of Agriculture and Forestry			X		X	
Department of Education			X	X		
Department of Environmental Quality			X		X	
Division of Administration	X	X	X			
Governor – Office of Financial Institutions	X	X	X			
LSU – Health Science Center				X	X	
Department of Health and Hospitals			X	X	X	
Department of Justice						
Department of Labor			X	X		
Department of Natural Resources			X			X
Louisiana Public Service Commission			X	X	X	
Board of Regents	X	X	X			
Department of Revenue	X		X	X		
Department of Social Services			X	X		
Secretary of State	X	X	X			
Louisiana State Police			X			
Department of Transportation and Development					X	X
Department of Treasury	X	X	X			
Volunteer Organizations *			X	X	X	

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2
 ESF 14 - COMMUNITY RECOVERY, MITIGATION AND
 ECONOMIC STABILIZATION
 STATE - FEDERAL CRO

State
Support

LPSC	LANG	
BOR	DAF	
DOR	DOE	
DSS	DEQ	
SOS	DOA	
LSP	G-FI	
DOTD	LSUHSC	
DTREAS	DHH	
VOAD	DOL	
	DNR	

State
Primary

OHSEP
DED

EOC

Federal
Primary

HHS
DOC
DHS
HUD
TREASURY
SBA
USDA

Federal
Support

	ARC
	DOD
	DOE
	DOI
	DOL
	DOT
	EPA
	TVA

EMERGENCY SUPPORT FUNCTION 15

PUBLIC INFORMATION ANNEX

I. PURPOSE:

ESF 15 Public Information provides information and external communications to inform people about the threat from natural and technological emergencies and disasters and the precautions and response measures that the State and local governments are taking to protect and preserve life and property. ESF 15 will advise people of actions they need to take during emergencies and disasters.

II. SCOPE:

The ESF will encompass the operations of State, Parish and local information efforts, including the activation and operation of a Joint Information Center. State services and assistance provided under this function shall include the responsibilities and actions to be taken to provide the public with essential information about proposed or implemented emergency actions and operations, using all available methods and media. Public information provided before, during and after disasters and emergencies, will provide clear, concise and accurate information on the existing situation in the disaster area, actions being taken by the authorities and actions to be taken by the people. Every effort shall be made to minimize and counter rumors, hearsay and half-truths.

III. CONCEPT OF OPERATIONS:

A. MITIGATION:

1. The Director, LOHSEP, will designate an ESF 15 Public Information Officer who will be the Coordinator of information programs and initiatives.
2. The ESF 15 Coordinator will coordinate with other state departments and agencies to develop and maintain information and education programs for the general public.

B. PREPAREDNESS:

1. The ESF 15 Coordinator will develop plans, procedures and agreements with other state agencies, private and commercial communications media and media-related volunteer groups and individuals in order to have responsive channels for the dissemination of emergency information.

2. The ESF 15 Coordinator will develop plans, procedures and agreements for the activation and operation of a Joint Information Center (JIC) for large scale and catastrophic incidents and emergencies. The ESF Coordinator will work with Federal authorities to make sure that Federal Government public information activities will be integrated into the State JIC as needed.

C. RESPONSE:

1. The ESF 15 Coordinator will begin operating in the State EOC and initiate contact with the Public Information officers of State and local agencies to ensure that valid and timely information is processed and released to the news media and the public. The highest priority will be for information about potential threats to the public. Evacuation warnings will be given special attention. An aggressive rumor control effort will be pursued.
2. The Governor or the Press Secretary to the Governor, will release all official Emergency Public Information, (EPI) provided by the LOHSEP Director about State operations and assistance during a disaster. Upon direction of the Governor or the Governor's Press Secretary, this function may be delegated to the LOHSEP Director and the ESF 15 Coordinator.
3. If the event is of such a magnitude that catastrophic news coverage can be expected, the ESF 15 Coordinator will advise the Director whether it would be advisable to activate a JIC. When the decision to activate is made the Coordinator will ensure that all appropriate organizations and individuals are represented and able to function in the JIC. When federal authorities enter into operations they will be integrated into the JIC.

D. RECOVERY:

1. Emergency Public Information activities will continue as long as they are needed. The Coordinator will continue to monitor information needs to determine when activities can be turned to recovery.
2. As soon as possible after the emergency has passed, all agencies involved in the emergency will conduct assessments. Assessments will be used to define the need for resources and strategies needed for future operations. If a JIC had been activated its operations will be evaluated and, if necessary, its operational procedures will be reviewed and changed for future operations.

IV. ORGANIZATION AND RESPONSIBILITIES:

- A. The LOHSEP has Primary Responsibility for initiating, organizing and coordinating all aspects of Emergency Public Information.
- D. The Support Agencies for ESF 15 are responsible for developing and maintaining plans, procedures and asset inventories to support the Primary Coordinator. Support Agencies include, but are not limited to:
 - 1. The Louisiana National Guard.
 - 2. The Department of Agriculture and Forestry.
 - 3. The Department of Corrections.
 - 4. The Department of Culture, Recreation and Tourism.
 - 5. The Department of Economic Development.
 - 6. The Department of Education.
 - 7. The Department of Environmental Quality.
 - 8. The State Fire Marshal.
 - 9. The Office of the Governor – Division of Administration.
 - 10. The Office of the Governor – Elderly Affairs.
 - 11. The Office of the Governor – Financial Institutions.
 - 12. The Office of the Governor – Indian Affairs.
 - 13. The Office of the Governor – Oil Spill.
 - 14. Louisiana State University Health Sciences Center.
 - 15. The Department of Health and Hospitals.
 - 16. The Department of Justice.
 - 17. The Department of Labor.
 - 18. The Department of Natural Resources.

19. The Louisiana Public Service Commission.
20. The Board of Regents.
21. The Department of Revenue.
22. The Department of Social Services.
23. The Secretary of State.
24. The Louisiana State Police.
25. The Department of Transportation and Development.
26. The Department of the Treasury.
27. The Department of Wildlife and Fisheries.
28. Volunteer Organizations.

V. COMMAND AND CONTROL:

Command and Control will be exercised as provided in the Basic Plan.

VI. CONTINUITY OF GOVERNMENT:

Continuity of government will be as provided in the Basic Plan.

VII. ADMINISTRATION AND LOGISTICS:

- a. If local, parish and state resources are inadequate to the tasks assigned; the ESF 15 Coordinator will seek additional resources from EMAC and from the federal government pursuant to a Presidential Disaster Declaration.
- b. Every agency providing ESF 15 services will maintain records of the operations, including cost records that can be used after the emergency to obtain reimbursement from state or federal resources.

VIII. PLAN MAINTENANCE:

The ESF 15 Emergency Public Information Coordinator is responsible for developing, maintaining and coordinating plans, procedures, arrangements and agreements in support of this ESF.

IX. AUTHORITIES AND REFERENCES:

Authorities and references are included in the Basic Plan.

X. APPENDICES:

1. ESF 15 Responsibility Chart.
2. State – Federal Crosswalk.

Appendix 1

ESF 15 – Emergency Public Information Responsibility Chart

Agency support to the Louisiana Office of Homeland Security and Emergency Preparedness	Spokespersons	Coordination	Media Facilities	Printing and
Louisiana National Guard	X	X		
Department of Agriculture & Forestry	X	X		
Department of Corrections	X	X		
Department of Culture, Recreations & Tourism	X	X		
Department of Economic Development	X	X		
Department of Education	X	X	X	
Department of Environmental Quality	X	X		
State Fire Marshal	X	X		
Division of Administration	X	X		X
Governor – Office of Elderly Affairs	X	X		
Governor – Office of Financial Institutions	X	X		
Governor – Office of Indian Affairs	X	X		
Louisiana Oil Spill Coordinators Office	X	X		
LSU – Health Science Center	X	X		
Department of Health and Hospitals	X	X		
Department of Justice	X	X		
Department of Labor	X	X		
Department of Natural Resources	X	X		
Public Service Commission	X	X		
Board of Regents	X	X	X	X
Department of Revenue	X	X		
Department of Social Services	X	X		
Secretary of State	X	X		
Louisiana State Police	X	X	X	
Department of Transportation and Development	X	X		X
Department of the Treasury	X	X		
Department of Wildlife and Fisheries	X	X		
Volunteer Organizations *	X	X		

* To include private relief organizations (i.e. American Red Cross, Salvation Army, Mennonite Disaster Service, etc.); private industry; professional associations and participants in mutual aid agreements, etc.

Appendix 2

ESF 15 - EMERGENCY PUBLIC INFORMATION
STATE - FEDERAL CROSSWALK

Appendix 2

USE 15 - EMERGENCY PUBLIC INFORMATION

STATE - FEDERAL CROSSWALK

State Support	
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Federal
Support

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